CITY OF PLANTATION
FY2020 ADOPTED BUDGET

LYNN STONER
MAYOR

COUNCILMEMBERS

RONALD JACOBS, PRESIDENT

NICK SORTAL, PRESIDENT PRO TEM

ERIK ANDERSON

DENISE HORLAND

MARK HYATT

CITY OF PLANTATION

OUR ELECTED OFFICIALS

MAYOR LYNN STONER

COUNCILMEMBERS

ERIK ANDERSON NICK SORTAL RONALD JACOBS

DENISE HORLAND MARK HYATT

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CITY OF PLANTATION

MISSION STATEMENT

The City of Plantation mission statement is to continually improve citizens' quality of life through the provision of value-driven, quality public services and facilities that reflect the expectations of Plantation residents and the business community and confirm the City's commitment to responsible environmental stewardship.

VISION STATEMENT

The City of Planation will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with its residents, the City will strive to improve the quality of life for all residents living and working in this community.

CORE VALUES

Quality customer service

Responsible stewardship

Commitment to stakeholders

Continuous improvement

CITY GOALS

- Deliver services that meet customer expectations.
- Foster a dynamic work environment that encourages creative and innovative thinking and responsible and ethical behaviors.
- Encourage sustainable and thoughtful development, social conscience and environmental stewardship aimed at quality of life.
- Cultivate collaborative community relationships.
- Protect and preserve the welfare, health and safety of the community.

CITY OF PLANTATION

CITY ADMINISTRATION

Jason Nunemaker
Chief Administrative Officer

Susan Slattery
City Clerk

Anna C. Otiniano
Financial Services Director

Robert Castro
Information Technology Director

Denese Edsall
Human Resources Director

Daniel Holmes
Planning & Zoning Director

Howard Harrison
Police Chief

Donald Todd
Fire Chief

Danny Ezzeddine
Building Director

Brett Butler
City Engineer

Steve Rodgers
Public Works Director

Monika Knapp
Library Director

Phillip Goodrich
Parks & Recreation Director

Steven Urich
Interim Utilities Director

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Plantation

Florida

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morrill

Executive Director

CITY OF PLANTATION

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CITY OF PLANTATION

INTRODUCTION

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August 16, 2019

Dear Councilmembers:

I am pleased to present the City of Plantation's proposed operating budget for fiscal year 2020, beginning October 1, 2019 and ending September 30, 2020. The proposed operating budget is a balanced budget as required by Florida Statutes.

This budget is the financial foundation that guides the operational and financial planning of the City and is the single most important document presented to Council. Its primary purpose is to establish an action, operational, and financial plan for the delivery of City services in the upcoming fiscal year. The FY2020 proposed budget is guided by the City's mission of "maintaining our citizens quality of life through the provision of value driven, quality public services/facilities that reflect the expectations of Plantation residents and the business community".

For fiscal year 2020, the recommended annual budget for all funds except, Ad Valorem Bond Capital Projects and Debt Service is $190,998,100. This is a decrease of 3.5% when compared to the previous fiscal year's amended budget. The total budget for all funds including Ad Valorem Bond is $234,465,539.

The General Fund budget totals $112,721,207 and represents 48.1% of the total budget. The remaining 51.9% of the proposed Budget includes: Special District Funds (1.0%); Special Revenue Funds (2.8%); Debt Service Funds – Not Ad-Valorem (1.0%); Capital Projects Funds - Not-Ad Valorem (0.4%); Enterprise Funds Water/Wastewater (19.6%); Stormwater (0.5%), and Plantation Preserve (2.3%); Pension Trust Funds (5.8%); Ad Valorem Bond Capital Projects Fund (16.8%), and Ad Valorem Bond Debt Service Fund (1.7%).

Fund Description	FY2019 Amended Budget	FY2020 Proposed Budget	% Inc/Dec	$$ Inc/Dec
General Fund	110,049,389	112,721,207	2.4%	2,671,818
Special Districts Funds	3,901,801	2,240,834	-42.6%	(1,660,967)
Special Revenue Funds	7,266,314	6,647,935	-8.5%	(618,379)
Debt Service - Not Ad Valorem Debt	2,385,148	2,377,992	-0.3%	(7,156)
Capital Projects Funds-Not Ad Valorem Bonds	727,000	858,500	18.1%	131,500
Enterprise Funds				-
* Water/Wastewater	54,441,379	45,951,311	-15.6%	(8,490,068)
* Stormwater	1,297,799	1,285,216	-1.0%	(12,583)
* Plantation Preserve	4,943,714	5,312,632	7.5%	368,918
Pension Trust Funds	12,956,824	13,602,473	5.0%	645,649
Total Funds before Ad-Valorem Bond	**197,969,368**	**190,998,100**	**-3.5%**	**(6,971,268)**
* Ad Valorem Bond Capital Projects	24,066,958	39,499,939	64.1%	15,432,981
* Ad Valorem Bond - Debt	3,967,500	3,967,500	0.0%	-
Total Ad-Valorem Bonds	**28,034,458**	**43,467,439**	**64.1%**	**15,432,981**
Total All Funds including Ad-Valorem Bonds	**226,003,826**	**234,465,539**	**3.7%**	**8,461,713**

Revenue for the General Fund budget is based on a millage rate of 5.8000 mills. There is a 0.4364 mill assessment for the debt service associated with the 2017 ad valorem bonds approved by the electorate in 2016; a proposed 1.9160 mill assessment for properties in the Plantation Gateway District and a 0.9707 mill assessment proposed for properties in the Plantation Midtown District.

GENERAL FUND HIGHLIGHTS

Revenue

Ad valorem revenues are 48.6% of the General Fund budget and are the largest revenue source of funding for the City. They are a stable source of revenue displaying an upward trend due to increased property values and new construction added to the tax roll each year. In contrast, other revenue sources are on a downward trend which is creating added pressure for the ad valorem revenues to support operations.

Based upon valuations released by the Property Appraiser on July 1, property tax values in the City of Plantation rose 6.05%. This is the 9th consecutive year property values have increased.

The proposed millage rate for the City of Plantation in fiscal year 2020 is 5.8000 mills which is a zero increase from the adopted fiscal year 2019 millage rate. The combination of the increased property values and the millage rate of 5.8000 mills is estimated to generate a total of $54,429,428 in ad valorem revenues. This estimate is based on historical trends of a ninety-six percent (96%) collection rate.

Other revenue categories in the General Fund in fiscal year 2020 are projected as follows:

- Utility Service tax revenue is projected to increase 0.6% or $47,912. This increase is primarily due to higher collections and increased demand for electricity & gas.
- Other General tax revenues are projected to increase 0.6% or $24,000 in FY2020. The increase is a combination of an increase in the Local Business Tax revenues and a decrease in Communication Services Tax revenues.
    - Local Business Tax revenues are projected to increase 16.6% or $50,000 when compared to fiscal year 2019, primarily due to the increased demand for occupational licenses.
    - Communication Service Tax revenues are projected to decrease 0.8% or $26,000 when compared to the previous fiscal year. This revenue source has been on a steady decline each year due in part to increased competition in the marketplace, and in part to the State increasing its portion of this revenue source.

- Permit Fees and Special Assessment revenues are projected to increase 1.3% or $172,838. This increase is attributed to revenues derived from Police, Fire and Engineering permits, and also from Franchise fee revenues for Gas and Electricity. The additional revenues projected in this category are due to the increased demand for these services.

- Intergovernmental revenues are projected to increase 6.0% or $607,492. A majority of this increase ($360,000) is projected in State revenue sharing for Sales Tax and Local Half Cent Sales Tax. Also projecting an increase in this category is the School Resource Officer Grant program which increased $261,000 as a result of state and local mandates. The additional revenues received will help offset some of the costs of implementing these mandates.

- Charges for services revenues are projected to increase 0.6% or $86,359. This increase is attributed to Solid Waste, Police Special Detail, Planning & Zoning, and Cost Recovery fees. Revenues in this category are primarily pass through revenues that are used to directly offset with the corresponding fees charged for these services.

- Fines & Forfeiture revenues are projected to increase 2.8% or $24,850. Per the Police Department this increase is primarily in the area of County Court fees & fines.

Expenditures

Personnel Costs

In fiscal year 2020 personnel costs in the General Fund increased 1.8% or $1,472,095 over the fiscal year 2019 amended budget. This increase is attributed to 6 new full time and 9 new part time positions added in the General Fund; a Living Wage increase for regular full time and part time employees bringing their hourly wage to $14 & $13, respectively; a 3% merit increase for General Employees; a 3.4% merit increase for Fire Rescue Employees and various percentage merit increases for FOP Employees per the FOP contract.

Also contributing to the increase in this category are costs for healthcare. Although healthcare costs continue to rise, the City has found a number of ways to help soften the impact. In fiscal year 2011 the City opened the Employee Health and Wellness Care Center. The goal of the Care Center was to improve the health and wellness of employees, while at the same time re-direct the costs from health insurance claims and pharmaceutical costs. Since its grand opening in 2011, the Care Center has saved the City over $6.1 million in cost avoidance savings.

The City of Plantation was at the forefront of the idea of adding an onsite employee health care center and due to its great success many surrounding cities are looking to follow our example.

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Another example of the City's commitment to reducing medical costs is the employee contribution program. Employees help share the burden of healthcare costs by contributing to the plan each pay period through payroll deductions. These employee contributions are estimated to reduce the City's cost of healthcare by $1,905,000 in FY2020.

Operating Costs

In fiscal year 2020 operating costs increased 4.7% or $856,820 over the fiscal year 2019 amended budget. Directors were instructed by Administration to keep increases in operations to less than or equal to 2.5% (CPI). Directors were able to reach their target; however, other items out of their control such as risk management uninsured liabilities & insurance premiums, the addition of several new programs in the areas of Economic Development, Parks and Recreation and the Police Department brought operations up an additional 2.2% above the desired target rate. It is anticipated that the benefits derived from these new programs will far outweigh their minimal cost.

Operating Capital

The General Fund Operating Capital costs increased 5.5% or $265,067 in fiscal year 2020 when compared to the fiscal year 2019 amended budget. This minor increase is primarily due to the efforts of Department Heads using current capital equipment far beyond its estimated useful life and only requesting items when absolutely necessary.

Highlights of the significant capital items in FY2020 are as follows:

- Police Department capital items include: taser guns; radar/laser guns, and 26 police cruisers and accessories. In 2016 the Police Department implemented an annual fleet replacement program. This program allows the department to plan appropriately for the replacement of vehicles and at the same time cut down on the costs of maintaining and repairing an aging fleet.

- Fire Department capital items include: 30 sets of bunker gear; 6 extractors with dry cleaning (for protective gear); thermal imaging cameras; 2 replacement vehicles, and various fire station improvements, including: a roof replacement; LED lighting replacements; Anti-slip floor replacements, and several parking lot improvements.

- Fire Rescue Department capital items include: 30 sets of bunker gear; Hydraulic response equipment; a power load stretcher system and some dive rescue equipment.

- Information & Technology Department capital items include: the annual refresh of software; hardware; switches, and application servers. Also included is a new Cisco infrastructure; a Web development project, and a system upgrade.

- Public Works - Resource Recovery Department capital items include a Beast Chipper. The new chipper will replace the current one which has more than 4,000 hours of use and requires frequent costly maintenance and repairs.

- Public Works - Landscape Department capital items include a Crapple truck and a Bucket Truck. The Crapple truck will allow a single employee to respond to debris at accidents and to efficiently handle other daily scheduled work. The Bucket Truck will replace an aged, worn out vehicle that long ago reached the end of its useful life.

- Public Works – Facilities Maintenance Department capital items include a new roof for the Development Services building. The current roof is the original roof that was installed in 1986 and must be replaced in order to preserve the building.

- Parks Department capital items include: 2 staff replacement vehicles; a mobile light tower; improvements at various parks citywide: including shade structures; playground equipment; safety resurfacing; asphalt parking lots/walkways, and a lighting prediction/detection system.

- Recreation Department capital items include: security cameras for Jim Ward, Volunteer Park, and Deicke Auditorium; a Solar and battery powered board sign with trailer, and some kitchen equipment for several community centers.

Debt Service

Debt in the General Fund is projected to decrease 0.1% or $1,753 when compared to the fiscal year 2019 amended budget. This minimal decrease is due to a reduction of interest expense in one of the Dell computer leases.

In fiscal year 2013 the City of Planation implemented a computer lease refresh program with the Dell Corporation. The goal was to decrease the costs of replacing and disposing old computers, and at the same time, ensure that the City retained the newest, up-to-date, efficient technology. At this time there are four active leases in the City; these leases are on a four year staggered rotation of replacement. The Information and Technology Department is responsible to monitor/maintain each lease, as well as oversee and manage the refresh program.

OTHER FUND HIGHLIGHTS

Special District Funds

Plantation Midtown Development District

Based on valuations released by the Property Appraiser on July 1, property tax values in the Plantation Midtown Development District increased 7.12%. This increase represents approximately $67,583 in additional ad valorem revenues for this district.

The proposed millage rate for the Plantation Midtown Development District in the fiscal year 2020 budget is 0.9707 mills which represents a zero increase from the adopted fiscal year 2019 millage rate. The combination of the increased property values and the millage rate of 0.9707 is estimated to generate a total of $1,426,824 in ad valorem revenues in fiscal year 2020. This estimate is based on historical trends of a ninety-six percent (96%) collection rate.

Plantation Gateway Development District

Based on valuations released by the Property Appraiser on July 1, property tax values in the Plantation Gateway Development District increased 8.19%. This increase represents approximately $25,619 in additional ad valorem revenues for this district.

The proposed millage rate for Plantation Gateway Development District in the fiscal year 2020 budget is 1.9160 mills which represents a zero increase from the adopted fiscal year 2019 millage rate. The combination of the increased property values and the millage rate of 1.9160 mills is estimated to generate a total of $521,479 in ad valorem revenues in fiscal year 2020. This estimate is based on historical trends of ninety-six percent (96%) collection rate.

Special Revenue Funds

This fund includes revenues designated for specific purposes. This includes Gas Tax, Impact Fees and Intergovernmental sources. There is a projected decrease of 8.5% or $618,379 in FY2020. This decrease is due to the reduction of Grants and Aids in the State Housing Initiative Program and the Community Development Block Grant Funds.

Debt Service Funds

These funds account for the debt service of loans that are not related to the General Fund or Enterprise Funds. In FY2020 this category of debt is projected to decrease 0.3% or 7,156. This decrease is due to a slight reduction of debt service obligations of the CRA.

Included in the Debt Service Funds is the debt service for the $60 million ad valorem bond that was approved in November 2016. This ad valorem debt is funded by a separate millage rate of 0.4364 mills, which translates to approximately to $74 per a $200,000 property with $50,000 in Homestead Exemptions.

Capital Project Funds

Non-ad valorem Capital Project Funds increased 18.1% or $131,500 in FY2020. The increase is primarily in the Community Redevelopment Agency (CRA) Fund which increased its financial incentives to local businesses for Façade, Lighting, and Signage improvements. Other items contributing to the increase include capital improvement projects for pedestrian amenities, lighting at bus shelters and a new monument sign at W. Sunrise Blvd., in the Gateway District.

The Ad Valorem Bond Capital Projects Fund totals $39,499,939 in FY2020. This is an increase of 64.1% or $15,432,981 when compared to fiscal year 2019. The increase is due to the plan activity in the ad valorem bond projects for Public Safety ($9M); Parks & Recreation ($13M), and Public Works/Stormwater ($17M).

Enterprise Funds

Enterprise Funds, which include the City's Utility Water/Wastewater, Stormwater and Plantation Preserve Golf Course, are typically self-supporting funds based upon the revenues received for services rendered. Thus, these funds do not receive any tax revenues.

Utility Water/Wastewater Funds

The Utility Water/Wastewater Funds are used to account for the provision of water and wastewater services to residents and businesses of the City of Plantation. All activities necessary to provide these services are included in this fund. Costs are recovered through user fees which are scheduled to increase by 2.2% (CPI) in October 2019 (per City Code -Sec. 26-217). Even with this increase, Plantation's water rates are among the lowest in Broward County. Unlike other municipalities the City of Plantation does not impose utilities service tax fees which can be assessed as much as 10%.

The fiscal year 2020 Utility funds budget totals $45,951,311 which is a decrease of approximately 15.6% when compared to the fiscal year 2019 amended budget. This decrease is primarily due to the completion of capital improvement projects funded by the series 2013 Utility System Revenue Note. These projects are in their final phases and should be completed in late 2019 or early 2020.

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Stormwater Fund

This fund is used to account for costs associated with the management, construction, maintenance, protection, control, regulation, use, and enhancement of stormwater systems and programs within the City of Plantation. Stormwater fees provide the resources for this fund. The Stormwater fee is an annual $30.00 per equivalent residential unit (plus equivalent rates for non-residential unit) and remains unchanged for fiscal year 2020. This rate has remained unchanged since its inception in 2014. The fiscal year 2020 Stormwater Fund totals $1,285,216 which is 1% decrease from the fiscal year 2019 amended budget.

Plantation Preserve Golf Course Fund

The City of Plantation owns this 18-hole championship golf course, which includes a beautiful clubhouse and state of the art practice facilities. This facility provides high quality, affordable golf experience and event venue. It provides a wide range of services including a full-service restaurant, a pro shop, golf lessons, golf leagues, golf outings and competitive tournament play.

The golf course is managed by Guidant Management who is responsible for paying all the expenses related to running the golf course and for collecting the associated revenues. The Preserve budget in FY2020 totals $5,312,632 which is an increase of 7.5% when compared to the fiscal year 2019 amended budget. The increase is primarily due to the replacement of the facilities golf cart fleet. Due to the high cost of replacing golf cart batteries the golf course implemented a program whereby the golf cart fleet is refreshed every three years. The City receives a trade in of approximately $1,600 per cart which helps to offset the overall cost of replacing the fleet.

Pension Trust Funds

The City has three separate single-employer defined benefit retirement plans covering substantially all full-time employees and volunteer firefighters. These are the General Employees' Retirement Plan, the Police Officers' Retirement Plan, and the Volunteer Firefighters' Retirement Plan. The City maintains three pension trust funds to account for its fiduciary responsibility with respect to the Plans. The Fire Plan is funded by contributions received from the State pursuant to Chapter 175, while funding from the State's Chapter 185 is used to offset the Police Plan. The Proposed Budget includes an increase of $645,649 in the City's contribution to the General and Police Plans. These contributions are consistent with the recommendations offered by our actuarial studies and are below the increases required for the State-operated Florida Retirement System (FRS).

FUTURE LANDSCAPE

As administration and staff prepared the FY2020 Budget a number of current and pending financial issues need to be highlighted due to their potential positive and negative impacts. A few items currently on our radar include:

- Trade Tensions: On August 5th, 2019 U.S. Treasury Secretary Mnuchin declared China a "currency manipulator" marking an escalation in the trade tensions between the United States and China. These tensions have ebbed and flowed with progress and regress impacting the markets in a number of ways. It is unclear what impact this latest development will have but there could be impacts to investment returns, pricing, and other unanticipated impacts. There is good news regarding progress with trading partners Canada and Mexico. The 25% tariffs on imported steel from our neighbors to the north and south was lifted in May of 2019. This development could portend passage of the United States-Mexico-Canada Agreement (USMCA). The USMCA is currently awaiting action by Congress and this agreement could potentially offset some of the negative impacts attributable to the tensions with China.

- Reserves: The City continues to be impacted by Hurricane Irma that occurred in FY18. Approximately $20M in expenditures were incurred related to the preparation, staffing, and recovery. Staff has proactively recovered $10.7M through the Federal Emergency Management Agency (FEMA) and the State as of 8/1/19. Staff will continue to diligently pursue the balance of reimbursement through the FEMA and the State to replenish City reserves. This prolonged impact from a single event underscores the need for continued diligence regarding preparation, mitigation, and recovery.

- Collective Bargaining: On July 10, 2019 the Fire Rescue Paramedics and EMTs voted to join the Metro-Broward Fire fighters IAFF Local 3080.The administration anticipates participating in bargaining with the new unit during fiscal year 2020.

- Development: The City is projected to experience $1.1B in new valuation through a combination of retail, office, medical, and residential development through 2021. While this valuation increase bodes well for municipal revenues and will help mitigate the interim impact of the potential closure of Plantation General Hospital, it also poses a number of challenges. Several departments that will be stressed during the planning and constructions phases of this development will likely see demand level off in three to five years. The City must strategically plan for the rightsizing of departments as buildout occurs. Administration will coordinate with impacted departments to ensure succession planning that includes capitalizing on planned attrition through retirement to avoid reactive measures that would disrupt morale and negatively impact service delivery.

- Technology: The City faces a number of technology challenges in the coming years. The City's enterprise resource planning (ERP) software is reaching its end of life and will require replacement. The process for replacing this system will be intensive for both staff time and capital. Additionally, substantial customer service improvements can be achieved through enhancement or replacement of our utility billing and permitting platforms. Given the need to replace the ERP system and the desire to address customer service as a priority, the multiple platforms currently in use need to be evaluated for potential integration and/or optimization.

In recent years the City has taking steps to strengthen fiscal controls, replenish reserves, restore operating capital and invest in aging infrastructure. In taking these steps, the property values continue to increase and the City becomes more appealing for residential and commercial activities.

In the preparation of the FY2020 budget, it is important to maintain this direction and the positive momentum that has already been established. The proposed budget provides for the continuation of services that residents and businesses rely on with some enhancements to services.

SUMMARY OF RECOMMENDATIONS

It is recommended that the proposed millage rate of 5.8000 mills be approved to fund the FY2020 Budget. It is also recommended that the Council approve a 0.9707 mill rate on properties in the Plantation Midtown Development District (Midtown); and 1.9160 mills on properties within the Plantation Gateway Development District. A millage rate of 0.4364 mills is required to fund the debt service on the 2017 $60 million ad valorem bonds.

This recommendation funds service levels, programs, and activities at standards desirable to address the community needs, while developing a sustainable organization. The budget also reflects strong management and good financial practices; strong budgetary controls; and responsible stewardship of the City's resources.

FY2020 BUDGET CALENDAR

The Council has several opportunities to provide input as the process continues to finalize the FY2020 Annual City Budget. Below is the list of Council meeting dates and actions that will be scheduled as part of the process of adopting the FY2020 Annual City Budget:

- September 11 - The City will hold its First Public Budget Hearing to adopt the Tentative Millage Rates, and Tentative Budgets for Fiscal Year 2020

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- September 18 - The City will hold its Second and Final Public Budget Hearing to adopt the Final Millage Rates, Final Assessment Rates and Final Budgets for Fiscal Year 2020

- October 1 - Marks the beginning of the City's Fiscal Year 2020

ACKNOWLEDGEMENTS

I would like take this time to thank our Councilmembers for their commitment, support and for providing the votes necessary to ensure the quality of life that our residents expect from their City. Your continued support will help the City of Plantation be a better place for everyone to live, work, and play.

I would also like to thank the Department Heads/Chiefs and their staff, especially budget staff, for their efforts in assisting this Mayor to deliver a budget that is fiscally conservative and responsible and that continues to meet the needs of our residents and businesses alike.

Finally, I would like to thank our employees/volunteers citywide for their ongoing commitment and dedication in providing the value driven, quality public services and facilities that reflect the expectations of Plantation residents and the business community.

I appreciate all of us working together to accomplish our goals, the decisions we make today will pave the future for a successful City of Plantation tomorrow!

Sincerely,

Lynn Stoner

Mayor Lynn Stoner

CITY OF PLANTATION

CITY AT A GLANCE

General Information

Population	90,354
Size	22.8 square miles
Government	Strong Mayor
	5 Council Members

Property Tax Millage Rate

Operating Millage Rate	5.8000
Voted Debt Millage Rate	0.4364
Pltn. Midtown Dev District	0.9707
Pltn. Gateway Dev District	1.9160

Credit Rating

Standard & Poor's	AA+
Moody's	Aa1

City Staff

Full-time positions	810
Part-time positions	203
Total Budgeted Positions	1,013

Public Works

Roadways maintained in miles	222.5
Paved recreation trails in mile	6.75
Structure maintained	78
Total square footage	487,100
Drainage structures maintaine	2,619
Street lamps	4,628
Irrigation systems	189

Public Safety

Sworn Police Officers	175
Firefighters	180
Rescue personnel	76

Utilities

Miles of water lines	327
Fire hydrants	3,645
Miles gravity sewer mains	173
Miles force main piping	57.67
Manholes	3,453
Lift stations	122
Water treatment capacity	24 MGD
Wastewater treatment capacity	18.9 MGD
Average water flow	12.7 MGD
Average wastewater flow	11.5 MGD
Number of accounts	28,674

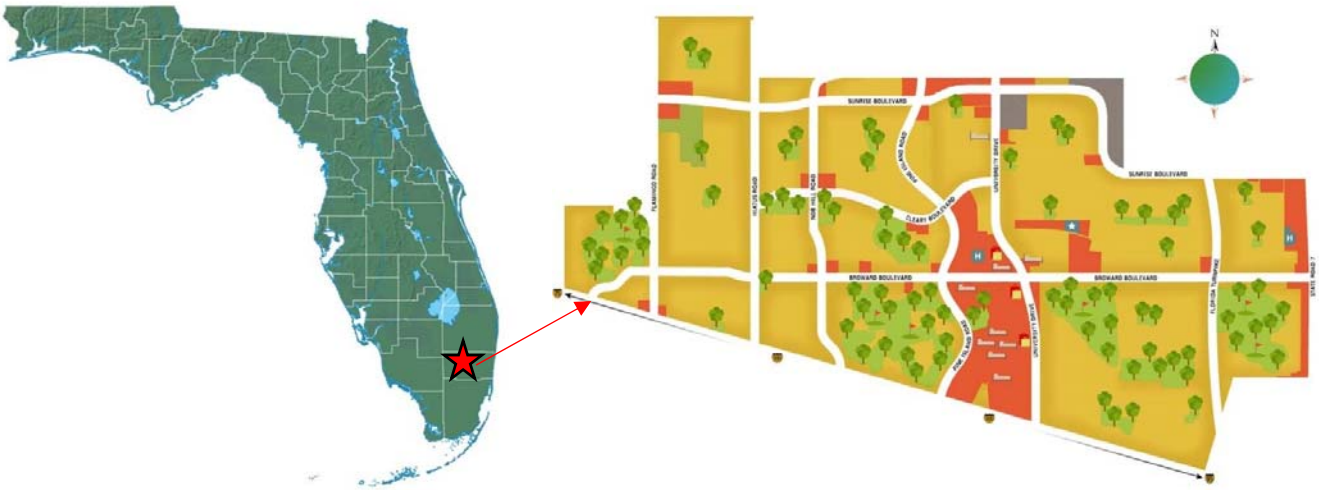
Parks and Recreation

Community Centers	5
City owned parks	42
Total acreage City owned parks	645.5
County owned parks	1
Total acreage County owned parks	88.5
Plantation Preserve Golf Course	1
Facilities attendance:	
Tennis Center	94,931/year
Aquatics Complex	325,390/year
Equestrian Center	5,009 participants
	10,121 spectators

Youth athletics program (PAL)	3,303
Adult athletics program	1,850
Summer camp attendance	830
Winter break attendance	65
Spring break attendance	60
Number of program participants	72,491
Multipurpose gym usage	1,079/month
Weigh room usage	7,768/year
Number of athletic fields	42
Number of meeting rooms	22
Number of pavilions	20 regular
	2 corporate
Citywide walking trail users	1.5 million

CITY OF PLANTATION

LOCATION



The City of Plantation is in the geographic center of Broward County and South Florida. It's directly west of Fort Lauderdale, Florida; 20 miles north of Miami/Dade County. Quick access to Interstate 595, 95 and 75 and the Florida Turnpike means you're never more than 15 minutes from Fort Lauderdale/Hollywood International Airport, Port Everglades, the Everglades and the famed Fort Lauderdale beaches.

About the City of Plantation

The City of Plantation is a premier City located in central Broward County and bordered by State Road 7, Sunrise Boulevard, Flamingo Road and I-595. It is currently the eighth largest City in Broward County, and is home to a number of large national firms, including DHL, National Beverage, Magic Leap, University of Miami, Sylvester Cancer Center, Bascom Palmer Eye Institute, and Motorola Solutions. It operates under a Strong Mayor form of government with the Mayor and five Council Members focusing on business district redevelopment, neighborhood improvement and streamlined government operations and procedures.

Plantation's natural environment is unsurpassed by other South Florida cities. It has been recognized for over 35 consecutive years as "Tree City USA." Situated among thousands of trees are safe, friendly neighborhoods, world-class recreation facilities and a stable business community supported by three distinct business districts.

The City of Plantation was incorporated in April of 1953. During the past 66 years, we have expanded into a growing, vibrant urban municipality, 22.8 square miles in size, with a residential population exceeding 90,000.

CITY OF PLANTATION

A BRIEF HISTORY

Plantation's founder, Frederick C. Peters moved his family to South Florida in 1931 to escape harsh Midwest winters. He purchased 10,000 acres along State Road 7 (441), which had been built to connect Miami-Dade to Palm Beach County, and at that time was isolated and far west of any existing development.

With a population of less than 500 and a budget of $1,288, the City of Plantation was incorporated on April 30, 1953. The first Council Meeting was held on May 11, 1953.

At the time, Plantation was a vast wilderness, as indicated by its motto, "E Vasitate Haec Urbs" meaning "Out of the Wilderness, this City". There was only one police officer, and a group of Residents volunteering to serve as firefighters. In December 1959, Plantation's first school opened: Berenice T. Peters Elementary School, named after the wife of the City's founder, Frederick C. Peters.

Through the years, Plantation has grown significantly, but the warmth of Frederick Peter's 1940s small village atmosphere remained. As thousands began to move into the City, land to the west was annexed.

CITY OF PLANTATION

Plantation's City limits extend from State Road 7 (441) in the East to Flaming Road in the West, and Sunrise Boulevard in the North to Interstate 595 in the South.

Today, Plantation has 94,288 (2019) residents. Its Internationally Accredited Police Department has a Class 2 ISO rating, and is the largest in the of Florida. Additionally, Mayor Frank Veltri established the City's own Fire/Rescue unit to serve the residents in 1996. There are ten public schools to educate elementary, middle and high school-age children and numerous day care, charter and private schools.

Plantation residents have historically enjoyed a low millage rate. Plantation's Mayor and five-member City Council are committed to stimulating quality redevelopment within its three well-defined business districts, and promoting the City's distinct "sense of place", both regionally and nationally. Companies such as DHL, National Beverage, Magic Leap, University of Miami, Sylvester Cancer Center, Bascom Palmer Eye Institute and Motorola Solution all choose to call Plantation home.

In keeping with Frederick Peter's original Master Plan, Plantation's elected officials have made its parks and recreation system a top priority. There are currently 42 city owned parks totaling 645.5 acres of open space. Holliday events and parades, Art in the Park, a weekly farmers market, children's camps, recreation classes, and many more community activities throughout the year provide memories that last a lifetime and traditions that are passed down from generation to generation. Plantation is also home to Plantation Athletic League (PAL), the largest all volunteer-run youth athletic league in the nation.

Plantation is one of the premier municipalities in Broward County and South Florida. Through the years, it has retained the feel that its founders had planned: an urban environment, intermixed with a "hometown" lifestyle, achieved through thoughtful, comprehensive planning and the vision and support of its City Council, staff and volunteer organizations.

CITY OF PLANTATION

AWARDS & RECOGNITIONS

FINANCIAL SERVICES DEPARTMENT

The Government Finance Officers Association of the United States and Canada (GFOA) established the Distinguished Budget Presentation Awards Program in 1984 to encourage and assist state and local government to prepare budget document of the highest quality that reflect both the guidelines established by the National Advisory Council on Sate and Local Budgeting and the GFOA's best practices on budgeting and to then recognize individual governments that succeed in achieving that goal.

The City of Plantation received the **Distinguished Budget Presentation Award** for fiscal year 2019. This is the sixth consecutive year that the City has received this award for its budget, which serves as the City's primary fiscal policy document. This highly coveted award is valid for one year only. In order to qualify for the next award recipients must continue to produce budget documents of the highest quality that reflect both the guidelines of the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting.

The Government Finance Officers Association of the United States and Canada (GFOA) established the Certificate of Achievement for Excellence in Financial Reporting Program (CAFR) in 1945 to encourage and assist state and local government to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

The City of Plantation Financial Services Department received the highly prestigious **Certificate of Achievement for Excellence in Financial Reporting Award** for fiscal year ended September 30, 2018. This is the seventh consecutive year that the City received this honor. In order to qualify for the award, recipients must publish an easily readable and efficiently organized comprehensive annual financial report. This highly coveted award is valid for one year only, encouraging recipients to continue working hard to maintain the required standards of excellence in financial reporting.

These awards show a commitment to excellence and transparency. Users of these winning documents, such as credit rating agencies, government officials, and taxpayers have access to high quality reports with information important to decision making.

POLICE DEPARTMENT

The Plantation Police Department received its seventh re-accreditation award from the **Commission for Florida Accreditation (CFA) in February 2017.** The voluntary process of accreditation provides the department with an independent quality assurance review and demonstrates that we meet professionally recognized standards for excellence in law enforcement. CFA will conduct an on-site audit of the Plantation Police Department in November 2019.

The Plantation Police Department also received its seventh re-accreditation award from the **Commission on Accreditation for Law Enforcement Agencies (CALEA) in November 2016**, the International gold standard for public safety agencies. Both accreditations remain in effect for three years. Accreditation commits the Department to continue with the organizational improvement and compliance with required standards. CALEA is schedule to conduct an on-site audit of the Plantation Police Department in August 2020.
Along with both the CFA and the CALEA awards, the City of Plantation Police Department exceeded all mandatory standards and both awards were given with a meritorious distinction.

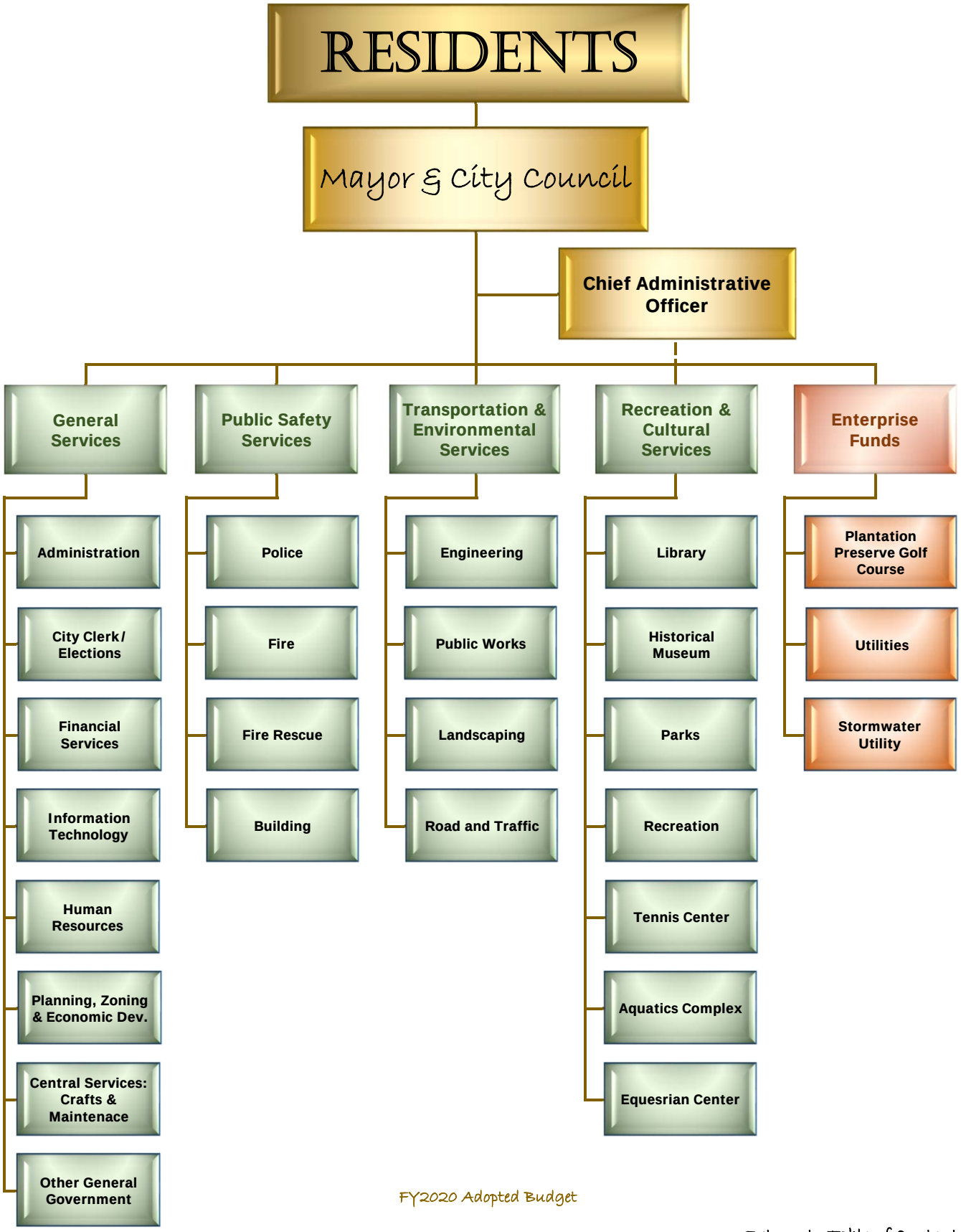
The Communications Division of the Police Department has also received its third accreditation from CALEA in July 2018. The Communications Division is not schedule to be audited again until July 2020.

FIRE DEPARTMENT

The Plantation Fire Department has recently been classified by the **Insurance Service Office (ISO)** as Class 2 Department. We are one of only 35 Class 2 departments in the State of Florida. This is a testament to the dedication of the members and the cooperative arrangement we enjoy with the City.

CITY OF PLANTATION

ORGANIZATIONAL CHART



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CITY OF PLANTATION

BUDGET CALENDAR
FY 2019 - 2020

START

January

* Revenue estimating begins.
* Budget Calendar and Instructions are drafted.

February

* Capital forms distributed to Departments.
* Budget kickoff is held at Mayor's meeting.
* Budget direction, instructions and calendar are provided.

March

* Payroll projections are distributed to Directors.
* Departments submit position changes.
* City-wide expenditures/expenses are developed and distributed.
* Budget system is open to Departments for input.
* Departments submit budget requests.
* Departments submit final changes to personnel roster.

May

* Finance Department reviews and analyzes requests, payroll and revenue projections.
* Departmental Budget Meetings are held.

June

* Property Appraiser delivers estimate of taxable values.
* Departments prepare their Budget Narratives.
* Departments update their Organizational Charts.
* Mayor prepares presentation for Council.

July

* Property Appraiser certifies taxable value of the City.
* State provides intergovernmental revenue estimates.
* Proposed Budget is submitted to Council. Council meeting is held to set maximum millage (July 29th.)
* Preliminary special assessment rates, millage rates and voted ad valorem debt rate are determined for placement on TRIM notice.

August

* Finance submits Certification of Taxable Value to Property Appraiser.
* Final revisions are made to the drafted budget.
* Proposed Budget (Detailed Line Item Budget) delivered to City Council.
* Finance prepares Citizen's Report for the 1st. Public Hearing.

September

* First Public Hearing (Sep. 11th.) is held. Council adopts proposed millage and budget.
* Finance publishes advertisement for public attendance at Second Public Hearing (Sep. 18th.).
* Final millage and budget is formally adopted by City Council at the Second Public Hearing.
* Finance submits Final Millage Rate Resolutions to Property Appraiser

October

* October 1st. Adopted Budget goes into effect.
* Directors print adopted budgets.
* Budget is uploaded into the accounting system and placed on City's website.
* Finance submits "TRIM" Compliance Package to State Property Tax Administration Program.

CITY OF PLANTATION

BUDGET PROCESS

BUDGET PREPARATION/DEVELOPMENT

The City's fiscal year runs from October 1, through September 30. The Budget Process begins in January with the budgetary planning and continues for the next several months with budget preparation until final budget adoption in September.

The following are highlights of this year's Budget Process:

The annual budgeting process starts in early January when the Financial Services Department estimates revenues for the next fiscal year and drafts the budget calendar and budget instructions. In March, the Mayor provides direction on budget priorities. The Financial Services Department drafts budgets for citywide costs, such as legal services, fuel, electricity and water. Payroll and benefits projections are prepared with the cooperation of the Human Resources Department.

The Mayor and the Finance Director provide the departments with an overview of the budget picture and discuss the budget guidelines for the year. Departments are given the budget calendar, written budget instructions, payroll estimates and other cost estimates. Training is also provided on budget entry into the City's budget module.

Each department then prepares and submits its detailed proposed budget with adequate supporting materials, comprised of the following elements:

- Revenue and expenditure projections by fund/department and line item;
- Capital requests;
- Position related requests; and
- Education, training and travel requests.

In May, the requested budgets are reviewed by the Financial Services Department for accuracy and completeness. A budget package is prepared for the Mayor, Chief Administrative Officer and Department Directors. Department Directors then meet individually with the Chief Administrative Officer and the Financial Services Department to discuss their proposed budget. Per the Mayor's direction, the Financial Services Department revises the budget as necessary.

The City receives the certified taxable real estate and tangible property values from the Broward County Property Appraiser on July 1, each year. The City Council approves the proposed maximum millage rate and the preliminary assessment rates for any non-ad valorem assessments that will appear on the Truth in Millage (TRIM) Notice. The TRIM Notice is mailed to all property owners in August to inform them of the proposed tax rates, tax amounts and budget hearing dates related to their property. Following this meeting, the budget is updated per Council's direction.

CITY OF PLANTATION

BUDGET PROCESS

ADOPTING THE BUDGET

The City of Plantation and all municipalities in the State of Florida must adopt a balanced budget. A balanced budget as defined in Florida Statutes 166.241(2) is where the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriations for expenditures and reserves.

By Florida Statute, the City must adopt its millage rate and operating budget for the fiscal year after holding two public hearings during the month of September. The first of these hearings is advertised to property owners via the TRIM notice. The second hearing and the tentative budget are advertised in the newspaper 2 to 5 days before the hearing. The budget becomes effective on October 1.

The legal level of adoption is at the Department Level in the General Fund and at the Fund Level for all the other funds.

AMENDING THE ADOPTED BUDGET

The City's Charter and State law allow changes to the adopted budget at any time throughout the fiscal year and up to 60 days after fiscal year end (Florida Statutes 166.241(4)). These changes include budget transfers, which reallocate already appropriated dollars within the same fund without increasing or decreasing the fund's total budget and budget amendments, which increase or decrease the total budget of a fund.

BUDGET MONITORING

The budget is monitored monthly by the Financial Services Department to track variances between the actual and budgeted amounts, to identify trends and to estimate end-of-year results. Monthly financial reports are distributed to all departments, the Mayor, the City Council and the Chief Administrative Officer. Departments may be required to submit budget transfer or amendment requests to accommodate significant variances.

In addition to monthly analysis, the Financial Services Department monitors the budget on a near daily basis. Such activities involve position control, reviewing all payments for sufficient budget and documentation, monitoring requests to fill vacant positions and tracking Council meeting agenda for items with budget impacts.

CITY OF PLANTATION

BUDGET PROCESS

CAPITAL BUDGET PROCESS

The Capital Improvement Plan (CIP) is organized by the Financial Services Department. Capital expenditures include money spent to acquire, construct or upgrade capital assets such as buildings, infrastructure, machinery/equipment and land. Each year, Department Directors submit plans and cost estimates for necessary capital improvements, which are combined to form the draft Five-Year Capital Improvement Plan (CIP). Funding sources for each project must be identified and departments also must identify the ongoing operating budget impact of their projects.

The total dollar amount budgeted for capital expenditures in the Annual Budget, may be found for all funds in the summary tables for capital expenses. More specifically, they can be found by individual account in the appropriations data provided at the fund/department/division level. The 5-Year CIP for FY 2017-2021 can be found in the Appendix of this document.

SUMMARY

This budgetary process provides essential information in communicating with the elected officials and the citizens of Plantation. It gives them a better understanding of the services provided, allocation of resources and the overall status of the City.

The budget documents serve as the City's primary fiscal year policy which are developed to serve as a Policy Document, Financial Plan, Operating Guide and Communication Device.

CITY OF PLANTATION

FUND STRUCTURE

As a municipal corporation, the City's finances and budget are comprised as a collection of smaller, separate entities known as funds. Funds are the control structures that ensure that public monies are spent only for those purposes authorized and within the limits authorized. Each fund is a distinct financial entity with its own revenues and expenditures, and each fund is classified according to the type of activity that is involved in the fund. Fund types include:

- ***Governmental Funds*** – include the General Fund, Special District Funds, Special Revenue Funds, Debt Service Funds and Capital Project Funds.

- ***Enterprise Funds*** – include the Utilities Funds, Plantation Preserve Golf Course Fund, and Stormwater Utility Fund; and

- ***Fiduciary (Pension Trust) Funds*** – include funds used to account for assets held in a trustee or agency capacity for others, such as pension funds.

The following is a description of the budgeted funds of the City:

GOVERNMENTAL FUNDS

General Fund

The General Fund (001) is the City's primary operating fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise fees, intergovernmental revenues, charges for services, permit fees and other receipts that are not allocated by law or contractual agreement to some other fund. The departments funded within the General Fund include: Office of the Mayor, City Clerk, Financial Services, Human Resources, Information Technology, Planning, Police, Fire, Fire/Rescue, Building, Engineering, Public Works, Library and Parks and Recreation.

CITY OF PLANTATION

FUND STRUCTURE

Special District Funds

Dedicated operations that cover a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, are classified as special district funds.

- ***Plantation Midtown Development District Fund (109)*** – The Plantation Midtown Development District Fund accounts for the activities of the Plantation Midtown Development District related to creating a business atmosphere for corporate headquarters, major national and international businesses, retail shops, restaurants and professional and medical services.

  Plantation Midtown was established in 1988 as a Safe Neighborhood Improvement District for the Midtown District pursuant to Chapter 87-243, Section 59, Florida Statutes entitled Safe Neighborhood Act. Under the Act the City completed a "Safe Neighborhood Master Plan" that supported and enabled the City to establish as a special taxing district and utilize a maximum of two mills ad valorem tax on real property within the district. The City pursued this strategy in order to obtain additional State and local financial resources to address public safety and set the stage for the future redevelopment of the Midtown District. The District is located in central Plantation and bounded on the north by Cleary Boulevard, south by Interstate 595, east by University Drive and on the west by Pine Island Road.

  A District's Advisory Board was established in 1988 by City Ordinance No. 1569 to represent property owners and the business community and, is composed of seven members appointed by the Plantation City Council acting as the district's Board of Directors. Advisory Board appointees serve at the pleasure of the City Council. Councilmembers may reappoint current members or may consider new appointments during Council meetings conducted on June of every year.

  The purpose of the advisory board is to provide input to the City Council and staff on how to allocate public funds generated within the Plantation Midtown special taxing district. The Board, which is comprised of business representatives from within the Midtown District, also provides input on development projects in the district.

- ***Plantation Midtown Construction Fund (337)*** – The Plantation Midtown Construction Fund is used for the acquisition of capital assets and construction within the Plantation Midtown business district centrally located in the City and bounded on the north by Cleary Boulevard, south by Interstate 595, east by University Drive and West by Pine Island Road.

CITY OF PLANTATION

FUND STRUCTURE

- ***Plantation Gateway Development District (112)*** – The Plantation Gateway Development District Fund accounts for the redevelopment activities of the Plantation Gateway Development District (PGDD).

  Plantation Gateway was established in 1988 as a Safe Neighborhood Improvement District for the State Road 7 corridor pursuant to Chapter 87-243, Section 59, Florida Statutes (as amended) entitled Safe Neighborhood Act. Under the Act the City completed a "Safe Neighborhood Master Plan" that supported and enabled the City to establish as a special taxing district and utilize a maximum of two mills ad valorem tax on real property within the district.

  The City pursued this strategy in order to obtain additional State and local financial resources to address public safety and set the stage for the future redevelopment of State Road 7. The District is located in eastern Plantation and bounded on the north, south and east by the municipal boundary and on the west by the commercially zoned property.

  A District's Advisory Board was established on 1995 by City Ordinance No.2055 to represent property owners and the business community and, is composed of seven members appointed by the Plantation City Council acting as the district's Board of Directors. Advisory Board appointees serve at the pleasure of the City Council. Councilmembers may reappoint current members or may consider new appointments during Council meetings conducted in June of every year. The purpose of the advisory board is to provide input to the City Council and staff on how to spend funds generated within the Plantation Gateway special taxing district.

- ***Plantation Gateway Construction Fund (332)*** – The Plantation Gateway Construction Fund is used for the acquisition of capital assets and construction within the Plantation Gateway, a Safe Neighborhood District located along the eastern border of the City, midway between downtown Fort Lauderdale and central Plantation.

  The area is generally defined as all properties fronting State Road 7 from Sunrise Boulevard to Davie Boulevard. Improvements made through this fund are included in the City's five-year capital plan.

CITY OF PLANTATION

FUND STRUCTURE

Special Revenue Funds

Special revenue funds are used to account for resources legally restricted for the financing of particular activities or projects.

- ***Library Board Fund (108)*** – The Library Board Fund accounts for the activities of the Helen B. Hoffman Plantation Library.

- ***Community Redevelopment Agency Fund (110)*** – The Community Redevelopment Agency (CRA) Fund accounts for the activities of the City's Community Redevelopment Agency. This Fund is a blended component unit of the City.

  The CRA was created by Ordinance 2210 in 2000. The City determined that it was necessary to establish a CRA under Part III, Chapter 163, Florida Statutes, in order to deter blight and deterioration, protect and enhance public expenditures, to protect and enhance property values, to encourage and foster revitalization and economic growth, and to increase the peace and safety of residents working or living within or adjacent to the redevelopment area. Tax increment revenues are the primary source of revenue which is collected from four entities that levy ad valorem property taxes within the legally defined redevelopment area of the Agency. The four entities are the North Broward Hospital District, City of Plantation, Broward County and the Children' Service Council. The tax increment revenue is calculated by applying the adopted millage rate of each of these entities to the increase in current year taxable assessed valuations over the 2000 base year assessed valuations for all properties located within the Agency's boundaries. Each entity is required to ay 95% of these incremental property taxes to the Agency.

- ***Road and Traffic Control Fund (113)*** – The Road and Traffic Control Fund accounts for the road and transportation improvements within the City. A portion of the shared Local Option Fuel Taxes collected by the City is devoted to this fund for these improvements.

- ***State Housing Initiatives Partnership Program Fund (114)*** – The State Housing Initiatives Partnership Program (SHIP) Fund accounts for the activities of the City's programs to assist income eligible individuals to purchase or repair a home in the City of Plantation.

- ***Community Development Block Grant Fund (115)*** – The Community Development Block Grant Fund (CDBG) accounts for the activities of the City's grants received from the U.S. Department of Housing and Urban Development (HUD).

CITY OF PLANTATION

FUND STRUCTURE

- ***Forfeiture Funds (116 and 118)*** – The Forfeiture Funds, State and Federal, respectively, are used to track the revenue and expenses from State and Federal forfeitures and confiscated property that the City receives from various law enforcement agencies.

- ***Impact Fees Fund (125)*** – The Impact Fees Fund is used to collect a fee that is imposed by the City on a new or proposed development project to pay for all or a portion of the costs of providing public services to the new development.

Debt Service Funds

Debt service funds are used to account for accumulation of resources for, and the payment of, general long-term debt principal and interest.

- ***2013 Note Fund (213)*** – The 2013 Note Fund accounts for monies used for the repayment of the 2013 Note. In August 2013, the City closed on a note for the purpose of refunding the outstanding City of Plantation Non-Ad Valorem Revenue Bonds (Refunding and Public Improvement Projects), Series 2003 maturing in the years 2014 through 2024. The Note was also issued to provide monies for a 2013 Project which shall mean the construction, renovation, and improvements to the governmental-owned building known as the Plantation Community Center or sch other capital improvements authorized by law and approved by Note Counsel.

  The note is secured by a covenant to budget and appropriate from legally available non-ad valorem revenues. Interest and principal are due yearly at a fixed rate of 2.35%. The note is subject to a prepayment premium if prepaid prior to maturity.

- ***2017 Ad Valorem Bond (217)*** – The 2017 Ad Valorem Bond Fund accounts for monies pledged to secure the repayment of the 2017 voted ad valorem bond. In June 2017, the City closed on a bond voted on by residents and approved by City Council. The voters agreed to an additional charge on their tax bills to pay the debt service. The City's ad valorem bond revenues are pledged to finance the expansion, renovation and improvement of various public safety, public works/stormwater and parks and recreation projects.

  The bond will mature July 1, 2037 with principal payments beginning July 2018. Interest is payable semiannually in January and July with the first year's rate of 3.00% and 5.00% in subsequent years, until maturity.

CITY OF PLANTATION

FUND STRUCTURE

- ***2005 CRA Note Fund (225)*** – The 2005 CRA Note Fund is for the accumulation of monies for the repayment of the 2005 Community Redevelopment Agency Note. In August 2005, the City closed on a note for the purpose of providing financing for he Community Redevelopment Agency's portion of a grant payable to the developer of the Altman Property.

  The note will mature fifteen years from closing. The note balance is due in equal payments of principal and interest beginning in August 2006 and annually thereafter through August 2020. The note is secured by a covenant to budget and appropriate from all legally available non-ad valorem revenues. Interest is payable annually at 5.34%.

- ***Acres IV Note Fund (226)*** – The Acres IV Note Fund is used to account for monies for the repayment of a 2009 Note. In September 2009, the City closed on a note pertaining to the Plantation Acres Roadway Improvement. Repayment of the note will be made primarily from special assessments levied against benefitted properties.

  The note balance is due in equal payments of principal and interest beginning on April 1, 2010 through October 1, 2024 at a fixed rate of 3.98%.

- ***2005 CRA Escrow Fund (227)*** – The 2005 CRA Escrow Fund accounts for monies for the repayment of fiscal advances from the Series 2002 and Series 2003 Non-Ad Valorem Revenue Bonds and a 2005 Community Redevelopment Agency Note. The City of Plantation and the Community Redevelopment Agency (CRA) entered into three 2003, 2004 and 2014 Interlocal Agreements pertaining to the repayment of fiscal advances from (1) the City's Non-Ad Valorem Revenue Bond, Series 2002 Bond Construction Fund of $4.5 million and (2) the City's Non-Ad Valorem Revenue Bond, Series 2003 Bond Construction Fund of $2 million.

  These Interlocal Agreements between the City and the CRA are intended to formalize the obligations of the CRA to repay the aforesaid advances. These City advances for financing redevelopment in the community redevelopment are to be repaid by the CRA to the City.

CITY OF PLANTATION

FUND STRUCTURE

Capital Project Funds

Capital project funds are used to account for resources to be used for acquisition or construction of major capital projects.

- ***2017 Ad Valorem Bond Construction Fund (317)*** – The 2017 Ad Valorem Bond Construction Fund is used for the expansion, renovation and improvement of various projects for public safety, parks and recreation and public works/stormwater funded by the voted 2017 Ad Valorem Bond which was closed in June 2017.

- ***CRA Capital Improvements Fund (330)*** – The CRA Capital Improvements Fund is used for the acquisition of capital assets and the construction of major capital projects within the Community Redevelopment Area. Improvements made through this fund are included in the City's five-year capital plan.

ENTERPRISE FUNDS

Enterprise funds are used to account for those activities where the costs are expected to be funded by user fees and charges.

- ***Utilities Funds (440)*** -

  - ✓ Water & Wastewater Services Operating Fund (440) – The Water and Wastewater Fund accounts for the operations of the water and wastewater utility system. The cost of operating the water and wastewater system is recovered almost entirely by user fees. The acquisition, maintenance and improvement of the physical plant facilities are financed from existing cash resources, issuance of revenue bonds and state or federal grants.

  - ✓ Utilities Sinking Fund (441) – In December 2013, the City issued $30 million of Utility System Revenue Note. The note was issued to provide funds for certain improvements, extensions and enlargements to the Utility System and to pay closing costs of the loan.

    The note bears interest at 2.88% and matures in August 2023. Interest is payable semiannually and principal on the note is paid annually commencing August 1, 2014.

CITY OF PLANTATION

FUND STRUCTURE

The note is not payable before December 1, 2018 and at a premium after December 1, 2018 and prior to December 1, 2020. The City pledged as security for payment of the principal and interest on the note the net revenues (gross revenues less cost of operations and maintenance) derived from the operation of the City's water and sewer system. The note contains a rate covenant that requires net revenues to be at least 110% of the debt service requirements for that fiscal year.

- ✓ Repair and Replacement Fund (443) - The Repair and Replacement Fund accounts for repairs and maintenance to the utility system that are non-recurring as well as the replacement of existing equipment, vehicles or other capital items.
- ✓ Water & Wastewater Capacity Funds (444 and 445) – The Water and Wastewater Capacity Funds are used to account for capital projects and expenses related to the capacity, or expansion, of the utility system.

- ❖ ***Golf Fund (449)*** – The Golf Fund accounts for all financial activities associated with the City's golf facility, Plantation Preserve Golf Course and Club, which was built in 2005-06.

- ❖ ***Stormwater Utility Fund (460)*** – The Stormwater Utility Fund accounts for all the financial activities to plan, administer and maintain a functional and complaint governmental storm water management program.

FIDUCIARY (PENSION TRUST) FUNDS

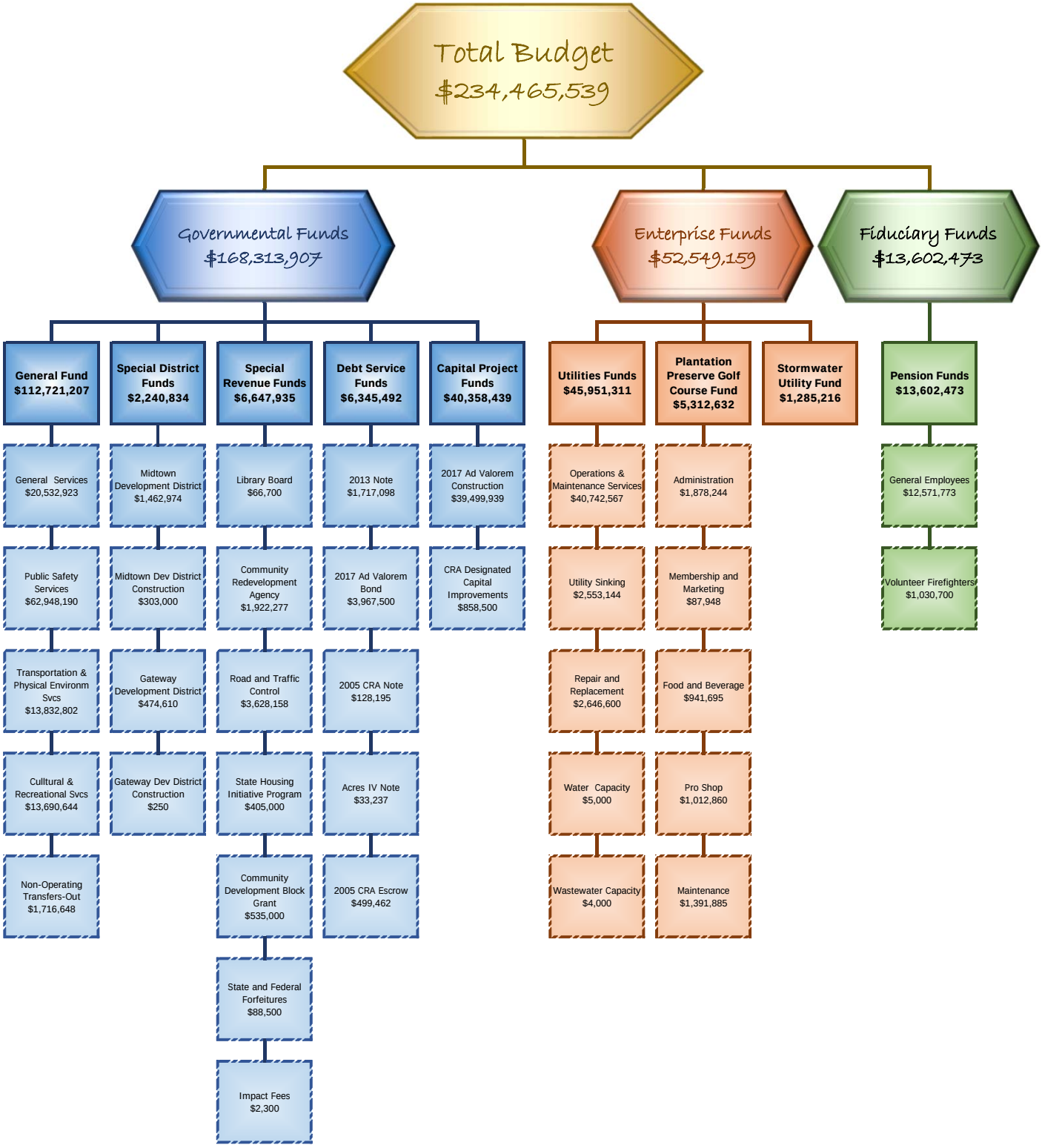
Pension Trust Funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, other post-employment benefit plans, or other employee benefit plans:

- ❖ ***General Employees' Pension Fund (672)***
- ❖ ***Volunteer Firefighters' Pension Fund (674)***

CITY OF PLANTATION

FUND STRUCTURE

FY 2019 - 2020



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CITY OF PLANTATION

BUDGET POLICIES

It is the responsibility of the Financial Services Department to set forth financial policies related to the budget that establish a basic framework for the overall fiscal management of the City. These policies represent a foundation, provide guidelines for evaluating both current activities and proposals for future programs and assist the Mayor, City Council and the Chief Administrative Officer in making decisions. Examples of financial policies include operating budget policies, financial reserve policies, capital improvements and fixed assets policies, revenue policies, expenditure/expense policies, planning policies, cash management and investment policies, and debt management policies.

OPERATING BUDGET POLICIES

Budgetary basis refers to the reporting of revenues and expenditures or expenses in the financial statements as they are recognized in the accounts. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting except that encumbrances are treated as the equivalent of expenditures, as opposed to a reservation of fund balance. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. Expenditures are generally recognized, under the modified accrual basis of accounting, when the related fund liability is incurred. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, using the current financial resources measurement focus of accounting. At year-end, open encumbrance balances lapse.

The budgets for the Enterprise (Proprietary) Funds are prepared on the full accrual basis of accounting. These funds include Water and Wastewater, Golf Course and Stormwater Utility. Under the full accrual basis, revenues are recorded when earned (for example, water user fees are recognized as revenue when the bills are prepared) and expenses are reported when a liability is incurred, regardless of the timing of related cash flows, using the economic resources measurement focus of accounting.

The differences between the budget basis and the full accrual basis of accounting include: (1) budgeting the full amount of capital expenditures as expense rather than depreciating them, (2) not budgeting interest earnings on restricted funds and impact fees, and (3) presenting debt service expense net of restricted investment proceeds.

CITY OF PLANTATION

BUDGET POLICIES

The Comprehensive Annual Financial Report (CAFR) presents the status of the City's finances on a basis consistent with Generally Accepted Accounting Principles (GAAP) (that is, the Governmental Funds use the modified accrual basis of accounting while the Enterprise Funds use the full accrual basis).

In order to provide a meaningful comparison of actual results with the budget, the CAFR presents the City's operations on a GAAP basis and also shows fund expenditures and revenues on a budget basis for the General, Special Revenue, Debt Service, Capital Projects, Special District and Enterprise Funds.

The City is required to prepare a balanced budget in which current revenues will be sufficient to support current expenditures.

BASIS OF ACCOUNTING AND BUDGETING

FUND TYPE	ACCOUNTING BASIS	BUDGETING BASIS
GENERAL FUND	MODIFIED ACCRUAL	MODIFIED ACCRUAL
SPECIAL DISTRICT FUNDS	MODIFIED ACCRUAL	MODIFIED ACCRUAL
SPECIAL REVENUE FUNDS	MODIFIED ACCRUAL	MODIFIED ACCRUAL
DEBT SERVICE	MODIFIED ACCRUAL	MODIFIED ACCRUAL
CAPITAL PROJECT FUNDS	MODIFIED ACCRUAL	MODIFIED ACCRUAL
ENTERPRISE FUNDS	FULL ACCRUAL	FULL ACCRUAL

CITY OF PLANTATION

BUDGET POLICIES

FINANCIAL RESERVE POLICIES

The major funds of the City should maintain adequate fund balances or reserves to handle unexpected decreases in revenues plus a reasonable level for extraordinary unbudgeted expenditures. For measurement purposes, the minimum fund balance in any major fund is the equivalent of 180 days of average expenditure and should be computed annually and remain unappropriated.

On an annual basis, after the year-end audit has been completed, staff shall produce a schedule of all fund additions and deletions, with projections of reserve requirements and a plan for the use of additions for the current year in accordance with relevant City policies.

This document will be used not only to ensure compliance with stated policies, but also to analyze the total reserve and surplus picture to ensure that the policies as provided do not inadvertently create adverse effects.

CAPITAL IMPROVEMENT AND FIXED ASSETS POLICIES

The City shall coordinate the development of the Capital Improvement Plan with the development of the Operating Budget. Future operating expenditures and revenues associated with new capital improvement will be projected and included in the Five Year Capital Improvement Plan. An annual inventory will be conducted to ensure that the replacement, maintenance and Capital Improvement Program projections are accurate and that sufficient internal control over capital items is exercised.

A fixed asset is any tangible property owned by the City that is valued at $1,000 or more and has an expected useful life of more than one year. Fixed assets include land, buildings, infrastructure, equipment, computers, furniture and vehicles. All vehicles are attributed to the appropriate fund where depreciation is calculated. Once purchased, all capital items are maintained in the physical inventory until disposed.

REVENUE POLICIES

The City shall estimate its annual revenues by objective and analytical processes. The City shall maintain a diversified and stable revenue system to the extent provided by law to insulate it from short-run fluctuations in any one revenue source. One-time revenues will be used for capital improvements or to replenish reserves. Legally restricted one-time revenues will be used for the specific purpose dictated by the issuer.

CITY OF PLANTATION

BUDGET POLICIES

The City shall recalculate the full cost of selected activities currently supported by user fees and charges to identify the impact of inflation and other cost increases periodically. The City shall review the costs of services it provides for the potential implementation of user fees and charges on an annual basis.

To ensure compliance with revenue, reserve and budget policies, the City shall analyze and prepare reports annually to monitor, project and estimate revenues and expenditures, specifically five-year trend analyses of revenues and expenditures and a review of the local economy, land development trends and population trends.

EXPENDITURE/EXPENSE POLICY

Expenditures/expenses are a rough measure of a local government's service output. While many expenditures/expenses can be easily controlled, emergencies, unfunded mandates and unanticipated service demands may strain our ability to maintain a balanced budget. To ensure the proper control of expenditures/expenses and provide for a quick and effective response to adverse financial situations, expenditures/expenses and purchase commitments will be made in a form and process that is legal, appropriate, funded, authorized and sufficiently documented.

Also, expenditures/expenses and purchase commitments will be recorded in an accurate and timely fashion.

PLANNING POLICIES

The City of Plantation recognizes the importance of planning. It recognizes that prudent financial planning considers the multi-year implications of financial decisions. The City will strive to maintain a long-term focus on its financial planning and stay mindful of the long-term objectives of the City.

CASH MANAGEMENT AND INVESTMENT POLICIES

The receipt and deposit of the City monies is governed by the provisions of the Charter and Codified Ordinances of the City of Plantation. It is the Finance Director's responsibility to: supervise the receipt and recording of all fees and revenues due the City; and have custody of all public funds belonging to or under control of the City or any office, department or agency of the City government and deposit said funds in such depositories as may be designated by resolution of City Council.

CITY OF PLANTATION

BUDGET POLICIES

The City shall perform a cash flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to ensure optimum cash availability. Where permitted by law, the City may pool cash from each respective fund for investment purposes.

In FY2015, with Council approval, the City obtained the services of investment advisors Public Financial Management (PFM), to develop and assist in implementing strategies to maximize the City's investment returns and investment needs. PFM continuously monitors investment opportunities to optimize cash utilization to generate and enhance interest income opportunities. The City shall review its investment policies established for investing surplus and pension funds to account for changes in legislation and market conditions on an annual basis.

DEBT MANAGEMENT POLICIES

The City shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. To consider the possibility of refunding of an issue, a present value savings of three percent over the life of the respective issue, at a minimum, must be attainable. When the City finances capital projects by issuing bonds, it shall amortize the debt over a term not to exceed the average useful life of the project(s) financed.

Currently, the City of Plantation does not have a policy related to debt limits.

CITY OF PLANTATION

BUDGET OVERVIEW

BUDGET IN BRIEF

The fiscal year 2020 budget for the City of Plantation had one Council meeting to set the maximum millage levy on July 29, 2019. Two additional Council meetings were held on September 11, 2019 (1st Public Hearing) and September 18, 2019 (2nd and Final Public Hearing).

As a municipality, the City's budget is comprised of a collection of smaller separate entities known as funds. Each fund is a distinct entity with its own revenues and expenditures. Additional information about the City's funds is outlined in the "Fund Structure" section of this budget document.

For fiscal year 2020, the budgeted funds include:

- General Fund
- Library Board Fund
- Community Redevelopment Agency Fund (CRA)
- Road and Traffic Control Fund (RTC)
- State Housing Initiative Program Fund (SHIP)
- Community Development Block Grant Fund (CDBG)
- State and Federal Forfeitures Funds (2)
- Impact Fees Fund
- Debt Service Funds (5)
- Capital Project Funds (2)
- Golf Course Fund
- Stormwater Utilities Fund (SWU)
- Utilities Funds:
    - Water and Wastewater Services
    - Utilities Sinking
    - Repair and Replacement
    - Water Capacity
    - Wastewater Capacity
- Pension Trust Funds (2)
- Plantation Midtown Development District Operating and Construction Funds (2)
- Plantation Gateway Development District Operating and Construction Funds (2)

CITY OF PLANTATION

BUDGET OVERVIEW

The fiscal year 2020 Adopted Budget for the above funds total $234,465,539. This represents an increase of $8,461,713, or 3.7% when compared to the fiscal year 2019 amended budget. This increase is due primarily to the projects budgeted under the 2017 Ad Valorem Bond Construction Fund. Planned activity in FY2020 includes approximately $9 million for Public Safety projects; $13 million for Parks & Recreation projects; and $17 million for Public Works/Stormwater projects.

REVENUES – ALL FUNDS

The revenues available for allocation in the FY2020 Adopted Budget total $234,465,539 from which $178,208,409 comes from operations; $12,700,937 from transfers-in (non-operating); and $43,556,193 from fund balances.

- The total revenue anticipated from locally levied taxes (Ad Valorem Taxes, Utility Service Taxes and Other General Taxes) is estimated at $76,257,872. This is an increase of $2,792,064 or 3.8% over last fiscal year. Approximately $2.5 million of the increase is related to property values which increased 6.05% (City of Plantation), 8.19% Plantation Gateway Development District) and 7.12% (Plantation Midtown Development District).

- Permits, Fees, & Special Assessments revenue totals $14,822,389, which is an increase of $162,816 or 1.1% from last fiscal year. The increase is primarily in the General Fund and is attributed to Police and Fire permits fees and franchise fees for Solid Waste and Demolition.

- Intergovernmental revenues total $12,824,173 which is an increase of $203,700 or 1.6% over FY2019. This increase is mostly in state shared revenues for Sales and Local Half Cent Sales Taxes and the Broward County Grant for the additional six (6) Part-time School Resource Officers in the General Fund.

- Charges for Services revenue totals $55,326,302 which is an increase of $867,303 or 1.6% when compared to last year's amended budget. This increase is primarily due to the water and wastewater user fees which are scheduled to increase in October 1, 2019 by the related 2.2% CPI per City Code Sec. 26-217. Even with these increases, Plantation's water and wastewater rates are among the lowest in Broward County.

- Impact Fees revenue totals $863,000 which is an increase of $5,000 or 0.6% from the FY2019 Amended Budget. The minor increase is primarily in the Water and Wastewater Capacity Funds due to new construction projects citywide.

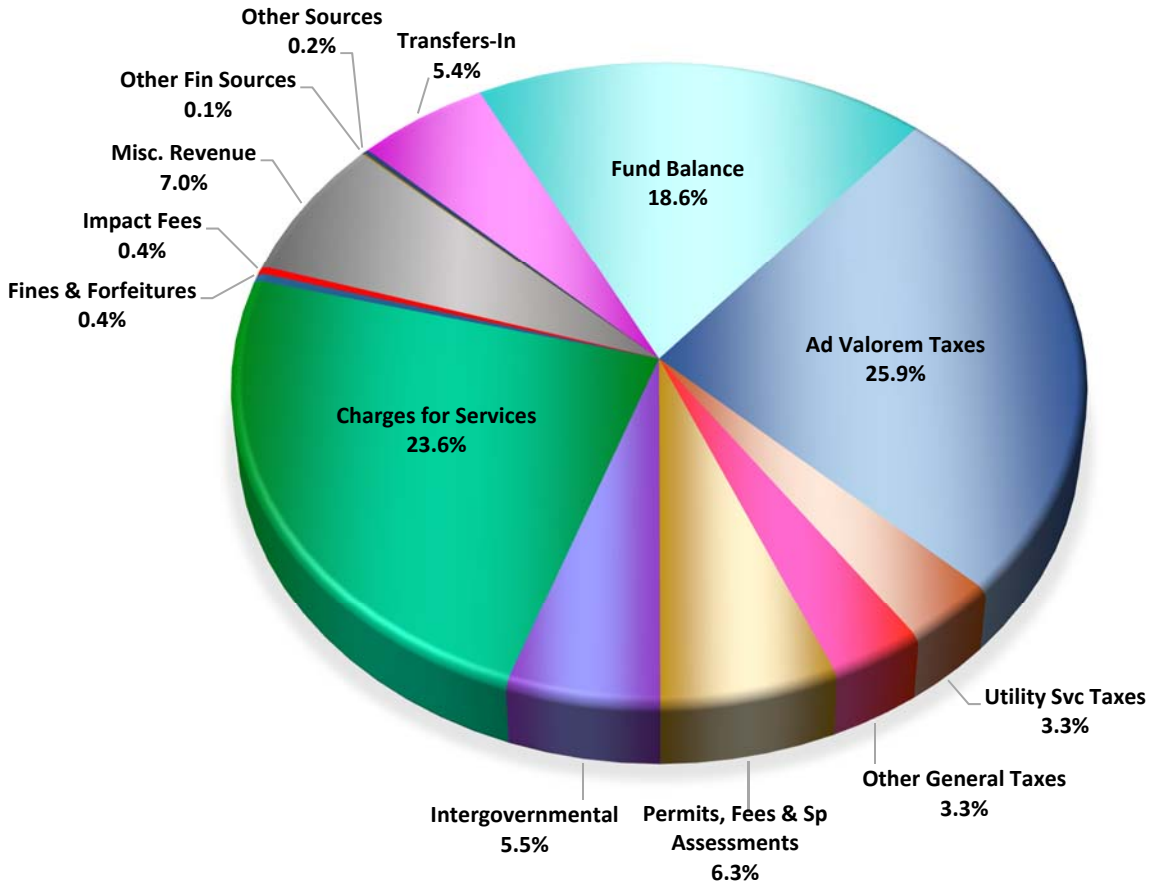
- Miscellaneous Revenue totals $16,508,623 which is an increase of $928,104 or 6.0% mainly in the Pension Trust Funds due to the increase in the investment income activities.

CITY OF PLANTATION

BUDGET OVERVIEW

- Fund Balances/Reserves/Net Assets increased approximately $3.4 million due to capital projects in the 2017 Ad Valorem Bond.

REVENUES BY TYPE
ALL FUNDS



CITY OF PLANTATION

BUDGET OVERVIEW

EXPENDITURES – ALL FUNDS

The expenditures/expenses for the FY2020 Adopted Budget total $234,465,539, from which $98,147,298 or 41.9% is allocated to Personnel costs; $58,508,751 or 25.0% is allotted to Operating Expenditures (services, materials & supplies); $2,082,703 or 0.9% is assigned to Grants and Aids; $52,323,533 or 22.3% is allocated to Capital (operating & CIP); $10,525,317 or 4.5% is assigned to Debt Service payments and reserves; $177,000 or 0.1% is Non-Operating expenditures (termination refunds); and $12,700,937 or 5.4% is for Transfers-out between funds.

- Personnel costs in the total budget increased $2,050,443 or 2.1%, when compared to the FY2019 amended budget. A majority of this increase is attributed to Public Safety personnel. The increase in Public Safety budget is primarily due to the funding for salary increases (per the collective bargaining agreement with the Fraternal Order of Police), overtime, position reclassifications, addition of 3 full-time positions (Police Officers) and 6 part-time positions (School Resource Officers), and retirement payouts for officers leaving during the year. Other areas contributing to the increase in personnel services category are the additions of 1 part-time position in the Fire Department (Office Assistant); 1 full-time position in the Planning and Zoning Department (Economic Development Administrator); 1 full-time position in the Building Department (Office Manager); 2 full-time positions in the Engineering Department (Engineering Assistant and Project Manager); 1 full-time position in the Public Works Department (GIS Analyst/Collector); 1 part-time position in the Recreation Department (Office Assistant); and 1 part-time position in the Equestrian Department (Maintenance Worker I). The addition of 1 full-time Community Development Grant Coordinator position in the Community Development Block Grant Fund (CDBG); 6 full-time positions (Utilities Locator, 2 Water Distribution Tech/III, Utilities Administrative Specialist, Regulatory Compliance Tech, and Assistant Utilities Inspector) in the Utility Fund.
  In addition, a Living Wage increase for full time and part time employees bringing their hourly wage to $14 & $13 respectively; 3% merit increase for General Employees; a 3.4% merit increase for Fire Rescue employees; required funding for the General and Police pension plans and costs related to healthcare benefits.

- Operating Expenditures category increased by $1,008,020 or 1.8% from last year's budget. Overall costs to acquire products and services increased especially in the areas of technology, banking fees, maintenance fees, risk management uninsured liabilities & insurance premiums and the addition of several new programs in the areas of Economic Development, Parks & Recreation and the Police Department. It is anticipated the benefits that residents will derive from these new programs will far outweigh their minimal cost.

- Grants and Aids category decreased $459,373 or 18.1% due to the decrease in the funding for minor home repairs and home purchases assistance in the SHIP and CDBG Programs.

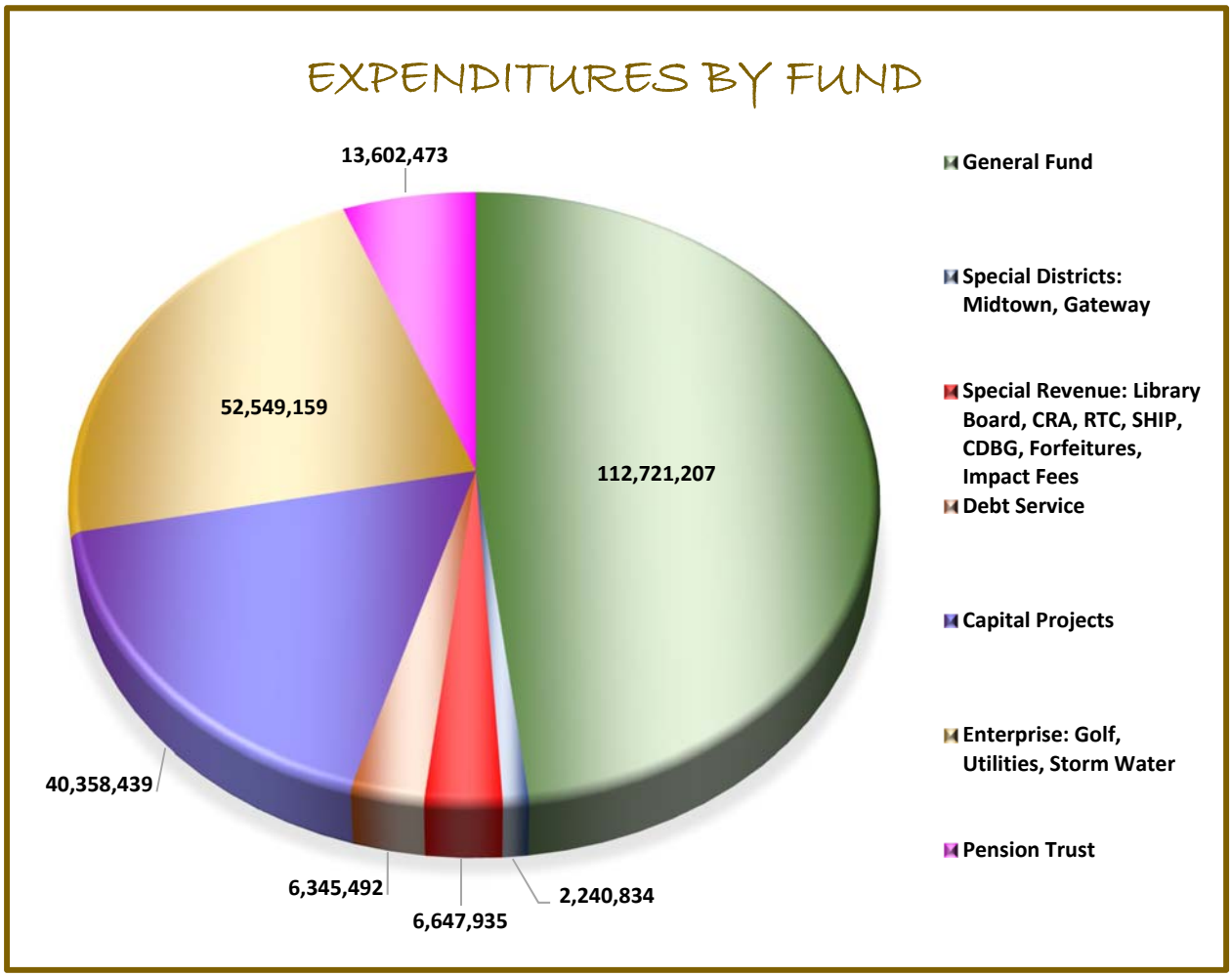
CITY OF PLANTATION

BUDGET OVERVIEW

- Capital (operating) and CIP projects increased $5,549,451 or 11.9%. The majority of this significant increase is due to the increased activity in the ad valorem bond projects. Planned expenditures in FY2020 include approximately $39 million.

- Debt Service decreased $24,088 or 0.2% due to a slight reduction in the debt service obligations of the CRA.

  The debt service of the Ad Valorem Bond will be funded by the monies generated from the associated debt millage of 0.4364 which translate approximately to $74 per $200,000 property with $50,000 in Homestead Exemptions.



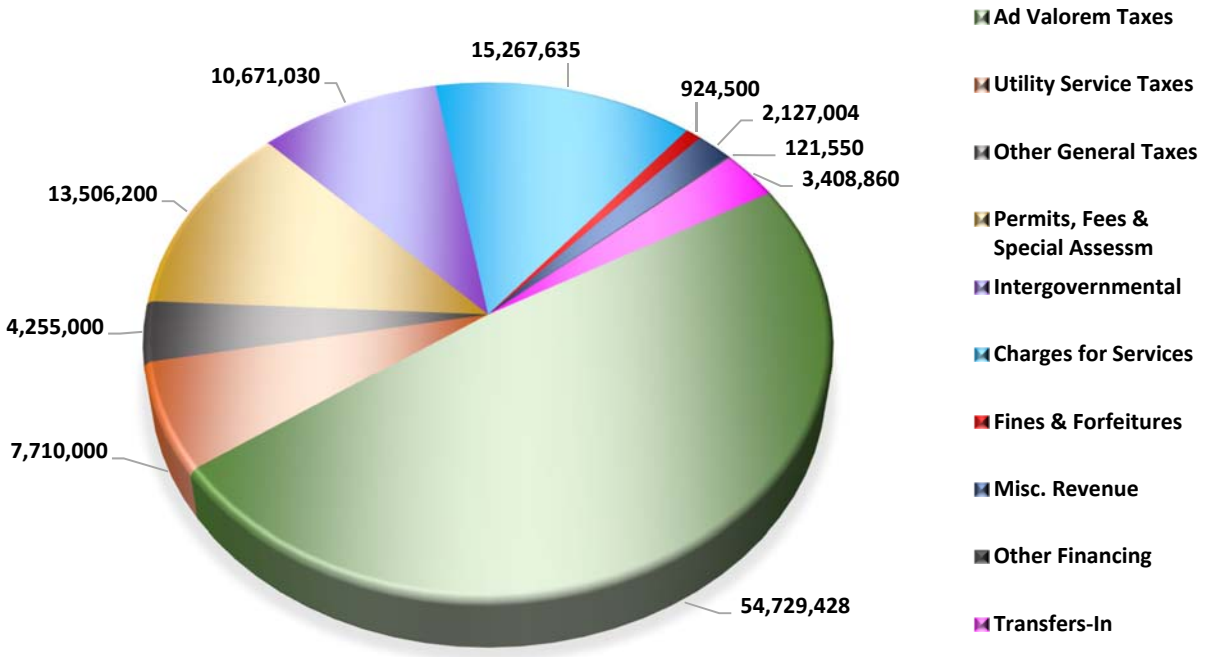
GENERAL FUND

The fiscal year 2020 General Fund Budget totals $112,721,207 which is an increase of $2,671,818 or 2.4% when compared to the fiscal year 2019 Amended Budget.

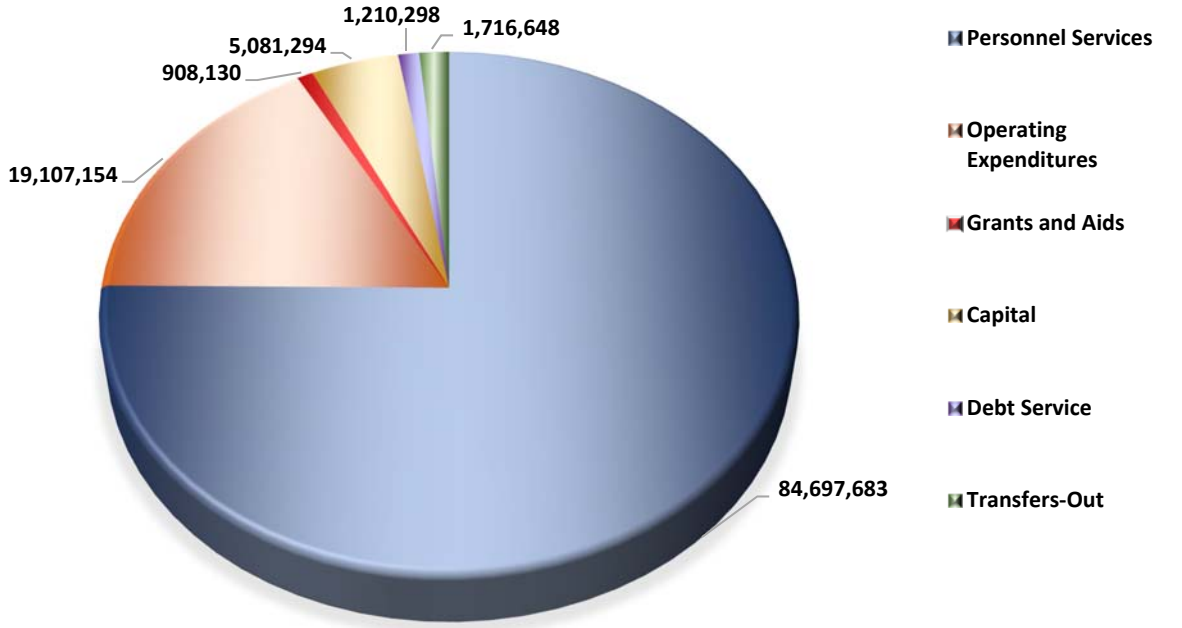
CITY OF PLANTATION

BUDGET OVERVIEW

GENERAL FUND
REVENUES BY CATEGORY



GENERAL FUND
EXPENDITURES BY CATEGORY

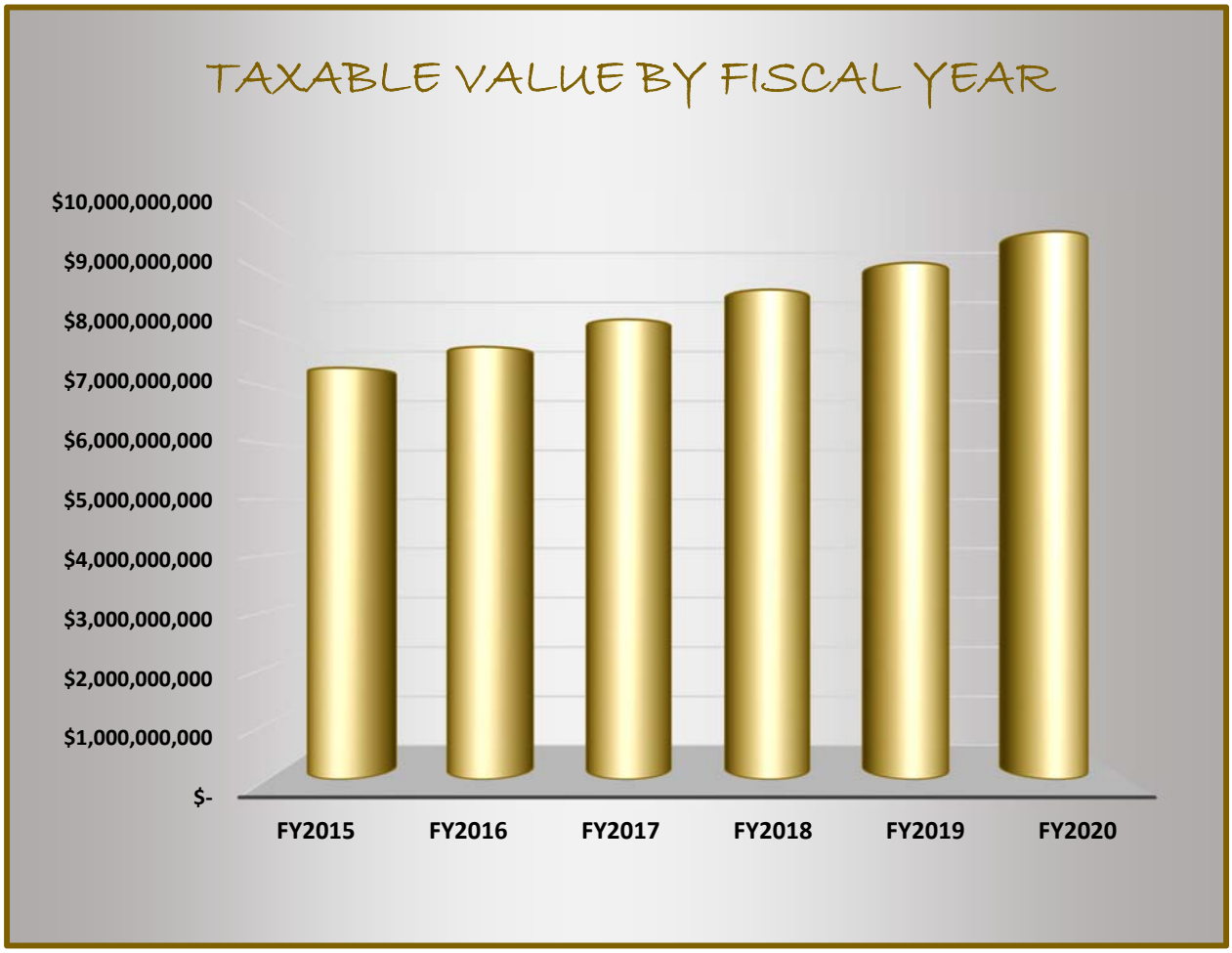


CITY OF PLANTATION

BUDGET OVERVIEW

SIGNIFICANT BUDGET ITEMS AND TRENDS

Based on valuations released by the Property Appraiser on July 1, taxable values in the City of Plantation increased 6.05% or $557,848,800 when compared to last year's adjusted taxable value. This is the ninth consecutive year that property values increased since the crisis of 2008. The increase in property values represents approximately $2.5 million in additional ad valorem revenues for the City.



The Plantation Gateway District taxable value increased 8.19% or $21,450,360 when compared to last year's adjusted taxable value.

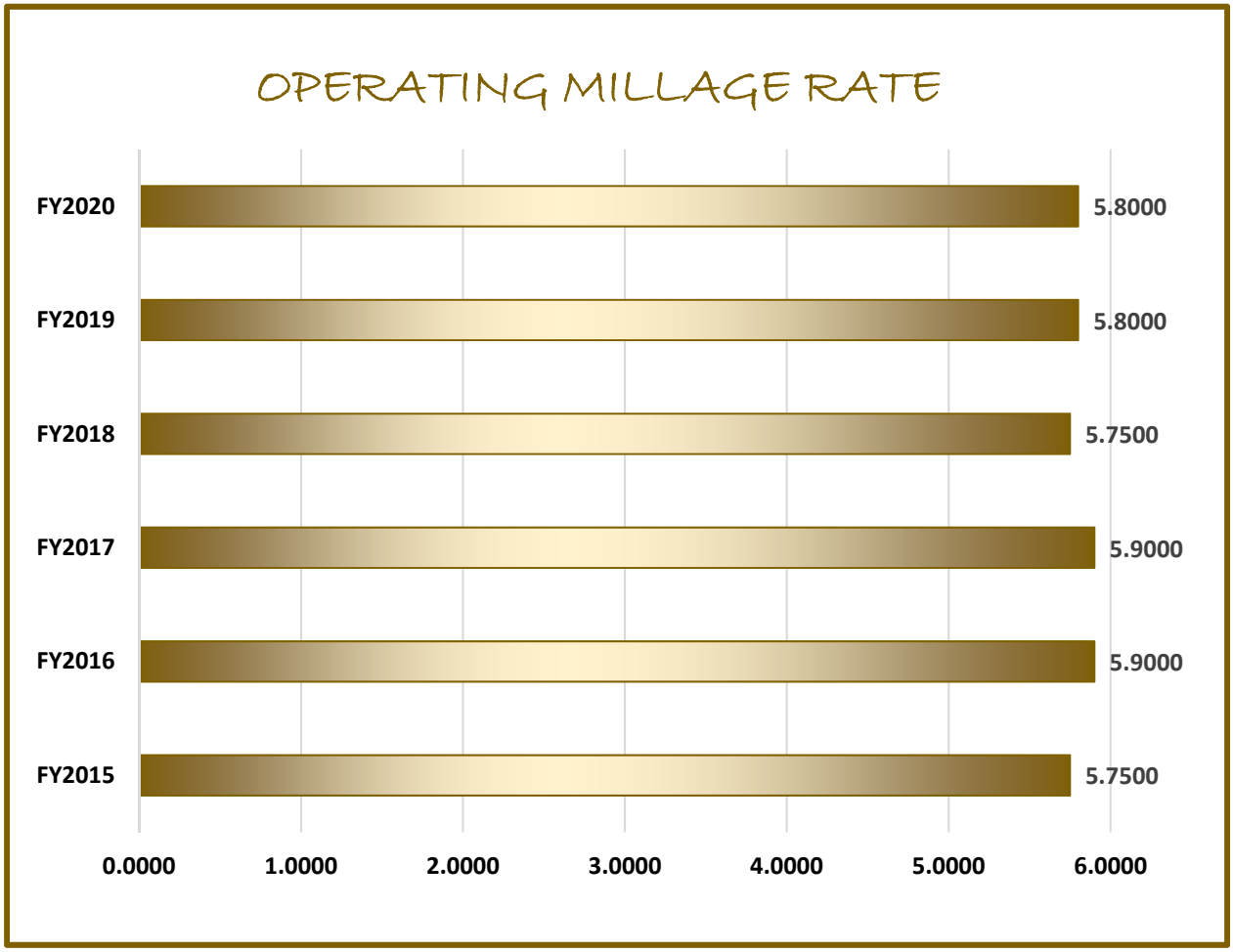
The Plantation Midtown District taxable value increased 7.12% or $101,732,670 when compared to last year's adjusted taxable value.

CITY OF PLANTATION

BUDGET OVERVIEW

Operating millage

- In FY2020 the City taxable values increased 6.05% from $9,217,551,380 to $9,775,400,180. The fiscal year 2020 adopted millage rate is 5.8000 mills which is a zero increase when compared to FY2019.



