PLACING A RESERVE (PATRONS)

Go to www.plantation.org/library

Click on ONLINE CATALOG & MY ACCOUNT

Click on My Account

Enter Login name and Password (Both default login name and password are your library card number beginning with HBH OR HBHJ)

When on My Account
By clicking into the **Subject heading down arrow** other search options will appear. Choose the one that suits you best.

Enter your search term.

When your item appears click on it and this will display

![Selected Items](image)

Select [ ] and then click on Reserve.