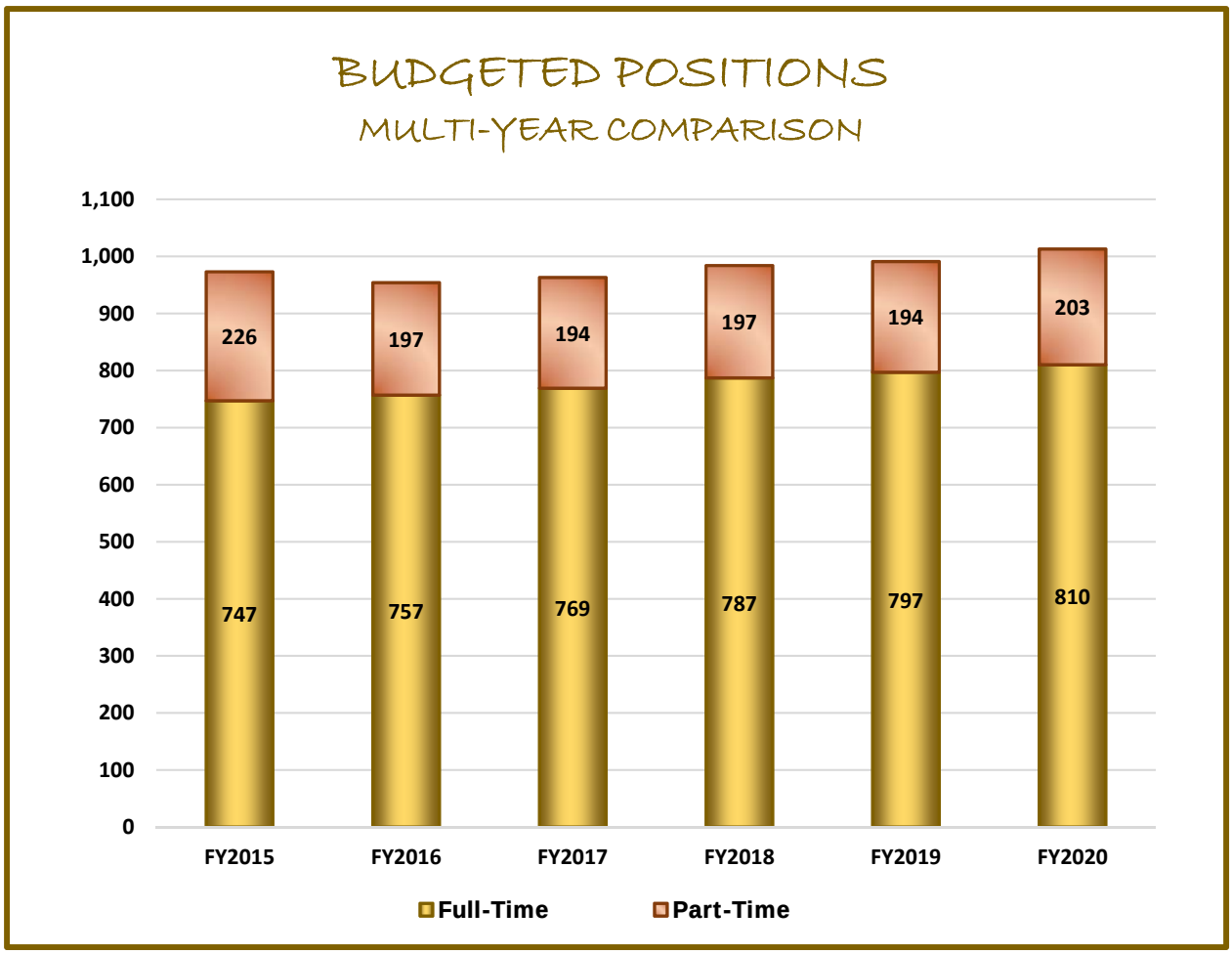
- The adopted millage rates for the City's two special districts are as follows:
  - ✓ Plantation Gateway District is 1.9160 which is the same millage rate as FY2019.
  - ✓ Plantation Midtown District is 0.9707 which is the same millage rate as FY2019.

CITY OF PLANTATION

BUDGET OVERVIEW

Personnel Services

- The total number of full-time budgeted positions for fiscal year 2020 is 810 and 203 for part-time positions.
- The City has thirteen (13) additional full-time and nine (9) less part-time positions budgeted in FY2020 than it did in fiscal year 2019.
- Personnel Services increased in fiscal year 2020. The increase is largely driven by the additional positions, reclassifications and succession planning mostly in Public Safety, compensation increases for General and FOP employees and increases in healthcare costs.



CITY OF PLANTATION

BUDGET OVERVIEW

Operating Capital/Capital Improvement Projects

Capital expenditures in the citywide adopted budget totals $52,323,533. Of this total $39,339,939 or 75.2% is attributed to the 2017 Ad Valorem Bond Capital Projects Fund; $6,820,800 or 13.0% is for the Utility Funds (Water/Wastewater Services and Repair and Replacement); and $5,081,294 or 9.7% is for the General Fund.

General Fund - $5,081,294

- ✓ City Clerk $26,250
- ✓ Information Technology $390,500
- ✓ Planning and Zoning $46,000
- ✓ Central Services-Crafts $34,000
- ✓ Central Services-Facilities Maintenance $150,000
- ✓ Police $958,800
- ✓ Fire $978,072
- ✓ Fire/Rescue $249,540
- ✓ Building $60,000
- ✓ Public Works $89,000
- ✓ Resource Recovery $555,532
- ✓ Landscaping $319,000
- ✓ Library $27,000
- ✓ Parks $1,046,500
- ✓ Recreation $54,600
- ✓ Tennis Center $71,000
- ✓ Aquatics Complex $16,000
- ✓ Equestrian Center $9,500

❖ **Special District Funds - $300,000**

- ✓ Plantation Midtown Construction Fund $300,000

❖ **Special Revenue Funds - $116,500**

- ✓ Library Board Fund $31,500
- ✓ Road and Traffic Control Fund $85,000

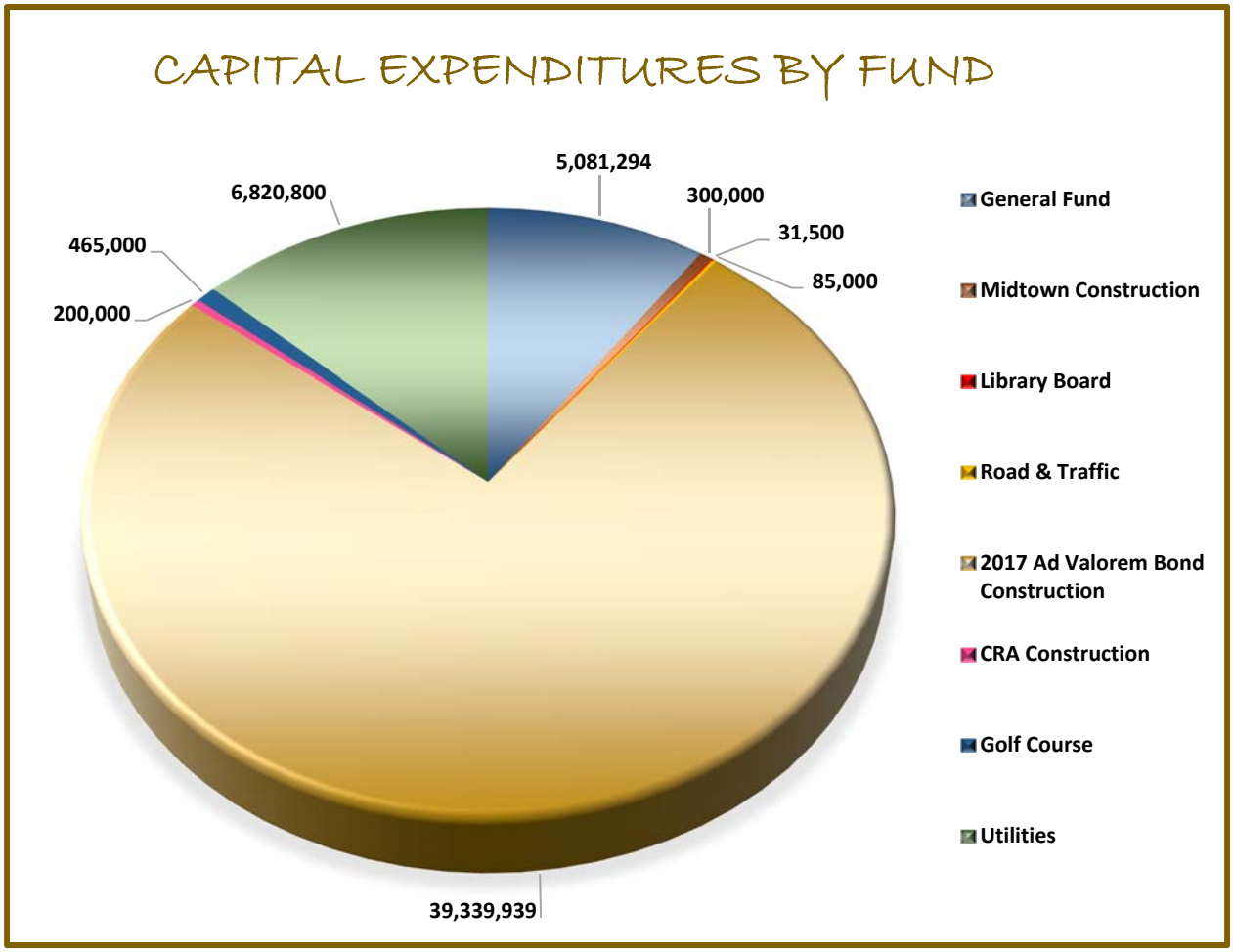
❖ **Capital Project Funds - $39,539,939**

- ✓ 2017 Ad Valorem Bond Construction $39,339,939
- ✓ Community Redevelopment Agency Construction $200,000

CITY OF PLANTATION

BUDGET OVERVIEW

- **Enterprise Funds - $7,285,800**
  - ✓ Plantation Preserve Golf Course - $465,000
  - ✓ Utilities Funds $6,820,800

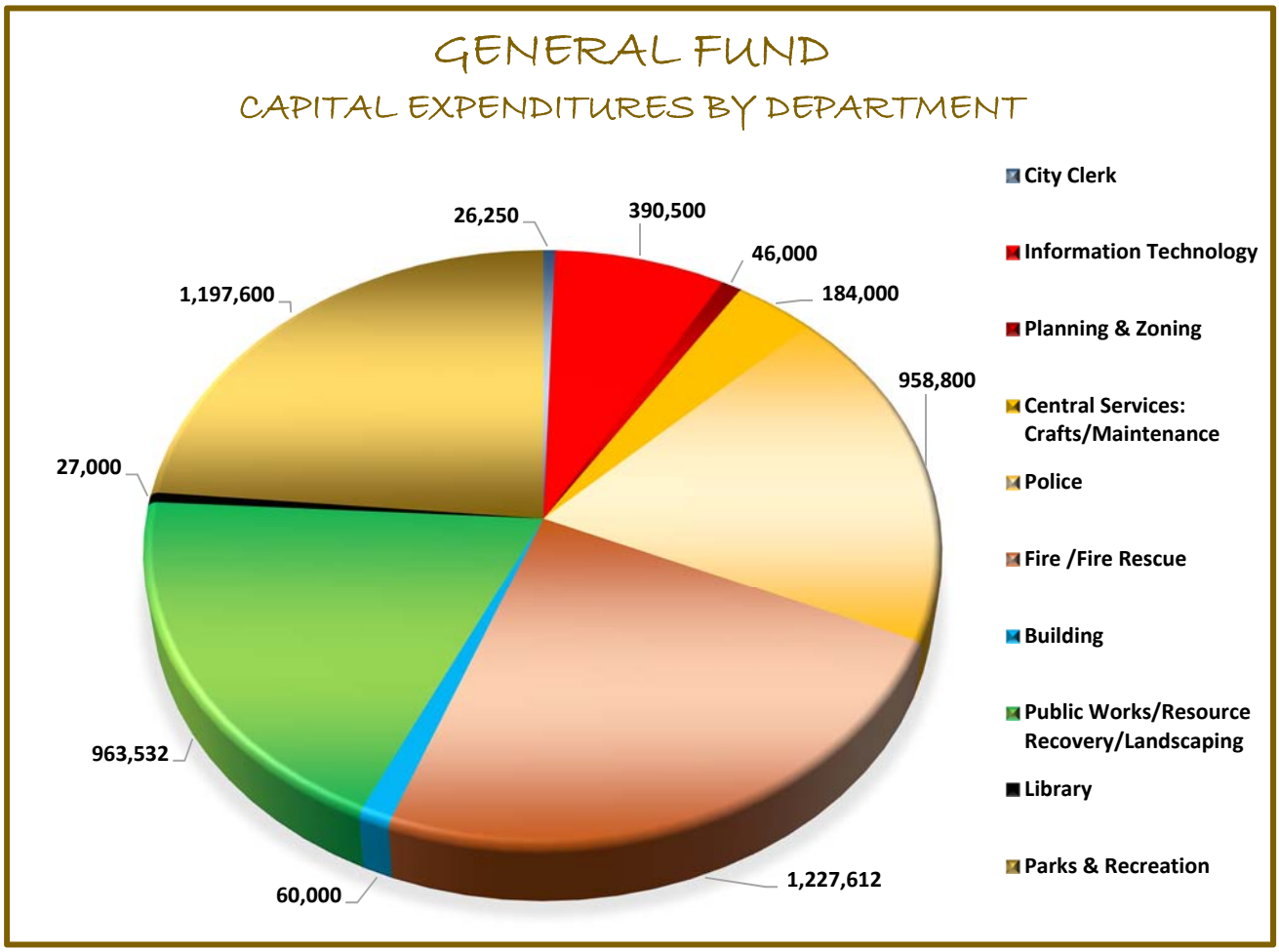


The General Fund capital budget of $5,081,294 is predominately operating capital and includes: replacement of 26 police cruisers and accessories; taser guns; radar/laser guns in the Police Department. Thermal imaging cameras; 2 replacement vehicles; 30 sets of bunker gear; 6 extractors with dry cleaning (for protective gear); and various fire station improvements, including: a roof replacement, LED lighting replacement, anti-slip floor replacement and several parking lot improvements in the Fire Department. Fire Rescue Department capital items include: 30 sets of bunker gear; hydraulic response equipment; a power load stretcher system and some dive rescue equipment. Information Technology Department capital items include: annual refresh of software,

CITY OF PLANTATION

BUDGET OVERVIEW

hardware, switches and application servers; a new Cisco infrastructure; a Web development project; and a system upgrade. Resource Recovery Department is replacing a Beast Chipper which has more than 4,000 hours of use. Landscaping Department is replacing a Crapple and a Bucket trucks. The Facilities Maintenance Department includes a new roof for the Development Services building. Parks Department is replacing 2 staff vehicles; a mobile light tower; improvements at various parks citywide such as replacement of shade structures, playground equipment, safety resurfacing, asphalt parking lots/walkways, and a lighting prediction/detection system. Recreation Department includes securities cameras for Jim Ward, Volunteer Park and Deicke Auditorium community centers; a solar and battery powered board sign with trailer; and some kitchen equipment for several community centers.



CITY OF PLANTATION

BUDGET SUMMARY
ALL FUNDS

Budget Summary

Major Revenue Sources and Trends

Major Expenditures/Expenses and Trends

Fund Balances/Net Assets

Debt Service Schedule

Budgeted Transfers Schedule

Muti-year Comparison of Budgeted Positions by Department

Salary & Wages and Personnel Summary

Capital Item Detail

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CITY OF PLANTATION

BUDGET SUMMARY
FY 2019 - 2020

ESTIMATED REVENUES		GENERAL FUND	SPECIAL DISTRICTS	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE FUNDS	PENSION TRUST	TOTAL ALL FUNDS
Taxes: Millage per $1,000									
Ad Valorem Taxes-City:	**5.8000 Mills**	**54,729,428**	-	-	-	-	-	-	54,729,428
Ad Valorem Taxes-Bond:	**0.4364 Mills**	-	-	-	4,052,785	-	-	-	4,052,785
Ad Valorem Taxes-Plantation Midtown:	**0.9707 Mills**	-	**1,436,824**	-	-	-	-	-	1,436,824
Ad Valorem Taxes-Plantation Gateway:	**1.9160 Mills**	-	**536,479**	-	-	-	-	-	536,479
Utility Service Taxes		7,710,000	-	-	-	-	-	-	7,710,000
Other General Taxes		4,255,000	-	3,537,356	-	-	-	-	7,792,356
Permits, Fees & Special Assessments		13,506,200	-	-	20,043	-	1,296,146	-	14,822,389
Intergovernmental		10,671,030	-	1,655,000	-	-	-	498,143	12,824,173
Charges for Services		15,267,635	-	11,000	-	-	40,047,667	-	55,326,302
Fines & Forfeitures		924,500	-	-	-	-	-	-	924,500
Impact Fees		-	-	196,000	-	-	667,000	-	863,000
Miscellaneous Revenue		2,127,004	47,350	245,271	5,725	246,200	475,100	13,361,973	16,508,623
Other Financing Sources		121,550	-	-	-	-	60,000	-	181,550
Other Sources		-	-	-	-	-	500,000	-	500,000
TOTAL SOURCES		**109,312,347**	**2,020,653**	**5,644,627**	**4,078,553**	**246,200**	**43,045,913**	**13,860,116**	**178,208,409**
Transfers In		3,408,860	964,561	-	2,340,950	933,422	5,053,144	-	12,700,937
Fund Balances/Reserves/Net Assets		-	(744,380)	1,003,308	(74,011)	39,178,817	4,450,102	(257,643)	43,556,193
TOTAL REVENUES, TRANSFERS & BALANCES		**112,721,207**	**2,240,834**	**6,647,935**	**6,345,492**	**40,358,439**	**52,549,159**	**13,602,473**	**234,465,539**

EXPENDITURES								
Personnel Services	84,697,683	-	1,498,288	-	-	11,951,327	-	98,147,298
Operating Expenditures	19,107,154	563,700	3,223,525	3,805	162,500	21,970,594	13,477,473	58,508,751
Grants and Aids	908,130	138,535	380,038	-	656,000	-	-	2,082,703
Capital	5,081,294	300,000	116,500	-	39,539,939	7,285,800	-	52,323,533
Debt Service	1,210,298	54,808	-	5,951,568	-	3,308,643	-	10,525,317
Non-Operating	-	-	-	-	-	52,000	125,000	177,000
TOTAL EXPENDITURES	**111,004,559**	**1,057,043**	**5,218,351**	**5,955,373**	**40,358,439**	**44,568,364**	**13,602,473**	**221,764,602**
Transfers Out	1,716,648	1,183,791	1,429,584	390,119	-	7,980,795	-	12,700,937
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	**112,721,207**	**2,240,834**	**6,647,935**	**6,345,492**	**40,358,439**	**52,549,159**	**13,602,473**	**234,465,539**

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CITY OF PLANTATION

BUDGET SUMMARY

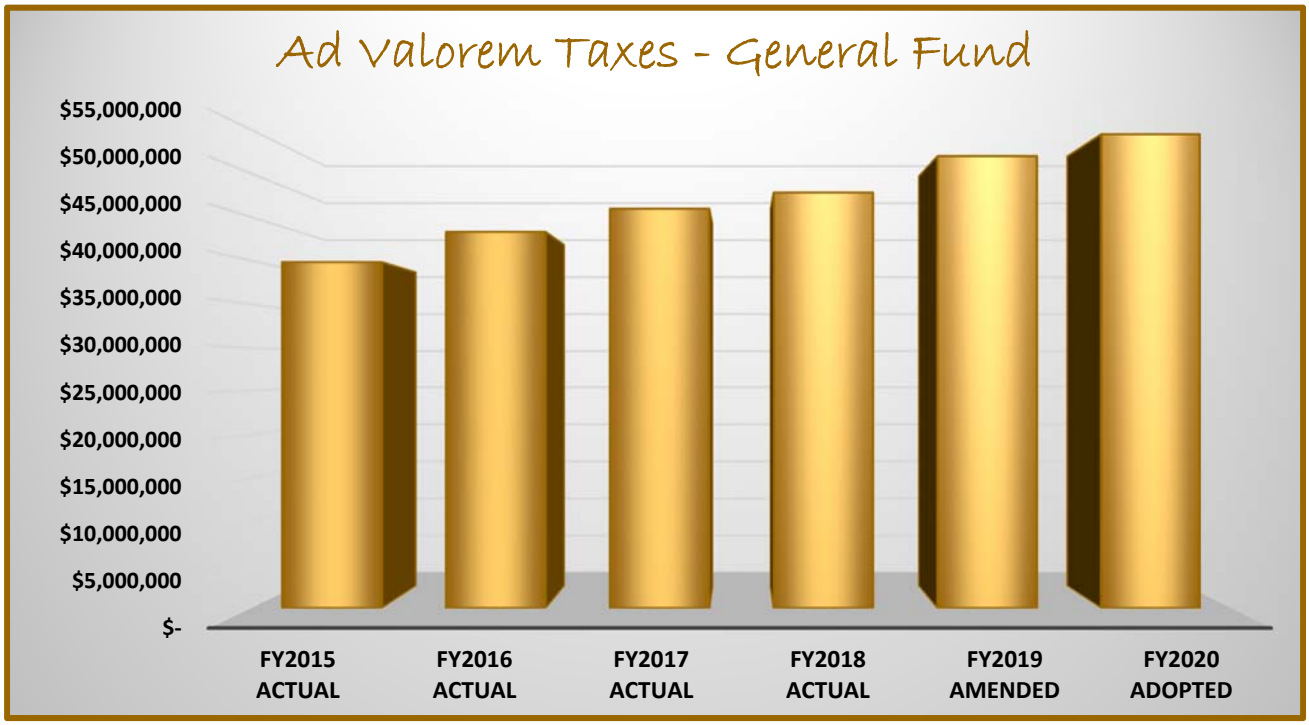
MAJOR REVENUE SOURCES AND TRENDS

Ad Valorem Taxes (General Fund) - $54,729,428

Ad Valorem Taxes are authorized by the Florida Constitution and are capped at 10 mills for local governments. Ad valorem is a tax levied on the assessed value of real and personal property located within the City. Per Florida Statutes, ad valorem revenues are budgeted at the millage rate multiplied by the taxable value, less 4% discount for early payment and adjustments to assessed values determined by the Value Adjustment Board.

The ad valorem tax rate (also known as the millage rate) is adopted on an annual basis and is equivalent to one dollar of taxes per $1,000 of the estimated taxable assessed value determined by the Broward County Property Appraiser. A tax rate of one mill produces one dollar of ad valorem revenue for every $1,000 of taxable property value. The adopted millage rate for the FY2020 budget year is 5.8000 mills.

Ad valorem revenue is the largest revenue source for the General Fund. In FY2020 ad valorem revenues are estimated at $54,429,428 representing 48.3% of the total General Fund revenue. Based on the taxable values report provided by the Broward County Property Appraiser on July 1, 2019, the City of Plantation realized an increase in property values of 6.05% or $557,848,800 when compared to last year's adjusted taxable values. This increase represents approximately $2.5 million in additional revenues in FY2020.



CITY OF PLANTATION

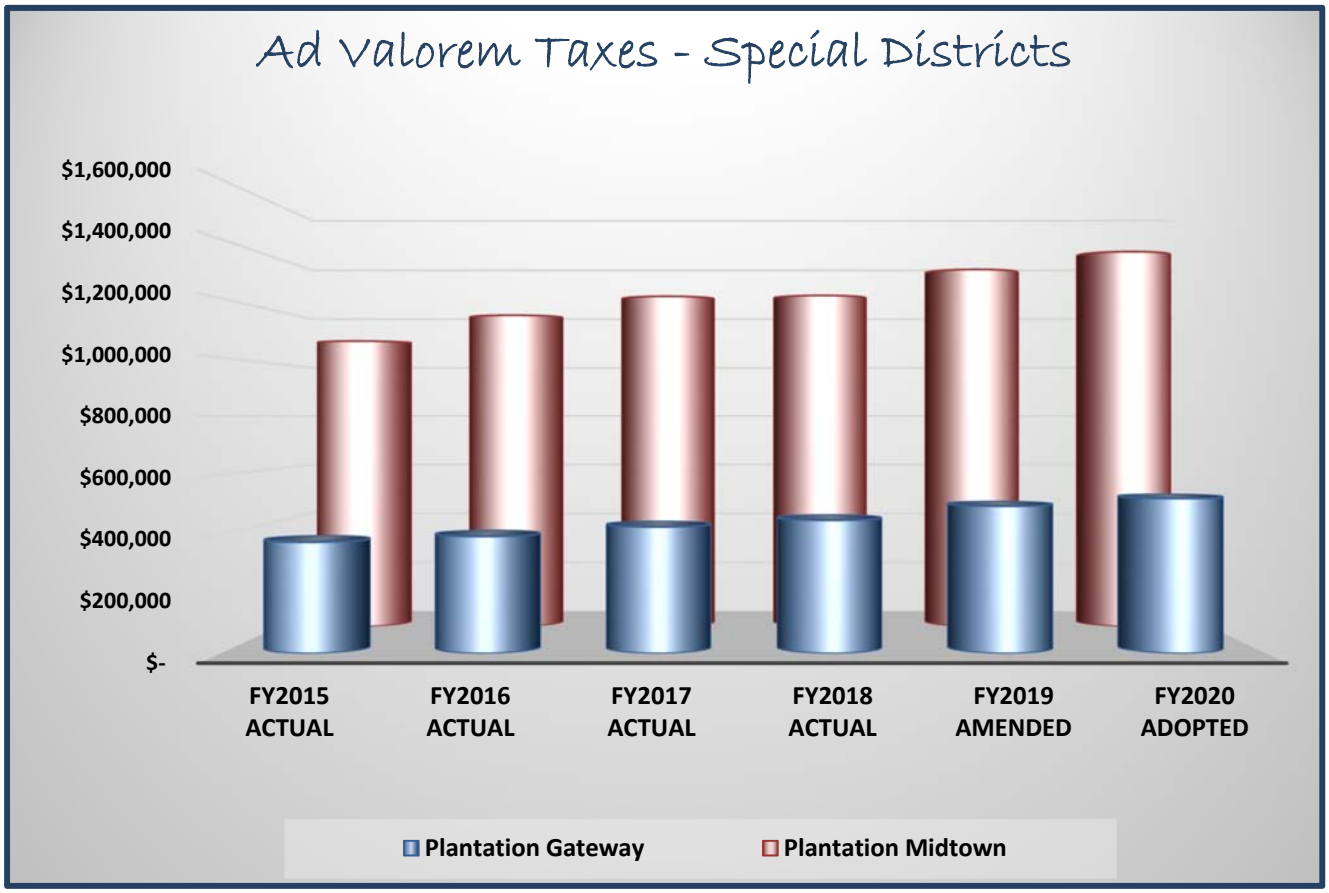
BUDGET SUMMARY

Ad Valorem Taxes (Special Districts) - $1,948,303

Special districts are authorized by State Statue to levy Ad Valorem Taxes and adopt an annual millage rate. The City has two community development special districts: Plantation Gateway Development District (established in 1990) and Plantation Midtown Development District (established in 2002).

The proposed millage rate for the Plantation Gateway District is 1.9160 mills for FY2020. Property values in the Gateway District increased 8.19% or $21,450,360 when compared to last year's adjusted taxable values. This increase represents approximately $25,619 in additional ad valorem revenues in FY2020.

The proposed millage rate for the Plantation Midtown District is 0.9707 mills in FY2020. Property values in the Midtown District increased 7.12% or $101,732,670 when compared to last year's adjusted taxable values. This increase represents approximately $67,583 in additional ad valorem revenues in FY2020.



CITY OF PLANTATION

BUDGET SUMMARY

Utility Service Taxes (General Fund) - $7,710,000

Utility Service Tax revenues result from a tax levied on each customer for the purchase of electricity and natural gas within the City. The projected revenue for FY2020 shows a minimum increase of $47,912 or 0.6% when compared to the FY2019 amended budget.

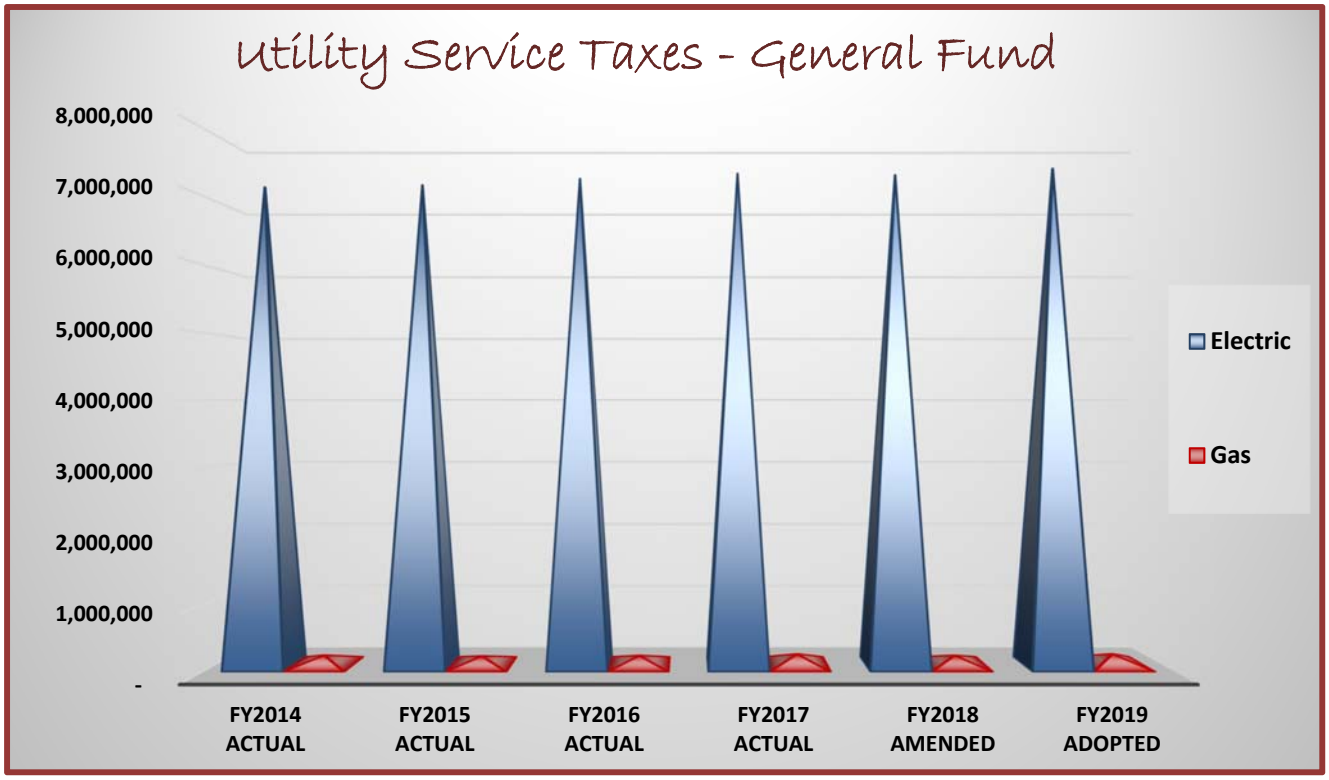
Electricity Utility Service Tax:

Electricity Utility Service Taxes are authorized by Florida Statutes Section 166.231 to be levied on sellers of electricity within municipalities. In FY2020 revenues from this source are projected to reach $7,550,000 which is an increase of $44,400 or 0.6% over FY2019. The Utility Service Tax is calculated on the portion of the Florida Power & Light electric utility bill and does not include the fuel surcharge.

Gas Utility Service Tax:

Gas Utility Service Taxes are authorized by Florida Statutes Section 166.231 and are levied on sellers of metered or bottled natural gas within municipalities. Gas utility service tax revenue is projected to reach $160,00 in FY2020 which is an increase of $3,512 or 2.2% when compared to FY2019 revenues.

The primary factors in estimating these revenues are: 1) historical trends (with greater emphasis on the most recent 12 months); 2) projected increases/decreases in housing units and commercial facilities; 3) seasonal variations and 4) known rate changes by service providers.



CITY OF PLANTATION

BUDGET SUMMARY

Other General Taxes - $7,792,356

Other General Tax revenues are comprised of Communications Service Tax, Local Business Tax – City & County (General Fund) and County Shared Local Option Fuel Tax (Road and Traffic Fund).

Communications Service Tax:

Communications Service Tax (CST) applies to telecommunications, video, direct-to-home satellite and other related services on retail sales of communication services which originate or terminate in Florida and are billed to an address within City boundaries. Communications Service Taxes were authorized by Chapter 202.19 Florida Statutes in 2001 as a way to streamline taxing of the increasingly interrelated communications services and to allow for a competitive playing field for providers of these services. The City's current tax rate is 5.22%.

The Communications Service Tax (CST) makes up 77.6% of the Other General Taxes category in the General Fund and is 42.3% of the overall revenues in this category. In recent years the State increased its share of this revenue source subsequently decreasing the City's share by 4%.

Revenues in this area have been steadily declining and are expected to continue on this downward trend in the years to come. The decrease in this revenue source is primarily due to increased competition in the wireless market and decreased demand for residential telephone and cable services. The Florida Legislature continues to look at restructuring how these revenues are shared; however, no changes were made to date.

Local Business Tax:

Local Business Taxes (General Fund) are authorized by Chapter 205 of Florida State Statutes. They represent the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession or occupation within the City limits. The fees for the various types of businesses are set by ordinance. Based on historical analysis, the projected revenues budgeted in FY2020 are $955,000.

County Shared Local Option Fuel Taxes:

County Shared Local Option Fuel Taxes (Road and Traffic Fund) are imposed pursuant to Chapter 206 of Florida State Statues. This revenue source is generated by a tax set upon every gallon of motor fuel and diesel fuel sold in a county. This revenue is provided to municipalities and counties for the construction, reconstruction, and maintenance of roads and streets within the municipality or county.

The projected County Shared Local Option Fuel Tax revenues budgeted in FY2020 are $1,620,900 which is a 0.1% increase from the prior year.

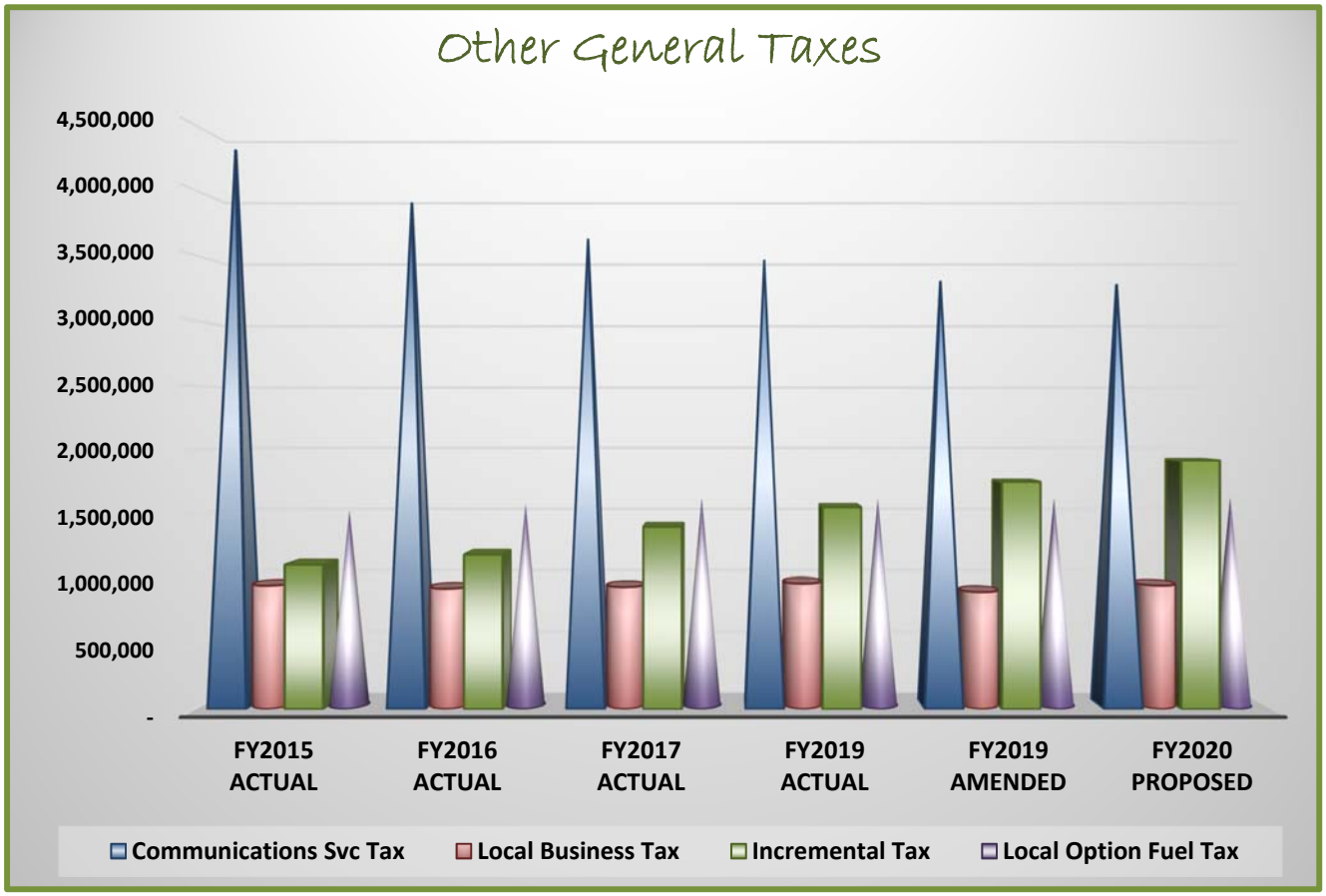
CITY OF PLANTATION

BUDGET SUMMARY

Incremental Tax:

The City of Plantation created the Community Redevelopment Agency (CRA) in February 2000 by City Ordinance No. 2210. The CRA was enacted to provide financial support to the much needed redevelopment of the area due to extensive deterioration of building structures, streets, sidewalks, landscaping, lack of property maintenance and inadequate parking on the SR7 corridor. Chapter 163 authorizes the City to utilize Tax Increment Financing (TIF) as a funding source for redevelopment in the designated community redevelopment area. The projected Incremental Tax revenue budgeted in FY2020 is $1,916,456 which is 9.4% increase from FY2019.

Overall, the proposed budget for Other General Taxes revenue in FY2020 shows an increase of $190,402 or 2.5% when compared to the FY2019 amended budget.



CITY OF PLANTATION

BUDGET SUMMARY

Permits, Fees & Special Assessments - $14,822,389

The Permits, Fees and Special Assessments revenue category includes Building, Police, Fire and Engineering Permits and Surcharges, Franchise Fees and Stormwater Utility Assessment Fees. The total revenue in this category increased in FY2020 $162,816 or 1.1% when compared to last year's budget.

Building Permit Fees:

Building Permit Fees (General Fund) are permit and inspection fees related to any construction, alteration, repair or other activity requiring a permit by the Code of Ordinances or the Florida Building Code. Building Permit revenues are 23.0% of General Fund revenues in the Permits, Fees and Special Assessments category. Building permit revenues are estimated at $3,100,000 in FY2020.

Building permit revenue struggled in previous years due to the housing crisis, economic recession, and overall lack of new construction. However, this revenue source is rebounding as the economy continues to recover. Revenue projections are constantly being revised to account for projected economic activity and the City's extensive efforts towards economic development.

The overall projected revenues for permit fees and special assessments (General Fund) are $13,506,200 which reflects an increase of 1.3% when compared to last year's amended budget.

Franchise Fees:

Franchise Fees (General Fund) are charges to service providers for the right to operate within the City's municipal boundaries. These negotiated fees may be levied as a percentage of gross receipts or as a flat fee. In fiscal year 2019, Franchise Fee revenue is 64.3% of the Permits, Fees and Special Assessments category, and 7.7% of all General Fund revenues. The primary franchise fees charged in the City are:

- Solid Waste Service 6%
- Electricity 6.1%
- Gas 6%
- Demolition 10% per company
- Towing $72,000 annually

Excluding Towing Franchise Fees, these revenues mostly increase and decrease with the economy and the population of the City. Revenues are estimated based on contracted rates, historical receipts, and economic trends.

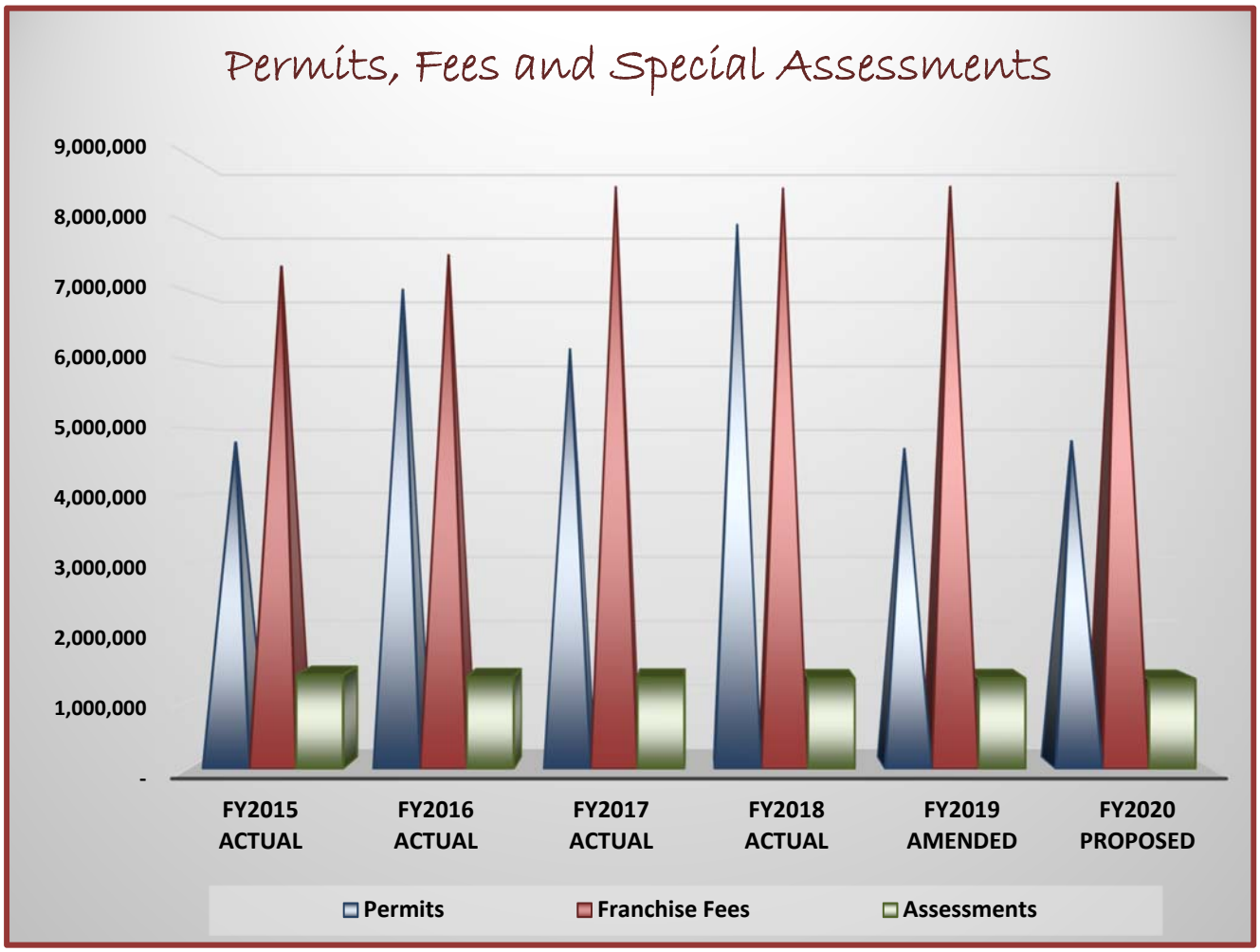
CITY OF PLANTATION

BUDGET SUMMARY

Stormwater Utility Assessments:

Pursuant to City Ordinances 2468, 2488, and 2528 the City of Plantation assesses Stormwater Utility Fees to all developed parcels/property owners within the corporate limits with exception of property owners located within the boundaries of the Plantation Acres Improvement District. The Stormwater Utility Fee is $30 ($2.50 per Equivalent Residential Unit) per developed parcels (residential and commercial). The fee is one of the lowest in the county and remains unchanged since implemented on October 1, 2014.

Fees collected by the stormwater utility go toward the planning, construction, operation and maintenance of stormwater management systems in the City of Plantation. The fees support 100% of operations and capital costs of the stormwater system. The projected non-ad valorem revenues for Stormwater Utility in FY2020 are $1,258,612.



CITY OF PLANTATION

BUDGET SUMMARY

Intergovernmental - $12,824,173

State Shared Revenue:

State Shared Revenue, also known as Municipal Revenue Sharing, is a revenue category derived from monthly payments made to qualifying municipalities by the Florida Department of Revenue. To qualify, a jurisdiction must collect utility taxes, franchise fees and ad valorem taxes in excess of three mills and must have audited financial statements that are in compliance with all statutory requirements. This category consists of revenue collections from the State Municipal Revenue Sharing Program, State Sales Tax, State Beverage and Mobile Home Licenses, Firefighter Supplemental, Transportation and Public Safety Insurance Premium Tax.

Municipal Revenue Sharing and Half Cent Sales Tax:

General Fund:

Municipal Revenue Sharing and Half Cent Sales Tax provide 79.5% of the Intergovernmental revenues in the General Fund ($8,480,160). Both are distributed by the State according to a predetermined formula based on population, sales tax collections and the City's ability to raise revenue. The main factors used to project these revenue sources are the State's annual projections, historical data, current economic conditions and estimated changes in population. Receipts for these distributions have been stable during the past few years due to the economic expansion and increased consumer spending.

County Shared:

County Shared revenue includes the Enhanced 911 Fees and Public Safety Insurance Premium tax. These E-911 fees are intended to provide funds to county governments to pay certain costs associated with their E-911 system. The fees are also used to reimburse wireless telephone service providers for costs incurred to provide 911 or E-911 systems. The projected revenues in FY2020 remains the same as the prior year's budget at $215,000.

Police Officers' Casualty Insurance and Firefighters' Property receipts have been increasing during the past few years. Revenues for this source in FY2020 are projected at $1,357,870 which is an increase of $23,433 when compared with last fiscal year.

Grants:

Grant revenue is economic aid issued by Federal, State and, or Local government. Awarded financial assistance aids the recipient to carry out a public purpose of support or stimulation. The police department continues to receive federal funds from the JAG program and participates in the School Resource Officer program for public schools within the City.

CITY OF PLANTATION

BUDGET SUMMARY

As a result of state and local mandates, 6 new part-time SRO Officers have been added to the FY2020 proposed budget. The additional revenues in the amount of $261,000 will help offset some of the costs of implementing these mandates.

Special Revenue Funds:
Special Revenue Funds projected grant revenue for FY2020 is $1,655,000.

Road and Traffic Control Fund projects grant revenue for transportation in the amount of $720,000 which is an increase of $25,000 or 3.6% when compared to FY2019 amended budget.

State Housing Initiative Partnership (SHIP) state grant amounts to $400,000 in FY2020 which is a decrease of $153,102 or 27.7% when compared to last year's budget. This revenue is designated to aid qualified residents to repair and or purchase homes in the City.

Community Development Block Grant (CDBG) federal grant revenue is $535,000 in FY2020 which is a decrease of $250,259 or 31.9% over FY2019. This grant revenue will cover housing rehabilitation expenditures ($347,750); public services such as: ARC Broward, Impact Broward, Women in Distress ($80,250) and home purchases assistance ($20,038).

Impact Fees - $863,000

In general, Impact Fee is an assessment based on the principal use of a building or lot. All impact fee funds shall be used solely for capacity-expanding capital improvements of the type for which they were collected. Impact Fee Funds shall not be used for operations or maintenance, or for replacement of existing buildings or equipment.

Some of the projects generating these impact fees include:

- Plantation Midtown 575 mf units
- 311 North 248 mf units
- Camden Midtown 24 269 mf units
- Plantation Walk M2 171 mf units
- Colortone 62,000 sf industrial
- Burger King 2,900 sf commercial
- Baptist Health 111,000 sf office
- Bank of America Plaza 15,000 sf commercial, 10,000 sf institutional
- More Space 109,000 sf warehouse
- Plantation Palms 117,275 sf institutional
- Rick Case Genesis 12,000 sf commercial

CITY OF PLANTATION

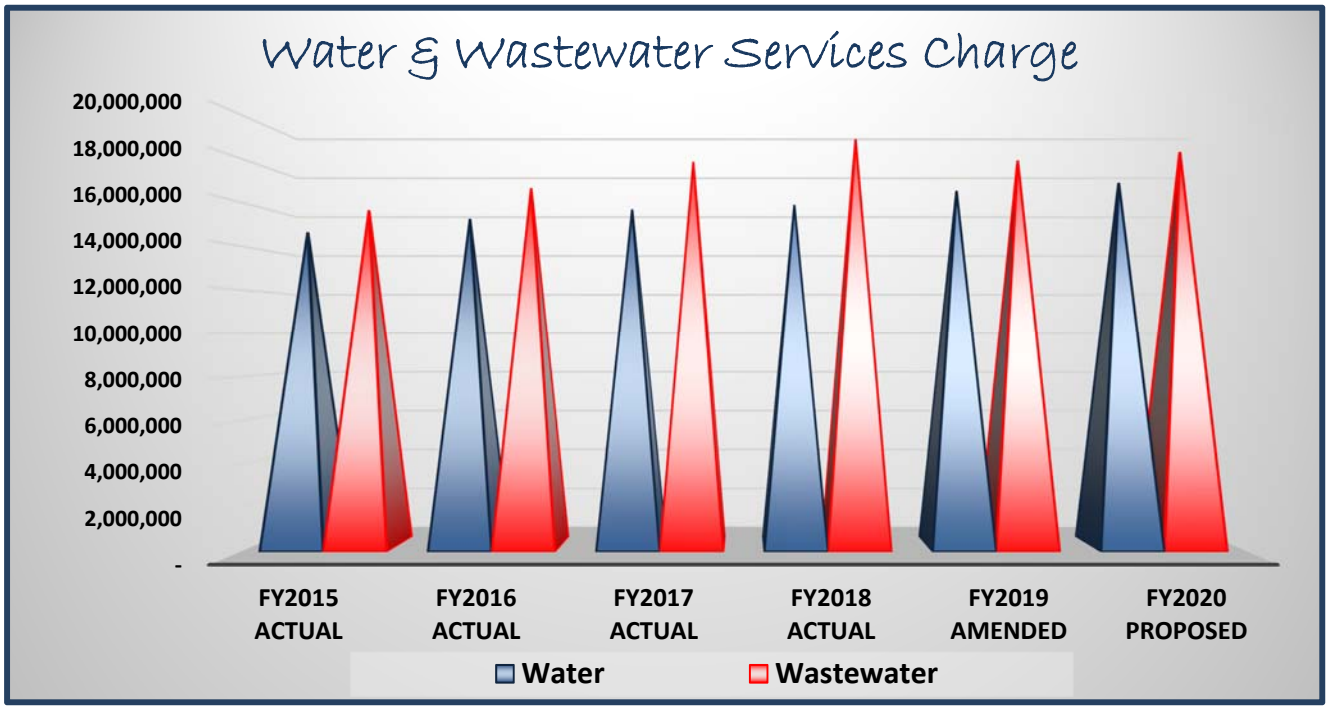
BUDGET SUMMARY

Charges for Services - $55,326,302

Charges for Services are fees collected by the City as payment for services provided. These revenues aid the City to offset some or all of the costs of providing a service or regulating an activity.

General Fund:
The General Fund makes up 27.6% or $15,267,635 of this revenue source in FY2020. The major sources of revenue in the General Fund under this category are: police special detail services, fire services, ambulance fees, solid waste, recreation programs (including aquatics, tennis and equestrian services), insurance premiums charged to employees and retirees, and the cost allocation charged to the Utilities Fund for return on investment (ROI) and payment in lieu of taxes (PILOT).

Water and Wastewater Service Charges:
Water and Wastewater service charges are paid by residents and businesses for the use of water and sewer services and are the largest revenue source for the Utilities Fund. Water and wastewater consumption are metered and billed monthly in thousand-gallon increments.
The revenues projected for FY2020 are $36,146,503 or 65.3% of the total projected amount in this category. Due to a rate increase in FY2020 water and wastewater revenues are projected to increase $765,598 or 2.2% when compared to FY2019. These charges are used to fund the cost of utility operations/maintenance, debt service requirements, and capital improvement projects. The graph below indicates the water and wastewater trend over the past five years and the projected revenues for FY2020.

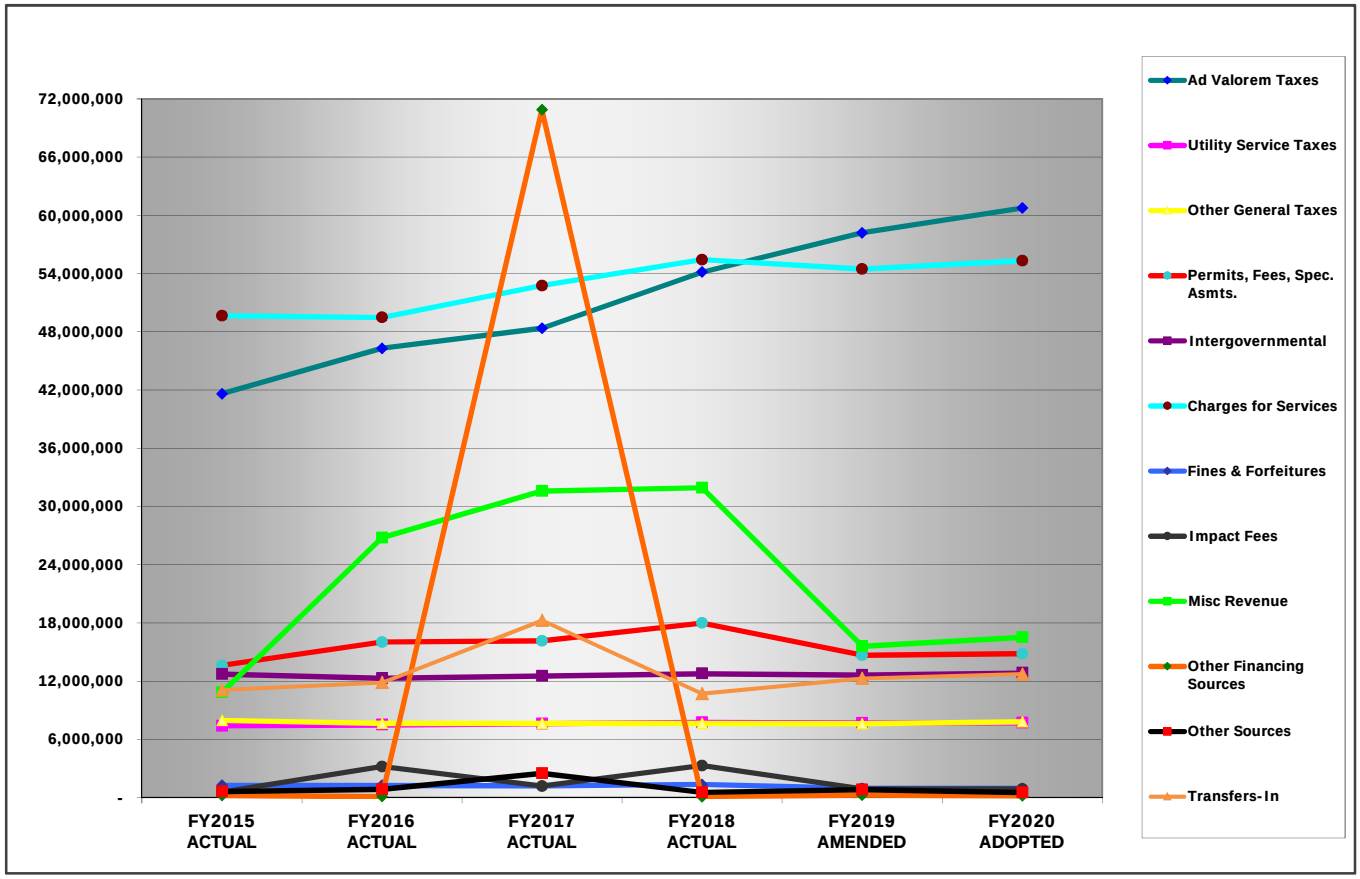


CITY OF PLANTATION

ALL FUNDS
FY2015 - 2020

REVENUE SUMMARY & TRENDS

CATEGORY	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 AMENDED BUDGET	FY2020 ADOPTED BUDGET	% OF TOTAL BUDGET	"+/-" FROM PRIOR YR.	"+/-" FROM FY2015
Ad Valorem Taxes	41,617,290	46,301,015	48,363,044	54,156,634	58,201,766	60,755,516	25.9%	4.4%	46.0%
Utility Service Taxes	7,380,459	7,484,103	7,585,499	7,743,310	7,662,088	7,710,000	3.3%	0.6%	4.5%
Other General Taxes	7,936,620	7,624,332	7,620,378	7,625,525	7,601,954	7,792,356	3.3%	2.5%	-1.8%
Permits, Fees, Sp Asmts	13,611,922	16,022,226	16,153,507	17,977,414	14,659,573	14,822,389	6.3%	1.1%	8.9%
Intergovernmental	12,710,125	12,282,038	12,507,719	12,763,651	12,620,473	12,824,173	5.5%	1.6%	0.9%
Charges for Services	49,657,373	49,472,481	52,742,749	55,431,642	54,458,999	55,326,302	23.6%	1.6%	11.4%
Fines & Forfeitures	1,248,300	1,251,092	1,188,245	1,335,812	938,650	924,500	0.4%	-1.5%	-25.9%
Impact Fees	541,729	3,178,393	1,163,981	3,286,438	858,000	863,000	0.4%	0.6%	59.3%
Miscellaneous Revenue	10,813,070	26,762,035	31,580,330	31,920,691	15,580,519	16,508,623	7.0%	6.0%	52.7%
Other Financing Sources	220,403	93,194	70,885,980	89,795	249,020	181,550	0.1%	-27.1%	-17.6%
Other Sources	596,350	829,357	2,478,421	500,614	800,000	500,000	0.2%	-37.5%	-16.2%
Interfund Transfers-In	11,052,346	11,837,149	18,239,774	10,699,692	12,263,717	12,700,937	5.4%	3.6%	14.9%
Appropriated Fund Balance	-	-	-	-	40,109,067	43,556,193	18.6%	8.6%	100.0%
TOTAL REVENUE	**157,385,986**	**183,137,414**	**270,509,628**	**203,531,219**	**226,003,826**	**234,465,539**	**100.0%**	**3.7%**	**49.0%**



CITY OF PLANTATION

BUDGET SUMMARY

MAJOR EXPENDITURES/EXPENSES AND TRENDS

The proposed fiscal year 2020 citywide expenditures increased by $8,461,713 or 3.7% when compared to the FY2019 amended budget. This increase is mainly in the Ad Valorem Bond Construction Fund which increased $15.4 million when compared to fiscal year 2019.

- The City's primary operating fund, the General Fund, increased by $2,671,818 or 2.4% from the fiscal year 2019 amended budget. Approximately 75.1% of the General Fund budget is related to personnel costs. This increase is attributed to 6 new full-time and 9 new part-time positions added in the General Fund; a Living Wage increase for regular full-time and part-time employees bringing their hourly wage to $14 & $13 respectively; a 3.0% merit increase for General Employees; a 3.4% merit increase for Fire Rescue Employees and various percentage merit increases for FOP Employees per the FOP contract.
  Also contributing to the increase in this category are costs for healthcare. Although healthcare costs continue to rise, the city has found a number of ways to help soften the impact. In fiscal year 2011 the City opened the Employee Health and Wellness Care Center. The goal of the Care Center was to improve the health and wellness of employees, while at the same time re-direct the costs from health insurance claims and pharmaceutical costs. Since its grand opening in 2011, the Care Center has saved the City over $6.1 million in cost avoidance savings.
  Another example of the City's commitment to reducing medical costs is the employee contribution program. Employees help share the burden of healthcare costs by contributing to the plan each pay period through payroll deductions. These employee contributions are estimated to reduce the City's cost of healthcare by $1.9 million in FY2020.

- Special District Funds (Midtown and Gateway) expenditures decreased $1,660,967 or 42.6% when compared to the FY2019 amended budget. The Plantation Midtown Development District budgeted $300,000 in capital projects which is a decreased of $1.7 million from last year's budget.

- The Special Revenue Funds proposed budget for FY2020 decreased by $618,379 or 8.5% when compared to last year's amended budget. This decrease is mainly due to the reduced activity in the Minor Home Repair/Weatherization program in the SHIP and CDBG Funds and the decrease in capital expenditure in the Road and Traffic Control (RTC) Fund.

- Debt Service Funds shows a minimal decrease of 0.1% or $7,156 for FY2020 due to a slight reduction in the debt service payments. Included in the debt service funds is the debt attributed to the $60 million ad-valorem bond that was approved in November 2016. This ad-valorem debt is funded by a separate millage rate of 0.4364 mills.

CITY OF PLANTATION

BUDGET SUMMARY

- Capital Project Funds proposed budget increased $15,564,481 or 62.8% when compared to the FY2019 amended budget. The 2017 Ad Valorem Bond Construction Fund increased $15.4 million and $131,500 in the CRA Designated Capital Improvements Fund. During FY2019 there was significant emphasis on the engagement of surveying/design consultants to start the initial design for construction-related projects. In FY2020 the projects will move to the permitting phase and begin construction and continuation of roadway repaving on a phased basis.

- Enterprise Funds proposed budget decreased $8,133,733 or 13.4%. This decrease is primarily due to the completion of the water/wastewater projects most of which were funded by the Series 2013 Utility System Revenue Note ($30 million).

- Pension Funds proposed budget increased $645,649 or 5.0% primarily due to the increase in payments to retirees, consultants, legal and bank service fees.

Below are the primary factors and notable trends impacting expenditures/expenses in FY2020:

Personnel Services

Personnel costs citywide for fiscal year 2020 total $98,147,298 which is an increase of $2,050,443, or 2.1% over fiscal year 2019. A majority of this increase is attributed to Public Safety personnel due to the funding for salary increases per the collective bargaining agreement with the Fraternal Order of Police, overtime, position reclassifications and new positions/retirement payouts for officers leaving during the year. Also contributing to the increase in personnel costs is a Living Wage increase for regular full-time and part-time employees bringing their hourly wage to $14 & $13 respectively; a 3.0% merit increase for General Employees, a 3.4% merit increase for Fire Rescue Employees required funding for the General and Police pension plans and costs related to medical and healthcare benefits.

Below are some other factors contributing to the increase in personnel costs:

Total budgeted full-time positions in all funds for fiscal year 2020 are 810; part-time positions 203. Positions budgeted for the Mayor and Councilmembers remain at 6. There is an increase of 13 full-time positions and 9 part-time positions when compared to FY2019 Budget.

CITY OF PLANTATION

BUDGET SUMMARY

- In the General Fund, a total of 6 full-time and 9 part-time positions were added:

  - *Office of Mayor/Administration & Risk Management Department* has reorganized its personnel in order to consolidate Risk Management services, create an administrative Public Information Officer, and develop a management team to facilitate superior service to a growing community. The department reorganization resulted in the deletion of a full-time position.

  - *Police Department* is adding three (3) Police Officers and six (6) part-time School Resource Officers. The new Police Officer positions will be added as part of the long-term strategic plan to add officers as the population of the City grows. The six part-time School Resource Officers are requested to participate in the Broward County School Board safety initiative which requires placing a School Resource Office in every Broward County run school (charter schools not included). These officers would eliminate the use of full-time officers who are temporarily assigned to the six schools throughout the City. The county will fund part of the School Resource Officers' salary and the City will fund the remaining amount.

  - *Fire Department* is adding one part-time Office Assistant (N04). This new position is needed in the prevention, training and public affairs division. This position will be responsible for scheduling, reporting, data entry, and to provide continue workflow when full-time employees are on vacation or leave.

  - *Building Department* is adding one full-time Bldg. Dept. Office Manager (A15). Due to the complexity of the operation and the need to manage and coordinate the activities of the Building Department, including administer policies, procedures and regulations.

  - *Engineering Department* is adding two (2) full-time positions: Engineering Assistant (N11) and Project Manager (A25). The proposing Engineering Assistant position will assist with the current and projected department workload as well as customer service demands. The Project Manager position will be responsible to manage all of the Bond projects in timely fashion and the many projects outside the bond projects that are pressing. This position will oversee the Bond projects as well as the Construction Management Supervisor and the Capital Projects Coordinator.

CITY OF PLANTATION

BUDGET SUMMARY

- *Public Works Department* is adding one full-time GIS Analyst/Collector (N12) position. Currently Public Works and Parks & Recreation Departments do not have an accurate quantitative or qualitative method in place to manage, document, report and catalog any of the park/city system facilities, sidewalks, furnishings, tree installations and or removals and other assets. This position will provide detailed, accurate ways to formulate useful database thru ArcGIS and ESRI platforms that will serve both as historical reference to catalog parks and public works resources and to serve as a toll for strategic long- and short-term maintenance planning. This position will share responsibilities with the Parks and Recreation and Public Works Departments.

- *Recreation Department* is adding one (1) part-time Office Assistant (N04). The new position will be assigned to the Special Events Division. The department has increased number of special events and improved existing events which has created the need for this position in order to help with the printing, distribution, vendor registrations, and many other duties.

- *Equestrian Department* is adding one (1) part-time Maintenance Worker I (N05). This position is needed due to the increased maintenance of aging facility, additional programing and event coverage.

- The Community Development Block Grant (CDBG) is requesting the addition of one (1) full-time Community Development Grant Coordinator (A13). The Planning and Zoning Department is responsible for the administration of the Community Development Grant (CDBG) and State Housing Initiative Program (SHIP) funding received on an annual basis from the federal government and the State of Florida. Due to the Mayor's reorganization of the Administration Department, the CDBG and SHIP functions have reverted back to Planning and Zoning. This position is being requested to coordinate the oversight of the mentioned programs

- Utilities Fund is adding one (1) full-time Utilities Administrative Specialist (N09); two (2) full-time Water Distribution Tech III; one (1) full-time Utilities Locator (N12); one (1) full-time Assistant Utilities Inspector (N12); and one (1) full-time Regulatory Compliance Technician (N12). The Utilities Administrative Specialist will assist the Capital Improvement Administrator in the everyday extensive duties. The Water Distribution Tech III positions will provide backup to the existing positions. The Utilities Locator position will provide much-needed workload relief and backup to the sole Utilities Locator position. The Assistant Utilities Inspector will provide workload relief and backup to the Utilities Inspector position. The Regulatory Compliance Technician will provide workload relief and backup to the Regulatory Programs Specialist position.

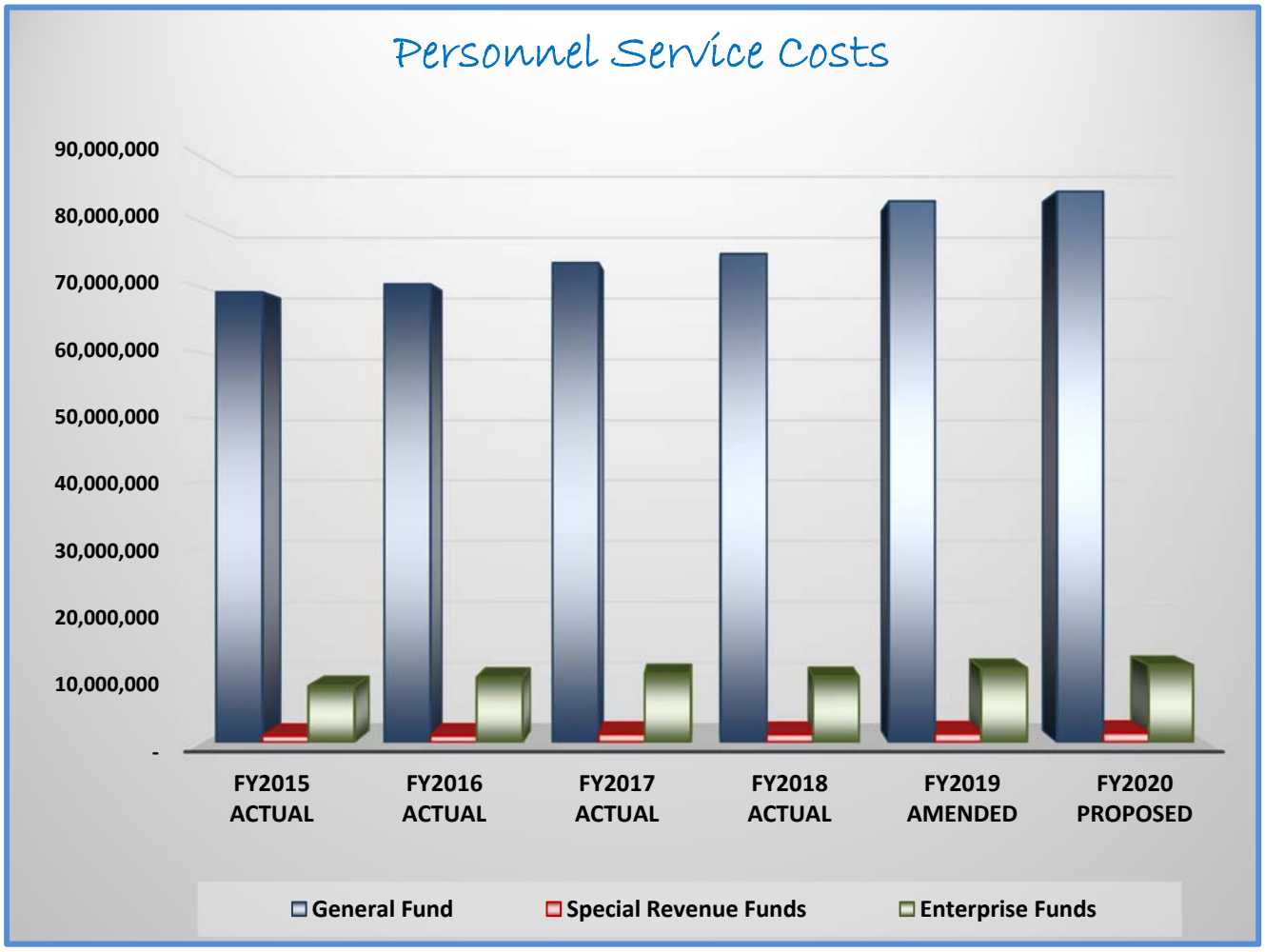
CITY OF PLANTATION

BUDGET SUMMARY

The city-operated Employee Health and Wellness Center (EHWC) continues to offer improved health and wellness for participants, while redirecting costs away from health insurance claims and pharmaceutical costs. Since its inception in 2011, the EHWC has resulted in more than $6.1 million in cost avoidance by the City for related costs. The budget also continues the employee contribution to their medical benefits started in FY2012, which will generate and additional $1.9 million to offset cost in the medical plan.

The City has secured the services of Service Planning Corporation as insurance broker and benefitted from their expertise in negotiating renewal rates for the healthcare providers and continuing the City's trend of providing quality, affordable health care options to employees at a cost below the 10% to 15% market rates.

To achieve salary savings departments are encouraged to leave vacant positions vacant as long as possible, streamline duties when able and utilize will-call personnel staff if necessary, as long as doing so does not adversely affect or interrupt operations.



CITY OF PLANTATION

BUDGET SUMMARY

Operating Expenditures

Citywide operating expenditures/expenses for fiscal year 2020 total $58,508,751; which is an increase of $1,008,020 or 1.8%, from fiscal year 2019.

- Operating expenditures in the General Fund total $19,107,154 which is an increase of $856,820 or 4.7% when compared to fiscal year 2019. Directors were instructed by Administration to keep increases in operations to less or equal to 2.5% (CPI). Directors were able to reach their target; however, other items out of their control such as risk management uninsured liabilities and insurance premiums, and the addition of several new programs in the areas of Economic Development, Parks and Recreation and the Police Department brought operations up an additional 2.2% above the desired target rate. It is anticipated the benefits derived from these new programs will far outweigh their minimal cost.

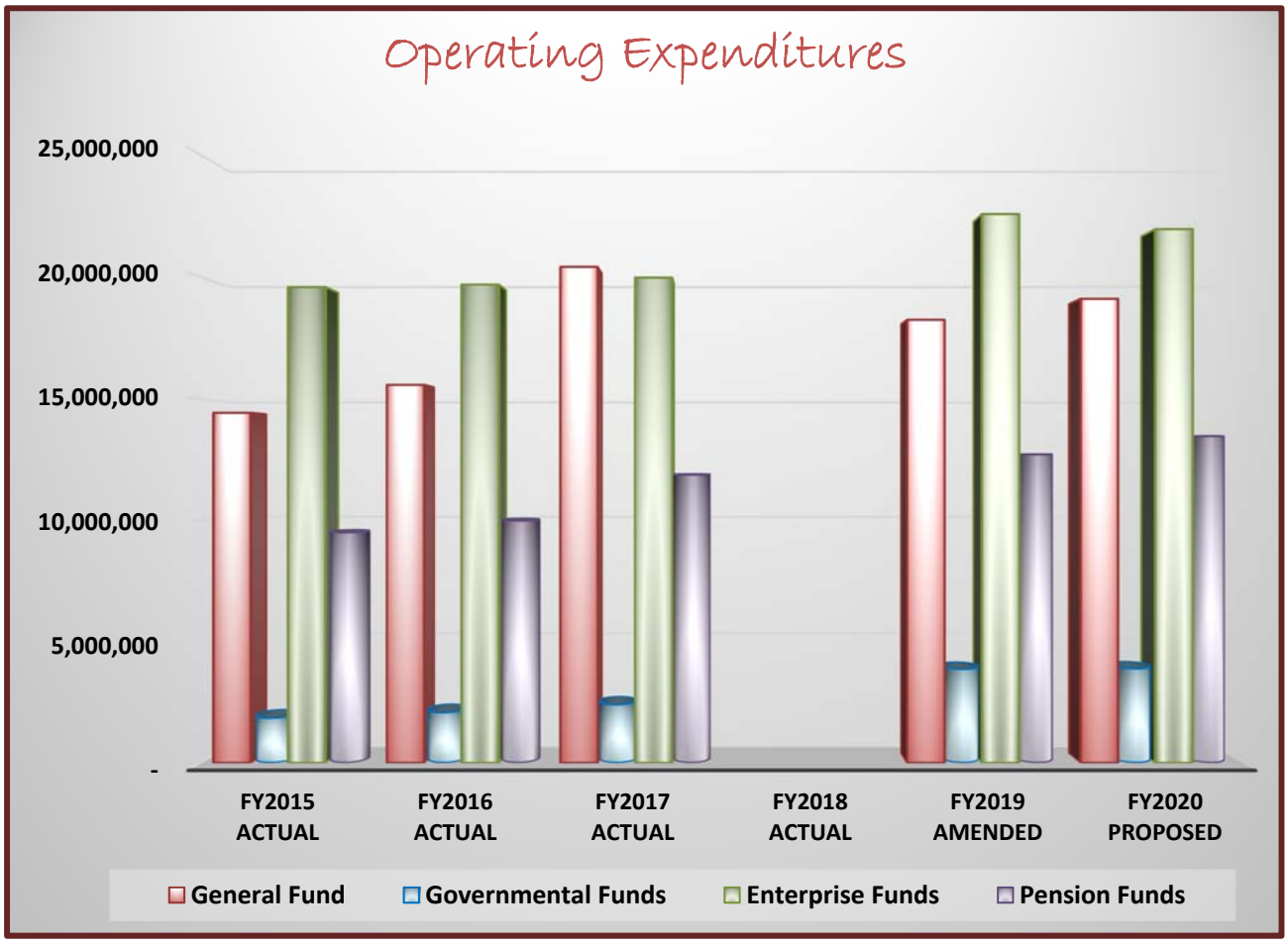
- Operating expenditures in the Special Districts, Special Revenue and Capital Project Funds experienced a combined increase of $21,758 or 0.6% when compared to their FY2019 amended budgets. This increase is primarily in the Road and Traffic Control Fund to fund the repaving program.

- Enterprise Funds experienced a decrease in the operating expenses in the amount of $616,467 or 2.7%. This decrease is primarily in the Series 2013 Utility System Revenue Note Construction Fund due to the completion of the projects budgeted in this fund and its depreciation cost in the fund.

- Pension Funds operating expenditures increased $745,609 or 5.9%. This increase is primarily in the General Employee Pension Fund which experienced increases in costs related to retiree benefits, consultant fees, legal and banking fees.

CITY OF PLANTATION

BUDGET SUMMARY



Capital Outlay

Capital expenditures include money spent to acquire, construct, or upgrade physical assets such as buildings, infrastructure, machinery/equipment and land. In the annual budget this includes both capital outlay and projects.

The proposed capital budget for FY2020 is $52,323,533 which is an increase of $5,549,451 or 11.9% over FY2019. This increase is due to the scheduled capital improvements projects in the 2017 Ad Valorem Bond Construction Fund.

CITY OF PLANTATION

BUDGET SUMMARY

Following is a breakdown of the significant capital items included in the FY2020 budget:

- The General Fund budget for capital outlay in fiscal year 2020 is $5,081,294. This includes improvements to maintain technology infrastructure, machinery and equipment:

  - *City Clerk Department* requested a Document Scanning Program and Platform which will scan documents from the City Clerk's system and make readily available to residents and for transparency of board/committee meetings.

  - *Information Technology Department* requested capital items include new applications and servers such as Domain Controllers that control all aspects of Active Directory including: user security, access, DNS, inter-domain communications, and GPO's; refresh of Cisco devices at end-of-life so that the City continue to provide stable, secure, encrypted access for all users and to keep up with FDLE mandates regarding Criminal Justice Information (CJI); refresh Virtual Environment Host Servers which consists of 15 Drives for VxRail and 8 Host Servers for UCS to keep up-to-date on current processors and memory needed to run applications; Email Encryption Software which will allow for the secure and encrypted transfers of email for HIPAA, CJIS, Financial, and/or Human Resources confidential or classified data within and outside of the network; and upgrade of the Great Plains Dynamics 2015 which is coming to end-of-life and in order to maintain tax tables and year-end cycles, this program must upgrade to the latest version.

  - *Planning and Zoning Department* requested eImpact Software which is the premier solution for organizations to tell their story with data. There are four types of reports: City Overview, Workforce Profile, District Fact Sheet, and Real Estate and Housing. They feature data on jobs, economy, households, income, real estate, consumer segment and can be used for business recruitment, workforce development, setting police and more. Besides, the department is requesting a Business Portal Software which will guide applicants through the permitting process and reduces staff time spent on Q&A. Open counter builds tools for local governments that help them streamline service delivery to residents.

  - *Central Services-Crafts Department* requested one (1) Ford F-350 Utility Bed to replace a utility body work truck over 10 years old and over 100,000 miles.

  - *Central Services-Facilities Maintenance* requested to fund the City's air conditioning preemptive replacement program. This program allows for more efficient maintenance and replacement of air condition units citywide and ensures that the City has the funds to replace the units that were not expected to be replaced.

CITY OF PLANTATION

BUDGET SUMMARY

- *Police Department* requested capital items include twenty-six (26) marked patrol vehicles and accessories to replace vehicles that are 7 to 10 years old with high mileage and idle hours; five (5) Motorola portable police radios encrypted; twenty (20) Taser guns for new hires and to replace old/worn out units; and four (4) Stalker radar/laser to replace old devices.

- *Fire and Fire/Rescue Departments* requested capital items include two (2) staff emergency response vehicles; four (4) battery power ventilator fans on the apparatus for response for fire calls; four (4) thermal imaging cameras used to detect excessive heat in fires; two (2) gas meter with charger to use on emergency calls to detect gases hazardous or toxic to human life; replace lighting in fire stations with LED lights; six (6) extractors and dry cleaning for protective gear; thirty (30) protective gear sets; two (2) hydraulic response equipment; twenty-eight (28) ballistic vests; one (1) power load system and stretcher for rescue truck; one (1) dive rescue equipment which consists of dry suit and communication system; one (1) ByoPlanet disinfector to maximize the ability to disinfect stations and apparatus from contaminants; one (1) Smart Board for training center; upgrade access control to current system; anti-slip floor protection for remaining stations; repaving of remaining parking lots; fire station #4 roof replacement; and capital improvements in various stations.

- *Building Department* is requesting two (2) vehicles to replace two 10 year (100,000 miles) inefficient and costly to maintain vehicles.

- *Public Works Department* requested capital items include replacing one (1) F-350 crew cab pick-up truck; two (2) Scag 52-inch deck Tiger lawn mowers; two (2) Scag 61-inch Tiger lawn mower; and replacement of fuel station's Sentry Gold Fuel Dispensing hardware and software.

- *Resource Recovery Department* is requesting one (1) Beast Chipper to replace the 2001 aging one. This is a vital piece of equipment that is the center point of the program for turning tree trimmings into mulch.

- *Landscaping Department* is requesting to replace one (1) one (1) F-250 Crew cab pickup truck to replace a vehicle that has over 144,805 miles; one (1) Crapple truck to replace a chipper truck #69 and one 18" chipper; and one (1) F-550 Bucket truck to replace truck #219 which is 11 years old with 34,401 hours and 39,941 miles.

- *Parks Department* requested capital items include one (1) F-150 Super Cab XL or equivalent and one (1) F-250 Super Crew Cab XL 4 doors heavy duty pickup truck or equivalent to replace vehicles that have exceeded 10 years or 100,000 miles. Shade structures for the playgrounds and bleachers which is needed to protect the users from UV light and also provides significant protection to the playground equipment. Lighting Prediction/Detection System which is safety equipment for the parks system to alert patrons of potential safety conditions. Playground equipment replacement in various parks; twelve (12) golf carts replacement which are used as light duty maintenance vehicles for parks operations; one (1) Portable Light Tower that provides light to areas at events that are underlit. Asphalt parking lots and walkways in various facilities are needed. Replacement and upgrades to safety surfacing for playgrounds and exercise areas are needed to maintain the safety standards while providing required access; repair and installation of curbing/concrete border at various parks to prevent vehicular traffic entering undesignated areas such as playground structures and exercise stations; and various improvements at Central Park.

- *Recreation Department* requested capital items that include kitchen equipment for various community centers; one (1) solar and battery powered message board sign and trailer to be used to convey important information to patrons; security cameras in the following community centers: Jim Ward, Volunteer Park, and Deicke Auditorium.

- *Tennis Department* needs to replace the sprinkler system pump to ensure uninterrupted water service to the courts; replace of one (1) golf cart used as light duty maintenance vehicle; and replacement of six (6) water fountains.

- *Aquatics Department* capital includes the replacement of one (1) pressure washer; and replacement of pool #1 lighting and gutters with LED lights.

- *Equestrian Department* capital budget includes the replacement of the existing sunshade canopies over bleachers and around the arena; replace one (1) golf cart used as light duty maintenance vehicle; ring maintenance and fence replacement due to the heavy use of the rings by exhibitors over the years.

- Special District Funds total projected capital outlay is $300,000. *The Plantation Midtown District* include of pedestrian and vehicle connectivity (Broward crossing) project. This project will initiate a small area design study and begin the implementation of safe pedestrian and vehicle connectivity in Midtown by crossing the large physical barrier between the north and the south sides of Broward Boulevard at the Westfield Mall. SW 78th. Avenue realignment

and enhancement located between SW 10th. Street and Peters Road. Perimeter Road improvements to create better traffic flow and safe pedestrian access in coordination with Westfield Mall.

- Special Revenue Funds total projected capital outlay is $116,500.

  - *Road and Traffic Control Fund* budget includes one (1) crew cab truck to replace truck #170 which is 14 years-old with over 103,841 miles; one (1) walk behind street saw for cutting out asphalt repairs in the roadway and to eventually replace the existing saw purchased in 2013; one (1) dustless blaster needed to remove stripping from roadways, removing graffiti, stripping paint from trailers, walls, etc.

- Capital Project Funds projected capital outlay amounts to $39,539,939 and is allocated as follows:

  - *The CRA Construction Fund* capital outlay of $200,000 is allocated to construct pedestrian amenities such as sidewalk benches, bike racks and trash receptables along State Road 7, installation of lighting fixtures at 5 of the busiest bus shelters, and construct a new Gateway monument sign in the district's W. Sunrise Blvd. intersection between North State Road 7 and NW 47th. Avenue.

  - *2017 Ad Valorem Bond Construction Fund* total capital outlay in FY2020 is $39,339,939. The Ad Valorem Bond projects are funded by the $60 million Ad Valorem Bond and are allocated as follows: $9.4 million in Public Safety, $12.8 million in Parks and Recreation, and $16.9 million in Public Works/Stormwater projects.

    - ✓ *Public Safety - $9,487,239*
      Police training center/gun range
      Fire Station #1 replacement
      Fire Station #2 building additions
      Fire Station #5 building additions

    - ✓ *Parks and Recreation - $18,881,944*
      Pine Island Park improvements
      Pop Travers Fields building improvements
      Central Park multi-purpose building replacement
      MURT Trail improvements
      North Acres Park improvements

CITY OF PLANTATION

BUDGET SUMMARY

- ✓ *Public Works/Stormwater - $16,970,756*
  Public Works Grounds Maintenance building improvements
  Public Works Craft Shop building improvements
  Roadway resurfacing projects
  Neighborhood street lighting projects
  Stormwater system rehabilitation at the following locations:
  - Historic District
  - Park East
  - Plantation Golf Estates
  - Plantation Isles & Harbor
  - El Dorado
  - Royal Palm

- Enterprise Funds proposed capital outlay totals $7,285,800

  - Utility Funds capital improvements and operating capital total $6,820,800. Most of these capital items/projects are budgeted in the Operations and Maintenance Fund.

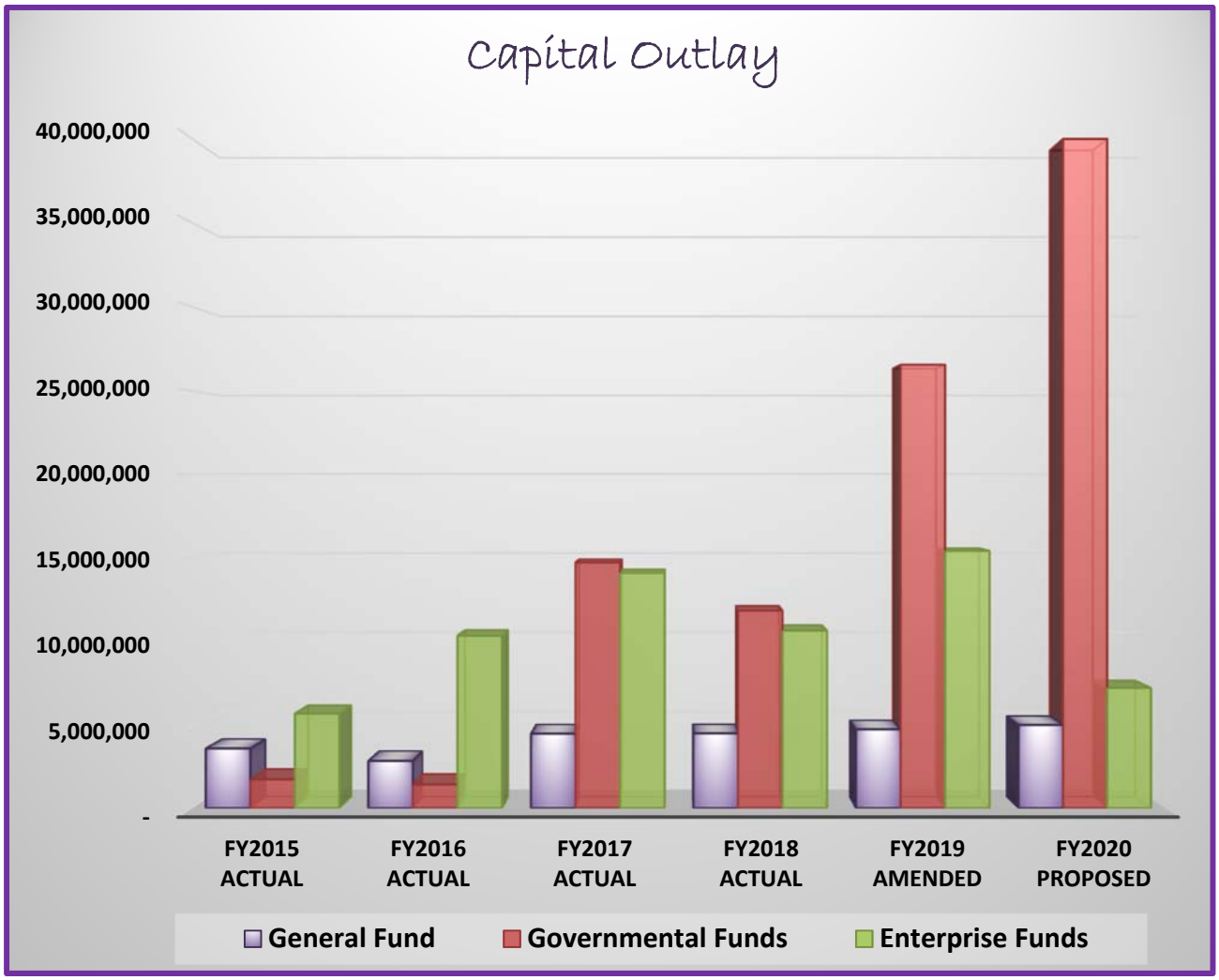
    - ✓ *Water and Wastewater* operating capital amounts to $4,184,200. Included in this number is the CWTP/EWTP membrane replacement; two (2) central WTP high service pumps; the Central and East WTP CCTV System upgrade; replacement of three (3) vehicles; East WTP membrane clean-in-place tank; water plant pumps and equipment; WTP storage tank interior re-coating; East WTP deep injection well MIT; generator building diesel tank replacement; computer replacement (lease); 18 ton boom truck replacement; 600 punt forklift; replacement of master pump station valve actuator; regional WWTP deep injection well generator, roof fan replacement, pumps and equipment; lift station pumps and equipment; replacement of the following items at the Regional WWTP: pressure washer, sludge conveyor belt, west waste gas burner, headworks valve, secondary clarifier manhole and roof replacement at the administration and solids building.

    - ✓ *Repair and Replacement* capital outlay amounts to $2,636,600. The significant capital projects proposed are rehabilitation of water mains, rehabilitation of lift stations throughout the City, and the replacement of lift stations #3 and #73.

CITY OF PLANTATION

BUDGET SUMMARY

- Plantation Preserve Golf Course Fund operating capital is $755,499. Included in this amount is the replacement of an air conditioning unit in the clubhouse; kitchen equipment; a range ball picker; the replacement of the golf carts fleet to avoid expensive repairs and maintenance; the replacement of the GPS units with Visage units; an irrigation pump; a Toro Triplex Greens mower unit; a carryall work cart; and a sand pro bunker rake.

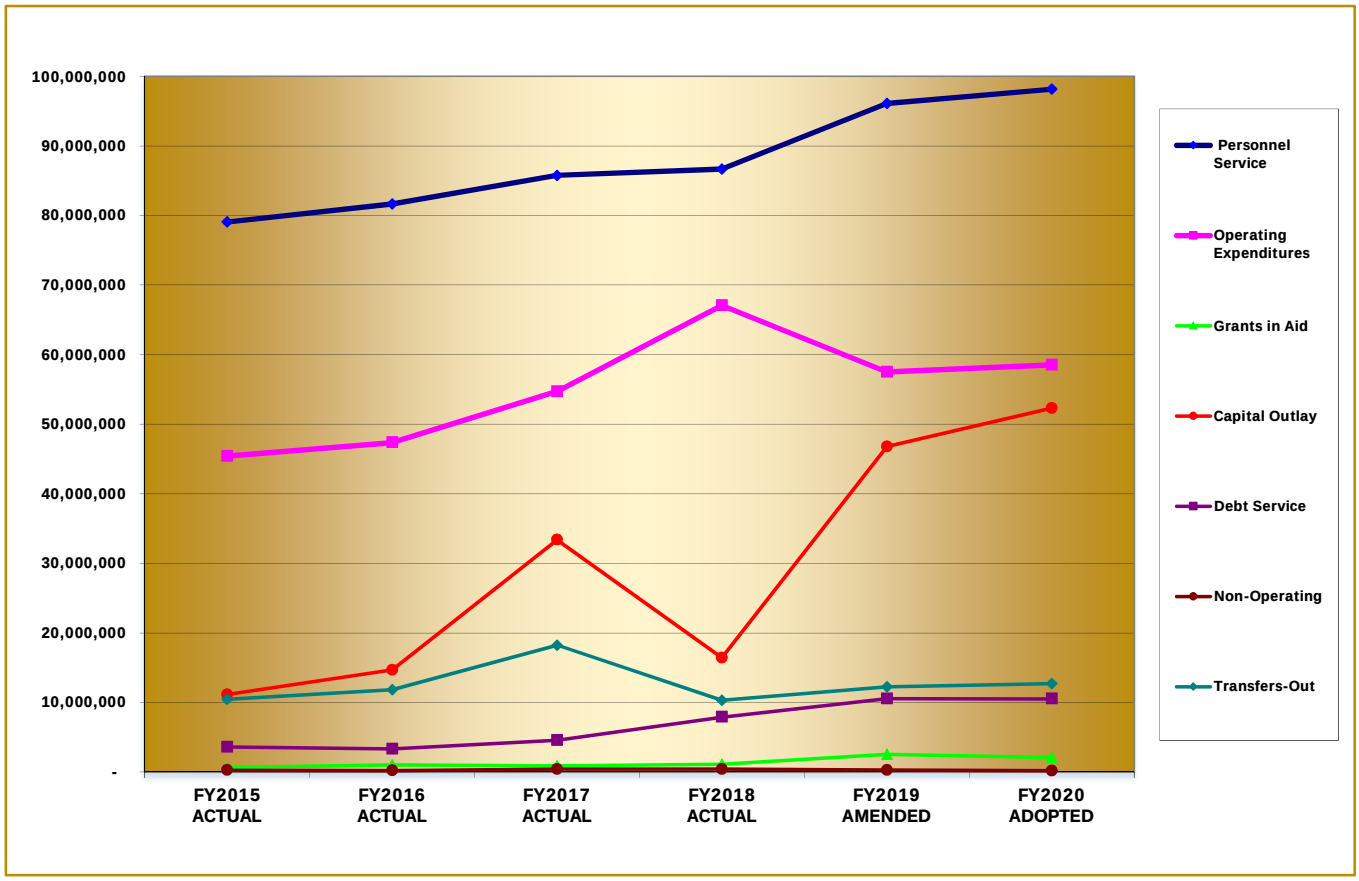


CITY OF PLANTATION

ALL FUNDS
FY2015 - 2020

EXPENDITURES SUMMARY & TRENDS

CATEGORY	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 AMENDED BUDGET	FY2020 ADOPTED BUDGET	% OF TOTAL BUDGET	"+/-" FROM PRIOR YR.	"+/-" FROM FY 2015
Personnel Services	79,055,131	81,656,899	85,743,392	86,656,571	96,096,855	98,147,298	41.9%	2.1%	24.2%
Operating Expenditures	45,405,734	47,369,869	54,705,657	67,081,757	57,500,731	58,508,751	25.0%	1.8%	28.9%
Grants in Aid	653,241	1,024,189	910,502	1,128,173	2,542,076	2,082,703	0.9%	-18.1%	218.8%
Capital Outlay	11,162,568	14,688,866	33,385,888	16,427,208	46,774,082	52,323,533	22.3%	11.9%	368.7%
Debt Service	3,589,488	3,330,794	4,555,189	7,910,355	10,549,405	10,525,317	4.5%	-0.2%	193.2%
Non-Operating	274,694	222,078	422,811	420,557	276,960	177,000	0.1%	-36.1%	-35.6%
Interfund Transfers-Out	10,477,566	11,837,149	18,239,774	10,321,192	12,263,717	12,700,937	5.4%	3.6%	21.2%
TOTAL EXPENDITURES	**150,618,421**	**160,129,845**	**197,963,213**	**189,945,813**	**226,003,826**	**234,465,539**	**100.0%**	**3.7%**	**55.7%**



CITY OF PLANTATION

FUND BALANCES/NET ASSESTS

FUND BALANCES (GOVERNMENTAL FUNDS)

Fund Balance reflects the net financial resources of a fund. In other words, refers to the difference between assets and liabilities. Under the provisions of Governmental Accounting Standards Board (GASB) Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions," the classification of fund balance has changed to five classifications instead of the prior two components. The objective of the statement is to improve the usefulness and understandability of governmental fund balance information. The statement provides clearly defined categories of fund balance to make the nature and extent of the constraints placed on a government's fund balance more transparent.

GASB 54 CLASSIFICATION OF FUND BALANCE

TYPE	EXPLANATION	EXAMPLE
NON SPENDABLE	Fund Balance amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.	*Inventory *Prepaid *LT Interfund Advance
RESTRICTED	Fund Balance amount constrained for specific purposes by external parties (creditors, grantors or contributors), laws or enabling legislation legally enforceable by external parties.	*PAL Improvement *Wetlands Mitig *Impact Fees *Housing *Development
COMMITTED	Fund Balance amount constrained for specific purposes by formal action of the City Council. These constraints may only be removed by the same formal action (ordinance or resolution) that was employed when the funds were initially committed. It is equally difficult to remove the constraint provided by an ordinance or a resolution.	*Emergency/ Disaster Relief *Budget Stabilization

CITY OF PLANTATION

FUND BALANCES/NET ASSESTS

GASB 54 CLASSIFICATION OF FUND BALANCE

TYPE	EXPLANATION	EXAMPLE
ASSIGNED	Fund Balance amounts without formal constraints, but are intended to be used for specific purposes. This intent can be expressed by the City Council or through the Council delegating this responsibility to City management. City Council has by resolution authorized management to assign fund balance.	*Subsequent Year Budget *Risk Mgmt. *OPEB *Medical Benefit *Emergency Relief *Tree Beautification
UNASSIGNED	Fund Balance amount that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned balance. In all other funds, unassigned fund balance is limited to negative residual fund balance.	

GASB 54 classification is only required for governmental funds.

CITY OF PLANTATION

FUND BALANCES/NET ASSESTS

NET ASSESTS (ENTERPRISE FUNDS)

Net asset is the result of assets and deferred outflows of resources less liabilities and deferred inflows of resources. The net assets of the proprietary funds are categorized as net investment in capital assets, Restricted and Unrestricted.

TYPE	EXPLANATION
INVESTED IN CAPITAL ASSETS NET OF RELATED DEBT	Invested in Capital Assets reduce by accumulated depreciation and any outstanding debt incurred to acquire, construct or improve those assets excluding unexpended debt proceeds. This first category represents net position related to property, plant, equipment and infrastructure.
NET ASSETS - RESTRICTED	The restricted category represents the balance of assets restricted by requirements of debt covenants and other externally imposed constraints or by legislation in excess of the related liabilities payable from restricted assets.
NET ASSETS - UNRESTRICTED	Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

CITY OF PLANTATION

FUND BALANCES/NET ASSESTS

MAJOR CHANGES OF FUND BALANCES/NET ASSETS

In FY2020, the major uses in fund balance/net assets are projected in the following funds:

- Road and Traffic Control is projected to use $1.1 million of the fund balance. The primary purpose is to fund the road rejuvenation and repaving as part of the ongoing road maintenance road program.

- 2017 Ad Valorem Bond Construction Fund is projected to use $39.2 million of the fund balance. Planned expenditures in FY2020 include approximately $9.4 million in Public Safety; $12.9 million in Parks and Recreation; and $16.9 million in Public Works/Stormwater.

- The Plantation Preserve Golf Course Fund is projected to use $1.5 million of the fund balance. Planned expenditures in FY2020 include the replacement of the golf cart fleet and GPS system and minor increases as result of costs of materials, fuel, supplies, as well as labor costs related to increases in minimum wage/cost of living and CPI index.

- The Utilities Funds is projected to use $5.0 million of net assets to fund operating and capital projects.

    - ✓ Operations & Maintenance Fund (water/wastewater) is projected to use $3.5 million in fund balance in FY2020. The primary purpose is to fund the purchase of operating capital.

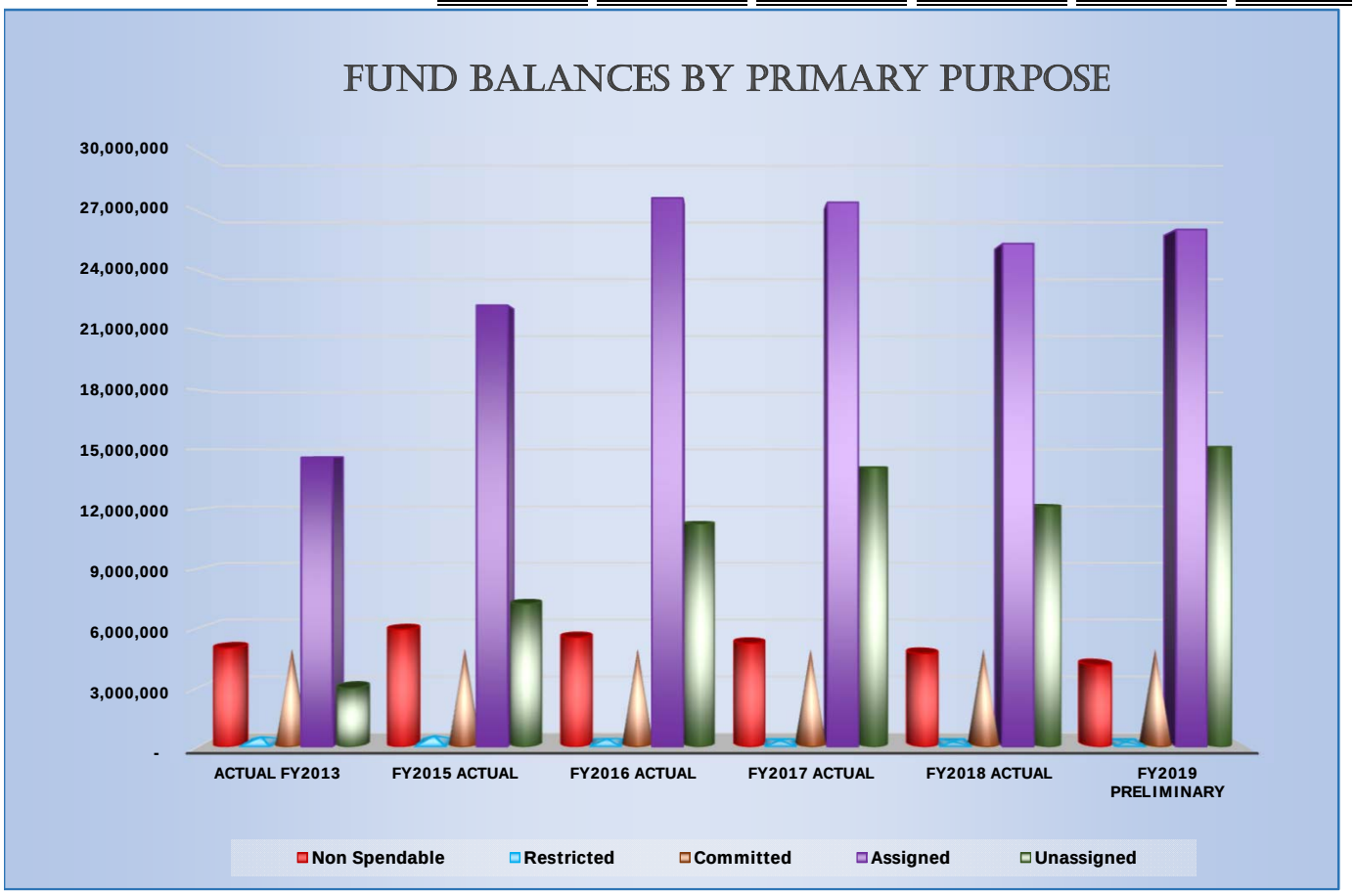
    - ✓ Repair and Replacement Fund is projected to use $1.5 million in fund balance fund. The primary purpose is to fund capital projects such as rehabilitation watermains; replacement of lift station #3 and #73.

CITY OF PLANTATION

Fund Balances / Net Assets

GENERAL FUND

Primary Purpose	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Preliminary	Incr / Decr Prior Year
Non Spendable Inventories and Prepaid	173,824	240,554	414,495	371,321	268,831	-28%
Non Spendable Long-Term Interfund Advances	5,749,319	5,278,785	4,805,675	4,329,928	3,848,720	-11%
Restricted for PAL Improvements	52,640	38,190	26,741	17,483	20,500	17%
Restricted for Wetland Improvements	121,971	98,019	74,067	52,111	30,155	-42%
Restricted for Impact Fees	183,659	70,208	26,490	-	-	0%
Committed to Emergency and Disaster Relief	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000	0%
Committed to Budget Stabilization	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000	0%
Assigned to Subsequent Year Budget	728,000	-	-	1,395,323	1,200,000	-14%
Assigned to Parity	3,850,564	3,964,164	4,749,734	3,834,884	3,602,611	-6%
Assigned to Cultural Arts	83,583	78,493	77,636	77,636	77,636	0%
Assigned to Building Department Technology	222,312	335,416	461,092	542,717	724,585	34%
Assigned to Risk Management	5,029,931	7,029,931	6,663,131	6,063,131	6,063,131	0%
Assigned to OPEB	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	0%
Assigned to Medical Benefits	2,218,718	4,218,718	4,218,718	4,218,718	4,218,718	0%
Assigned to Emergency Relief	2,800,000	4,300,000	3,200,000	2,400,000	3,200,000	33%
Assigned to Special Programs/Donations	90,404	76,658	90,660	160,542	160,542	0%
Assigned to Capital Improvements	4,586,752	4,739,833	4,208,224	3,418,355	3,418,355	0%
Assigned to Tree Beautification	659,639	935,133	1,196,617	1,202,059	1,300,519	8%
Assigned to EMS/PEMT	-	-	-	60,785	121,571	100%
Unassigned	7,216,118	11,248,693	14,088,134	12,132,757	15,132,757	25%
Total Fund Balance - General Fund	**40,567,433**	**49,452,794**	**51,693,883**	**47,077,751**	**50,188,629**	7%

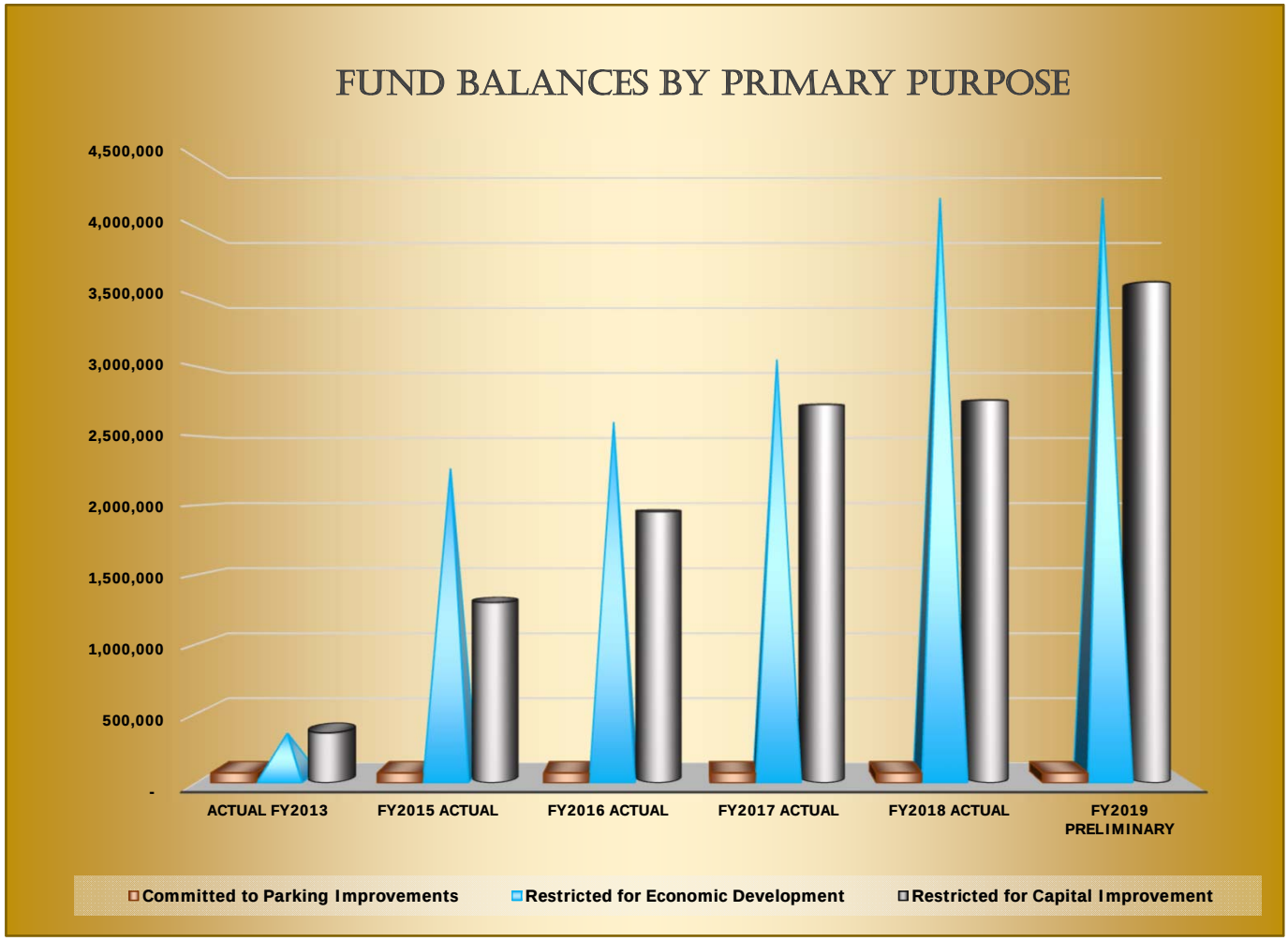


CITY OF PLANTATION

Fund Balances / Net Assets

SPECIAL DISTRICT FUNDS *

Primary Purpose	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Preliminary	Incr/Decr Prior Year
Committed to Parking Improvements	71,184	71,184	71,184	71,184	71,184	0%
Restricted for Economic Development	2,265,829	2,607,290	3,065,385	4,250,090	4,250,090	0%
Restricted for Capital Improvement	1,299,998	1,955,109	2,727,546	2,759,032	3,611,095	31%
Funds	**$ 3,637,011**	**$ 4,633,583**	**$ 5,864,115**	**$ 7,080,306**	**$ 7,932,369**	12%



* Plantation Midtown Development District (Operating & Construction)

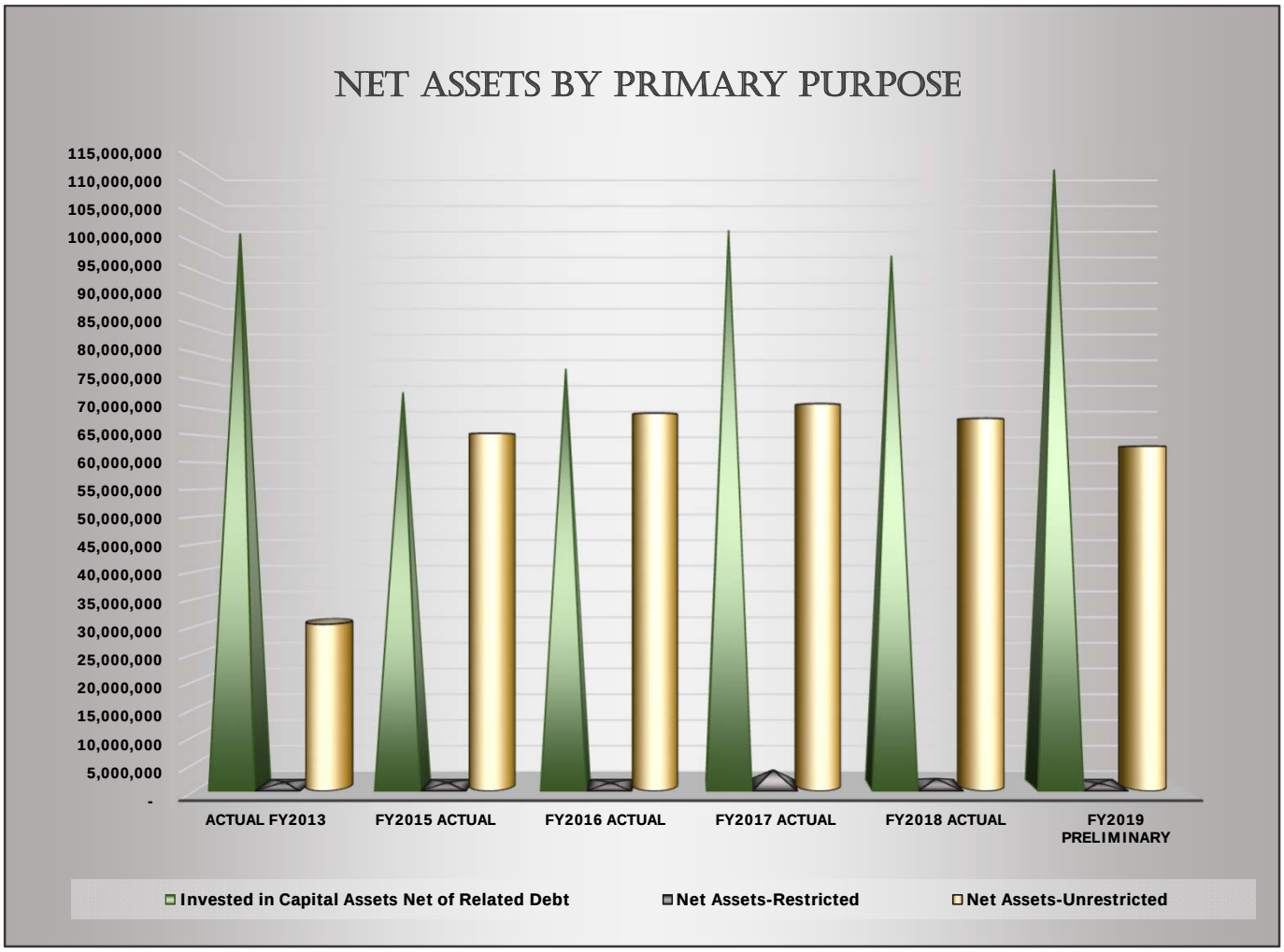
* Plantation Gateway Development District (Operating & Construction)

CITY OF PLANTATION

Fund Balances / Net Assets

ENTERPRISE FUNDS *

Primary Purpose	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Preliminary	Incr/Decr Prior Year
Invested in Capital Assets	73,023,851	77,413,490	103,177,093	98,413,898	114,435,142	16%
Net Assets-Wetlands Mitigation & Sewerage	549,736	517,844	2,861,052	1,235,757	420,000	-66%
Net Assets-Unrestricted	65,271,545	68,961,608	70,691,327	68,005,979	62,913,826	-7%
Total Net Assets - Enterprise Funds	**138,845,132**	**146,892,942**	**176,729,472**	**167,655,634**	**177,768,968**	6%



* Utilities Fund

* Plantation Preserve Golf Course

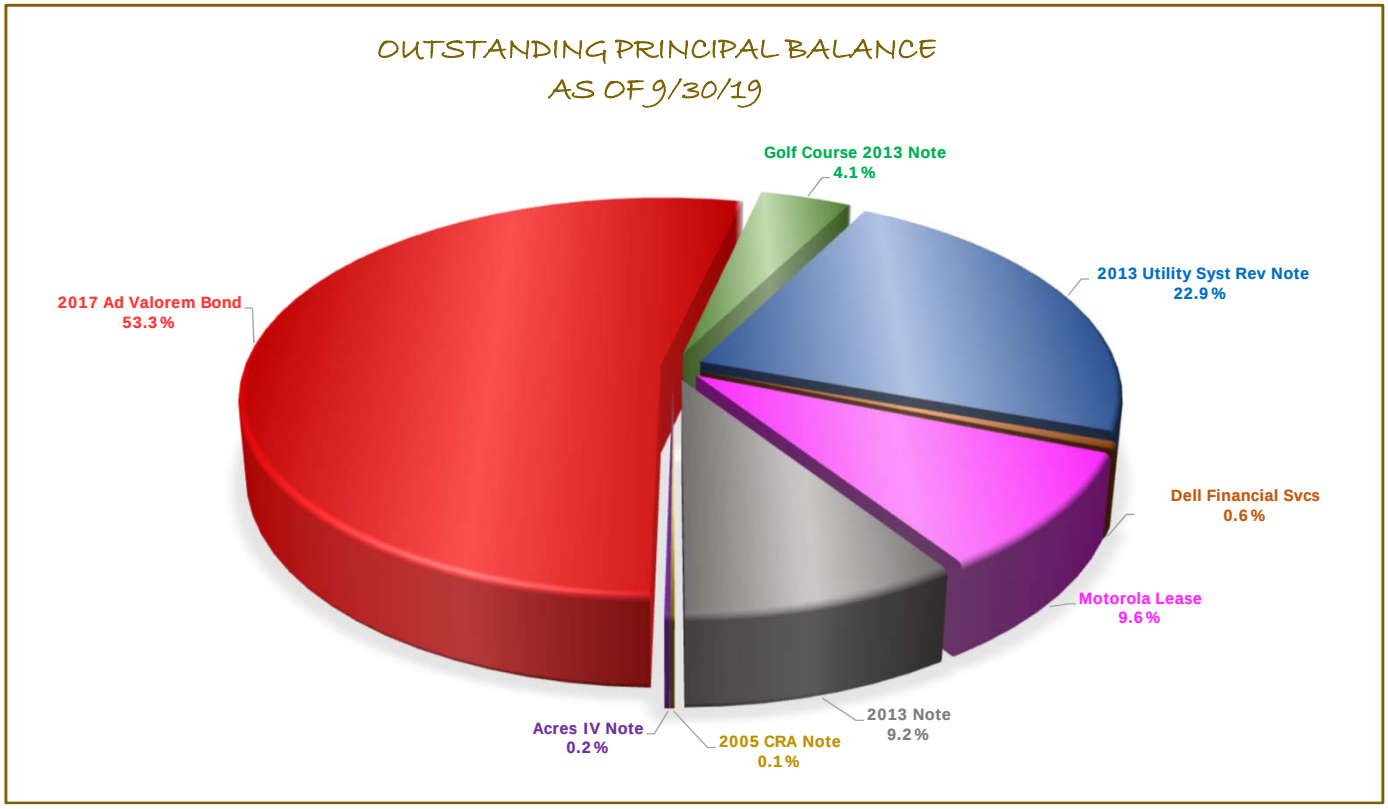
* Stormwater Utilities

CITY OF PLANTATION

Debt Service Schedule
FY 2019 - 2020

Governmental Funds	Original Issue Amount	Final Payment Date	Outstanding Principal 9/30/2019	FY2018 Budget	FY2019 Budget	FY2020 Budget		
						Principal	Interest	Requirement
Dell Financial Services	1,064,969	8/31/2022	488,955	197,040	199,581	290,607	34,691	325,298
Infrastructure & Device Management-Motorola Lease	10,494,039	2/1/2030	8,368,322	885,000	885,000	666,587	218,413	885,000
2013 Note	16,420,350	8/15/2024	8,009,804	1,716,648	1,716,648	1,528,418	188,230	1,716,648
CRA Tax Increment Revenue Note 2005	1,300,000	8/31/2020	121,620	128,140	128,140	121,620	6,520	128,140
Acres IV Special Assessment Revenue Note	442,200	10/1/2025	159,474	32,636	32,636	26,545	6,092	32,637
2017 Ad Valorem Bond	49,370,000	9/30/2037	46,350,000	3,964,040	3,966,000	1,650,000	2,317,500	3,967,500
Total Governmental Funds	**$ 79,091,558**		**$ 63,498,174**	**$ 6,923,504**	**$ 6,928,005**	**$ 4,283,777**	**$ 2,771,446**	**$ 7,055,223**

Enterprise Funds	Original Issue Amount	Final Payment Date	Outstanding Principal 9/30/2019	FY2018 Budget	FY2019 Budget	FY2020 Budget		
						Principal	Interest	Requirement
Plantation Preserve Golf Course 2013 Note	7,226,613	8/15/2024	3,525,123	755,499	755,499	672,658	82,841	755,499
2013 Utility System Revenue Note	30,099,570	8/1/2023	19,952,955	2,555,420	2,554,298	1,978,498	574,646	2,553,144
Total Enterprise Funds	**$ 37,326,183**		**$ 23,478,078**	**$ 3,310,919**	**$ 3,309,797**	**$ 2,651,156**	**$ 657,487**	**$ 3,308,643**
Total City's Debt Service	**$ 116,417,741**		**$ 86,976,252**	**$ 10,234,423**	**$ 10,237,802**	**$ 6,934,933**	**$ 3,428,933**	**$ 10,363,866**



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CITY OF PLANTATION

BUDGETED TRANSFERS SCHEDULE

FY2019 - 2020

During the course of operations, numerous transactions occur between individual funds. The composiition of interfund transfers for FY2020 is as follow:

FUNDS	TRANSFERS-IN		TRANSFERS-OUT	
General Fund	3,408,860	**d,e**	1,716,648	**a**
Community Redevelopment Agency	-		1,429,584	**a,b**
2013 Note	1,716,648	**a**	-	
2005 CRA Note	128,140	**a**	-	
2005 CRA Escrow	496,162	**a**	390,119	**a**
CRA Designated Capital Improvements	933,422	**c**	-	
Plantation Midtown Development District	-		1,183,791	**a,c**
Plantation Midtown Construction	964,561	**c**		
Utility Operating & Maintenance	-	**b**	7,980,795	**a,c**
Utility Sinking	4,053,144	**a**	-	
Repair & Replacement	1,000,000	**c**	-	
Total Transfers	**$ 12,700,937**		**$ 12,700,937**	

Reasons for these transfers are set forth below:

a) Debt obligation

b) Annual sweep between funds

c) Subsidize capital projects

d) Interlocal agreement/debt repayment

e) Payment in lieu of taxes and return on investment

CITY OF PLANTATION

MULTI-YEAR COMPARISON OF BUDGETED POSITIONS BY FUND AND DEPARTMENT FY 2016 - 2020

Fund / Department	2015-2016 Actual		2016-2017 Actual		2017-2018 Actual		2018-2019 Adopted		2019-2020 Proposed		Incr/Decr Prior Year	
General Fund	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
General Services Departments												
Office of the Mayor/Administration	9	1	9	1	10	1	12	1	11	1	-1	0
Risk Management	2	0	2	0	2	0	0	0	0	0	0	0
City Clerk	7	0	7	1	7	1	7	1	7	1	0	0
Financial Services	16	3	17	1	17	1	17	1	17	1	0	0
Information Technology	17	0	20	0	19	0	19	0	18	0	-1	0
Human Resources	8	2	8	2	8	2	8	2	8	2	0	0
Planning, Zoning and Economic Dev	9	0	12	0	12	0	12	0	13	0	1	0
Design, Landscape and Const Mgmt.	6	0	0	0	0	0	0	0	0	0	0	0
Central Services-Crafts	13	0	13	0	13	0	13	0	13	0	0	0
Central Services-Facilities Maintenance	6	3	7	2	7	2	7	2	7	2	0	0
Protective Services Departments												
Police	261	11	265	11	267	11	267	11	270	17	3	6
Fire	19	1	21	0	22	0	23	0	23	1	0	1
Fire/Rescue	57	4	56	4	68	8	68	8	68	8	0	0
Building	24	0	24	0	25	0	28	0	29	0	1	0
Transportation & Environmental Services Departments												
Engineering	6	0	8	0	8	0	8	0	10	0	2	0
Public Works	70	6	69	6	69	6	69	6	70	6	1	0
Landscaping	16	0	17	0	17	0	17	0	17	0	0	0
Recreation & Cultural Services Departments												
Library	9	4	9	4	9	3	9	3	9	3	0	0
Historical Museum	1	1	1	1	1	1	1	1	1	1	0	0
Parks and Recreation	84	109	83	111	84	109	0	0	0	0	0	0
Parks	0	0	0	0	0	0	49	13	50	13	1	0
Recreation	0	0	0	0	0	0	36	97	35	98	-1	1
Tennis Center	3	7	3	7	3	7	3	7	3	7	0	0
Aquatics Complex	4	35	4	36	4	36	4	36	4	36	0	0
Equestrian Center	1	2	2	0	1	2	2	0	2	1	0	1
Total-General Fund	648	189	657	187	673	190	679	189	685	198	6	9
All Other Funds												
Community Redevelopment Agency	1	1	1	0	1	0	1	0	1	0	0	0
Road and Traffic Control	6	0	7	0	9	0	9	0	9	0	0	0
Community Development Block Grant	1	0	1	0	0	0	0	0	1	0	1	0
Water and Wastewater Services	98	7	100	7	100	7	104	5	110	5	6	0
Stormwater Utility	3	0	3	0	4	0	4	0	4	0	0	0
Total-All Other Funds	109	8	112	7	114	7	118	5	125	5	7	0

	2015-2016		2016-2017		2017-2018		2018-2019		2019-2020		Incr/Decr	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Total-All Personnel	757	197	769	194	787	197	797	194	810	203	13	9

CITY OF PLANTATION

MULTI-YEAR COMPARISON OF SALARIES AND WAGES BY DEPARTMENT AND FUND

FY 2015-16; 2016-17; 2017-18; 2018-19 & 2019-20

Fund / Department	FY2015-2016			FY2016-2017			FY2017-2018			FY2018-2019			FY2019-2020		
	Budget Amount	% of Total	Incr/(Decr) Prior Year	Budget Amount	% of Total	Incr/(Decr) Prior Year	Budget Amount	% of Total	Incr/(Decr) Prior Year	Budget Amount	% of Total	Incr/(Decr) Prior Year	Budget Amount	% of Total	Incr/(Decr) Prior Year
GENERAL FUND															
General Services Departments															
Office of the Mayor/Admin.	$ 596,453	1.4%	$ 29,951	$ 607,779	1.3%	$ 11,326	$ 638,999	1.3%	$ 31,220	$ 752,937	1.5%	$ 113,938	$ 766,470	1.5%	$ 13,533
Risk Management	143,447	0.3%	6,422	145,032	0.3%	1,585	146,043	0.3%	1,011	-	0.0%	(146,043)	-	0.0%	-
City Clerk	344,448	0.8%	2,225	394,775	0.9%	50,327	390,463	0.8%	(4,312)	384,964	0.8%	(5,499)	398,060	0.8%	13,096
Financial Services	899,036	2.1%	(18,689)	951,257	2.1%	52,221	978,420	2.0%	27,163	1,006,266	2.0%	27,846	1,040,536	2.0%	34,270
Information Technology	1,163,828	2.7%	94,691	1,369,998	3.0%	206,170	1,347,564	2.8%	(22,434)	1,441,487	2.8%	93,923	1,274,579	2.5%	(166,908)
Human Resources	518,549	1.2%	51,697	587,329	1.3%	68,780	640,642	1.3%	53,313	646,327	1.3%	5,685	615,013	1.2%	(31,314)
Planning, Zoning & Econ. Dev.	609,794	1.4%	17,360	832,974	1.8%	223,180	881,379	1.8%	48,405	965,402	1.9%	84,023	1,019,783	2.0%	54,381
CS-Crafts	592,569	1.4%	50,825	671,042	1.5%	78,473	680,581	1.4%	9,539	702,419	1.4%	21,838	706,932	1.4%	4,513
CS-Facilities Maintenance	261,847	0.6%	8,323	283,494	0.6%	21,647	292,125	0.6%	8,631	279,851	0.6%	(12,274)	277,700	0.5%	(2,151)
Protective Services Departments															
Police	19,709,972	46.4%	691,977	21,199,758	46.3%	1,489,786	21,753,027	45.1%	553,269	23,212,366	45.8%	1,459,339	24,327,264	46.9%	1,114,898
Fire	1,440,675	3.4%	90,779	1,702,534	3.7%	261,859	1,873,335	3.9%	170,801	1,955,565	3.9%	82,230	1,958,688	3.8%	3,123
Fire/Rescue	4,786,290	11.3%	281,175	5,017,815	11.0%	231,525	6,107,769	12.7%	1,089,954	6,416,701	12.7%	308,932	6,411,101	12.4%	(5,600)
Building	1,462,017	3.4%	70,575	1,481,756	3.2%	19,739	1,554,095	3.2%	72,339	1,727,520	3.4%	173,425	1,818,139	3.5%	90,619
Transportation & Environmental Services Departments															
Engineering	531,084	1.3%	16,234	643,434	1.4%	112,350	676,485	1.4%	33,051	690,542	1.4%	14,057	783,250	1.5%	92,708
Public Works	2,907,802	6.8%	211,677	3,161,716	6.9%	253,914	3,198,028	6.6%	36,312	3,318,067	6.6%	120,039	3,309,030	6.4%	(9,037)
Resource Recovery	1,300	0.0%	1,300	1,300	0.0%	-	1,300	0.0%	-	1,300	0.0%	-	1,450	0.0%	150
Landscaping	571,303	1.3%	75,158	699,877	1.5%	128,574	734,837	1.5%	34,960	704,395	1.4%	(30,442)	718,594	1.4%	14,199
Recreation & Cultural Services Departments															
Library	471,884	1.1%	2,754	524,965	1.1%	53,081	542,764	1.1%	17,799	560,624	1.1%	17,860	579,054	1.1%	18,430
Historical Museum	63,476	0.1%	20,927	58,624	0.1%	(4,852)	59,210	0.1%	586	61,334	0.1%	2,124	62,817	0.1%	1,483
Parks and Recreation	4,077,204	9.6%	161,848	4,469,849	9.8%	392,645	4,559,454	9.5%	89,605	-	0.0%	(4,559,454)	-	0.0%	-
Parks	-	0.0%	-	-	0.0%	-	-	0.0%	-	2,227,982	4.4%	2,227,982	2,261,318	4.4%	33,336
Recreation	-	0.0%	-	-	0.0%	-	-	0.0%	-	2,412,735	4.8%	2,412,735	2,386,536	4.6%	(26,199)
Tennis Complex	197,119	0.5%	20,225	212,085	0.5%	14,966	237,094	0.5%	25,009	248,201	0.5%	11,107	233,037	0.4%	(15,164)
Aquatics Complex	620,985	1.5%	(12,287)	680,192	1.5%	59,207	805,992	1.7%	125,800	817,322	1.6%	11,330	808,353	1.6%	(8,969)
Equestrian Center	92,327	0.2%	7,022	115,627	0.3%	23,300	109,394	0.2%	(6,233)	106,394	0.2%	(3,000)	126,669	0.2%	20,275
Total General Fund	42,465,491	100%	1,892,288	45,813,212	100%	3,347,721	48,209,000	100%	2,395,788	50,640,701	100%	2,431,701	51,884,373	100%	1,243,672
OTHER FUNDS															
Comm Redev Agency	88,587	1.5%	927	79,361	1.2%	(9,226)	79,129	1.2%	(232)	85,430	1.3%	6,301	70,000	1.0%	(15,430)
Road and Traffic Control	181,823	3.0%	18,154	248,675	3.8%	66,852	326,587	5.0%	77,912	328,018	5.0%	1,431	339,114	4.8%	11,096
Comm Dev Block Grant	66,678	1.1%	1,905	69,255	1.1%	2,577	-	0.0%	(69,255)	-	0.0%	-	46,841	0.7%	46,841
Water Services	3,126,906	51.7%	1,323	3,286,943	50.4%	160,037	3,226,637	49.7%	(60,306)	3,289,128	49.8%	62,491	3,456,567	48.8%	167,439
Wastewater Services	2,446,476	40.4%	25,229	2,670,294	41.0%	223,818	2,647,878	40.8%	(22,416)	2,688,178	40.7%	40,300	2,939,761	41.5%	251,583
Stormwater Utility	141,261	2.3%	16,910	162,432	2.5%	21,171	210,584	3.2%	48,152	215,901	3.3%	5,317	224,794	3.2%	8,893
Total Other Funds	6,051,731	100%	64,448	6,516,960	100%	465,229	6,490,815	100%	(26,145)	6,606,655	100%	115,840	7,077,077	100%	470,422
TOTAL - ALL FUNDS	$ 48,517,222		$ 1,956,736	$ 52,330,172		$ 3,812,950	$ 54,699,815		$ 2,369,643	$ 57,247,356		$ 2,547,541	$ 58,961,450		$ 1,714,094

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CITY OF PLANTATION

CAPITAL ITEM DETAIL BY FUND AND TYPE
FY 2019 - 2020

Fund / Department	Buildings	Improvements	Machinery & Equipment	Books,Visual & Audio Aids	Total
GENERAL FUND					
City Clerk	-	-	26,250	-	26,250
Information Technology	-	-	390,500	-	390,500
Planning, Zoning and Econ Dev.	-	-	46,000	-	46,000
Central Services - Crafts	-	-	34,000	-	34,000
Central Services - Facilities Maintenance	-	-	150,000	-	150,000
Police	-	-	958,800	-	958,800
Fire	-	678,272	299,800	-	978,072
Fire/Rescue	-	-	249,540	-	249,540
Building	-	-	60,000	-	60,000
Public Works	-	-	89,000	-	89,000
Resource Recovery	-	-	555,532	-	555,532
Landscaping	-	-	319,000	-	319,000
Library	-	-	-	27,000	27,000
Parks	-	760,000	286,500	-	1,046,500
Recreation		-	54,600		54,600
Tennis Center	-	-	71,000	-	71,000
Aquatics Complex	-	-	16,000	-	16,000
Equestrian Center	-	-	9,500	-	9,500
Total General Fund	-	1,438,272	3,616,022	27,000	5,081,294
SPECIAL DISTRICT FUNDS					
Plantation Midtown Dev District Const	-	300,000	-	-	300,000
Total Special District Funds	-	300,000	-	-	300,000
SPECIAL REVENUE FUNDS					
Library Board	-	-	-	31,500	31,500
Road and Traffic Control	-	-	85,000	-	85,000
Total Special Revenue Funds	-	-	85,000	31,500	116,500
CAPITAL PROJECT FUNDS					
2017 Ad Valorem Bond Construction	17,728,054	21,611,885	-	-	39,339,939
Comm Redev Agency Construction	-	200,000	-	-	200,000
Total Capital Project Funds	17,728,054	21,811,885	-	-	39,539,939
ENTERPRISE FUNDS					
Plantation Preserve Golf Course					
Administration	-	-	12,000	-	12,000
Food/Beverage	-	-	12,500	-	12,500
Pro Shop	-	-	359,000	-	359,000
Maintenance	-	-	81,500	-	81,500
Utilities Funds:					
Water	-	1,160,000	592,800	-	1,752,800
Wastewater	-	1,460,000	971,400	-	2,431,400
Repair & Replacement	-	2,636,600	-	-	2,636,600
Total Enterprise Funds	-	5,256,600	2,029,200	-	7,285,800
TOTAL CAPITAL-ALL FUNDS	**$ 17,728,054**	**$ 28,806,757**	**$ 5,730,222**	**$ 58,500**	**$ 52,323,533**

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CITY OF PLANTATION

GENERAL FUND

Revenue Trend

Expenditures Trend

Budget Statement

Multi-Year Revenue & Expenditures Trend by Department

Department Expenditures by Function & Activity

Revenue by Line Item

General Government Departments

Public Safety Departments

Physical Environment & Transportation Departments

Culture & Recreation Departments

Non Operating - Transfers Out

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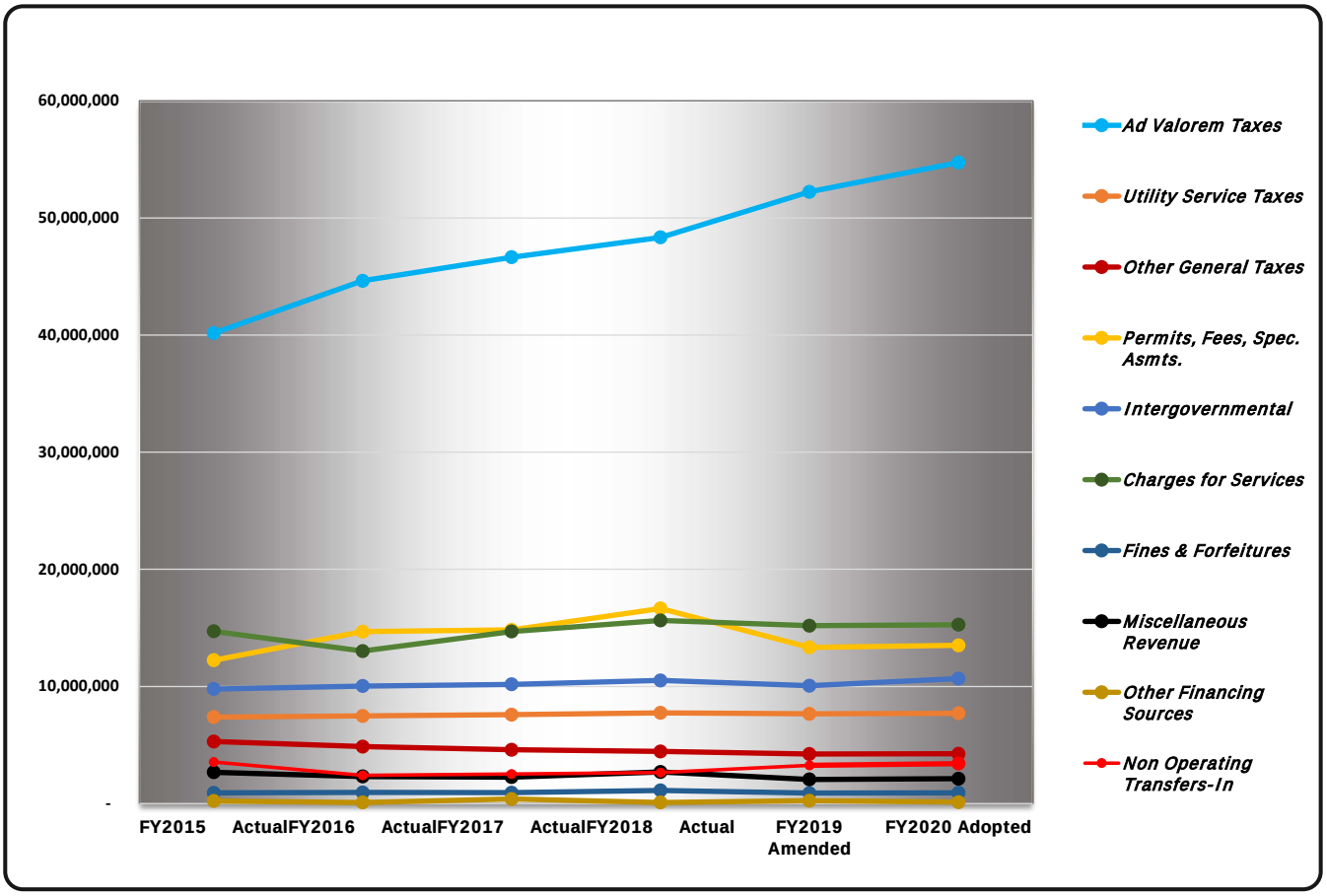
CITY OF PLANTATION

GENERAL FUND
FY 2015 - 2020

REVENUE TREND

REVENUE CATEGORY	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 AMENDED BUDGET	FY2020 ADOPTED BUDGET	% OF TOTAL BUDGET	"+/-" FROM PRIOR YR	"+/-" FROM FY 2015
Ad Valorem Taxes	40,165,716	44,628,669	46,641,484	48,338,226	52,226,652	54,729,428	48.6%	4.8%	36.3%
Utility Service Taxes	7,380,459	7,484,103	7,585,499	7,743,310	7,662,088	7,710,000	6.8%	0.6%	4.5%
Other General Taxes	5,301,865	4,863,942	4,593,358	4,454,520	4,231,000	4,255,000	3.8%	0.6%	-19.7%
Permits, Fees, Spec. Asmts.	12,234,888	14,681,767	14,820,387	16,653,279	13,333,362	13,506,200	12.0%	1.3%	10.4%
Intergovernmental	9,778,425	10,037,486	10,178,454	10,509,776	10,063,538	10,671,030	9.5%	6.0%	9.1%
Charges for Services	14,707,559	13,023,345	14,687,527	15,636,939	15,181,276	15,267,635	13.5%	0.6%	3.8%
Fines & Forfeitures	909,820	951,087	930,251	1,120,803	899,650	924,500	0.8%	2.8%	1.6%
Miscellaneous Revenue	2,677,168	2,312,135	2,260,102	2,699,690	2,056,057	2,127,004	1.9%	3.5%	-20.6%
Other Financing Sources	220,403	93,194	394,276	89,795	249,020	121,550	0.1%	-51.2%	-44.9%
Non Op Transfers-In	3,547,742	2,408,587	2,529,015	2,655,466	3,266,686	3,408,860	3.0%	4.4%	-3.9%
Appropriated Fund Balance	-	-	-	-	880,060	-	0.0%	-100.0%	0.0%
TOTAL REVENUE	**96,924,045**	**100,484,314**	**104,620,354**	**109,901,804**	**110,049,389**	**112,721,207**	**100.00%**	**2.4%**	**16.3%**



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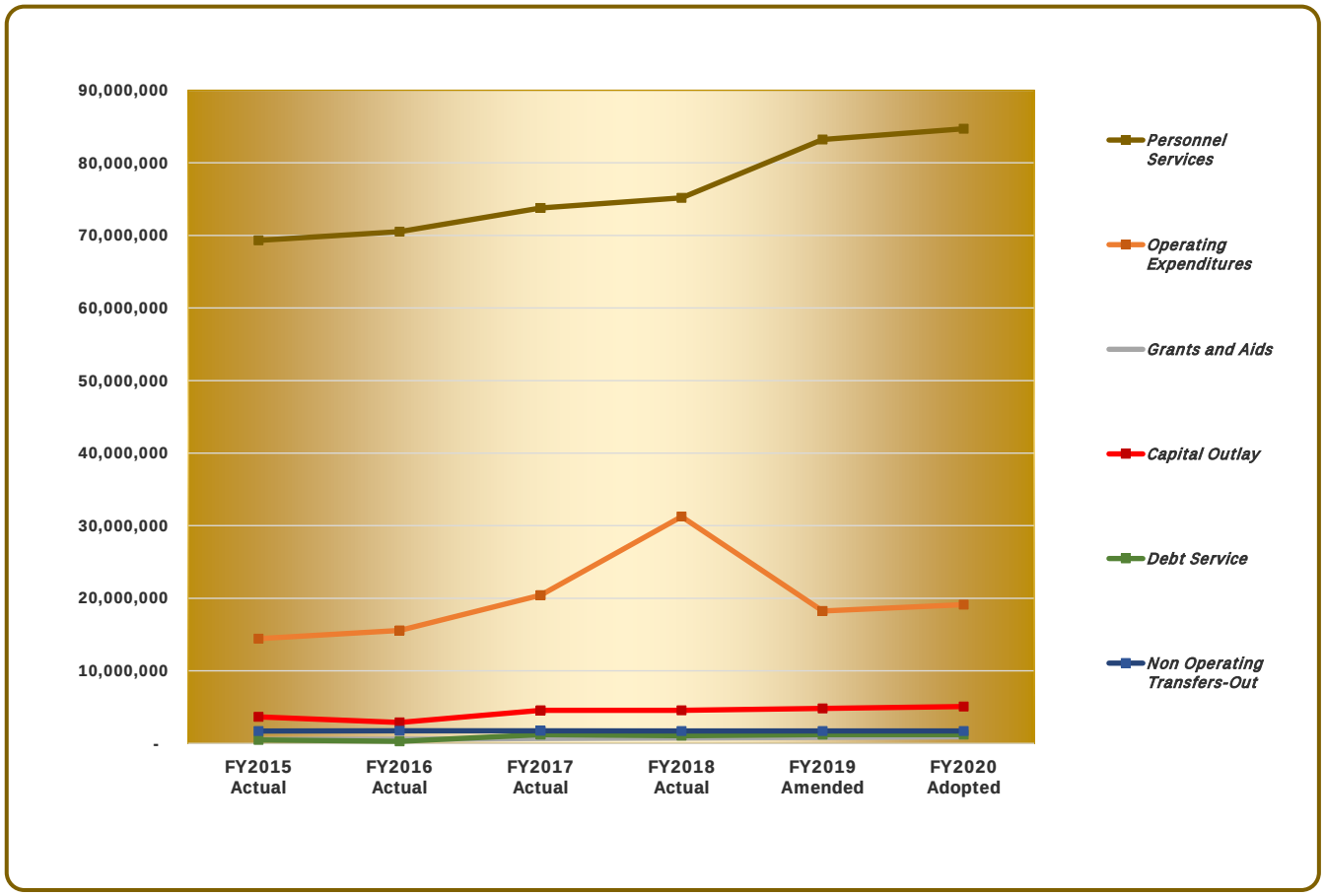
CITY OF PLANTATION

GENERAL FUND
FY 2015 - 2020

EXPENDITURES TREND

EXPENDITURE CATEGORY	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 AMENDED BUDGET	FY2020 ADOPTED BUDGET	% OF TOTAL BUDGET	"+/-" FROM PRIOR YR	"+/-" FROM FY 2015
Personnel Services	69,312,867	70,531,650	73,785,277	75,163,662	83,225,588	84,697,683	75.1%	1.8%	22.2%
Operating Expenditures	14,435,568	15,579,560	20,419,900	31,252,978	18,250,334	19,107,154	17.0%	4.7%	32.4%
Grants and Aids	527,385	573,665	675,843	737,465	828,541	908,130	0.8%	9.6%	72.2%
Capital Outlay	3,649,001	2,885,219	4,556,704	4,573,407	4,816,227	5,081,294	4.5%	5.5%	39.3%
Debt Service	479,845	288,584	1,203,248	1,073,777	1,212,051	1,210,298	1.1%	-0.1%	152.2%
Non Op Transfers-Out	1,716,899	1,740,275	1,738,293	1,716,648	1,716,648	1,716,648	1.5%	0.0%	0.0%
TOTAL REVENUE	**90,121,566**	**91,598,954**	**102,379,264**	**114,517,936**	**110,049,389**	**112,721,207**	**100.0%**	**2.4%**	**25.1%**



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CITY OF PLANTATION

GENERAL FUND
FY 2019 - 2020

BUDGET STATEMENT

REVENUE	Adopted Budget	Prior Year Amended Budget
Ad Valorem Operating: ***5.8000 Mills***	$ 54,729,428	$ 52,226,652
Utility Service Taxes	7,710,000	7,662,088
Other General Taxes	4,255,000	4,231,000
Permits, Fees & Special Assessments	13,506,200	13,333,362
Intergovernmental	10,671,030	10,063,538
Charges for Services	15,267,635	15,181,276
Fines & Forfeitures	924,500	899,650
Miscellaneous Revenue	2,127,004	2,056,057
Other Financing Sources	121,550	249,020
Non Operating Transfers-In	3,408,860	3,266,686
Appropriated Fund Balance	-	880,060
Total Revenue	**$ 112,721,207**	**$ 110,049,389**

EXPENDITURES		
Personnel Services	$ 84,697,683	$ 83,225,588
Operating Expenditures	19,107,154	18,250,334
Grants and Aids	908,130	828,541
Capital	5,081,294	4,816,227
Debt Service	1,210,298	1,212,051
Non Operating Transfers-Out	1,716,648	1,716,648
Total Expenditures	**$ 112,721,207**	**$ 110,049,389**
Total Revenue, Expenditures and Other Sources	**$ -**	**$ -**

CITY OF PLANTATION

GENERAL FUND
FY 2015 - 2020

MULTI-YEAR REVENUE TREND BY DEPARTMENT

Department	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Amended Budget	FY2020 Adopted Budget	% of Budget	% Incr / Decr Prior Year
General Operating	76,766,429	79,526,264	83,080,947	85,527,082	89,957,264	92,286,946	81.9%	2.6%
Risk Management	46,962	89,557	134,481	110,193	90,000	-	0.0%	-100.0%
City Clerk	22,150	3,625	1,375	6,479	1,200	750	0.0%	-37.5%
Financial Services	194,792	193,208	171,060	169,887	169,341	169,390	0.2%	0.0%
Planning, Zoning	245,335	387,001	257,531	325,776	210,000	260,000	0.2%	23.8%
Other Gen Government	1,489,479	1,456,769	1,334,437	1,357,870	1,334,437	1,357,870	1.2%	1.8%
Post Employment Benefits	1,340,594	1,466,187	1,688,968	1,733,748	1,905,000	1,905,000	1.7%	0.0%
Police	2,378,852	2,594,151	2,678,972	3,107,549	2,465,661	2,904,500	2.6%	17.8%
Fire	1,430,118	2,232,121	1,951,569	2,242,885	1,749,240	1,671,661	1.5%	-4.4%
Fire Rescue	1,683,512	1,870,469	1,580,318	1,888,116	1,611,500	1,608,000	1.4%	-0.2%
Building	3,451,617	5,197,663	4,559,860	5,579,182	3,395,500	3,415,500	3.0%	0.6%
Engineering	588,041	356,726	257,189	831,145	170,262	206,150	0.2%	21.1%
Public Works	463,000	451,274	450,000	500,000	501,000	475,000	0.4%	-5.2%
Resource Recovery	4,409,440	2,069,863	3,811,130	3,832,561	3,920,284	3,910,240	3.5%	-0.3%
Landscaping	330,312	454,369	535,072	609,723	430,000	460,000	0.4%	7.0%
Library	4,863	10,074	5,000	6,497	4,700	5,200	0.0%	10.6%
Historical Museum	147	2,262	3,847	4,850	2,000	2,000	0.0%	0.0%
Recreation	1,214,775	1,242,444	1,255,685	1,216,077	1,238,000	1,258,000	1.1%	1.6%
Tennis Center	239,285	245,205	230,975	257,053	252,000	250,000	0.2%	-0.8%
Aquatics Complex	450,311	464,152	474,855	392,639	468,000	400,000	0.4%	-14.5%
Equestrian Center	174,031	170,931	157,081	177,758	174,000	175,000	0.2%	0.6%
TOTAL REVENUE	**96,924,045**	**100,484,314**	**104,620,354**	**109,877,070**	**110,049,389**	**112,721,207**	**100%**	**2.4%**

CITY OF PLANTATION

GENERAL FUND
FY 2015 - 2020

MULTI-YEAR EXPENDITURE TREND BY DEPARTMENT

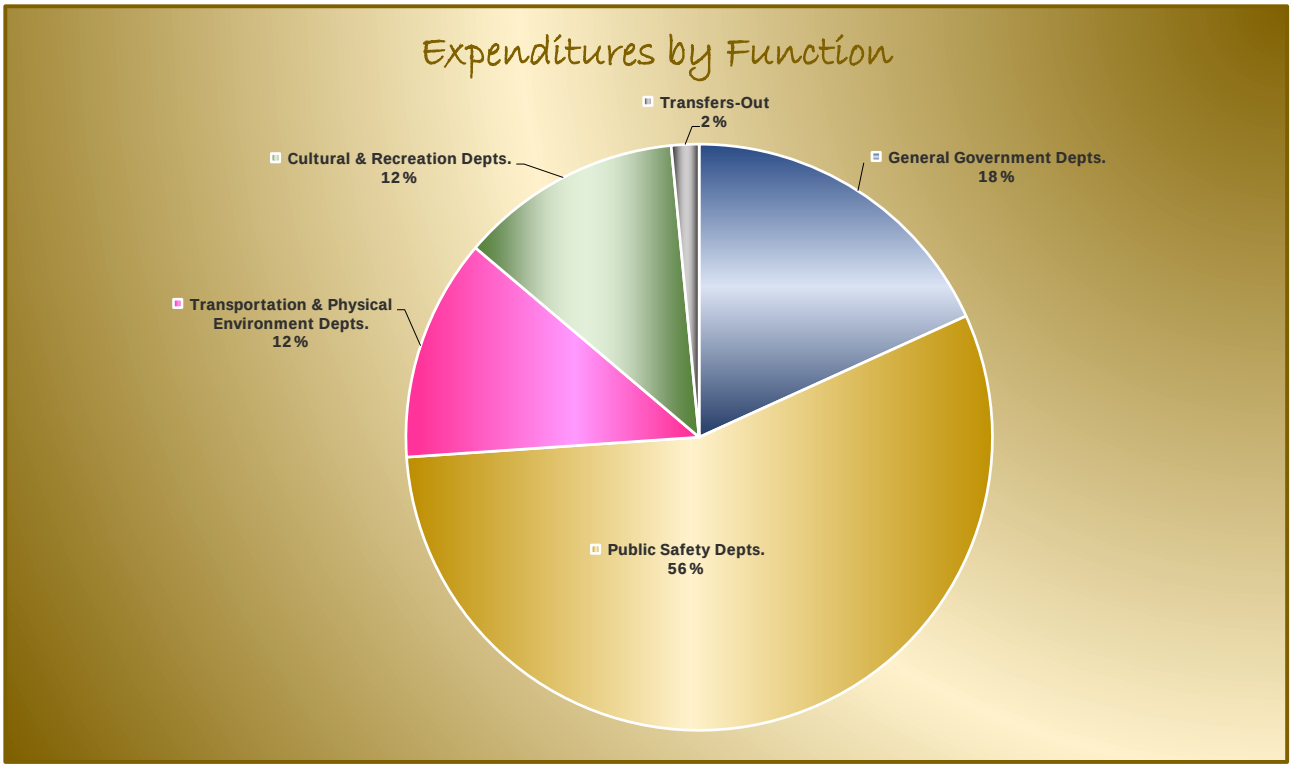
Department	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Amended Budget	FY2020 Adopted Budget	% of Budget	% Incr/Decr Prior Year
General Government Departments								
Office of Mayor/Admin & Risk Mgmt.	1,178,087	1,157,052	1,124,821	1,127,981	1,393,611	1,401,547	1.2%	0.6%
Risk Management	1,607,898	1,883,253	2,094,103	1,780,614	1,506,222	-	0.0%	-100.0%
City Clerk	612,913	616,928	617,561	662,454	703,581	745,718	0.7%	6.0%
Municipal Elections	138,594	1,237	34,454	2,477	33,900	3,000	0.0%	-91.2%
Financial Services	1,387,102	1,462,374	1,416,955	1,408,736	1,643,627	1,697,534	1.5%	3.3%
Information Technology	3,929,258	4,288,859	3,991,236	3,789,663	4,281,320	3,964,115	3.5%	-7.4%
Human Resources	925,064	1,017,713	1,084,693	1,088,301	1,341,882	1,304,300	1.2%	-2.8%
Planning, Zoning	1,052,021	1,100,113	1,431,171	1,413,786	1,605,959	1,861,707	1.7%	15.9%
Crafts	1,004,593	1,106,473	1,101,327	1,103,052	1,244,335	1,285,124	1.1%	3.3%
Facilities Maintenance	755,201	762,310	1,008,465	846,164	1,553,516	2,004,010	1.8%	29.0%
Cost Recovery	90,878	99,542	85,365	109,532	103,500	103,500	0.1%	0.0%
Other General Government	2,412,000	2,778,604	5,650,261	16,886,960	2,750,398	4,762,368	4.2%	73.2%
Post Employment Benefits	1,108,238	1,335,922	1,403,973	1,326,755	1,400,000	1,400,000	1.2%	0.0%
Public Safety Departments								
Police	35,445,369	35,505,045	37,585,738	38,004,096	42,308,013	43,335,585	38.4%	2.4%
Fire	4,258,965	4,318,704	6,613,375	5,816,529	5,447,193	5,951,502	5.3%	9.3%
Fire Rescue	7,853,263	8,138,607	8,147,517	9,996,496	10,617,792	10,475,450	9.3%	-1.3%
Building	2,354,490	2,428,836	2,505,856	2,446,109	2,910,942	3,023,925	2.7%	3.9%
Transportation & Physical Environment Departments								
Engineering	656,045	682,957	817,537	849,786	941,824	1,113,327	1.0%	18.2%
Public Works	5,850,727	4,767,550	5,369,336	5,510,974	6,314,791	6,198,275	5.5%	-1.8%
Resource Recovery	2,214,281	2,197,585	3,851,726	3,796,609	4,011,082	4,619,200	4.1%	15.2%
Landscaping	1,204,311	1,335,978	1,606,547	1,904,018	1,691,003	1,902,000	1.7%	12.5%
Culture & Recreation Departments								
Library	823,526	827,373	868,438	884,431	1,003,957	999,943	0.9%	-0.4%
Historical Museum	56,636	107,291	98,992	103,337	104,393	95,729	0.1%	-8.3%
Parks & Recreation	8,712,608	9,174,735	9,887,560	9,432,587	-	-	0.0%	0.0%
Parks	-	-	-	-	5,773,367	6,092,049	5.4%	5.5%
Recreation	-	-	-	-	4,795,958	4,461,722	4.0%	-7.0%
Tennis Center	392,667	398,512	427,704	418,073	565,114	499,124	0.4%	-11.7%
Aquatics Complex	1,381,025	1,321,975	1,517,019	1,828,069	1,909,216	1,412,845	1.3%	-26.0%
Equestrian Center	234,814	281,610	299,246	263,700	376,245	290,960	0.3%	-22.7%
Transfers-Out	1,716,899	1,740,275	1,738,293	1,716,648	1,716,648	1,716,648	1.5%	0.0%
TOTAL EXPENDITURES	**90,121,566**	**91,598,954**	**102,379,264**	**114,517,936**	**110,049,389**	**112,721,207**	**100%**	**2.4%**

CITY OF PLANTATION

GENERAL FUND
FY 2019 - 2020

DEPARTMENT EXPENDITURES BY FUNCTION & ACTIVITY

	Personal Services	Operating Expenditures	Grants In Aid	Capital	Debt Service	Transfers Out	Total	% of Total	Prior Year Amended	% Incr/Decr Prior Year
General Government Departments										
Office of Mayor/Admin & Risk Mgn	$ 1,173,927	$ 227,620	$ -	$ -	$ -	$ -	$ 1,401,547	1.2%	$ 1,393,611	0.6%
Risk Management	-	-	-	-	-	-	-	0.0%	1,506,222	-100.0%
City Clerk	671,037	48,431	-	26,250	-	-	745,718	0.7%	703,581	6.0%
Municipal Elections	-	3,000	-	-	-	-	3,000	0.0%	33,900	-91.2%
Financial Services	1,415,526	282,008	-	-	-	-	1,697,534	1.5%	1,643,627	3.3%
Information Technology	2,109,334	1,266,448	-	390,500	197,833	-	3,964,115	3.5%	4,281,320	-7.4%
Human Resources	968,563	335,737	-	-	-	-	1,304,300	1.2%	1,341,882	-2.8%
Planning, Zoning	1,523,290	292,417	-	46,000	-	-	1,861,707	1.7%	1,605,959	15.9%
Crafts	1,237,846	13,278	-	34,000	-	-	1,285,124	1.1%	1,244,335	3.3%
Facilities Maintenance	484,024	1,369,986	-	150,000	-	-	2,004,010	1.8%	1,553,516	29.0%
Cost Recovery	-	103,500	-	-	-	-	103,500	0.1%	103,500	0.0%
Other General Government	1,362,870	2,491,368	908,130	-	-	-	4,762,368	4.2%	2,750,398	73.2%
Post Employment Benefits	1,400,000	-	-	-	-	-	1,400,000	1.2%	1,400,000	0.0%
Public Safety Departments					-					
Police	39,301,595	2,062,725	-	958,800	1,012,465	-	43,335,585	38.4%	42,308,013	2.4%
Fire	2,935,079	2,038,351	-	978,072	-	-	5,951,502	5.3%	5,447,193	9.3%
Fire Rescue	9,717,018	508,892	-	249,540	-		10,475,450	9.3%	10,617,792	-1.3%
Building	2,885,316	78,609	-	60,000	-	-	3,023,925	2.7%	2,910,942	3.9%
Transportation & Physical Environment Departments					-					
Engineering	1,054,256	59,071	-	-	-	-	1,113,327	1.0%	941,824	18.2%
Public Works	4,894,706	1,214,569	-	89,000	-	-	6,198,275	5.5%	6,314,791	-1.8%
Resource Recovery	1,570	4,062,098	-	555,532	-	-	4,619,200	4.1%	4,011,082	15.2%
Landscaping	1,442,485	140,515	-	319,000	-	-	1,902,000	1.7%	1,691,003	12.5%
Culture & Recreation Departments										
Library	939,216	33,727	-	27,000	-	-	999,943	0.9%	1,003,957	-0.4%
Historical Museum	85,767	9,962	-	-	-	-	95,729	0.1%	104,393	-8.3%
Parks	3,932,221	1,113,328	-	1,046,500			6,092,049	5.4%	5,773,367	5.5%
Recreation	3,615,680	791,442	-	54,600			4,461,722	4.0%	4,795,958	-7.0%
Tennis Center	351,954	76,170	-	71,000	-	-	499,124	0.4%	565,114	-11.7%
Aquatics Complex	1,008,712	388,133	-	16,000	-	-	1,412,845	1.3%	1,909,216	-26.0%
Equestrian Center	185,691	95,769	-	9,500	-	-	290,960	0.3%	376,245	-22.7%
Non Operating Transfers-Out						1,716,648	1,716,648	1.5%	1,716,648	0.0%
TOTAL	$84,697,683	$19,107,154	$908,130	$ 5,081,294	$ 1,210,298	$ 1,716,648	$ 112,721,207	100.0%	$ 110,049,389	2.4%
Percent of Total	**75.1%**	**17.0%**	**0.8%**	**4.5%**	**1.1%**	**1.5%**	**100.0%**			



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CITY OF PLANTATION

GENERAL FUND
001-0000

REVENUE	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Ad-Valorem Operating					
311-0001 Taxes-Ad Valorem-Current	45,915,154	47,766,461	51,926,652	54,429,428	4.8%
311-0002 Taxes-Ad Valorem-Delinquent	726,330	571,765	300,000	300,000	0.0%
Total Ad-Valorem Operating	46,641,484	48,338,226	52,226,652	54,729,428	4.8%
Utility Service Taxes					
314-1000 Utility Service Taxes-Electricity	7,329,843	7,482,047	7,405,600	7,450,000	0.6%
314-4000 Utility Service Taxes-Gas	154,797	161,280	156,488	160,000	2.2%
339-0001 Enterprise Fund-Electric Utility Service Tax	100,860	99,983	100,000	100,000	0.0%
Total Utility Service	7,585,499	7,743,310	7,662,088	7,710,000	0.6%
Other General Taxes					
315-0001 Communications Service Taxes	3,649,720	3,484,672	3,326,000	3,300,000	-0.8%
316-0001 Local Business Tax-City	858,661	875,748	820,000	860,000	4.9%
338-0001 Local Business Tax-County	84,977	94,100	85,000	95,000	11.8%
Total Other General Taxes	4,593,358	4,454,520	4,231,000	4,255,000	0.6%
Permits, Fees & Special Assessments					
322-0001 Permits-Building	4,210,607	5,153,756	3,100,000	3,100,000	0.0%
322-0002 Permits-Police	37,336	40,845	37,000	38,000	2.7%
322-0003 Permits-Fire	1,059,618	1,290,976	900,000	950,000	5.6%
322-0004 Permits-Engineering	249,629	819,683	163,612	200,000	22.2%
323-1000 Franchise Fees-Electricity	5,862,402	5,769,404	5,800,000	5,800,000	0.0%
323-4000 Franchise Fees-Gas	35,818	39,542	35,000	35,542	1.5%
323-7000 Franchise Fees-Solid Waste	2,512,514	2,565,985	2,600,000	2,620,216	0.8%
323-9001 Franchise Fee-Demolition	132,973	133,384	100,000	135,191	35.2%
329-0003 Other Permits and Fees-Surcharge	128,189	170,140	103,000	103,000	0.0%
329-0004 Other Permits and Fees-Lobbyist Reg Fee	1,375	979	1,200	750	-37.5%
329-0005 Other Permits and Fees-App Fee Street Sign	75	162	150	150	0.0%
329-0006 Other Permits and Fees-Tree Beautification	443,163	528,935	350,000	380,000	8.6%
329-0007 Other Permits and Fees-Spec Risk Property I	23,750	21,000	15,000	15,000	0.0%
344-9002 Towing Fees	75,000	90,000	90,000	90,000	0.0%
347-5400 PAL Non-Resident Fees	47,515	28,089	38,000	38,000	0.0%
361-1020 Dredging Assessment-Interest/Penalties	424	400	400	351	-12.3%
Total Permits, Fees & Special Assessments	14,820,387	16,653,279	13,333,362	13,506,200	1.3%
Intergovernmental					
312-5100 Firefighters' Property Ins Premium Tax	523,574	498,143	523,574	498,143	-4.9%
312-5200 Police Officers' Casualty Ins Premium Tax	810,863	859,727	810,863	859,727	6.0%
331-2000 Federal Grants-Public Safety	170,329	130,399	98,000	98,000	0.0%
335-1200 State Shared Rev-GG-Sales Tax	2,239,306	2,321,831	2,230,000	2,300,000	3.1%
335-1400 State Shared Rev-GG-Mobile Home Licenses	1,313	1,071	800	800	0.0%
335-1500 State Shared Rev-GG-Alcohol Beverage Licer	32,525	37,251	33,400	33,400	0.0%
335-1800 State Shared Rev-GG-Local Gov Half Cent Sa	5,810,920	6,052,756	5,810,000	6,100,000	5.0%
335-2100 State Shared Rev-PS-Firefighters Supplemen	4,050	2,430	3,240	3,960	22.2%
335-4900 State Shared Rev-T-Other Transportation	42,052	42,782	42,000	42,000	0.0%
337-2000 Grants From Other Local Units-Public Safety	259,011	323,764	259,011	520,000	100.8%
338-0003 County Shared Rev-911 Fees	220,794	218,077	215,000	215,000	0.0%
Total Intergovernmental	10,178,454	10,509,776	10,063,538	10,671,030	6.0%
Charges for Services					
341-9001 GG-Other-Financial Services Fees	171,060	169,887	169,341	169,390	0.0%
341-9002 GG-Other-Court/Witness/Jury Fees	6,432	7,746	5,500	7,000	27.3%
342-1001 PS-Police Reports	89,636	67,778	70,000	70,000	0.0%
342-1002 PS-Police Special Detail Services	905,953	1,125,858	850,000	1,000,000	17.6%

CITY OF PLANTATION

GENERAL FUND
001-0000

REVENUE	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Charges for Services					
342-1003 PS-Rescue Special Detail Services	-	-	-	8,000	100.0%
342-1004 PS-Fire Special Detail Services	23,300	19,000	12,500	4,500	-64.0%
342-2001 PS-Fire Services	880,101	920,779	840,000	707,201	-15.8%
342-5001 PS-Zoning/Planning	244,550	313,196	200,000	250,000	25.0%
342-5002 PS-Accela Trust	201,932	231,487	180,000	200,000	11.1%
342-6000 Ambulance fees	1,557,018	1,869,116	1,599,000	1,600,000	0.1%
343-4001 PE-Solid Waste Pick-up Revenue	2,465,547	2,492,495	2,530,870	2,577,420	1.8%
343-4010 PE-Garbage/Solid Waste Carts	684,838	704,855	714,456	759,437	6.3%
343-7001 PE-Recycling Fees	588,557	557,874	600,328	498,383	-17.0%
343-7010 PE-Recycling Carts	72,188	77,338	74,630	75,000	0.5%
343-9002 PE-Landscape Fees	91,909	80,789	80,000	80,000	0.0%
344-9001 T-Fees Engineering	7,485	11,300	6,500	6,000	-7.7%
347-1001 CR-Library Fees	1,682	1,291	1,200	1,200	0.0%
347-2001 CR-Recreation Programs	1,131,937	1,121,922	1,150,000	1,150,000	0.0%
347-5100 CR-Aquatics Complex	474,855	392,639	468,000	400,000	-14.5%
347-5200 CR-Veltri Tennis Center	230,975	257,053	252,000	250,000	-0.8%
347-5300 CR-Equestrian Center	157,081	177,758	174,000	175,000	0.6%
349-0004 O-Insurance Premiums-Dependent/Retirees	1,688,968	1,733,748	1,905,000	1,905,000	0.0%
349-0010 O-Documents/Books/Maps	12,981	12,581	10,000	10,000	0.0%
349-0020 Contrib from Enterp Funds-Gas Tax Alloc	250,000	250,000	250,000	250,000	0.0%
349-0021 Contrib from Enterp Funds-Cost Alloc	2,288,482	2,402,906	2,523,052	2,649,205	5.0%
349-0112 Gateway Maintenance	200,000	250,000	250,000	225,000	-10.0%
349-9109 Cost Allocation/Midtown	75,000	75,000	75,000	50,000	-33.3%
349-9110 Cost Allocation/CRA	100,000	100,000	100,000	100,000	0.0%
349-9172 Cost Allocation/General	72,298	74,008	76,414	76,414	0.0%
349-9174 Cost Allocation/Fire	12,758	13,060	13,485	13,485	0.0%
Total Charges for Services	14,687,527	15,598,708	15,181,276	15,267,635	0.6%
Fines & Forfeitures					
351-1001 County Court Criminal	472,074	500,076	425,000	450,000	5.9%
351-3000 County Court Civil-Police Education	11,235	10,940	11,000	11,000	0.0%
352-0000 Library	3,318	3,006	3,000	3,000	0.0%
354-0000 Code violations	438,505	606,281	450,000	450,000	0.0%
354-0001 Alarm	4,095	-	10,000	10,000	0.0%
354-1000 CE-Civil Citation Program	1,025	500	650	500	-23.1%
Total Fines & Forfeitures	930,251	1,120,803	899,650	924,500	2.8%
Miscellaneous Revenue					
361-1001 Investment Interest	291,624	299,957	252,033	290,850	15.4%
361-9999 Interest and Other Earnings-Allocated	367,678	630,968	300,000	300,000	0.0%
362-0001 Tower Rental	1,114,859	1,094,262	1,145,870	1,150,000	0.4%
362-0002 Commissions	19,132	23,800	12,500	12,500	0.0%
362-0003 Rental-Other	74,154	72,999	74,154	74,154	0.0%
364-0001 Gain/loss on disposition of fixed assets	40,487	34,247	10,000	10,000	0.0%
365-0001 Sale of surplus materials and scrap	8,074	8,536	3,500	3,500	0.0%
366-0003 Contributions and Donations-Various	3,500	12,000	5,000	5,000	0.0%
366-0004 Contributions and Donations-Police	1,083	27,377	4,500	5,000	11.1%
366-0005 Contributions and Donations-Fire	7,800	28,700	6,000	6,000	0.0%
366-0006 Contributions and Donations-Parks & Rec	76,233	66,066	50,000	70,000	40.0%
366-0008 Contributions and Donations-Library	-	2,200	500	1,000	100.0%
366-0009 Contributions and Donations-Historical Museu	3,847	4,850	2,000	2,000	0.0%
369-3001 Other misc. revenue-Comp Proceeds	134,481	110,193	90,000	100,000	11.1%
369-9001 Other misc. revenue-Other	38,825	149,606	50,000	50,000	0.0%
369-9002 Other misc. revenue-Auto cost recovery	11,668	12,625	14,000	12,000	-14.3%
369-9039 Other misc. revenue-PD Overtime Reimburse	61,464	47,907	30,000	30,000	0.0%
369-9900 Other Misc. Earnings - Allocated	5,192	12,611	5,000	5,000	0.0%
Total Miscellaneous Revenue	2,260,102	2,699,690	2,056,057	2,127,004	3.5%

CITY OF PLANTATION

GENERAL FUND
001-0000

REVENUE	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Other Financing Sources					
383-0008 Capital Lease #008	116,915	-	-	-	0.0%
383-0009 Capital Lease #009	277,361	(13,497)	-	-	0.0%
383-0010 Capital Lease #010		103,292	-	-	0.0%
383-0011 Capital Lease #011	-	-	127,470	-	-100.0%
383-0011 Capital Lease #012	-	-	121,550	-	-100.0%
383-0014 Capital Lease #014	-	-	-	121,550	100.0%
Total Other Financing Sources	394,276	89,795	249,020	121,550	-51.2%
Non Operating Transfers-In					
381-0109 Interfund Tfrs-In-Plantation Midtown	-	-	219,230	219,230	0.0%
381-0227 Interfund Tfrs-In-CRA Escrow Fund	-	-	259,216	261,978	1.1%
381-0440 Interfund Tfrs-In-Utility Operating	2,529,015	2,655,466	2,788,240	2,927,652	5.0%
Total Non Operating Transfers-In	2,529,015	2,655,466	3,266,686	3,408,860	4.4%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	880,060	-	-100.0%
Total Appropriated Fund Balance	-	-	880,060	-	-100.0%
Total Revenue	**104,620,354**	**109,863,573**	**110,049,389**	**112,721,207**	**2.4%**

CITY OF PLANTATION

General Government Departments

Office of Mayor / Admin. & Risk Mgmt.	**Lynn Stoner, Mayor**
City Clerk	**Susan Slattery, City Clerk**
Financial Services	**Anna Otiniano, Director**
Information Technology	**Robert Castro, Director**
Human Resources	**Denese Edsall, Director**
Planning and Zoning	**Daniel Holmes, Director**
Central Services-Crafts	**Steve Rodgers, Director**
Central Services-Facilities Maintenance	**Steve Rodgers, Director**
Other General Government	**Lynn Stoner, Mayor**

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CITY OF PLANTATION

OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

Mission Statement

Continually improve citizens' quality of life through the provision of value-driven, quality public services and facilities that reflect the expectations of Plantation residents and the business community and confirm the City's commitment to responsible environmental stewardship.

Department Description

The Administration Department is responsible for developing the City's policies, consistent with our Vision. Administration is also responsible for overall service strategy, and the day-to-day management of the City's staff and operations. The Department includes the Mayor, City Council, City Attorney, Risk Management, Public Information Officer, and Administrative staff.

The major responsibilities and services provided include:

- Develop and manage the City's $235 million budget and capital improvement projects (in conjunction with the Financial Service Department).
- Develop and disseminate citywide Vision.
- Assist the departments with strategic planning and annual goal setting.
- Administer programs and policies of City Council.
- Provide support to citizens by serving as liaison to the cable television and the waste management franchisees, and other business, community organizations and governmental agencies.
- Monitor state and federal legislation.
- Conduct and coordinate policy research.
- Oversee social media, media relations and graphic design projects.
- Administer Risk Management program.

FY2019 Accomplishments:

- Initiated the creation of a customer service culture.
- Provided diversity training to all employees.
- Initiated outreach to various civic groups and organizations to share the opportunities and developments occurring in the City.
- Emphasize intergovernmental engagement and cooperation to accomplish local and regional goals.

Plantation
the grass is greener

CITY OF PLANTATION

OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

- Reorganization of the Office of the Mayor/Administration to consolidate Risk Management services, create administrative Public Information Officer, development of management team to facilitate superior service to a growing community.
- Coordinated the $20 million reimbursement requests to FEMA for hurricane-related funds that were expended and received $10.7M in FY2019.
- Solicitation and procurement of new city attorney.
- Initiation of Helping Hands program to assist vulnerable individuals with code compliance.
- Development of departmental succession planning.
- Liaison with the County, School Board of Broward County and other municipalities in addressing school safety, law enforcement funding, unfunded mandates and other intergovernmental issues.
- Negotiated revised agreement for processing of residential recyclables.
- Establishment of Family Reunification Center.
- Negotiated three-year contract with Fraternal Order of Police, Lodge 42.
- Facilitated a review of the City Charter.
- Oversight of the $60 million capital projects funded by the bonds approved by referendum in November 2016.
- Oversee the assessment of Gateway, Midtown, CRA Business District and Zoning rewrite to ensure sustainable development and aggressive commercial growth.
- Oversee the phased implementation of the Gateway and Midtown Master Plans.
- Maintain and enhance community outreach to provide the community with relevant information and increased use of social media.
- Interact with the Chamber of Commerce and business community to market the City as an attractive venue for current and prospective businesses.
- Enhance employee relations and workplace morale through improved training, and facilitating employees' feedback and suggestions.
- Transition the organization towards the revised vision, strategic direction, programs and policies developed by a new Mayor and City Council.
- Support and development of Parks and Recreation Master Plan.
- Engaged the MPO, FDOT, Broward County, neighboring cities, including face-to-face meetings with local, state, and federal elected representatives to facilitate creative solutions to multimodal transportation and transit.

CITY OF PLANTATION

OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

- Facilitated the approval for the installation of fiber optic connectivity on Pine Island Road to support the implementation of Adaptive Lighting in FY2020.
- Initiated the north-south spine road through Plantation Midtown to facilitate connectivity and relieve congestion on University Drive and Pine Island Road.
- Pursued funding for the "Midtown Bridge", an integral component of the proposed Midtown spine road, approximately midway between SW 78th Avenue and SW 80th Terrace to provide a convenient internal connection to westbound State Road 84 and I-595.
- Initiated dialogue with FDOT to highlight the City's concerns regarding traffic management at the beginning of the I595 Arterial Connectivity Study.

Budget Highlights

FY2020 Budget Changes:

- The budget for Mayor/Administration reflects a 0.6% increase due to efficiencies achieved through reorganization of administrative staff while providing greater oversight of departments, and enhancing the capacity of the organization to meet our growing City's vision, goals, and objectives. Further, there is provision of additional funds for Council travel and training.

FY2020 Goals:

- Continue implementation of customer service culture through a combination of internal messaging, training, and effective utilization of technology.
- Continue to oversee the execution of the $60 million capital projects funded by the bonds approved by referendum in November 2016.
- Maintain involvement in the FDOT's I595 Arterial Connectivity Study and maximize the potential mitigation opportunities for the City.
- Leverage grant funds to supplement the bond effort.
- Continue to emphasize intergovernmental engagement and cooperation to accomplish local and regional goals.
- Work with Broward County and cities on long-term recycling/solid waste solutions.
- Oversee the assessment of Gateway, Midtown, CRA Business District and Zoning rewrite to ensure sustainable development and aggressive commercial growth.
- Oversee the phased implementation of the Gateway and Midtown Master Plans.
- Review and revise Comprehensive Emergency Management Plan.

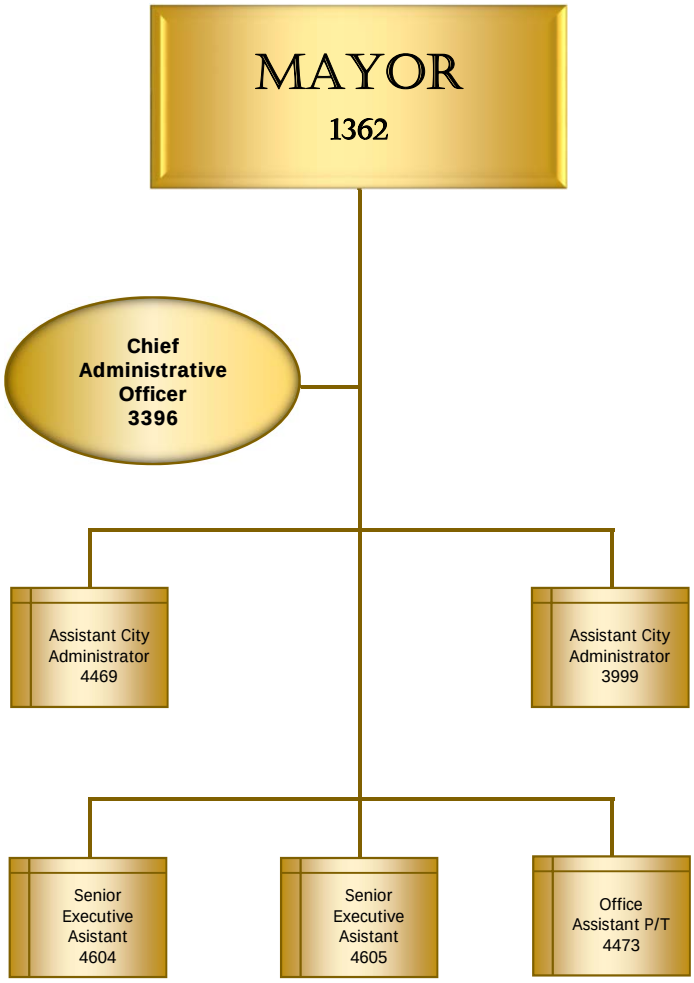
CITY OF PLANTATION

OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

- Review and revise risk management safety plans.
- Interact with the Chamber of Commerce, Greater Fort Lauderdale Alliance, and business community to market the City as an attractive venue for current and prospective businesses.
- Enhance employee relations and workplace morale through improved training, cross-training, and facilitating employee feedback and suggestions.
- Implementation of the revised vision, strategic direction, programs and policies developed by the new Mayor and City Council.
- Implementation of a new ADA-accessible City of Plantation website to maintain and uphold the image and identity of the City organization.
- Continue to maintain and enhance community outreach and engagement efforts to provide the community with relevant information utilizing various social media platforms, private social networks, emergency notification system and City publications.
- Implementation of Adaptive Lighting Program on Pine Island Road from SR84 to Broward Boulevard through the Broward County Transportation Surtax.
- Implementation of City Shuttle Bus services in support of transportation needs for the City's growing population while supporting the reduction in the number of personal vehicles affecting City road traffic flow.
- Ensure a Census 2020 "Complete Count" for the City of Plantation and hard to enumerate areas securing the revenue funding source for City services.
- Initiation of staged implementation of living wage for regular part-time and fulltime employees.
- Continued pursuit of congestion mitigation measures including adaptive lighting, the Midtown Spine Road, and the Midtown bridge connection to westbound SR84 and I595.
- Develop Midtown Overlay in conjunction with Land Development Regulation update to stimulate a vibrant nighttime economy.

CITY OF PLANTATION

GENERAL FUND
OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT



CITY OF PLANTATION

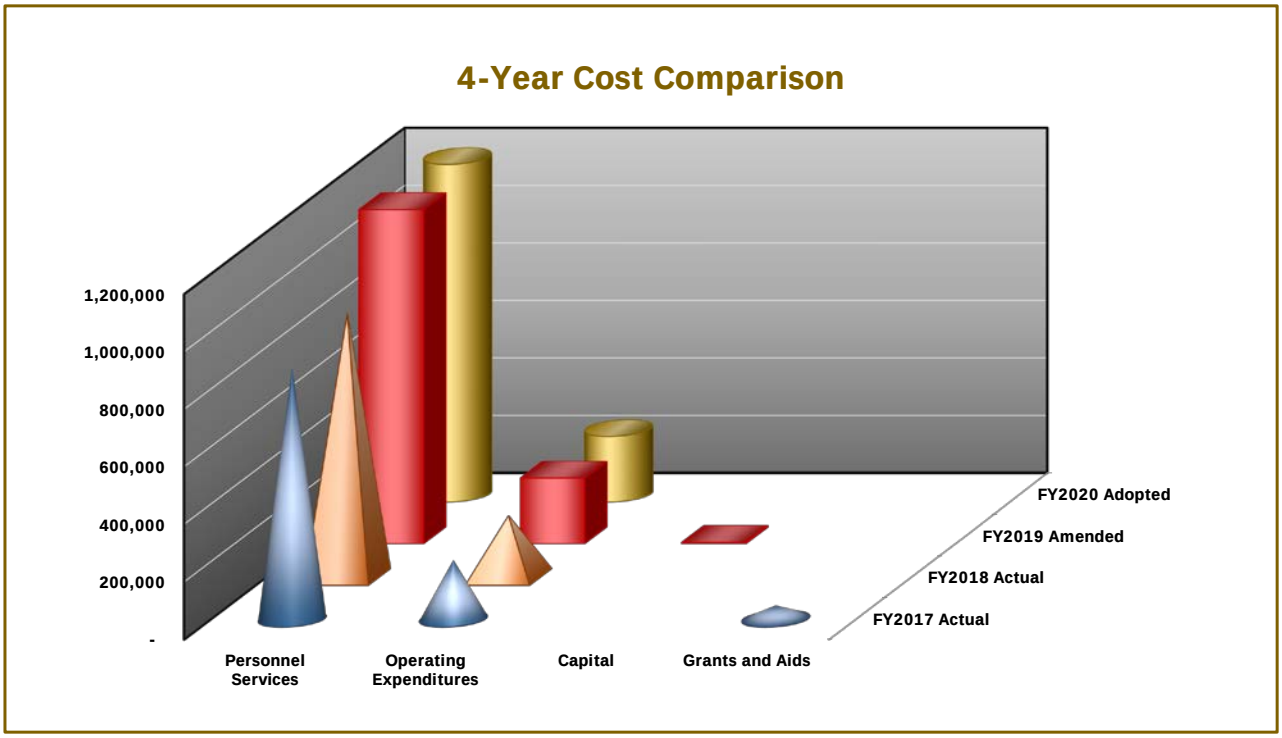
GENERAL FUND
OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Mayor	1	1	1	1	0
Council	5	5	5	5	0
Chief Administrative Officer	1	1	1	1	0
Assistant City Administrator	0	0	0	2	2
Risk Manager	1	1	1	0	-1
Strategic Ops Administrator	1	0	0	0	0
Administrative Analyst	0	1	1	0	-1
Senior Executive Assistant	0	0	0	2	2
Executive Aide to the Mayor	1	1	1	0	-1
Executive Office Assistant	0	1	1	0	-1
Risk Management Specialist	1	1	1	0	-1
Office Assistant P/T	1	1	1	1	0
Total Budgeted Positions	**12**	**13**	**13**	**12**	**-1**

Budget Summary

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	874,556	915,089	1,161,693	1,173,927	1.1%
Operating Expenditures	203,933	212,892	227,888	227,620	-0.1%
Total Expenditures	**1,124,821**	**1,127,981**	**1,393,611**	**1,401,547**	**0.6%**



CITY OF PLANTATION

GENERAL FUND
OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT (1100)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
511-1101 Payroll-Elected Officials	272,125	271,726	277,655	287,958	3.7%
512-1201 Payroll-Pension Qualified	336,029	340,622	441,047	450,664	2.2%
512-1301 Payroll-Non-Pension Qualified	17,022	19,802	34,235	27,848	-18.7%
Total Salaries and Wages	625,176	632,149	752,937	766,470	1.8%
Employee Benefits					
512-2199 FICA	44,941	45,732	57,600	58,635	1.8%
512-2299 Retirement-Required Employer Contribution	52,806	76,327	94,521	108,885	15.2%
512-2308 Life Insurance Benefit	951	747	1,118	1,403	25.5%
512-2313 Long Term Disability Benefit	1,109	886	1,677	2,068	23.3%
512-2399 Health Benefits	148,568	158,035	252,201	235,104	-6.8%
512-2499 Worker's Compensation	1,006	1,214	1,639	1,362	-16.9%
Total Employee Benefits	249,380	282,940	408,756	407,457	-0.3%
Services					
512-3101 Employment testing services	-	-	100	100	0.0%
512-3102 Consultants	3,476	3,746	19,000	12,000	-36.8%
512-3199 Legal	88,630	103,084	90,000	100,000	11.1%
512-4001 Food and shelter	8,252	3,737	7,000	7,500	7.1%
512-4002 Transportation costs	674	1,222	1,800	3,000	66.7%
512-4101 Postage/shipping charges	927	795	1,000	1,400	40.0%
512-4102 Communications	5,347	5,823	6,200	6,500	4.8%
512-4606 R/M-Maintenance contract	4,737	4,932	5,550	6,300	13.5%
512-4701 Printing and binding	1,095	286	650	350	-46.2%
512-4803 Advertising	1,184	927	2,000	1,750	-12.5%
512-4804 Econ Dev Services and Promotional Activities	32,000	32,000	33,500	-	-100.0%
512-4806 Promotional materials/services	3,024	3,077	6,750	8,500	25.9%
512-4904 Contingency account	17,639	24,988	17,700	25,000	41.2%
Total Services	166,984	184,617	191,250	172,400	-9.9%
Materials & Supplies					
512-5101 Supplies-Office	2,082	2,670	2,250	2,250	0.0%
512-5201 Tools/Under threshold furn/equip	2,352	302	2,200	100	-95.5%
512-5202 Supplies/Materials-Expendable	33	57	200	100	-50.0%
512-5401 General Collection Books	7,533	439	3,500	2,500	-28.6%
512-5403 Memberships/Schools	24,839	24,807	28,338	50,270	77.4%
Total Materials & Supplies	36,949	28,275	36,638	55,220	50.7%
Total Expenditures	**1,124,821**	**1,127,981**	**1,393,611**	**1,401,547**	**0.6%**

CITY OF PLANTATION

GENERAL FUND
OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

FY2020 - Foot Notes

512-3102 **Consultants**
For unplanned consulting services as needed.

512-4001 **Food and shelter**
Cost of meals and hotel accommodations for Administration Staff and Elected Officials.

512-4002 **Transportation costs**
Cost of travel expenditures for Administration Staff and Elected Officials.

512-4101 **Postage/shipping charges**
Postage and shipping charges for Office of Mayor/Administration.

512-4102 **Communications**
Cost of office phone lines, cell phones for Council and Administrative staff.

512-4606 **R/M-Maintenance contract**

Copier lease	4,800
InDesign annual subscription	375
Photoshop annual subscription	375
Social media tools	750
	6,300

512-4701 **Printing and binding**
Printing of forms & flyers, as needed.

512-4806 **Promotional materials/services**
Items to promote the City's image and goodwill. These include retirement plaques, keys to the City, resolutions and miscellaneous program ads.

Community Events	6,000
Misc. program ads	1,000
Misc. promotional items	1,500
	8,500

512-4904 **Contingency account**
Mayor-directed items that are unbudgeted and do not pertain to a specific department.

512-5101 **Supplies-Office**
Supplies for Administration and City Council including stationary, business cards, copier and computer supplies, etc.

512-5201 **Tools/Under threshold furn/equip**
Misc. equipment and software

512-5401 **General Collection Books**
Administration's subscriptions and publications, including Code books

CITY OF PLANTATION

GENERAL FUND
OFFICE OF MAYOR/ADMINISTRATION & RISK MANAGEMENT

FY2020 - Foot Notes

512-5403	**Memberships / Schools**	
	Alliance membership	3,750
	BCCMA membership	150
	BLOC dues	8,000
	FCCMA dues	450
	FLOC dues	10,500
	ICCMA dues	1,300
	Seminars & Events Mayor and Administration staff	12,370
	Broward days memberships-Councilmembers (5 X $250)	1,250
	Seminars & Events-Councilmembers (5 X $2,500)	12,500
		50,270

CITY OF PLANTATION

CITY CLERK

Mission Statement

The Office of the City works in unison with the Mayor, City Council and City Staff to provide quality services to the Community and other governmental agencies with professionalism and efficiency. We are dedicated to provide quick and accurate documentation and information in a courteous and helpful manner and to preserve the history of the City.

Department Description

The City Clerk serves as the custodian of the City Seal and records custodian for the City and is responsible for the maintenance and storage of all-important City documents and records. In conjunction with Administration and other City Departments, the City Clerk's Office prepares the Council agenda; records, transcribes, distributes and maintains minutes for City Council meetings as well as the City's other boards and committees; publishes notice of proposed ordinances; and issues Local Business Tax Receipts to Plantation businesses. In conjunction with the Broward County Supervisor of Elections, the City Clerk is the Local Supervisor of Elections and conducts Municipal elections. The City Clerk also serves as the Local Financial Disclosure Coordinator.

The major responsibilities and services provided include:

- Maintaining the City Charter and Code of Ordinances.
- Work in unison with Broward County Supervisor of Elections to ensure a smooth election process.
- Oversees registration of lobbyists and public accessibility to required filing of ethics documentation.
- Custodian of City Seal.
- Official Records Custodian for City of Plantation.
- Facilitates Elected Officials appointments to Advisory Boards and Committees.
- Responds to Public Records requests from the public, departments and other governmental agencies.
- Issues Local Business Tax Receipts for the City of Plantation to approximately 5,000 businesses.
- Assists departments and appointed boards/committees with proper conduct of public meetings.
- Coordinates advertising with proper publications.
- Administers Records Management Program.
- Process fine reduction requests.
- Manages the compilation and distribution of the City Council agendas.

CITY OF PLANTATION

CITY CLERK

FY2019 Accomplishments:

- Researched website accessibility.
- Assisted with implementation of Charter Review Advisory Board.
- Managed preparations for 2018 election cycle, including arranging for early voting and locating temporary/alternate polling locations.
- Achieved a paperless agenda program for City Council members and staff.

Budget Highlights

FY2020 Budget Changes:

- There are no major changes to the City Clerk's budget in FY2020.

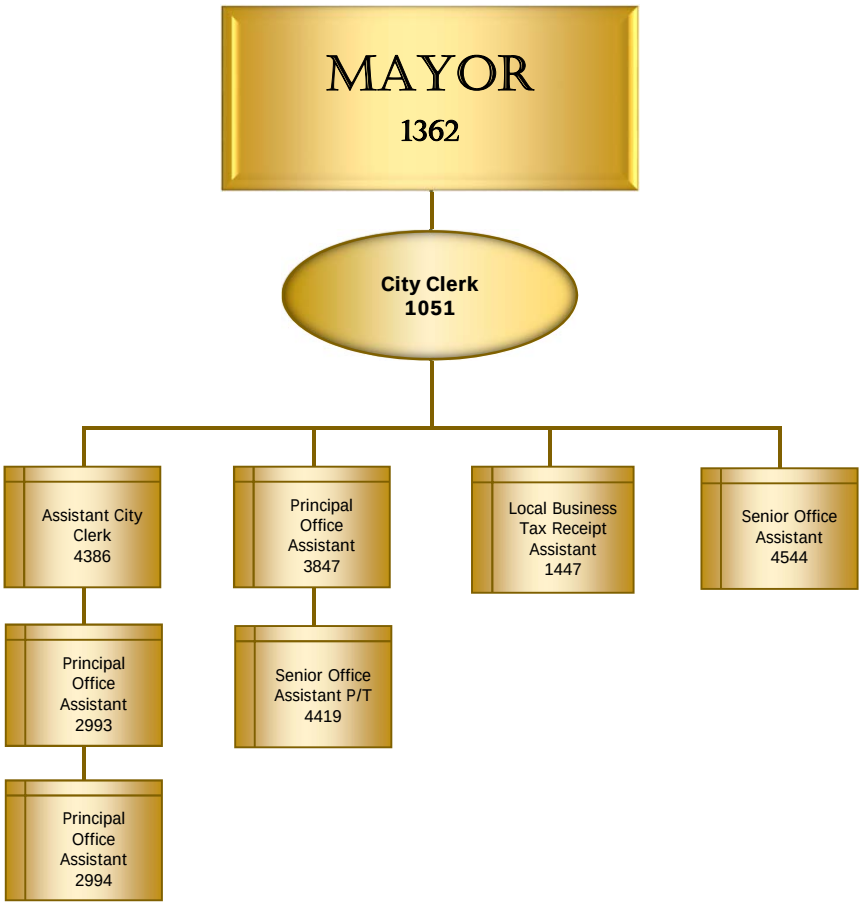
FY2020 Goals:

- Implement the use of Granicus Boards/Committees for Advisory Board meetings.
- Research Laserfiche to be used for document imaging in City Clerk's office.
- Cross train City Clerk's Office staff.
- Monitor any Local, State and Federal changes pertinent to the City of Plantation.
- Begin the 2020 Election Cycle.

CITY OF PLANTATION

GENERAL FUND

CITY CLERK



CITY OF PLANTATION

GENERAL FUND
CITY CLERK

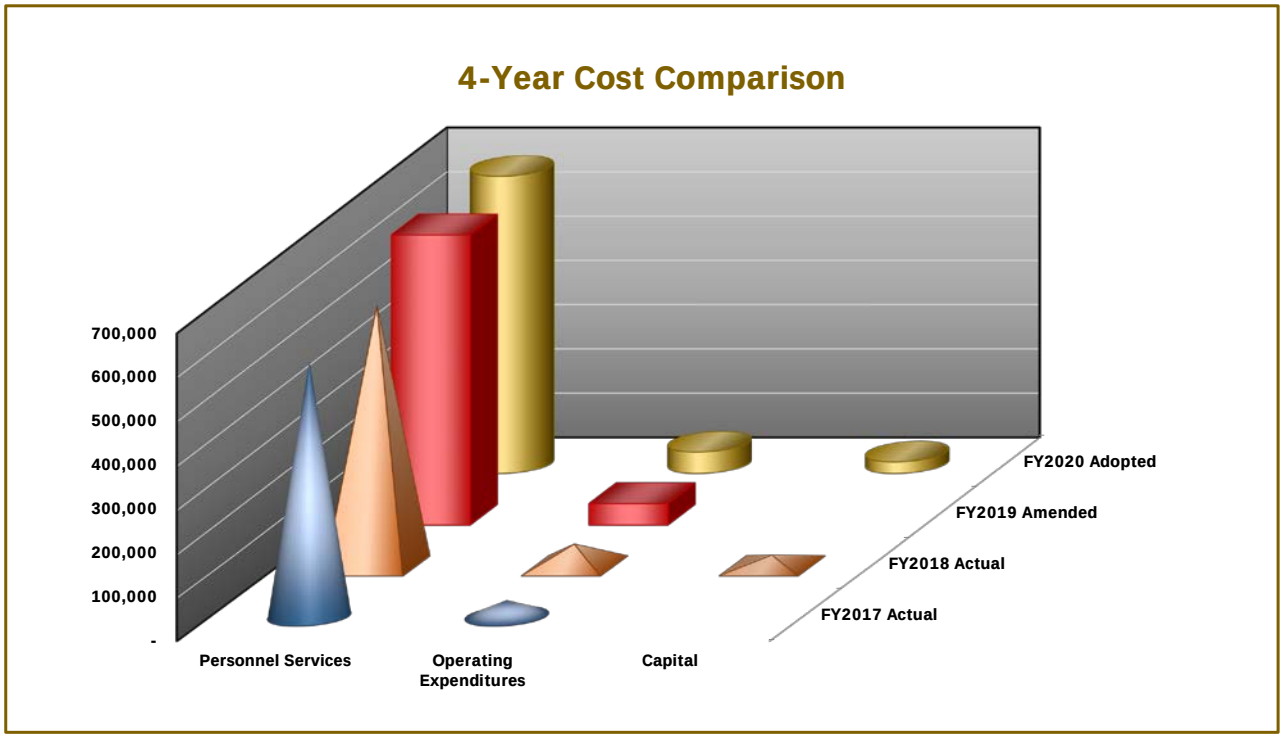
Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
City Clerk	1	1	1	1	0
Assistant City Clerk	1	1	1	1	0
Local Business Tax Receipt Assistant	1	1	1	1	0
Principal Office Assistant	3	3	2	3	1
Senior Office Assistant	1	1	2	1	-1
Senior Office Assistant - P/T	1	1	1	1	0
Total Budgeted Positions	**8**	**8**	**8**	**8**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Permits, Fees & Special Assessments	1,375	979	1,200	750	-37.5%
Charges for Services	-	5,500	-	-	0.0%
Total Revenue	**1,375**	**6,479**	**1,200**	**750**	**-37.5%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	580,308	587,598	655,231	671,037	2.4%
Operating Expenditures	37,253	49,806	48,350	48,431	0.2%
Capital	-	25,051	-	26,250	100.0%
Total Expenditures	**617,561**	**662,454**	**703,581**	**745,718**	**6.0%**



CITY OF PLANTATION

GENERAL FUND
CITY CLERK (1500)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
512-1201 Payroll-Pension Qualified	322,794	331,266	352,567	362,662	2.9%
512-1301 Payroll-Non-Pension Qualified	35,268	33,249	32,297	35,298	9.3%
512-1401 Payroll-Overtime	111	-	100	100	0.0%
Total Salaries and Wages	358,173	364,515	384,964	398,060	3.4%
Employee Benefits					
512-2199 FICA	26,131	26,639	29,450	30,452	3.4%
512-2299 Retirement-Required Employer Contribution	75,248	80,344	85,386	87,623	2.6%
512-2308 Life Insurance Benefit	666	585	635	689	8.5%
512-2313 Long Term Disability Benefit	693	694	952	1,015	6.6%
512-2399 Health Benefits	118,750	114,089	153,040	152,385	-0.4%
512-2499 Worker's Compensation	646	732	804	813	1.1%
Total Employee Benefits	222,135	223,083	270,267	272,977	1.0%
Services					
512-3101 Employment testing services	196	80	100	100	0.0%
512-3199 Legal	43	238	500	500	0.0%
512-4001 Food and shelter	1,757	549	750	1,041	38.8%
512-4002 Transportation costs	814	79	300	400	33.3%
512-4101 Postage/shipping charges	3,944	4,431	5,000	5,125	2.5%
512-4102 Communications	496	1,038	750	750	0.0%
512-4606 R/M-Maintenance contract	23,302	36,922	33,605	34,440	2.5%
Total Services	31,557	43,372	41,005	42,356	3.3%
Materials & Supplies					
512-5101 Supplies-Office	3,259	4,725	3,400	3,450	1.5%
512-5201 Tools/Under threshold furn/equip	28	47	1,600	500	-68.8%
512-5202 Supplies/Materials-Expendable	393	419	720	500	-30.6%
512-5401 General Collection Books	-	25	50	50	0.0%
512-5403 Memberships/Schools	2,015	1,218	1,575	1,575	0.0%
Total Materials & Supplies	5,695	6,434	7,345	6,075	-17.3%
Capital					
512-6401 Machinery and Equipment	-	25,051	-	26,250	100.0%
Total Capital	-	25,051	-	26,250	100.0%
Total Expenditures	**617,561**	**662,454**	**703,581**	**745,718**	**6.0%**

CITY OF PLANTATION

GENERAL FUND
CITY CLERK

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Document Scanning Program and Platform	26,250	-	-	-	-
Total	**26,250**	**-**	**-**	**-**	**-**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**City Clerk**	***Funding Source:***	**General Fund**

Item Description:	**Fiscal Year**	**Quantity**	**Unit Price**	**Total**
Laserfiche Document Scanning Program $15,000& Granicus Board/Commission Open Platform $11,250	**FY2020**	1	$ 26,250	$ 26,250
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

to scan documents from the City Clerk's system and make readily available to residents and for transparency of board/committee meetings

Operating impact:

CITY OF PLANTATION

GENERAL FUND
CITY CLERK

FY2020 - Foot Notes

512-4001 Food and Shelter
Food and shelter costs to attend FACC Fall Academy.

Cost of hotel to attend FACC Academy	864
Cost of meals to attend FACC Academy	177
	1,041

512-4002 Transportation costs
Mileage cost to attend FACC Academy.

512-4101 Postage/shipping charges
Regular correspondence, certified mailings, notices to property owners, business license renewals and past due notices, special mailings as directed.

512-4102 Communications
Cost of local telephone service and long distance for lines in the City Clerk's office

512-4606 R/M-Maintenance contract
Pitney Bowes mail machine; color copier/scanner/printer; maintenance contract for digital recording system; Granicus webcasting, fees for CCTV for compliance with ADA laws

CCTV Costs for webcasting of City Council meetings	10,300
Color copier/scanner/printer	3,800
Digital Court Recorder Maintenance Contract	1,275
Granicus Encoding Appliance Software	1,300
Granicus webcasting	7,965
MuniCode Internet Fee	700
Municode OrdBank Fee	500
Pitney Bowes mail machine	8,600
	34,440

512-5101 Supplies-Office
Regular office supplies to maintain office and for City Council members, Advisory Boards and agenda administration.

512-5201 Tools/Under threshold furn/equip
Minor equipment replacements.

512-5202 Supplies/Materials-Expendable
Rental of Post Office Box for business license renewals, special paper needed for business licenses.

Rental of post office box for business tax renewals	400
Special perforated paper used to print local business tax receipts	100
	500

512-5401 General Collection Books
Various updates of books for City Clerk such Government in the Sunshine Manual.

512-5403 Memberships/Schools
Various membership fees required to keep certifications current.

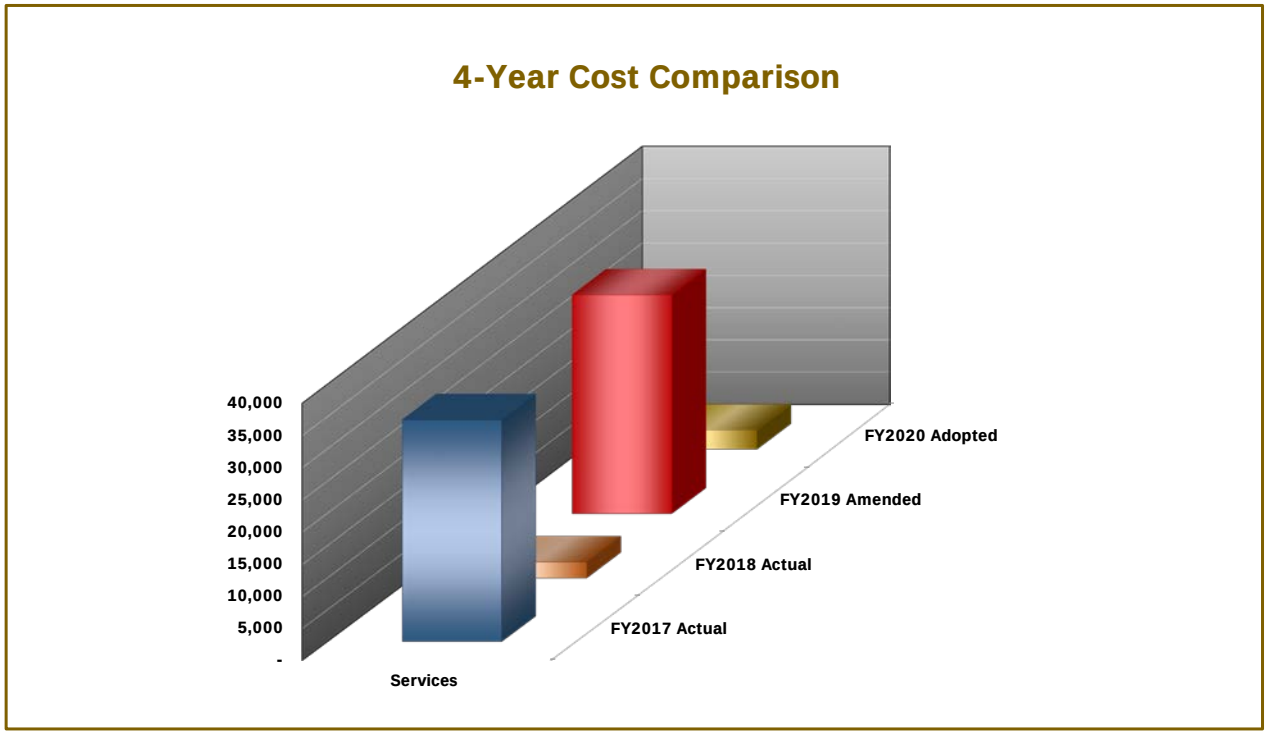
BCMCA Associate Membership (Robinson)	50
BCMCA Membership (Slattery)	75
FACC Conference (registration only)	700
Florida Association of City Clerks Membership	250
IIMC Membership (Robinson)	95
IIMC Membership (Slattery renewal)	195
Notary renewals for Susan Slattery and Christine Guifarro	210
	1,575

CITY OF PLANTATION

GENERAL FUND
MUNICIPAL ELECTIONS (1600)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
511-3407 Election expenditure	34,454	2,477	33,900	3,000	-91.2%
Total Services	34,454	2,477	33,900	3,000	-91.2%
Total Expenditures	**34,454**	**2,477**	**33,900**	**3,000**	**-91.2%**

Municipal Election November 6, 2018. Qualifying in June 2018



CITY OF PLANTATION

FINANCIAL SERVICES

Mission Statement

To provide internal and external stakeholders with efficient and timely financial services and uphold relevant, laws, professional standards, policies and procedures which will safeguard the assets of the City.

Department Description

The Financial Services Department provides critical financial and managerial support to City operations, the Mayor and City Council. The department's goal is to provide quality internal and external financial services to the City of Plantation by exercising sound financial leadership, planning and guidance; recommending, establishing and maintaining sound fiscal policies and practices; and offering adequate financial control and flexibility. The Financial Services Department is responsible to ensure that financial transactions are properly recorded in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB). The department functions include Budgeting, Procurement, General Accounting (Accounts Payable, Account Receivable and Financial Reporting) and Utility Billing.

The major responsibilities by function are as follows:

- Budget:
  - Develops and prepares the City's Annual Budget
  - Develops the City's Five-Year Capital Improvement Program
  - Administers budget transfers
  - Ensures that there sufficient current revenues for services
  - Monitors the City's financial performance
  - Ensures compliance with Budget & Legal/Contractual requirements
- Procurement:
  - Assists Departments Citywide in procuring goods and service that are of the best quality for the best price within the guidelines of the City Code of Ordinances and State Statutes
  - Monitors contracts and purchases to ensure compliance with City Code and State Statutes
- General Accounting:
  - Provides external financial reports that are Understandable, Reliable, Relevant, Timely, Consistent and Comparable, to the Citizens, Legislative/Oversight Body, Investors and Creditors.
  - Processes weekly vendor payments.
  - Processes weekly lien search requests
  - Prepares and monitors reconciliations of Federal, State, and Local grants.
  - Prepares and monitors all capital and non-capital project expenditures and maintains the City's fixed assets records.
  - Collects, records and monitors revenue collection
  - Manages cash flow, daily banking activities and monthly bank account reconciliations.

CITY OF PLANTATION

FINANCIAL SERVICES

- Prepares monthly, quarterly and annual financial reports including the State of Florida Annual Financial Report, the Annual Single Audit Report and the Comprehensive Annual Financial Report (CAFR).

- Utility Billing: is responsible for the collection of water and wastewater revenues, and provides courteous and efficient customer service.

FY2019 Accomplishments:

- Received the Distinguished Budget Award from GFOA
- Received the Certificate of Achievement for Excellence in Financial Reporting (CAFR) from the GFOA
- Developed and applied for the Popular Annual Financial Report (PAFR) Award from GFOA
- Implemented GASB 81,85 & 86
- Implement training to educate staff citywide on the Procurement Process
- Developed partnerships with local government entities to ensure best procurement practices
- Implemented the new banking services procured in FY2019
- Implemented a new P-Card process
- Successfully solicited fourteen (14) Ad Valorem Bond Projects

Budget Highlights

FY2020 Budget Changes:

The Financial Services budget had minimal to no changes in FY2020.

- The Financial Services budget is primarily comprised of costs to maintain compliance with state and local government requirements and mandates. In FY2020 the operating budget increased 2.5% or $6,878. The operating budget includes the costs to advertise the 1st Public Budget Hearing, costs to print the annual budget, Annual CAFR and monthly financial statements, postage costs related to monthly invoice/statement mailings, costs associated with completing the yearend audit, and costs for memberships/schools, seminars and conferences, in order to stay up to-date on the GFOA's recommended best business practices, legislative requirements and professional certifications for Procurement, Budget and Financial Reporting staff.

- The overall staffing levels of the Financial Services Department remained the same as fiscal year 2019 with seventeen (17) full-time employees and one (1) part-time employee. Although the overall number of positions did not change the budget does reflect one Jr. Accountant position that was re-classed to an Accountant position. The responsibilities of the Jr. Accountant position were reviewed by management and it was determined that the current grade level was not fitting for the high level of responsibilities/tasks assigned.

CITY OF PLANTATION

FINANCIAL SERVICES

FY2020 Goals:

- Receive the Distinguished Budget Award from GFOA
- Receive the Certificate of Achievement for Excellence in Financial Reporting (CAFR) from the GFOA
- Receive the Certificate of Achievement for the Popular Financial Report (PAFR) from the GFOA
- Continue to review and update all policies and procedures for the finance department
- Continue implementing the Procurement Process training to staff citywide
- Sustain and further develop partnerships with local government entities to ensure best procurement practices
- Develop written policies and procedures for Utility Billing process
- Work with Utility Billing Staff to enchase customer service techniques

CITY OF PLANTATION

GENERAL FUND

FINANCIAL SERVICES

(1) Budgeted under Utilities Department

CITY OF PLANTATION

GENERAL FUND
FINANCIAL SERVICES

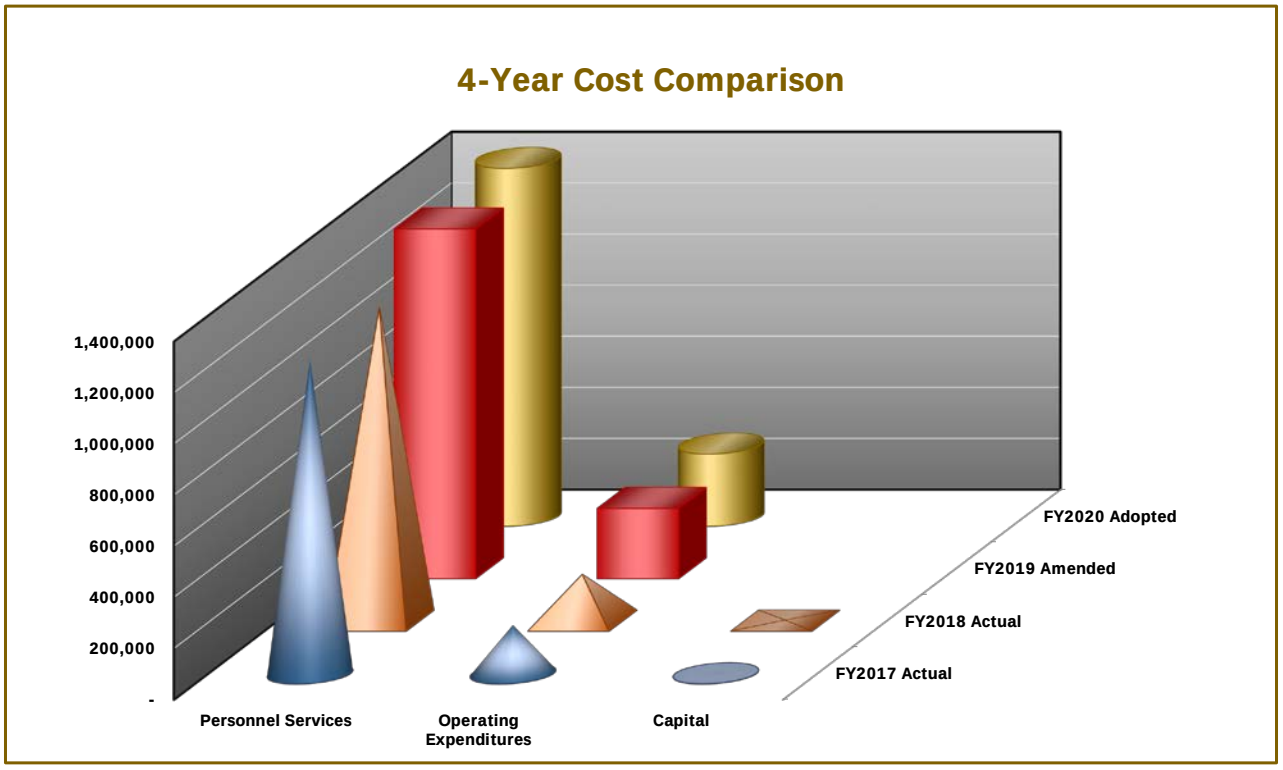
Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Finance Director	1	1	1	1	0
Budget Manager	1	1	1	1	0
Financial Operations Manager	1	1	1	1	0
Audit/Financial Reporting Manager	1	1	1	1	0
Procurement Administrator	1	1	1	1	0
Accountant	3	3	3	4	1
Administrative Aid	1	1	1	1	0
Principal Buyer	0	0	1	1	0
Junior Accountant	3	3	3	2	-1
Accounting Assistant	4	4	4	4	0
Inventory Control Specialist	1	1	0	0	0
Courier P/T	1	1	1	1	0
Total Budgeted Positions	**18**	**18**	**18**	**18**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	171,060	169,887	169,341	169,390	0.0%
Total Revenue	**171,060**	**169,887**	**169,341**	**169,390**	**0.0%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	1,227,495	1,225,647	1,368,497	1,415,526	3.4%
Operating Expenditures	188,079	181,214	275,130	282,008	2.5%
Capital	1,380	1,875	-	-	0.0%
Total Expenditures	**1,416,955**	**1,408,736**	**1,643,627**	**1,697,534**	**3.3%**



CITY OF PLANTATION

GENERAL FUND
FINANCIAL SERVICES (1903)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
513-1201 Payroll-Pension Qualified	906,613	909,669	963,061	999,101	3.7%
513-1301 Payroll-Non-Pension Qualified	35,512	45,453	42,955	41,185	-4.1%
513-1401 Payroll-Overtime	-	-	250	250	0.0%
513-1699 Payroll-Allocation	(288,336)	(271,524)	(299,014)	(244,712)	-18.2%
Total Salaries and Wages	653,789	683,598	707,252	795,824	12.5%
Employee Benefits					
513-2199 FICA	69,780	70,284	76,979	79,602	3.4%
513-2299 Retirement-Required Employer Contribution	217,823	211,572	222,036	229,905	3.5%
513-2308 Life Insurance Benefit	1,662	1,532	1,734	1,898	9.5%
513-2313 Long Term Disability Benefit	1,751	1,818	2,600	2,797	7.6%
513-2399 Health Benefits	281,118	255,028	355,896	303,497	-14.7%
513-2499 Worker's Compensation	1,572	1,815	2,000	2,003	0.2%
Total Employee Benefits	573,706	542,049	661,245	619,702	-6.3%
Services					
513-3101 Employment testing services	57	292	150	150	0.0%
513-3102 Consultants	7,665	20,266	32,000	32,500	1.6%
513-3199 Legal	6,032	1,964	9,200	9,200	0.0%
513-3201 Audit services	48,080	48,830	63,625	63,625	0.0%
513-3402 Outside service fees	33,582	53,530	88,600	88,200	-0.5%
513-4001 Food and shelter	1,794	4,911	7,000	8,500	21.4%
513-4002 Transportation costs	658	2,240	4,500	6,000	33.3%
513-4101 Postage/shipping charges	15,826	15,051	23,000	23,000	0.0%
513-4102 Communications	2,354	2,124	2,800	3,000	7.1%
513-4601 R/M-Equipment	32	-	450	450	0.0%
513-4606 R/M-Maintenance contract	12,631	9,503	13,500	13,500	0.0%
513-4701 Printing and binding	6,085	3,091	7,000	7,000	0.0%
513-4803 Advertising	4,597	7,545	5,000	6,603	32.1%
Total Services	178,097	169,613	256,825	261,728	1.9%
Materials & Supplies					
513-5101 Supplies-Office	4,221	4,487	6,500	6,800	4.6%
513-5201 Tools/Under threshold furn/equip	1,327	1,230	2,150	2,150	0.0%
513-5202 Supplies/Materials-Expendable	250	347	875	500	-42.9%
513-5205 Supplies-Uniforms/Protective gear	-	84	300	300	0.0%
513-5401 General Collection Books	-	-	480	530	10.4%
513-5403 Memberships/Schools	4,185	5,452	8,000	10,000	25.0%
Total Materials & Supplies	9,982	11,600	18,305	20,280	10.8%
Capital					
513-6401 Machinery and Equipment	1,380	1,875	-	-	0.0%
Total Capital	1,380	1,875	-	-	0.0%
Total Expenditures	**1,416,955**	**1,408,736**	**1,643,627**	**1,697,534**	**3.3%**

CITY OF PLANTATION

GENERAL FUND
FINANCIAL SERVICES

FY2020 - Foot Notes

513-3102 Consultants

Consultants to assist the City in financial matters, such arbitrage, cost allocation study, GASB updates, internal audits, record retention and cost study for Other Post Employment Benefits.

Arbitrage calculations	6,500
GASB updates	12,500
Internal audits	10,500
OPEB Cost Study	3,000
	32,500

513-3201 Audit services

Audit services; CAFR printing; single audits; GFOA Certificate of Excellence (CAFR).

513-3402 Outside service fees

Dunbar Armored Inc.	35,000
GFOA Budget Award	700
GP Support	22,500
Sikich Financial System Support	30,000
	88,200

513-4001 Food and shelter

Expenditures in this area are for hotel accommodations and per diem meal costs related to out-of-town seminars and meetings.

513-4002 Transportation costs

Expenditures in this area are related to travel for attending continuing education seminars and meetings at off-site locations.

513-4601 R/M-Equipment

Electric paper punch	250
IBM typewriter	200
	450

513-4606 R/M-Maintenance contract

Copier maintenance, usage, repairs	10,900
Check printer maintenance	1,100
Invoice folding machine	1,500
	13,500

513-4701 Printing and binding

1099 forms	350
Misc. printing/binding	520
Pinnacle invoice services	6,130
	7,000

513-4803 Advertising

Document recording fees, liens, budget ads, position vacancies, etc.

513-5403 Memberships/Schools

Continuing Education	945
Florida Association of Public Procurement Officials (FAPPO) Membership	120
Florida Government Finance Officers Association (FGFOA) Memberships	400
Government Finance Officers Association (GFOA) Membership	650
Institute of Management Accountants (IMA) Membership	220
National Institute of Government Purchasing (NIGP) Membership	190
SE Florida Co-Op (Procurement) Membership	25
Seminars and Conferences (Procurement, FGFOA, SFGFOA, GFOA, FLC, NIGP, IMA)	7,290
South Florida Government Finance Officers Association (SFGFOA) Memberships	160
	10,000

CITY OF PLANTATION

INFORMATION TECHNOLOGY

Mission Statement

To provide for the ever-evolving challenge and demand for secure, efficient storage and retrieval of information through the enhanced use of technology to support the work environment and promote efficiencies and excellence in customer service.

Department Description

The Information Technology Department is responsible for all network infrastructure design, maintenance and security. This includes all fiber, Ethernet, Internet connectivity and telephony. We also support all the applications the City uses in its day-to-day (including Police and Fire) operations and end user (desktop) support.

Major responsibilities and services provided include:

- Responsible for the design and maintenance of the entire network infrastructure that links the various City facilities together, the City to the outside world, and allows our Public Safety departments to serve our residents.
- Support for all systems, applications, computers, printers, plotters and scanners which allow the various departments to daily serve our constituents.
- Provide for the secure interdepartmental sharing of information and applications, which allow the City to function on a day-to-day basis.
- Maintain the City Intranet and other web services, both internal and external.

FY2019 Accomplishments:

- The Information Technology Department has completed a major upgrade to the City's Accela system which is used by our Building, Planning, Fire, and Code enforcement departments. This software allows for residents and contractors to check on the progress of permits, plans, etc., through the web, or with a phone call to an automated system.
- The IT department also expanded the capacity of the City's file depositories in our virtual infrastructure to keep ahead of the ever increasing need to retain data.
- We are also well down the path of implementing "FirstNet"; a public safety-centric first-responder only cellular wireless spectrum, that will greatly enhance our Police and Fire departments ability to respond during emergencies and disasters, whether natural or man-made. This is an ongoing project with the vendor and we expect to be finished this year.
- The IT department implemented FileNet, a digital file depository, to the Planning and Zoning department so they could begin to scan documents into this application where they can be indexed and made easily accessible.

CITY OF PLANTATION

INFORMATION TECHNOLOGY

- We continue to work with our colleagues at CJIS/FDLE/FBI to comply with security mandates.
- Lastly, the Dark Fiber project is off the ground and in the permitting process, we hope to have shovels in the ground very soon.

Budget Highlights

FY2020 Budget Changes:

- The main change for the 2020 Budget is the request to fund the upgrade of the Great Plains ERP package as our GP-2015 is approaching end of life (EOL) and will no longer be maintained by Microsoft.
- Additionally, the City has a need to be able to send encrypted emails. This will allow for the secure and encrypted transfers of email for HIPAA, CJIS, Financial, and/or Human Resources confidential or classified data within and outside of our network. Encrypted email has become the industry standard to work around the inherent "openness" of email systems.
- Finally, the City has entered into a contract, through the procurement process, with Hotwire Communications to run fiber to all City facilities to enhance our communications needs well into the future.

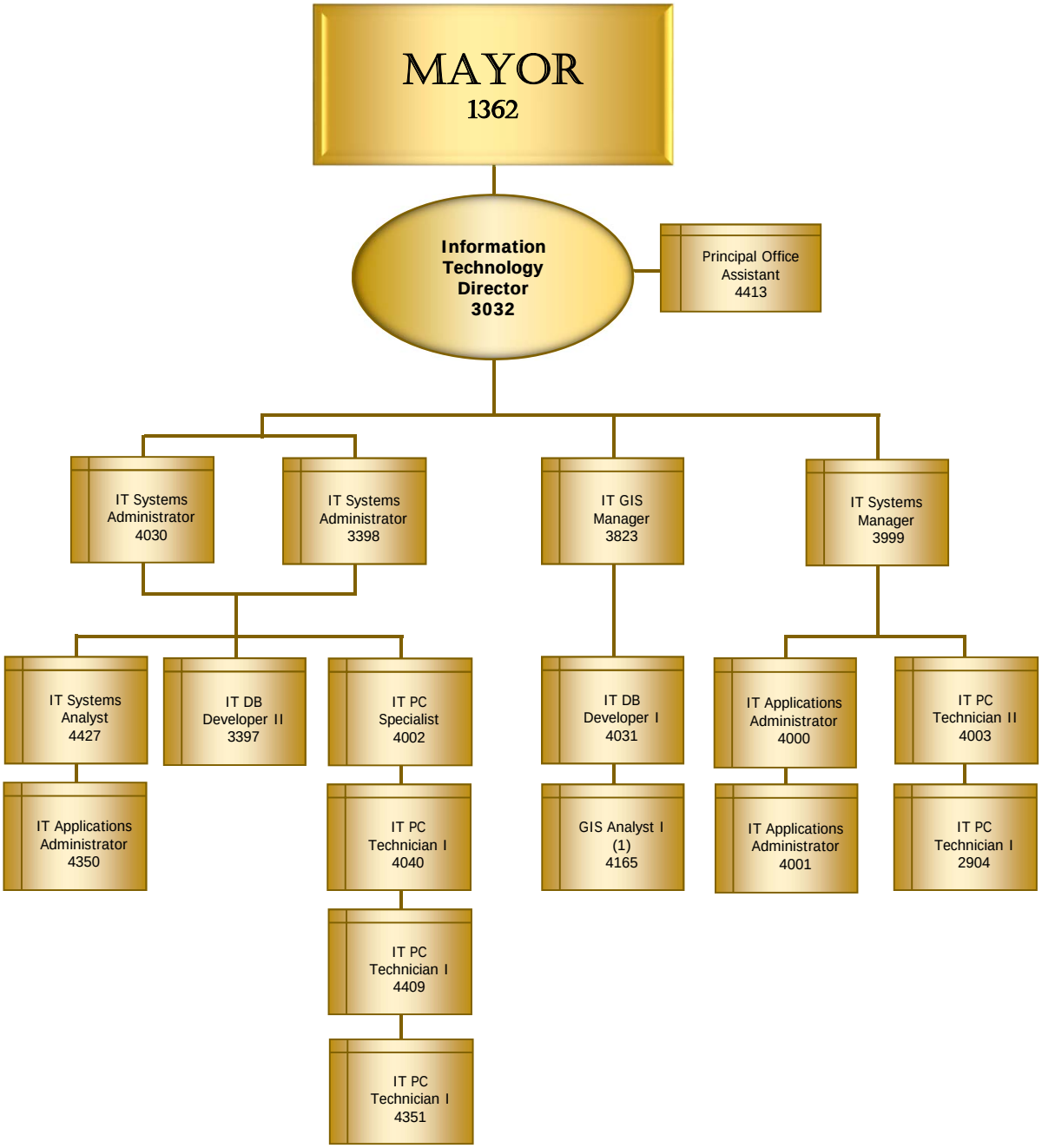
FY2020 Goals:

- Keep internal systems secure and operational.
- Apply Microsoft security updates and service packs in a timely manner to avoid malware/ransomware intrusions.
- Procure and execute application upgrades.
- Stay up-to-date on maintenance and versioning of applications and interfaces.
- Confirm site addresses are properly assigned and validate accuracy of County data for BCPA tax roll.
- Maintain and validate accuracy of GIS data to help facilitate shortest response times for Public Safety (CAD E-911 systems). Up-to-date maintenance and versioning of GIS property and drainage data management.
- Maintain and replace network devices at end-of-life.
- Keep internal systems safe from outside sources and comply with FDLE/FBI requirements for Public Safety.
- Continue to monitor and respond to intrusion detection alerts.

CITY OF PLANTATION

GENERAL FUND

INFORMATION TECHNOLOGY



(1) Budgeted under Utilities Department

CITY OF PLANTATION

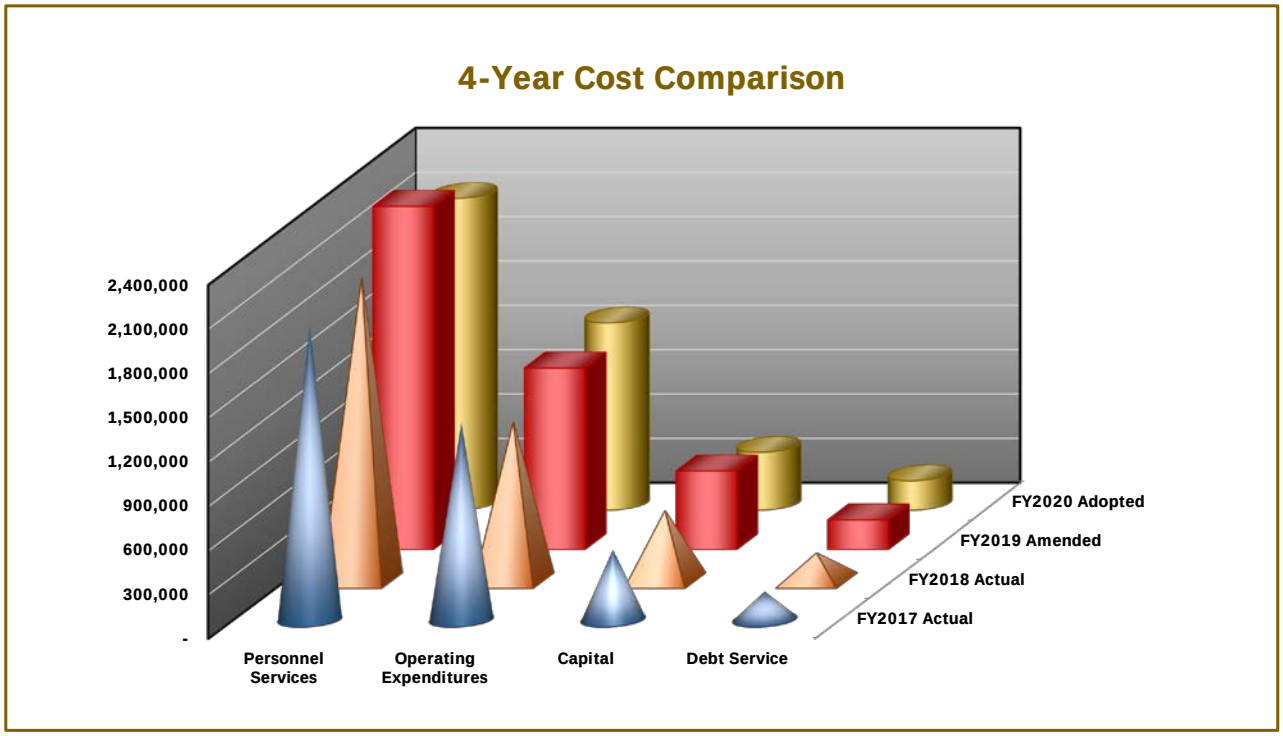
GENERAL FUND
INFORMATION TECHNOLOGY

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
I.T. Director	1	1	1	1	0
I.T. Systems Manager	1	1	1	1	0
I.T. Systems Analyst	2	2	2	1	-1
I.T. Systems Administrator	2	2	2	2	0
I.T. GIS Manager	1	1	1	1	0
I.T. Database Developer II	1	1	1	1	0
I.T. Application Administrator	3	3	3	3	0
I.T. Database Developer I	1	1	1	1	0
I.T. PC Specialist	1	1	1	1	0
I.T. PC Technician II	1	1	1	1	0
I.T. PC Technician I	4	4	4	4	0
Principal Office Assistant	1	1	1	1	0
Total Budgeted Positions	**21**	**19**	**19**	**18**	**-1**

Budget Summary

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	1,989,698	2,049,699	2,322,337	2,109,334	-9.2%
Operating Expenditures	1,334,337	1,075,842	1,228,402	1,266,448	3.1%
Capital	476,513	475,345	531,000	390,500	-26.5%
Debt Service	190,689	188,777	199,581	197,833	-0.9%
Total Expenditures	**3,991,236**	**3,789,663**	**4,281,320**	**3,964,115**	**-7.4%**



CITY OF PLANTATION

GENERAL FUND
INFORMATION TECHNOLOGY (2300)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
513-1201 Pension Qualified	1,185,198	1,310,372	1,354,650	1,250,754	-7.7%
513-1301 Payroll-Non-Pension Qualified	46,530	25,753	85,337	22,325	-73.8%
513-1401 Payroll-Overtime	289	942	1,500	1,500	0.0%
Total Salaries and Wages	1,232,017	1,337,067	1,441,487	1,274,579	-11.6%
Employee Benefits					
513-2199 FICA	90,903	98,847	110,274	97,505	-11.6%
513-2299 Retirement-Required Employer Contribution	294,391	272,500	285,668	284,969	-0.2%
513-2308 Life Insurance Benefit	1,998	2,141	2,438	2,376	-2.5%
513-2313 Long Term Disability Benefit	2,167	2,539	3,658	3,502	-4.3%
513-2399 Health Benefits	366,098	334,178	476,154	444,150	-6.7%
513-2499 Worker's Compensation	2,123	2,427	2,658	2,253	-15.2%
Total Employee Benefits	757,681	712,631	880,850	834,755	-5.2%
Services					
513-3101 Employment Testing Services	214	77	100	100	0.0%
513-3199 Legal	2,410	-	1,000	1,000	0.0%
513-3402 Outside Service Fees	36,965	29,897	36,000	37,000	2.8%
513-4001 Food and Shelter	3,128	932	1,200	1,200	0.0%
513-4002 Transportation Costs	1,033	30	800	800	0.0%
513-4101 Postage/Shipping Charges	193	35	50	50	0.0%
513-4102 Communications	525,795	519,423	537,120	523,572	-2.5%
513-4601 R/M-Equipment	691	550	600	600	0.0%
513-4607 R/M-Maintenance Contract-Computers	729,918	496,097	631,332	647,426	2.5%
Total Services	1,300,526	1,047,772	1,208,202	1,211,748	0.3%
Materials & Supplies					
513-5101 Supplies-Office	361	674	1,000	1,000	0.0%
513-5201 Tools/under threshold furn/equip	29,567	21,887	12,500	44,500	256.0%
513-5202 Supplies/Materials-Expendable	2,534	2,383	4,000	4,000	0.0%
513-5403 Memberships/Schools	1,349	3,126	2,700	5,200	92.6%
Total Materials & Supplies	33,810	28,070	20,200	54,700	170.8%
Capital					
513-6401 Machinery and Equipment	476,513	475,345	531,000	390,500	-26.5%
Total Capital	476,513	475,345	531,000	390,500	-26.5%
Debt Service					
517-7106 Debt Maturities-Cap Lease Prin #006	33,732	27,975	-	-	0.0%
517-7107 Debt Maturities-Cap Lease Prin #007	21,713	22,711	23,755	-	-100.0%
517-7108 Debt Maturities-Cap Lease Prin #008	31,528	27,111	28,441	29,837	4.9%
517-7109 Debt Maturities-Cap Lease Prin #009	60,000	64,805	72,401	71,154	-1.7%
517-7110 Debt Maturities-Cap Lease Prin #010	-	28,217	27,111	24,999	-7.8%
517-7112 Debt Maturities-Cap Lease Prin #012	-	-	32,000	27,111	-15.3%
517-7114 Debt Maturities-Cap Lease Prin #014	-	-	-	32,000	100.0%
517-7207 Debt Maturities-Cap Lease Int #007	3,302	2,305	1,262	-	-100.0%
517-7208 Debt Maturities-Cap Lease Int #008	-	4,417	3,087	1,692	-45.2%
517-7209 Debt Maturities-Cap Lease Int #009	-	9,752	7,106	3,404	-52.1%
517-7210 Debt Maturities-Cap Lease Int #010	-	-	4,418	3,219	-27.1%
517-7212 Debt Maturities-Cap Lease Int #012	-	-	-	4,417	100.0%
Total Debt Service	190,689	188,777	199,581	197,833	-0.9%
Total Expenditures	**3,991,236**	**3,789,663**	**4,281,320**	**3,964,115**	**-7.4%**

CITY OF PLANTATION

GENERAL FUND
INFORMATION TECHNOLOGY

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
New servers/application	20,000	20,000	36,000	20,000	20,000
Refresh Cisco devices at end-of-life	60,000	45,000	50,000	50,000	50,000
Refresh Virtual Environment Host Servers	200,500	20,000	48,000	48,000	48,000
Email Encryption Software	50,000	-	-	-	-
(1) 2020 Transit Connect Cargo Van	-	26,125	-	-	-
Great Plains/Dynamics 2015 Upgrade to GP 2018	60,000	-	-	-	-
Total	**390,500**	**111,125**	**134,000**	**118,000**	**118,000**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Information Technology	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
New servers/applications	FY2020	1	$ 20,000	$ 20,000
	FY2021	1	$ 20,000	$ 20,000
	FY2022	4	$ 9,000	$ 36,000
	FY2023	1	$ 20,000	$ 20,000
	FY2024	1	$ 20,000	$ 20,000

Need, Justification, Benefit:

This is a place holder for any emergency purchases of servers/applications that the Departments may need but yet unknown. Beyond FY2020, it's a best guess as we (IT) don't know what new applications the various departments may need. This is largely dependent on industry mandates and/or emergency upgrades to software or hardware as the case may be.

Operating impact:

Domain Controllers control all aspects of Active Directory including: user security, access, DNS, inter-domain communications, and GPO's.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Information Technology	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Refresh Cisco devices at end-of-life	FY2020	1	$ 60,000	$ 60,000
	FY2021	1	$ 45,000	$ 45,000
	FY2022	1	$ 50,000	$ 50,000
	FY2023	1	$ 50,000	$ 50,000
	FY2024	1	$ 50,000	$ 50,000

Need, Justification, Benefit:

Generally these devices have about a five year life span. We need to replace these as they become obsolete so that we may continue to provide stable, secure, encrypted access for our users and to keep up with FDLE mandates regarding Criminal Justice Information (CJI). As technology changes, we may replace with same or different devices. Therefore, the projected pricing beyond FY2019 is an estimate that will need to be adjusted at that time.

Operating impact:

Allows users to securely access to network resources.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Information Technology	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Refresh Virtual Environment Host Servers. For FY2020 15 Drives for VxRail @ $2,700 each; 8 Host Servers for UCS @ $20,000 each.	FY2020	1	$ 200,500	$ 200,500
	FY2021	1	$ 20,000	$ 20,000
	FY2022	1	$ 48,000	$ 48,000
	FY2023	1	$ 48,000	$ 48,000
	FY2024	1	$ 48,000	$ 48,000

Need, Justification, Benefit:

Refreshing the City's Virtual environment to keep up-to-date on current processors and memory needed to run our applications. This will refresh the eight host servers on the Cisco UCS and add much needed drive space to our VxRail environment. As technology changes, we may replace with same or different devices. Therefore, the projected pricing beyond FY2020 is an estimate that will need to be adjusted at that time.

Operating impact:

Continued access by our users to effectively execute their day-to-day tasks for our residents.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Information Technology	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Email Encryption Software	FY2020	1	$ 50,000	$ 50,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

This will allow for the secure and encrypted transfers of email for HIPAA, CJIS, Financial, and/or Human Resources confidential or classified data within and outside of our network

Operating impact:

Encrypted email has become the industry standard to work around the inherent "openness" of email systems. This will meet the legal requirements for the transfer of the above data

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Information Technology	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Great Plains/Dynamics 2015 Upgrade to Great Plains/Dynamics 2018	FY2020	1	$ 60,000	$ 60,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The GP 2015 is coming to end-of-life. In order to maintain tax tables and year-end cycles, we must upgrade to latest version.

Operating impact:

We will not be able to use the GP 2015 financial software after December 2020 if we don't upgrade.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Information Technology	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
2020 Ford Transit Connect cargo van	FY2020	0	$ -	$ -
	FY2021	1	$ 26,125	$ 26,125
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace very old (hand-me-down) vans which are leaking and in deplorable condition. IT must have proper vehicles to service our users throughout the City and keep the electronics we transfer dry.

Operating impact:

Get rid of old, leaking, gas guzzler van, and provide IT with a secure, sealed vehicle in which to transfer computers and peripherals.

CITY OF PLANTATION

GENERAL FUND
INFORMATION TECHNOLOGY

FY2020 - Foot Notes

513-3402 Outside service fees

Outside personnel for customization and development of City applications and infrastructure - including databased coding, GIS, GP, Hansen, Accela, FileNet, Cisco, Iron Mountain Offsite Storage, etc.

513-4102 Communications

This includes the cost of PRIs, SONET ring, City-wide Internet access, fiber maintenance and all ATT circuits

ATT Mobility First Net and 5G Service for Air Cards	167,004
ATT OC-12 SONET Ring	300,000
ATT VPN Service (Public Safety Encrypted Wireless Access)	30,600
Comcast - City Hall	1,560
Comcast - PD (2 Lines)	2,520
Continuant Avaya System Maintenance	20,040
Paetec (IT Usage)	1,200
Verizon IT Department Cell Phones (1 Phone)	648
	523,572

513-4601 R/M-Equipment

ADP-time clocks ($50 per month)

513-4607 R/M-Maintenance contract-computers

Maintenance on all Software Applications city-wide

Accela Maintenance	63,000
AT Solutions (ScenePD)	700
Cisco Smartnet Maintenance	55,000
CPanel (Website software)	385
DAS (FileNet) Maintenance	45,000
Dell Server Extended Maintenance	13,000
Dell/SecureWorks Cyber Incident Management Services	50,900
ESRI	15,000
ForcePoint Triton/Websense	24,000
GFI Lan Scanner	2,300
GFI Mail Archiver	2,215
GFI Mail Essentials and Mail Security	10,032
GoDaddy (SSL Certificates)	600
GreyWare (DT2)	1,000
Hansen Maintenance	52,500
IPSwitch-What'sup Gold (LAN Monitor)	1,900
Knowbe4 First Year Payment (3 Year Subscription)	11,351
Microsoft Dynamics Maintenance	49,000
Microsoft support	2,500
MxToolbox (blacklist monitor)	1,200
NeoGov (PD and City Applicant Tracking, Onboard, Insight and Performance licenses)	46,323
Novus Agenda Maintenance	4,710
Onpoint Tech Systems (previously Absolute Power) (NOC A/C-UPS Maintenance)	22,000
Recordables	2,800
SecureLink (VPN) Subscription for Secure Monitored Remote Access as per FDLE	16,000
Selectron Maintenance (Building Dept IVR for Accela) Managed Service	41,000
SHI International (Microsoft Licensing)	70,400
Solar Winds (Engineer's Tool Set)	460
Solar Winds (Log and Event Manager)	2,000
Solar Winds Dameware	400
SolarWinds (FTP Server)	650
Sucuri (Cloud Proxy Professional)	350

CITY OF PLANTATION

GENERAL FUND
INFORMATION TECHNOLOGY

FY2020 - Foot Notes

513-4607 R/M-Maintenance contract-computers

UCS/Nexenta Support/Maintenance	4,000
United Fire (City Hall)	3,600
Veritas Backup Executive	7,150
VIPRE Enterprise (750 Licenses)	9,750
VMWare WorkSpace One/AirWatch Maintenance	4,700
WebQA Inc for PD (GovQA)	8,800
Zoho Corp (OpManager)	750
	647,426

513-5201 Tools/Under threshold furn/equip
Hardware purchases, hard drives, memory, feature cards, fiber patch cables, UPS batteries, MS DataCenter licenses, etc.

513-5202 Supplies/Materials-Expendable
Backup tapes, toner, ribbons, etc.

513-5403 Memberships/Schools
Microsoft Advanced Training, URISA, Hexagon.

CITY OF PLANTATION

HUMAN RESOURCES

Mission Statement

The mission of the Human Resources Department is to create and maintain a highly skilled and motivated workforce to serve the population of Plantation by hiring and retaining quality personnel while insuring that all employees are treated fairly and equitably in accordance with all applicable policies, rules and regulations.

Department Description

The Human Resources Department is committed to hiring, compensating and developing the City's workforce to ensure its ability to serve the City's customers and make Plantation a better place to live.

The major responsibilities and services provided include:

- Employment and recruitment; employee development & training; employee orientation
- Employee benefits administration; pension services; employee health and wellness; benefits committee; health fair; and wellness incentives program.
- Labor and employee relations including performance management, discipline, union negotiations and employee relations committee, safety, legal compliance and litigation avoidance.
- Records management; compensation and classification management.
- Payroll services
- Policy administration & management.

FY2019 Accomplishments:

- Payroll implemented electronic paystubs through Greenshades this year, moving from paper based paystubs. This is projected to save the City money in paper and staff hours while also providing a convenience for all employees.
- Human Resources went through a reorganization this year with Pension moving under Payroll and tasks related to performance moving from Payroll to Employment. These moves have provided the ability for cross training and better coverage in all areas of HR thereby allowing for better customer service.
- Human Resources received approval from Council to renew our contract with United Healthcare (UHC) with a 2.96% reduction in fixed costs and an overall 11.2% reduction in expected costs. The continued success of the Wellness Initiatives translates to healthier employees and cost avoidance for the City.
- The Employee Health and Wellness Care Center continues to be highly successful in disease management with 99% of those high risk and/or chronic conditions being engaged.

CITY OF PLANTATION

HUMAN RESOURCES

Budget Highlights

FY2020 Budget Changes:

- Human Resources does not anticipate any significant changes to our budget for the upcoming fiscal year.
- Reclass of one (1) Full-time Human Resources Associate (N06) to Executive Office Assistant (N10) position. This position is needed rather than the HR Associate as the department no longer takes in paper applications or customers from the public. There is a need for a position to assist the Director with various task.

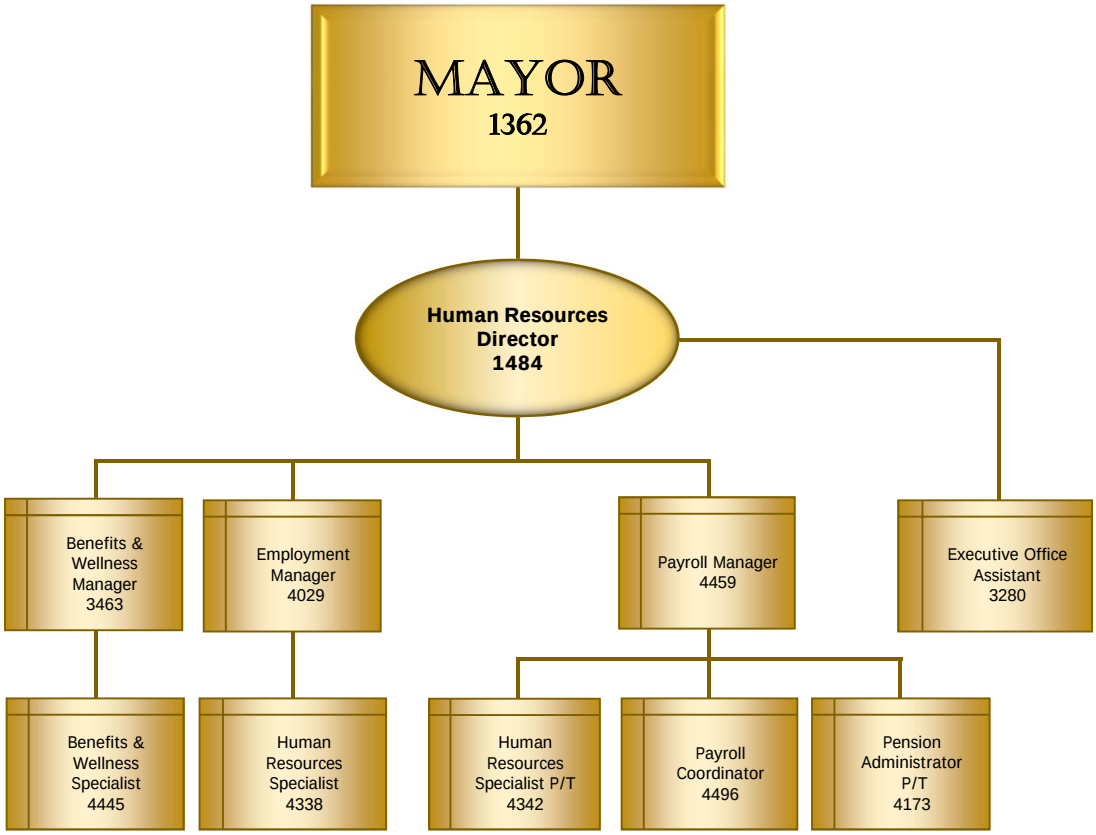
FY2020 Goals:

- Increase the training opportunities for employees to enhance their ability to achieve development of skills, knowledge, abilities, and attitudes related to job duties.
- Institute Supervisory training for all supervisors.
- Review and revise the current Employee Handbook.
- Review and revise the current classification system.
- Continue to reduce the financial exposure for the City and promote a safe working environment.
- Continue to recruit and select the most highly qualified candidates in the most cost-effective manner.
- Continue to manage a benefits and wellness philosophy to attract and retain the most qualified employees, helping them to achieve healthier lifestyles, and to control medical costs.
- Continue to promote personal wellness in order to create and sustain a healthy and productive workplace through the annual health fairs and Benefits Committee.

CITY OF PLANTATION

GENERAL FUND

HUMAN RESOURCES



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CITY OF PLANTATION

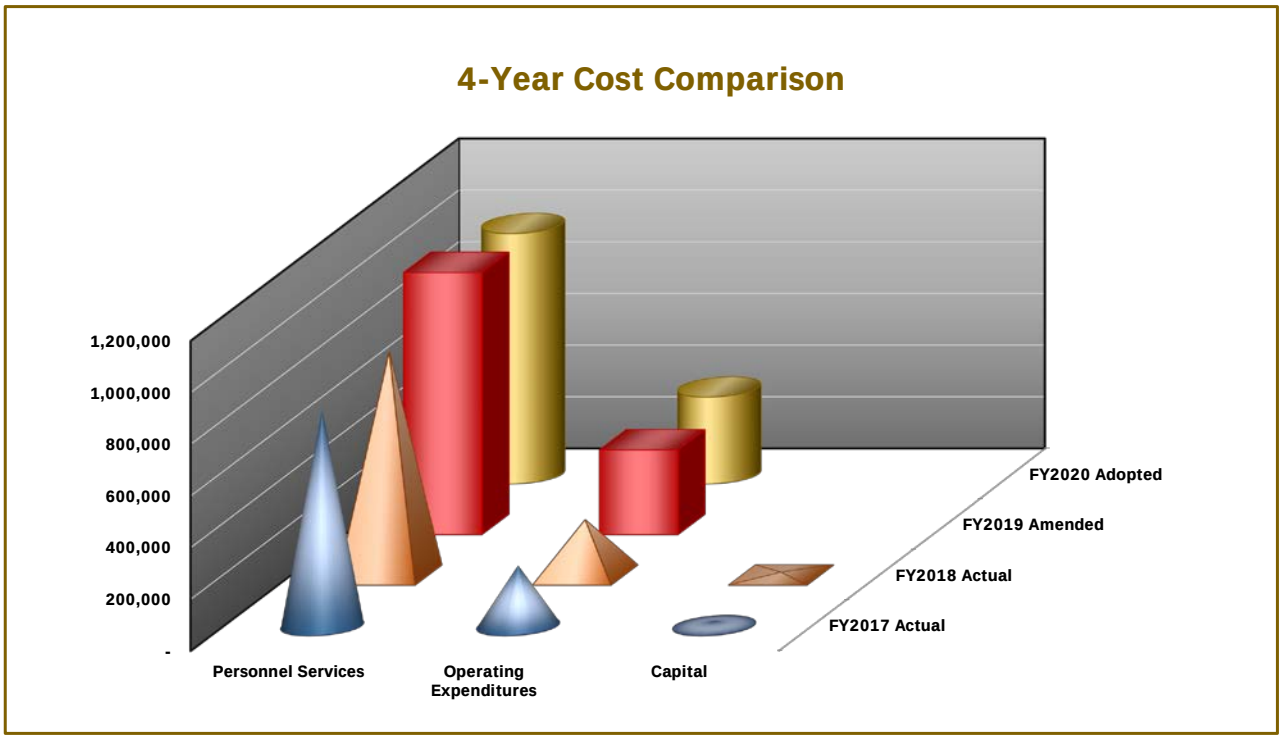
GENERAL FUND
HUMAN RESOURCES

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Human Resources Director	1	1	1	1	0
Employment Manager	1	1	1	1	0
Payroll Manager	1	1	1	1	0
Benefits and Wellness Manager	1	1	1	1	0
Payroll Coordinator	0	1	1	1	0
Executive Office Assistant	0	0	0	1	1
Human Resources Specialist	2	1	1	1	0
Benefits and Wellness Specialist	0	1	1	1	0
Human Resources Associate	1	1	1	0	-1
Pension Administrator - P/T	1	1	1	1	0
Human Resources Specialist - P/T	1	1	1	1	0
Total Budgeted Positions	**10**	**10**	**10**	**10**	**0**

Budget Summary

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	835,929	863,473	1,014,139	968,563	-4.5%
Operating Expenditures	233,264	214,162	327,743	335,737	2.4%
Capital	15,500	10,667	-	-	0.0%
Total Expenditures	**1,084,693**	**1,088,301**	**1,341,882**	**1,304,300**	**-2.8%**



CITY OF PLANTATION

GENERAL FUND
HUMAN RESOURCES (2700)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
513-1201 Payroll-Pension Qualified	514,207	529,612	535,856	536,028	0.0%
513-1301 Payroll-Non-Pension Qualified	53,866	62,680	110,271	78,785	-28.6%
513-1401 Payroll-Overtime	308	30	200	200	0.0%
Total Salaries and Wages	568,380	592,322	646,327	615,013	-4.8%
Employee Benefits					
513-2199 FICA	42,353	43,757	49,444	47,049	-4.8%
513-2299 Retirement-Required Employer Contribution	120,133	121,185	129,776	129,510	-0.2%
513-2308 Life Insurance Benefit	681	878	965	1,018	5.5%
513-2313 Long Term Disability Benefit	962	1,041	1,447	1,501	3.7%
513-2399 Health Benefits	102,520	103,088	184,980	173,222	-6.4%
513-2499 Worker's Compensation	899	1,202	1,200	1,250	4.2%
Total Employee Benefits	267,548	271,151	367,812	353,550	-3.9%
Services					
513-3101 Employment testing services	128	134	200	300	50.0%
513-3199 Legal	48,544	25,656	87,500	87,500	0.0%
513-3402 Outside service fees	107,103	88,808	113,300	114,300	0.9%
513-4001 Food and shelter	2,764	267	3,594	4,792	33.3%
513-4002 Transportation costs	569	397	1,132	1,632	44.2%
513-4101 Postage/shipping charges	1,661	1,702	1,400	1,400	0.0%
513-4102 Communications	870	909	1,100	1,100	0.0%
513-4601 R/M-Equipment	-	-	100	100	0.0%
513-4606 R/M-Maintenance contract	10,288	11,440	11,000	11,000	0.0%
513-4701 Printing and binding	100	25	75	75	0.0%
513-4802 Wellness Program	8,264	10,956	11,000	12,000	9.1%
513-4803 Advertising	171	249	1,000	3,340	234.0%
513-4901 Employee benefits	25,882	37,563	34,500	34,500	0.0%
513-4905 Training program	181	16,000	19,500	19,500	0.0%
Total Services	206,705	194,406	285,401	291,539	2.2%
Materials & Supplies					
513-5101 Supplies-Office	8,399	8,907	13,550	15,406	13.7%
513-5201 Tools/Under threshold furn/equip	1,376	1,499	1,000	1,000	0.0%
513-5401 General Collection Books	585	519	1,200	1,200	0.0%
513-5403 Memberships/Schools	16,199	8,830	26,592	26,592	0.0%
Total Materials & Supplies	26,559	19,756	42,342	44,198	4.4%
Capital					
513-6401 Machinery and Equipment	15,500	10,667	-	-	0.0%
Total Capital	15,500	10,667	-	-	0.0%
Total Expenditures	**1,084,693**	**1,088,301**	**1,341,882**	**1,304,300**	**-2.8%**

CITY OF PLANTATION

GENERAL FUND
HUMAN RESOURCES

FY2020 - Foot Notes

513-3402 Outside service fees

Automatic Data Processing Inc. (ADP) for payroll	101,300
Sikich consulting services	13,000
	114,300

513-4001 Food and Shelter

State Conference in Tampa in July 2020

D Edsall	1,198
B Ambrosio	1,198
P Gainey	1,198
C Miller	1,198
	4,792

513-4606 R/M-Maintenance contract

Folding machine annual maintenance	900
Folding machine for payroll checks (lease)	1,500
Konica copier	8,000
Shredder annual maintenance	600
	11,000

513-4802 Wellness Program

Materials for Wellness events, Wellness Day, Breast Cancer Awareness, American Heart Walk, Promotions, Care24 Training. Increased participation in wellness events and health fairs increased costs for materials and supplies.

Benefits Committee Supplies (paper	250
Health Fair Event Supplies (October & April)	4,000
Open Enrollment Supplies	50
Training Materials & Supplies (instructor fees)	7,700
	12,000

513-4901 Employee benefits

Increased participation at Employee Appreciation picnic increased expenses. Holiday party food expenses increased.

Employee Appreciation picnic	9,000
Employee Service pins	7,500
Flowers	4,000
Holiday Party	14,000
	34,500

513-4905 Training program

New Horizon classes

513-5101 Supplies-Office

1095-B/C IRS forms	1,500
For other supplies needed in Human Resources	11,656
Security access cards (transferred from IT)	750
W-2 forms	1,500
	15,406

513-5201 Tools/Under threshold furn/equip

Equipment for training.

513-5403 Memberships/Schools

Increased costs for tuition reimbursement state fees.

Centralized Tuition Reimbursement	23,250
Conference registrations - FPHRA 2018 (Beverly	1,475
International Personnel Mgmt.; FL Public Emp Labor Relations	1,867
	26,592

CITY OF PLANTATION

PLANNING, ZONING AND ECONOMIC DEVELOPMENT

Mission Statement

Support and facilitate quality, value added development and redevelopment that is both environmentally and economically sustainable and consistent with Plantation's high standards.

Department Description

The Planning, Zoning and Economic Development Department provides professional leadership to the citizenry and business community of Plantation in the use of land and resources in order to ensure a continued balance between the economy and environment.

The major responsibilities and services provided include:

- Planning, Zoning and Economic Development Department is responsible for the implementation of adopted Land Development Codes, City Comprehensive Plan, and Strategic Plans (Midtown, Gateway and CRA).
- Guides citizens, developers, and builders in the processing of development approvals, including site plans, plats, rezoning, conditional uses, and variances.
- Provides technical assistance to the City Council and the Planning and Zoning Board
- Coordinates the Development Review Process with multiple departments and presides over the Development Review Committee (DRC).
- Coordinates the City's Economic Development & Redevelopment Activities including promoting business development through incentives and assistance programs together with expedited development review processes.
- Administer state and federally funded housing and community improvement programs including the Community Development Block Grant (CDBG) and State Housing Initiatives Partnership (SHIP).
- Provides staff support to the State Road 7 Gateway District and the Central Plantation Midtown District.
- Manage the day-to-day operation of the Community Redevelopment Agency funds under the oversight of the Community Redevelopment Agency Board of Directors.
- Support a more sustainable environment through the expansion and maintenance of the City's tree canopy.
- Review requests for permits for any planting, removal, and/or trimming or cutting of trees in any public area, advise appropriate municipal agencies on matters of care, preservation, planting, removal, replacement or disposition of trees in parks, along streets and in public areas as needed, and they promote urban forestry.
- Promote healthy urban forests through leadership, education, awareness, and advocacy so as to enhance the beauty and prosperity of the community.
- Conducts special studies and prepare graphic presentations relating to plans and programs.

CITY OF PLANTATION

PLANNING, ZONING AND ECONOMIC DEVELOPMENT

FY2019 Accomplishments:

- Substantially completed the reorganization and rewrite of the City's Land Development Regulations.
- Continued to update and revise the Department's web page to facilitate better communication with the public.
- Substantially completed the Transit and Mobility Hub Study for the Plantation Midtown area in coordination with the Broward County Metropolitan Planning Organization (MPO).
- Continued the implementation of the Plantation Midtown Master Plan Projects.
- Continued the implementation of the Plantation Gateway Master Plan Projects.
- Continued the project to convert the City's land development files and records to electronic format.
- Continued to make SHIP and CDBG funding available to qualified residents, neighborhoods and public service agencies.
- Attended meetings and coordinated activities with the Metropolitan Planning Organization (MPO), Broward County Planning Council, South Florida Regional Planning Council, School Board of Broward County, Broward County Commission, Fort Lauderdale Alliance, South Florida Water Management District (SFWMD), Florida Department of Transportation (FDOT) and Florida Department of Economic Opportunity (DEO).
- Worked with applicants, review boards, local utilities and agencies, and the City Council to obtain support for quality development and preservation of the City's tree canopy and natural resources.
- Continued Code Compliance activity in the area of landscaping and zoning to maintain the City's aesthetic and safety standards.

Budget Highlights

FY2020 Budget Changes:

- In the area of technology, the department is requesting additional funding to implement new software applications to manage the short-term vacation rental registration process, enhance economic development services and to facilitate better interaction with developers and the general public.
- Reestablish one (1) full-time Community Development Grant Coordinator (A13) in the Community Development Block Grant Fund (CDBG).

FY2020 Goals:

- Expand the Department's economic development function to include economic development incentives, business attraction and expansion initiatives and small business assistance.
- Implement a short-term vacation rental registration and inspection process.
- Reestablish the Community Development Grant Coordinator position.

CITY OF PLANTATION

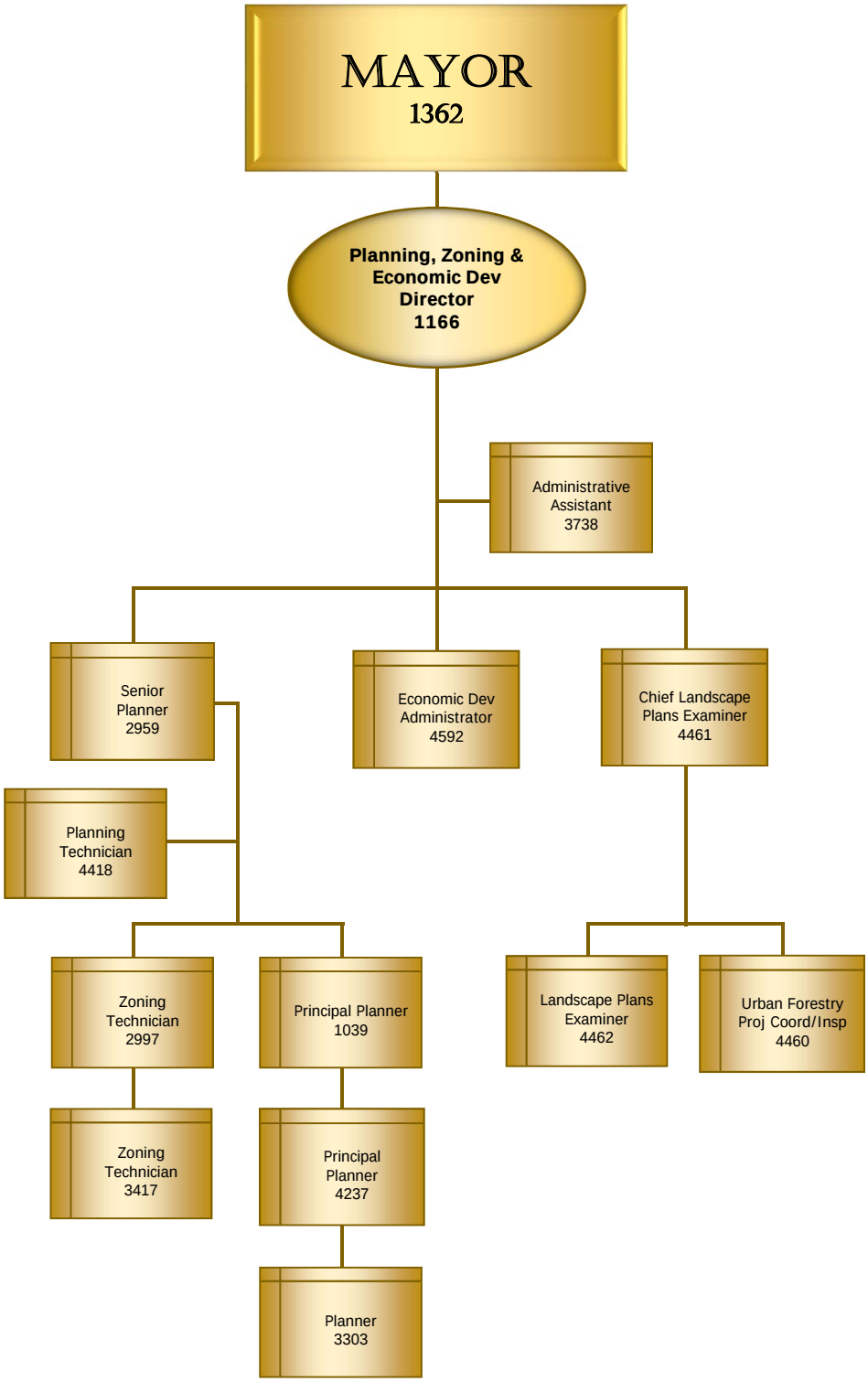
PLANNING, ZONING AND ECONOMIC DEVELOPMENT

- Continue to update and revise the City's Land Development Regulations.
- Continue the implementation of the Plantation Midtown Master Plan Projects.
- Continue the implementation of the Plantation Gateway Master Plan Projects.
- Continue the project to convert the City's land development files and records to electronic format.
- Continue to make SHIP and CDBG funding available to qualified residents, neighborhoods and public service agencies.
- Attend meetings and coordinate activities with the Metropolitan Planning Organization (MPO), Broward County Planning Council, South Florida Regional Planning Council, School Board of Broward County, Broward County Commission, Fort Lauderdale Alliance, South Florida Water Management District (SFWMD), Florida Department of Transportation (FDOT) and Florida Department of Economic Opportunity (DEO).
- Work with applicants, review boards, local utilities and agencies, and the City Council to obtain support for quality development and preservation of the City's tree canopy and natural resources.
- Continue Code Compliance activity in the area of landscaping and zoning to maintain the City's aesthetic and safety standards.

CITY OF PLANTATION

GENERAL FUND

PLANNING, ZONING & ECONOMIC DEVELOPMENT



CITY OF PLANTATION

GENERAL FUND

PLANNING, ZONING & ECONOMIC DEVELOPMENT

Staffing Levels

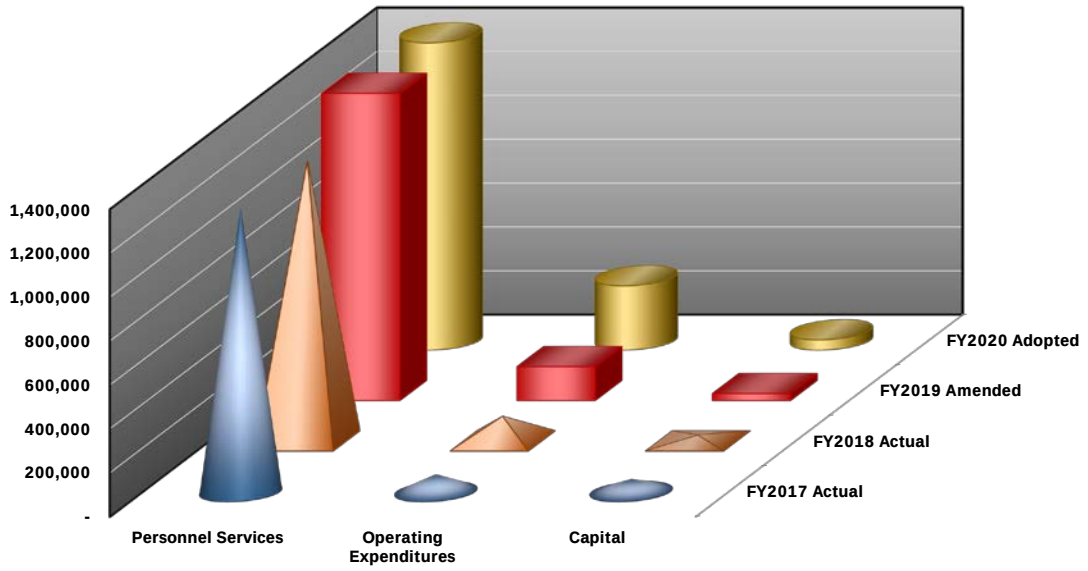
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Planning Zoning & Econ Dev Director	1	1	1	1	0
Senior Planner	1	1	1	1	0
Principal Planner	2	2	2	2	0
Chief Landscape Plans Examiner	1	1	1	1	0
Economic Development Administrator	0	0	0	1	1
Planner	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
Landscape Plans Examiner	1	1	1	1	0
Zoning Technician	2	2	2	2	0
Planning Technician	1	1	1	1	0
Urban Forester Proj Coord/Insp	1	1	1	1	0
Senior Office Assistant	1	0	0	0	0
Total Budgeted Positions	**13**	**12**	**12**	**13**	**1**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	257,531	325,776	210,000	260,000	23.8%
Total Revenue	**257,531**	**325,776**	**210,000**	**260,000**	**23.8%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	1,295,616	1,275,939	1,420,735	1,523,290	7.2%
Operating Expenditures	78,705	111,861	154,224	292,417	89.6%
Capital Outlay	56,849	25,986	31,000	46,000	48.4%
Total Expenditures	**1,431,171**	**1,413,786**	**1,605,959**	**1,861,707**	**15.9%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND

PLANNING, ZONING & ECONOMIC DEVELOPMENT (3505)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
515-1201 Payroll-Pension Qualified	842,517	854,318	944,883	993,131	5.1%
515-1301 Payroll-Non-Pension Qualified	18,293	20,455	20,519	26,652	29.9%
Total Salaries and Wages	860,810	874,885	965,402	1,019,783	5.6%
Employee Benefits					
515-2199 FICA	64,600	65,267	73,853	78,013	5.6%
515-2299 Retirement-Required Employer Contribution	193,401	194,164	214,856	214,027	-0.4%
515-2308 Life Insurance Benefit	1,205	1,401	1,597	1,887	18.2%
515-2313 Long Term Disability Benefit	1,551	1,662	2,395	2,781	16.1%
515-2399 Health Benefits	172,808	136,996	161,003	205,011	27.3%
515-2499 Worker's Compensation	1,242	1,562	1,629	1,788	9.8%
Total Employee Benefits	434,807	401,054	455,333	503,507	10.6%
Services					
515-3101 Employment testing services	60	-	100	100	0.0%
515-3102 Consultants	19,798	58,429	51,500	48,908	-5.0%
515-3199 Legal	18,791	18,811	25,000	25,000	0.0%
515-4001 Food and Shelter	2,040	2,602	9,800	12,200	24.5%
515-4002 Transportation Costs	753	962	3,300	3,500	6.1%
515-4101 Postage/Shipping Charges	2,618	2,327	2,500	2,500	0.0%
515-4102 Communications	2,782	3,325	3,600	4,650	29.2%
515-4606 R/M-Maintenance Contract	15,002	5,912	4,800	4,800	0.0%
515-4701 Printing and Binding	125	788	300	300	0.0%
515-4803 Advertising	6,324	8,674	12,000	12,000	0.0%
515-4804 Econ Dev Services and Promotional Activities	-	-	-	33,500	100.0%
515-4808 Community relations	-	-	-	100,000	100.0%
Total Services	68,742	102,519	112,900	247,458	119.2%
Materials & Supplies					
515-5101 Supplies-Office	2,026	556	2,500	2,500	0.0%
515-5201 Tools/Under threshold furn/equip	1,121	615	2,000	2,550	27.5%
515-5205 Supplies-Uniforms/Protective Gear	1,486	925	1,800	1,800	0.0%
515-5206 Permits/Application Fees	236	-	22,600	22,600	0.0%
515-5403 Memberships/Schools	5,095	7,205	12,424	15,509	24.8%
Total Materials & Supplies	9,963	9,343	41,324	44,959	8.8%
Capital					
515-6401 Machinery and Equipment	56,849	25,986	31,000	46,000	48.4%
Total Capital	56,849	25,986	31,000	46,000	48.4%
Total Expenditures	**1,431,171**	**1,413,786**	**1,605,959**	**1,861,707**	**15.9%**

CITY OF PLANTATION

GENERAL FUND

PLANNING, ZONING & ECONOMIC DEVELOPMENT

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
eImpact Software	21,000	-	-	-	-
Business Portal	25,000	-	-	-	-
Total	**46,000**	**-**	**-**	**-**	**-**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Planning, Zoning & Economic Development**	*Funding Source:*	**General Fund**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
eImpact is the premier solution for organizations to tell their story with data. There are four types of reports: City Overview, Workforce Profile, District Fact Sheet, and Real Estate and Housing. They feature data on jobs, economy, households, income, real estate, consumer segment, etc., and can be used for business recruitment, workforce development, setting police and more.	**FY2020**	1	$ 21,000	$ 21,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

In FY2020, the City is proposing to reestablish the Economic Development Program. The eImpact software is being requested to help prospective and existing businesses search available sites within the City and learn why the City of Plantation is the right place for business expansion and location. The software will also assist staff in identifying the make-up of the local economy and how to best target it's business recruitment and retention efforts.

Operating impact:

Improved customer service, information available to the public and efficiency.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Planning, Zoning & Economic Development**	*Funding Source:*	**General Fund**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
"Business Portal" guides applicants through the permitting process and reduces staff time spent on Q&A. Open Counter builds tools for local governments that help them streamline service delivery to residents. The portals guide applicants through complex permitting workflows so they can understand the full scope of the projects before it starts. This cuts down on trips to City Hall and saves staff time on pre-application meetings.	**FY2020**	1	$ 25,000	$ 25,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

In FY2020, the City is proposing to re-establish the Economic Development Program. The "Business Portal" software is being proposed to assist new businesses and/or businesses undertaking renovations with estimating the process/steps involving in locating at a given address and within a zoning district and determining the level of permit and other costs associated with such a proposal. The "Business Portal" software is a tool that identifies and estimates the permits, licenses, and fees needed to open or expand a business in the City.

Operating impact:

Improve customer service, information available to the public and efficiency.

CITY OF PLANTATION

GENERAL FUND
PLANNING, ZONING & ECONOMIC DEVELOPMENT

FY2020 - Foot Notes

515-3102	**Consultants**	
	Consultant fee for e-storage of files - planning	27,408
	Large format scanning of plans for e-storage	20,000
	Special Magistrate fees for code enforcement cases	1,500
		48,908
515-4001	**Food and shelter**	
	APA Conference - National	4,200
	APA Conference (not local but in state) - Hotel and Per Diem	2,400
	Florida Economic Development Council	2,400
	Landscape conferences	2,800
	Local Meetings/Seminars	400
		12,200
515-4002	**Transportation costs**	
	Florida Economic Development Council	200
	Landscape conferences	1,200
	Local mileage	300
	Travel to Florida APA Conference	900
	Travel to National APA Conference	900
		3,500
515-4101	**Postage/shipping charges**	
	General mail, notification to property owners.	
515-4102	**Communications**	
	Local, long distance and cell phones. Wireless service for conference room.	
515-4606	**R/M Maintenance Contract**	
	(2) Color copier machines	
515-4803	**Advertising**	
	Code required advertising for development application.	
515-4804	**Econ Dev Services and Promotional Activities**	
	Cost for community event planning services.	
515-4808	**Community relations**	
	Activities and economic development events.	
515-5201	**Tools/Under threshold furn/equip**	
	Conference Room Chairs	2,000
	Lateral Filing Cabinet	550
		2,550
515-5205	**Supplies-Uniforms/Protective gear**	
	Safety shoes for 9 zoning and landscape employees (inspections)	900
	Shirts for 9 zoning and landscape employees (inspections)	900
		1,800
515-5206	**Permits/Application fees**	
	County Comprehensive Plan Land Use Amendment application fee and group home affidavit recording.	
	County Comprehensive Plan Land Use Amendment application	22,000
	Group home affidavit recording	600
		22,600

CITY OF PLANTATION

GENERAL FUND
PLANNING, ZONING & ECONOMIC DEVELOPMENT

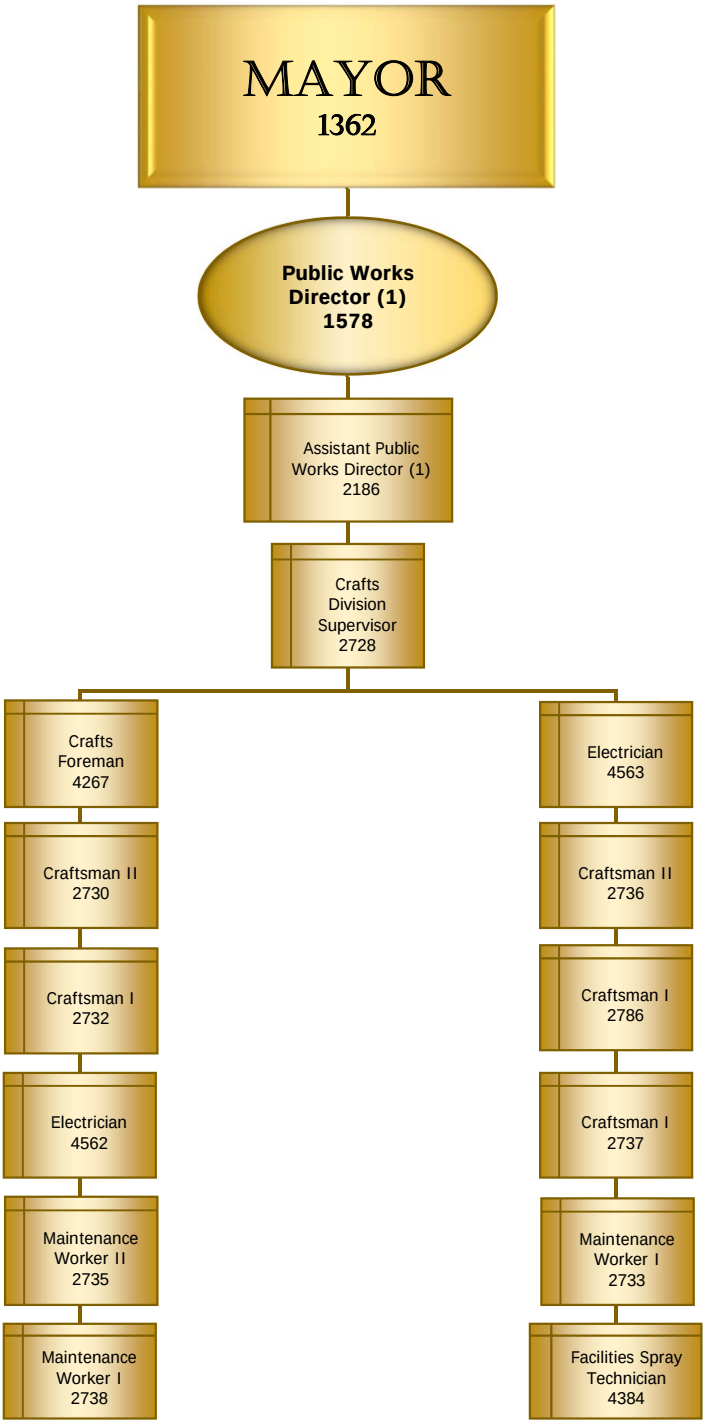
FY2020 - Foot Notes

515-5403	**Memberships / Schools**	
	Adobe Suite for department	600
	APA Broward	124
	APA National Conference	2,400
	APA State Conference	1,200
	APA/AICP Memberships (5 staff members)	3,000
	Continuing Education-AICP required	2,000
	Economic Development training	700
	Florida Economic Development Council (membership and 2 conferences)	1,350
	International Economic Development Council	435
	Landscape conferences	1,200
	Landscape memberships	850
	LEED certification	300
	Local Meetings/Seminars	450
	Planning Research Subscription	900
		15,509

CITY OF PLANTATION

GENERAL FUND

CENTRAL SERVICES - CRAFTS



(1) Budgeted under Public Works

CITY OF PLANTATION

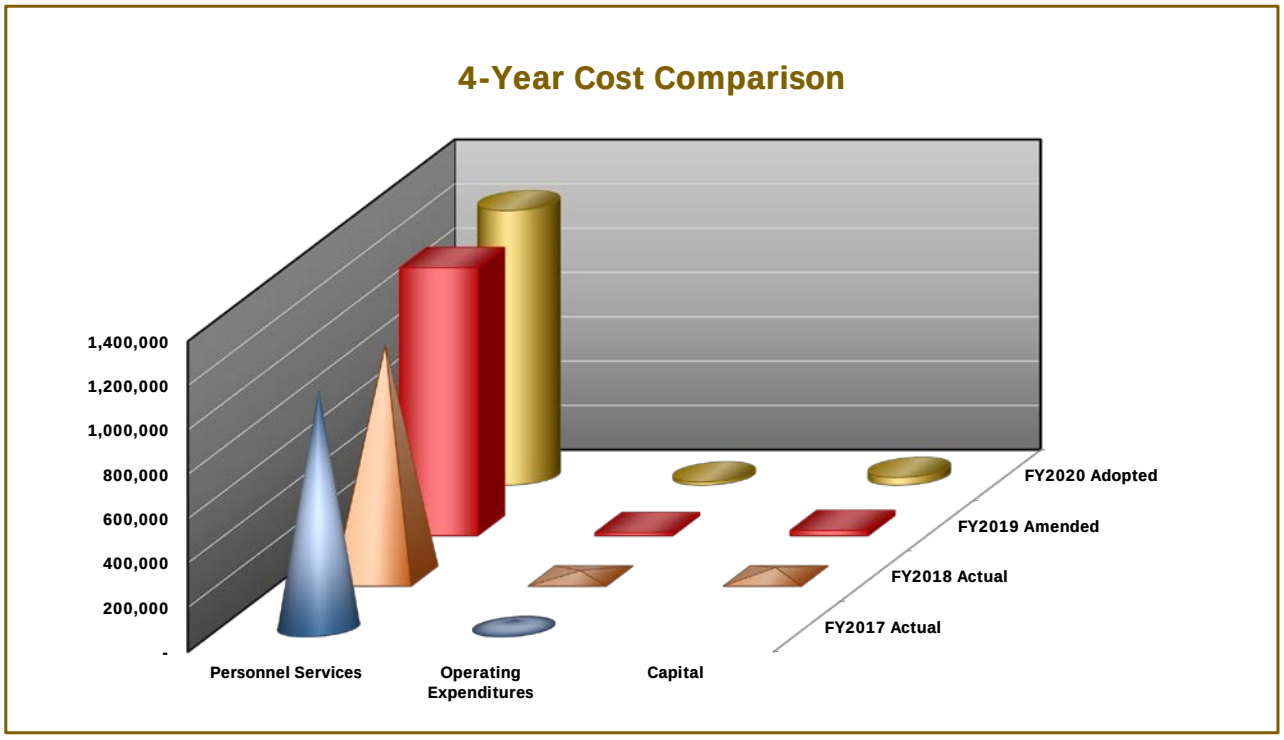
GENERAL FUND
CENTRAL SERVICES - CRAFTS

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Crafts Division Supervisor	1	1	1	1	0
Crafts Foreman	1	1	1	1	0
Craftsman II	2	2	2	2	0
Electrician	0	0	2	2	0
Electrician II	1	1	0	0	0
Facilities Spray Technician	1	1	1	1	0
Craftsman I	3	3	3	3	0
Electrician I	1	1	0	0	0
Maintenance Worker II	1	1	1	1	0
Maintenance Worker I	2	2	2	2	0
Total Budgeted Positions	**13**	**13**	**13**	**13**	**0**

Budget Summary

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	1,072,871	1,041,275	1,208,381	1,237,846	2.4%
Operating Expenditures	28,456	23,332	12,954	13,278	2.5%
Capital	-	38,445	23,000	34,000	47.8%
Total Expenditures	**1,101,327**	**1,103,052**	**1,244,335**	**1,285,124**	**3.3%**



CITY OF PLANTATION

GENERAL FUND
CENTRAL SERVICES - CRAFTS (6711)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
519-1201 Payroll-Pension Qualified	606,073	594,527	663,497	683,403	3.0%
519-1301 Payroll-Non-Pension Qualified	36,599	32,165	37,922	22,529	-40.6%
519-1401 Payroll-Overtime	7,443	1,308	1,000	1,000	0.0%
Total Salaries and Wages	650,115	628,001	702,419	706,932	0.6%
Employee Benefits					
519-2199 FICA	48,238	46,498	53,735	54,080	0.6%
519-2299 Retirement-Required Employer Contribution	126,073	120,516	148,398	149,100	0.5%
519-2308 Life Insurance Benefit	1,242	1,063	1,208	1,298	7.5%
519-2313 Long Term Disability Benefit	1,231	1,260	1,812	1,914	5.6%
519-2399 Health Benefits	227,340	217,935	272,809	294,057	7.8%
519-2499 Worker's Compensation	18,631	26,003	28,000	30,465	8.8%
Total Employee Benefits	422,756	413,275	505,962	530,914	4.9%
Services					
519-3101 Employment testing services	93	150	200	200	0.0%
519-4601 R/M-Equipment	543	438	900	1,000	11.1%
Total Services	17,411	9,485	1,100	1,200	9.1%
Materials & Supplies					
519-5201 Tools/Under threshold furn/equip	3,950	4,750	3,500	3,700	5.7%
519-5202 Supplies/Materials-Expendable	725	833	1,000	1,000	0.0%
519-5205 Supplies-Uniforms/Protective gear	5,851	8,184	6,000	6,000	0.0%
519-5403 Memberships/Schools	520	80	1,354	1,378	1.8%
Total Materials & Supplies	11,045	13,847	11,854	12,078	1.9%
Capital					
519-6401 Machinery and Equipment	-	38,445	23,000	34,000	47.8%
Total Capital	-	38,445	23,000	34,000	47.8%
Total Expenditures	**1,101,327**	**1,103,052**	**1,244,335**	**1,285,124**	**3.3%**

CITY OF PLANTATION

GENERAL FUND
CENTRAL SERVICES - CRAFTS

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-350 Utility Bed	34,000	-	39,000	-	-
Ford E-350 Transit Van	-	48,000	-	-	-
Total	**34,000**	**48,000**	**39,000**	**-**	**-**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Central Services-Crafts	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-350 Utility Bed	FY2020	1	$ 34,000	$ 34,000
	FY2021	0	$ -	$ -
	FY2022	1	$ 39,000	$ 39,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacement of Utility body work trucks over 10 years old and over 100,000 miles

Operating impact:

Reduce repair/maintenance costs.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Central Services-Crafts	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford E-350 Transit Van	FY2020	0	$ -	$ -
	FY2021	1	$ 48,000	$ 48,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacement of Painters Van over 10 years old and over 100,000 miles

Operating impact:

Reduce repair/maintenance costs

CITY OF PLANTATION

GENERAL FUND
CENTRAL SERVICES - CRAFTS

FY2020 - Foot Notes

519-3101 **Employment testing services**
Criminal history, driver's license verification and mandatory CDL license drug and alcohol testing (7).

519-4601 **R/M-Equipment**
Repair and maintenance of equipment, such as: table saw, drill press, radial arm saw, pressure cleaners, spray equipment, dust collection equipment, blade sharpening, etc.

519-5201 **Tools/Under threshold furn/equip**
Hand Tools, drills, drill bits, etc.

519-5202 **Supplies/Materials-Expendable**
The cost of necessary one time use supplies, solvents screws and fasteners, etc. Shop towels/containers provided by uniform service.

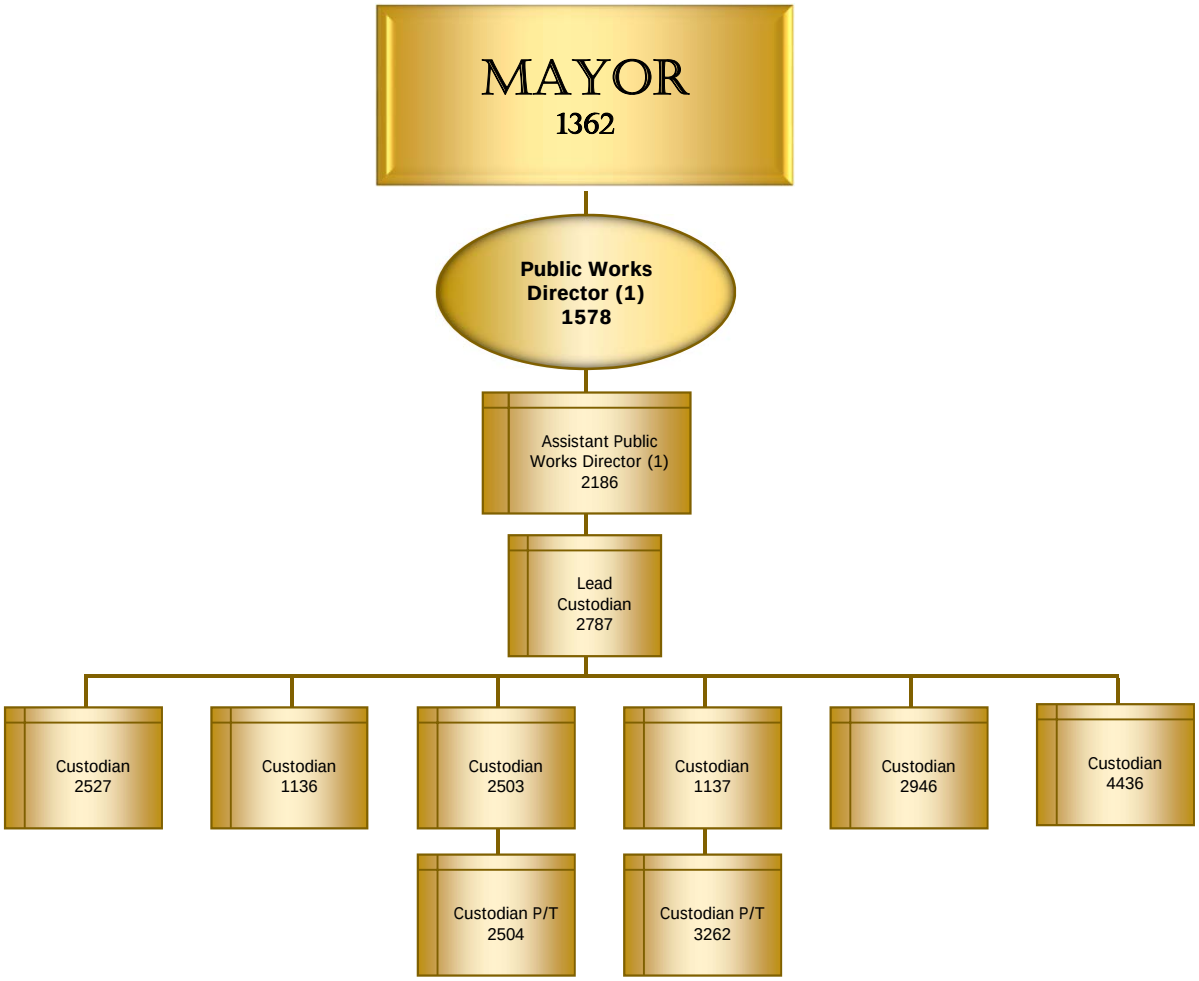
519-5205 **Supplies-Uniforms/Protective gear**
The purchase and replacement of uniform hats, shirts, pants, safety glasses, safety shoes, respirators, rain gear, back support belts, work gloves, rubber boots and FDOT required safety vests for road right-of-way. Uniform service.

519-5403 **Memberships/Schools**
Required pest control licenses, both County and State certification of applicator's licenses.

CITY OF PLANTATION

GENERAL FUND

CENTRAL SERVICES - FACILITIES MAINTENANCE



(1) Budgeted under Public Works

CITY OF PLANTATION

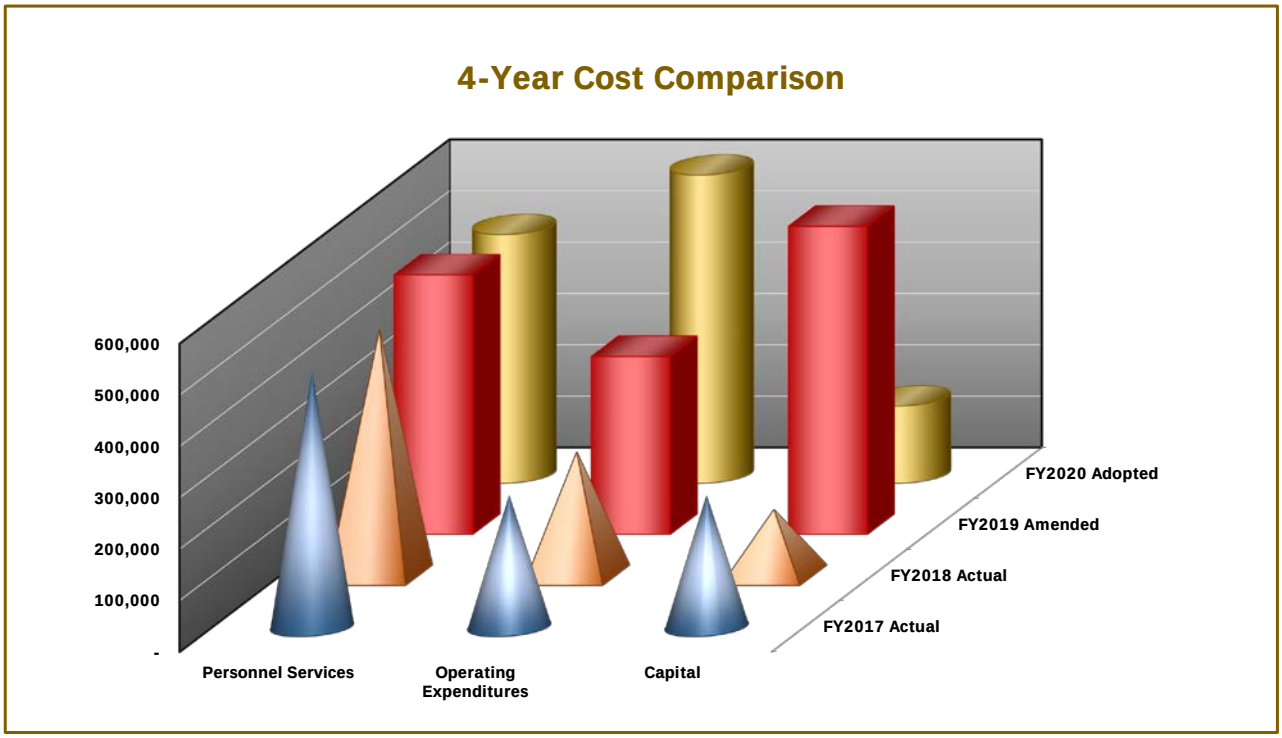
GENERAL FUND
CENTRAL SERVICES-FACILITIES MAINTENANCE

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Lead Custodian	1	1	1	1	0
Custodian	6	6	6	6	0
Custodian - P/T	2	2	2	2	0
Total Budgeted Positions	**9**	**9**	**9**	**9**	**0**

Budget Summary

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	497,232	478,114	505,316	484,024	-4.2%
Operating Expenditures	255,454	240,127	346,200	1,369,986	295.7%
Capital	255,779	127,923	702,000	150,000	-78.6%
Total Expenditures	**1,008,465**	**846,164**	**1,553,516**	**2,004,010**	**29.0%**



CITY OF PLANTATION

GENERAL FUND

CENTRAL SERVICES - FACILITIES MAINTENANCE (6712)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
519-1201 Payroll-Pension Qualified	239,407	228,228	229,718	229,086	-0.3%
519-1301 Non-Pension Qualified	46,723	47,374	49,333	47,814	-3.1%
519-1401 Payroll-Overtime	530	3,090	800	800	0.0%
Total Salaries and Wages	286,660	278,692	279,851	277,700	-0.8%
Employee Benefits					
519-2199 FICA	21,030	20,700	21,409	21,244	-0.8%
519-2299 Retirement-Required Employer Contribution	47,525	46,198	55,634	55,349	-0.5%
519-2308 Life Insurance Benefit	554	400	413	435	5.3%
519-2313 Long Term Disability Benefit	459	475	620	641	3.4%
519-2399 Health Benefits	134,482	122,555	138,538	117,707	-15.0%
519-2499 Worker's Compensation	6,523	9,094	8,851	10,948	23.7%
Total Employee Benefits	210,573	199,422	225,465	206,324	-8.5%
Services					
519-3101 Employment testing services		60	200	200	0.0%
519-4102 Communications	6,104	6,618	8,500	8,500	0.0%
519-4301 Electricity	153,013	133,964	200,000	1,245,881	522.9%
519-4303 Water/wastewater	22,624	21,324	27,000	27,000	0.0%
519-4601 R/M-Equipment	5,072	16,624	31,000	1,000	-96.8%
519-4604 R/M-Grounds	3,246	2,969	6,000	7,000	16.7%
519-4605 R/M-Structures	23,583	13,140	35,700	41,000	14.8%
519-4606 R/M-Maintenance contract	17,027	17,935	17,000	17,000	0.0%
Total Services	237,339	219,055	325,400	1,347,581	314.1%
Materials & Supplies					
519-5201 Tools/Under threshold furn/equip	1,244	2,578	2,000	2,500	25.0%
519-5202 Supplies/Materials-Expendable	6,175	5,427	7,500	7,500	0.0%
519-5204 Supplies-Janitorial	7,033	9,477	7,000	8,105	15.8%
519-5205 Uniforms/Protective gear	3,453	3,370	4,000	4,000	0.0%
519-5403 Memberships/Schools	210	220	300	300	0.0%
Total Materials & Supplies	18,115	21,072	20,800	22,405	7.7%
Capital					
519-6302 Improvements	233,241	3,475	520,000	-	-100.0%
519-6401 Machinery and Equipment	22,538	124,448	182,000	150,000	-17.6%
Total Capital	255,779	127,923	702,000	150,000	-78.6%
Total Expenditures	**1,008,465**	**846,164**	**1,553,516**	**2,004,010**	**29.0%**

CITY OF PLANTATION

GENERAL FUND
CENTRAL SERVICES - FACILITIES MAINTENANCE

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Centralized A/C replacement program	150,000	150,000	150,000	150,000	150,000
Total	**150,000**	**150,000**	**150,000**	**150,000**	**150,000**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Central Services-Facilities Maintenance**	*Funding Source:*	**General Fund**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Centralized A/C replacement program	**FY2020**	1	$ 150,000	$ 150,000
	FY2021	1	$ 150,000	$ 150,000
	FY2022	1	$ 150,000	$ 150,000
	FY2023	1	$ 150,000	$ 150,000
	FY2024	1	$ 150,000	$ 150,000

Need, Justification, Benefit:

Centralized replacement of aging A/C units City-wide (excluding Utilities and Golf Course)

Operating impact:

CITY OF PLANTATION

GENERAL FUND
CENTRAL SERVICES - FACILITIES MAINTENANCE

FY2020 - Foot Notes

519-3101 **Employment testing services**
Criminal history, driver's license verification and substance abuse testing.

519-4102 **Communications**
Cost of local telephone service and long distance calls for City Hall and the Developmental Services Building personnel.

519-4601 **R/M-Equipment**
Repair and maintenance of equipment such as vacuum cleaners, floor cleaners, wet vac, floor waxer, emergency generators and A/C repairs at all City buildings (except Golf Course and Utilities). Also includes the replacement of battery packs for floor stripping and waxing machines.

519-4604 **R/M-Grounds**
Replacement of sod, bushes, flowers and hedge material. Repairs to the fountains and irrigation systems at City Hall and the Developmental Services Building. Also includes fertilization and insect grass treatment.

519-4605 **R/M-Structures**
All building repair costs for City Hall and Development Service Building. Also includes all A/C maintenance and replacement. Annual storage tank facility license renewals.

519-4606 **R/M-Maintenance contract**
Maintenance contracts for elevators, A/C units, entry alarms, cooling tower, card swipe reader software/maintenance and fire extinguishers. Monthly rust prevention for City Hall. Pagers for custodians. Annual inspection of fire sprinkler system.

519-5201 **Tools/Under threshold furn/equip**
For replacement of deteriorating equipment, such as: wet vac and floor buffing machines and all other small equipment.

519-5202 **Supplies/Materials-Expendable**
Brooms, mops, brushes, ladders, dispensers, small hand tools, hoses, nuts, bolts, screws and other related items.

519-5204 **Supplies-Janitorial**
Sanitary maintenance supplies for City Hall and Developmental Services Building. Stripper, wax, polish pads, burnish pads, rubber gloves, cleaners, air fresheners, furniture polish and trash liners. Disinfectants, soaps, paper products, vacuum bags.

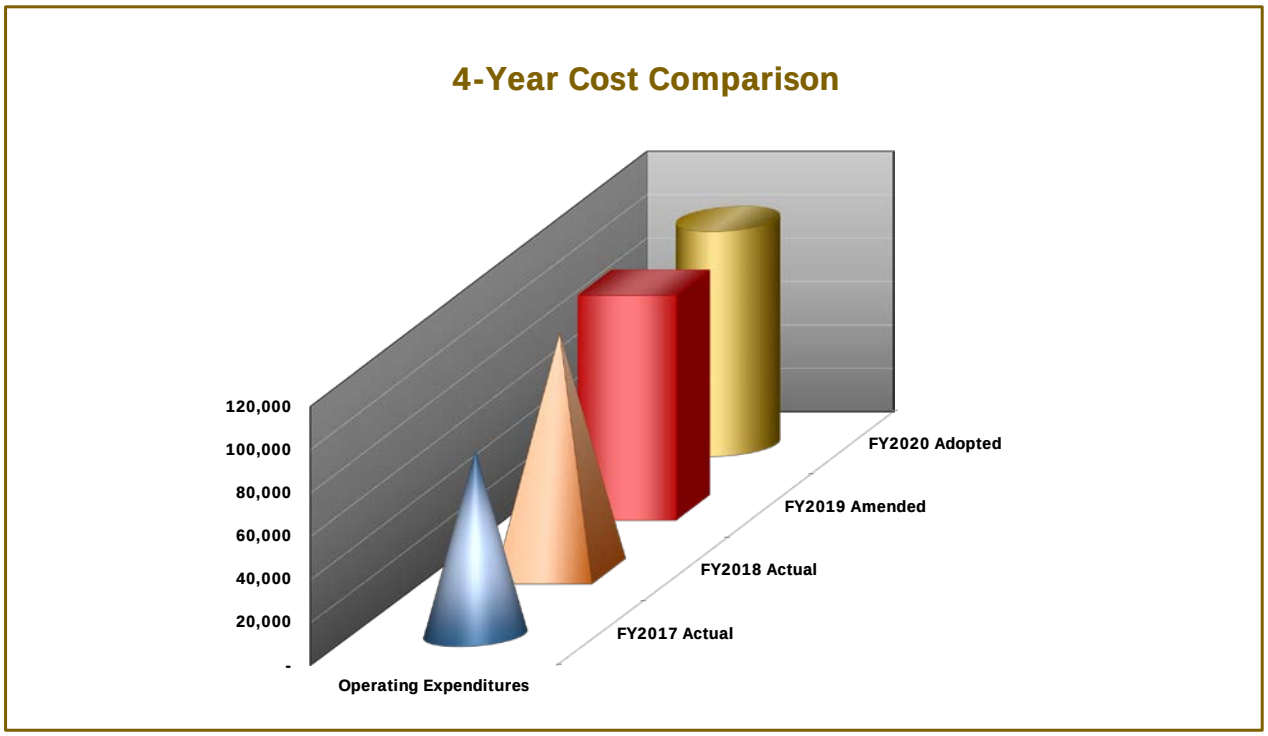
519-5205 **Supplies-Uniforms/Protective gear**
The cost of uniforms for full-time and part-time employees. Also includes all protective gear for abrasive cleaning. Safety shoes.

519-5403 **Memberships/Schools**
Membership renewals for Costco and Sam's Club. Local seminars on "Green Way" building maintenance techniques.

CITY OF PLANTATION

GENERAL FUND
COST RECOVERY (8850)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Services					
515-3102 Consultants	8,964	10,904	25,000	15,000	-40.0%
515-3199 Legal	70,185	96,032	72,000	82,000	13.9%
515-4803 Advertising	6,216	2,596	6,500	6,500	0.0%
Total Services	85,365	109,532	103,500	103,500	0.0%
Total Expenditures	**85,365**	**109,532**	**103,500**	**103,500**	**0.0%**



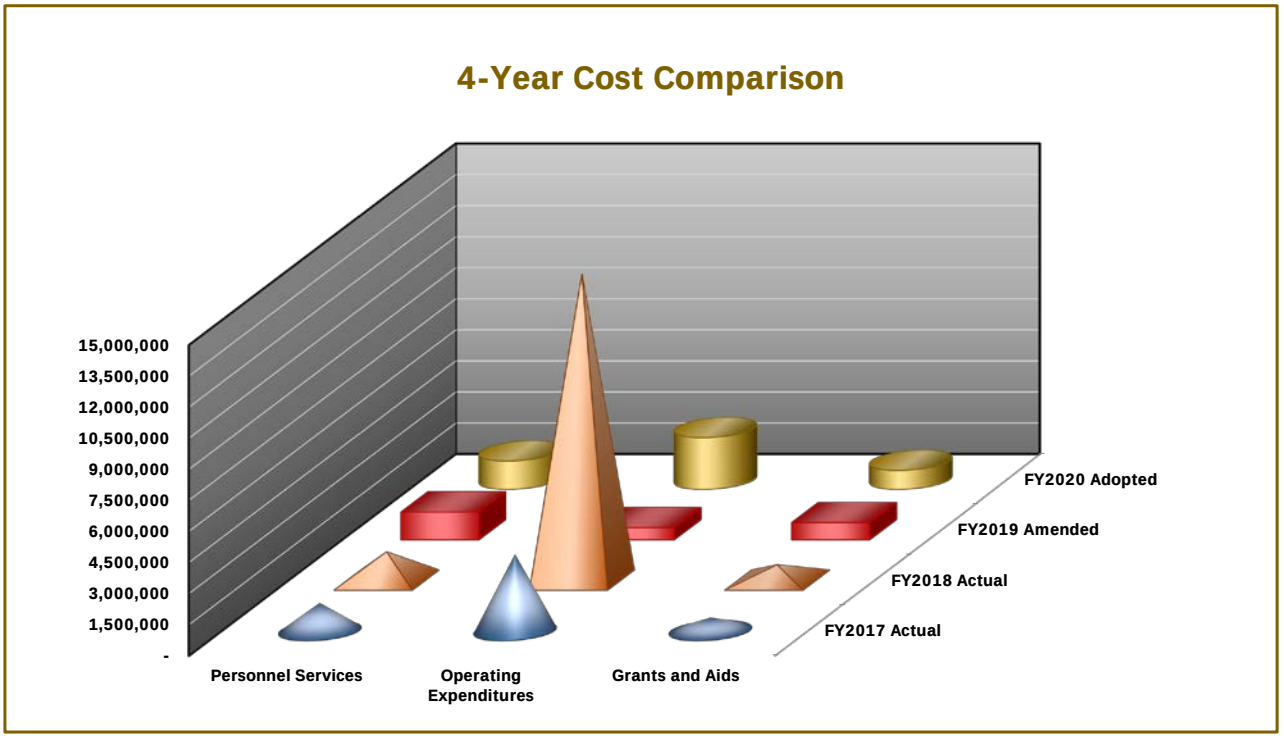
CITY OF PLANTATION

GENERAL FUND
OTHER GENERAL GOVERNMENT

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Intergovernmental	1,334,437	1,357,870	1,334,437	1,357,870	1.8%
Total Revenue	**1,334,437**	**1,357,870**	**1,334,437**	**1,357,870**	**1.8%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	1,338,417	1,363,824	1,339,437	1,362,870	1.7%
Operating Expenditures	3,682,333	14,785,671	582,420	2,491,368	327.8%
Grants and Aids	629,511	737,465	828,541	908,130	9.6%
Total Expenditures	**5,650,261**	**16,886,960**	**2,750,398**	**4,762,368**	**73.2%**



CITY OF PLANTATION

GENERAL FUND
OTHER GENERAL GOVERNMENT (8852)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Employee Benefits					
519-2599 Unemployment comp claims	3,980	5,955	5,000	5,000	0.0%
521-2299 Retirement-Police State Contribution	810,863	859,727	810,863	859,727	6.0%
522-2299 Retirement-Firefighters State Contribution	523,574	498,143	523,574	498,143	-4.9%
Total Employee Benefits	1,338,417	1,363,824	1,339,437	1,362,870	1.7%
Services					
512-3102 Consultants	72,503	60,748	75,220	83,000	10.3%
512-3199 Legal	176,318	156,816	256,000	200,000	-21.9%
512-4606 R/M Maintenance contract	-	3,588	3,000	4,000	33.3%
512-4701 Printing and binding	1,523	-	2,000	2,000	0.0%
512-4803 Advertising	-	696	500	1,000	100.0%
513-3401 Bank Service fees	-	82,239	145,700	148,900	2.2%
513-3402 Outside Service fees	-	-	-	100,000	100.0%
515-3410 Collection Agency fees	15,232	9,405	15,500	15,500	0.0%
519-3105 Litigation Services	-	-	-	51,482	100.0%
519-3199 Legal	-	-	-	413,935	100.0%
519-4501 Uninsured liability claims	-	-	-	332,386	100.0%
519-4502 Liability/casualty insurance premiums	-	-	-	1,043,165	100.0%
525-3102 CEMP-Consultants	7,863	-	-	-	0.0%
525-4002 CEMP-Transportation costs	73,661	-	-	-	0.0%
525-4305 CEMP-Debris Removal	3,215,446	14,318,786	-	-	0.0%
525-4401 CEMP-Rentals	2,656	12,298	-	-	0.0%
525-4604 CEMP-R/M-Grounds		35,791	-	-	0.0%
525-4605 CEMP-R/M-Structures		19,918	-	-	0.0%
541-4903 Drainage Taxes	49,163	66,367	83,500	95,000	13.8%
Total Services	3,614,365	14,766,652	581,420	2,490,368	328.3%
Materials & Supplies:					
513-5202 Supplies/Materials-Expendable	335	-	1,000	1,000	0.0%
525-5201 Tools/Under threshold furn/equip	2,500	-	-	-	0.0%
525-5202 CEMP-Supplies/Materials-Expendables	65,133	13,389	-	-	0.0%
Total Materials & Supplies	67,968	13,389	1,000	1,000	0.0%
Grants and Aids					
512-8202 Area agency on aging	-	22,155	22,155	25,000	12.8%
512-8204 Vaccination program	-	2,359	2,550	2,550	0.0%
512-8225 Subsidized child care	-	21,645	21,900	21,900	0.0%
552-8101 Tax increment to CRA	629,511	691,306	781,936	858,680	9.8%
Total Grants and Aids	629,511	737,465	828,541	908,130	9.6%
Total Expenditures	**5,650,261**	**16,886,960**	**2,750,398**	**4,762,368**	**73.2%**

CITY OF PLANTATION

GENERAL FUND
OTHER GENERAL GOVERNMENT

FY2020 - Foot Notes

512-3102 **Consultants**

Ericks Lobbyist	36,000
Bond trade dissemination services fee	5,000
Gabriel Roeder Smith studies	14,000
MPO membership fee	8,000
PAL Audit	10,000
Required GASB implementation	10,000
	83,000

515-3402 **Outside Service fees**
Information Technology strategic planning and enhancements.

515-3410 **Collection Agency fees**
Penn Credit Collection Agency expense for EMS billings, alarms fees, NSF checks, retirees health insurance, fire inspections and miscellaneous items.

519-3105 **Litigation services**
This expenditure is budgeted for independent adjusting and appraisal services, process service, court reporting services, mediation and disposition costs.

519-3199 **Legal**
Legal representation for all claims which fall under the City's deductible levels through the Florida League of Cities Insurance Program.

519-4501 **Uninsured liability claims**
This expenditure is for general liability claims, property damage liability claims (i.e. city auto negligence, utility damage claims, city negligence causing property damage) and other incurred expenditures under the City's Self Insured Deductible.

519-4502 **Liability/casualty insurance premiums**
This expenditure is budgeted for the Florida Municipal Insurance Trust Insurance Premiums and other required specialty insurance policies. Also the yearly FMIT Worker Comp Audit.

AD&D Policies-Police/Fire/EMT/Paramedics - 2 year policy	18,414
Auto Physical Damage	5,804
Automobile Liability	117,496
Flood Insurance	97,375
FMIT - Public Officials E&O Liability	76,875
FMIT - General Liability	45,613
FMIT - Law Enforcement Liability	54,448
Hartford Steam Boiler and Machinery Insurance	20,538
Pension ERISA Bond	308
Pension Trust Fiduciary Liability Insurance	21,005
Percentage Increase Allowance for Premium Renewals	25,625
Physical exams for Volunteer Firefighters	51,250
Pollution Liability Insurance	10,250
Property Insurance	495,075
Public Employees Dishonesty Bond (Money & Securities) (Crime) Expires 4/1/20	3,089
	1,043,165

CITY OF PLANTATION

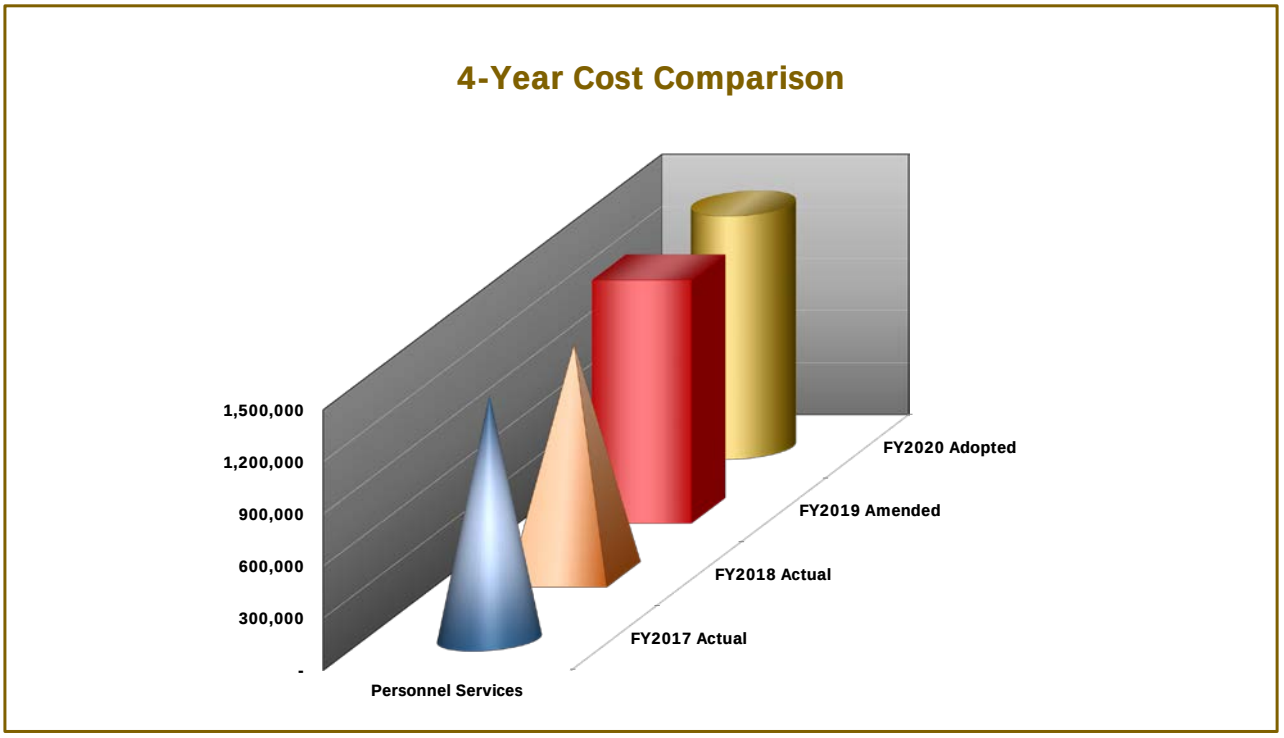
GENERAL FUND
POST EMPLOYMENT BENEFITS

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Charges for Services	1,688,968	1,733,748	1,905,000	1,905,000	0.0%
Total Revenue	**1,688,968**	**1,733,748**	**1,905,000**	**1,905,000**	**0.0%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	1,403,973	1,326,755	1,400,000	1,400,000	0.0%
Total Expenditures	**1,403,973**	**1,326,755**	**1,400,000**	**1,400,000**	**0.0%**

Retired Council/Retired Department Heads/Retirees/Statutory Pension



CITY OF PLANTATION

Public Safety Departments

Police	**Howard Harrison, Police Chief**
Fire	**Donald Todd, Fire Chief**
Fire Rescue	**Donald Todd, Fire Chief**
Building	**Danny Ezzeddine, Director**

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CITY OF PLANTATION

POLICE

Mission Statement

Our Mission is to improve the quality of life for the citizens of Plantation through a partnership with the community that promotes safe, secure streets and neighborhoods. We recognize our responsibility to maintain order, while affording dignity and respect to every individual.

Department Description

The Plantation Police Department is a full-service law enforcement agency dedicated to providing the highest level of service possible to our community. Our department is one of a few select agencies to have earned accreditation from both the international accrediting agency (CALEA) and the State of Florida accrediting agency (CFA).

The major responsibilities and services provided include:

- Records Unit: some of the responsibilities of the unit consist of reviewing and approving police reports, filling cases with the State Attorney's Office, processing public records request, performing background checks, fingerprinting, accepting and distributing subpoenas and many other responsibilities.
- Communications Unit: process and handle service call for Police, Fire, and EMS Services.
- Road Patrol: provide law enforcement services based on areas of responsibility 24 hours a day and 7 days a week.
- Field Force: restores order, move crowds, rescue victims and isolate problem areas.
- SWAT Team: responsible for responding to critical incidents and executing warrants.
- Traffic Unit: responsible for enforcing traffic laws, accident investigations, driver education and monitoring the school crossing guard program.
- Code Enforcement Unit: receives and answers complaints, performs site inspections, routinely interprets and enforces city ordinances and provides first class service to residents in need.

FY2019 Accomplishments:

- Communications has completed the 911 phone system upgrade transition to next generation 911. In 2019 we have completed "TEXT to 911" testing and are expected to go live County wide within the first quarter of 2019. This new feature will allow residents of Plantation and Broward County to make 911 calls via text messages; aid individuals who are unable to speak to a 911 Operator; and also assist the deaf in making 911 calls via text message.
- In December 2018 the Police Department purchased (via 2018 JAG Grant) a $10,170 piece of equipment that extracts Forensic Digital Data from vehicles. Training for the use of this equipment will take place July 8-12,2019. The Investigations Division will benefit from the enhance technological capabilities of this equipment.

CITY OF PLANTATION

POLICE

- As direct result of the February 14, 2018 tragedy that took place at the Marjory Stoneman Douglas High School where 17 students and faculty lost their lives caused by a mass shooting from a former student, school security has come to the forefront of Broward County and the nation. This prompted legislation (SB 7026) requiring increased security at all public elementary, middle and high schools starting with the 2018/2019 school year. Due to this mandate six (6) officers have been reassigned to the Plantation school system increasing the number of School Resource Officers from seven (7) to thirteen (13).

Budget Highlights

FY2020 Budget Changes:

- GSD items budgeted for 2020:
  - 26 Police Vehicles and accessories to replace aging vehicles that are over 10 years of service.
  - 20 TASER X-2 (Less lethal weapon) – replacing aging TASER X26 (Less lethal weapon)
  - 5 Motorola Portable Police radios.
- Traffic Unit has budgeted for:
  - 4 Stalker Radar/Laser Speed measuring devices.
- SSD has budgeted for:
  - Addition of six (6) Part-time School Resource Officers – to increase Police presence in our Public schools.
  - Addition of three (3) Full-time Police Officers.

FY2020 Goals:

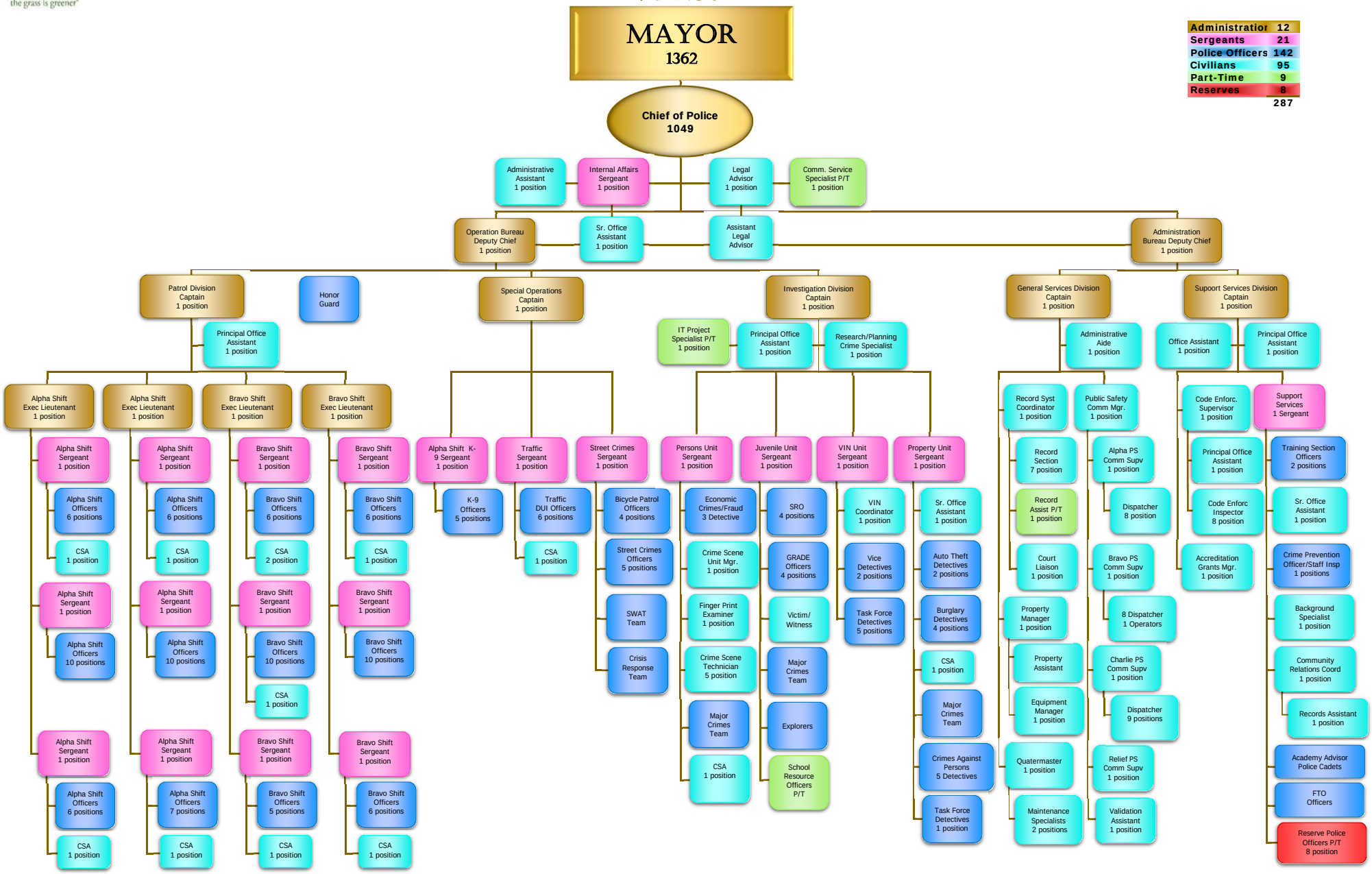
- Continue to upgrade and monitor the intake of property into the Property Unit.
- Complete programing and installation of new Police Mobile Data Computers and docks in Police marked patrol vehicles.

CITY OF PLANTATION

GENERAL FUND

POLICE

Administration	12
Sergeants	21
Police Officers	142
Civilians	95
Part-Time	9
Reserves	8
	287



CITY OF PLANTATION

GENERAL FUND
POLICE

Staffing Levels	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Chief of Police	1	1	1	1	0
Deputy Chief/Police	2	2	2	2	0
Police Captain	4	5	5	5	0
Police Lieutenant	4	4	4	4	0
Police Sergeant	21	21	21	21	0
Police Officer	139	140	139	142	3
Police Legal Advisor	1	1	1	1	0
Public Safety Comm Manager	1	1	1	1	0
Police Property Manager	1	1	1	1	0
Police Equipment Manager	1	1	1	1	0
Record Systems Coordinator	1	1	1	1	0
Research & Planning Specialist	1	1	1	1	0
Crime Scene Unit Manager	0	0	1	1	0
Administrative Assistant	1	1	1	1	0
Assistant Police Legal Advisor	0	0	1	1	0
Juvenile Counselor	1	1	1	1	0
Code Enforcement Supervisor	1	1	1	1	0
PD Accreditation/Grants Mgr.	1	1	1	1	0
Public Safety Communications Supervisor	4	4	4	4	0
Latent Finger Print Examiner	1	1	1	1	0
Administrative Aide	0	0	0	1	1
Code Enforcement Inspector	8	8	8	8	0
Crime Scene Technician	6	6	5	5	0
Public Safety Dispatcher	22	23	24	25	1
VIN Coordinator	1	1	1	1	0
Background Specialist	0	1	1	1	0
Community Service Aide	13	13	13	13	0
Quarter Master	1	1	1	1	0
Principal Office Assistant	5	5	5	4	-1
PD Complaint Operator	5	3	2	1	-1
Community Relations Coordinator	1	1	1	1	0
Alarm Coordinator	1	1	1	0	-1
Police Records Assistant	7	7	7	8	1
Police Property Assistant	2	2	2	2	0
Senior Office Assistant	3	3	3	3	0
Validation Assistant	1	1	1	1	0
Maintenance Specialist/Police	2	2	2	2	0
Office Assistant	1	1	1	1	0
School Resource Officer - P/T	0	0	0	6	6
Range Master - P/T	1	1	1	0	-1
Community Service Specialist - P/T	1	1	1	1	0
IT Project Specialist - P/T	0	0	0	1	1

CITY OF PLANTATION

GENERAL FUND
POLICE

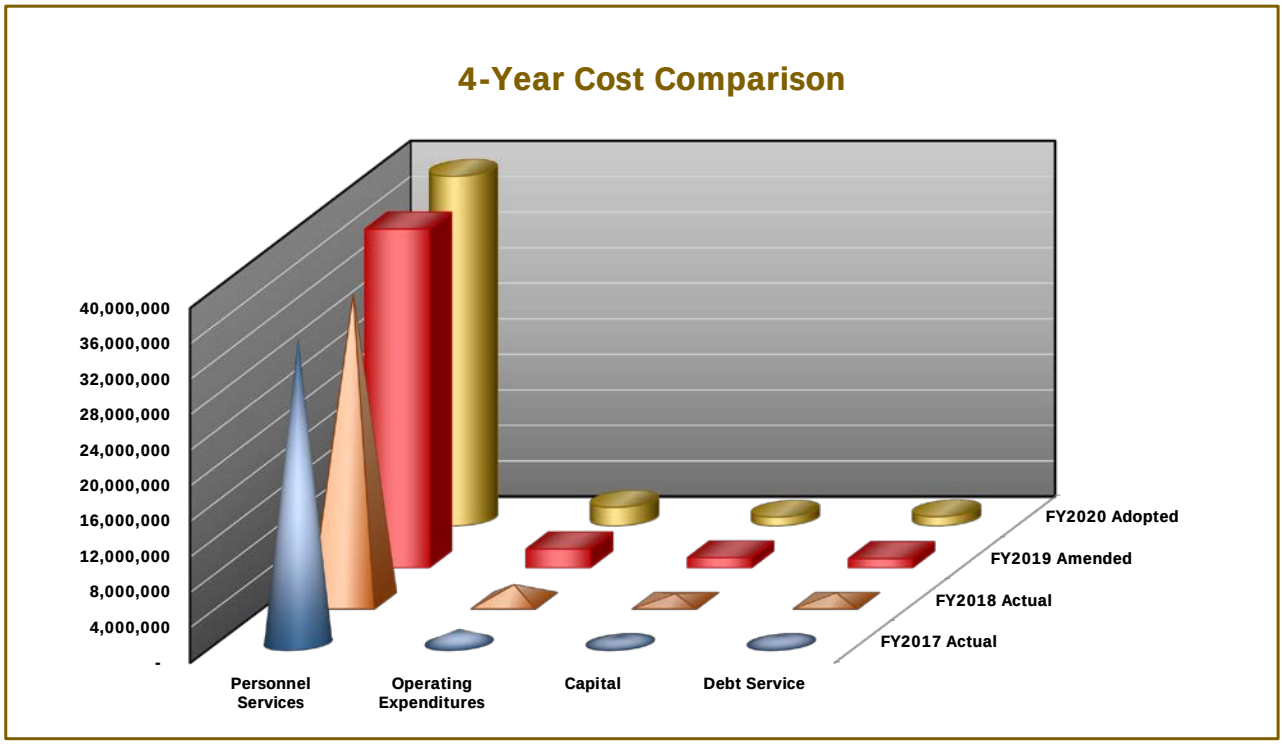
Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Police Records Assistant - P/T	1	1	1	1	0
Police Reserve - P/T	8	8	8	8	0
Total Budgeted Positions	**285**	**278**	**278**	**287**	**9**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Permits, Fees & Special Assessments	37,336	40,845	37,000	38,000	2.7%
Intergovernmental	650,135	672,240	572,011	833,000	45.6%
Charges for Services	1,002,022	1,201,382	925,500	1,077,000	16.4%
Fines & Forfeitures	926,934	1,117,797	896,650	921,500	2.8%
Misc. Revenue	62,547	75,285	34,500	35,000	1.4%
Total Revenue	**2,678,972**	**3,107,549**	**2,465,661**	**2,904,500**	**17.8%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	34,464,864	34,502,263	38,092,890	39,301,595	3.2%
Operating Expenditures	1,512,327	1,832,866	2,095,603	2,062,725	-1.6%
Capital	723,546	783,966	1,107,050	958,800	-13.4%
Debt Service	885,000	885,000	1,012,470	1,012,465	0.0%
Total Expenditures	**37,585,738**	**38,004,096**	**42,308,013**	**43,335,585**	**2.4%**



CITY OF PLANTATION

GENERAL FUND
POLICE (3900)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
521-1201 Payroll-Pension Qualified	17,972,841	18,281,587	19,448,178	20,125,736	3.5%
521-1301 Payroll-Non-Pension Qualified	1,154,614	1,242,037	1,884,188	1,921,528	2.0%
521-1401 Payroll-Overtime	1,331,666	1,279,239	900,000	1,100,000	22.2%
521-1501 Payroll-Special detail	755,973	968,219	800,000	1,000,000	25.0%
521-1502 Payroll-State Incentive	178,588	187,150	180,000	180,000	0.0%
521-1699 Payroll-Allocation	(180,161)	(181,352)	(188,121)	(201,279)	7.0%
Total Salaries and Wages	21,213,520	21,776,880	23,024,245	24,125,985	4.8%
Employee Benefits					
521-2199 FICA	1,594,774	1,635,688	1,775,746	1,861,036	4.8%
521-2202 Retirement-Police FOP	6,141,355	5,639,768	6,075,536	6,104,628	0.5%
521-2299 Retirement-Required Employer Contribution	840,269	836,916	982,519	995,427	1.3%
521-2308 Life Insurance Benefit	26,316	30,691	34,540	37,468	8.5%
521-2313 Long Term Disability Benefit	34,228	36,405	51,810	55,218	6.6%
521-2399 Health Benefits	4,296,077	4,107,945	5,673,425	5,632,774	-0.7%
521-2499 Worker's Compensation	318,325	437,969	475,069	489,059	2.9%
Total Employee Benefits	13,251,344	12,725,383	15,068,645	15,175,610	0.7%
Services					
521-3101 Employment testing services	8,812	19,298	12,000	12,000	0.0%
521-3102 Consultants	198,917	203,850	223,890	229,647	2.6%
521-3109 Special services testing	-	-	17,000	20,000	17.6%
521-3199 Legal	59,214	41,287	85,000	85,000	0.0%
521-3402 Outside service fees	168,927	189,266	200,000	200,000	0.0%
521-3405 Parking fine billing services	2,998	2,563	2,000	2,000	0.0%
521-4001 Food and shelter	28,754	25,421	24,000	27,000	12.5%
521-4002 Transportation costs	5,891	5,253	6,000	8,000	33.3%
521-4101 Postage/shipping charges	12,919	13,881	14,000	14,000	0.0%
521-4102 Communications	126,809	145,703	137,000	141,885	3.6%
521-4301 Electricity	105,147	91,940	114,745	-	-100.0%
521-4303 Water/wastewater	17,898	14,351	21,733	21,500	-1.1%
521-4601 R/M-Equipment	13,326	8,734	30,000	30,000	0.0%
521-4602 R/M-Tires	54,836	65,466	56,000	60,000	7.1%
521-4603 R/M-Vehicles	167,527	191,662	190,000	200,000	5.3%
521-4604 R/M-Grounds	1,754	934	2,000	2,000	0.0%
521-4605 R/M-Structures	17,860	17,249	30,000	30,000	0.0%
521-4606 R/M-Maintenance contract	75,326	330,501	384,801	369,298	-4.0%
521-4701 Printing and binding	6,151	4,912	10,000	10,000	0.0%
521-4803 Advertising	4,789	928	4,000	4,000	0.0%
521-4808 Community relations	3,779	8,504	7,000	33,320	376.0%
Total Services	1,081,634	1,381,703	1,571,169	1,499,650	-4.6%
Materials & Supplies					
521-5101 Supplies-Office	7,903	9,515	15,000	15,000	0.0%
521-5201 Tools/Under threshold furn/equip	40,808	40,142	34,674	45,479	31.2%
521-5202 Supplies/Materials-Expendable	91,160	121,832	120,744	123,740	2.5%
521-5203 Supplies-Fuel	(652)	681	500	-	-100.0%
521-5204 Supplies-Janitorial	2,285	4,627	9,500	9,500	0.0%
521-5205 Supplies-Uniforms/Protective gear	118,037	98,318	130,000	149,720	15.2%
521-5210 Supplies-Maintenance-K-9 unit	20,283	24,146	20,000	20,000	0.0%
521-5211 JAG-Non capital outlay	29,958	-	1,000	-	0.0%
521-5403 Memberships/Schools	16,596	18,182	31,718	36,288	14.4%
521-5404 Personnel Training-Non 2nd dollar	57,991	95,203	96,298	98,348	2.1%
521-5405 Personnel Training-2nd dollar	46,324	38,517	65,000	65,000	0.0%
Total Materials & Supplies	430,693	451,163	524,434	563,075	7.4%

CITY OF PLANTATION

GENERAL FUND
POLICE (3900)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Capital					
521-6401 Machinery and Equipment	713,186	783,966	1,070,400	958,800	-10.4%
521-6402 Capital Exp LLEBG	10,361	-	36,650	-	0.0%
Total Capital	723,546	783,966	1,107,050	958,800	-13.4%
Debt Service					
517-7111 Debt Maturities-Cap Lease Prin #011	-	-	127,470	105,506	-17.2%
517-7140 Debt Maturities-Motorola Cap Lease Prin #1	376,761	282,961	290,346	297,924	2.6%
517-7141 Debt Maturities-Motorola Cap Lease Prin #2	466,217	350,146	359,285	368,663	2.6%
517-7211 Debt Maturities-Cap Lease Int #011	-	-	-	21,959	100.0%
517-7240 Interest Expenditure-Motorola Cap Lease #1	18,781	112,581	105,196	97,618	-7.2%
517-7241 Interest Expenditure-Motorola Cap Lease #2	23,241	139,312	130,173	120,795	-7.2%
Total Debt Service	885,000	885,000	1,012,470	1,012,465	0.0%
Total Expenditures	**37,585,738**	**38,004,096**	**42,308,013**	**43,335,585**	**2.4%**

CITY OF PLANTATION

GENERAL FUND
POLICE

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
(26) Dodge Chargers-Police Package marked vehicles	676,000	540,000	560,000	580,000	600,000
(26) Marked Police Vehicle Accessories	214,000	164,000	170,000	174,000	180,000
(2) Ford Taurus or equivalent model-Unmarked vehicles (incl accessories	-	62,000	64,000	66,000	68,000
Ford Escape for Code Enforcement/CSA/ID Units (incl accessories)	-	93,000	32,000	33,000	34,000
Motorola Portable Police Radios-Encrypted	25,000	27,500	27,500	27,500	27,500
Belgian Malinois KNPV titled K-9	-	20,500	21,000	21,500	-
SWAT protective vests	-	-	45,000	-	60,000
Taser guns	35,000	38,000	40,000	42,000	43,000
Stalker radar/laser	8,800	9,200	9,400	9,600	10,000
Ford Explorer Police rated SUV K-9 Unit (incl accessories)	-	110,000	57,000	-	59,000
Police rated Harley Davidson motorcycles-Traffic Unit	-	108,000	108,000	-	-
Police Administrative vehicles (incl accessories)	-	61,500	93,750	64,000	66,000
Ford Explorer-Interceptor Utility AWD (K8A) (incl accessories)	-	165,000	180,000	-	-
Total	**958,800**	**1,398,700**	**1,407,650**	**1,017,600**	**1,147,500**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Dodge Chargers-Police Package-marked vehicles, tag and vehicle registration cost.	FY2020	26	$ 26,000	$ 676,000
	FY2021	20	$ 27,000	$ 540,000
	FY2022	20	$ 28,000	$ 560,000
	FY2023	20	$ 29,000	$ 580,000
	FY2024	20	$ 30,000	$ 600,000

Need, Justification, Benefit:

Replacing marked police patrol vehicles that are 7 to 10 years old with high mileage and idle hours.

Operating impact:

Reduce costs related to repairs and maintenance.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Police Emergency Equipment for marked units (light package, cages, decals, computer mounts, push bumper, window tinting, etc.)	FY2020	26	$ 8,000	$ 208,000
	FY2021	20	$ 8,200	$ 164,000
	FY2022	20	$ 8,500	$ 170,000
	FY2023	20	$ 8,700	$ 174,000
	FY2024	20	$ 9,000	$ 180,000

Need, Justification, Benefit:

Police equipment needed to outfit marked police patrol units.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford Taurus or equivalent model-Unmarked units for SCU, CID, SSD units. Emergency lights included. Tag and vehicle registration cost.	FY2020	0	$ -	$ -
	FY2021	2	$ 31,000	$ 62,000
	FY2022	2	$ 32,000	$ 64,000
	FY2023	2	$ 33,000	$ 66,000
	FY2024	2	$ 34,000	$ 68,000

Need, Justification, Benefit:

Replace aging units that are 7 to 10 years old and high in mileage.

Operating impact:

Reduce costs related to repairs and maintenance.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford Escapes vehicles, to be issued where needed. Code Enforcement / CSA Units / ID Units. Includes emergency light package / Decals / window tinting / computer mounts etc. tag and vehicle registration cost.	FY2020	0	$ -	$ -
	FY2021	3	$ 31,000	$ 93,000
	FY2022	1	$ 32,000	$ 32,000
	FY2023	1	$ 33,000	$ 33,000
	FY2024	1	$ 34,000	$ 34,000

Need, Justification, Benefit:

Replace aging units that are 7 to 10 years old and high in mileage. Research shows these vehicles are more practical and sit higher on the road for more visibility when stopped in the roadway.

Operating impact:

Reduce costs related to repairs and maintenance.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Motorola Portable Police Radios-Encrypted	FY2020	5	$ 5,000	$ 25,000
	FY2021	5	$ 5,500	$ 27,500
	FY2022	5	$ 5,500	$ 27,500
	FY2023	5	$ 5,500	$ 27,500
	FY2024	5	$ 5,500	$ 27,500

Need, Justification, Benefit:

Increase in man power and specialized units that require encrypted radios for officers safety.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Belgian Malinois KNPV titled K-9 / Extensive Vet Check	FY2020	0	$ -	$ -
	FY2021	1	$ 20,500	$ 20,500
	FY2022	1	$ 21,000	$ 21,000
	FY2023	1	$ 21,500	$ 21,500
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacement of aging K-9.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
SWAT protective vests	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	10	$ 4,500	$ 45,000
	FY2023	0	$ -	$ -
	FY2024	10	$ 6,000	$ 60,000

Need, Justification, Benefit:

Replace worn/outdated SWAT vests.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Taser Guns / Less Lethal.	FY2020	20	$ 1,750	$ 35,000
	FY2021	20	$ 1,900	$ 38,000
	FY2022	20	$ 2,000	$ 40,000
	FY2023	20	$ 2,100	$ 42,000
	FY2024	20	$ 2,150	$ 43,000

Need, Justification, Benefit:

New taser guns for new hires. Replace old/worn out units.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Stalker radar/laser	FY2020	4	$ 2,200	$ 8,800
	FY2021	4	$ 2,300	$ 9,200
	FY2022	4	$ 2,350	$ 9,400
	FY2023	4	$ 2,400	$ 9,600
	FY2024	4	$ 2,500	$ 10,000

Need, Justification, Benefit:

Speed measuring devices. Replace 15+ years old devices

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford Explorer Police Rated SUV-K-9 Unit. Includes emergency equipment included (lights, dog cage, heat alarm, etc.) Tag and vehicle registration cost.	FY2020	0	$ -	$ -
	FY2021	2	$ 55,000	$ 110,000
	FY2022	1	$ 57,000	$ 57,000
	FY2023	0	$ -	$ -
	FY2024	1	$ 59,000	$ 59,000

Need, Justification, Benefit:

Replace aging units that are 5 to 6 years old. Very high running time/idle hours due to K-9 in vehicle.

Operating impact:

Reduce costs related to repairs and maintenance.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Police Rated Harley Davidson Motorcycles/Emergency Lights package for Traffic Unit. Tag and vehicle registration cost.	FY2020	0	$ -	$ -
	FY2021	4	$ 27,000	$ 108,000
	FY2022	4	$ 27,000	$ 108,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacement of aging police motorcycles

Operating impact:

Reduce costs related to repairs and maintenance.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Police	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Police Administrative vehicles / Dodge Chargers with emergency light package included. Tag and vehicle registration cost.	FY2020	0	$ -	$ -
	FY2021	2	$ 30,750	$ 61,500
	FY2022	3	$ 31,250	$ 93,750
	FY2023	2	$ 32,000	$ 64,000
	FY2024	2	$ 33,000	$ 66,000

Need, Justification, Benefit:

Replace aging vehicles

Operating impact:

Reduce costs related to repairs and maintenance.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Police	*Funding Source:*	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford Explorers - Interceptor Utility AWD (K8A) - include emergency light package decals, window tinting, tag and vehicle registration, rear command center for Road patrol supervisor.	**FY2020**	0	$ -	$ -
	FY2021	3	$ 55,000	$ 165,000
	FY2022	3	$ 60,000	$ 180,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Road Patrol Supervisor vehicle / Incident Command Center.

Operating impact:

CITY OF PLANTATION

GENERAL FUND
POLICE

FY2020 - Foot Notes

521-3102 Consultants

GSD - Consultants	32,000
GSD - WHH Solutions, LLC	197,647
	229,647

521-3109 Special services testing

Assessment center testing for promotions.

521-3402 Outside service fees

Private contract for School Crossing Guards (Traffic Unit), Range Rental Fees, Convert Micro Fiche Film and Service fees for subpoenas.

521-3405 Parking fine billing services

Paid to Broward County to process parking fines.

521-4101 Postage/printing changes

This includes postage for the Support Services Division as well as Code Enforcement

521-4603 R/M Vehicles

Vehicles repairs and maintenance

521-4606 R/M-Maintenance contract

CID - Lexus Nexis/Accurant CID	2,610
Comcast PD, Unit OFC (Acc#5081)	270
Communications - CritiCall Annual License	2,800
Communications - CritiCall Environments Group (Annual Maintenance)	7,893
Communications - P25 Interface Voice Logging System (Replay System)	10,400
Crime Scene Unit - AFIS Upgrade and License	17,553
Crime Scene Unit - CSI Pix Maintenance	199
GSD - Comcast	1,200
GSD - Copiers	42,000
GSD - Elevator Repair	4,800
GSD - Enforcement Electric Inc.	1,500
GSD - Fire Extinguisher Inspections	1,200
GSD - Healthcare Environmental Services	1,032
GSD - IDD Document Destruction	1,700
GSD - Outreach Center Rental Westfield Broward Mall	24
GSD - Paladin Card Swipe System R/M	8,000
GSD - Security Pro-CCTV System R/M	1,600
GSD - Tower Inspection	6,000
GSD - Vehicle Calibrations - Leo's	6,800
Legal - Lexus Nexis/Legal Admin.	1,200
Ops Bureau (Vigilant Solutions)	3,500
Property - File OnQ Upgrade & Interface to Leads	14,250
Property - Smith Scale	380
Property - Wheelabrator South Broward (Narcotic Destruction)	500
Road Patrol - GTS Technology Solutions	4,616
SSD - AT&T U-Verse Outreach Office	996
SSD - Camtasia Renewal (TechSmith Corporation)	135
Traffic - Intoxilyzer Repair and Inspection (Enforcement Electronics)	1,600
Traffic - Radar/Laser Calibration (Communications International)	4,600
Traffic - Radar/Laser Repair (Communications International)	1,500
VIN - Callyo Surveillance Systems (Callyo 2009 Corp.)	1,920
VIN - Cellebrite UFED Cloud Analyzer	15,998

CITY OF PLANTATION

GENERAL FUND
POLICE

FY2020 - Foot Notes

521-4606 R/M-Maintenance contract

Contracts handled by Information Technology Department

Absolute Computrace (handled by IT)	4,700
Biddle Consulting Criticall (Dispatch pre-employment testing) (handled by IT)	2,700
Celebryte (Digital Shield) (PD Forensics-2 licenses) (handled by IT)	7,300
CoverTrac (PD) Mapping Maintenance 3 devices (handled by IT)	1,800
CrossMatch (Altus) (PD) Maintenance (handled by IT)	3,800
CrossMatch (LiveScan) (handled by IT)	900
CrossMatch (Rapid ID) (handled by IT)	7,387
FaceLogics (Facial Composite) (handled by IT)	1,900
Faro (Traffic Diagraming) Software (handled by IT)	3,000
Faro THI Diagramming (PD) (handled by IT)	5,850
IAPro (Internal Affairs Record Maintenance) (handled by IT)	1,500
IDE (1 license) (handled by IT)	2,200
Innovative Solutions (PowerDMS) (handled by IT)	7,000
Insight Public Sector-Panasonic Arbitrator Maintenance (handled by IT)	3,300
JivaSoft (PD Detail Software) (handled by IT)	2,300
Lexis-Nexis CopLogic DORS (PD online citizen's report) (handled by IT)	8,900
On Q (Evidence) (handled by IT)	4,900
On Q File (Quartermaster) (handled by IT)	2,500
Patctech Oxygen (Forensic Analysis) (handled by IT)	4,800
Safran MorphoTrak (AFIS Latent Fingerprint System) (handled by IT)	17,555
When To Work (handled by IT)	330
Whooster Realtime Analytics Subscription (handled by IT)	2,400
CovertTrack (PD) Mapping Maintenance 2 devices (handled by IT)	1,200
GFI Lan Scanner - 300 licenses (handled by IT)	1,400
Items shared with Fire Department	
ADP Maintenance-Special Duty Custom (shared w/Fire)	600
Hexagon CAD BI License Maintenance (shared w/Fire)	2,650
Hexagon CAD/RMS Maintenance (shared w/Fire)	86,150
NetMotion (shared w/Fire)	11,500
	369,298

521-4701 Printing and binding

SSD - Printing & Binding for CALEA	9,070
SSD- (15) Florida State Statute Books	930
	10,000

521-4803 Advertising

GSD - Property room, advertising, police auctions

521-4808 Community relations

"Plantation Helping Hands" is a City volunteer program that assists eligible residents whose homes require maintenance and/or repair. This program concentrates on helping community members who do not have the financial means to correct code violations or maintain the aesthetics of their home. The work is performed by volunteers who assist with simple tasks such as trash removal, yard wok, limited exterior repairs, and other needs outside the home. GRADE, Job Fair.

CE - Plantation Helping Hands Program	25,000
CID - G.R.A.D.E Curriculum	1,411
CID - G.R.A.D.E Custom Medallions	565
CID - G.R.A.D.E Folders	990
CID - G.R.A.D.E T-Shirts	665
SSD - 100 Water Bottles #5891 20 oz.	880
SSD - Coloring Books	554
SSD - Job Fair Fees and Recruiting Supplies	2,405
SSD - Misc. Community Relation Items	850
	33,320

CITY OF PLANTATION

GENERAL FUND
POLICE

FY2020 - Foot Notes

521-5101	**Supplies-Office**	
	GSD Miscellaneous office supplies. Includes film and photo processing.	
521-5201	**Tools/Under threshold furn/equip**	
	Communications - Dell All In One 7400	1,249
	Communications - Dell Monitor 43in. P4317Q	3,800
521-5201	**Tools/Under threshold furn/equip**	
	Communications - Galaxy 4000 UPS Battery Refresh	5,600
	Crime Scene Unit - Mega Maxx ALS	1,391
	Crime Scene Unit - Nikon Camera Lens 18mm-140mm	1,491
	Crime Scene Unit - Pelican Lights	558
	Equipment	5,100
	GSD - Mobile Thermal Printers	5,000
	GSD - Police Lightbars	2,000
	PD - UPS Power Supply - Desks (25 quantity)	1,625
	Road Patrol - Glock Pistols (New Hires)	5,000
	Road Patrol - Stop Stick Kit	6,000
	Road Patrol - Tactical Entry Kit	570
	SSD/Training - Sight Tool	150
	Traffic Unit - Traffic Cones	2,600
	VIN/CID - BD-R DL 50GB printable discs	3,345
		45,479
521-5202	**Supplies/Materials-Expendable**	
	Bike Unit - Various supplies for maintenance of PD bikes	980
	GSD - Taser cartridges, Taser batteries, Taser X-2 accessories for new units and various supplie	28,600
	ID Unit - Yearly needed supplies	12,000
	Property and Evidence - Yearly needed supplies	5,175
	Road Patrol - Targets	500
	Special Ops and SWAT - Training ammunition and various supplies	25,057
	SSD - Awards and Plaques	4,100
	SSD/Training - Ammunition and supplies for training	44,000
	Traffic Unit - Various supplies for traffic operations and DUI's	2,100
	Road Patrol - Emergency Bandage	1,228
		123,740
521-5205	**Supplies-Uniforms/Protective gear**	
	Duty Gear	15,000
	Protective gear (vests, ballistic helmets, motor unit helmets, gas masks, etc.)	86,720
	Uniforms	48,000
		149,720
521-5210	**Supplies/maintenance K-9 unit**	
	K-9 memberships, supplies and veterinarian services	
521-5403	**Memberships/Schools**	
	Admin - Broward County Chief's Association (All Admin, Legal Advisor & Assistant Legal Advisor)	1,800
	Admin - FL FBI (Chief & D.C. Finney)	500
	Admin - Florida Police Chief's Assn (All Admin)	750
	Admin - International Association Of Chief's Of Police (Chief and Admin)	950
	CID - IAI Certification (ID Unit)	3,150
	CID - IAI Membership (ID Unit)	840
	CID - International Association For Identification (All I.D. Personnel)	840
	CID - Nat. Assoc. Of Computer Voice Stress Analysts-NACVSA	380
	CID - Software Licenses (ID Unit)	693
	Code Enforcement - F.A.C.E. Memberships/Certifications	300
	GSD - APCO (Communications)	500
	GSD - Assn. of P.S. Communications Official (APCO) Kevin Grams	92
	GSD - CALEA Communications Annual Continuation Fee	3,800
	GSD - International Association For Property & Evidence (All Property Personnel & Captain)	125

CITY OF PLANTATION

GENERAL FUND
POLICE

FY2020 - Foot Notes

521-5403	**Memberships/Schools**	
	GSD - NENA (Communications Manager)	140
	GSD - PSCASN Annual Membership (Communications)	50
	Internal Affairs - FIAIA Membership	30
	Internal Affairs - IAPE Membership	50
	Internal Affairs - PEAF Annual Membership	25
	K-9 - EOD Detection Seminar & Certificates	740
	K-9 - Florida Law Enforcement Canine Association (FLECA K-9)	240
	K-9 - National Police Canine Association (NPCA K-9)	250
	Legal - CLE Courses (Continuing Legal Education to keep license current)	600
	Legal - Florida Association Of Police Attorney's (FAPA)	50
	Legal - Florida Bar Association Dues (State Bar)	530
	Legal - Florida Law Weekly (Legal Research Database)	390
	Notary and Renewals (CID; GSD; Records)	650
	Patrol - Child Passenger Safety Technician Cert / Re-cert.	100
	Patrol - Florida Association of Hostage Negotiators (FAHN)	325
	Patrol - IPMBA Maintenance Officer Cert.	575
	SSD - CALEA Continuation Fee	4,850
	SSD - CFA Accreditation Continuation Fee (Comm for L.E.)	400
	SSD - CFA Continuation Fee	400
	SSD - FCIAA / IACA (Crime Analyst)	40
	SSD - Florida Association Of Code Enforcement (F.A.C.E)	400
	SSD - Florida Crime Prevention Assn	50
	SSD - Florida Police Accreditation Coalition (FLA-PAC)	175
	SSD - IALEP (Accreditation/Grant Manager)	50
	SSD - IALEP (Crime Analysis)	50
	SSD - Learning For Life Explorer Post 347 Chapter	104
	SSD - Plantation Women's Club	40
	SSD - Professional Association (IALEFI)	110
	SSD - South Florida Background Investigators Assoc.	125
	SSD - Southeast Florida Crime Prevention Association	100
	SWAT - Rappel/Tower Use At Coral Springs	325
	SWAT - Snipers Range Rental For 2 Nights	710
	SWAT - Snipers Range Vouchers	1,344
	SWAT / Special Ops - SWAT Training	2,500
	SWAT/ Special Operations - NTOA Membership	50
	SWAT/ Special Ops - Range Rental Fees Operators	5,000
		36,288
521-5404	**Personnel Training-Non 2nd dollar**	
	CID - G.R.A.D.E Curriculum	2,050
	SSD - Personnel Training	96,298
		98,348
521-5405	**Personnel Training-2nd dollar**	
	CID - Court Interpreters Program / Oral Exam	700
	CRT - F.A.H.N Conference Registration	550
	GSD - International Association Of Property & Evidence Class (All Property Personnel)	2,475
	SSD - 2nd $ (other)	61,275
		65,000

CITY OF PLANTATION

FIRE

Mission Statement

It is the mission of the Plantation Fire Department to protect the lives and property of the citizens of Plantation with the highest levels of knowledge and skill in the spirit of "neighbor helping neighbor" upon which the Fire Department was founded, while recognizing our fiscal responsibility to the community.

Department Description

The Plantation Fire Department has been serving the citizens of Plantation since its inception in 1957 as an all-volunteer fire department. In 1996 the Department added an Emergency Medical Services Division in order to provide the citizens with improved emergency medical care. Today the Plantation Fire Department is the largest combination fire department in Florida with an insurance rating of two (2). It is a multi-faceted community service agency providing a variety of services including fire suppression, emergency medical services, fire prevention, fleet & facility maintenance, public outreach, and emergency management.

The major responsibilities and services provided include:

- Fire suppression
- Administration
- Training
- Fire and Life Safety
- Fleet and Facility Maintenance
- Public Affairs
- Emergency Management

FY2019 Accomplishments:

- Promoted office staff and Senior staff members.
- Created succession planning process.
- Reevaluated and redirected construction projects.
- Developed improved Turnpike response plan.
- Purchased LP Gas grill prop for live fire training.
- Firefighter class 18-01 graduated with 13 members.
- All inspectors became NFPA CFI and CFPE.
- Brought ESO records management system online.
- Hired new mechanic.

CITY OF PLANTATION

FIRE

- Completed Paint the Truck for public events.
- Created Instagram and NextDoor accounts for public messages.
- Conducted FEMA complaint, I-300 and I-400 EOC courses.

Budget Highlights

FY2020 Budget Changes:

- Addition of one Part-time Office Assistant position. This position will be responsible for scheduling, reporting and data entry for the prevention, training, and public affairs division.
- Install Bunker Gear extractors for proper cleaning of firefighting gear.
- Convert gas powered tools to battery operated for safety and efficiency.

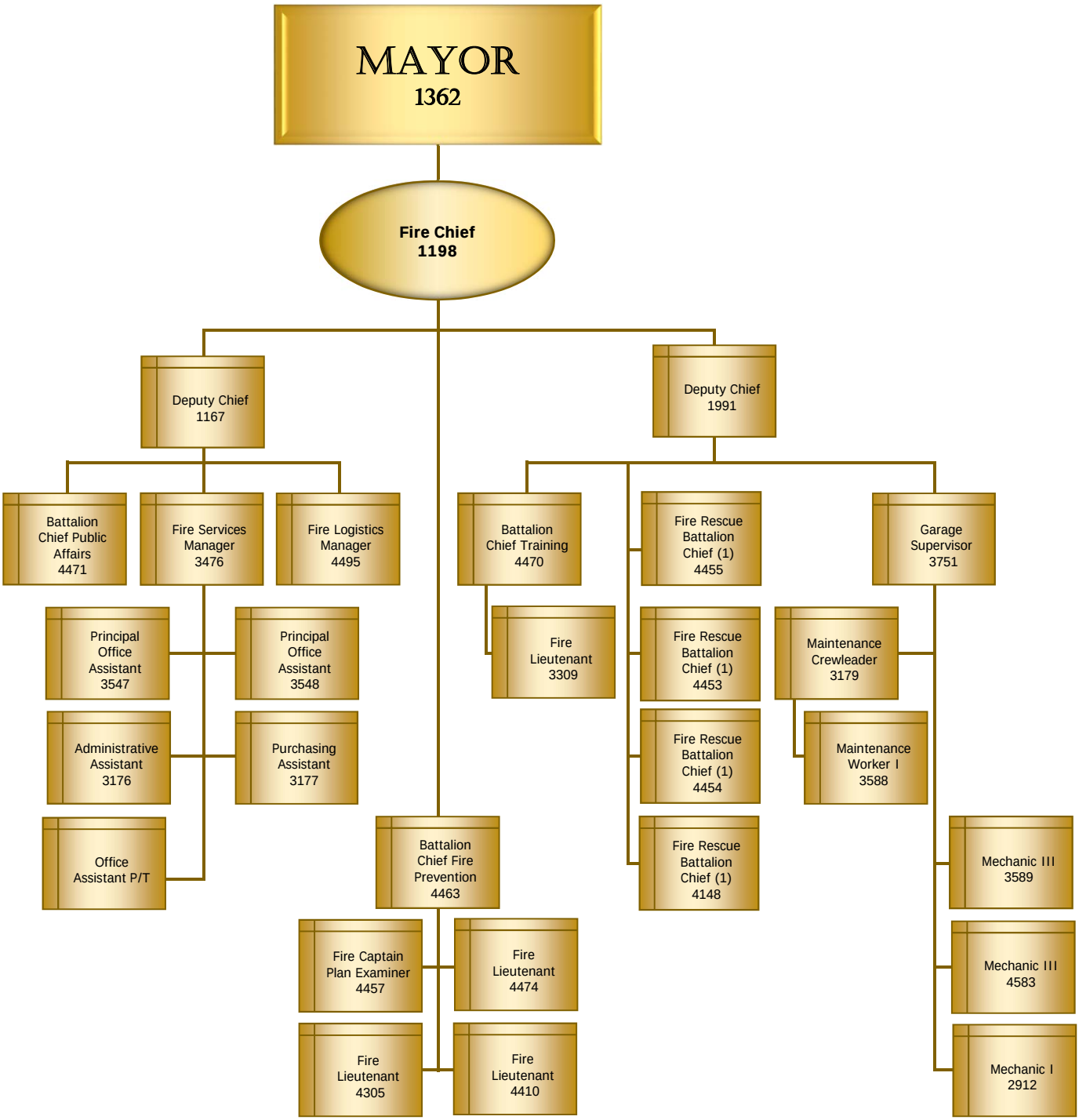
FY2020 Goals:

- Develop Strategic Plan.
- Update Hurricane Awareness Video.
- Graduate recruit class with 15 members.
- Implement new fire properties and inspection software.
- Send mechanics to EVT and Spartan emergency light training.
- Conduct post season review and CEMP update.
- Incorporate Family Reunification Center process to CEMP.

CITY OF PLANTATION

GENERAL FUND

FIRE



CITY OF PLANTATION

GENERAL FUND
FIRE

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Fire Chief	1	1	1	1	0
Deputy Chief	2	2	2	2	0
Fire Battalion Chief	3	3	3	3	0
Fire Captain	1	1	1	1	0
Fire Lieutenant	4	4	4	4	0
Garage Supervisor	1	1	1	1	0
Fire Services Manager	1	1	1	1	0
Fire Logistics Manager	0	1	1	1	0
Administrative Assistant	1	1	1	1	0
Mechanic III	1	1	2	2	0
Mechanic I	1	1	1	1	0
Maintenance Crewleader	1	1	1	1	0
Purchasing Assistant	1	1	1	1	0
Principal Office Assistant	2	2	2	2	0
Maintenance Worker I	1	1	1	1	0
Office Assistant - P/T	0	0	0	1	1
Total Budgeted Positions	**22**	**22**	**23**	**24**	**1**

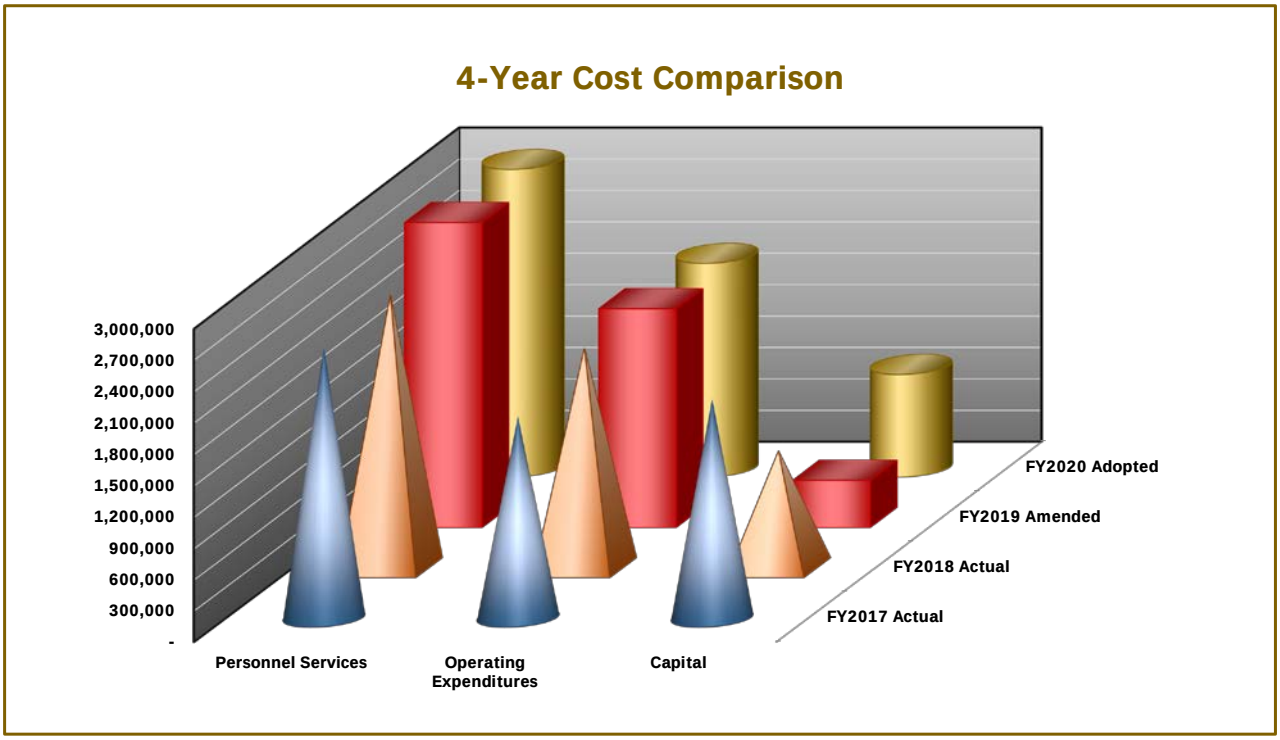
Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Permits, Fees & Special Assessments	1,059,618	1,290,976	900,000	950,000	5.6%
Intergovernmental	4,050	2,430	3,240	3,960	22.2%
Charges for Services	880,101	920,779	840,000	711,701	-15.3%
Misc. Revenue	7,800	28,700	6,000	6,000	0.0%
Total Revenue	**1,951,569**	**2,242,885**	**1,749,240**	**1,671,661**	**-4.4%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	2,591,354	2,604,767	2,909,902	2,935,079	0.9%
Operating Expenditures	1,925,669	2,095,914	2,087,491	2,038,351	-2.4%
Capital	2,096,352	1,115,848	449,800	978,072	117.4%
Total Expenditures	**6,613,375**	**5,816,529**	**5,447,193**	**5,951,502**	**9.3%**

CITY OF PLANTATION

GENERAL FUND
FIRE



CITY OF PLANTATION

GENERAL FUND
FIRE (4300)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
522-1201 Payroll-Pension Qualified	1,620,903	1,610,176	1,704,702	1,694,545	-0.6%
522-1301 Payroll-Non-Pension Qualified	131,439	134,294	138,023	150,583	9.1%
522-1401 Payroll-Overtime	22,362	7,223	7,500	7,500	0.0%
522-1501 Payroll-Special Detail	1,750	-	2,100	2,100	0.0%
522-1502 Payroll-State Incentive	3,240	3,240	3,240	3,960	22.2%
522-1504 Payroll-Education Incentive	48,807	92,528	100,000	100,000	0.0%
Total Salaries and Wages	1,828,502	1,847,460	1,955,565	1,958,688	0.2%
Employee Benefits					
522-2199 FICA	133,020	131,053	149,601	149,840	0.2%
522-2299 Retirement-Required Employer Contribution	275,909	277,856	319,698	337,419	5.5%
522-2308 Life Insurance Benefit	2,156	2,618	3,068	3,220	5.0%
522-2313 Long Term Disability Benefit	2,696	3,105	4,603	4,745	3.1%
522-2399 Health Benefits	322,398	312,781	444,864	444,115	-0.2%
522-2499 Worker's Compensation	26,673	29,894	32,503	37,052	14.0%
Total Employee Benefits	762,852	757,307	954,337	976,391	2.3%
Services					
522-3101 Employment testing services	17,158	66,700	61,550	64,050	4.1%
522-3199 Legal	1,180	476	2,000	2,000	0.0%
522-3403 Outside service-VFF Special Detail	-	-	-	5,000	100.0%
522-4001 Food and shelter	9,404	12,300	10,000	15,000	50.0%
522-4002 Transportation costs	925,189	937,891	897,842	892,842	-0.6%
522-4101 Postage/shipping charges	2,499	6,994	6,000	3,500	-41.7%
522-4102 Communications	35,249	34,979	32,000	32,000	0.0%
522-4301 Electricity	88,993	87,673	90,000	-	-100.0%
522-4303 Water/wastewater	26,085	27,986	29,651	30,300	2.2%
522-4601 R/M-Equipment	38,899	101,819	79,000	79,000	0.0%
522-4602 R/M-Tires	5,576	9,426	15,000	15,000	0.0%
522-4603 R/M-Vehicles	184,043	193,473	165,000	165,000	0.0%
522-4604 R/M-Grounds	10,247	3,460	6,500	5,000	-23.1%
522-4605 R/M-Structures	47,682	62,753	60,900	62,400	2.5%
522-4606 R/M-Maintenance contract	126,749	227,486	291,084	322,044	10.6%
522-4701 Printing and binding	5,593	14,406	7,500	10,000	33.3%
522-4803 Advertising	3,715	5,312	4,500	3,000	-33.3%
522-4805 Fire Association programs	16,500	16,500	16,500	16,500	0.0%
522-4808 Community relations	8,358	8,161	8,500	10,000	17.6%
522-4812 Fire department promotions	38,313	37,305	39,500	41,000	3.8%
Total Services	1,591,429	1,855,100	1,823,027	1,773,636	-2.7%
Materials & Supplies					
522-5101 Supplies-Office	7,718	6,618	6,500	6,500	0.0%
522-5201 Tools/Under threshold furn/equip	109,012	65,528	74,224	74,475	0.3%
522-5202 Supplies/Materials-Expendable	27,849	29,492	25,000	25,000	0.0%
522-5204 Supplies-Janitorial	3,782	2,273	5,000	5,000	0.0%
522-5205 Supplies-Uniforms/Protective gear	144,952	107,191	124,000	124,000	0.0%
522-5401 General Collection Books	10,017	6,023	8,000	8,000	0.0%
522-5403 Memberships/Schools	30,910	23,689	21,740	21,740	0.0%
Total Materials & Supplies	334,240	240,814	264,464	264,715	0.1%
Capital					
522-6302 Improvement	243,974	206,362	25,000	678,272	2613.1%
522-6401 Machinery and Equipment	1,852,377	909,486	424,800	299,800	-29.4%
Total Capital	2,096,352	1,115,848	449,800	978,072	117.4%
Total Expenditures	**6,613,375**	**5,816,529**	**5,447,193**	**5,951,502**	**9.3%**

CITY OF PLANTATION

GENERAL FUND
FIRE

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Replace bunker gear (30 sets/year)	54,000	54,000	57,000	57,000	57,000
Battery power ventilator fans on apparatus	20,800	10,600	10,800	11,000	11,000
Thermal imaging cameras	28,000	21,000	21,000	21,000	21,000
Gas meter with charger	17,000	-	17,000	-	17,000
Ford F-150 pick up response trucks 4X4 (incl accessories)	100,000	100,000	100,000	100,000	100,000
Replace lighting in all stations with LED lighting	10,000	10,000	10,000	-	-
6 extractors and dry cleaning for protective gear	60,000	-	-	-	-
Access control upgrade	10,000	10,000	10,000	10,000	10,000
AED	-	12,500	-	12,500	-
Chevy Tahoe (includes accessories)	-	50,000	-	-	-
Anti-slip floor protection (2 stations remaining)	90,000	-	-	-	-
Paving station parking lots (2 stations remaining)	100,000	-	-	-	-
Station #4 roof replacement	50,000	-	-	-	-
Fire Stations improvement	438,272	-	-	-	-
Total	**978,072**	**268,100**	**225,800**	**211,500**	**216,000**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replace bunker gear (30 sets per year)	FY2020	30	$ 1,800	$ 54,000
	FY2021	30	$ 1,800	$ 54,000
	FY2022	30	$ 1,900	$ 57,000
	FY2023	30	$ 1,900	$ 57,000
	FY2024	30	$ 1,900	$ 57,000

Need, Justification, Benefit:

Replace bunker gear as it becomes out dated and obsolete per NFPA standards of 10 years max.

Operating impact:

Comply with NFPA standards.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Battery power ventilator fans on the apparatus for response to fire calls.	FY2020	4	$ 5,200	$ 20,800
	FY2021	2	$ 5,300	$ 10,600
	FY2022	2	$ 5,400	$ 10,800
	FY2023	2	$ 5,500	$ 11,000
	FY2024	2	$ 5,500	$ 11,000

Need, Justification, Benefit:

To replace on Gas Power Ventilator fans that are over 15 years old. These new fans are little, easier to work with, stackable and better to operator when ventilating a house/business. Doesn't fill the room up with Carbon Dioxide. Cycle to replace 2 fans per year for 6 years.

Operating impact:

Replace old fans with safer and better ones.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Thermal imaging cameras used to detect excessive heat in fires allowing for detection of fire extension.	FY2020	4	$ 7,000	$ 28,000
	FY2021	3	$ 7,000	$ 21,000
	FY2022	3	$ 7,000	$ 21,000
	FY2023	3	$ 7,000	$ 21,000
	FY2024	3	$ 7,000	$ 21,000

Need, Justification, Benefit:

Allows units on scene to readily see if excessive heat is present.

Operating impact:

Rapid detection of fires to conserve property and save lives.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Gas Meter with charger	FY2020	2	$ 8,500	$ 17,000
	FY2021	0	$ -	$ -
	FY2022	2	$ 8,500	$ 17,000
	FY2023	0	$ -	$ -
	FY2024	2	$ 8,500	$ 17,000

Need, Justification, Benefit:

Used on emergency calls to detect gases hazardous or toxic to human life and to save firefighters in trouble, disoriented or lost.

Operating impact:

Life saving equipment used on apparatus.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
2 Ford F-150 pick up response trucks. 4 x 4 vehicle includes striping, lighting, and all accessories.	FY2020	2	$ 50,000	$ 100,000
	FY2021	2	$ 50,000	$ 100,000
	FY2022	2	$ 50,000	$ 100,000
	FY2023	2	$ 50,000	$ 100,000
	FY2024	2	$ 50,000	$ 100,000

Need, Justification, Benefit:

To replace a 1999 Chevy Suburban (120,401 Miles) & 2006 Ford Expedition (70,704 Miles). These vehicles were purchased as response vehicles and over the years they have been repurposed in other areas in the department. The Chevy Suburban was assigned to Fire Prevention & now assigned to Public Affairs for recruitment and retention & the Ford Expedition was assigned to the IT person and finally assigned to the medical logistics division.

Operating impact:

Replace worn vehicles

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replace lighting in all stations with LED lighting	FY2020	1	$ 10,000	$ 10,000
	FY2021	1	$ 10,000	$ 10,000
	FY2022	1	$ 10,000	$ 10,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace lights in station to more efficient and energy saving LED lights. One station per year.

Operating impact:

Energy efficiency and cost savings.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
6 extractors and dry cleaning for protective equipment.	FY2020	6	$ 10,000	$ 60,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Used to remove carcinogens, dirt and debris from protective gear known to be harmful to firefighters.

Operating impact:

Improved health and safety for members

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Access Control upgrade to current system	FY2020	1	$ 10,000	$ 10,000
	FY2021	1	$ 10,000	$ 10,000
	FY2022	1	$ 10,000	$ 10,000
	FY2023	1	$ 10,000	$ 10,000
	FY2024	1	$ 10,000	$ 10,000

Need, Justification, Benefit:

Access control used by all employees and volunteers. Upgrades to system as needed

Operating impact:

Replace equipment as is breaks

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Automatic External Defibrillators - used as life saving equipment when a person goes into cardiac arrest. Used in conjunction with CPR skills to increase the chance of survival in the pre-hospital setting	FY2020	0	$ -	$ -
	FY2021	10	$ 1,250	$ 12,500
	FY2022	0	$ -	$ -
	FY2023	10	$ 1,250	$ 12,500
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

We need to add them inside inspector cars, squad trucks & new staff personal. Install in City buildings that do not have one in place.

Operating impact:

Life saving capabilities made available to first arriving units.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Fire**	***Funding Source:***	**General Fund**

Item Description:	**Fiscal Year**	**Quantity**	**Unit Price**	**Total**
Chevy Tahoe with lights, striping and necessary accessories.	**FY2020**	0	$ -	$ -
	FY2021	1	$ 50,000	$ 50,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace a 2004 Ford Explorer (102,251 Miles). This vehicle was purchased as response vehicles and over the years has been repurposed in other areas in the department. The Explorer is currently assigned to the Fire Prevention Division.

Operating impact:

Replace worn vehicles

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	Fire		
Project Name:	Anti-slip floor protection for 2 remaining stations	*Project starting date:*	FY2018
		Estimated completion date:	FY2020
Project Amount:	$201,750	*Funding Source:*	General Fund

Project Description:

Replace floor in bays with anti-slip floors - last 2 stations

Need, Justification, Benefit:

Replace floors

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	111,750	90,000					201,750
Contingency amount							-
TOTAL	111,750	90,000	-	-	-	-	201,750

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	Fire		
Project Name:	Paving station parking lots	*Project starting date:*	FY2018
		Estimated completion date:	FY2020
Project Amount:	$223,380	*Funding Source:*	General Fund

Project Description:

Repave station parking lots. - last 2 remaining

Need, Justification, Benefit:

Repave parking lots

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	123,380	100,000					223,380
Contingency amount							-
TOTAL	123,380	100,000	-	-	-	-	223,380

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	Fire		
Project Name:	Station #4 roof replacement	*Project starting date:*	FY2020
		Estimated completion date:	FY2020
Project Amount:	$100,000	*Funding Source:*	General Fund

Project Description:

Replace roof in fire station # 4

Need, Justification, Benefit:

Replace old roof

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		50,000					50,000
Contingency amount							-
TOTAL	-	50,000	-	-	-	-	50,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	Fire		
Project Name:	Fire Stations Improvement	*Project starting date:*	FY2020
		Estimated completion date:	FY2020
Project Amount:	$438,272	*Funding Source:*	General Fund

Project Description:

Improvements in various fire stations

Need, Justification, Benefit:

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		438,272					438,272
Contingency amount							-
TOTAL	-	438,272	-	-	-	-	438,272

CITY OF PLANTATION

GENERAL FUND
FIRE

FY2020 - Foot Notes

522-3101 Employment testing services
Medical exams for new employees and firefighters. In order to meet with the NFPA 1852 Standard.

522-4001 Food and shelter
Hotel and per diem for meetings, training classes, seminars, other educational opportunities, Firematics.

522-4002 Transportation costs
Volunteer Stipend is vehicle reimbursement for travel from location to Station.

12-Lieutenants @ $125/mo.	18,000
18-Crew Chief @ $75/mo.	16,200
1-Asst. Chief @ $400/mo.	4,800
1-Battalion Chief @$300/mo.	3,600
2-Air Pack Specialists @ $100/mo.	1,200
2-Property Aides @ $100/mo.	2,400
2-Public Education Specialists @ $100/mo.	2,400
3-Special Captain @$100/mo.	3,600
5-Training Aides @ $100/mo.	6,000
6-Captains @ $200/mo.	14,400
Educational incentives	110,000
Volunteer Firefighters Stipend @ $7/call	710,242
	892,842

522-4102 Communications
Phone service for headquarters and 6 fire stations, 4 satellite receivers for emergency radio system, TeleStaff, 18 cellular phones and 4 satellite phones used during emergency events.

522-4601 R/M-Equipment
Repair and maintenance of all equipment assigned to Fire Engines, Ladder Trucks and Squad Companies. Additionally, it is also utilized for the repair and maintenance of the specialized equipment used by the Special Operations Unit (Hazardous Materials, Dive/Rescue and Rope Rescue)

522-4603 R/M-Vehicles
Repair and installation of fire truck equipment, exhaust systems repairs, fuel systems, back up cameras, brakes, repaint exterior of vehicles. Maintenance and repair of fire truck ladders, oil filter, transmission fluid, LED lights, belts, shop towels, logo or number changes on trucks/cars.

522-4604 R/M-Grounds
Repair and maintenance of all materials and supplies necessary to maintain the grounds of all Fire Stations.

522-4605 R/M-Structures
Repair and maintenance of all Fire Department Buildings and the related/miscellaneous equipment related to the buildings

522-4606 R/M-Maintenance contract
Repair and maintenance of all items that are provided with service maintenance contracts.

Access Control Service Agreement (7 buildings)	19,600
Cable	2,120
Compressed Air	940
Copiers	4,500
Elevator	1,400
ESO Software	30,960
Fire Alarm Monitoring (7 buildings)	1,900
Fire Extinguishers	5,240
Fire Hydrant Maintenance	10,000
FLPRO Water Sampling	700
Hose testing	15,000
Hurst tool	5,400
Impact Weather	7,700

CITY OF PLANTATION

GENERAL FUND
FIRE

FY2020 - Foot Notes

522-4606 R/M-Maintenance contract

Motorola - Dispatch	23,443
Pagers	1,500
Radios - Portable and Mobile	30,000
Target Solutions	22,000
Telestaff Cloud	16,000
Vinelight	1,600
Contracts handled by Information Technology Department	
Firehouse CAD monitor support (handled by IT)	2,700
Firehouse Enterprise support (handled by IT)	5,135
Firehouse Inspector for iPad (handled by IT)	900
Firehouse Module support (handled by IT)	200
Kronos (Telestaff) Maintenance (handled by IT)	16,000
Items shared with Police Department	
ADP Maintenance-Special Duty Custom (shared w/PD)	600
Hexagon CAD BI License Maintenance (shared w/ PD)	2,515
Hexagon CAD/RMS Maintenance (shared w/ PD)	82,241
NetMotion (shared w/ PD)	11,500
NotePage Inc. (PageGate Priority Support) (shared w/ PD)	250
	322,044

522-4701 Printing and binding
Materials printed/binded by or for the Fire Department

522-4803 Advertising
Advertising that promotes and/or markets the Fire Department

522-4805 Fire Association programs
In conjunction with the Fire Association, supports programs necessary to work in harmony with each other.

522-4808 Community relations
Marketing materials for recruitment/education & related pamphlets for hospitals, nursing homes, schools, and multi-residential units. Instruction on smoke detector installation, evacuation procedures, and Poster & Essay Contest.

522-4812 Fire department promotions
Holiday parades, holiday dinner, various functions at fire stations

522-5101 Supplies-Office
Supplies for 6 stations and Headquarters.

522-5201 Tools/Under threshold furn/equip
Vehicles accessories: charges, cargo boxes, key vaults, backup cameras, pelican boxes. Phone accessories: cases, clips. Camera equipment: memory cards. Computer supplies: hard drive, rechargeable batteries, battery packs, extension cords, ethernet. Dive accessories: dive lights, markers, harness, straps. Fire tools: center punch, angles coupling, spanner, winch, squeegee, facepieces, tethers. Mechanics/garage: saw, blades, drill, zillah reel, circuit tester, air hammer, wiring devices, cable cutters. Small tool/appliances: vacuum, pagers, hose racks. Small office equipment: chairs, folding tables, floor mats. Training: car donations, brush handles, grommets.

522-5202 Supplies/Materials-Expendable
Oxygen tank refills, liquid fuel fire foam, biohazard bags, visqueen, hydrant parts, replacement dragger tubes, absorbent pads, batteries for lanterns and flashlights. Refreshments for those attending functions on promises.

522-5204 Supplies-Janitorial
Materials and supplies utilized to clean and maintain all fire stations and headquarters.

CITY OF PLANTATION

GENERAL FUND
FIRE

FY2020 - Foot Notes

522-5205 Supplies-Uniforms/Protective gear

Coveralls/uniforms: new and replacement items for firefighters. Helmets, nomex hoods and gloves, safety shoes, boots. Dive Rescue Team items: wetsuit, mask, fins, snorkel, rescue knife and special equipment.

522-5401 General Collection Books

Building Code Books	950
Fire Chief Magazine	50
Fire Code Books	450
Fire Engineering	80
Fire Video Training	1,500
Firehouse Magazine	180
Florida Fire Service Today	50
IFSTA Training Books	650
Journal of Emergency Medical Services	50
Legal Briefings	80
National Fire Protection Association Journal	110
NFPA Fire Code Update	850
Various fire related books and journals	3,000
	8,000

522-5403 Memberships/Schools

Broward County Board of Rules and Appeals	225
Broward County of Fire Safety Association	1,600
Broward Fire Academy Classes-McFatter	6,000
Bureau of Fire Standards and Training	50
Fire Chiefs Association of Broward County	1,200
Florida Association of Emergency Vehicle Technicians	650
Florida Chapter of International Assn. of Arson Prevention	15
Florida Department of Insurance	225
Florida Department of Safety Officers Membership Svc	75
Florida Fire Chiefs Association	2,200
Florida State Fire College	950
Governor's Hurricane Conference	225
International Association of Arson Investigators	75
International Association of Fire Chiefs	600
Miscellaneous Schools and Training Classes	7,000
National Fire Prevention Association	600
National Volunteer Fire Council	50
	21,740

CITY OF PLANTATION

FIRE RESCUE

Mission Statement

It is the mission of the Plantation Fire Department to protect the lives and property of the citizens of Plantation with the highest levels of knowledge and skill in the spirit of "neighbor helping neighbor" upon which the Fire Department was founded, while recognizing our fiscal responsibility to the community.

Department Description

The Plantation Fire Department has been serving the citizens of Plantation since its inception in 1957 as an all-volunteer fire department. In 1996 the Department added an Emergency Medical Services Division in order to provide the citizens with improved emergency medical care. Today the Plantation Fire Department is the largest combination fire department in Florida with an insurance rating of two (2). It is a multi-faceted community service agency providing a variety of services including fire suppression, emergency medical services, fire prevention, fleet & facility maintenance, public outreach, and emergency management.

The major responsibilities and services provided include:

- Delivery of emergency medical services
  - Advanced Life Support
  - Basic Life Support
  - Trauma Services
  - Emergency Interfacility transports for critical patients
- Inventory control
  - Narcotic accountability and security
  - Medical inventory control
- Vulnerable population tracking.
- Training and recertification of membership.
- Community outreach.
- Special details.
- Infection Control Officer for the City.
- Provide a liaison to nursing homes and hospitals in our community.
- Working with local hospital to share data for patient outcomes based on EMS Intervention.
- Continuing Quality Improvement.

FY2019 Accomplishments:

- Updated all units to carry video laryngoscopes.
- Upgraded and brought electronic staffing program (Kronos) online.

CITY OF PLANTATION

FIRE RESCUE

- Updated all Lucas (Automatic CPR) devices.
- Migrate to ESO ePCR (Patient Care Reports).
- Began reporting to Florida (CARES) Cardiac Arrest Registry to Enhance Survival.
- Progressed to Operative IQ.
- Shifted EMS Logistics to Operative IQ.
- Enhanced narcotics security.
- Established a more functional safety program within the Fire Department.
- Established a Rescue Truck steering committee.
- Purchased two (2) team-designed Rescue trucks
- Conducted PTSD training for the fire department - meeting the Florida State mandate.

Budget Highlights

FY2020 Goals:

- Develop HIPPA polices in accordance with Federal Law.
- Create encrypted email to ensure compliance to the above requirements.
- Develop Joint Operations SOG for Fire/PD response to Active Shooter and Hostile Event Incidents.
- Outfit the Rescue Division with Ballistic Protective Equipment.
- Analyze the efficacy of a Community Paramedic program.
- Maintain Continuous Quality Improvement (CQI).
- Rework current system of Critical Incident Stress Management (CISM).
- Develop PEER support network for above.
- Update current EMS billing structure.
- Develop a more capable Bariatric response plan.

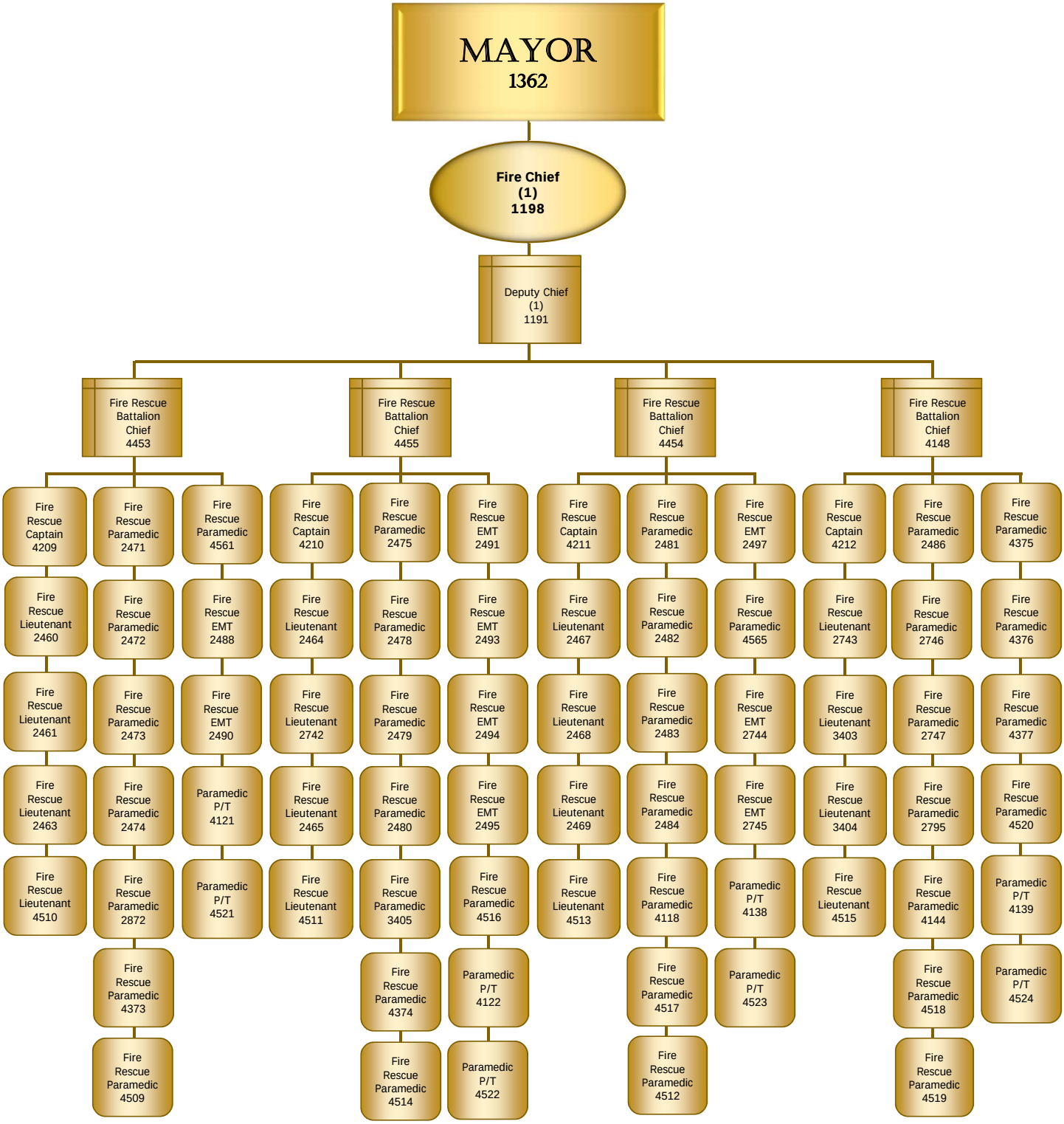
FY2020 Budget Changes:

- Ballistic Protective Equipment for use during Active Shooter incidents.

CITY OF PLANTATION

GENERAL FUND

FIRE RESCUE



(1) Budgeted under Fire Department

CITY OF PLANTATION

GENERAL FUND
FIRE RESCUE

Staffing Levels

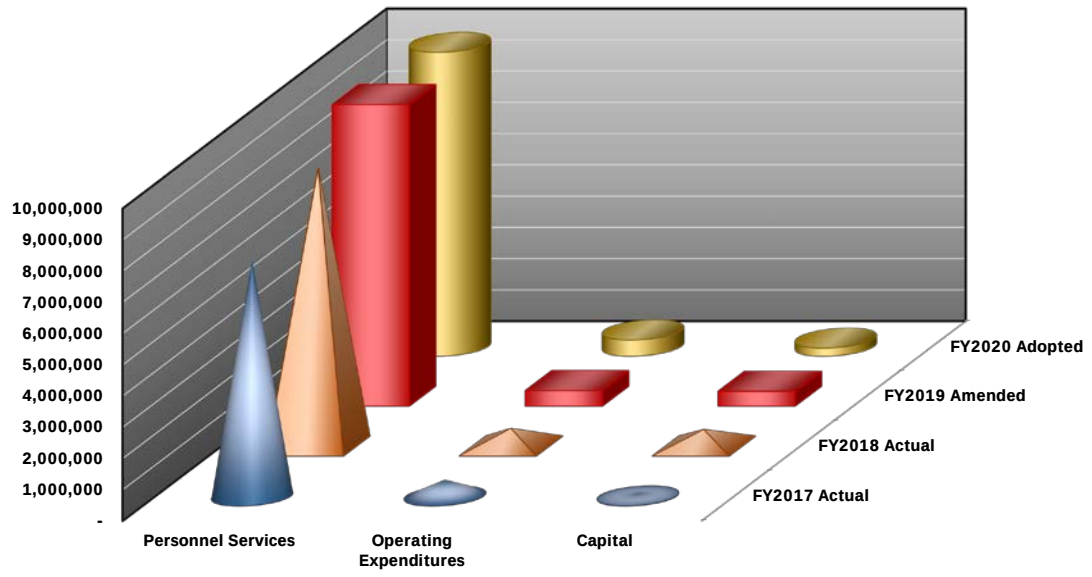
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Fire Rescue Battalion Chief	4	4	4	4	0
Fire Rescue Captain	4	4	4	4	0
Fire Rescue Lieutenant	12	16	16	16	0
Paramedic	25	33	35	35	0
EMT	11	11	9	9	0
Paramedic P/T	4	8	8	8	0
Total Budgeted Positions	**60**	**76**	**76**	**76**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	1,580,318	1,888,116	1,611,500	1,608,000	-0.2%
Total Revenue	**1,580,318**	**1,888,116**	**1,611,500**	**1,608,000**	**-0.2%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	7,561,476	8,902,628	9,646,312	9,717,018	0.7%
Operating Expenditures	524,335	564,855	496,480	508,892	2.5%
Capital	61,706	529,013	475,000	249,540	-47.5%
Total Expenditures	**8,147,517**	**9,996,496**	**10,617,792**	**10,475,450**	**-1.3%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
FIRE RESCUE (4400)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
526-1201 Payroll-Pension Qualified	3,485,032	4,326,168	4,342,248	4,299,361	-1.0%
526-1301 Payroll-Non-Pension Qualified	383,566	426,532	618,871	548,900	-11.3%
526-1401 Payroll-Overtime	314,545	189,423	300,000	300,000	0.0%
526-1403 Standard-Overtime	869,075	1,003,558	967,582	1,074,840	11.1%
526-1501 Payroll-Special detail	6,600	8,450	8,000	8,000	0.0%
526-1504 Payroll-Education Incentive	76,853	156,263	180,000	180,000	0.0%
Total Salaries and Wages	5,135,671	6,110,393	6,416,701	6,411,101	-0.1%
Employee Benefits					
526-2199 FICA	383,247	456,967	490,878	490,449	-0.1%
526-2299 Retirement-Required Employer Contribution	1,002,647	1,142,892	1,239,511	1,278,014	3.1%
526-2308 Life Insurance Benefit	5,935	8,439	9,558	10,211	6.8%
526-2313 Long Term Disability Benefit	8,260	10,010	14,337	15,048	5.0%
526-2399 Health Benefits	902,683	1,019,256	1,307,428	1,328,566	1.6%
526-2499 Worker's Compensation	123,033	154,671	167,899	183,629	9.4%
Total Employee Benefits	2,425,805	2,792,235	3,229,611	3,305,917	2.4%
Services					
526-3101 Employment testing services	3,432	2,299	1,500	3,000	100.0%
526-3109 Special services testing	3,458	-	10,500	12,000	14.3%
526-3146 Professional fees	30,000	31,600	35,000	35,000	0.0%
526-3406 Patient billing services	80,875	98,712	100,900	100,900	0.0%
526-3410 Collection Agency fees	3,645	9,880	8,200	8,200	0.0%
526-4001 Food and shelter	2,012	1,601	3,000	4,700	56.7%
526-4002 Transportation costs	3,136	9,800	8,735	8,735	0.0%
526-4102 Communications	7,817	9,293	6,500	6,500	0.0%
526-4601 R/M-Equipment	11,707	5,647	2,700	7,700	185.2%
526-4602 R/M-Tires	13,072	18,547	15,000	15,000	0.0%
526-4603 R/M-Vehicles	92,572	94,761	70,000	70,000	0.0%
526-4606 R/M-Maintenance contract	18,997	19,264	25,433	24,433	-3.9%
526-4701 Printing and binding	641	1,602	2,500	2,500	0.0%
526-4811 Community programs	750	1,535	1,650	1,650	0.0%
Total Services	280,327	306,657	291,618	300,318	3.0%
Materials & Supplies					
526-5101 Supplies-Office	421	372	200	200	0.0%
526-5201 Tools/Under threshold furn/equip	33,549	7,808	5,000	5,000	0.0%
526-5202 Supplies/Materials-Expendable	5,965	4,574	2,000	2,000	0.0%
526-5205 Supplies-Uniforms/Protective gear	33,093	92,345	43,402	45,402	4.6%
526-5246 Supplies-Medical	157,704	145,249	140,000	140,000	0.0%
526-5401 General Collection Books	80	-	1,000	1,000	0.0%
526-5403 Memberships/Schools	13,196	7,850	13,260	14,972	12.9%
Total Materials & Supplies	244,008	258,197	204,862	208,574	1.8%
Capital					
526-6401 Machinery and Equipment	61,706	529,013	475,000	249,540	-47.5%
Total Capital	61,706	529,013	475,000	249,540	-47.5%
Total Expenditures	**8,147,517**	**9,996,496**	**10,617,792**	**10,475,450**	**-1.3%**

CITY OF PLANTATION

GENERAL FUND
FIRE RESCUE

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Protective gear (30 sets/year)	33,000	33,000	33,000	33,000	33,000
Hydraulic response equipment	90,000	45,000	45,000	45,000	-
Ballistic vests	40,040	40,040	40,040	40,040	-
Power load system and stretcher for rescue truck	63,000	-	-	-	-
Dive rescue equipment	2,500	5,000	5,000	5,000	5,000
ByoPlanet disinfector	16,000	-	-	-	-
Smart board for training	5,000	5,000	-	-	-
Rescue Unit - Ambulance	-	350,000	-	350,000	-
Props and tools for medical training center	-	15,000	15,000	15,000	15,000
Aqua Lung splash suits for dive teams	-	10,000	10,000	10,000	10,000
Lifepack 15 with accessories and 4 years service plan	-	37,000	37,000	37,000	37,000
Lucas 3.0 resuscitation system	-	20,500	-	20,500	-
Total	**249,540**	**560,540**	**185,040**	**555,540**	**100,000**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
30 sets of Protective gear	FY2020	30	$ 1,100	$ 33,000
	FY2021	30	$ 1,100	$ 33,000
	FY2022	30	$ 1,100	$ 33,000
	FY2023	30	$ 1,100	$ 33,000
	FY2024	30	$ 1,100	$ 33,000

Need, Justification, Benefit:

Used to replace gear as it becomes out dated and obsolete per NFPA standards

Operating impact:

Needed to replace old gear

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Hydraulic response equipment - replacement motors - battery powered hydraulic extrication equipment will replace current aging hydraulic equipment.	FY2020	2	$ 45,000	$ 90,000
	FY2021	1	$ 45,000	$ 45,000
	FY2022	1	$ 45,000	$ 45,000
	FY2023	1	$ 45,000	$ 45,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The equipment will replace aging hydraulic equipment.

Operating impact:

Replace outdated equipment

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ballistic Vests	FY2020	28	$ 1,430	$ 40,040
	FY2021	28	$ 1,430	$ 40,040
	FY2022	28	$ 1,430	$ 40,040
	FY2023	28	$ 1,430	$ 40,040
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Ballistic protective equipment is the foundation of our effort to equip our EMS division to effectively respond to active shooter and hostile event responses (ASHER) as outlined in NFPA 3000

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Power load system and stretcher for Rescue truck	FY2020	1	$ 63,000	$ 63,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Used to provide the stretcher on a rescue with a power load system allowing for the transfer of large patients with less likelihood of injury to rescue personnel

Operating impact:

Fewer injuries to personnel

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Dive Rescue equip- dry suit and communication system - used when responding to calls requiring rescue and/or recovery of people, objects, or vehicles from a body of water.	FY2020	1	$ 2,500	$ 2,500
	FY2021	2	$ 2,500	$ 5,000
	FY2022	2	$ 2,500	$ 5,000
	FY2023	2	$ 2,500	$ 5,000
	FY2024	2	$ 2,500	$ 5,000

Need, Justification, Benefit:

Allowing the department to outfit the divers that arrive first to an emergency call. The dry suit keeps the diver from being contaminated and the communication system allows the diver to communicate with command to ensure everyone's safety.

Operating impact:

First responders on scene during a dive rescue/recovery call.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
ByoPlanet Disinfector	FY2020	1	$ 16,000	$ 16,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Maximize the ability to disinfect stations and apparatus from contaminants

Operating impact:

Reduces the likelihood of contaminants affecting our personnel

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Smart Board for training center.	FY2020	1	$ 5,000	$ 5,000
	FY2021	1	$ 5,000	$ 5,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

White board used to update technology in the training center used to teach firefighters, rescue personnel and new recruits.

Operating impact:

Update technology

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
New rescue unit - ambulance	FY2020	0	$ -	$ -
	FY2021	1	$ 350,000	$ 350,000
	FY2022	0	$ -	$ -
	FY2023	1	$ 350,000	$ 350,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Used to replace old rescue units including 1996 ambulance with a useable service life of 8 years that is still in service.

Operating impact:

Replace old units

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Props and tools for medical training center.	FY2020	0	$ -	$ -
	FY2021	1	$ 15,000	$ 15,000
	FY2022	1	$ 15,000	$ 15,000
	FY2023	1	$ 15,000	$ 15,000
	FY2024	1	$ 15,000	$ 15,000

Need, Justification, Benefit:

The EMS training lab is used to train the EMTS and paramedics to department standards ensuring the best care for the customers in emergency calls.

Operating impact:

Training of first responders to medical calls.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Aqua Lung splash suits for Dive team members. Diving equipment to complete the put fitting of the dive team.	FY2020	0	$ -	$ -
	FY2021	1	$ 10,000	$ 10,000
	FY2022	1	$ 10,000	$ 10,000
	FY2023	1	$ 10,000	$ 10,000
	FY2024	1	$ 10,000	$ 10,000

Need, Justification, Benefit:

Allowing the department to outfit the divers that arrive first to an emergency rescue or dive recovery call.

Operating impact:

Outfit first responders on scene during a dive rescue/recovery call.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Lifepak 15 with accessories and 4 years service plan - LP15 is a heart monitor used in emergency medical calls allowing the paramedics to properly identify and treat patients with cardiac issues, also the primary EKG, 12 lead to diagnose heart attacks, and defibrillation, and external pace-making in the pre-hospital setting.	FY2020	0	$ -	$ -
	FY2021	1	$ 37,000	$ 37,000
	FY2022	1	$ 37,000	$ 37,000
	FY2023	1	$ 37,000	$ 37,000
	FY2024	1	$ 37,000	$ 37,000

Need, Justification, Benefit:

Capt. 56 vehicle and EMS training lab

Operating impact:

Life saving equipment used by first responders to increase the chances of survival in patients in cardiac arrest.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Fire/Rescue	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
LUCAS 3.0 resuscitation system used by first responders to do chest compressions on victims in cardiac arrest. The LUCAS device increases the chance of survival and provides more consistent chest compression during cardiac arrest in these patients.	FY2020	0	$ -	$ -
	FY2021	1	$ 20,500	$ 20,500
	FY2022	0	$ -	$ -
	FY2023	1	$ 20,500	$ 20,500
	FY2024			$ -

Need, Justification, Benefit:

Capt. 56 vehicle and EMS training lab

Operating impact:

Life saving equipment used by first responders to increase the chances of survival in patients in cardiac arrest.

CITY OF PLANTATION

GENERAL FUND
FIRE RESCUE

FY2020 - Foot Notes

526-3101 **Employment testing services**
Medical exams for all new employees at $250 each. Hepatitis A and B vaccines, background checks, criminal history, and driver's license verifications.

526-3109 **Special services testing**
Active rescue employees wellness program to include annual physical and inoculations against contagious disease including influenza.

526-3146 **Professional fees**
Fees paid to outside Medical Director and re-certification fees for each paramedic to the State of Florida.

526-3406 **Patient billing services**
Fees paid to outside billing contractor @ 7% of net transport fees collected for invoicing, collecting, and reporting. Based upon a gross collection estimate.

526-4001 **Food and Shelter**
Hotel and per diem for employees traveling to official educational classes, seminars, conferences and meetings.

526-4002 **Transportation costs**
Costs associated with employees traveling to official educational classes, seminars, conferences and meetings.

526-4102 **Communications**
Fees associated with cellular phones assigned to EMS division, including Rescue apparatus phones used to transmit patient information to the hospitals.

526-4601 **R/M-Equipment**
Repairs to EMS division related equipment including medical equipment, tools, stretchers, backboards, defibrillators, resuscitators, etc.

526-4603 **R/M-Vehicles**
Replacement parts and services used by mechanics for repair of EMS vehicles and related equipment.

526-4606 **R/M-Maintenance contract**

Defibrillators	11,033
Physio Control	4,000
Safewaste	1,400
Stretchers and lift system	8,000
	24,433

526-4701 **Printing and binding**
Costs associated with special printing of materials including EMS reports, public relations documents, customer service surveys, business cards, and related printing.

526-4811 **Community programs**

Blood pressure check	100
CPR training	800
Drowning prevention	250
Open House-Safe Kids Coalition	500
	1,650

526-5201 **Tools/Under threshold furn/equip**
Replacement of station furniture, including bunk beds and equipment, due to age and condition.

CITY OF PLANTATION

GENERAL FUND
FIRE RESCUE

FY2020 - Foot Notes

526-5202 **Supplies/Materials-Expendable**

Refilling oxygen supplies, hand tools on EMS units required under 10D-66 Table IV FL code. Training materials used to train & recertify the EMS division Paramedics and EMTs. Includes adjunct equipment and medical simulators.

526-5205 **Supplies-Uniforms/Protective gear**

Uniforms, caps, windbreakers, jumpsuits for Paramedics and EMTs. Includes patches, gloves, goggles, trauma shields, splash protection, jackets, helmets, and boots for use in hazardous areas including vehicle accidents, extrications, and rescues.

526-5401 **General Collection Books**

CPR Publications	250
EMS Magazine	25
IFSTA Training books	700
Journal of Emergency Medicine (JEMS)	25
	1,000

CITY OF PLANTATION

BUILDING

Mission Statement

To insure the safety and stability of all structures within the City by enforcing all applicable codes and City ordinances including, but not limited to, the Florida Building Code, accessibility, life safety and NEC Codes.

Department Description

The Building Department ensures the safety and stability of all structures within the City by enforcing all building codes and city codes including, but not limited to, the Florida Building Code, accessibility and life safety codes. The Building Department continually strive to maintain a customer friendly atmosphere, along with prompt, efficient delivery of services for all our customers.

The major responsibilities and services provided include:

- Responsible for plan review and inspection of permits issued to ensure compliance to the mandated codes.
- Inspects all existing buildings sustaining damage to fire and natural disaster/Act of God to ascertain minimum life safety compliance to FBC and FFPC.
- Inspects all commercial structures for compliance with life safety standards prior to issuance of Business Tax Receipts.
- Issues permits to contractors.

FY2019 Accomplishments:

- Provided expeditious and efficient customer service by assisting customers and understanding the correlation between the technical aspects on the plans and the related information on the permit application.
- Streamline process with other departments with continued exposure, user experience, and additional training regarding the upgrade to the City's Accela application database program by exchanging information and track workflow to ensure requested items in the queue are completed.
- Provided plan review clarifications meeting with consultant/applicants to ensure compliance with all applicable codes based on review comments.

Budget Highlights

FY2020 Budget Changes:

- In FY2020, The Building Department's staff will add one full-time position, Building Department Administrative Officer, due to increase demand of services and personnel.

CITY OF PLANTATION

BUILDING

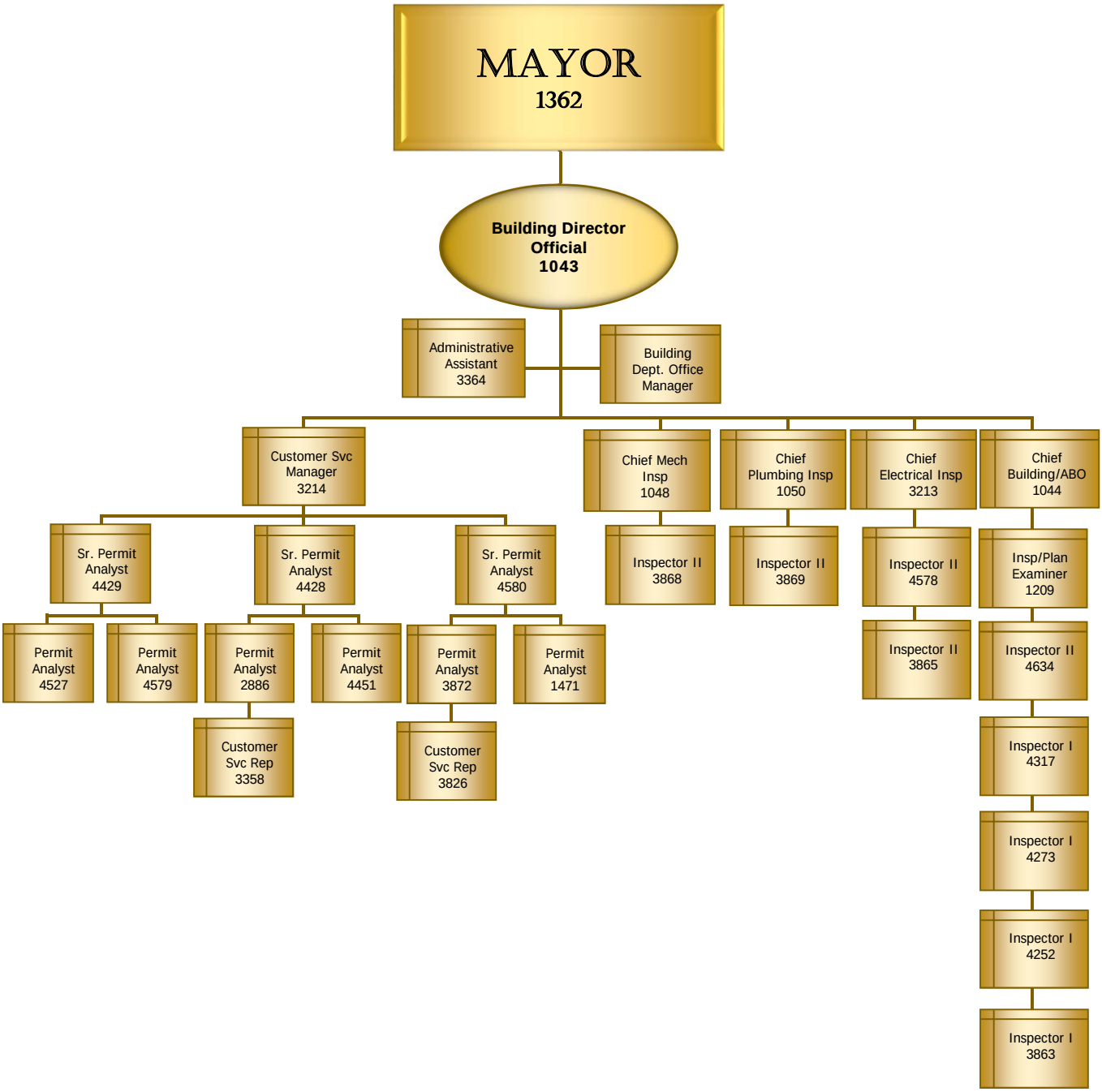
FY2020 Goals:

- Ensure all plans submitted for review are code compliant to federal, state, county and local laws.
- Provide fast track plan review and inspection to customers.
- Provide preliminary plan review without having subcontractors in place.
- Provide inspectors for fast track and after hour inspections.
- Ensure safe and effective building construction on all permitted structures.

CITY OF PLANTATION

GENERAL FUND

BUILDING



CITY OF PLANTATION

GENERAL FUND
BUILDING

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Building Director/Bldg. Official	1	1	1	1	0
Chief Building/ABO	1	1	1	1	0
Chief Mechanical Inspector	1	1	1	1	0
Chief Plumbing Inspector	1	1	1	1	0
Chief Electrical Inspector	1	1	1	1	0
Inspector/Bldg. Plan Examiner	1	1	1	1	0
Inspector II	4	4	5	5	0
Inspector I	4	4	4	4	0
Bldg. Dept. Customer Service Manager	1	1	1	1	0
Bldg. Dept. Office Manager	0	0	0	1	1
Administrative Assistant	0	0	1	1	0
Executive Office Assistant	1	1	0	0	0
Senior Permit Analyst	2	2	3	3	0
Permit Analyst	4	5	6	6	0
Customer Service Rep	2	2	2	2	0
Total Budgeted Positions	**24**	**25**	**28**	**29**	**1**

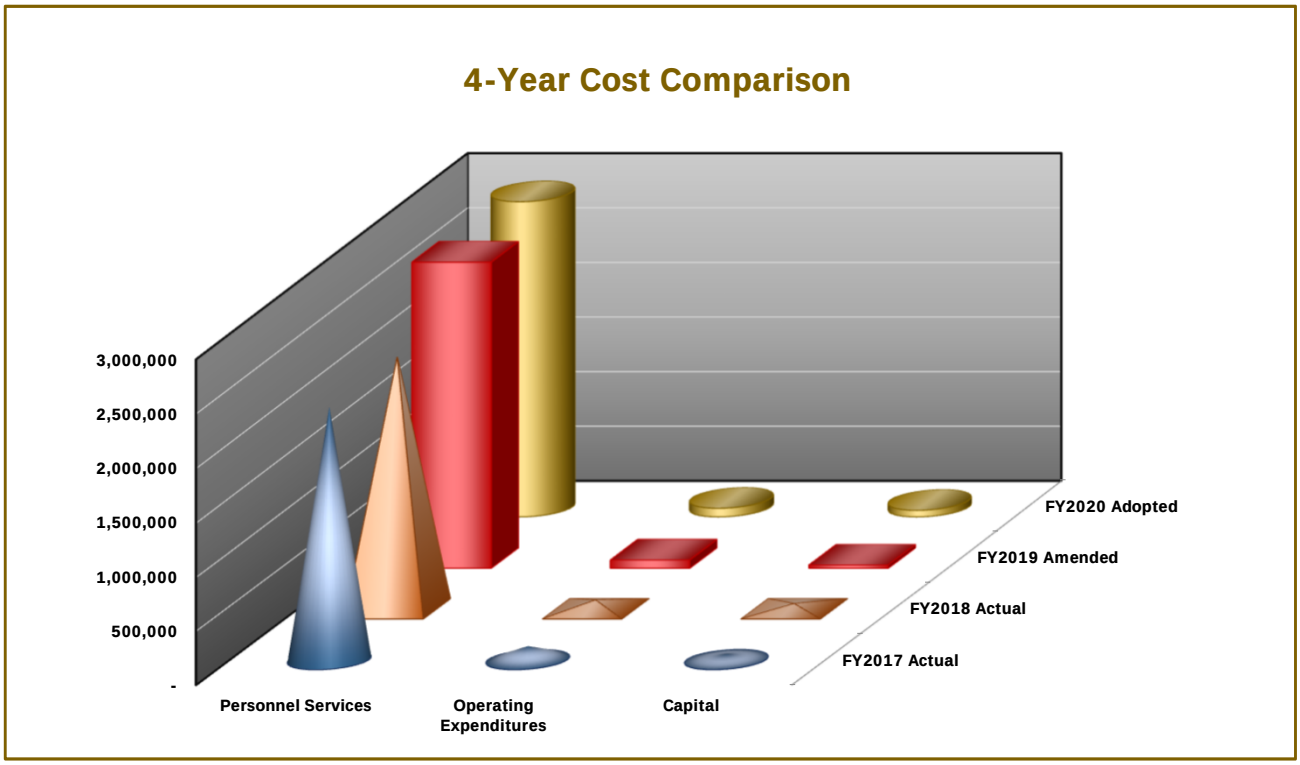
Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Permits, Fees & Special Assessments	4,338,796	5,323,896	3,203,000	3,203,000	0.0%
Charges for Services	201,932	231,487	180,000	200,000	11.1%
Misc. Revenue	19,132	23,800	12,500	12,500	0.0%
Total Revenue	**4,559,860**	**5,579,182**	**3,395,500**	**3,415,500**	**0.6%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	2,330,256	2,315,311	2,804,250	2,885,316	2.9%
Operating Expenditures	125,941	82,604	76,692	78,609	2.5%
Capital	49,659	48,194	30,000	60,000	100.0%
Total Expenditures	**2,505,856**	**2,446,109**	**2,910,942**	**3,023,925**	**3.9%**

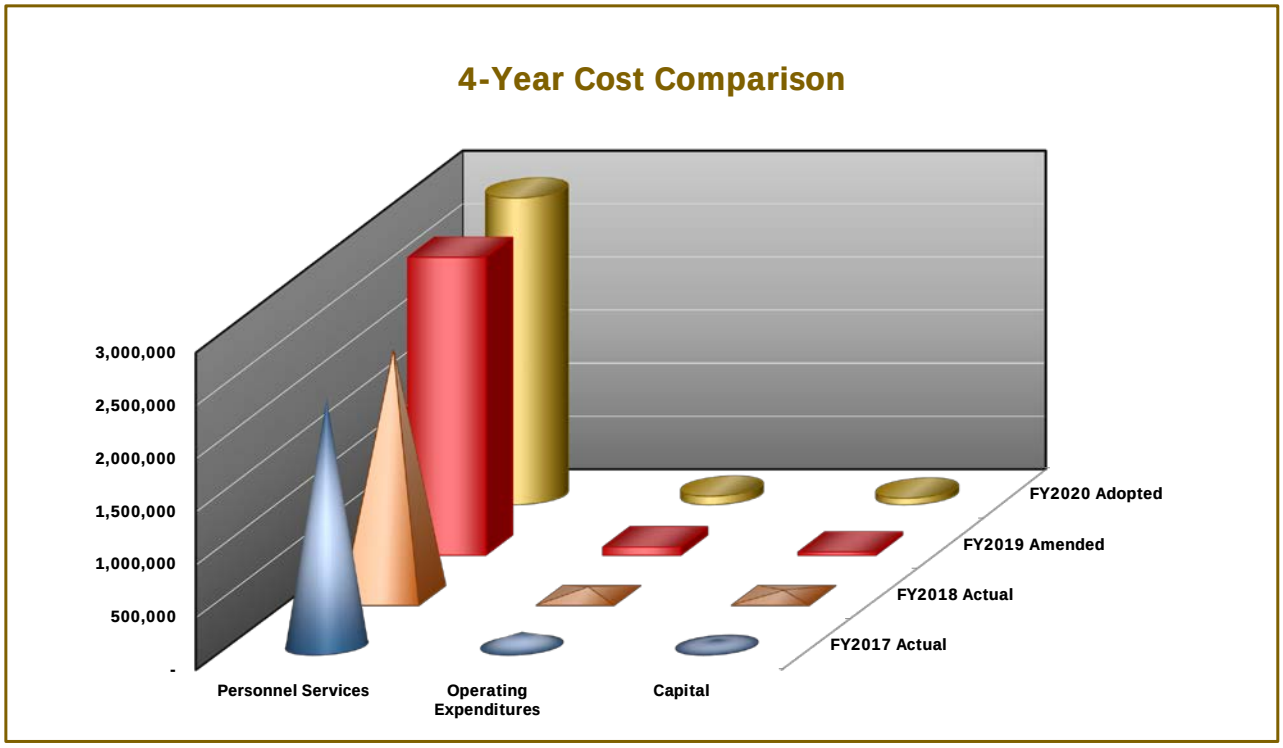
CITY OF PLANTATION

GENERAL FUND
BUILDING



CITY OF PLANTATION

GENERAL FUND
BUILDING



CITY OF PLANTATION

GENERAL FUND
BUILDING (4700)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
524-1201 Payroll-Pension Qualified	1,431,445	1,415,861	1,684,378	1,767,307	4.9%
524-1301 Payroll-Non-Pension Qualified	86,370	70,230	41,642	49,332	18.5%
524-1401 Payroll-Overtime	1,939	6,937	1,500	1,500	0.0%
Total Salaries and Wages	1,519,753	1,493,028	1,727,520	1,818,139	5.2%
Employee Benefits					
524-2199 FICA	111,876	110,032	132,155	139,088	5.2%
524-2299 Retirement-Required Employer Contribution	296,372	319,367	311,802	310,877	-0.3%
524-2308 Life Insurance Benefit	2,388	2,456	3,013	3,358	11.5%
524-2313 Long Term Disability Benefit	2,739	2,914	4,519	4,948	9.5%
524-2399 Health Benefits	386,738	370,812	605,906	588,319	-2.9%
524-2499 Worker's Compensation	10,390	16,701	19,335	20,587	6.5%
Total Employee Benefits	810,503	822,283	1,076,730	1,067,177	-0.9%
Services					
524-3101 Employment testing services	180	448	500	500	0.0%
524-3102 Consultants	14,731	11,184	9,000	9,000	0.0%
524-3199 Legal	12,375	10,448	6,000	6,000	0.0%
524-3402 Outside service fees	705	649	650	650	0.0%
524-4001 Food and shelter	2,703	1,171	3,500	3,500	0.0%
524-4002 Transportation costs	208	115	625	700	12.0%
524-4101 Postage/shipping charges	4,687	4,855	3,000	3,500	16.7%
524-4102 Communications	7,422	10,738	8,800	8,800	0.0%
524-4606 R/M-Maintenance contract	4,238	4,343	7,275	7,275	0.0%
524-4701 Printing and binding	654	980	1,000	1,000	0.0%
524-4803 Advertising	29	21	300	300	0.0%
Total Services	106,041	53,361	40,650	41,225	1.4%
Materials & Supplies					
524-5101 Supplies-Office	4,415	7,371	5,000	5,650	13.0%
524-5201 Tools/Under threshold furn/equip	2,313	2,476	1,650	1,650	0.0%
524-5202 Supplies/Materials-Expendable	606	719	1,000	1,030	3.0%
524-5204 Building Dept. Technology - Non Capital	2,512	772	6,000	6,700	11.7%
524-5205 Supplies-Uniforms/Protective gear	1,874	4,186	4,650	4,300	-7.5%
524-5401 General Collection Books	79	7,248	5,794	6,044	4.3%
524-5403 Memberships/Schools	8,099	6,473	11,948	12,010	0.5%
Total Materials & Supplies	19,900	29,243	36,042	37,384	3.7%
Capital					
524-6401 Machinery and Equipment	49,659	25,275	30,000	60,000	100.0%
Total Capital	49,659	48,194	30,000	60,000	100.0%
Total Expenditures	**2,505,856**	**2,446,109**	**2,910,942**	**3,023,925**	**3.9%**

CITY OF PLANTATION

GENERAL FUND
BUILDING

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Replacement cars for staff	60,000	32,000	32,000	35,000	35,000
Total	**60,000**	**32,000**	**32,000**	**35,000**	**35,000**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Building**	***Funding Source:***	**General Fund**

Item Description:	**Fiscal Year**	**Quantity**	**Unit Price**	**Total**
Replacement cars for staff	**FY2020**	2	$ 30,000	$ 60,000
	FY2021	1	$ 32,000	$ 32,000
	FY2022	1	$ 32,000	$ 32,000
	FY2023	1	$ 35,000	$ 35,000
	FY2024	1	$ 35,000	$ 35,000

Need, Justification, Benefit:

Staff vehicles are monitored annually as part of a vehicle replacement program. Based on a study performed by the Garage Supervisor vehicles with a life of 10 years or 100,000 miles are inefficient and costly to maintain. Replacing vehicles with this criteria increases efficiency and helps keep fuel and repairs/maintenance costs to a minimum.

Operating impact:

Reduces costs related to fuel, repair and maintenance.

CITY OF PLANTATION

GENERAL FUND
BUILDING

FY2020 - Foot Notes

524-3101 Employment testing services

Criminal history, driver's license verification and substance abuse testing for current employees and any new hires.

524-3102 Consultants

This includes the cost of scanning large documents, which eliminates the backlog. Microfilm Imaging, Broward County Inspection Services, an Outside Inspection Services.

524-4001 Food and shelter

Hotel and meal costs for seminars. Monthly Building Department related expenses for meetings required by the State and County to earn points for recertification. Requirement of FBC under separate line item funded under permit surcharge ordinance 2059.

524-4101 Postage/shipping charges

For mailing letters required by Florida Building Code to contractors and customers. Certified mailings relating to the Unsafe Structures Board, Code Enforcement Board, Magistrate Hearings, and 40/50 years Inspection Report Notification Letters.

524-4102 Communications

Cost for local telephone service, 2 fax lines, wireless service, long distance calls and 19 T-Mobile cell phones.

524-4606 R/M-Maintenance contract

Konica Minolta	3,900
Perforator	400
Scanner (2)	2,000
Contract handled by Information Technology Department	
Fujitsu 5750 Microfilm Scanner maintenance	975
	7,275

524-4701 Printing and binding

Printing permit applications, notices of violation, informational pamphlets and newsletters, business cards, red tags, and stop work orders.

524-5101 Supplies-Office

Miscellaneous office supplies, copy paper, envelopes and other backup materials required for the Unsafe Structures and Code Enforcement Boards.

524-5201 Tools/Under threshold furn/equip

Chief's Plan Reviewer Desk Chair	200
Clerical Staff Desk Chair/Moveable Desk	400
Drafting Stool for Plan Reviewer	250
Inspector Desk Chair	200
Microfilm Clerical Desk Chair	200
Waiting Room Chair	400
	1,650

524-5202 Supplies/Materials-Expendable

Supplies peculiar to department such inspection mirrors, smart levels, hard hats, safety glasses, etc. BOAF Seminar Luncheons and water for meetings.

524-5204 Building Dept. Technology - Non-Capital

Tables for staff members, Scanner Maintenance, vehicle mount and stand for mobile computer, conference room screen and speakers, security camera/recorder for main lobby and permit counter.

(1) Conference Room Screen and Speakers	1,000
Fujitsu Document Scanner for Microfilm Maintenance	1,000

CITY OF PLANTATION

GENERAL FUND
BUILDING

FY2020 - Foot Notes

524-5204	**Building Dept. Technology - Non-Capital**	
	(2) Install vehicle mount and stand for mobile computer	900
	(2) Security Cameras/Recorder for main lobby and permit counter	1,000
	(2) Tablet for Building Official and Customer Service Manager	1,200
	(2) Vehicle Mount and Stand for Mobile Computer	1,600
		6,700
524-5205	**Supplies-Uniforms/Protective gear**	
	To supply entire staff with five (5) uniforms shirts per year and safety shoes for inspectors.	
	Safety shoes	1,500
	Uniform shirts	2,800
		4,300
524-5401	**General Collection Books**	
	Requirement of FBC under separate line item, funded under permit surcharge ordinance 2059	
	ASD Manual of Structural Steel-Vol. II	110
	Ashrae Mechanical Books (3)	1,000
	BOAF Current Edition Florida Building Code Book (4 full sets and 5 structural)/NFPA	3,250
	Florida Building Code for Computer	151
	Florida Fire Prevention Code Book	300
	International Building Code	140
	Means Assemblies Cost Date	315
	Means Bldg. Const. Cost Data	195
	Means Commercial Renovation	157
	Means Repair & Remodeling	40
	Means Square Foot Cost	206
	Wind Born Debris A SCE	180
		6,044
524-5403	**Memberships/Schools**	
	Requirement of FBC under separate line item funded under permit surcharge ordinance 2059.	
	AIA Florida conference	258
	AIA National conference	675
	AIA Products Annual Review Membership	600
	American Institute of Architects (AIA) membership (BO)	700
	Architect/threshold license	125
	B.C. BR&A certification 4 Chiefs	270
	B.C. BR&A citification for BO and ABO	80
	BOAF Membership for BO	50
	BOIEA of B.C. Education Joint Conference for Chiefs & Inspectors	2,400
	BOIEA of B.C. membership	750
	Building Code conference	200
	Continuing education	650
	FAPGMI Mechanical/Plumbing	240
	Floodplain exam for BO and ABO	200
	Floodplain seminar for BO & ABO	200
	Floodplain Manager membership for BO & ABO	280
	IAEI Florida Chapter Seminar for Electrical Chief and Electrical Inspectors	600
	ICC membership for BO	1,200
	Interior Design license	125
	International Association of Electrical Inspectors conference	375
	International Association of Electrical Inspectors membership	360
	Master Electrician Contractor License	115
	National Council of Architectural Registration Boards (NCARB)	250
	NFPA for BO	175
	Notary Public	212
	Notary Public Renewals	180
	State of Florida certification	590
	State of Florida Licensing Board	150
		12,010

CITY OF PLANTATION

Physical Environment & Transportation Departments

Engineering	**Brett Butler, City Engineer**
Public Works	**Steve Rodgers, Director**
Resource Recovery	**Steve Rodgers, Director**
Landscaping	**Steve Rodgers, Director**

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CITY OF PLANTATION

ENGINEERING

Mission Statement

To deliver efficient, effective and dependable government administration of roadway/transportation uses, activities, improvements and enhancements, interdepartmental capital improvements and private development/re-development through technology, sound engineering principles and high level customer service.

Department Description

The Engineering Department is a customer-oriented service department providing a wide variety of professional services to the Plantation Community. Department staff puts the customer first and provides the best service and response possible.

The major responsibilities and services provided include:

- Administration and enforcement of all activities within City public-rights-of-way that include, but are not limited to, roadways, storm drainage, traffic engineering, and street lighting.
- Administration of various City capital improvement projects (excluding utilities).
- Serves as CRS coordinator for the City's participation in the Community Rating System (CRS) sponsored by the National Flood Insurance Program (NFIP). Through voluntary participation in the program, the City secures discounted flood insurance rates for all property owners within Plantation.
- Administration of the City's NPDES MS4 Permit associated with the City's storm water management program.
- Private development site plan review, private development permitting and inspections.
- Franchise utility permitting and inspections, wireless telecommunications utility permitting and inspections.
- Code enforcement, traffic engineering, administration of the City's traffic calming program.
- FPL and decorative street lighting administration, decorative street signage administration.
- GIS property and data management, and intergovernmental relations.

FY2019 Accomplishments:

- Successfully moving several 2017 Ad Valorem Bond capital projects assigned to the Department by Administration forward to completion.
- Successfully completed nine (9) other capital projects of varying scope and magnitude.

CITY OF PLANTATION

ENGINEERING

Budget Highlights

FY2020 Budget Changes:

- One full-time Project Manager and one full-time Engineering Assistant positions are requested in the FY2020 Proposed Budget. These positions are needed in order to better manage current and projected work load and customer service demands.

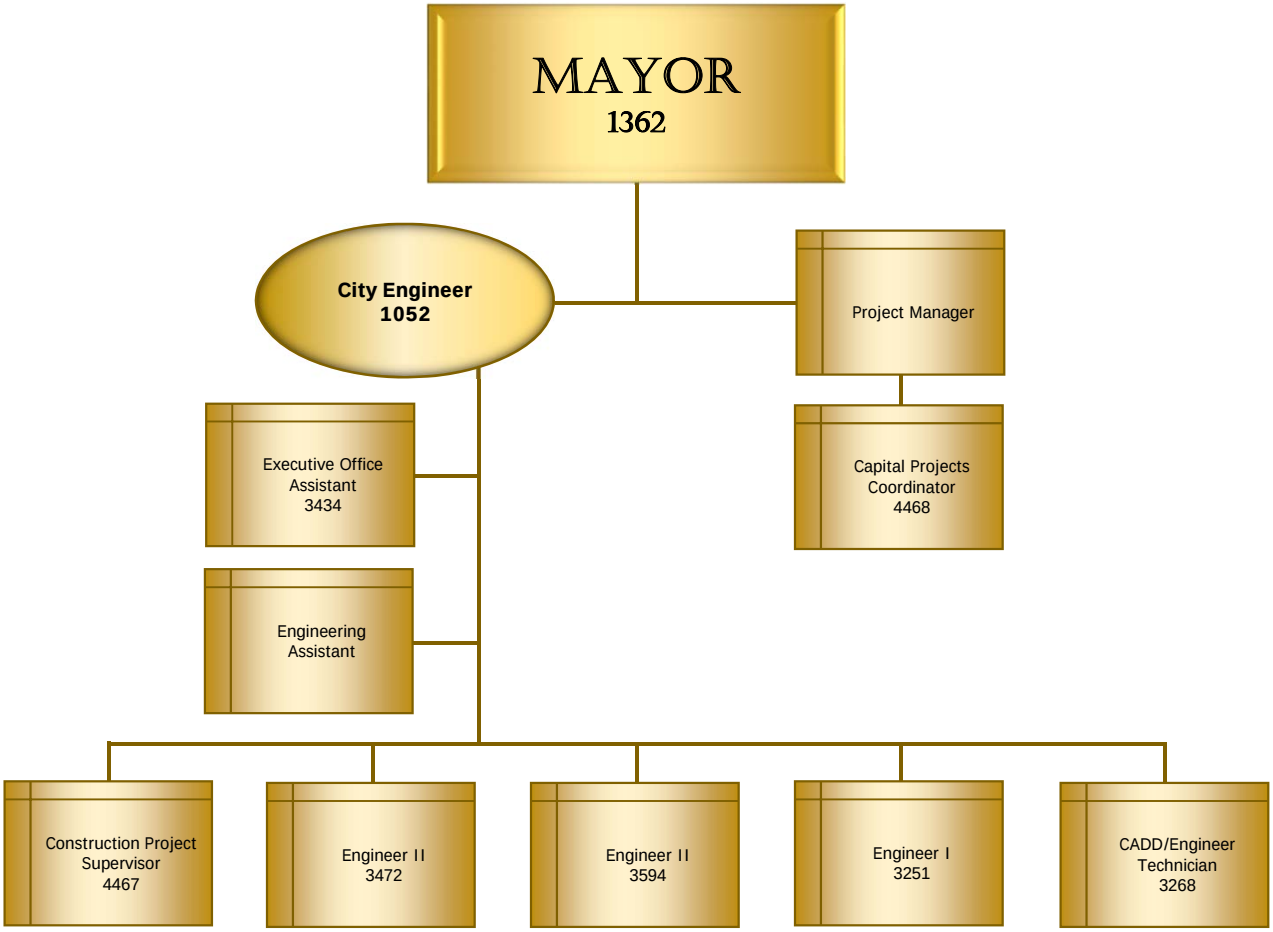
FY2020 Goals:

- Achieve the goal of successfully completing several 2017 Ad Valorem Bond capital projects as assigned to the Department by Administration.
- Improve office efficiencies through the re-establishment of the Engineering Assistant position, the addition of the Project Manager position, as well as the filling of the Engineering vacant position.

CITY OF PLANTATION

GENERAL FUND

ENGINEERING



CITY OF PLANTATION

GENERAL FUND
ENGINEERING

Staffing Levels

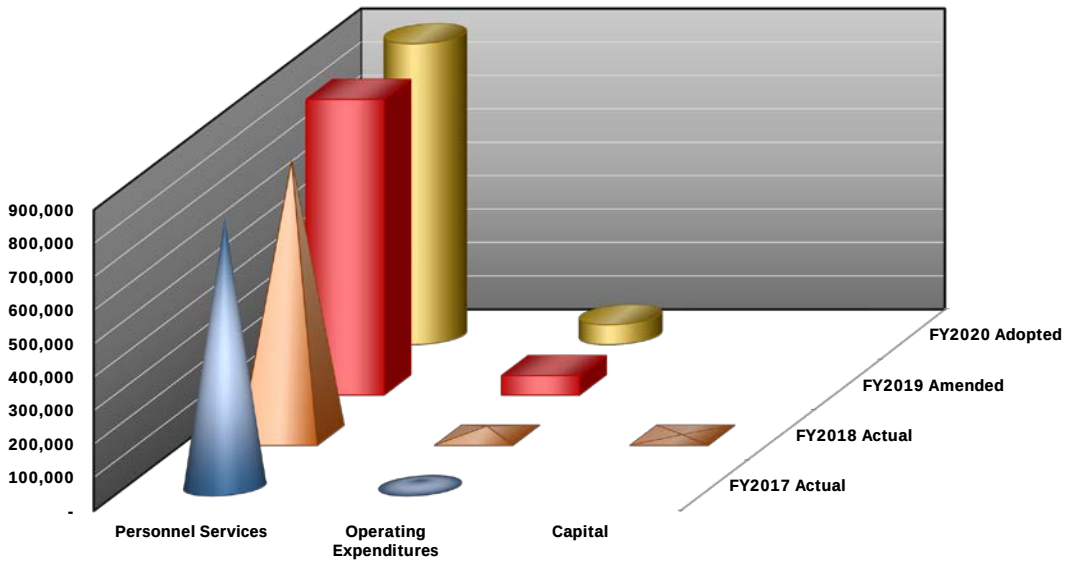
	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
City Engineer	1	1	1	1	0
Project Manager	0	0	0	1	1
Engineer II	2	2	2	2	0
Construction Project Supervisor	1	1	1	1	0
Engineer I	1	1	1	1	0
Capital Projects Coordinator	1	1	1	1	0
CADD/Engineer Technician	1	1	1	1	0
Executive Office Assistant	1	1	1	1	0
Engineering Assistant	0	0	0	1	1
Total Budgeted Positions	**8**	**8**	**8**	**10**	**2**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Permits, Fees & Special Assessments	249,704	819,845	163,762	200,150	22.2%
Charges for Services	7,485	11,300	6,500	6,000	-7.7%
Total Revenue	**257,189**	**831,145**	**170,262**	**206,150**	**21.1%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	800,438	820,698	884,194	1,054,256	19.2%
Operating Expenditures	17,099	27,383	57,630	59,071	2.5%
Capital	-	1,705	-	-	0.0%
Total Expenditures	**817,537**	**849,786**	**941,824**	**1,113,327**	**18.2%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
ENGINEERING (5100)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
541-1201 Payroll-Pension Qualified	629,008	651,798	668,813	758,966	13.5%
541-1301 Payroll-Non-Pension Qualified	23,679	26,151	21,729	24,284	11.8%
541-1699 Payroll-Allocation	(190,102)	(181,642)	(182,301)	(174,019)	-4.5%
Total Salaries and Wages	462,586	496,307	508,241	609,231	19.9%
Employee Benefits					
541-2199 FICA	47,970	49,745	52,826	59,919	13.4%
541-2299 Retirement-Required Employer Contribution	146,536	145,958	143,785	165,314	15.0%
541-2308 Life Insurance Benefit	838	1,055	1,204	1,442	19.8%
541-2313 Long Term Disability Benefit	1,179	1,251	1,806	2,125	17.7%
541-2399 Health Benefits	139,251	125,147	174,794	214,859	22.9%
541-2499 Worker's Compensation	2,079	1,235	1,538	1,366	-11.2%
Total Employee Benefits	337,852	324,391	375,953	445,025	18.4%
Services					
541-3101 Employment testing services	80	-	50	50	0.0%
541-3199 Legal	3,103	3,030	6,000	6,000	0.0%
541-4001 Food and shelter	-	-	1,000	1,000	0.0%
541-4002 Transportation costs	-	-	500	500	0.0%
541-4101 Postage/shipping charges	103	56	500	500	0.0%
541-4102 Communications	4,013	3,881	9,800	10,800	10.2%
541-4601 R/M-Equipment	-	-	400	400	0.0%
541-4606 R/M-Maintenance contract	2,463	15,756	23,605	24,125	2.2%
541-4701 Printing and binding	25	25	100	100	0.0%
541-4803 Advertising	-	44	1,000	1,500	50.0%
Total Services	10,628	23,650	42,955	44,975	4.7%
Materials & Supplies					
541-5101 Supplies-Office	899	1,817	2,000	2,000	0.0%
541-5201 Tools/Under threshold furn/equip	1,197	318	8,000	8,000	0.0%
541-5202 Supplies/Materials-Expendable	817	262	400	571	42.8%
541-5205 Supplies-Uniforms/Protective gear	2,433	400	2,000	2,000	0.0%
541-5401 General Collection Books	-	-	800	800	0.0%
541-5403 Memberships/Schools	1,124	936	1,475	725	-50.8%
Total Materials & Supplies	6,471	3,732	14,675	14,096	-3.9%
Capital					
541-6401 Machinery and Equipment	-	1,705	-	-	0.0%
Total Capital	-	1,705	-	-	0.0%
Total Expenditures	**817,537**	**849,786**	**941,824**	**1,113,327**	**18.2%**

CITY OF PLANTATION

GENERAL FUND
ENGINEERING

FY2020 - Foot Notes

541-3101 **Employment testing services**
Expenditures in this area cover testing for the hire of new employees for the Department.

541-3199 **Legal**
Legal expenditures that may arise during capital project administration, daily business and proposed ordinance amendments.

541-4001 **Food and shelter**
Expenditures in this area are for hotel accommodations and per diem meal costs related to out-of-town seminars and meetings.

541-4002 **Transportation costs**
Expenditures in this area are related to travel for attending continuing education seminars and meetings at off-site locations.

541-4101 **Postage/shipping charges**
Expenditures in this area cover mailing of correspondence, drawings, Notices of Violations, etc. (certified and regular postage).

541-4102 **Communications**
Expenditures in this area cover monthly local / long distance office phone service and staff cellular phone service for 8 cellular telephones (includes 6 regular staff and 2 contract employee). Funding to cover the purchase of updated new cell phones for staff.

541-4601 **R/M-Equipment**
Expenditures in this area cover maintenance contract costs on existing office equipment and maintenance for equipment not under contract.

541-4606 **R/M-Maintenance contract**

Additional per copy costs	3,000
Comcast WiFi Access	520
Laptop Air Card Service	500
Office copier/printer/scanner lease	1,700
Contracts handled by Information Technology Department	
Bentley Systems-Engineering (MicroStation support)	12,805
Cannon Solutions America (Oce) Engineering Plotter	4,400
DLT Solutions (AutoCAD)	1,200
	24,125

541-4701 **Printing and binding**
Expenditures in this area cover printing costs including reports and/or plans needed.

541-4803 **Advertising**
Expenditures in this area cover required public bid advertisements for capital projects, road closures and other matters requiring public advertisement. This includes necessary document recording fees paid to Broward County.

541-5101 **Supplies-Office**
Expenditures in this area cover annual costs for office supplies used by the department.

541-5201 **Tools/Under threshold furn/equip**
Purchase of new office furniture to replace old, broken and worn out.

541-5202 **Supplies/Materials-Expendable**
Expenditures in this area cover annual costs for purchase of toner, blueprint & plotter paper, drafting supplies, surveying supplies and other supplies unique to the department.

CITY OF PLANTATION

GENERAL FUND
ENGINEERING

FY2020 - Foot Notes

541-5205 **Supplies-Uniforms/Protective gear**
Expenditures in this area cover safety shoes, pants, hats and uniform shirts for Staff.

541-5401 **General Collection Books**
Engineering, architecture and building construction /code books and publications utilized for capital project administration, private development review and code enforcement.

541-5403 **Memberships/Schools**
Traffic Engineer continuing education seminars and courses

CITY OF PLANTATION

PUBLIC WORKS

Mission Statement

The Public Works Department is committed to providing a high level of service to the residents of our community. Our personnel are committed to anticipating and identifying problems and needs within our community while developing and implementing creative and innovative solutions. Public Works staff is dedicated to enhancing the quality of life in Plantation, making every effort to maximize the efficient, effective use of the City's resources.

Department Description

The Public Works Department is comprised of roughly 100 employees. The staff is divided into seven different divisions, all of which functions together as the backbone to the City's daily operations. Public Works Department is a great example of capitalization on internal resources to perform daily tasks that normally would require outsourcing at considerable expense.

The major responsibilities and services provided include:

- Responsible for the preventive maintenance and repair of all City owned buildings, roadways, drainage, sidewalks, irrigation, decorative landscaping, trees, green areas, street lights and street signs, vehicles and equipment.
- Solid Waste: collection services and bulk and yard waste pick up.
- Recycling: collection services and drop-off centers and horticultural center.
- Household hazard & electronics disposal options: residential trash transfer station and electronic recycling; household hazardous waste (HHW) quarterly collection events.

FY2019 Accomplishments:

- Repaving of the streets in the North Acres.
- Roadway rejuvenation in Country Club Estates.
- Drainage maintenance and projects continue to increase.

Budget Highlights

FY2020 Budget Changes:

- Addition of one (1) Full-time GIS Analyst/Collector position. Currently, Public Works and Parks & Recreation Departments do not have an accurate quantitative or qualitative method in place to manage, document, report, and catalog any of the park/city system facilities, sidewalks, furnishings, tree installations/removals and other assets. This position will provide detailed and accurate ways to

formulate useful database thru ArcGIS and ESRI platforms that will serve both as historical reference to catalog parks and public works resources and to serve as a tool for strategic long- and short-term maintenance planning. This position is budgeted in Public Works and will share responsibilities with the Parks and Recreation Departments.

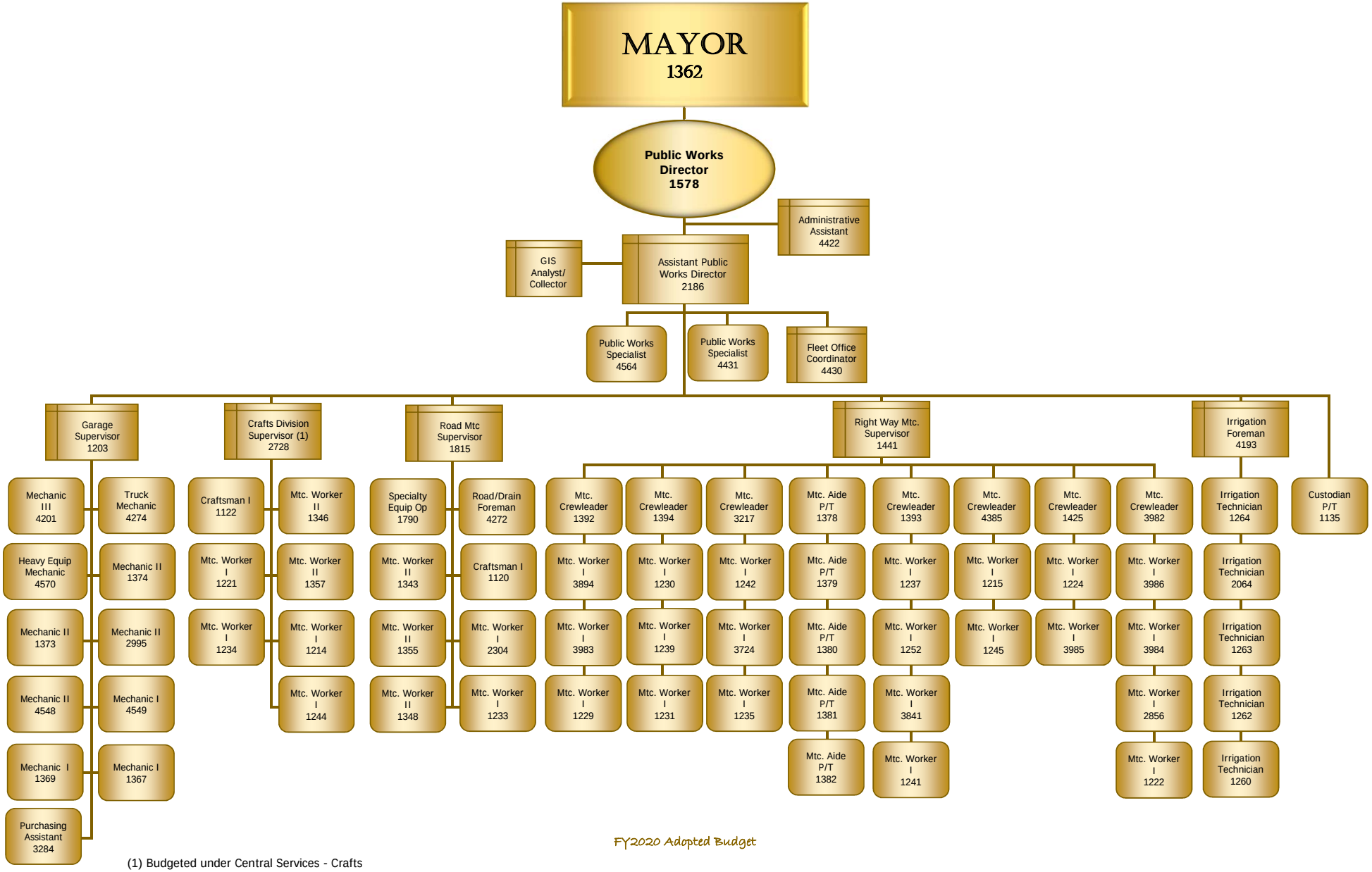
FY2020 Goals:

- Continue to increase landscape projects on major roads.
- Continue education for residents on the value of proper recycling.
- Continue to improve drainage maintenance.
- Prioritize asphalt maintenance and rehabilitation.
- Increase employee training.

CITY OF PLANTATION

GENERAL FUND

PUBLIC WORKS



(1) Budgeted under Central Services - Crafts

CITY OF PLANTATION

GENERAL FUND
PUBLIC WORKS

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Public Works Director	1	1	1	1	0
Assistant Public Works Director	1	1	1	1	0
Garage Supervisor	1	1	1	1	0
Right of Way Mtc Supervisor	1	1	1	1	0
Road Maintenance Supervisor	1	1	1	1	0
Administrative Assistant	1	1	1	1	0
Mechanic III	1	1	1	1	0
Irrigation Foreman	1	1	1	1	0
Truck Mechanic	1	1	1	1	0
Heavy Equipment Mechanic	0	0	1	1	0
Road/Drainage Foreman	1	1	1	1	0
Mechanic II	4	4	4	4	0
GIS Analyst/Collector	0	0	0	1	1
Mechanic I	2	2	3	3	0
Craftsman I	2	2	2	2	0
Specialty Equipment Operator	1	1	1	1	0
Maintenance Crewleader	7	7	7	7	0
Fleet Specialist	1	1	1	1	0
Public Works Specialist	1	1	2	2	0
Irrigation Technician	5	5	5	5	0
Purchasing Assistant	1	1	1	1	0
Maintenance Worker II	6	6	5	5	0
Principal Office Assistant	1	1	0	0	0
Maintenance Worker I	28	28	27	27	0
Maintenance Aide - P/T	5	5	5	5	0
Custodian - P/T	1	1	1	1	0
Total Budgeted Positions	**78**	**75**	**75**	**76**	**1**

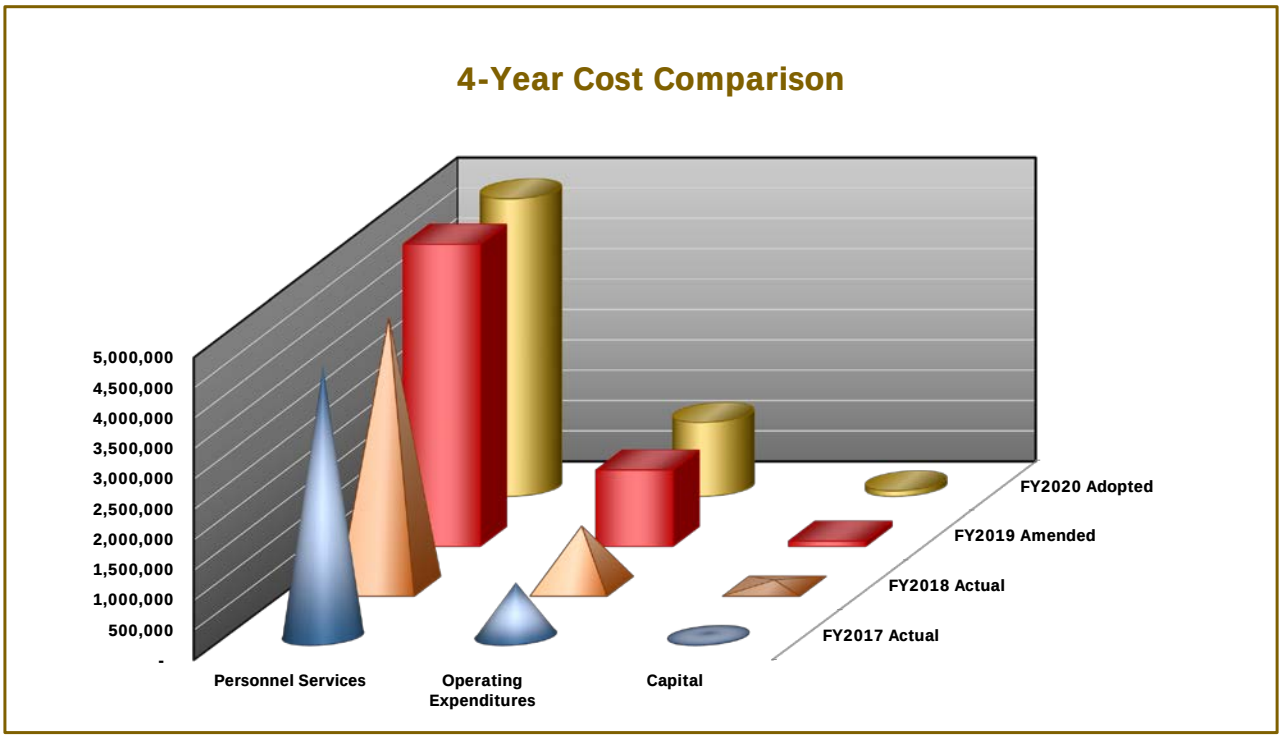
Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	450,000	500,000	500,000	475,000	-5.0%
Misc. Revenue	-	-	1,000	-	-100.0%
Total Revenue	**450,000**	**500,000**	**501,000**	**475,000**	**-5.2%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	4,443,097	4,414,758	4,971,039	4,894,706	-1.5%
Operating Expenditures	884,998	994,719	1,256,165	1,214,569	-3.3%
Capital	41,241	101,497	87,587	89,000	1.6%
Total Expenditures	**5,369,336**	**5,510,974**	**6,314,791**	**6,198,275**	**-1.8%**

CITY OF PLANTATION

GENERAL FUND
PUBLIC WORKS



CITY OF PLANTATION

GENERAL FUND
PUBLIC WORKS (5500)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
539-1201 Payroll-Pension Qualified	3,026,850	3,084,157	3,147,149	3,197,418	1.6%
539-1301 Payroll-Non-Pension Qualified	136,563	172,225	169,418	110,112	-35.0%
539-1401 Payroll-Overtime	19,759	29,765	1,500	1,500	0.0%
539-1699 Payroll-Allocation	(928,051)	(928,232)	(957,644)	(931,322)	-2.7%
Total Salaries and Wages	2,255,120	2,357,915	2,360,423	2,377,708	0.7%
Employee Benefits					
539-2199 FICA	235,469	242,591	253,832	253,141	-0.3%
539-2299 Retirement-Required Employer Contribution	671,291	626,013	710,777	711,974	0.2%
539-2308 Life Insurance Benefit	6,474	4,951	5,665	6,075	7.2%
539-2313 Long Term Disability Benefit	5,781	5,873	8,497	8,953	5.4%
539-2399 Health Benefits	1,135,508	1,007,867	1,447,957	1,335,458	-7.8%
539-2499 Worker's Compensation	133,453	169,548	183,888	201,397	9.5%
Total Employee Benefits	2,187,976	2,056,843	2,610,616	2,516,998	-3.6%
Services					
539-3101 Employment testing services	1,492	3,058	1,400	2,000	42.9%
539-4001 Food and shelter	1,252	873	2,000	4,000	100.0%
539-4002 Transportation costs	265	373	750	1,500	100.0%
539-4101 Postage/shipping charges	193	116	300	300	0.0%
539-4102 Communications	6,501	7,841	6,700	8,500	26.9%
539-4301 Electricity	68,011	67,196	73,000	-	-100.0%
539-4303 Water/wastewater	47,951	48,015	51,000	52,000	2.0%
539-4304 Waste disposal	951	1,494	1,000	2,000	100.0%
539-4601 R/M-Equipment	18,717	34,212	23,000	37,254	62.0%
539-4602 R/M-Tires	12,265	12,286	42,202	42,202	0.0%
539-4603 R/M-Vehicles	11,685	14,419	73,724	73,724	0.0%
539-4604 R/M-Grounds	25,574	27,026	26,000	30,000	15.4%
539-4605 R/M-Structures	8,926	13,568	8,500	10,000	17.6%
539-4606 R/M-Maintenance contract	11,600	15,248	11,589	15,089	30.2%
539-4613 R/M-Fuel station	1,557	3,902	7,500	7,500	0.0%
539-4628 Environmental renewal	125	2,896	1,200	1,200	0.0%
539-4803 Advertising	540	157	200	200	0.0%
Total Services	217,603	252,680	330,065	287,469	-12.9%
Materials & Supplies					
539-5101 Supplies-Office	1,416	926	1,600	1,600	0.0%
539-5201 Tools/Under threshold furn/equip	11,168	6,621	11,000	11,000	0.0%
539-5202 Supplies/Materials-Expendable	7,723	5,571	7,500	7,500	0.0%
539-5203 Supplies-Fuel	615,121	699,049	867,000	866,000	-0.1%
539-5204 Supplies-Janitorial	2,308	3,157	3,500	3,500	0.0%
539-5205 Supplies-Uniforms/Protective gear	27,862	25,055	32,500	32,500	0.0%
539-5403 Memberships/Schools	1,798	1,660	3,000	5,000	66.7%
Total Materials & Supplies	667,395	742,039	926,100	927,100	0.1%
Capital					
539-6401 Machinery and Equipment	41,241	92,957	87,587	89,000	1.6%
Total Capital	41,241	101,497	87,587	89,000	1.6%
Total Expenditures	**5,369,336**	**5,510,974**	**6,314,791**	**6,198,275**	**-1.8%**

CITY OF PLANTATION

GENERAL FUND
PUBLIC WORKS

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Scag 52" deck Tiger lawn mower	17,000	20,600	21,400	22,200	-
Scag 61" deck Tiger lawn mower	19,000	25,000	26,000	27,000	-
Sentry Gold dispensing software & hardware replacement	16,000	60,000	-	-	-
Ford F-350 Crew Cab Pickup truck	37,000	38,000	-	-	-
6 column mobile lift	-	50,000	-	-	-
1400 lb. 4 post lift with jacks	-	18,000	-	-	-
Total	**89,000**	**211,600**	**47,400**	**49,200**	**-**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Public Works	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Scag 52 inch deck Tiger lawn mower	FY2020	2	$ 8,500	$ 17,000
	FY2021	2	$ 10,300	$ 20,600
	FY2022	2	$ 10,700	$ 21,400
	FY2023	2	$ 11,100	$ 22,200
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace mowers.(PW-142,156,157).

Operating impact:

Not cost effective to repair.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Public Works	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Scag 61 inch Tiger mower	FY2020	2	$ 9,500	$ 19,000
	FY2021	2	$ 12,500	$ 25,000
	FY2022	2	$ 13,000	$ 26,000
	FY2023	2	$ 13,500	$ 27,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace mowers (PW-139,160,161,276)

Operating impact:

Not cost effective to repair.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Public Works	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-350 Crew cab Pick-up Truck	FY2020	1	$ 37,000	$ 37,000
	FY2021	1	$ 38,000	$ 38,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace Trucks (Pw-00213,00226) with over 100,000 miles and over 10 years old

Operating impact:

Not cost effective to repair to fix it.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Public Works	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replacement of Fuel Station's Sentry gold Fuel dispensing hardware and software.	FY2020	1	$ 16,000	$ 16,000
	FY2021	1	$ 60,000	$ 60,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The current system has many break downs due to old technology and hardware. The current system is out of date and will no longer be supported in a year or so. The current system is server based, the new system would be cloud based and can be accessed by an Administrator from anywhere. Also will provide real time information on vehicles and will have ability to monitor the vehicles, once phase 2 is complete.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Public Works	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
6 Column Mobile lift	FY2020	0	$ -	$ -
	FY2021	1	$ 50,000	$ 50,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Will allow us to lift the larger trucks completely off the ground. This will aid in the time needed in serving of the trucks. Will be able to do the jobs in house that we would have to send out as we cannot lift them now

Operating impact:

Quicker, more cost efficient

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Public Works	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
14000 lb. 4 Post Lift with jacks	FY2020	0	$ -	$ -
	FY2021	1	$ 18,000	$ 18,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace aging scissor lift in shop (lift is over 20 years old).

Operating impact:

Continued flow of work

CITY OF PLANTATION

GENERAL FUND
PUBLIC WORKS

FY2020 - Foot Notes

539-3101 **Employment testing services**
Criminal history, driver's license verification and mandatory CDL license drug and alcohol testing (15).

539-4001 **Food and shelter**
Hotel accommodations and per diem meal costs to attend out-of-town and local seminars. Attend APWA Convention and Governor's Hurricane Conference.

539-4002 **Transportation costs**
Expenditures for Administrative staff to attend State American Public Works Association meetings. Also includes required classes for recertification of certain staff personnel.

539-4101 **Postage/shipping charges**
Cost of mailing correspondence requiring certified receipts, such as: notices to residents pertaining to various types of code violations.

539-4102 **Communications**
Cost of local telephone service and long distance calls for the department. Includes cellular telephones, two-way radio communication equipment, and airtime satellite phones.

539-4304 **Waste disposal**
The proper disposal of illegally dumped items and materials throughout the City.

539-4601 **R/M-Equipment**
Cost to repair office equipment. Repairs to riding mowers, walk-behind mowers, compressors, hedge trimmers, weed eaters, chainsaws, generators, trailers, trash and fuel pumps, welding equipment and trash compactor. Repairs to vacuum cleaners.

539-4602 **R/M-Tires**
Tire replacements and repairs for vehicles. Also includes mowers, trailers, and tow-behind equipment tires.

539-4603 **R/M-Vehicles**
Repairs to all automobiles, vans, light and heavy trucks. Also includes all body work and painting due to accidents or age.

539-4604 **R/M-Grounds**
The cost of pressure cleaning, painting, sod replacement, weed control, fertilizing, pest control and all shrubs and flower plantings. The maintenance of 130 irrigation pump stations. All entrance feature walls and columns (68).

539-4605 **R/M-Structures**
All repairs and maintenance of the five buildings located on the Public Works compound.

539-4606 **R/M-Maintenance contract**
Burglar and fire alarm monthly monitoring services. Annual fire alarm testing fee. Copier lease and usage charges. Removal of waste material from garage (used oil, parts cleaner, used oil filters and used coolant). All Data software upgrade for City-wide fleet maintenance.

All Data software updates for City wide fleet maintenance	9,000
Communication Contract	997
Copier Lease and Maintenance	2,600
Fire Alarm Contract and Maintenance	332
Fire Extinguishers Contract	300
Removal of waste material from garage (used oil & filters)	1,500
Security Alarm Monitoring	360
	15,089

CITY OF PLANTATION

GENERAL FUND
PUBLIC WORKS

FY2020 - Foot Notes

539-4628 **Environmental renewal**
Environmental permits for City Garage. Environmental permits for gasoline and diesel fuel tanks. For hazardous waste transport licenses. Annual Vehicle/Mower Repair Facility License and Resource Recovery and Management License.

539-4701 **Printing and binding**
Garage work order forms, daily work order request forms, informational door hangers, business cards and daily activity reports.

539-4803 **Advertising**
Advertising costs for contractual work and auction of vehicles/equipment.

539-5101 **Supplies-Office**
For office supplies; copy paper (3 sizes) and printer cartridges.

539-5201 **Tools/Under threshold furn/equip**
Hand tools, weed eaters, edger, backpack sprayers, hedge trimmers, hand-held equipment.

539-5202 **Supplies/Materials-Expendable**
First aid kits and supplies. Coffee, tea, etc. Fender covers and shop towels/containers provided by uniform service. Light bulbs, fuses, water filters, batteries. Air conditioning filters.

539-5203 **Supplies-Fuel**
Fuel for City wide fleet

539-5204 **Supplies-Janitorial**
Janitorial supplies for the sanitary maintenance of all Public Work's Buildings.

539-5205 **Supplies-Uniforms/Protective gear**
Uniform service. The purchase and replacement of uniform hats, safety glasses, rain gear, back support belts, work gloves, rubber boots and ear protection. FDOT requires safety vests for all employees working in road rights-of-way. Safety shoes.

539-5403 **Memberships/Schools**
American Public Works Association Memberships for Director, Assistant Director and staff. Educational seminars for office and field staff. CDL testing.

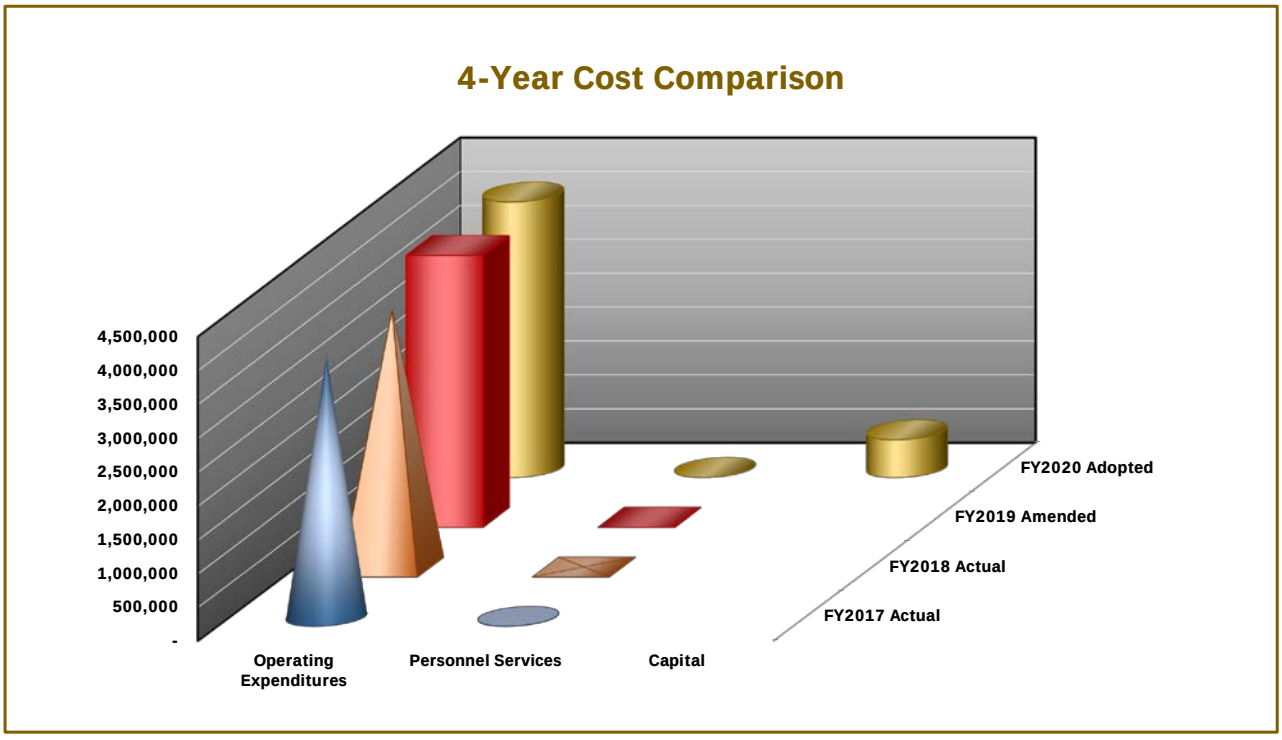
CITY OF PLANTATION

GENERAL FUND
RESOURCE RECOVERY

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Charges for Services	3,811,130	3,832,561	3,920,284	3,910,240	-0.3%
Total Revenue	**3,811,130**	**3,832,561**	**3,920,284**	**3,910,240**	**-0.3%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	1,258	1,495	1,400	1,570	12.1%
Operating Expenditures	3,850,468	3,795,114	4,009,682	4,062,098	1.3%
Capital	-	-	-	555,532	100.0%
Total Expenditures	**3,851,726**	**3,796,609**	**4,011,082**	**4,619,200**	**15.2%**



CITY OF PLANTATION

GENERAL FUND
RESOURCE RECOVERY (5600)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
534-1401 Payroll-Overtime	1,173	1,393	1,300	1,450	11.5%
Total Salaries and Wages	1,173	1,393	1,300	1,450	11.5%
Employee Benefits					
534-2199 FICA	86	102	100	120	20.0%
Total Employee Benefits	86	102	100	120	20.0%
Services					
534-3402 Outside service fees	4,000	4,000	-	8,000	100.0%
534-4304 Waste disposal	3,254,230	3,225,974	3,384,000	3,408,448	0.7%
534-4306 Outside collection services	584,097	548,683	612,182	625,650	2.2%
534-4601 R/M-Equipment	8,141	16,458	13,500	20,000	48.1%
Total Services	3,850,468	3,795,114	4,009,682	4,062,098	1.3%
Capital					
534-6401 Machinery and Equipment	-	-	-	555,532	100.0%
Total Capital	-	-	-	555,532	100.0%
Total Expenditures	**3,851,726**	**3,796,609**	**4,011,082**	**4,619,200**	**15.2%**

CITY OF PLANTATION

GENERAL FUND
RESOURCE RECOVERY

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Beast Chipper	555,532	-	-	-	-
Total	**555,532**	**-**	**-**	**-**	**-**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Resource Recovery**	*Funding Source:*	**General Fund**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Beast Chipper	**FY2020**	1	$ 555,532	$ 555,532
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace the 2001 aging beast chipper. Vital piece of equipment that is the center point of our program for turning tree trimmings into mulch. Machine needs to be replaced while we can still get some value for trade in.

Operating impact:

Reduce cost of repair and maintenance

CITY OF PLANTATION

GENERAL FUND
RESOURCE RECOVERY

FY2020 - Foot Notes

534-3402 **Outside service fees**
Municipal Media Corp recycle coach

534-4304 **Waste disposal**
Residential garbage collection by Waste Management.

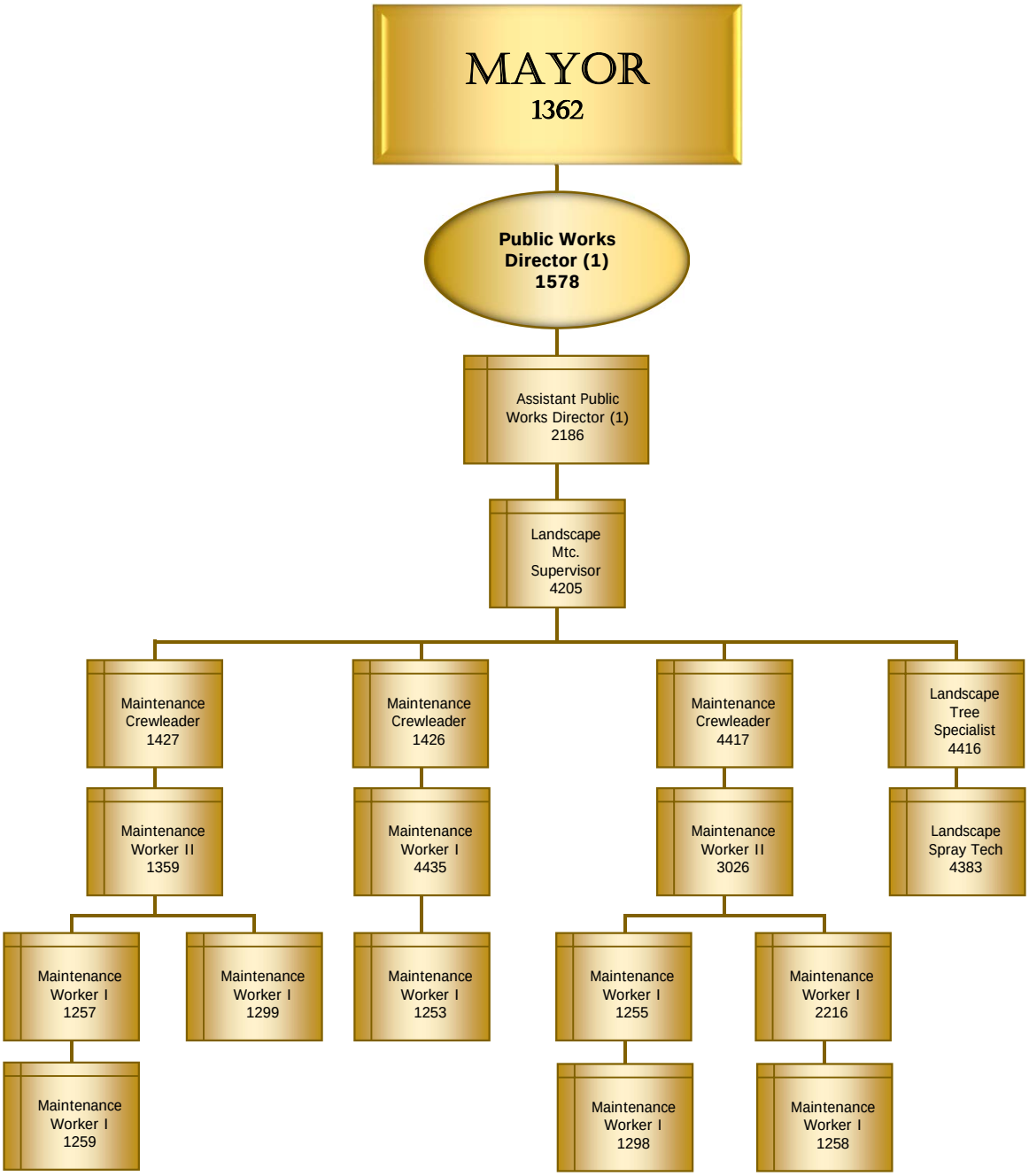
534-4306 **Outside collection services**
Cost of recycling to single family and multi-family homes and the Public Works compound. Offsetting revenue in fees - recycled material pick up. Single stream recycling program.

534-4601 **R/M-Equipment**
Repairs to horizontal chipper. Grinding teeth replacement 3 times a year @ $2,000 a set. Bearing and belt replacement 3 times a year. Normal scheduled maintenance (coolant, grease, oil and filters).

CITY OF PLANTATION

GENERAL FUND

LANDSCAPING



(1) Budgeted under Public Works

CITY OF PLANTATION

GENERAL FUND
LANDSCAPING

Staffing Levels

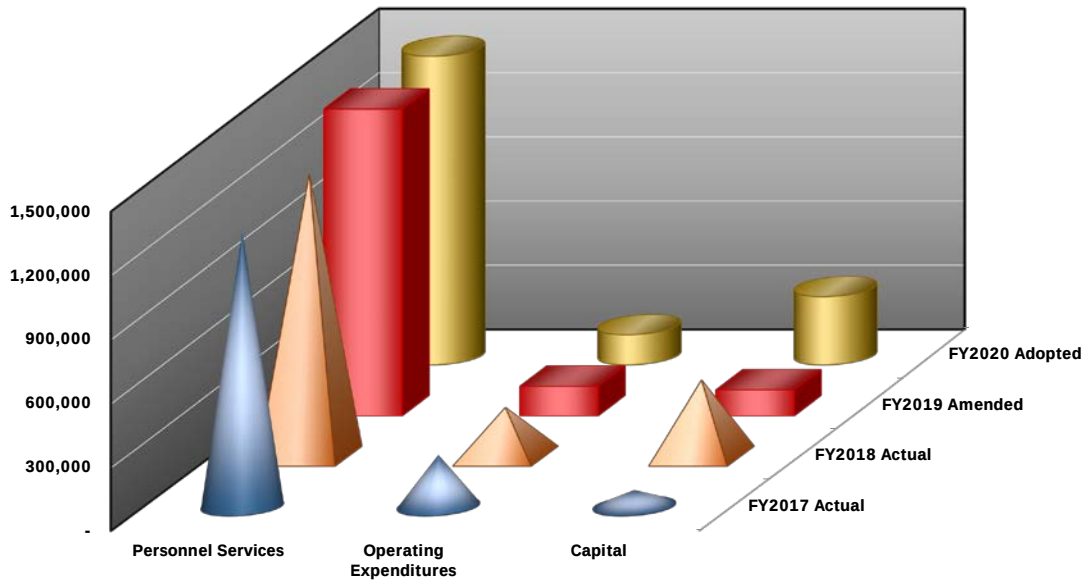
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Landscape Mtc Supervisor	1	1	1	1	0
Landscape Tree Specialist	1	1	1	1	0
Landscape Spray Technician	1	1	1	1	0
Maintenance Crewleader	3	3	3	3	0
Maintenance Worker II	2	2	2	2	0
Maintenance Worker I	9	9	9	9	0
Total Budgeted Positions	**17**	**17**	**17**	**17**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Permits, Fees & Special Assessments	443,163	528,935	350,000	380,000	8.6%
Charges for Services	91,909	80,789	80,000	80,000	0.0%
Total Revenue	**535,072**	**609,723**	**430,000**	**460,000**	**7.0%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	1,287,030	1,318,566	1,433,580	1,442,485	0.6%
Operating Expenditures	243,298	228,724	137,088	140,515	2.5%
Capital	76,218	356,728	120,335	319,000	165.1%
Total Expenditures	**1,606,547**	**1,904,018**	**1,691,003**	**1,902,000**	**12.5%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
LANDSCAPING (5900)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
539-1201 Payroll-Pension Qualified	686,025	654,643	685,599	697,583	1.7%
539-1301 Payroll-Non-Pension Qualified	26,363	24,809	17,796	20,011	12.4%
539-1401 Payroll-Overtime	25,962	51,047	1,000	1,000	0.0%
Total Salaries and Wages	738,350	730,499	704,395	718,594	2.0%
Employee Benefits					
539-2199 FICA	53,475	53,036	53,886	54,972	2.0%
539-2299 Retirement-Required Employer Contribution	140,595	137,924	168,088	168,543	0.3%
539-2308 Life Insurance Benefit	1,474	1,140	1,249	1,325	6.1%
539-2313 Long Term Disability Benefit	1,300	1,352	1,874	1,953	4.2%
539-2399 Health Benefits	326,592	358,601	465,502	456,697	-1.9%
539-2499 Worker's Compensation	25,244	36,015	38,586	40,401	4.7%
Total Employee Benefits	548,681	588,066	729,185	723,891	-0.7%
Services					
539-3101 Employment testing services	323	654	400	500	25.0%
539-4102 Communications	664	134	1,200	1,200	0.0%
539-4304 Waste disposal	75	-	1,000	1,000	0.0%
539-4601 R/M-Equipment	10,209	11,968	10,988	12,500	13.8%
539-4604 R/M-Grounds	17,868	19,426	39,500	39,500	0.0%
539-4611 R/M-Tree Beautification	181,679	158,292	60,000	60,415	0.7%
Total Services	227,134	214,119	113,088	115,115	1.8%
Materials & Supplies					
539-5101 Supplies-Office	148	43	200	200	0.0%
539-5201 Tools/Under threshold furn/equip	5,074	5,014	9,500	9,500	0.0%
539-5202 Supplies/Materials-Expendable	1,319	941	2,600	3,000	15.4%
539-5205 Supplies-Uniforms/Protective gear	8,598	7,726	9,000	10,000	11.1%
539-5403 Memberships/Schools	1,025	881	2,700	2,700	0.0%
Total Materials & Supplies	16,163	14,605	24,000	25,400	5.8%
Capital					
539-6401 Machinery and Equipment	67,746	-	120,335	209,000	73.7%
539-6402 Capital Outlay: Tree Beautification	8,472	356,728	-	110,000	100.0%
Total Capital	76,218	356,728	120,335	319,000	165.1%
Total Expenditures	**1,606,547**	**1,904,018**	**1,691,003**	**1,902,000**	**12.5%**

CITY OF PLANTATION

GENERAL FUND
LANDSCAPING

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-250 Crew Cab; Ford F-150 Space Cab Pickup truck	34,000	38,000	28,000	-	-
Crapple Truck	175,000	-	-	-	-
25,000 lb Water Truck 2,000 gallon capacity	-	-	100,000	-	-
Ford F-550 Bucket Truck (#219) **(Tree Beautification FB)**	110,000	-	-	-	-
Total	**319,000**	**38,000**	**128,000**	**-**	**-**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Landscaping	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
(1) Ford F-250 Crew cab Pickup Truck (#186) (1) Ford F-250 Crew cab Pickup Truck (#11) (1) Ford F-150 Space cab Pickup Truck (#169)	FY2020	1	$ 34,000	$ 34,000
	FY2021	1	$ 38,000	$ 38,000
	FY2022	1	$ 28,000	$ 28,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

As of February 2019, truck #169 has 144,805 miles; truck #186 has 151,382 miles; truck #11 has 141,189 miles

Operating impact:

Reduce cost of repair and maintenance

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Landscaping	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
(1) Crapple Truck	FY2020	1	$ 175,000	$ 175,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace Chipper Truck 00069 and one 18" Chipper.

Operating impact:

Reduce cost of repair and maintenance

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Landscaping	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
25,000lb Water Truck 2000 gallon cap.	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	1	$ 100,000	$ 100,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace Water Truck #00068 which is a 2002 and has 113,177 miles on it

Operating impact:

Reduce cost of repair and maintenance

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Landscaping**	*Funding Source:*	**Tree Beautification Fund Balance**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
(1) Ford F-550 Bucket Truck (#219)	**FY2020**	1	$ 110,000	$ 110,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace bucket truck #219. As of February 2019, truck #219 is 11 years old with 34,401 hours and 39,941 miles

Operating impact:

Reduce cost of repair and maintenance

CITY OF PLANTATION

GENERAL FUND
LANDSCAPING

FY2020 - Foot Notes

539-3101 **Employment testing services**
Criminal history, driver's license verification and mandatory CDL license drug and alcohol testing.

539-4102 **Communications**
1 cell phones, phone lines and two-way radios.

539-4304 **Waste disposal**
Stump disposal.

539-4601 **R/M-Equipment**
Repairs to pole saws, trimmers, chainsaws, blowers, chippers, trailers, Dingo, Bobcat Loader. Sharpening of blades.

539-4604 **R/M-Grounds**
Fertilization of City owned grounds. Tree and stump removal of decaying and dead trees. Replacement of various City owned hedges and trees. Sod.

539-4611 **R/M Tree Beautification**
Materials purchased for street tree plantings.

539-5101 **Supplies-Office**
Binders, annual calendars, printer cartridges

539-5201 **Tools/Under threshold furn/equip**
Pruners, chain saws, weed eaters, gas cans and other small equipment.

539-5202 **Supplies/Materials-Expendable**
Shop towels/containers provided by uniform service.

539-5205 **Supplies-Uniforms/Protective gear**
Uniform service, safety shoes, work gloves, safety glasses, ear protection, face masks, safety vests, and back belts, rubber boots, hats, hard hats.

539-5403 **Memberships/Schools**
Federal, State and County mandated licensing and training schools.

Broward Tree Trimmers License	750
Commercial Drivers License School	700
Educational Seminars	1,000
ISA	250
	2,700

CITY OF PLANTATION

Culture & Recreation Departments

Library	**Monika Knapp, Director**
Historical Museum	**Monika Knapp, Director**
Parks	**Phil Goodrich, Director**
Recreation	**Phil Goodrich, Director**
Tennis Center	**Phil Goodrich, Director**
Aquatics Complex	**Phil Goodrich, Director**
Equestrian Center	**Phil Goodrich, Director**

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CITY OF PLANTATION

LIBRARY

Mission Statement

The mission of the Helen B. Hoffman Plantation Library is to enrich lives, build a sense of community, and foster lifelong learning in a diverse and non-judgmental environment by providing a comprehensive range of materials, programs, and services for people of all ages.

Department Description

The Helen B. Hoffman Plantation Library was established in the late 1950s by Mrs. Hoffman and members of the Plantation Woman's Club as a volunteer library. The present facility was dedicated October 6, 1968 and reflects the ever changing diversity, character, needs, and expectations of the community.

The major responsibilities and services provided include:

- Maintain and circulate the collection in a variety of formats: including print and electronic.
- Provide access to information, technology, and programming for education and entertainment for all ages.
- Provide access to public computers with access to the Internet, printing, Microsoft Office, reference databases.
- Provide access to Wi-Fi for patrons' personal devices.
- Programs include Children's Story Hours, Summer Reading Program, Chess, Puppet Club, special children's entertainment, teen programs, adult book discussion groups, writing groups, and lecture series.

FY2019 Accomplishments:

- Established a dedicated teen space.
- Added additional seating with charging available for patrons with their own devices.
- Added a small business collection to the Odilo eBook collection.

Budget Highlights

FY2020 Budget Changes:

- For FY2020 changes to the budget are for refreshing the library's public spaces.

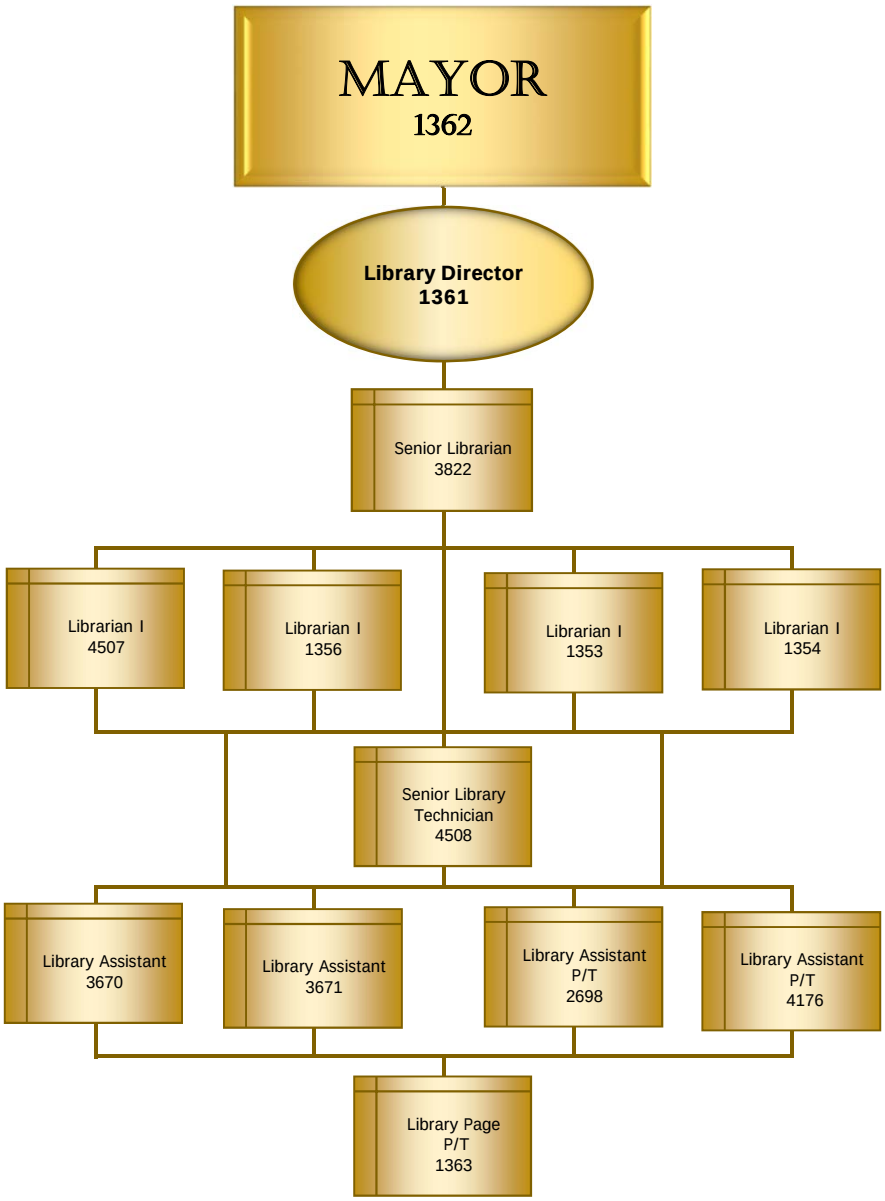
FY2020 Goals:

- Paint and replace carpet throughout the facility.
- Refresh the landscape and exterior of the facility.
- Continue to "grow" programs reflecting the needs and interests of the community.

CITY OF PLANTATION

GENERAL FUND

LIBRARY



CITY OF PLANTATION

GENERAL FUND
LIBRARY

Staffing Levels

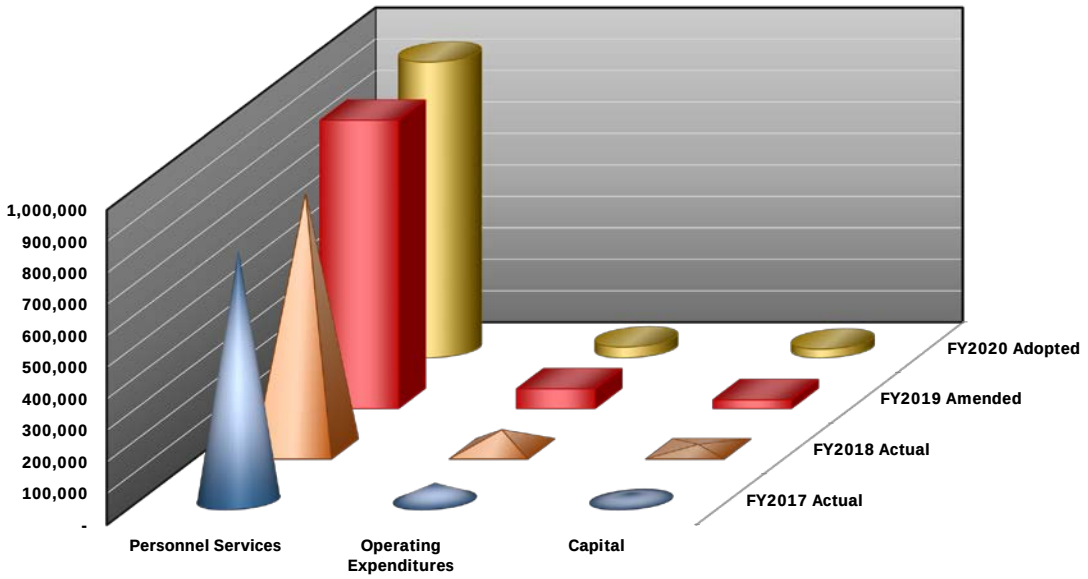
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Library Director	1	1	1	1	0
Senior Librarian	1	1	1	1	0
Librarian I	3	4	4	4	0
Senior Library Technician	0	1	1	1	0
Library Technician	2	0	0	0	0
Library Assistant	2	2	2	2	0
Library Assistant - P/T	3	2	2	2	0
Library Page - P/T	1	1	1	1	0
Total Budgeted Positions	**13**	**12**	**12**	**12**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	1,682	1,291	1,200	1,200	0.0%
Fines and Forfeitures	3,318	3,006	3,000	3,000	0.0%
Misc. Revenue	-	2,200	500	1,000	100.0%
Total Revenue	**5,000**	**6,497**	**4,700**	**5,200**	**10.6%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	795,034	810,240	915,115	939,216	2.6%
Operating Expenditures	53,236	60,441	61,842	33,727	-45.5%
Capital	20,168	13,750	27,000	27,000	0.0%
Total Expenditures	**868,438**	**884,431**	**1,003,957**	**999,943**	**-0.4%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
LIBRARY (7100)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
571-1201 Pension Qualified	464,694	477,195	503,261	520,915	3.5%
571-1301 Payroll-Non-Pension Qualified	43,796	47,552	56,363	57,639	2.3%
571-1401 Payroll-Overtime	373	159	1,000	500	-50.0%
Total Salaries and Wages	508,862	524,906	560,624	579,054	3.3%
Employee Benefits					
571-2199 FICA	37,959	39,200	42,888	44,298	3.3%
571-2299 Retirement-Required Employer Contribution	109,572	109,803	121,882	125,858	3.3%
571-2308 Life Insurance Benefit	846	793	906	990	9.3%
571-2313 Long Term Disability Benefit	815	941	1,359	1,459	7.4%
571-2399 Health Benefits	136,181	133,515	186,356	186,356	0.0%
571-2499 Worker's Compensation	799	1,082	1,100	1,201	9.2%
Total Employee Benefits	286,172	285,335	354,491	360,162	1.6%
Services					
571-3101 Employment testing services	114	37	150	150	0.0%
571-4002 Transportation costs	-	-	250	150	-40.0%
571-4101 Postage/shipping charges	727	663	1,000	1,000	0.0%
571-4102 Communications	2,912	3,044	3,200	3,320	3.8%
571-4301 Electricity	22,657	22,505	29,661	-	-100.0%
571-4303 Water/wastewater	3,198	3,041	3,206	3,300	2.9%
571-4604 R/M-Grounds	1,199	487	2,500	2,500	0.0%
571-4605 R/M-Structures	5,707	6,248	5,700	7,100	24.6%
571-4606 R/M-Maintenance contract	1,352	3,275	1,500	1,500	0.0%
571-4701 Printing and binding	60	405	500	500	0.0%
Total Services	39,148	39,964	47,667	19,520	-59.0%
Materials & Supplies					
571-5101 Supplies-Office	1,620	1,450	2,200	2,200	0.0%
571-5201 Tools/Under threshold furn/equip	1,687	6,805	1,000	1,032	3.2%
571-5202 Supplies/Materials-Expendable	2,861	2,593	3,000	3,000	0.0%
571-5204 Supplies-Janitorial	2,106	2,003	2,300	2,300	0.0%
571-5402 Publications/Subscriptions	5,183	7,626	5,675	5,675	0.0%
Total Materials & Supplies	14,088	20,477	14,175	14,207	0.2%
Capital					
571-6601 Books-General Collections	18,187	11,980	20,000	20,000	0.0%
571-6603 Books-Reference	1,981	1,770	4,000	4,000	0.0%
571-6604 Visual Aids	-	-	1,500	1,500	0.0%
571-6605 Audio Aids	-	-	1,500	1,500	0.0%
Total Capital	20,168	13,750	27,000	27,000	0.0%
Total Expenditures	**868,438**	**884,431**	**1,003,957**	**999,943**	**-0.4%**

CITY OF PLANTATION

GENERAL FUND
LIBRARY

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Books-General Collections	20,000	20,000	20,000	20,000	20,000
Books-Reference	4,000	4,000	4,000	4,000	4,000
Visual Aids	1,500	1,500	1,500	1,500	1,500
Audio Aids	1,500	1,500	1,500	1,500	1,500
Total	**27,000**	**27,000**	**27,000**	**27,000**	**27,000**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Library	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Books-General Collection	FY2020	1	$ 20,000	$ 20,000
	FY2021	1	$ 20,000	$ 20,000
	FY2022	1	$ 20,000	$ 20,000
	FY2023	1	$ 20,000	$ 20,000
	FY2024	1	$ 20,000	$ 20,000

Need, Justification, Benefit:

Print materials for the Library's circulating collection (adult and juvenile)

Operating impact:

Fulfillment of the Library's mission to provide a comprehensive range of materials

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Library	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Books-Reference	FY2020	1	$ 4,000	$ 4,000
	FY2021	1	$ 4,000	$ 4,000
	FY2022	1	$ 4,000	$ 4,000
	FY2023	1	$ 4,000	$ 4,000
	FY2024	1	$ 4,000	$ 4,000

Need, Justification, Benefit:

Print materials for the Library's non-circulating reference collection

Operating impact:

Fulfillment of the Library's mission to provide a comprehensive range of materials

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Library	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Visual aids	FY2020	1	$ 1,500	$ 1,500
	FY2021	1	$ 1,500	$ 1,500
	FY2022	1	$ 1,500	$ 1,500
	FY2023	1	$ 1,500	$ 1,500
	FY2024	1	$ 1,500	$ 1,500

Need, Justification, Benefit:

Materials in DVD format for the Library's circulating collection (adult and juvenile)

Operating impact:

Fulfillment of the Library's mission to provide a comprehensive range of materials

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Library**	***Funding Source:***	**General Fund**

Item Description:	**Fiscal Year**	**Quantity**	**Unit Price**	**Total**
Audio aids	**FY2020**	1	$ 1,500	$ 1,500
	FY2021	1	$ 1,500	$ 1,500
	FY2022	1	$ 1,500	$ 1,500
	FY2023	1	$ 1,500	$ 1,500
	FY2024	1	$ 1,500	$ 1,500

Need, Justification, Benefit:

Materials in CD format for the Library's circulating collection (adult and juvenile)

Operating impact:

Fulfillment of the Library's mission to provide a comprehensive range of materials

CITY OF PLANTATION

GENERAL FUND
LIBRARY

FY2020 - Foot Notes

571-4002 **Transportation Costs**
Tolls, parking, mileage, etc. for staff to attend conference/seminars.

571-4101 **Postage/shipping charges**
Postage includes cost of mailing overdue and reserve notices to patrons, materials to other libraries, etc.

571-4102 **Communications**

Cell phone	780
Internet connection for public access	2,040
Telephone	500
	3,320

571-4605 **R/M-Structures**
Includes misc. repairs, etc. and pressure cleaning roof per Public Works. 2020 increase is for painting interior of building.

571-4606 **R/M-Maintenance contract**
Burglar alarm, fire alarm and fire extinguishers.

571-4701 **Printing and binding**
Printing bookmarks, brochures, publicity. Rebinding of damaged books.

571-5101 **Supplies-Office**
Office Supplies used in operations.

571-5201 **Tools/Under threshold furn/equip**
Replacement of worn/broken furniture & equipment.

571-5202 **Supplies/Materials-Expendable**
Library supplies used for processing materials, events, programs etc.

571-5402 **Publications/Subscriptions**
Print and online subscriptions

Mandarin	1,500
MARC Wizard	400
Print Subscriptions	2,000
Standard & Poor's	675
Valuline	1,100
	5,675

CITY OF PLANTATION
HISTORICAL MUSEUM

Mission Statement

The mission of the Plantation Historical Museum is to preserve the history of the City of Plantation.

Department Description

The Historical Museum houses permanent and seasonal exhibits and archives the history of the City of Plantation.

The major responsibilities and services provided include:

- Responsible for the collection, documentation, preservation, interpretation, and display of the material history and culture of the City and the State of Florida as related to the City.
- Permanent exhibits include artifacts from the Seminole and Tequesta tribes, an Everglades diorama, a City of Plantation Timeline, and memorabilia from the Plantation Volunteer Fire Department including the City's first fire truck.
- The Historical Museum creates a Winter Wonderland exhibit, in the month of December, featuring over 45 themed Christmas trees, Hanukkah, Kwanzaa, and other seasonal displays.

FY2019 Accomplishments:

- The annual holiday exhibit, Winter Wonderland, attracted a record 4,463 visitors.
- Updated directional signage to the Museum with 3 new signs and replaced the Bel Air sign
- Reorganized area where dinosaur was displayed (triceratops were returned to the Palm Beach Museum of Natural History from which it was on loan to us for 10 years).
- Transitioned much of the Museum lighting to energy efficient LED's.
- Exhibit February 23-October 5, 2019 - America in the 1960s: the times they were a changing

Budget Highlights

FY2020 Budget Changes:

- The Museum does not anticipate any major changes to the budget for FY2020.

FY2020 Goals:

- Planned exhibits include the annual Winter Wonderland holiday display and early in 2020 an exhibit of the numerous and varied items from the Museum archive.
- Continue to reorganize archive room for better access and cataloging of items.

CITY OF PLANTATION

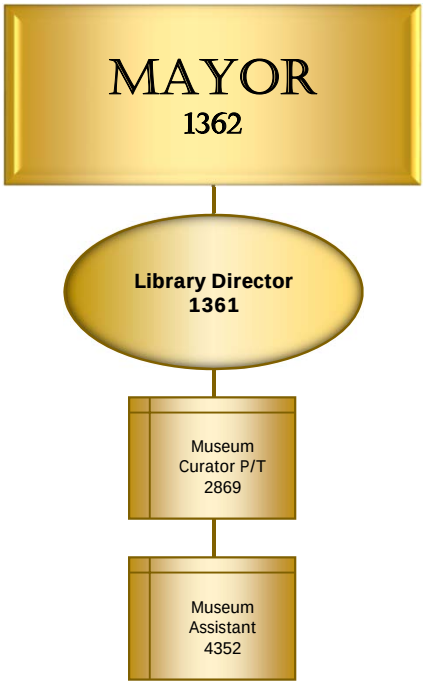
HISTORICAL MUSEUM

- Work with Plantation Historical Society on revamping the Butterfly Garden.
- Continue scanning of photo collection into Past Perfect.
- Continue in partnership with the Plantation Fire Dept. to update their historical timeline and display.
- Initiate schedule to continue photographing of artifact collection.

CITY OF PLANTATION

GENERAL FUND

HISTORICAL MUSEUM



(1) Budgeted under Library

CITY OF PLANTATION

GENERAL FUND
HISTORICAL MUSEUM

Staffing Levels

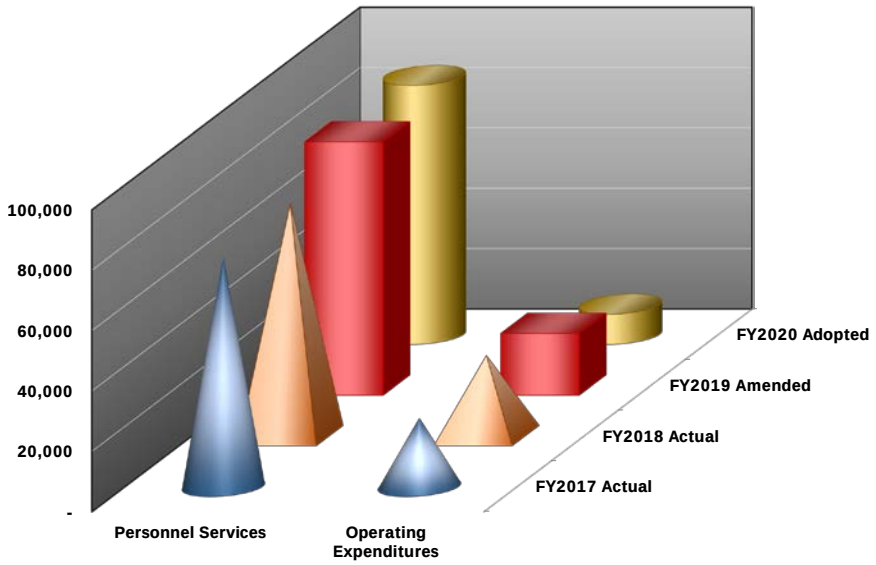
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Museum Assistant	1	1	1	1	0
Curator - P/T	1	1	1	1	0
Total Budgeted Positions	**2**	**2**	**2**	**2**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Misc. Revenue	3,847	4,850	2,000	2,000	0.0%
Total Revenue	**3,847**	**4,850**	**2,000**	**2,000**	**0.0%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	76,236	76,793	83,942	85,767	2.2%
Operating Expenditures	22,756	26,544	20,451	9,962	-51.3%
Total Expenditures	**98,992**	**103,337**	**104,393**	**95,729**	**-8.3%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
HISTORICAL MUSEUM (7300)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages:					
573-1201 Payroll-Pension Qualified	28,428	29,240	30,171	31,077	3.0%
573-1301 Payroll-Non-pension qualified	27,213	28,980	30,963	31,540	1.9%
573-1401 Payroll-Overtime	163	67	200	200	0.0%
Total Salaries and Wages	55,805	58,287	61,334	62,817	2.4%
Employee Benefits:					
573-2199 FICA	4,244	4,434	4,692	4,805	2.4%
573-2299 Retirement-Required Employer Contribution	7,261	6,695	7,307	7,508	2.8%
573-2308 Life Insurance Benefit	90	46	54	59	9.3%
573-2313 Long Term Disability Benefit	52	55	81	87	7.4%
573-2399 Health Benefits	8,694	7,155	10,359	10,359	0.0%
573-2499 Worker's Compensation	90	120	115	132	14.8%
Total Employee Benefits	20,431	18,506	22,608	22,950	1.5%
Services:					
573-3101 Employment testing services	-	114	100	120	20.0%
573-4102 Communications	1,615	1,748	1,720	1,775	3.2%
573-4301 Electricity	10,165	8,487	10,741	-	-100.0%
573-4303 Water/wastewater	1,287	1,041	1,326	1,350	1.8%
573-4604 R/M-Grounds	1,211	2,321	600	917	52.8%
573-4605 R/M-Structures	3,654	8,344	2,100	2,100	0.0%
573-4606 R/M-Maintenance contract	786	612	800	800	0.0%
573-4701 Printing and binding	215	-	400	400	0.0%
Total Services	20,046	22,667	17,787	7,462	-58.0%
Materials & Supplies:					
573-5101 Supplies-Office	338	928	800	800	0.0%
573-5201 Tools/Under threshold furn/equip	1,356	1,982	664	500	-24.7%
573-5204 Supplies-Janitorial	1,016	968	1,200	1,200	0.0%
Total Materials & Supplies	2,710	3,877	2,664	2,500	-6.2%
Total Expenditures	**98,992**	**103,337**	**104,393**	**95,729**	**-8.3%**

CITY OF PLANTATION

GENERAL FUND
HISTORICAL MUSEUM

FY2020 - Foot Notes

573-4102 **Communications**
Comcast

573-4606 **R/M-Maintenance contract**
Burglar alarm/renewal of Past Perfect software.

Alarm service	250
Past Perfect Software	550
	800

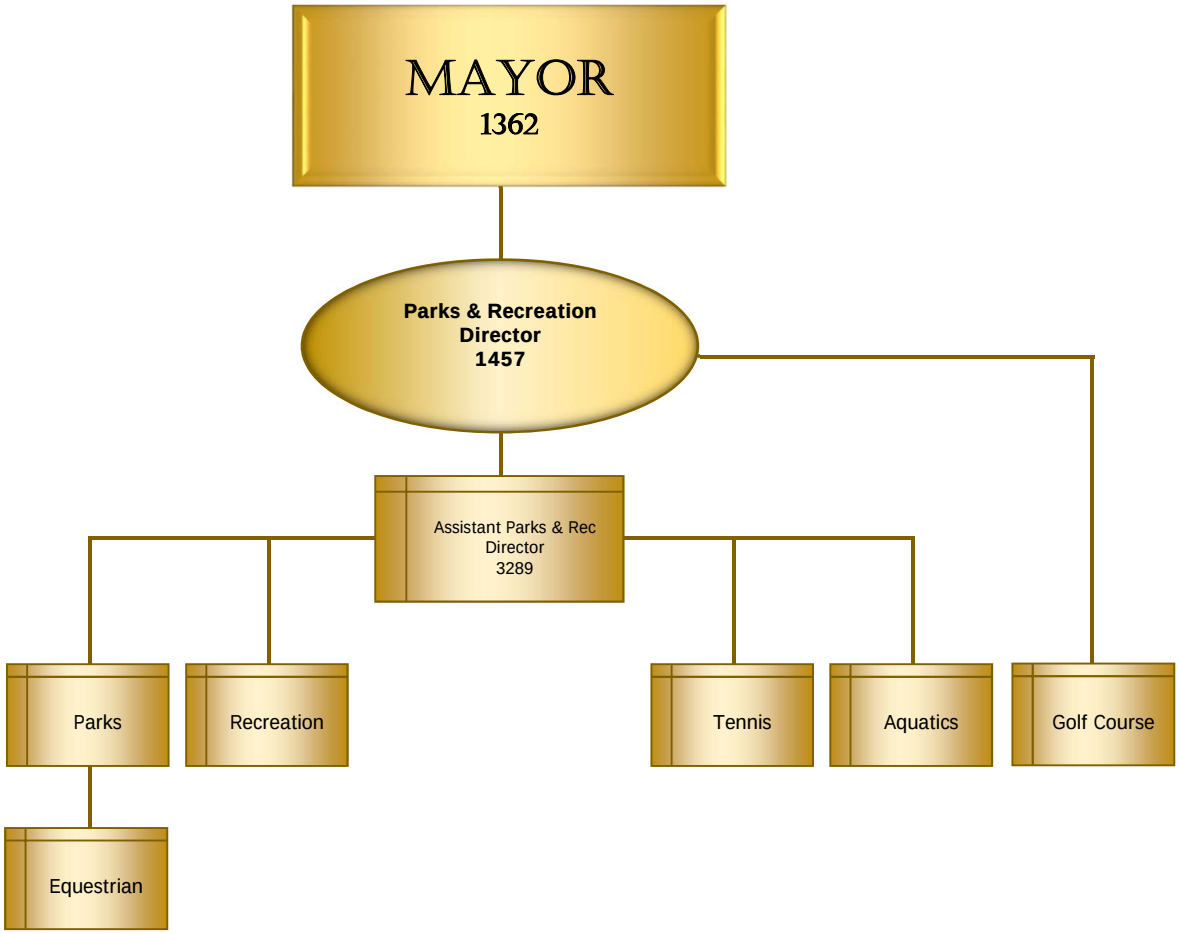
573-4701 **Printing and binding**
Brochures, flyers, posters.

573-5201 **Tools/Under threshold furn/equip**
Replacement of broken/damage equipment

CITY OF PLANTATION

GENERAL FUND

PARKS AND RECREATION



CITY OF PLANTATION

PARKS

Mission Statement

The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

Department Description

The Parks Division provides wholesome family and individual recreational and leisure programs and services to the residents of Plantation. These services are provided at 432.50 acres of owned and leased property, including athletic fields and 42 superior parks.

The major responsibilities and services provided include:

- Maintenance of the 645.5 acres, 42 City-owned parks and 31 playgrounds.
- The set-up and break-down of all community and private permitted events and sports tournaments.
- Continued staff training on various equipment and machinery to increase efficiency.
- To consistently look for more efficient and cost-effective ways to improve our parks.

FY2019 Accomplishments:

- Multiple staff were certified in **IS-100.c:** Introduction to the Incident Command System, **IS-200.b:** ICS for Single Resources and Initial Action Incidents, **IS-700.b:** An Introduction to the National Incident Management System, **IS-800.C:** National Response Framework an Introduction and **G-300:** Intermediate Incident Command System for Expanding Incidents.
- Two (2) new playgrounds with safety surface and shade structures installed at Jacaranda Lakes Park as well as a tennis court conversion to a multi-use court offering a Pickleball court, half basketball court, hopscotch and four-square completed in-house.
- New shade structure covering the large unit at Plantation Woods
- Severe weather alerting system installed at Plantation Community Center.
- Acclimating with the promotions of several staff including Phil Goodrich to Director, Patricia O'Toole to Assistant Director, Matt Thompson to Superintendent of Parks, Joel Schick to Superintendent of Facilities, Michael Ambrosio to Maintenance Supervisor and Mike Manuel and Marsha Fertil to Facilities Managers. We also welcomed Aisha Castleberry as the Administrative Assistant.

CITY OF PLANTATION

PARKS

Budget Highlights

FY2020 Budget Changes:

- Reclassification of one (1) full-time Senior Maintenance Foreman position from N11 to N12 grade.
- Reclassification of four (4) full-time Maintenance Foreman positions from N10 to N11 grade.
- Continuing the implementation of shade structures and safety surface to the park's playgrounds.
- Implementing curbing and concrete borders around playgrounds and designated parking areas.
- Addition of 3 new severe weather alert systems.

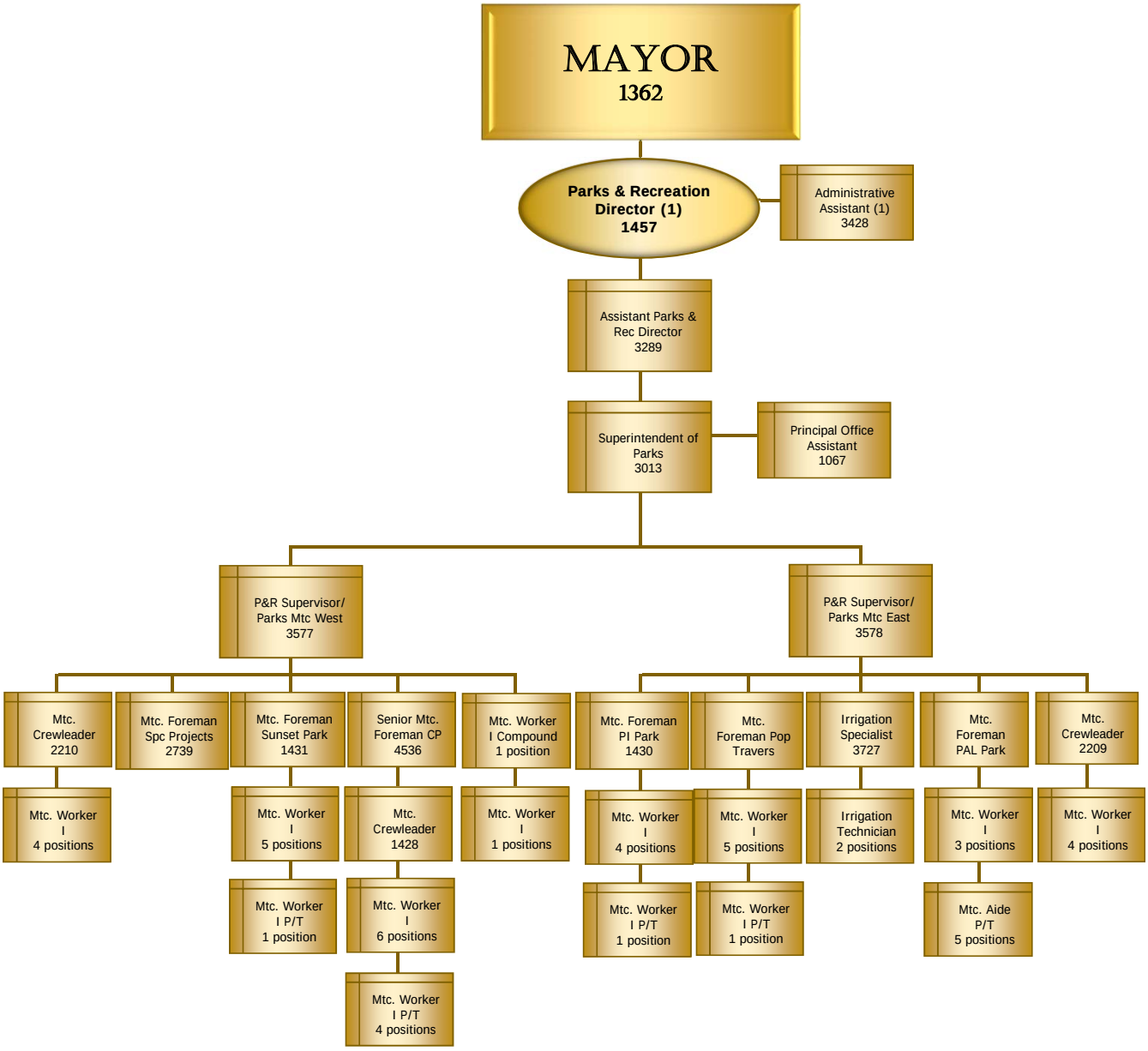
FY2020 Goals:

- Continuing staff development on all levels to provide the highest level of service possible to our City while preparing staff for advancement opportunities.
- To complete the information, policies and procedures associated with our department to make the Parks and Recreation Department an Accredited Agency.
- Continue with implementing shade structures and safety surfacing to our park's playgrounds for a safer and more enjoyable visit.
- Improve on our ability to accomplish more tasks and projects in-house resulting in better quality, efficiency and control over the project all while receiving a greater product and quality of workmanship.
- Review and implement potential procedures and protocols through the Master Planning Project.

CITY OF PLANTATION

GENERAL FUND

PARKS



(1) Budgeted under Recreation

CITY OF PLANTATION

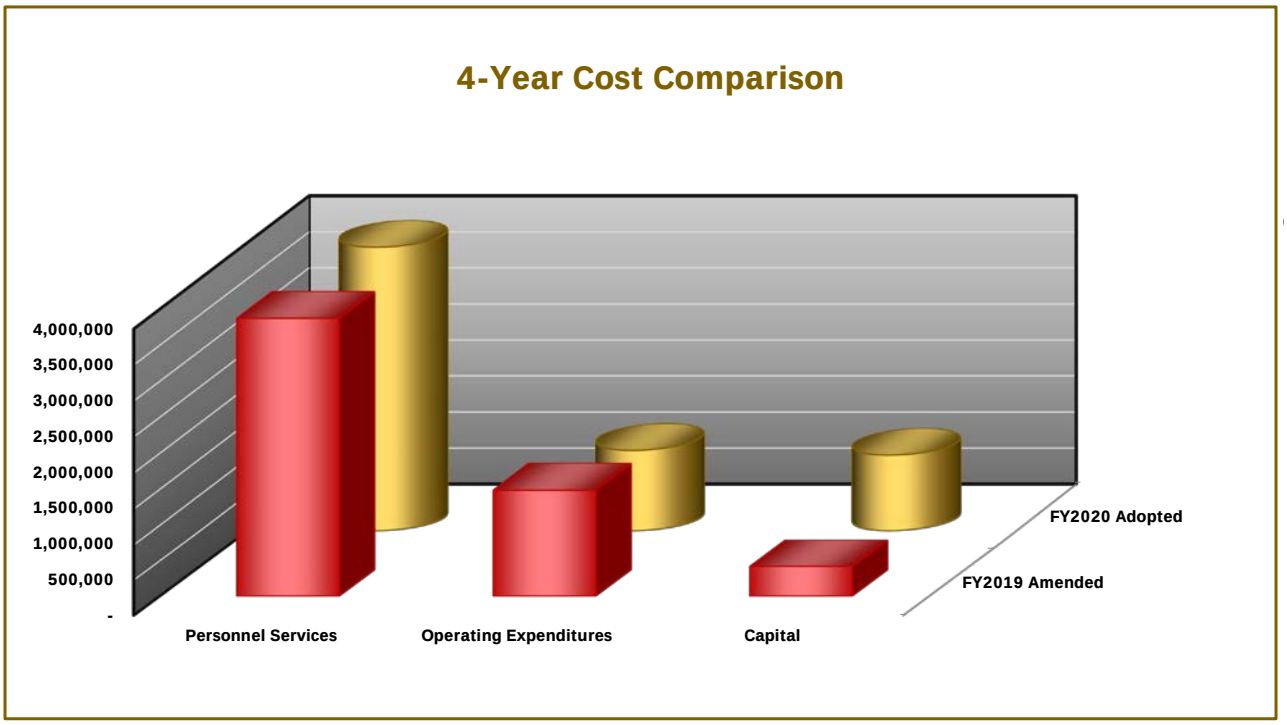
GENERAL FUND
PARKS

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Assistant Parks & Recreation Director	1	1	1	1	0
Superintendent of Parks	1	1	0	1	1
Parks & Rec Supv/Parks Mtc	2	2	2	2	0
Irrigation Specialist	1	1	1	1	0
Senior Maintenance Foreman	0	1	1	1	0
Maintenance Foreman	5	4	4	5	1
Maintenance Crewleader	3	3	3	3	0
Irrigation Technician	3	3	3	2	-1
Principal Office Assistant	1	1	1	1	0
Maintenance Worker I	32	33	33	33	0
Maintenance Aide - P/T	5	5	5	5	0
Maintenance Worker I - P/T	10	8	8	8	0
Total Budgeted Positions	**64**	**63**	**62**	**63**	**1**

Budget Summary

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	-	-	3,870,293	3,932,221	1.6%
Operating Expenditures	-	-	1,486,174	1,113,328	-25.1%
Capital	-	-	416,900	1,046,500	151.0%
Total Expenditures	**-**	**-**	**5,773,367**	**6,092,049**	**5.5%**



CITY OF PLANTATION

GENERAL FUND
PARKS (7501)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
572-1201 Payroll-Pension Qualified	-	-	1,932,721	1,966,919	1.8%
572-1301 Payroll-Non-Pension Qualified	-	-	285,261	249,399	-12.6%
572-1401 Payroll-Overtime	-	-	10,000	45,000	350.0%
Total Salaries and Wages	-	-	2,227,982	2,261,318	1.5%
Employee Benefits					
572-2199 FICA	-	-	170,441	172,991	1.5%
572-2299 Retirement-Required Employer Contribution	-	-	417,134	454,540	9.0%
572-2308 Life Insurance Benefit	-	-	3,479	3,737	7.4%
572-2313 Long Term Disability Benefit	-	-	5,218	5,507	5.5%
572-2399 Health Benefits	-	-	972,576	958,891	-1.4%
572-2499 Worker's Compensation	-	-	73,463	75,237	2.4%
Total Employee Benefits	-	-	1,642,311	1,670,903	1.7%
Services					
572-3101 Employment testing services	-	-	1,150	1,150	0.0%
572-4001 Food and shelter	-	-	-	1,000	100.0%
572-4002 Transportation costs	-	-	1,750	2,000	14.3%
572-4102 Communications	-	-	2,900	14,000	382.8%
572-4301 Electricity	-	-	408,000	-	-100.0%
572-4303 Water/wastewater	-	-	61,710	63,000	2.1%
572-4304 Waste disposal	-	-	2,000	2,000	0.0%
572-4401 Rentals	-	-	4,000	4,000	0.0%
572-4601 R/M-Equipment	-	-	108,000	88,000	-18.5%
572-4604 R/M-Grounds	-	-	368,000	356,710	-3.1%
572-4605 R/M-Structures	-	-	31,359	42,313	34.9%
572-4606 R/M-Maintenance contract	-	-	354,755	386,005	8.8%
572-4701 Printing and binding	-	-	50	50	0.0%
Total Services	-	-	1,343,674	960,228	-28.5%
Materials & Supplies					
572-5101 Supplies-Office	-	-	2,600	2,600	0.0%
572-5201 Tools/Under threshold furn/equip	-	-	41,200	48,000	16.5%
572-5202 Supplies/Materials-Expendable	-	-	52,000	34,700	-33.3%
572-5204 Supplies-Janitorial	-	-	12,300	32,300	162.6%
572-5205 Supplies-Uniforms/Protective gear	-	-	28,500	28,500	0.0%
572-5403 Memberships/Schools	-	-	5,900	7,000	18.6%
Total Materials & Supplies	-	-	142,500	153,100	7.4%
Capital					
572-6302 Improvements	-	-	75,000	760,000	913.3%
572-6401 Machinery and Equipment	-	-	341,900	286,500	-16.2%
Total Capital	-	-	416,900	1,046,500	151.0%
Total Expenditures	**-**	**-**	**5,773,367**	**6,092,049**	**5.5%**

CITY OF PLANTATION

GENERAL FUND
PARKS

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-150 Super Cab XL or equivalent	27,000	28,000	28,000	29,000	30,000
Ford F-250 Super Crew Cab XL or equivalent	33,000	34,000	34,000	35,000	35,000
Shades structures	80,000	90,000	100,000	100,000	125,000
Lightning Prediction/Detection System	16,000	17,000	17,000	18,000	18,000
Playground equipment	100,000	100,000	100,000	100,000	150,000
Golf Cart exchange	24,000	-	-	30,000	-
Portable Light Tower	6,500	-	-	-	-
Asphalt parking lots and walkways	30,000	30,000	35,000	35,000	35,000
Playground safety surfacing	80,000	60,000	90,000	100,000	110,000
Curbing/Concrete border	50,000	30,000	30,000	40,000	40,000
Central Park Improvements	600,000	-	-	-	-
Maintenance Utility Cart	-	33,000	12,000	24,000	28,000
Turf special equipment	-	18,000	9,500	10,000	10,500
Fencing	-	50,000	30,000	30,000	35,000
Rotary mower	-	27,000	9,000	19,000	10,000
Reel mower	-	-	84,000	-	45,000
Dump/Utility truck	-	90,000	45,000	60,000	-
Ford F-350 8' Utility Bed Truck or equivalent	-	38,000	-	39,000	-
Tractor Loader	-	28,000	95,000	-	35,000
Maintenance trailer/equipment	-	8,000	-	9,000	-
Fertilizer/Chemical Spray Rig	-	43,000	-	-	-
Total	**1,046,500**	**724,000**	**718,500**	**678,000**	**706,500**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-150 Super Cab XL or equivalent	FY2020	1	$ 27,000	$ 27,000
	FY2021	1	$ 28,000	$ 28,000
	FY2022	1	$ 28,000	$ 28,000
	FY2023	1	$ 29,000	$ 29,000
	FY2024	1	$ 30,000	$ 30,000

Need, Justification, Benefit:

Staff vehicles are monitored annually as part of a fleet management program. Based on a study performed by the Garage Supervisor vehicles that have exceeded 10 years or 100,000 miles are inefficient and costly to maintain. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation vehicles.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-250 Super Crew Cab XL (4 door) Heavy Duty Pickup Truck or equivalent	FY2020	1	$ 33,000	$ 33,000
	FY2021	1	$ 34,000	$ 34,000
	FY2022	1	$ 34,000	$ 34,000
	FY2023	1	$ 35,000	$ 35,000
	FY2024	1	$ 35,000	$ 35,000

Need, Justification, Benefit:

Staff vehicles are monitored annually as part of a fleet management program. Based on a study performed by the Garage Supervisor vehicles that have exceeded 10 years or 100,000 miles are inefficient and costly to maintain. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation vehicles.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Maintenance Utility Cart	FY2020	0	$ -	$ -
	FY2021	3	$ 11,000	$ 33,000
	FY2022	1	$ 12,000	$ 12,000
	FY2023	2	$ 12,000	$ 24,000
	FY2024	2	$ 14,000	$ 28,000

Need, Justification, Benefit:

Staff maintenance vehicles are monitored annually as part of a fleet/equipment management program. Based on a study performed by the Garage Supervisor maintenance vehicles that have exceeded 10 years are inefficient and costly to maintain and often difficult to find parts for. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation maintenance vehicles and allows us to maintain a consistent level of service.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Turf special equipment (fertilizer spreaders, sod cutters, etc.)	FY2020	0	$ -	$ -
	FY2021	2	$ 9,000	$ 18,000
	FY2022	1	$ 9,500	$ 9,500
	FY2023	1	$ 10,000	$ 10,000
	FY2024	1	$ 10,500	$ 10,500

Need, Justification, Benefit:

Various capital equipment needed for parks and turf maintenance that after 10 years become inefficient to maintain or operate. This equipment is needed for proper handling and distribution of maintenance needs for the athletic facilities and general park's grounds.

Operating impact:

Allows the operation to maintain our properties and fields efficiently through technology advancements, parts availability and capabilities.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Fencing	FY2020	0	$ -	$ -
	FY2021	2	$ 25,000	$ 50,000
	FY2022	1	$ 30,000	$ 30,000
	FY2023	1	$ 30,000	$ 30,000
	FY2024	1	$ 35,000	$ 35,000

Need, Justification, Benefit:

Infrastructure that is reaching it's life expectancy due to the use and demand of the park facilities and the South Florida climate. The replacements vary park to park and will need to be done prior to any failure.

Operating impact:

Without regular replacements the fencing will become unsafe for facilities to be used by the public.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Shades structures	FY2020	1	$ 80,000	$ 80,000
	FY2021	1	$ 90,000	$ 90,000
	FY2022	1	$ 100,000	$ 100,000
	FY2023	1	$ 100,000	$ 100,000
	FY2024	1	$ 125,000	$ 125,000

Need, Justification, Benefit:

Shade for the playgrounds and bleachers is needed to protect the users from UV light and also provides significant protection to the playground equipment. By adding these structures to playgrounds and bleachers we are providing the level of service that all other municipalities are providing the public.

Operating impact:

There will be an increase in playground equipment life spans by keeping the UV light off of the equipment and safety surface in our climate that will result in fewer repairs and replacements of playground equipment.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Lightning Prediction/Detection System	FY2020	1	$ 16,000	$ 16,000
	FY2021	1	$ 17,000	$ 17,000
	FY2022	1	$ 17,000	$ 17,000
	FY2023	1	$ 18,000	$ 18,000
	FY2024	1	$ 18,000	$ 18,000

Need, Justification, Benefit:

Safety equipment for Parks system to alert patron of potential safety conditions

Operating impact:

The updating of this equipment is necessary for the protection of the public.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Playground equipment	FY2020	1	$ 100,000	$ 100,000
	FY2021	1	$ 100,000	$ 100,000
	FY2022	1	$ 100,000	$ 100,000
	FY2023	1	$ 100,000	$ 100,000
	FY2024	1	$ 150,000	$ 150,000

Need, Justification, Benefit:

Playground systems have varying wear and tear as well as a life span. Regular maintenance and parts replacement become more difficult as the equipment exceeds 10 years in our climate.

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Rotary mower	FY2020	0	$ -	$ -
	FY2021	3	$ 9,000	$ 27,000
	FY2022	1	$ 9,000	$ 9,000
	FY2023	2	$ 9,500	$ 19,000
	FY2024	1	$ 10,000	$ 10,000

Need, Justification, Benefit:

Maintenance equipment used for maintaining the grounds at the City parks. The recommendation of the Garage Supervisor is to replace units that are 10 years old as they are no longer cost efficient to operate or repair.

Operating impact:

Greater efficiency is realized in technology upgrades and reduction in repairs, better fuel efficiency and parts availability allow for us to maintain the property to a high level of standard for the city.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Reel mower	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	2	$ 42,000	$ 84,000
	FY2023	0	$ -	$ -
	FY2024	1	$ 45,000	$ 45,000

Need, Justification, Benefit:

Mowers specifically for Bermuda grass athletic fields needed to properly maintain the turf in optimal conditions. The Garage Supervisor recommends the replacement of this equipment once they are 10 years old as they are no longer cost efficient to repair or operate.

Operating impact:

The replacement of these units allow the operation to maintain the level of service in the most efficient way through technology improvements, reduction in repairs, down time and fuel savings.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Dump/Utility Truck	FY2020	0	$ -	$ -
	FY2021	1	$ 90,000	$ 90,000
	FY2022	1	$ 45,000	$ 45,000
	FY2023	1	$ 60,000	$ 60,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Staff vehicles are monitored annually as part of a fleet management program. Based on a study performed by the Garage Supervisor vehicles that have exceeded 10 years or 100,000 miles are inefficient and costly to maintain. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation vehicles.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Golf Cart exchange	FY2020	12	$ 2,000	$ 24,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	12	$ 2,500	$ 30,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Golf Operations turnover of carts for course operations allows us to purchase the used carts for the trade in value that is 40% less than the retail value. Carts are used as light duty maintenance vehicles for parks operations.

Operating impact:

Significant savings for internally used and repurposed equipment that would cost significantly more if purchased new.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Portable Light Tower	FY2020	1	$ 6,500	$ 6,500
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Provides light to areas at events that are underlit. Provides lights in parking lots when needed.

Operating impact:

Renting this equipment would no longer be necessary.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-350 8' Utility Bed Truck standard body or equivalent	FY2020	0	$ -	$ -
	FY2021	1	$ 38,000	$ 38,000
	FY2022	0	$ -	$ -
	FY2023	1	$ 39,000	$ 39,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Staff vehicles are monitored annually as part of a fleet management program. Based on a study performed by the Garage Supervisor vehicles that have exceeded 10 years or 100,000 miles are inefficient and costly to maintain. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation vehicles.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Tractor Loader	FY2020	0	$ -	$ -
	FY2021	1	$ 28,000	$ 28,000
	FY2022	1	$ 95,000	$ 95,000
	FY2023	0	$ -	$ -
	FY2024	1	$ 35,000	$ 35,000

Need, Justification, Benefit:

Staff maintenance equipment are monitored annually as part of a fleet/equipment management program. Based on a study performed by the Garage Supervisor maintenance equipment that have exceeded 10 years are inefficient and costly to maintain and often difficult to find parts for. Replacing equipment with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation maintenance vehicles and allows us to maintain a consistent level of service.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Maintenance Trailer/Equipment	FY2020	0	$ -	$ -
	FY2021	1	$ 8,000	$ 8,000
	FY2022	0	$ -	$ -
	FY2023	1	$ 9,000	$ 9,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Equipment and maintenance trailers are used to transport equipment

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Parks	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Fertilizer/Chemical Spray Rig	FY2020	0	$ -	$ -
	FY2021	1	$ 43,000	$ 43,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Equipment needed to apply fertilizers and chemical for effective turf management practices to properly maintain the city's athletic fields. As existing equipment ages beyond 10 years it is no longer cost effective to repair, maintain or operate.

Operating impact:

Replacement of this equipment allows us to take advantage of updated technologies to improve the quality and efficiency of operations while reducing cost for fuel, repairs and maintenance of the equipment.

CITY OF PLANTATION
CAPITAL PROJECTS

Project Name:	**Asphalt parking lots and walkways**	*Project starting date:*	**FY2019**
		Estimated completion date:	**FY2024**
Project Amount:	**$250,000**	*Funding Source:*	**General Fund**

Project Description:

Resurfacing parking lots and walkways (various facilities)

Need, Justification, Benefit:

Resurfacing of parking lots and walkways in various facilities is need in order to prevent complete replacement which includes subgrade and site work.

Operating impact:

These measures will reduce the potential for significate replacement cost if not addressed

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	85,000	30,000	30,000	35,000	35,000	35,000	250,000
Contingency amount							-
TOTAL	85,000	30,000	30,000	35,000	35,000	35,000	250,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**Parks Department**		
Project Name:	**Playground Safety Surfacing**	*Project starting date:*	**FY2019**
		Estimated completion date:	**FY2024**
Project Amount:	**$490,000**	*Funding Source:*	**General Fund**

Project Description:

Replacements and upgrades to safety surfacing for playgrounds and exercise areas are needed to maintain the safety standards while providing required access. Current mulch (engineered wood fibers) are very hard to maintain and deteriorate quickly in the South Florida climate requiring regular maintenance and replacement.

Need, Justification, Benefit:

Reduction in replacement and maintenance of deteriorating materials in South Florida climate and improve the esthetics and quality of service the City provides to the residents.

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	50,000	80,000	60,000	90,000	100,000	110,000	490,000
Contingency amount							-
TOTAL	50,000	80,000	60,000	90,000	100,000	110,000	490,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Parks Department**		
Project Name:	**Curbing / Concrete border**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2024**
Project Amount:	**$190,000**	*Funding Source:*	**General Fund**

Project Description:

Repair and installation of curbing/concrete border at various parks to prevent vehicular traffic entering undesignated areas, install around playground structures and exercise stations to install and preserve safety surfacing.

Need, Justification, Benefit:

To provide safety to the park patrons and prohibit damage occurred by vehicles entering unauthorized areas . Improvements to uncompleted parking areas at various parks. Therefore improving the quality of service and a higher level of safety to residents and visitors.

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	-	50,000	30,000	30,000	40,000	40,000	190,000
Contingency amount							-
TOTAL	-	50,000	30,000	30,000	40,000	40,000	190,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Parks Department**		
Project Name:	**Central Park Improvements**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$600,000**	*Funding Source:*	**General Fund**

Project Description:

Various improvements in Central Park

Need, Justification, Benefit:

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	-	600,000					600,000
Contingency amount							-
TOTAL	-	600,000	-	-	-	-	600,000

CITY OF PLANTATION

GENERAL FUND
PARKS

FY2020 - Foot Notes

572-3101 Employment testing services

Driver license checks	106
Driver license checks - Instructors	106
Hepatitis B vaccinations	299
Hepatitis B vaccine confirmations	180
Post accident drug screening	144
Substance abuse test	315
	1,150

572-4002 Transportation costs

Travel related expenditures to attend seminars, conferences, etc., including Florida Recreation & Parks Association conference for staff members.

572-4102 Communications

Cost of Cellphones and wireless devices for Parks Supervisors.

572-4304 Waste disposal

Removal of debris that is taken to Broward County dump from all City parks and emptying of dumpsters at all City ball fields needed. Includes rent of dumpsters and portable toilets used for special events rentals.

572-4401 Rentals

Cost of aerial lift needed for changing sports field lighting, and other special equipment needed.

572-4601 R/M-Equipment

Maintenance of office equipment not under contract. Repairs to items such benches, picnic tables, scoreboards, exercise equipment, cleaners, trailers, playground equipment, ice machines, kitchen equipment, pool tables. Also AED batteries.

572-4604 R/M-Grounds

Cost for flowers and shrubs, electrical, paint, chemicals, fertilizer, sand and fill, seed and sod, and sports turf; repair and maintenance of pumps, heads, valves, pipes, clocks, pump stations, motors, etc. at all City park facilities.

572-4605 R/M-Structures

Repairs and maintenance at all Parks & Recreation facilities; roof repair, plumbing, replacement of doors and windows due to deterioration or vandalism, and automatic toilet flushers.

572-4606 R/M-Maintenance contract

Air conditioning	2,320
Cost of contract increases	500
Fire extinguishers	225
Lawn Maintenance - Small Parks (7 acres)	25,000
Lawn Maintenance - Sunset Park (37 acres)	57,000
Lawn Maintenance - Volunteer Park (85 acres)	86,000
Lawn Maintenance-Central Park (107 acres)	158,150
Miscellaneous	2,350
Mitigation area maintenance - Central park	1,250
Mitigation area reporting - Volunteer Park & Plantation Preserve	2,600
Mitigation maintenance-Volunteer Park (designated account)	10,500
Nuisance/Exotic Maintenance - Plantation Preserve	31,250
Radios	1,020
Security systems (7 @ $120)	840
Security-contractual for weekends	500
Thor Guard lightning detection system	6,500
	386,005

CITY OF PLANTATION

GENERAL FUND
PARKS

FY2020 - Foot Notes

572-4701 **Printing and binding**

Printing of calendars, envelopes, name plates, business cards, tickets, logo envelopes, programs, posters, etc.

572-5101 **Supplies-Office**

Office supplies such paper, pens, pencils, file folders, labels and laminates for administrative , parks, recreational facilities divisions. Also includes computer, copier, and RecTrac supplies.

572-5201 **Tools/Under threshold furn/equip**

Minor park maintenance tools; 2-way radios; steel sign holders; digital camera and photo printers; replacement of banquet chairs & tables; folding chairs; display cases; round tables for rental; office furniture, file cabinets, etc. Chip card readers.

572-5202 **Supplies/Materials-Expendable**

Items for maintenance of parks & buildings such locks and keys, etc., supplies for folding machine, etc. Also, first-aid kits and other medical supplies; coffee, cream, and related items.

572-5204 **Supplies-Janitorial**

Janitorial supplies for sanitary maintenance of all parks.

572-5205 **Supplies-Uniforms/Protective gear**

Uniforms, including pants, shirts, and caps. Also, special clothing such rubber boots and gloves, rain suits, masks, back belts; & staff shirts. Safety shoes.

572-5403 **Memberships/Schools**

Educational Seminars	3,800
Supervisor Maintenance Training	3,200
	7,000

CITY OF PLANTATION

RECREATION

Mission Statement

The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

Department Description

The Recreation Division provides wholesome family and individual recreational and leisure programs and services to the residents of Plantation. These services are provided at five well-maintained community centers and numerous athletic fields. The department's administration also falls under this division.

The major responsibilities and services provided include:

- Offer innovative events for the community such as Family Halloween & Safety Festival, MLK Family Day, Santa's Visit, Doggie Palooza, youth fishing clinics, Mother's & Father's Day events, cultural arts events, outdoor movie nights, Selfies with Santa, Teen Splash Bash, Bicycle Scavenger Hunt.
- Plan and implement activities, events and trips for the senior adult community such as Casino Night, a trip to Key West, an annual health fair, lectures and fitness classes.
- Plan, organize and offer Summer and Spring/Winter break camps; Kid's Days Off
- Maintenance of the five community centers.
- Maintain and offer residents 3 fitness rooms, a game room and basketball gym.
- Operate Adult Athletic Leagues and liaison with PAL.

FY2019 Accomplishments:

Recreation & Special Events:

- Collaborated with various organizations to enhance programming and events.
- Upgraded the flooring at Deicke Auditorium & Jim Ward Community Center
- Completed the Parks & Recreation Master Plan
- Purchased a state-of-the-art mobile stage to enhance special events
- Created the "Rock the Park" concert series and Touch-A-Truck events in addition to many other community center programs.
- Provided employees with valuable training and educational opportunities such as the Joe Abrahams Academy and Emerging Leaders Institute.

CITY OF PLANTATION

RECREATION

Athletics:

- Offered community building events such as Pickleball tournaments, Health and Fitness, and Sporting tournaments and events.
- Hosted 3rd annual 5K for the Kids. The event drew over 120 participants, over 26 sponsors and raised over $3,000 for the scholarship fund.
- Maintained and improved communication and marketing with PAL community through various technological networks.
- Served approximately 3,500 children through the PAL sports program.
- Increased participation in Adult sport leagues, added a Kickball league.
- Hosted approximately 40 athletic events and tournaments.
- Established relationship with local businesses, community event partners and sponsors.

Budget Highlights

FY2020 Budget Changes:

Recreation & Special Events:

- Funding for CAPRA Certification.
- Security Cameras for Jim Ward, Deicke Auditorium and Volunteer Park.
- Additional funding for new and existing special events.
- Reclass two (2) full-time Facilities Manager (N13) to P&R Supervisors-Recreation Services (A15) positions.
- Reclass three (3) Full-time Senior Office Assistants (N05) to Principal Office Assistants (N06) positions.
- Reclass nine (9) Full-time Site Manager (N11) to Recreation Service Manager (N11) positions.
- Reclass three (3) Full-time Assistant Site Managers (N09) to Recreation Service Managers (N11) positions.
- Add one (1) Part-time Office Assistant (N04) position for the Special Events division.

Athletics:

- Increased funding for adult kickball league.

CITY OF PLANTATION

RECREATION

FY2020 Goals:

Recreation & Facilities:

- Achieve CAPRA Accreditation.
- Attain significant progress on bond projects.
- Increase number of partnerships, sponsorships and donations to increase and enhance events.
- Increase community outreach efforts to increase exposure and awareness of programs and events to the public.
- Apply and receive additional grant funding for projects.
- Review and implement Master Plan recommendations.

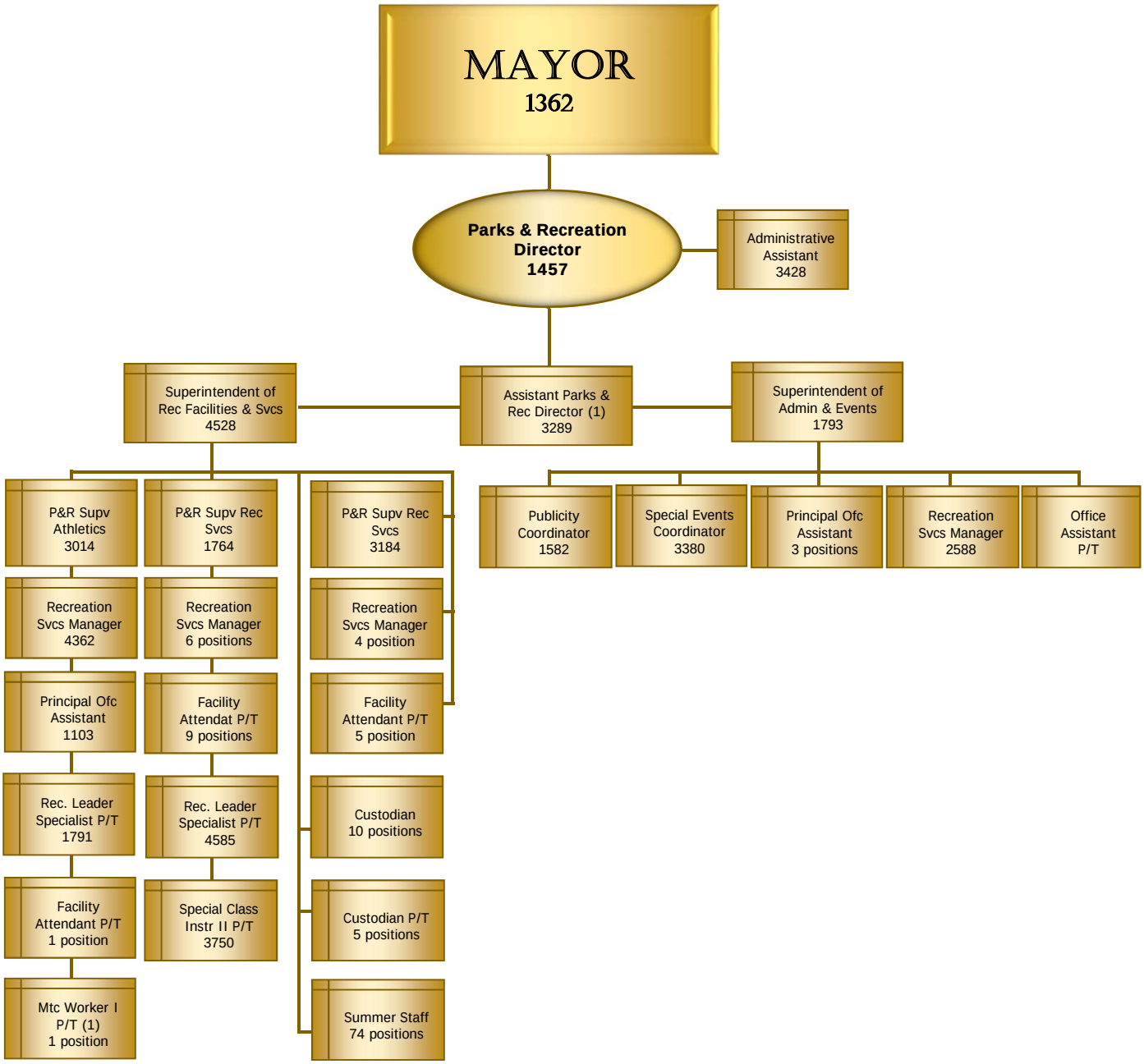
Athletics:

- Continue to offer community building events such as Pickleball tournaments, senior fitness events, and the sport tournaments and events.
- Host a community-wide fitness event in the park.
- Develop a text marketing system to advance communication and inform community of events and activities.
- Continue to utilize technological advances and innovative ideas to capture the size and scope of athletic events and tournaments which help to provide value to the local community.
- Increase the number of participants enrolled in adult leagues and athletic programs through enhanced marketing and branding strategies such as social media, electronic communication, feather flags, banners and an improved adult athletic league website.
- Plan for future population growth by staying current on Parks and Recreation trends that will help meet the needs of increased demand on facilities, parks and programs.
- Remain a premier sporting destination for amateur events, college showcases, regional championships, national tournaments and continue to be a major contributor to the sport tourism industry.
- Continue to cultivate strategies for professional development among staff members.

CITY OF PLANTATION

GENERAL FUND

RECREATION



(1) Budgeted under Parks

CITY OF PLANTATION

GENERAL FUND
RECREATION

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Parks & Recreation Director	1	1	1	1	0
Superintendent of Adm & Events	1	1	1	1	0
Superintendent of Facilities & Rec Svcs	0	1	1	1	0
Parks & Rec Supv/Athletics	1	1	1	1	0
Community Outreach Coordinator	0	0	1	0	-1
Administrative Assistant	1	1	1	1	0
Parks & Rec Supv/Recreation Services	2	2	2	2	0
Recreation Services Manager	9	9	9	12	3
Special Events Coordinator	1	1	1	1	0
Publicity Coordinator	1	1	1	1	0
Assistant Site Manager	3	3	3	0	-3
Principal Office Assistant	1	1	1	4	3
Senior Office Assistant	3	3	3	0	-3
Custodian	9	9	10	10	0
Special Class Instructor II - P/T	1	1	1	1	0
Program Supervisor (Summer)	5	5	5	5	0
Recreation Leader Specialist - P/T	1	1	2	2	0
Asst Program Supervisor (Summer)	5	5	5	5	0
Office Assistant - P/T	0	0	0	1	1
Facilities Attendant - P/T	16	15	15	15	0
Recreation Specialist (Summer)	3	3	3	3	0
Custodian - P/T	4	5	5	5	0
Counselor (Summer)	46	46	46	46	0
Junior Counselor (Summer)	15	15	15	15	0
Total Budgeted Positions	**131**	**130**	**133**	**133**	**0**

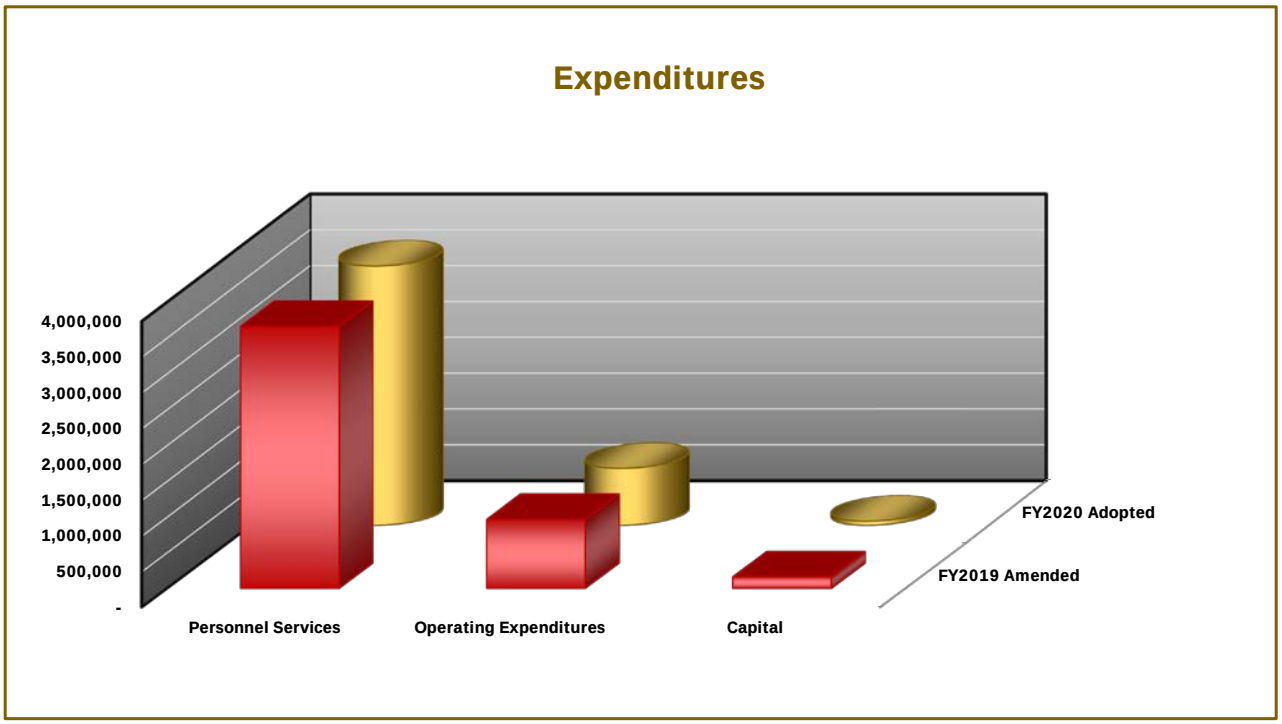
Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Permits, Fees & Special Assessments	47,515	28,089	38,000	38,000	0.0%
Charges for Services	1,131,937	1,121,922	1,150,000	1,150,000	0.0%
Misc. Revenue	76,233	66,066	50,000	70,000	40.0%
Total Revenue	**1,255,685**	**1,216,077**	**1,238,000**	**1,258,000**	**1.6%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	-	-	3,662,532	3,615,680	-1.3%
Operating Expenditures	-	-	970,501	791,442	-18.5%
Capital	-	-	162,925	54,600	-66.5%
Total Expenditures	**-**	**-**	**4,795,958**	**4,461,722**	**-7.0%**

CITY OF PLANTATION

GENERAL FUND
RECREATION



CITY OF PLANTATION

GENERAL FUND
RECREATION (7502)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
572-1201 Payroll-Pension Qualified	-	-	1,717,182	1,695,665	-1.3%
572-1301 Payroll-Non-Pension Qualified	-	-	645,553	675,871	4.7%
572-1401 Payroll-Overtime	-	-	50,000	15,000	-70.0%
Total Salaries and Wages	-	-	2,412,735	2,386,536	-1.1%
Employee Benefits					
572-2199 FICA	-	-	184,574	182,570	-1.1%
572-2299 Retirement-Required Employer Contribution	-	-	374,519	366,489	-2.1%
572-2308 Life Insurance Benefit	-	-	3,091	3,222	4.2%
572-2313 Long Term Disability Benefit	-	-	4,636	4,748	2.4%
572-2399 Health Benefits	-	-	657,754	634,459	-3.5%
572-2499 Worker's Compensation	-	-	25,223	37,656	49.3%
Total Employee Benefits	-	-	1,249,797	1,229,144	-1.7%
Services					
572-3101 Employment testing services	-	-	775	775	0.0%
572-3102 Consultants	-	-	3,000	9,700	223.3%
572-3107 Outside instructors	-	-	122,600	122,600	0.0%
572-3199 Legal	-	-	5,000	5,000	0.0%
572-4001 Food and shelter	-	-	7,145	7,145	0.0%
572-4002 Transportation costs	-	-	4,200	4,200	0.0%
572-4101 Postage/shipping charges	-	-	2,000	2,000	0.0%
572-4102 Communications	-	-	25,293	22,293	-11.9%
572-4301 Electricity	-	-	204,000	-	-100.0%
572-4303 Water/wastewater	-	-	48,450	54,760	13.0%
572-4601 R/M-Equipment	-	-	8,500	8,500	0.0%
572-4605 R/M-Structures	-	-	40,000	18,235	-54.4%
572-4606 R/M-Maintenance contract	-	-	54,498	58,348	7.1%
572-4701 Printing and binding	-	-	9,950	9,950	0.0%
572-4801 Special events	-	-	57,868	78,168	35.1%
572-4803 Advertising	-	-	6,340	6,366	0.4%
572-4810 Special event-July 4th	-	-	33,500	33,500	0.0%
Total Services	-	-	633,119	441,540	-30.3%
Materials & Supplies					
572-5101 Supplies-Office	-	-	7,455	7,455	0.0%
572-5201 Tools/Under threshold furn/equip	-	-	25,200	25,200	0.0%
572-5202 Supplies/Materials-Expendable	-	-	22,500	22,500	0.0%
572-5204 Supplies-Janitorial	-	-	14,100	22,600	60.3%
572-5205 Supplies-Uniforms/Protective gear	-	-	4,100	5,100	24.4%
572-5206 Permits/Application fees	-	-	6,640	7,760	16.9%
572-5230 Supplies-Recreational/Sports equip	-		1,000	1,000	0.0%
572-5231 Summer recreation programs	-	-	156,250	157,150	0.6%
572-5232 Supplies-Athletic programs	-	-	90,000	91,000	1.1%
572-5403 Memberships/Schools	-	-	10,137	10,137	0.0%
Total Materials & Supplies	-	-	337,382	349,902	3.7%
Capital					
572-6302 Improvements	-	-	80,575	-	-100.0%
572-6401 Machinery and Equipment			76,375	54,600	-28.5%
572-6402 PAL	-	-	5,975	-	-100.0%
Total Capital	-	-	162,925	54,600	-66.5%
Total Expenditures	**-**	**-**	**4,795,958**	**4,461,722**	**-7.0%**

CITY OF PLANTATION

GENERAL FUND
RECREATION

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Kitchen equipment for Community Centers	6,000	4,000	4,000	5,000	5,000
Solar and battey powered message board sign and trailer	18,600	-	-	-	-
Security Cameras (Jim Ward Community Center)	11,000	-	-	-	-
Security Cameras (Volunteer Park)	11,000	-	-	-	-
Security Cameras (Deicke Auditorium)	8,000	-	-	-	-
Medium duty auto folder	-	1,250	-	-	-
Replace flooring at Volunteer Park (meeting & banquet rooms)	-	45,000	-	-	-
Total	**54,600**	**50,250**	**4,000**	**5,000**	**5,000**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Recreation	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Kitchen Equipment for Community Centers	FY2020	1	$ 6,000	$ 6,000
	FY2021	1	$ 4,000	$ 4,000
	FY2022	1	$ 4,000	$ 4,000
	FY2023	1	$ 5,000	$ 5,000
	FY2024	1	$ 5,000	$ 5,000

Need, Justification, Benefit:

Replace aging kitchen equipment at the Community Centers to meet the needs of groups and patrons hosting meetings and events at the facilities.

Operating impact:

Increase revenue through additional types of facility rentals by offering more versatile and modern equipment.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Recreation	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Solar and battery powered message board sign and trailer	FY2020	1	$ 18,600	$ 18,600
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Important event information and safety information can be conveyed to our patrons.

Operating impact:

We would no longer need to rent this equipment for a savings.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Recreation	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Security Cameras (Jim Ward Community Center)	FY2020	1	$ 11,000	$ 11,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Provide protection to the community center's patrons and staff, as well as parking lots and grounds. Reduce theft, vandalism and other potential criminal activity.

Operating impact:

Provide a sense of security to the community and staff.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Recreation	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Security Cameras (Volunteer Park)	FY2020	1	$ 11,000	$ 11,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Provide protection to the facility's patrons and staff, as well as parking lots and grounds. Reduce theft, vandalism and other potential criminal activity.

Operating impact:

Provide a sense f security to the community and staff.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Recreation	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Security Cameras (Deicke Auditorium)	FY2020	1	$ 8,000	$ 8,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Provide protection to the facility's patrons and staff. Reduce theft, vandalism and other potential criminal activity.

Operating impact:

Provide sense of security to the community and staff

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Recreation	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Medium Duty Auto Folder	FY2020	0	$ -	$ -
	FY2021	1	$ 1,250	$ 1,250
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Existing Folding Machine will be 13 years old and need replacing in 2020-2021

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Recreation**	*Funding Source:*	**General Fund**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replace flooring at Volunteer Park (meeting & banquet rooms)	**FY2020**	0	$ -	$ -
	FY2021	1	$ 45,000	$ 45,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace carpet with a more durable product that will reduce the need for replacement every few years. This will create an attractive setting for the facility which will increase use and revenue through meetings and various functions.

Operating impact:

Increase use and revenue. Reduce the need to replace the carpet every 3-4 years due to wear and tear.

CITY OF PLANTATION

GENERAL FUND
RECREATION

FY2020 - Foot Notes

572-3101 Employment testing services

Driver License Checks	70
Driver license checks - Instructors	70
Hepatitis B vaccinations	199
Hepatitis B vaccine confirmations	120
Post accident drug screening	96
Substance abuse test	210
Summer recreation IDs	10
	775

572-3102 Consultants

Consultant Services

572-3107 Outside instructors

Revenue collected for classes will be paid 70% to the instructor with 30% being retained by the City. Includes all instructors who are contracted with the City through the Parks & Recreation Department. Also includes ADA assistance.

572-4001 Food and shelter

Hotel accommodations and per diem meal costs to attend local seminars, including Florida Recreation and Park Association for staff members.

572-4002 Transportation costs

Travel related expenditures to attend seminars, conferences, etc., including Florida Recreation & Parks Association conference for staff members.

572-4101 Postage/shipping charges

Represents cost of mailing correspondence, press releases, parcels, etc.

572-4102 Communications

Cost of local telephone service for permanent departmental phones and temporary summer recreation phones, with long distance capability. 18 cell phones = $5,400. Includes wireless internet service at Volunteer Park, Jim Ward, Central Park, Deicke, & New Community Center

572-4304 Waste disposal

Removal of debris that is taken to Broward County dump from all City parks and emptying of dumpsters at all City ball fields needed. Includes rent of dumpsters and portable toilets used for special events rentals.

572-4401 Rentals

Cost of aerial lift needed for changing sports field lighting, and other special equipment needed.

572-4601 R/M-Equipment

Maintenance of office equipment not under contract. Repairs to items such benches, picnic tables, scoreboards, exercise equipment, cleaners, trailers, playground equipment, ice machines, kitchen equipment, pool tables. Also AED batteries.

572-4605 R/M-Structures

Repairs and maintenance at all Parks & Recreation facilities; roof repair, plumbing, replacement of doors and windows due to deterioration or vandalism, and automatic toilet flushers.

CITY OF PLANTATION

GENERAL FUND
RECREATION

FY2020 - Foot Notes

572-4606	**R/M-Maintenance contract**	
	Air conditioning	9,000
	Color copier lease - Central Park, Administration, JWCC & PCC	23,303
	Cost of contract increases	420
	Elevators	2,500
	Exercise equipment - Jim Ward & Central Park & PCC	3,600
	Fire extinguishers	225
	Miscellaneous	2,350
	Monthly rodent control - Volunteer Park	800
	One-time rodent control (as needed at one facility)	850
	Piano tuning (2 pianos 1 time per year)	200
	Security systems (5 @ $120)	600
	Security-contractual for weekends	500
	Contract handled by Information Technology Department	
	Vermont Systems (RecTrac\GolfTrac)	14,000
		58,348

572-4701 **Printing and binding**

Printing of calendars, envelopes, name plates, business cards, tickets, logo envelopes, programs, posters, etc. (4 issues@$150 ea.).

572-4801	**Special events**	
	5K for the Kids	1,000
	City Wide Garage Sale - Volunteer Park - Cost Recovery	330
	Concerts in the Park	16,000
	Doggie Palooza - Partial Cost Recovery	2,000
	Family Halloween & Safety Festival - Partial Cost Recovery	6,750
	Father/Daughter Dance - Partial Cost Recovery	1,540
	Forrest Gump Table Tennis - Partial Cost Recovery	465
	Holiday Parade	5,000
	Kids Day Off (partial cost recovery)	3,600
	Kidtastic Corner	600
	Martin Luther King	2,820
	Memorial Day Teen Event	1,500
	Misc. Community Events	5,300
	Misc. programs donations not restricted	5,900
	Mother/Son Event - Partial Cost Recovery	1,340
	Promotional Items for Special Events	1,000
	Royal Egg Hunt	1,903
	Santa's Visit - Free Program	2,000
	Senior Expo/Art Search (every other year)	800
	Senior Programming	9,820
	Spring Break (partial cost recovery)	2,500
	Theme Parties	1,500
	Touch-A-Truck	1,200
	Veterans Day & Memorial Day Program-free program	400
	Winter Wonderland - Partial Cost Recovery	2,900
		78,168

572-4803 **Advertising**

Advertising and document recording fees for Parks & Recreation Dept. Necessary document recording fees paid to Broward County for grants and other documents; Department promotional video; and advertising for summer recreation program. mail Chimp - Plantation Now.

572-4810	**Special event-July 4th**	
	Awards / Decorations	2,000
	Barricade/closing signs	2,000
	Concert	4,500
	Fireworks	25,000
		33,500

CITY OF PLANTATION

GENERAL FUND
RECREATION

FY2020 - Foot Notes

572-5101 Supplies-Office

Office supplies such paper, pens, pencils, file folders, labels and laminates for administrative , parks, recreational facilities divisions. Also includes computer, copier, and RecTrac supplies.

572-5201 Tools/Under threshold furn/equip

Minor park maintenance tools; 2-way radios; steel sign holders; digital camera and photo printers; replacement of banquet chairs & tables; folding chairs; display cases; round tables for rental; office furniture, file cabinets, etc. (16) Chip card readers.

572-5202 Supplies/Materials-Expendable

Items for maintenance of parks & buildings such locks and keys, etc., supplies for folding machine, etc. Also, first-aid kits and other medical supplies; coffee, cream, and related items.

572-5204 Supplies-Janitorial

Janitorial supplies for sanitary maintenance of Recreation.

572-5205 Supplies-Uniforms/Protective gear

Uniforms, including pants, shirts, and caps. Purchase of summer facility attendant shirts, full-time staff shirts. Also, special clothing such rubber boots and gloves, rain suits, masks, back belts; & event staff shirts. Safety shoes.

572-5206 Permits/Application fees

American Society of Composers	840
Broadcast Music	850
Broward Co. Dept. of Planning & Environmental Protection	870
Diesel tank - Central Park generator	100
Elevator	150
Greenways & Trail Administration fee-Park East Trailhead	300
Motion Picture Licensing Corp. fee to show videos	200
Secure Site License Certificate-Web (3 yrs.)	1,000
Society of European Stage Authors & Composers (SECAC)	1,450
South Florida Water Management - water use permits	1,000
Swank License	1,000
	7,760

572-5230 Supplies-Recreational/Sports equipment

Aerobic equipment for Central Park	300
Game room equipment	700
	1,000

572-5231 Summer recreation programs

Adventure Camp (25 trips@$11.00x70; 8 swim@$1.50x70)	20,090
Arts & Craft supplies	5,460
Central Park (12 trips@$8.00x140;8 swim @1.50 x 140)	15,120
DVD videos	500
FDLE/Drug screening ($19) Livescan Finger print($63ea)	2,000
First aid	1,600
Food & snacks	2,200
Kid's Camp (2 trips@$8x120; 2 swim@$1.50; 4 guest@$60)	4,880
Miscellaneous	1,000
Printing/Advertising	2,860
Quest (12 trips@ $8x140;8 swim @1.50 x 140)	15,120
Quiet games	1,400
Scholarships	10,000
Special Events	850
Special Guests (excluding Kid's Camp) (25@ $650 ea.)	17,150
Sports equipment	1,200
Staff training	1,000
T-shirts for all day camps	6,100
Vol. Park (12 trips@$8.00x140;8 swim @1.50 x 140)	15,120
Youth program bus rental - field trips	33,500
	157,150

CITY OF PLANTATION

GENERAL FUND
RECREATION

FY2020 - Foot Notes

572-5232	**Supplies-Athletic programs**	
	27 Adult softball leagues (cost recovery)	64,950
	4 Adult Kickball Leagues (cost recovery)	1,000
	6 Adult basketball leagues (cost recovery)	5,400
	6 Adult flag football leagues (cost recovery)	5,600
	6 Adult soccer leagues (cost recovery)	5,100
	9 Adult softball tournaments (cost recovery)	8,950
		91,000
572-5403	**Memberships/Schools**	
	Accreditation of the Parks and Recreation Department	1,000
	Continuing Education & Certification Training	1,842
	FL Recreation & Parks Assoc Agency Membership	350
	FL Recreation & Parks Assoc Agency Summit for Director	225
	FL Recreation & Parks Assoc Conference	800
	FL Recreation & Parks Assoc Memberships: 6 Supervisory Memberships	1,500
	National Recreation & Park Assoc Conference	1,200
	National Recreation & Parks Assoc Membership	400
	Notary Renewal for 4 Staff Members	120
	NRPA Conference fee-Accreditation classes	2,700
		10,137

CITY OF PLANTATION

TENNIS CENTER

Mission Statement

The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

Department Description

The City of Plantation provides tennis courts in the following park locations: Deicke Park, Jim Ward Community Center, Plantation Community Center, Jacaranda Lakes, Seminole Park and Volunteer Park, as well as the Frank Veltri Tennis Center. Lessons, leagues and tournaments are available at the Frank Veltri Tennis Center.

The major responsibilities and services provided include:

- Free tennis court access to Plantation residents at five (5) community parks.
- A full service, fee-based tennis center at the Frank Veltri Tennis Center located within Plantation Central Park. The award-winning tennis center has 28 courts that offer group and private tennis instruction, summer and holiday tennis camps, racquet stringing and tennis accessories.
- Nick Saviano High Performance Tennis Academy which brings players from across the U.S. and many other countries to train for elite tournament play.
- Twenty tournaments per year for adults and juniors ranging from entry level to major championships.
- The Plantation Community Tennis Corporation that offers free wheelchair tennis activities, and raises funds to enhance the facility with windscreens, water fountains and player amenities. Its 501c (3) status allows the Corporation to offer free camp sessions to children of active military personnel. It also operates the USTA Girls' 14 National Clay Court championships as its major funding mechanism, and is the liaison with the USTA for hosting the prestigious international Orange Bowl championships each December.

FY2019 Accomplishments:

- Created a junior two player team event for the state. 128 players participated in this unique team format event.
- New net posts were installed on courts 1-12 replacing original posts. Footers and posts from courts A, B, G and T were removed and replaced. Ten nets were replaced.
- Five new umpire chairs were purchased by combination of City and Plantation Pro Shop.
- Seven court lines were removed and replaced.
- PCTC added to the Wheelchair Tennis program by introducing an Autism group, Love Serving Autism, through a grant from the USTA.
- Tennis Pro, Lowell Coffman, was invited by USTA Florida to lead a discussion on Facility/Tournament Excellence in October.

CITY OF PLANTATION

TENNIS CENTER

Budget Highlights

FY2020 Budget Changes:

- Increased funding for janitorial services.
- Funding for awnings.
- Installing a sprinkler system pump.

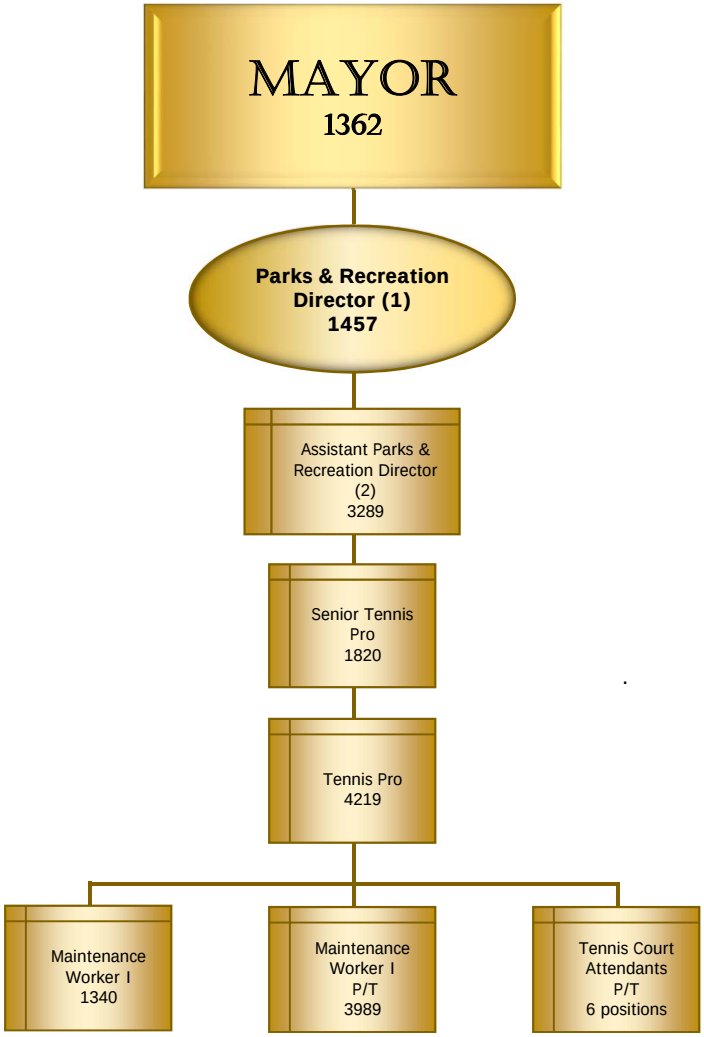
FY2020 Goals:

- Continue a close relationship with the USTA.
- Increase activity of the Plantation Community Tennis Corporation.
- Complete fencing replacement project.
- Add new programs for 10 and under tennis.

CITY OF PLANTATION

GENERAL FUND

TENNIS CENTER



(1) Budgeted under Recreation
(2) Budgeted under Parks

CITY OF PLANTATION

GENERAL FUND
TENNIS CENTER

Staffing Levels

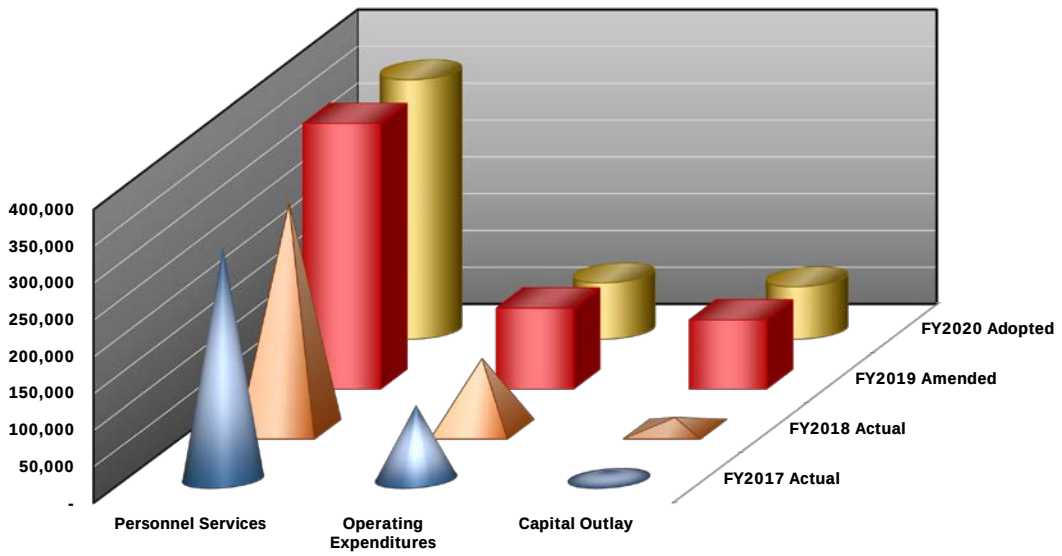
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Senior Tennis Pro	1	1	1	1	0
Tennis Pro	1	1	1	1	0
Maintenance Worker I	1	1	1	1	0
Maintenance Worker I - P/T	1	1	1	1	0
Tennis Court Attendant - P/T	6	6	6	6	0
Total Budgeted Positions	**10**	**10**	**10**	**10**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	230,975	257,053	252,000	250,000	-0.8%
Total Revenue	**230,975**	**257,053**	**252,000**	**250,000**	**-0.8%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	315,896	306,357	360,877	351,954	-2.5%
Operating Expenditures	101,065	95,860	110,137	76,170	-30.8%
Capital Outlay	10,743	15,856	94,100	71,000	-24.5%
Total Expenditures	**427,704**	**418,073**	**565,114**	**499,124**	**-11.7%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
TENNIS CENTER (7531)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
572-1201 Payroll-Pension Qualified	128,809	133,219	135,318	118,444	-12.5%
572-1301 Payroll-Non-Pension Qualified	88,193	81,849	112,383	113,593	1.1%
572-1401 Payroll-Overtime	1,390	931	500	1,000	100.0%
Total Salaries and Wages	218,392	215,999	248,201	233,037	-6.1%
Employee Benefits					
572-2199 FICA	16,283	17,552	18,987	17,827	-6.1%
572-2299 Retirement-Required Employer Contribution	18,482	18,747	20,514	28,616	39.5%
572-2308 Life Insurance Benefit	277	216	244	225	-7.8%
572-2313 Long Term Disability Benefit	225	256	365	332	-9.0%
572-2399 Health Benefits	58,023	47,784	66,266	64,597	-2.5%
572-2499 Worker's Compensation	4,214	5,804	6,300	7,320	16.2%
Total Employee Benefits	97,504	90,358	112,676	118,917	5.5%
Services					
572-3101 Employment testing services	238	164	200	200	0.0%
572-4101 Postage/shipping charges	133	139	200	200	0.0%
572-4102 Communications	1,131	481	1,100	1,100	0.0%
572-4301 Electricity	33,087	34,919	36,720	-	-100.0%
572-4303 Water/wastewater	13,809	19,055	12,617	13,850	9.8%
572-4601 R/M-Equipment	627	913	400	2,403	100.0%
572-4604 R/M-Grounds	29,679	28,149	30,000	30,767	2.6%
572-4605 R/M-Structures	5,733	2,023	4,850	4,850	0.0%
572-4606 R/M-Maintenance contract	480	360	1,300	4,300	230.8%
Total Services	91,216	86,204	87,387	57,670	-34.0%
Materials & Supplies					
572-5101 Supplies-Office	1,065	411	1,300	1,300	0.0%
572-5201 Tools/Under threshold furn/equip	1,254	1,785	11,200	6,200	-44.6%
572-5202 Supplies/Materials-Expendable	6,669	4,342	8,000	5,000	-37.5%
572-5204 Supplies-Janitorial	843	3,118	1,500	5,000	233.3%
572-5205 Supplies-Uniforms/Protective gear	18	-	750	1,000	33.3%
Total Materials & Supplies	9,849	9,656	22,750	18,500	-18.7%
Capital					
572-6401 Machinery and Equipment	10,743	15,856	94,100	71,000	-24.5%
Total Capital	10,743	15,856	94,100	71,000	-24.5%
Total Expenditures	**427,704**	**418,073**	**565,114**	**499,124**	**-11.7%**

CITY OF PLANTATION

GENERAL FUND
TENNIS CENTER

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Replacing perimeter fencing at Veltri tennis courts	-	120,000	180,000	72,000	-
Golf cart exchange	2,000	-	-	2,500	-
Sprinkler system pump	45,000	-	-	-	-
Replace water fountain pipe and location of fountains	24,000	-	-	-	-
Replace awnings at Veltri tennis courts	-	14,000	36,000	-	-
Electric golf carts with utility flatbed	-	-	5,000	-	-
Maintenance utility cart	-	-	-	11,000	-
Total	**71,000**	**134,000**	**221,000**	**85,500**	**-**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Tennis Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replacing perimeter fencing at Veltri TC	FY2020	0	$ -	$ -
	FY2021	8	$ 15,000	$ 120,000
	FY2022	12	$ 15,000	$ 180,000
	FY2023	4	$ 18,000	$ 72,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Extensive wear and age of existing Galvanized fence is a growing safety issue.

Operating impact:

Upgrade the safety and value of the facility to the city. Enhance aesthetics among visitors and players to the facility.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Tennis Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Golf Cart exchange	FY2020	1	$ 2,000	$ 2,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	1	$ 2,500	$ 2,500
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Golf Operations turnover of carts for course operations allows us to purchase the used carts for the trade in value that is 40% less than the retail value. Carts are used as light duty maintenance vehicles for parks operations.

Operating impact:

Significant savings for internally used and repurposed equipment that would cost significantly more if purchased new.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Tennis Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Sprinkler system pump	FY2020	1	$ 45,000	$ 45,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Tennis Center is currently using park system pumps for sprinkler use. Facility has a pump that must be replaced to ensure uninterrupted water service to the courts.

Operating impact:

Provide savings through greater efficiency and water pressure to ensure best service to the courts.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Tennis Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replace water fountain pipe and location of fountains	FY2020	6	$ 4,000	$ 24,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Water system on courts has low pressure and discoloration at the end of the line.

Operating impact:

Improve drinking water options for customers of tennis center. Reduce number of fountains and enhance quality and longevity.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Tennis Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Replace awnings at Veltri TC	FY2020	0	$ -	$ -
	FY2021	7	$ 2,000	$ 14,000
	FY2022	18	$ 2,000	$ 36,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Maintain quality shade structures at the facility for players and spectators.

Operating impact:

Enhances image of Veltri to all participants.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Tennis Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Electric Golf Carts with utility flatbed	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	1	$ 5,000	$ 5,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Rotation of used Golf Carts from golf course or private group. Normal rotation from wear and replacement.

Operating impact:

Better service to our residents and members.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Tennis Center**	***Funding Source:***	**General Fund**

Item Description:	**Fiscal Year**	**Quantity**	**Unit Price**	**Total**
Maintenance Utility Cart	**FY2020**	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	1	$ 11,000	$ 11,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Current model will reach the end of its life cycle for a vehicle with daily use by the tennis center.

Operating impact:

Essential vehicle for maintenance at the tennis facility. Saves countless man hours.

CITY OF PLANTATION

GENERAL FUND
TENNIS CENTER

FY2020 - Foot Notes

572-3101 **Employment testing services**
Criminal history, driver license verification, and substance abuse testing for employee turnover.

572-4101 **Postage/shipping charges**
Represents the cost of mailing membership renewals, flyers for tournaments, etc.

572-4102 **Communications**
Cost of local telephone service for 3 telephones, with long distance capability.

572-4604 **R/M-Grounds**
Materials for routine resurfacing and maintenance of courts, line tape, clay at Veltri. Includes costs for repairs to existing irrigation system.

572-4605 **R/M-Structures**
Covers repairs, needed, for pro shop and clubhouse at the Veltri Tennis Center.

572-4606 **R/M-Maintenance contract**

Air Conditioning contract	620
Alarm	280
Janitorial contract	3,000
Various repairs	400
	4,300

572-5101 **Supplies-Office**
Covers office at Veltri Tennis Center, e.g., paper, pens, pencils, calculator ribbons, register tapes and other daily operational office supplies. Also includes RecTrac supplies.

572-5201 **Tools/Under threshold furn/equip**
Includes equipment such as: backpack blower, rakes, shovels for maintenance of courts.

Chip card reader (1)	700
Purchase of new and replacement hand tools and minor equipment under $1000.00	1,200
Bleachers	4,300
	6,200

572-5202 **Supplies/Materials-Expendable**
Covers replacement tennis nets, ties, and all screens at Veltri Tennis Center. Also covers first-aid supplies, battery replacement for Automatic External Defibrillator.

572-5204 **Supplies-Janitorial**
Janitorial supplies needed for the sanitary maintenance of the pro shop, restrooms and walkways.

572-5205 **Supplies-Uniforms/Protective gear**
Cost of uniforms in order for the public to recognize tennis staff and attendants.

CITY OF PLANTATION
AQUATICS COMPLEX

Mission Statement

The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

Department Description

The Aquatics Complex provides safe facilities for public swimming with comprehensive programming, including two Olympic-size pools and water playgrounds at Plantation Central Park, Jim Ward Community Center and Plantation Woods.

The major responsibilities and services provided include:

- Providing residents with state-of-the-art facilities, which are kept in excellent condition to host classes and meets, and offering rentals for the general public.
- Maintaining three (3) water playgrounds and two (2) Olympic-size swimming pools.
- Offering swimming lessons to all ages, abilities and demographics.
- Offering recreational swimming programs, such as water aerobics, open swims for camps, public lap swimming and water playgrounds.
- Being the home pool to three (3) high schools: Plantation. South Plantation and St. Thomas Aquinas.

FY2019 Accomplishments:

- 1.5 million gallons of water in play every day.
- Patron usage of approximately 450,000 visitors annually.
- Held competitive events in swimming, diving, and water polo, with a direct economic impact to the City of over $4.6 Million.
- Maintained social media presence through the Parks and Recreation Facebook page.
- Hosted 3rd Annual Teen Movie Night.
- Upgraded the lifeguard stands on the pool deck.
- Added 6 additional tents onto the pool deck to provide additional shade structures.
- Hired a new Aquatics Manager and Aquatics Administrative Assistant.
- Purchased walkie-talkies for the lifeguard staff to improve communication on deck.

CITY OF PLANTATION

AQUATICS COMPLEX

Budget Highlights

FY2020 Budget Changes:

- Rolled over the $400,000 budgeted for pool #2 renovation from FY2019.
- Reclassified the Assistant Aquatics Manager (N07) to Recreation Services Manager-Aquatics (N11)

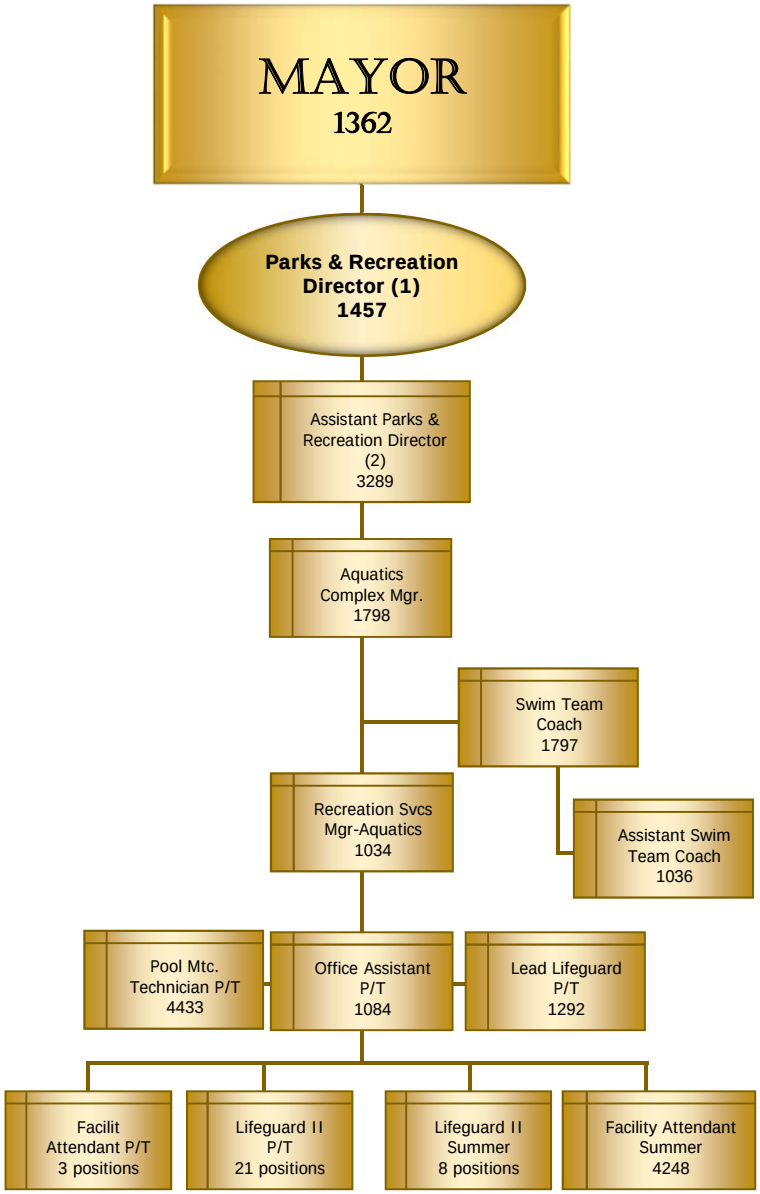
FY2020 Goals:

- Continue to provide residents with state-of-the-art facilities and offer rentals for the general public.
- Continue to offer quality swimming lessons for all ages, abilities, and demographics.
- Provide recreational swim classes for fitness and conditioning.
- Make available provisions for competitive teams and practice opportunities for USA Swim Teams, AAU Dive Team, USA Masters Team, high school, college, and international teams.
- Provide recreational swimming programs, such as water aerobics, open swim for camps, public lap swimming, and water playgrounds.
- Provide training opportunities for American Red Cross lifeguard, lifeguard instructor, water safety instructor, and CPR/AED/First Aid classes.
- Provide training opportunities for local police and fire personnel, US military, various maritime programs, and aquatic professionals.
- Continue to host and grow community-based events for residents.

CITY OF PLANTATION

GENERAL FUND

AQUATICS COMPLEX



(1) Budgeted under Recreation

(2) Budgeted under Parks

CITY OF PLANTATION

GENERAL FUND
AQUATICS COMPLEX

Staffing Levels

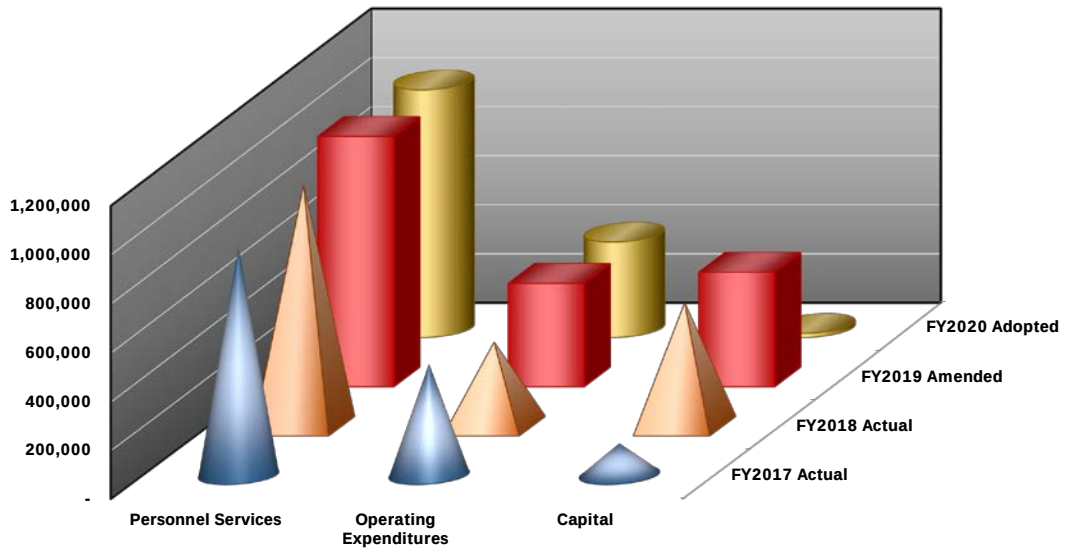
	FY2017	FY2018	FY2019	FY2020	Incr / Decr Prior Yr.
Aquatics Complex Manager	1	1	1	1	0
Swim Team Coach	1	1	1	1	0
Recreation Services Manager-Aquatics	1	1	1	1	0
Assistant Swim Coach	1	1	1	1	0
Lead Lifeguard - P/T	1	1	1	1	0
Pool Maintenance Technician - P/T	1	1	1	1	0
Lifeguard II - P/T	21	21	21	21	0
Lifeguard II (Summer)	8	8	8	8	0
Office Assistant - P/T	1	1	1	1	0
Facilities Attendant - P/T	3	3	3	3	0
Facilities Attendant (Summer)	1	1	1	1	0
Total Budgeted Positions	**40**	**40**	**40**	**40**	**0**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Charges for Services	474,855	392,639	468,000	400,000	-14.5%
Total Revenue	**474,855**	**392,639**	**468,000**	**400,000**	**-14.5%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Yr.
Personnel Services	931,752	982,003	1,020,623	1,008,712	-1.2%
Operating Expenditures	455,486	342,617	421,593	388,133	-7.9%
Capital	129,781	503,449	467,000	16,000	-96.6%
Total Expenditures	**1,517,019**	**1,828,069**	**1,909,216**	**1,412,845**	**-26.0%**

4-Year Cost Comparison



CITY OF PLANTATION

GENERAL FUND
AQUATICS COMPLEX (7532)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
572-1201 Payroll-Pension Qualified	223,724	198,866	209,383	194,253	-7.2%
572-1301 Payroll-Non-Pension Qualified	555,534	602,401	607,439	612,600	0.8%
572-1401 Payroll-Overtime	1,304	1,324	500	1,500	200.0%
Total Salaries and Wages	780,562	802,591	817,322	808,353	-1.1%
Employee Benefits					
572-2199 FICA	59,286	59,651	62,525	61,839	-1.1%
572-2299 Retirement-Required Employer Contribution	37,624	51,554	50,709	46,934	-7.4%
572-2308 Life Insurance Benefit	404	370	377	369	-2.1%
572-2313 Long Term Disability Benefit	442	438	565	544	-3.7%
572-2399 Health Benefits	43,225	52,511	72,997	73,253	0.4%
572-2499 Worker's Compensation	10,209	14,887	16,128	17,420	8.0%
Total Employee Benefits	151,190	179,411	203,301	200,359	-1.4%
Services					
572-3101 Employment testing services	1,515	1,118	1,600	1,600	0.0%
572-3107 Outside instructors	128,137	93,210	154,200	154,200	0.0%
572-4101 Postage/shipping charges	1,185	854	1,700	1,200	-29.4%
572-4102 Communications	790	2,602	3,125	3,125	0.0%
572-4301 Electricity	40,967	38,499	44,500	-	-100.0%
572-4303 Water/wastewater	115,089	105,763	80,047	82,500	3.1%
572-4601 R/M-Equipment	30,444	16,233	28,300	28,300	0.0%
572-4604 R/M-Grounds	2,628	3,207	3,000	3,500	16.7%
572-4605 R/M-Structures	12,412	1,904	7,550	7,550	0.0%
572-4606 R/M-Maintenance contract	1,024	621	500	2,048	309.6%
572-4610 R/M-Pools	33,131	2,709	20,000	20,000	0.0%
572-4701 Printing and binding	193	-	500	500	0.0%
572-4801 Special events	-	-	500	4,547	809.4%
Total Services	372,625	266,720	345,522	309,070	-10.5%
Materials & Supplies					
572-5101 Supplies-Office	2,215	2,487	2,500	2,500	0.0%
572-5201 Tools/Under threshold furn/equip	10,538	13,589	7,500	9,600	28.0%
572-5202 Supplies/Materials-Expendable	8,714	6,964	9,650	9,650	0.0%
572-5204 Supplies-Janitorial	879	951	2,080	2,080	0.0%
572-5205 Supplies-Uniforms/Protective gear	8,142	2,596	3,941	3,941	0.0%
572-5206 Permits/Application fees	1,650	1,650	1,400	1,875	33.9%
572-5207 Supplies-Chemicals	46,945	43,901	44,000	44,000	0.0%
572-5403 Memberships/Schools	3,778	3,759	5,000	5,417	8.3%
Total Materials & Supplies	82,862	75,897	76,071	79,063	3.9%
Capital					
572-6302 Improvements	76,820	471,154	400,000	-	-100.0%
572-6401 Machinery and Equipment	52,961	32,296	67,000	16,000	-76.1%
Total Capital	129,781	503,449	467,000	16,000	-96.6%
Total Expenditures	**1,517,019**	**1,828,069**	**1,909,216**	**1,412,845**	**-26.0%**

CITY OF PLANTATION

GENERAL FUND
AQUATICS COMPLEX

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pressure washer 4000 PSI	1,000	-	-	-	-
Pool lights (Pool #1) and gutters replacement	15,000	-	-	-	-
Diving Boards replacement	-	5,500	5,500	5,500	-
Variable Frequency Drive (VFD)	-	5,000	5,000	-	-
Mobile shade structure	-	-	-	8,001	8,001
Training Pool	-	80,000	-	-	-
Total	**16,000**	**90,500**	**10,500**	**13,501**	**8,001**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Aquatics Complex	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Pressure Washer 4000 PSI	FY2020	1	$ 1,000	$ 1,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacing inoperable pressure cleaner.

Operating impact:

Maintain quality standards to retain visitors and swim meets.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Aquatics Complex	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Pool lights (Pool #1) and gutters	FY2020	1	$ 15,000	$ 15,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Change the lights inside the pool to LED lights and replace the gutters

Operating impact:

Increase underwater visibility which improves safety and lifeguard supervision. Gutters are aging and breaking.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Aquatics Complex	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Diving Boards Replacement	FY2020	0	$ -	$ -
	FY2021	1	$ 5,500	$ 5,500
	FY2022	1	$ 5,500	$ 5,500
	FY2023	1	$ 5,500	$ 5,500
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Boards are aging and need to be replaced for safety reasons.

Operating impact:

Diving facility remains a premier location to host meets.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Aquatics Complex	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Variable Frequency Drive (VFD)	FY2020	0	$ -	$ -
	FY2021	1	$ 5,000	$ 5,000
	FY2022	1	$ 5,000	$ 5,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

VFD is used to protect the switch for the pool pump and motors. This will avoid the need to change the pumps and motors every year.

Operating impact:

Savings (approx. $5000) on having to replace a pump every year.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Aquatics Complex	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Mobile Shade Structures	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	7	$ 1,143	$ 8,001
	FY2024	7	$ 1,143	$ 8,001

Need, Justification, Benefit:

Replace existing shade structures

Operating impact:

Keep pool deck shaded and aesthetically pleasing to promote visits and swim meets.

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Aquatic Complex**		
Project Name:	**Training Pool**	*Project starting date:*	**FY2021**
		Estimated completion date:	**FY2021**
Project Amount:	**$ 80,000**	*Funding Source:*	**General Fund**

Project Description:

Training Pool measuring 25 meters X 25 yards with a depth of 3-4 feet.

Need, Justification, Benefit:

Extra pool is needed for toddler's swim training, water aerobics and special senior aerobics lessons. This small pool will help the patrons to continue using our facility even when we are hosting big swim meets or events.

Operating impact:

Additional Revenue from classes and pool gate fees.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction			80,000				80,000
Contingency amount							-
TOTAL	-	-	80,000	-	-	-	80,000

CITY OF PLANTATION

GENERAL FUND
AQUATICS COMPLEX

FY2020 - Foot Notes

572-3101 Employment testing services

Criminal background checks	603
Driver license verification	163
Drug tests	600
Hepatitis B Confirmations	224
Hepatitis B Vaccine	10
	1,600

572-3107 Outside instructors

Water polo, scuba, diving classes and water aerobics; (3) contractual swim coaches; Florida Swimming, MDM Aquatics.

572-4101 Postage/shipping charges

Mailing expenses for the Aquatics Complex.

572-4102 Communications

Telephone/ Cell phone, wireless internet

572-4601 R/M-Equipment

Central Park pool & emergency repairs (i.e. filters	5,000
Central Park Water Playground	2,375
Chlorine feeders	1,750
Diving board equipment (Fulcrum	4,800
Gutter grates for splashpad at Aquatic Center	3,500
Lane line replacement/repairs	725
Pool vacuums (1) gas & (2) automated	2,000
Repair pressure cleaner	250
Repairs to Kennedy water playground	2,750
Routine maintenance on pool equipment (i.e.	3,650
Scoreboard repair	1,500
	28,300

572-4604 R/M-Grounds

Repairs and replacement of grounds support equipment to include, but not limited to lighting, painting, landscaping and light lenses.

572-4605 R/M-Structures

Diving board refinishing/refurnishing	1,150
Light repairs	500
Miscellaneous repairs to buildings/restrooms	5,900
	7,550

572-4606 R/M-Maintenance contract

Air Conditioning contract	300
Alarm	200
Swim Meet Security ($774 x Event)	1,548
	2,048

572-4610 R/M-Pools

Repairs and/or replacement of equipment and/or parts to ensure the adequate conditions of all pools.

572-4701 Printing and binding

Printing costs related to flyers, brochures, membership cards, etc.

572-5101 Supplies-Office

Office supplies used at the Aquatics Complex: calendars, blotters, trays, staples, tape dispensers, paper, ink cartridges, pens, envelopes, etc. Also, RecTrac and printer supplies, and ID card stock with film.

CITY OF PLANTATION

GENERAL FUND
AQUATICS COMPLEX

FY2020 - Foot Notes

572-5201 Tools/Under threshold furn/equip

Purchase of new and replacement hand tools and minor equipment.

572-5202 Supplies/Materials-Expendable

Automated External Defibrillator batteries	250
Class participation manuals (cost recovery item)	2,300
First aid medical supplies	1,150
Kick boards	350
Miscellaneous equipment (brushes	4,900
Rescue tube replacement	400
Teaching aids (videos	300
	9,650

572-5204 Supplies-Janitorial

Janitorial supplies needed for the sanitary maintenance of two (2) restroom facilities in the pool area and the Aquatics office.

572-5205 Supplies-Uniforms/Protective gear

Purchase of uniforms to include shorts, shirts, whistles, lanyards and hats for staff identification.

572-5206 Permits/Application fees

Broward County Health Department (2)	650
Central Park Water Play	100
EPA/DEP Permits to store Chlorine (2)	200
Plantation Woods Water Play	275
Red Cross Provider Fee	650
	1,875

572-5207 Supplies-Chemicals

Chlorine for 2 pools and 2 water playgrounds	32,700
Co2 for 2 pools and 2 water playgrounds	5,700
Co2 tank rentals for 2 pools and 1 water playground	4,600
Reagents	1,000
	44,000

572-5403 Memberships/Schools

Coach memberships for Florida Gold Coast (5)	275
CPO/AFO - Pool and Spa Operator Certification for 3 staff members.	900
CPR for Professional Rescuers (22)	220
Florida State Aquatics Conference for 2 administrative staff members.	600
FRPA Conference for 2 administrative staff Members	1,000
NRPA / CPRP - Certification for 2 administrative members: P & R Professional (CPRP).	1,000
Red Cross coaches safety training (5)	100
Red Cross first aid updates (6)	252
Red Cross lifeguard training	681
State Certification Special Populations test	114
Swim team membership for Florida Gold Coast competition & insurance	275
	5,417

CITY OF PLANTATION
EQUESTRIAN CENTER

Mission Statement

The Parks & Recreation Department is a public agency of volunteers and staff, working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

Department Description

The City of Plantation Equestrian Center provides the venue for Equestrian activities, Equestrian shows and the Share-A-Pony program for children.

The major responsibilities and services provided include

- Providing a safe, clean facility for promoters to host state, regional and local equestrian events.
- Providing programming for children and adults with group riding lessons and when public schools are out weekly and daily camps as well as a weekend introductory children's Share-A-Pony.

FY2019 Accomplishments:

- Participation in programming throughout the last couple of years has continued to improve. The Thursday Group Riding Lessons had the largest increase in participation this year.
- The number of event days increased by four, with participation staying about the same.
- Continue to maintain the aging facility to provide a clean and safe environment that many participants have come to expect and enjoy over the last 14 years.

Budget Highlights

FY2020 Budget Changes:

- Addition of one (1)Part-time Maintenance Worker I (N05) position. This position will help to maintain the facility, provide additional help during larger events and assist in the daily cleaning and maintenance of Volunteer Park.
- Changing the shavings vendor and receiving larger shipments will have significant savings for FY2020.
- Adding an additional show for the SFDA will generate additional revenue in FY2020.

CITY OF PLANTATION
EQUESTRIAN CENTER

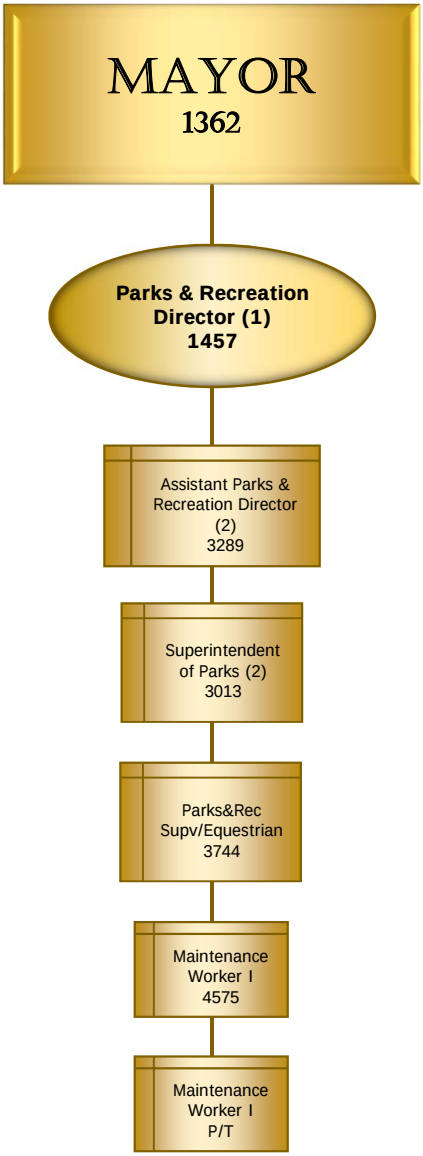
FY2020 Goals:

- Continue to provide an outstanding, well-maintained and safe Equestrian facility for local and regional exhibitors to enjoy.
- Fill open weekends with events.
- Improve the Equestrian Center's visibility with the community by promoting the programming here at the facility.
- Give younger children who may not yet participate in other horse show events experience that will encourage them to participate in the future, which will increase revenue for the facility.

CITY OF PLANTATION

GENERAL FUND

EQUESTRIAN CENTER



(1) Budgeted under Recreation

(2) Budgeted under Parks

CITY OF PLANTATION

GENERAL FUND
EQUESTRIAN CENTER

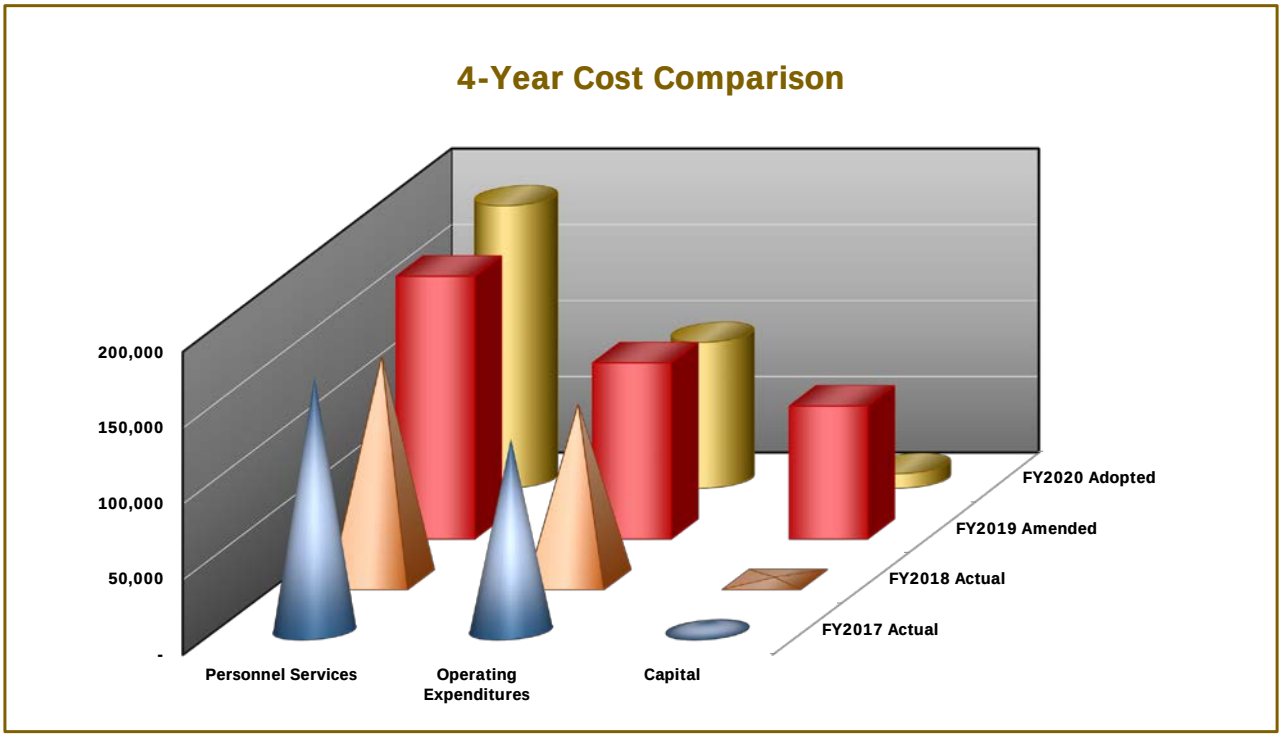
Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Parks & Recreation Supervisor/Equestrian	1	1	1	1	0
Maintenance Worker I	1	0	1	1	0
Maintenance Worker I - P/T	0	2	0	1	1
Total Budgeted Positions	**2**	**3**	**2**	**3**	**1**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Charges for Services	157,081	177,758	174,000	175,000	0.6%
Total Revenue	**157,081**	**177,758**	**174,000**	**175,000**	**0.6%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	167,001	146,722	172,873	185,691	7.4%
Operating Expenditures	126,565	115,485	115,872	95,769	-17.3%
Capital	5,680	1,494	87,500	9,500	-89.1%
Total Expenditures	**299,246**	**263,700**	**376,245**	**290,960**	**-22.7%**



CITY OF PLANTATION

GENERAL FUND
EQUESTRIAN CENTER (7533)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
572-1201 Payroll-Pension Qualified	79,044	79,801	103,348	107,396	3.9%
572-1301 Payroll-Non-Pension Qualified	36,438	33,120	2,946	19,173	550.8%
572-1401 Payroll-Overtime	-	-	100	100	0.0%
Total Salaries and Wages	115,482	112,921	106,394	126,669	19.1%
Employee Benefits					
572-2199 FICA	8,609	8,396	8,139	9,690	19.1%
572-2299 Retirement-Required Employer Contribution	16,502	16,069	25,029	25,948	3.7%
572-2308 Life Insurance Benefit	180	115	186	204	9.7%
572-2313 Long Term Disability Benefit	208	137	279	301	7.9%
572-2399 Health Benefits	25,122	7,881	31,646	21,558	-31.9%
572-2499 Worker's Compensation	899	1,202	1,200	1,321	10.1%
Total Employee Benefits	51,519	33,801	66,479	59,022	-11.2%
Services					
572-3101 Employment testing services	114	-	100	100	0.0%
572-3107 Outside instructors	56,381	60,201	50,000	51,200	2.4%
572-4102 Communications	1,759	1,918	1,700	1,700	0.0%
572-4301 Electricity	20,523	19,544	23,000	-	-100.0%
572-4303 Water/wastewater	19,207	5,198	8,926	8,926	0.0%
572-4601 R/M-Equipment	1,873	502	1,346	1,346	0.0%
572-4604 R/M-Grounds	15,303	19,381	20,000	20,200	1.0%
572-4605 R/M-Structures	1,432	849	3,800	4,297	13.1%
572-4606 R/M-Maintenance contract	2,170	2,225	2,200	2,200	0.0%
Total Services	121,140	111,246	111,072	89,969	-19.0%
Materials & Supplies					
572-5101 Supplies-Office	185	179	300	300	0.0%
572-5201 Tools/Under threshold furn/equip	1,994	1,063	200	1,000	400.0%
572-5202 Supplies/Materials-Expendable	2,217	2,239	2,600	2,500	-3.8%
572-5204 Supplies-Janitorial	629	753	1,200	1,500	25.0%
572-5205 Supplies-Uniforms/Protective gear	400	5	500	500	0.0%
Total Materials & Supplies	5,425	4,239	4,800	5,800	20.8%
Capital					
572-6401 Machinery and Equipment	3,935	1,494	87,500	9,500	-89.1%
Total Capital	5,680	1,494	87,500	9,500	-89.1%
Total Expenditures	**299,246**	**263,700**	**376,245**	**290,960**	**-22.7%**

CITY OF PLANTATION

GENERAL FUND
EQUESTRIAN CENTER

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Canopy replacement	2,500	-	2,500	-	2,500
Golf cart exchange	2,000	-	-	2,500	-
Maintenance utility cart	-	10,000	-	-	11,000
Ring maintenance and fence replacement	5,000	5,000	-	10,000	-
Replacement of ring gates and jump course	-	5,000	-	-	5,000
Arena drag/grader	-	20,000	-	-	-
Sound system	-	-	-	-	8,000
Ford F-150 Super Cab XL or equivalent	-	-	-	-	30,000
Building renovations	-	30,000	-	-	-
Total	**9,500**	**70,000**	**2,500**	**12,500**	**56,500**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Canopy replacement	FY2020	1	$ 2,500	$ 2,500
	FY2021	0	$ -	$ -
	FY2022	1	$ 2,500	$ 2,500
	FY2023	0	$ -	$ -
	FY2024	1	$ 2,500	$ 2,500

Need, Justification, Benefit:

Replacement of exciting sunshade canopies over bleachers and around the arena will need to be upgraded or replaced.

Operating impact:

Reduction in replacement and maintenance of deteriorating materials in South Florida climate and improve the aesthetics and quality of service we provide the residents.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Golf cart exchange	FY2020	1	$ 2,000	$ 2,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	1	$ 2,500	$ 2,500
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Golf Operations turnover of carts for course operations allows us to purchase the used carts for the trade in value that is 40% less than the retail value. Carts are used as light duty maintenance vehicles for parks operations.

Operating impact:

Significant savings for internally used and repurposed equipment that would cost significantly more if purchased new.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Maintenance Utility Cart	FY2020	0	$ -	$ -
	FY2021	1	$ 10,000	$ 10,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 11,000	$ 11,000

Need, Justification, Benefit:

Staff maintenance vehicles are monitored annually as part of a fleet/equipment management program. Based on a study performed by the Garage Supervisor maintenance vehicles that have exceeded 10 years are inefficient and costly to maintain and often difficult to find parts for. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation maintenance vehicles and allows us to maintain a consistent level of service.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ring Maintenance and Fence Replacement	FY2020	1	$ 5,000	$ 5,000
	FY2021	1	$ 5,000	$ 5,000
	FY2022	0	$ -	$ -
	FY2023	1	$ 10,000	$ 10,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Do to the heavy use of the rings buy exhibitors over the year a replenishing of the footing and fencing are needed to maintain the facility for future events.

Operating impact:

Reduction in replacement and maintenance of deteriorating materials in South Florida climate and improve the aesthetics and quality of service we provide the residents.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ring gates and jump course replacement	FY2020	0	$ -	$ -
	FY2021	1	$ 5,000	$ 5,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 5,000	$ 5,000

Need, Justification, Benefit:

Replacements and upgrades to the show arena fencing, gates and overall maintenance of fencing at the facility. Replacement and upgrades to jump course rented to promoters for events at the facility.

Operating impact:

Reduction in replacement and maintenance of deteriorating materials in South Florida climate and improve the aesthetics and quality of service we provide the residents.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Arena Drag/Grader	FY2020	0	$ -	$ -
	FY2021	1	$ 20,000	$ 20,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace 2005 Reveal Arena Drag used for maintaining the rings for equestrian events. The recommendation of the Garage Supervisor is to replace units that are 10 years old as they are no longer cost efficient to operate or repair.

Operating impact:

Greater efficiency is realized in technology upgrade and reduction in repairs and parts availability allow for us to maintain our property to the level of standard for our city.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Sound system	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 8,000	$ 8,000

Need, Justification, Benefit:

Replace or upgrade sound system rented for events.

Operating impact:

A sound system is required to book horse shows at the Equestrian Center.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Equestrian Center	Funding Source:	General Fund

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-150 Super Cab XL or equivalent	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 30,000	$ 30,000

Need, Justification, Benefit:

Staff vehicles are monitored annually as part of a fleet management program. Based on a study performed by the Garage Supervisor vehicles that have exceeded 10 years or 100,000 miles are inefficient and costly to maintain. Replacing vehicle with this criteria increases efficiency and helps keep fuel, repairs and maintenance costs to a minimum.

Operating impact:

Reduces budget costs associated with fuel, repairs and maintenance costs for operation vehicles.

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Equestrian Center**		
Project Name:	**Building renovations**	*Project starting date:*	**2019**
		Estimated completion date:	**2021**
Project Amount:	**$60,000**	*Funding Source:*	**General Fund**

Project Description:

Steel barns need to be stripped of the original paint and repainted to maintain their longevity.

Need, Justification, Benefit:

Steel barns erected in 2004

Operating impact:

Maintain the esthetics and quality of service.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	30,000		30,000				60,000
Contingency amount							-
TOTAL	30,000	-	30,000	-	-	-	60,000

CITY OF PLANTATION

GENERAL FUND
EQUESTRIAN CENTER

FY2020 - Foot Notes

572-3101 **Employment testing services**
Cost of background checks and testing for new employees.

572-3107 **Outside instructors**
City receives 30% revenue.

572-4102 **Communications**
Cost of 3 telephone lines and 1 cellular telephone.

572-4401 **Rentals**
Rental of specialty equipment, including tents.

572-4601 **R/M-Equipment**
Maintenance of existing office equipment. Also, repair & maintenance of sound system and PA system, wash rack repairs, equipment to maintain rings and drags, bleachers/benches and tents.

572-4604 **R/M-Grounds**
Cost of plants, shrubs, electrical, paint, chemicals, fences, signs, fertilizers, sand & fill. Also, repair & maintenance of irrigation system including pumps, pipes, heads, valves and clocks.

572-4605 **R/M-Structures**
Covers electric, plumbing, flooring, doors, window repairs and maintenance items of the barns and concession building.

572-4606 **R/M-Maintenance contract**

Air Conditioning maintenance	1,000
Fire extinguishers	300
Miscellaneous maintenance	800
Security system	100
	2,200

572-5101 **Supplies-Office**
Office supplies such paper, pens, pencils, file folders, labels, laminates, etc.

572-5201 **Tools/Under threshold furn/equip**
Rakes, shovels, wheelbarrows, sprayers, hand tools, minor power tools and minor maintenance equipment.

572-5202 **Supplies/Materials-Expendable**

Automatic External Defibrillator; medical supplies	450
Employee benefits	100
Items for wash racks, stalls and other barn supplies	1,950
	2,500

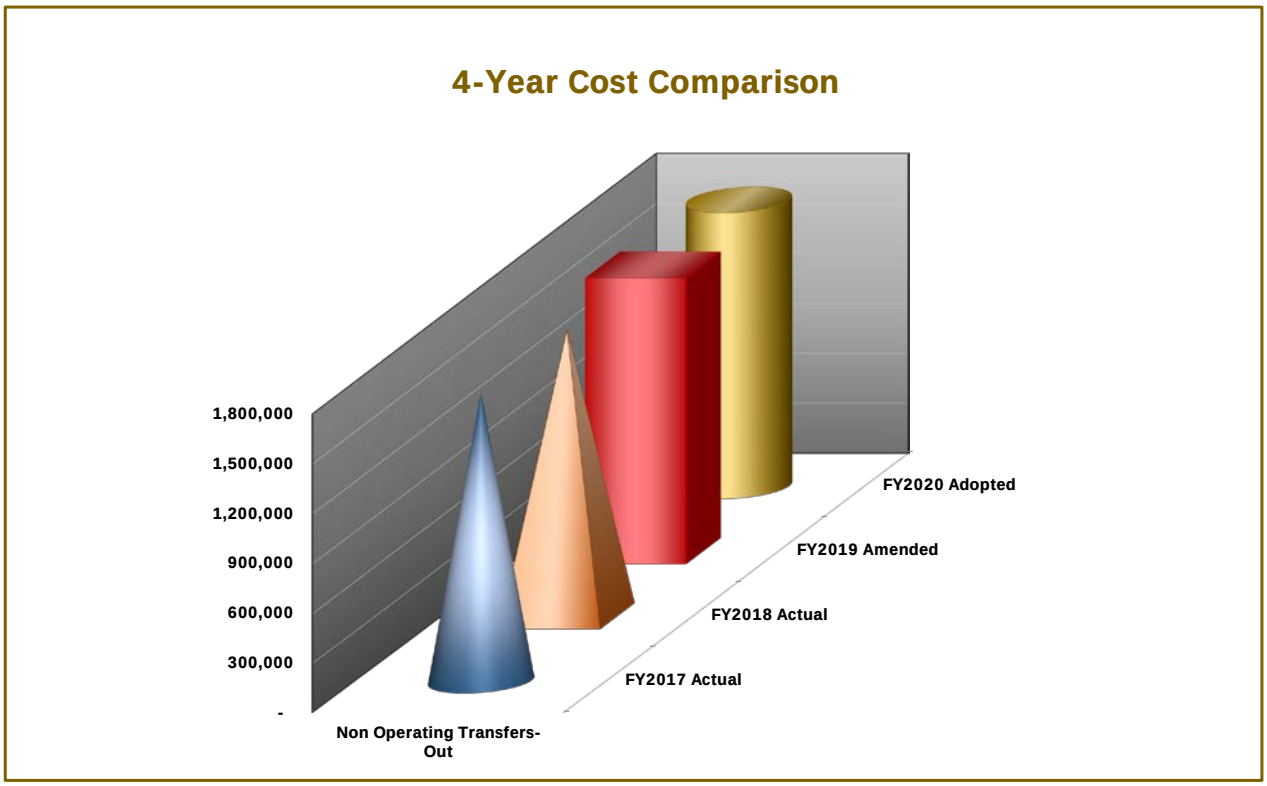
572-5204 **Supplies-Janitorial**
Janitorial supplies for the sanitary maintenance of parks.

572-5205 **Supplies-Uniforms/Protective gear**
Uniforms for park personnel including pants, shirts, t-shirts and caps.

CITY OF PLANTATION

GENERAL FUND
NON OPERATING - TRANSFERS-OUT (0000)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Non Operating Transfers-Out					
581-9120 Interfund tfrs-Out-2013 Note	1,716,648	1,716,648	1,716,648	1,716,648	0.0%
Total Non Operating Transfers-Out	**1,738,293**	**1,716,648**	**1,716,648**	**1,716,648**	**0.0%**



CITY OF PLANTATION

SPECIAL DISTRICT FUNDS

Plantation Midtown Development District-General

Plantation Midtown Development District-Construction

Plantation Gateway Development District-General

Plantation Gateway Development District-Construction

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CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
FY 2019 - 2020

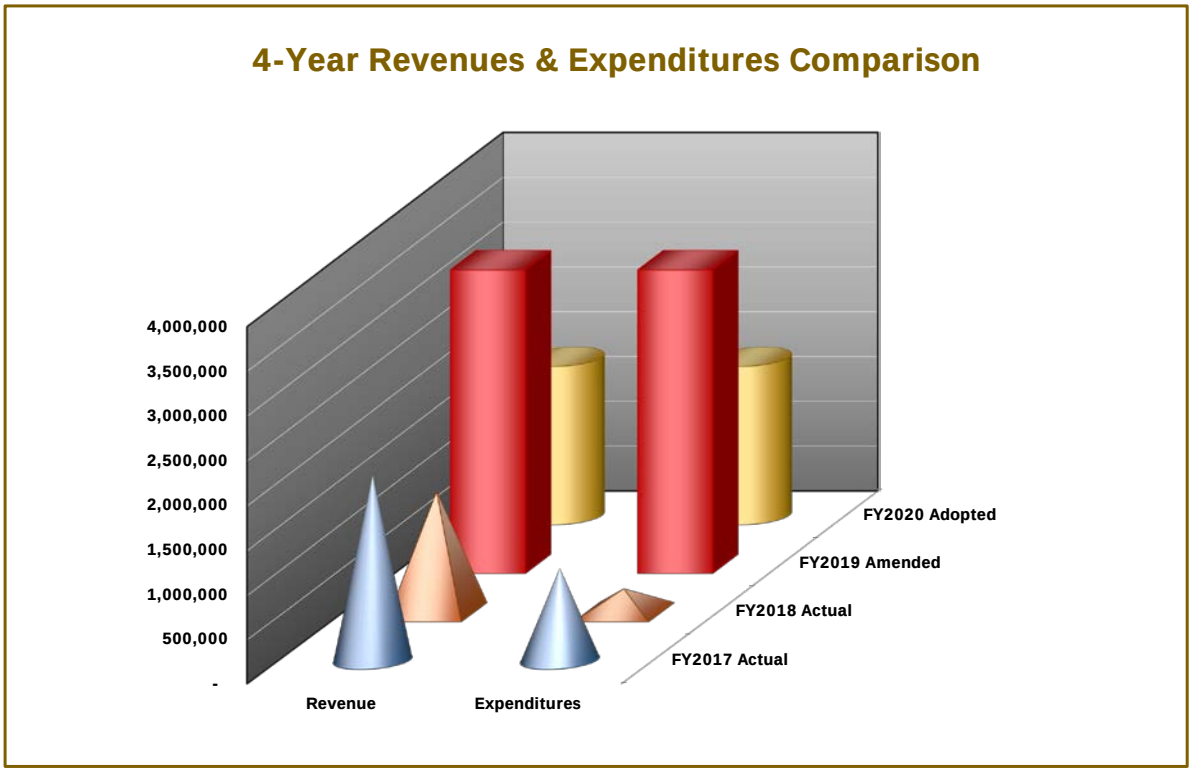
COMBINED BUDGET STATEMENT

	Pltn Midtown Dev District General	Pltn Midtown Dev District Construction	Pltn Gateway Dev District General	Pltn Gateway Dev District Construction	Total	Prior Year Amended Budget
REVENUE						
Ad Valorem Operating:						
Plantation Midtown: 0.9707 Mills	$ 1,436,824	$ -	$ -	$ -	$ 1,436,824	$ 1,369,241
Plantation Gateway: 1.9160 Mills	-	-	536,479	-	536,479	510,860
Miscellaneous Revenue	26,150	12,200	8,750	250	47,350	28,300
Non-Operating Transfers-In	-	964,561	-	-	964,561	851,063
Appropriated Fund Balance	-	(673,761)	(70,619)	-	(744,380)	1,142,337
Total Revenue	**$ 1,462,974**	**$ 303,000**	**$ 474,610**	**$ 250**	**$ 2,240,834**	**$ 3,901,801**
EXPENDITURES						
Operating Expenditures	$ 222,875	$ 3,000	$ 337,575	$ 250	$ 563,700	$ 627,203
Grants in Aids	1,500	-	137,035	-	138,535	138,535
Capital	-	300,000	-	-	300,000	2,000,000
Debt Service	54,808	-	-	-	54,808	65,770
Non-Operating Transfers-Out	1,183,791	-	-	-	1,183,791	1,070,293
Total Expenditures	**$ 1,462,974**	**$ 303,000**	**$ 474,610**	**$ 250**	**$ 2,240,834**	**$ 3,901,801**
Total Revenue, Expenditures and Other Sources	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

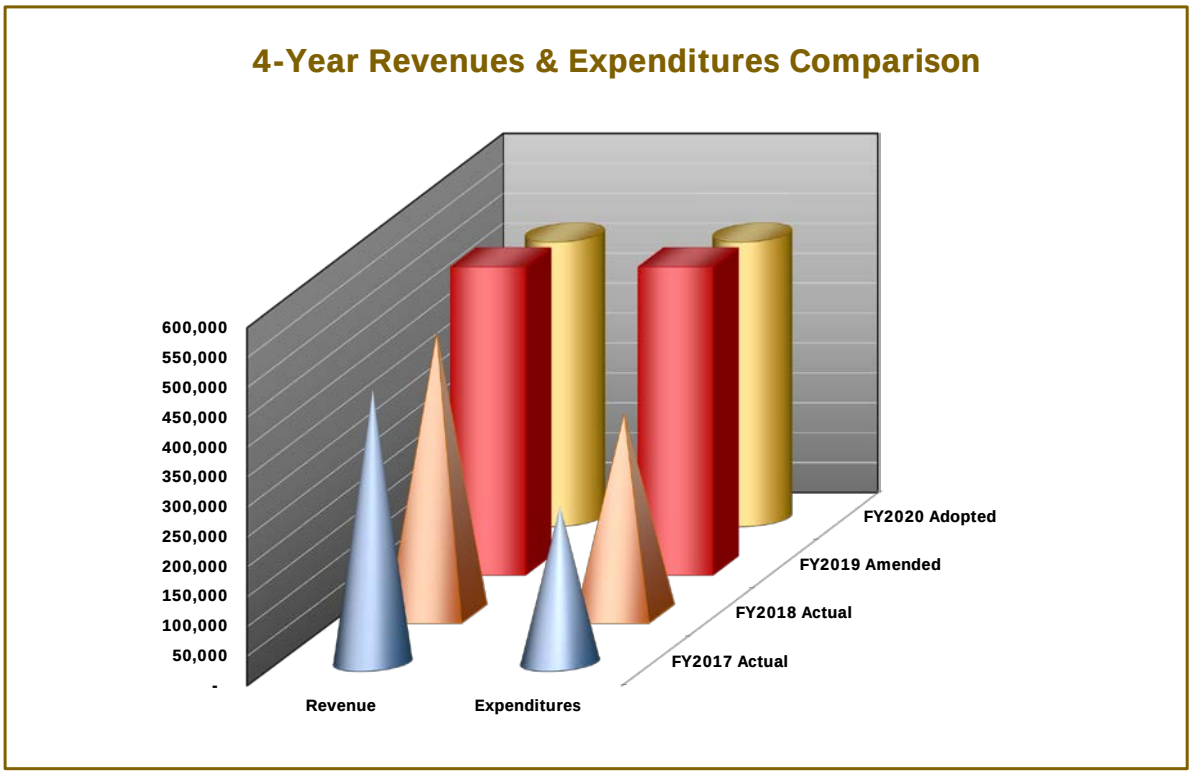
CITY OF PLANTATION

SPECIAL DISTRICT FUNDS

PLANTATION MIDTOWN DEV DISTRICT (109 & 337)



PLANTATION GATEWAY DEV DISTRICT (112 & 332)



CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
PLANTATION MIDTOWN DEVELOPMENT DISTRICT
109-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Ad-Valorem Operating					
311-0001 Taxes-Ad Valorem-Current **0.9707 mills**	1,257,242	1,260,391	1,359,241	1,426,824	5.0%
311-0002 Taxes-Ad Valorem-Delinquent	15,929	(1,976)	10,000	10,000	0.0%
Total Ad-Valorem Operating	1,273,170	1,258,415	1,369,241	1,436,824	4.9%
Misc. Revenue					
361-1004 Interest/penalties on Ad Valorem Taxes	348	394	200	350	75.0%
361-9999 Interest and other earnings-Allocated	25,832	54,566	15,000	25,000	66.7%
369-9900 Other misc. earnings-Allocated	360	1,105	200	800	300.0%
Total Misc. Revenue	26,540	56,065	15,400	26,150	69.8%
Total Revenue	**1,299,710**	**1,314,480**	**1,384,641**	**1,462,974**	**5.7%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
552-3102 Consultants	-	-	25,000	25,000	0.0%
552-3199 Legal	281	-	3,000	3,000	0.0%
552-3401 Bank service fees	2,745	2,938	2,200	3,200	45.5%
552-4101 Postage/shipping charges	-	281	1,400	1,400	0.0%
552-4301 Electricity	16,638	15,322	23,203	23,000	-0.9%
552-4303 Water/wastewater	9,572	13,556	20,000	20,000	0.0%
552-4604 R/M-Grounds	6,265	1,770	10,000	10,000	0.0%
552-4605 R/M-Structures	4,054	589	2,000	2,000	0.0%
552-4606 R/M-Maintenance contract	71,490	71,490	75,000	75,000	0.0%
552-4701 Printing and binding	-	-	5,000	5,000	0.0%
552-4803 Advertising	1,800	1,800	2,000	2,000	0.0%
552-4806 Promotional materials/services	-	4	1,500	1,500	0.0%
552-4911 Special District fee	200	1,703	1,775	1,775	0.0%
552-4920 Allocated Operating Costs	75,000	75,000	75,000	50,000	-33.3%
Total Services	188,045	184,452	247,078	222,875	-9.8%
Debt Service					
552-7201 Interest Expenditure	87,693	76,731	65,770	54,808	-16.7%
Total Debt Service	87,693	76,731	65,770	54,808	-16.7%
Grants and Aids					
552-8201 Community Relations	-	-	1,500	1,500	0.0%
Total Grants and Aids	-	-	1,500	1,500	0.0%
Non-Operating Transfers-Out					
581-9101 Interfund tfrs-Out-General Fund	-	-	219,230	219,230	0.0%
581-9137 Interfund tfrs-Out-Midtown Dev Constructio	759,433	-	851,063	964,561	13.3%
Total Non-Operating Transfers-Out	759,433	-	1,070,293	1,183,791	10.6%
Total Expenditures	**1,035,170**	**261,183**	**1,384,641**	**1,462,974**	**5.7%**

CITY OF PLANTATION

SPECIAL DISTRICT FUNDS

PLANTATION MIDTOWN DEVELOPMENT DISTRICT

FY2020 - Foot Notes

552-3102 **Consultants**
Support Midtown Master Plan or fund a feasibility, engineering, and right-of-way study.

552-4101 **Postage/shipping charges**
General mailing and newsletter mailing.

552-4604 **R/M-Grounds**
Replacement of plant materials.

552-4605 **R/M-Structures**
Repair of Bus Shelters, signs, street lights.

552-4606 **R/M-Maintenance contract**
Landscaping services.

552-4701 **Printing and binding**
Newsletter

552-4806 **Promotional materials/services**
Marketing materials including brochures for District.

552-4911 **Special District fee**
Special District Fee to State of Florida and tax notices.

552-8201 **Community Relations**
Midtown meetings with the public.

CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
PLANTATION MIDTOWN CONSTRUCTION
337-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	12,643	28,960	8,000	12,000	50.0%
369-9900 Other misc. earnings-Allocated	197	591	100	200	100.0%
Total Misc. Revenue	12,840	29,551	8,100	12,200	50.6%
Non-Operating Transfers-In					
381-0109 Interfund tfrs-In-Midtown Dev District	759,433	-	851,063	964,561	13.3%
Total Non-Operating Transfers-In	759,433	-	851,063	964,561	13.3%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	1,143,337	(673,761)	-158.9%
Total Appropriated Fund Balance	-	-	1,143,337	(673,761)	-158.9%
Total Revenue	**772,273**	**29,551**	**2,002,500**	**303,000**	**-85%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
552-3401 Bank service fees	1,518	1,577	2,500	3,000	20.0%
Total Services	1,518	1,577	2,500	3,000	20.0%
Capital					
552-6302 Improvements	-	-	2,000,000	300,000	-85.0%
Total Capital	-	-	2,000,000	300,000	-85.0%
Total Expenditures	**1,518**	**1,577**	**2,002,500**	**303,000**	**-85%**

CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
PLANTATION MIDTOWN CONSTRUCTION

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pedestrian and vehicle connectivity (Broward crossing)	100,000	1,900,000	-	-	-
SW 78th Avenue realignment and enhancement	100,000	900,000	-	-	-
Perimeter Road improvements	100,000	-	900,000	-	-
New River Greenway project	-	-	-	600,000	-
Total	**300,000**	**2,800,000**	**900,000**	**600,000**	**-**

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Plantation Midtown Development District**		
Project Name:	**Pedestrian and Vehicle Connectivity (Broward Crossing)**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2021**
Project Amount:	**$2,000,000**	*Funding Source:*	**Plantation Midtown Construction**

Project Description:

This project will initiate a small area design study and begin the implementation of safe pedestrian and vehicle connectivity in Midtown by crossing the large physical barrier between the north and south sides of Broward Boulevard at the Westfield Broward Mall.

Need, Justification, Benefit:

Identified in Midtown Master Plan Update

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		100,000					100,000
Permitting							-
Construction			1,900,000				1,900,000
Contingency amount							-
TOTAL	-	100,000	1,900,000	-	-	-	2,000,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Plantation Midtown Development District**		
Project Name:	**SW 78th Avenue Realignment and Enhancement**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2021**
Project Amount:	**$1,000,000**	*Funding Source:*	**Plantation Midtown Construction**

Project Description:

This project will initiate a small area design study and begin implementation of SW 78th Avenue realignment and street improvements (SW 10th Street to Peters Road).

Need, Justification, Benefit:

Identified in Midtown Master Plan Update

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		100,000					100,000
Permitting							-
Construction			900,000				900,000
Contingency amount							-
TOTAL	-	100,000	900,000	-	-	-	1,000,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Plantation Midtown Development District**		
Project Name:	**Perimeter Road Improvements**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2022**
Project Amount:	**$1,000,000**	*Funding Source:*	**Plantation Midtown Construction**

Project Description:

This project will initiate a small area design study and begin implementation of Broward Mall Perimeter Road Improvements to create better traffic flow and safe pedestrian access in coordination with Westfield Broward Mall.

Need, Justification, Benefit:

Identified in Midtown Master Plan Update

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		100,000					100,000
Permitting							-
Construction				900,000			900,000
Contingency amount							-
TOTAL	-	100,000	-	900,000	-	-	1,000,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Plantation Midtown Development District**		
Project Name:	**New River Greenway Project**	*Project starting date:*	**FY2023**
		Estimated completion date:	**FY2023**
Project Amount:	**$600,000**	*Funding Source:*	**Plantation Midtown Construction**

Project Description:

This project will engineer and begin implementation of enhancements to the New River Greenway. This project may be leveraged with greenway/blueway funding from Broward County.

Need, Justification, Benefit:

Identified in Midtown Master Plan Update

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction					600,000		600,000
Contingency amount							-
TOTAL	-	-	-	-	600,000	-	600,000

CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
PLANTATION GATEWAY DEVELOPMENT DISTRICT
112-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Ad-Valorem Operating					
311-0001 Taxes-Ad Valorem-Current **1.9160 mills**	425,771	448,479	495,860	521,479	5.2%
311-0002 Taxes-Ad Valorem-Delinquent	22,619	2,472	15,000	15,000	0.0%
Total Ad-Valorem Operating	448,390	450,951	510,860	536,479	5.0%
Misc. Revenue					
361-1004 Interest/penalties on Ad Valorem Taxes	189	189	50	150	200.0%
361-9999 Interest and other earnings-Allocated	5,949	13,313	3,000	8,000	166.7%
369-9001 Other misc. revenue-Other	-	871	400	500	25.0%
369-9900 Other misc. earnings-Allocated	86	269	100	100	0.0%
Total Misc. Revenue	6,224	14,641	3,550	8,750	146.5%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	-	(70,619)	100.0%
Total Appropriated Fund Balance	-	-	-	(70,619)	100.0%
Total Revenue	**454,614**	**465,592**	**514,410**	**474,610**	**-7.7%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
529-3199 Legal	990	1,145	1,000	1,000	0.0%
529-3401 Bank service fees	652	709	500	800	60.0%
529-4101 Postage/shipping charges	128	271	700	500	-28.6%
529-4301 Electricity	4,074	4,183	5,500	5,500	0.0%
529-4303 Water/wastewater	32,458	26,283	31,000	35,000	12.9%
529-4604 R/M-Grounds	14,822	31,189	50,000	60,000	20.0%
529-4605 R/M-Structures	201	2,299	5,000	5,000	0.0%
529-4606 R/M-Maintenance contract	200,000	250,000	279,000	225,000	-19.4%
529-4701 Printing and binding	-	58	1,200	800	100.0%
529-4803 Advertising	1,800	1,800	2,000	2,000	0.0%
529-4806 Promotional materials/services	5,735	411	500	1,000	100.0%
529-4911 Special district fees	200	943	975	975	0.0%
Total Services	261,060	319,291	377,375	337,575	-10.5%
Grants and Aids					
529-8220 Financial Incentives	-	-	137,035	137,035	0.0%
Total Grants and Aids	-	-	137,035	137,035	0.0%
Total Expenditures	**261,060**	**334,184**	**514,410**	**474,610**	**-7.7%**

CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
PLANTATION GATEWAY DEVELOPMENT DISTRICT

FY2020 - Foot Notes

529-4101 **Postage/shipping charges**
General mailing and mailing of tax notices and newsletter

529-4604 **R/M-Grounds**
Funding to replace all cocoplum for clusia throughout the Gateway District. Installation of crepe myrtle trees and removal of dead Royal Palms and coconut palms.

529-4605 **R/M-Structures**
Includes maintenance of bus shelters, lighting, signs.

529-4606 **R/M-Maintenance contract**
Landscape maintenance provided by Public Works.

529-4701 **Printing and binding**
Newsletter 3 times per year

529-4803 **Advertising**
Ad in the Chamber of Commerce directory.

529-4806 **Promotional materials/services**
Advisory Board Meetings every other month

529-4911 **Special District fee**
Special District Fee to State of Florida and tax notices.

529-8220 **Financial Incentives**
A 50% in matching funds will be offered by the Gateway District to qualifying business for the purchase and installation of security improvements such as CCTV. Business owners will contribute the remainder 50%.

CITY OF PLANTATION

SPECIAL DISTRICT FUNDS
PLANTATION GATEWAY CONSTRUCTION
332-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	1,865	3,635	1,200	200	-83.3%
369-9900 Other misc. earnings-Allocated	28	74	50	50	0.0%
Total Misc. Revenue	1,892	3,710	1,250	250	-80.0%
Total Revenue	**1,892**	**3,710**	**250**	**250**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
529-3401 Bank service fees	210	198	250	250	0.0%
Total Services	210	198	250	250	0.0%
Total Expenditures	**210**	**198**	**250**	**250**	**0.0%**

CITY OF PLANTATION

SPECIAL REVENUE FUNDS

Library Board

Community Redevelopment Agency

Road and Traffic Control

State Housing Initiative Program

Community Development Block Grant

State Forfeitures

Federal Forfeitures

Impact Fees

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CITY OF PLANTATION

SPECIAL REVENUE FUNDS

FY 2019 - 2020

COMBINED BUDGET STATEMENT

	Library Board	Community Redev Agency	Road and Traffic Control	State Housing Initiative	Community Development Block Grant	State & Federal Forfeitures	Impact Fees	Total	Prior Year Amended Budget
REVENUE									
Other General Taxes	$ -	$ 1,916,456	$ 1,620,900	$ -	$ -	$ -	$ -	$ 3,537,356	$ 3,370,954
Intergovernmental	-	-	720,000	400,000	535,000	-	-	1,655,000	2,033,361
Charges for Services	-	1,800	9,200	-	-	-	-	11,000	19,949
Impact Fees	-	-	-	-	-	-	196,000	196,000	196,000
Miscellaneous Revenue	36,550	4,021	175,400	5,000	-	12,200	12,100	245,271	224,025
Appropriated Fund Balance	30,150	-	1,102,658	-	-	76,300	(205,800)	1,003,308	1,383,025
Total Revenue	**$ 66,700**	**$ 1,922,277**	**$ 3,628,158**	**$ 405,000**	**$ 535,000**	**$ 88,500**	**$ 2,300**	**$ 6,647,935**	**$ 7,266,314**
EXPENDITURES									
Personnel Services	$ -	$ 314,868	$ 1,100,458	$ -	$ 82,962	$ -	$ -	$ 1,498,288	$ 1,394,618
Operating Expenditures	35,200	177,825	2,442,700	45,000	432,000	88,500	2,300	3,223,525	3,167,764
Grants & Aids	-	-	-	360,000	20,038	-	-	380,038	975,000
Capital	31,500	-	85,000	-	-	-	-	116,500	482,050
Non Operating Transfers-Out	-	1,429,584	-	-	-	-	-	1,429,584	1,246,882
Total Revenue	**$ 66,700**	**$ 1,922,277**	**$ 3,628,158**	**$ 405,000**	**$ 535,000**	**$ 88,500**	**$ 2,300**	**$ 6,647,935**	**$ 7,266,314**
Total Revenue, Expenditures and Other Sources	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

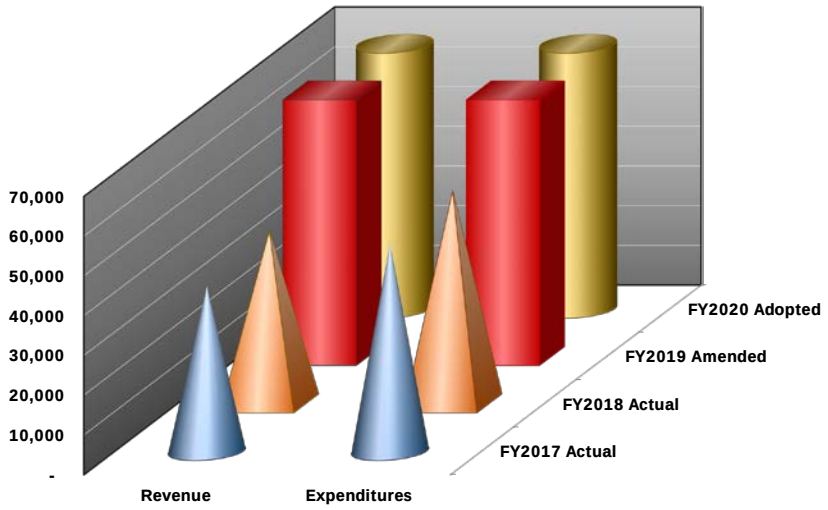
CITY OF PLANTATION

SPECIAL REVENUE FUNDS
LIBRARY BOARD (108-0000)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	1,195	2,121	1,500	1,500	0.0%
366-0003 Contributions and Donations-Various	40,203	41,224	35,000	35,000	0.0%
369-9900 Other Misc. Earnings-Allocated	17	43	50	50	0.0%
Total Misc. Revenue	41,414	43,388	36,550	36,550	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	30,350	30,150	-0.7%
Total Appropriated Fund Balance	-	-	30,350	30,150	-0.7%
Total Revenue	**41,414**	**43,388**	**66,900**	**66,700**	**-0.3%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
571-3401 Bank Service Fees	131	114	200	200	0.0%
571-4801 Special Events	3,903	3,179	5,000	5,000	0.0%
Total Services	4,035	3,293	5,200	5,200	0.0%
Materials and Supplies					
571-5101 Supplies-Office	2,624	2,466	2,500	2,500	0.0%
571-5201 Tools/Under Threshold Furn/Equip	3,561	2,725	7,500	5,000	-33.3%
571-5202 Supplies/Materials-Expendable	1,703	1,548	4,000	4,000	0.0%
571-5402 Publications/Subscriptions	8,989	12,042	15,750	18,000	14.3%
571-5403 Memberships/Schools	434	502	450	500	11.1%
Total Materials and Supplies	17,311	19,282	30,200	30,000	-0.7%
Capital					
571-6601 Books-General Collections	19,250	20,179	20,000	20,000	0.0%
571-6603 Books-Reference	8,536	8,592	7,000	7,000	0.0%
571-6604 Visual Aids	3,043	2,176	3,000	3,000	0.0%
571-6605 Audio Aids	-	-	1,500	1,500	0.0%
Total Capital	30,829	30,947	31,500	31,500	0.0%
Total Expenditures	**52,175**	**53,523**	**66,900**	**66,700**	**-0.3%**

4-Year Revenues & Expenditures Comparison



CITY OF PLANTATION

SPECIAL REVENUE FUNDS
LIBRARY BOARD

Project Name / Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Books-General Collections	20,000	20,000	20,000	20,000	20,000
Books-Reference	7,000	7,000	7,000	7,000	7,000
Visual Aids	3,000	3,000	3,000	3,000	3,000
Audio Aids	1,500	1,500	1,500	1,500	1,500
Circulation Desk Children's Room-replacement	-	-	9,000	-	-
Total	**$ 31,500**	**$ 31,500**	**$ 40,500**	**$ 31,500**	**$ 31,500**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Library Board	Funding Source:	Library Board

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Books-General Collection	FY2020	1	$ 20,000	$ 20,000
	FY2021	1	$ 20,000	$ 20,000
	FY2022	1	$ 20,000	$ 20,000
	FY2023	1	$ 20,000	$ 20,000
	FY2024	1	$ 20,000	$ 20,000

Need, Justification, Benefit:

Print materials for the Library's circulating collection (adult & juvenile).

Operating impact:

Fulfilment of the Library's mission to provide a comprehensive range of materials.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Library Board	Funding Source:	Library Board

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Books-Reference	FY2020	1	$ 7,000	$ 7,000
	FY2021	1	$ 7,000	$ 7,000
	FY2022	1	$ 7,000	$ 7,000
	FY2023	1	$ 7,000	$ 7,000
	FY2024	1	$ 7,000	$ 7,000

Need, Justification, Benefit:

Print materials for the Library's non-circulating reference collection

Operating impact:

Fulfilment of the Library's mission to provide a comprehensive range of materials.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Library Board	Funding Source:	Library Board

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Visual aids	FY2020	1	$ 3,000	$ 3,000
	FY2021	1	$ 3,000	$ 3,000
	FY2022	1	$ 3,000	$ 3,000
	FY2023	1	$ 3,000	$ 3,000
	FY2024	1	$ 3,000	$ 3,000

Need, Justification, Benefit:

Materials in DVD format for the Library's circulating collection (adult & juvenile)

Operating impact:

Fulfilment of the Library's mission to provide a comprehensive range of materials.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	**Library Board**	*Funding Source:*	**Library Board**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Audio aids	**FY2020**	1	$ 1,500	$ 1,500
	FY2021	1	$ 1,500	$ 1,500
	FY2022	1	$ 1,500	$ 1,500
	FY2023	1	$ 1,500	$ 1,500
	FY2024	1	$ 1,500	$ 1,500

Need, Justification, Benefit:

Materials in CD format for the Library's circulating collection (adult and juvenile)

Operating impact:

Fulfilment of the Library's mission to provide a comprehensive range of materials.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	**Library Board**	*Funding Source:*	**Library Board**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Circulation Desk Children's Room-replacement	**FY2020**	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	1	$ 9,000	$ 9,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace Circulation Desk at the Children's Room which is worn out.

Operating impact:

Safety and esthetics

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
LIBRARY BOARD

FY2020 - Foot Notes

571-5101 **Supplies-Office**
Office supplies needed for operation and events.

571-5201 **Tools/Under threshold fur/equip**
Replacement of equipment as needed

571-5402 **Publications/Subscriptions**

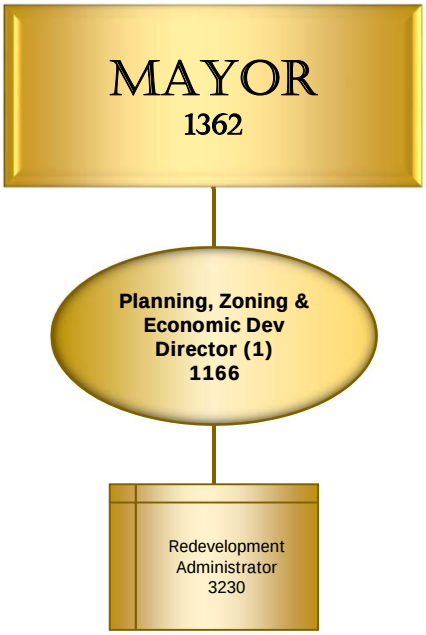
Mango Languages	5,000
Odilo eBooks	7,000
Print subscriptions	6,000
	18,000

571-5403 **Memberships/Schools**
ALA, FLA

CITY OF PLANTATION

SPECIAL REVENUE FUNDS

COMMUNITY REDEVELOPMENT AGENCY



(1) Budgeted under Planning, Zoning and Economic Development

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
COMMUNITY REDEVELOPMENT AGENCY

Staffing Levels

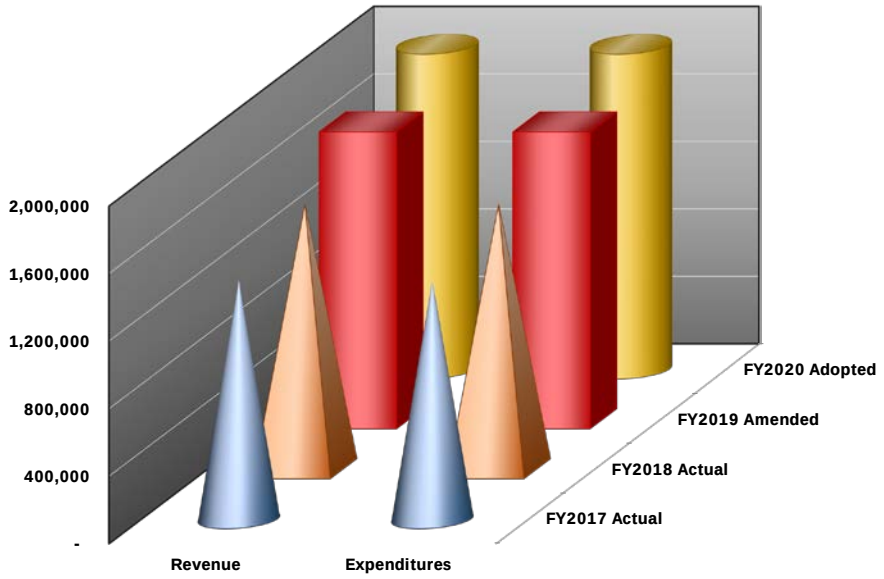
	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Redevelopment Administrator	1	1	1	1	0
Total Budgeted Positions	**1**	**1**	**1**	**1**	**0**

Budget Summary

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Other General Taxes	1,406,455	1,556,796	1,752,454	1,916,456	9.4%
Charges for Services	2,249	2,147	2,249	1,800	-20.0%
Misc. Revenue	4,924	6,798	3,791	4,021	6.1%
Total Revenue	**1,413,628**	**1,565,742**	**1,758,494**	**1,922,277**	**9.3%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	308,825	309,943	331,887	314,868	-5.1%
Operating Expenditures	106,407	111,592	179,725	177,825	-1.1%
Non Operating Transfers-Out	998,395	1,144,207	1,246,882	1,429,584	14.7%
Total Expenditures	**1,413,628**	**1,565,742**	**1,758,494**	**1,922,277**	**9.3%**

4-Year Revenues & Expenditures Comparison



CITY OF PLANTATION

SPECIAL REVENUE FUNDS
COMMUNITY REDEVELOPMENT AGENCY (110)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Other General Taxes					
319-0001 Other Taxes-Incremental Tax	1,406,455	1,556,796	1,752,454	1,916,456	9.4%
Total Other General Taxes	1,406,455	1,556,796	1,752,454	1,916,456	9.4%
Charges for Services					
349-0004 O-Insurance Premiums-Dependents/Retirees	2,249	2,147	2,249	1,800	-20.0%
Total Charges for Services	2,249	2,147	2,249	1,800	-20.0%
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	4,869	6,687	3,691	3,921	6.2%
369-9900 Other Misc. Earnings-Allocated	55	111	100	100	0.0%
Total Misc. Revenue	4,924	6,798	3,791	4,021	6.1%
Total Revenue	**1,413,628**	**1,565,742**	**1,758,494**	**1,922,277**	**9.3%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
554-1201 Payroll-Pension Qualified	75,468	78,153	80,411	70,000	-12.9%
554-1301 Payroll-Non-Pension Qualified	1,250	1,250	5,019	-	-100.0%
554-1699 Payroll-Allocation	180,161	181,352	188,121	201,279	7.0%
Total Salaries and Wages	256,879	260,755	273,551	271,279	-0.8%
Employee Benefits					
554-2199 FICA	5,703	5,922	6,535	5,355	-18.1%
554-2299 Retirement-Required Employer Contribution	17,822	17,408	19,474	16,913	-13.2%
554-2308 Life Insurance Benefit	105	123	145	133	-8.3%
554-2313 Long Term Disability Benefit	165	146	217	195	-10.1%
554-2399 Health Benefits	28,050	25,468	31,807	20,867	-34.4%
554-2499 Worker's Compensation	102	121	158	126	-20.3%
Total Employee Benefits	51,946	49,188	58,336	43,589	-25.3%
Services					
554-3102 Consultants	-	-	60,000	60,000	0.0%
554-3199 Legal	871	60	10,000	5,000	-50.0%
554-3401 Bank Service Fees	402	259	500	500	0.0%
554-4001 Food and Shelter	1,031	2,353	2,850	4,450	56.1%
554-4002 Transportation Costs	565	1,070	1,200	1,900	58.3%
554-4101 Postage/Shipping Charges	-	26	500	500	0.0%
554-4102 Communications	660	803	700	700	0.0%
554-4803 Advertising	-	47	500	500	0.0%
554-4911 Special District fee	200	175	175	175	0.0%
554-4920 Allocated Operating Costs	100,000	100,000	100,000	100,000	0.0%
Total Services	103,774	108,756	176,425	173,725	-1.5%
Materials and Supplies					
554-5101 Supplies-Office	380	-	200	200	0.0%
554-5201 Tools/under threshold furn/equip	-	-	200	200	0.0%
554-5205 Supplies-Uniforms/Protective Gear	40	49	100	100	0.0%
554-5403 Memberships/Schools	2,213	2,787	2,800	3,600	28.6%
Total Materials and Supplies	2,633	2,836	3,300	4,100	24.2%
Non Operating Transfers-Out					
581-9127 Interfund Tfrs-Out-CRA Escrow	518,537	511,079	503,619	496,162	-1.5%
581-9130 Interfund Tfrs-Out-CRA Designated Capital I	479,858	633,128	743,263	933,422	25.6%
Total Non Operating Transfers-Out	998,395	1,144,207	1,246,882	1,429,584	14.7%
Total Expenditures	**1,413,628**	**1,565,742**	**1,758,494**	**1,922,277**	**9.3%**

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
COMMUNITY REDEVELOPMENT AGENCY

FY2020 - Foot Notes

554-3102 **Consultants**
Reports from consultant for analysis of commercial and retail business

554-4001 **Food and shelter**

Florida Redevelopment Association Conference (2)	1,400
Local Meetings/Seminars	50
National APA conference (2)	3,000
	4,450

554-4002 **Transportation costs**

Local Meetings	300
Florida Redevelopment Association Conference (2)	600
National APA conference (2)	1,000
	1,900

554-4101 **Postage/shipping charges**
Mailing of letters and notices to the community to participate in the CRA Redevelopment Plan update meetings, charrettes and other meetings as necessary.

554-4803 **Advertising**
Required CRA annual report advertising in local newspaper and required advertising of community meetings and charrettes in one or more local newspapers.

554-5201 **Tools/under threshold furn/equip**
Purchase of a bookshelf

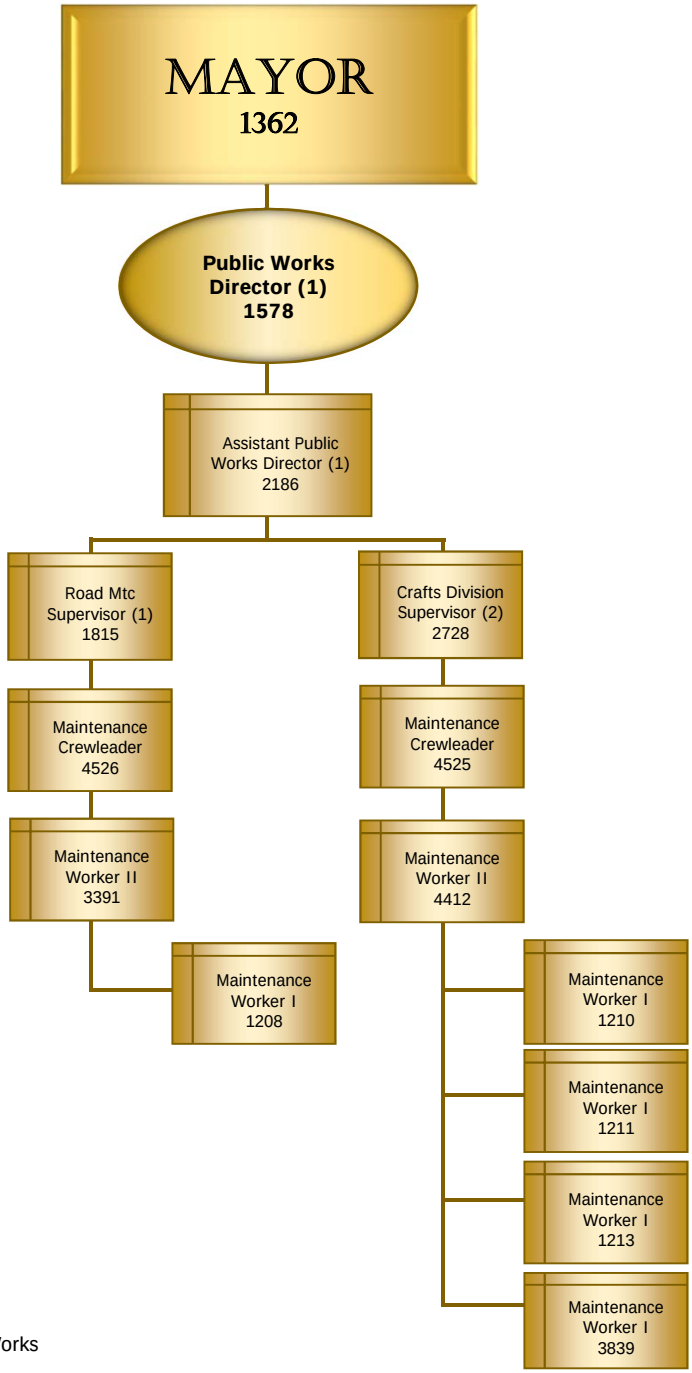
554-5403 **Memberships/Schools**

American Planning Association	392
Florida Redevelopment Association Conference (2)	790
Florida Redevelopment Association dues	620
Local Meetings/Seminars	198
National APA conference (2)	1,600
	3,600

CITY OF PLANTATION

SPECIAL REVENUE FUNDS

ROAD AND TRAFFIC CONTROL



(1) Budgeted under Public Works

(2) Budgeted under Central Services-Crafts

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
ROAD AND TRAFFIC CONTROL

Staffing Levels

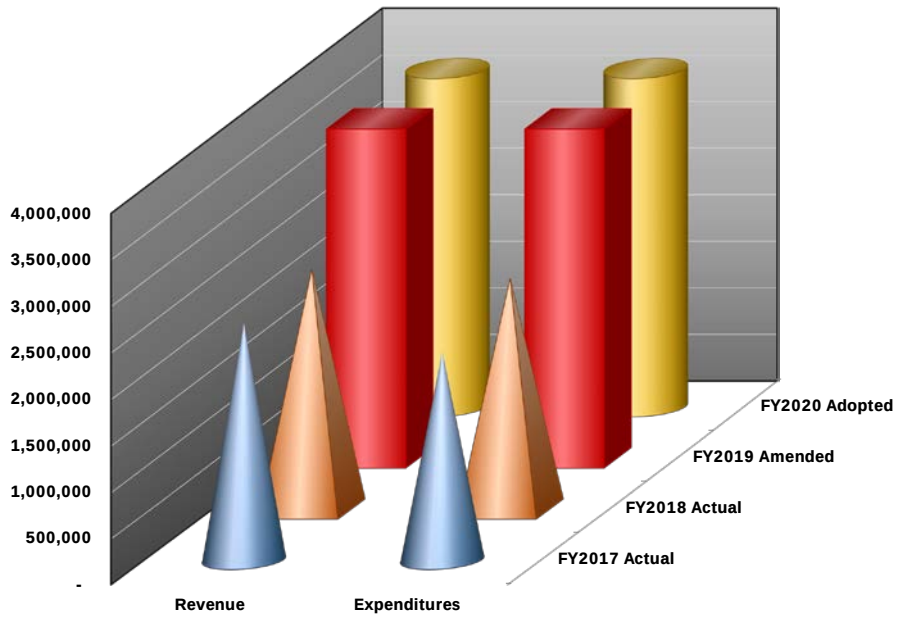
	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Maintenance Crewleader	0	2	2	2	0
Maintenance Worker II	2	2	2	2	0
Maintenance Worker I	5	5	5	5	0
Total Budgeted Positions	**7**	**9**	**9**	**9**	**0**

Budget Summary

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Other General Taxes	1,620,565	1,614,209	1,618,500	1,620,900	0.1%
Intergovernmental	714,213	729,001	695,000	720,000	3.6%
Charges for Services	16,223	10,629	17,700	9,200	-48.0%
Misc. Revenue	197,215	218,969	161,084	175,400	8.9%
Appropriated Fund Balance	-	-	1,147,147	1,102,658	-3.9%
Total Revenue	**2,548,215**	**2,572,807**	**3,639,431**	**3,628,158**	**-0.3%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	906,271	999,456	1,062,731	1,100,458	3.6%
Operating Expenditures	1,287,632	1,267,367	2,386,700	2,442,700	2.3%
Capital	49,140	209,442	190,000	85,000	-55.3%
Total Expenditures	**2,243,043**	**2,476,265**	**3,639,431**	**3,628,158**	**-0.3%**

4-Year Revenues & Expenditures Comparison



CITY OF PLANTATION

SPECIAL REVENUE FUNDS
ROAD AND TRAFFIC CONTROL
113-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Other General Taxes					
312-4100 Cnty Shared-1st Local Option Fuel Tax	943,789	943,716	941,800	943,800	0.2%
312-4110 Cnty Shared-1st Local Option Fuel Tax-1st-3rd Cent	580,320	573,542	580,200	580,200	0.0%
312-4200 Cnty Shared-2nd Local Option Fuel Tax-5th Cent	96,456	96,951	96,500	96,900	0.4%
Total Other General Taxes	1,620,565	1,614,209	1,618,500	1,620,900	0.1%
Intergovernmental					
335-4900 State Shared Revenue-T-Other Transportation	714,213	729,001	695,000	720,000	3.6%
Total Intergovernmental	714,213	729,001	695,000	720,000	3.6%
Charges for Services					
343-9001 PE-Grounds Maintenance Fees	7,256	275	8,760	200	-97.7%
349-0004 O-Insurance Premiums-Dependents/Retirees	8,967	10,354	8,940	9,000	0.7%
Total Charges for Services	16,223	10,629	17,700	9,200	-48.0%
Misc. Revenue					
361-1003 Interest/Penalties on AR Invoices	772	(308)	600	200	-66.7%
361-9999 Interest and other Earnings-Allocated	14,785	31,755	12,584	15,000	19.2%
369-9001 Other Misc. Revenue	181,428	186,868	147,700	160,000	8.3%
369-9900 Other Misc. Earnings-Allocated	229	653	200	200	0.0%
Total Misc. Revenue	197,215	218,969	161,084	175,400	8.9%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	1,147,147	1,102,658	-3.9%
Total Appropriated Fund Balance	-	-	1,147,147	1,102,658	-3.9%
Total Revenue	**2,548,215**	**2,572,807**	**3,639,431**	**3,628,158**	**-0.3%**

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
ROAD AND TRAFFIC CONTROL
113-1300

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
541-1201 Payroll-Pension Qualified	243,515	276,471	321,573	331,069	3.0%
541-1301 Payroll-Non-Pension Qualified	4,650	12,408	6,445	8,045	24.8%
541-1401 Payroll-Overtime	4,076	4,951	-	-	0.0%
541-1699 Payroll-Allocation	440,450	440,450	440,450	440,450	0.0%
Total Salaries and Wages	692,691	734,280	768,468	779,564	1.4%
Employee Benefits					
541-2199 FICA	18,433	21,488	25,093	25,942	3.4%
541-2299 Retirement-Required Employer Contribution	58,086	71,640	68,776	68,141	-0.9%
541-2308 Life Insurance Benefit	546	516	579	629	8.6%
541-2313 Long Term Disability Benefit	529	612	868	927	6.8%
541-2399 Health Benefits	123,135	152,415	178,979	202,645	13.2%
541-2499 Worker's Compensation	12,852	18,505	19,968	22,610	13.2%
Total Employee Benefits	213,580	265,176	294,263	320,894	9.1%
Services					
541-3101 Employment Testing Services	166	330	300	300	0.0%
541-3108 Traffic Engineering	3,829	-	25,000	25,000	0.0%
541-3401 Bank Service Fees	1,740	1,737	2,000	2,000	0.0%
541-4305 Debris Removal	26,393	21,924	24,000	28,000	16.7%
541-4307 Street/Traffic Lights	804,238	797,638	750,000	750,000	0.0%
541-4601 R/M-Equipment	18,299	15,260	15,000	15,000	0.0%
541-4602 R/M-Tires	8,360	14,219	14,000	18,000	28.6%
541-4603 R/M-Vehicles	17,584	22,144	22,500	22,500	0.0%
541-4606 R/M-Maintenance contract	44,055	44,055	46,000	46,000	0.0%
541-4608 R/M-FDOT Street Lights Maintenance	30,308	68,228	40,000	50,000	25.0%
541-4609 R/M-Bus Shelters	117	18	500	500	0.0%
541-4630 R/M-Bridges	311	143	150,000	150,000	0.0%
541-4631 R/M-Walkways	38,322	48,975	70,000	70,000	0.0%
Total Services	993,722	1,034,671	1,159,300	1,177,300	1.6%
Materials and Supplies					
541-5201 Tools/Under Threshold Furn/Equip	5,461	8,095	6,900	6,900	0.0%
541-5202 Supplies/Materials-Expendable	2,870	2,846	2,000	2,000	0.0%
541-5203 Supplies-Fuel	62,449	49,575	65,000	65,000	0.0%
541-5205 Supplies-Uniforms/Protective Gear	3,343	3,635	4,500	4,500	0.0%
541-5301 R/M Pavement Program	170,748	134,230	1,100,000	1,135,000	3.2%
541-5302 R/M Streets	31,401	10,532	25,000	28,000	12.0%
541-5303 Streets Signs/Materials	16,345	20,290	22,500	22,500	0.0%
541-5403 Memberships/School	1,294	3,493	1,500	1,500	0.0%
Total Materials and Supplies	293,910	232,696	1,227,400	1,265,400	3.1%
Capital					
541-6401 Machinery and Equipment	49,140	209,442	190,000	85,000	-55.3%
Total Capital	49,140	209,442	190,000	85,000	-55.3%
Total Expenditures	**2,243,043**	**2,476,265**	**3,639,431**	**3,628,158**	**-0.3%**

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
ROAD AND TRAFFIC CONTROL

Project Name/Description	FY 2020	FY2021	FY2022	FY2023	FY2024
Ford F-250 Crew Cab truck	37,000	-	-	-	-
Walk behind street saw	3,000	-	-	-	-
Dustless blaster	45,000	-	-	-	-
New Tandem (larger) dump truck	-	160,000	-	-	-
Small dump truck	-	105,000	105,000	-	-
Total	**$ 85,000**	**$ 265,000**	**$ 105,000**	**$ -**	**$ -**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Gas Tax Sidewalks	Funding Source:	Road and Traffic Control

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-250 Crew Cab truck	FY2020	1	$ 37,000	$ 37,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace truck #170 - 14 years-old trucks with over 103,841 miles

Operating impact:

Reduce repair/maintenance costs.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Gas Tax	Funding Source:	Road and Traffic Control

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Walk Behind Street Saw	FY2020	1	$ 3,000	$ 3,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

For cutting out asphalt repairs in the roadway and To eventually replace our current saw purchased in 2013, there is a lot of stress and wear and tear on this one machine.

Operating impact:

Back up saw in the event of a break down.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Gas Tax	Funding Source:	Road and Traffic Control

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Dustless Blaster	FY2020	1	$ 45,000	$ 45,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

This can be used for removing striping from roadways, removing graffiti throughout the city, stripping paint off of trailers, walls, etc. This piece of equipment can be used in all of out divisions.

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Gas Tax	Funding Source:	Road and Traffic Control

Item Description:	Fiscal Year	Quantity	Unit Price	Total
New Tandem (Larger) dump Truck	FY2020	0	$ -	$ -
	FY2021	1	$ 160,000	$ 160,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace 1990 dump truck with 130,000 miles. Frame is getting old to carry weight load.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Gas Tax Sidewalks	Funding Source:	Road and Traffic Control

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Small dump truck	FY2020	0	$ -	$ -
	FY2021	1	$ 105,000	$ 105,000
	FY2022	1	$ 105,000	$ 105,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace (2) old dump trucks which have become a liability to use. In FY2019 a 1990 truck will be replaced (#00027).

Operating impact:

Reduce repair/maintenance costs.

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
ROAD AND TRAFFIC CONTROL

FY2020 - Foot Notes

541-3101 **Employment testing services**
Criminal history, driver's license verification and mandatory CDL License drug and alcohol testing.

541-4305 **Debris removal**
Disposal costs for sweeper debris and drainage catch basin material to County dump, ($75 per ton), classified hazardous waste by FDEP. Disposal of used asphalt and concrete. The removal of all illegally dumped items within the City limits. Animal carcass removal by contractor.

541-4307 **Street/traffic lights**
Payments to FPL for street lighting. Annual traffic signalization maintenance cost per Broward County and maintenance of traffic signals and pedestrian lights.

541-4601 **R/M-Equipment**
Repairs to equipment; asphalt saws, jack hammer, hydraulic equipment, concrete cutters, concrete mixers, trencher, striping machines, and all heavy equipment. Annual fire extinguisher inspection.

541-4602 **R/M-Tires**
Tire replacement and repairs for light and heavy trucks, trailers, and all heavy equipment through natural wear.

541-4603 **R/M-Vehicles**
Preventative maintenance and repairs of all heavy equipment, dump trucks, Backhoe, Front End Loader, Bobcat, small pick-up and large trucks. Annual fire extinguisher inspection for all vehicles.

541-4606 **R/M-Maintenance contract**
Grass maintenance on Peters Rd. and Sunrise Blvd. All Data repair series subscription for vehicles.

541-4608 **R/M-FDOT Street Lights Maintenance**
Replacement, repair and maintenance of any and all FDOT street lights City wide per agreement between City and Florida Department of Transportation, signed by Engineering. Shared funding provided by both FDOT and City of Plantation.

541-4609 **R/M-Bus shelters**
Maintenance and repairs of all City owned bus shelters.

541-4630 **R/M-Bridges**
Repair and maintenance of City owned bridges.

541-4631 **R/M-Walkways**
Repair, maintain and construct sidewalks and paths. This includes the purchase of rock, sand and cement. Construction and repairs (including ADA sidewalk and roadway connections) at various locations within the City.

541-5201 **Tools/Under threshold furn/equip**
Hand tools for sidewalk, road, grass and sign divisions. Misc. items.

541-5202 **Supplies/Materials-Expendable**
Marking paint, water coolers, batteries, padlocks. Shop towels/containers provided by uniform service.

541-5205 **Supplies-Uniforms/Protective gear**
The purchase and replacement of uniform hats, shirts, safety glasses, rain gear, back support belts, work gloves, rubber boots, ear protection and FDOT required safety vests for all employees working in road rights-of-way. Safety shoes. Uniform service.

541-5301 **R/M Pavement Program**
Road rejuvenation and repaving as part of an ongoing road maintenance program.

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
ROAD AND TRAFFIC CONTROL

FY2020 - Foot Notes

541-5302 **R/M Streets**
Repairs to roadways, such as: patching potholes, crack sealing, roadway edge repairs, and emergency asphalt repairs to small damaged areas.

541-5303 **Streets signs/Markings**
Materials needed for traffic control; stop signs, street signs, informational signs and sign posts. Paint and thermo-plastic material for street striping and street marking. Also includes graffiti remover and sign cleaner.

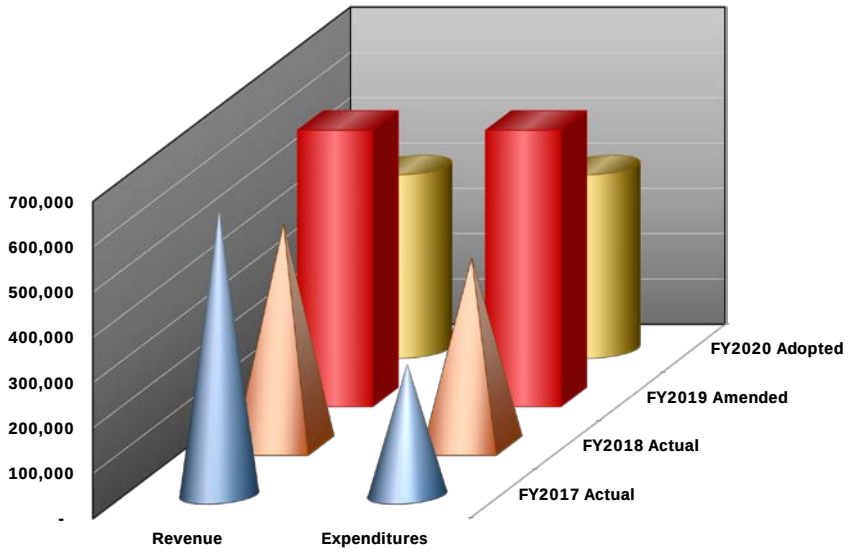
CITY OF PLANTATION

SPECIAL REVENUE FUNDS
STATE HOUSING INITIATIVE PARTNERSHIP (114)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Intergovernmental					
334-5000 State Grants-Economic Environment	571,120	377,602	553,102	400,000	-27.7%
334-5001 State Grants-Economic Environm-Recoveries	47,907	99,716	-	-	0.0%
Total Intergovernmental	619,027	477,318	553,102	400,000	-27.7%
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	4,565	11,212	3,000	4,800	60.0%
369-9900 Other Misc. Earnings-Allocated	82	252	100	200	100.0%
Total Misc. Revenue	4,647	11,464	3,100	5,000	61.3%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	54,478	-	-100.0%
Total Appropriated Fund Balance	-	-	54,478	-	-100.0%
Total Revenue	**623,674**	**488,782**	**610,680**	**405,000**	**-33.7%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
554-3102 Consultants	53,385	19,846	30,080	37,000	23.0%
554-3199 Legal	-	3,646	3,000	5,200	73.3%
554-3401 Bank Services	554	621	600	800	33.3%
554-4803 Advertising	-	-	2,000	2,000	0.0%
Total Services	53,939	24,114	35,680	45,000	26.1%
Grants and Aids					
554-8210 Minor Home Repair/Weatherization	134,659	197,088	400,000	210,000	-47.5%
554-8211 Home purchases assistance	100,000	193,610	175,000	150,000	-14.3%
Total Grants and Aids	234,659	390,708	575,000	360,000	-37.4%
Total Expenditures	**288,597**	**414,822**	**610,680**	**405,000**	**-33.7%**

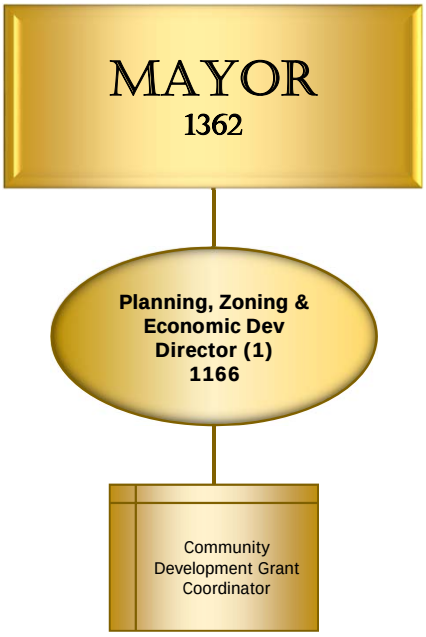
4-Year Revenues & Expenditures Comparison



CITY OF PLANTATION

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT



(1) Budgeted under Planning, Zoning and Economic Development

CITY OF PLANTATION

SPECIAL REVENUE FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT

Staffing Levels

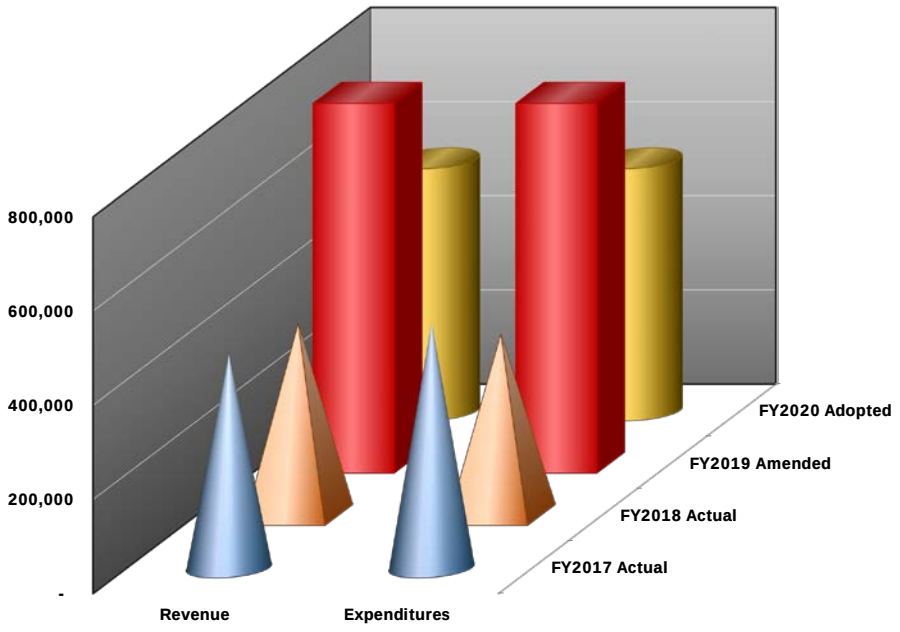
	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Community Development Grant Coordinatc	1	0	0	1	1
Total Budgeted Positions	**1**	**0**	**0**	**1**	**1**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Intergovernmental	429,804	405,928	785,259	535,000	-31.9%
Non Operating Transfers-In	21,646	-	-	-	0.0%
Total Revenue	**451,449**	**405,928**	**785,259**	**535,000**	**-31.9%**

Expenditures	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	106,512	-	-	82,962	0.0%
Operating Expenditures	318,491	383,887	385,259	432,000	12.1%
Capital	96,249	-	-	-	0.0%
Grants and Aids	-	-	400,000	20,038	-95.0%
Total Expenditures	**521,252**	**383,887**	**785,259**	**535,000**	**-31.9%**

4-Year Revenues & Expenditures Comparison



CITY OF PLANTATION

SPECIAL REVENUE FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (115)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Intergovernmental					
331-3900 Federal Grants-PE-Other Physical Environm	429,804	405,928	785,259	535,000	-32%
Total Other General Taxes	429,804	405,928	785,259	535,000	-32%
Charges for Services					
331-5001 Fedral Grants-PE-Recoveries	355	49,711	-	-	0%
Total Charges for Services	355	49,711	-	-	0%
Total Revenue	**451,804**	**455,639**	**785,259**	**535,000**	**-32%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
554-1201 Payroll-Pension Qualified	66,256	-	-	46,841	100%
554-1301 Payroll-Non-Pension Qualified	9,024	-	-	-	0%
Total Salaries and Wages	75,280	-	-	46,841	100%
Employee Benefits					
554-2199 FICA	5,714	-	-	3,583	100%
554-2299 Retirement-Required Employer Contribution	15,842	-	-	11,317	100%
554-2308 Life Insurance Benefit	105	-	-	89	100%
554-2313 Long Term Disability Benefit	147	-	-	131	100%
554-2399 Health Benefits	9,296	-	-	20,867	100%
554-2499 Worker's Compensation	129	-	-	134	100%
Total Salaries & Employee Benefits	31,232	-	-	36,121	100%
Services					
554-3199 Legal	-	-	2,000	2,000	0%
554-4803 Advertising	-	1,579	2,000	2,000	0%
554-4908 Housing Rehabilitation	247,429	229,182	300,000	347,750	16%
554-4909 Public Services	71,061	71,380	81,259	80,250	-1%
Total Services	318,491	383,887	385,259	432,000	12%
Grants and Aids					
554-8211 Home purchases assistance	-	-	400,000	20,038	-95%
Total Grants and Aids	-	-	400,000	20,038	-95%
Total Expenditures	**521,252**	**384,387**	**785,259**	**535,000**	**-32%**

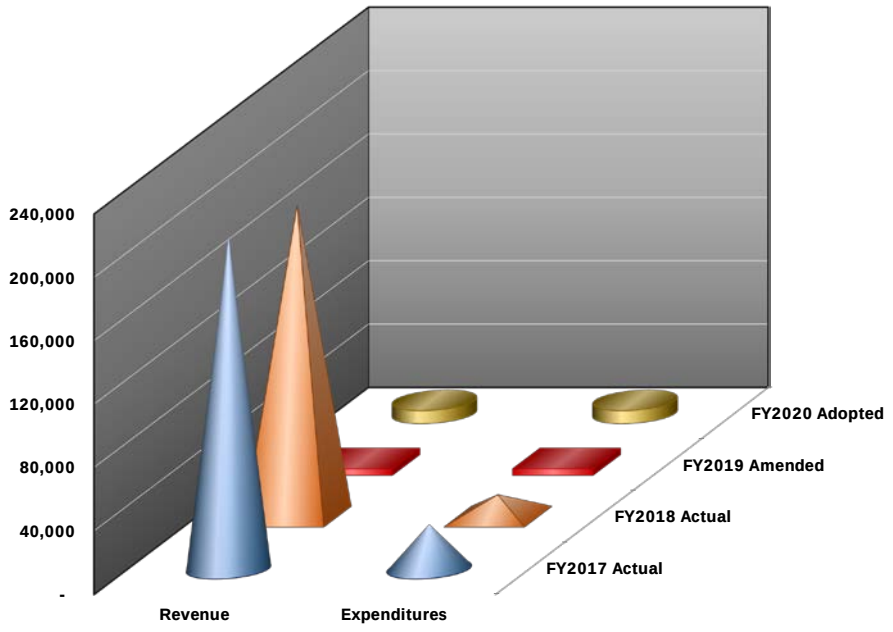
CITY OF PLANTATION

SPECIAL REVENUE FUNDS
STATE FORFEITURES (116)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Fines & Forfeitures					
356-0001 Forfeitures-State	85,808	171,951	-	-	0.0%
359-0001 Forfeitures-City	120,192	14,317	-	-	0.0%
Total Fines & Forfeitures	206,000	186,268	-	-	0.0%
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	3,952	9,880	4,000	8,000	100.0%
369-9900 Other Misc. Earnings-Allocated	62	206	100	100	0.0%
Total Misc. Revenue	4,014	10,086	4,100	8,100	97.6%
Total Revenue	**210,015**	**196,354**	**4,100**	**8,100**	**97.6%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
521-3401 Bank Service Fees	473	554	2,000	2,000	0.0%
Total Services	473	554	2,000	2,000	0.0%
Materials and Supplies					
521-5209 Special Police Account	8,145	10,216	2,100	6,100	190.5%
Total Materials and Supplies	8,145	10,216	2,100	6,100	190.5%
Total Expenditures	**27,987**	**13,820**	**4,100**	**8,100**	**97.6%**

4-Year Revenues & Expenditures Comparison



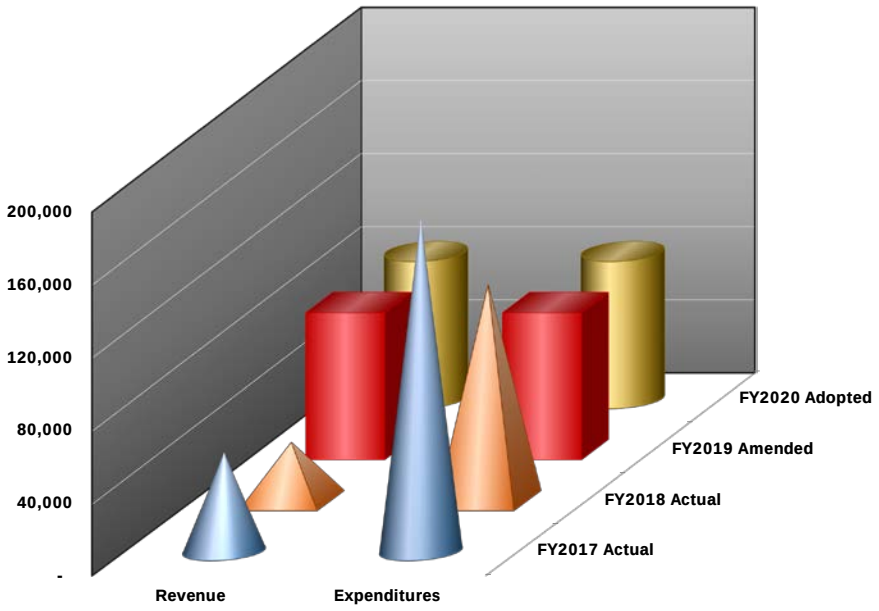
CITY OF PLANTATION

SPECIAL REVENUE FUNDS
FEDERAL FORFEITURES (118)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Fines & Forfeitures					
359-0002 Forfeitures-Federal	51,993	28,742	-	-	0.0%
Total Fines & Forfeitures	51,993	28,742	-	-	0.0%
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	2,391	3,224	4,000	4,000	0.0%
369-9900 Other Misc. Earnings-Allocated	32	64	100	100	0.0%
Total Misc. Revenue	2,423	3,288	4,100	4,100	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	76,300	76,300	0.0%
Total Appropriated Fund Balance	-	-	76,300	76,300	0.0%
Total Revenue	**54,416**	**32,030**	**80,400**	**80,400**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
521-3401 Bank Service Fees	241	170	400	400	0.0%
Total Services	241	170	400	400	0.0%
Materials and Supplies					
521-5209 Special Police Account	121,596	57,061	80,000	80,000	0.0%
Total Materials and Supplies	121,596	57,061	80,000	80,000	0.0%
Total Expenditures	**182,757**	**118,215**	**80,400**	**80,400**	**0.0%**

4-Year Revenues & Expenditures Comparison



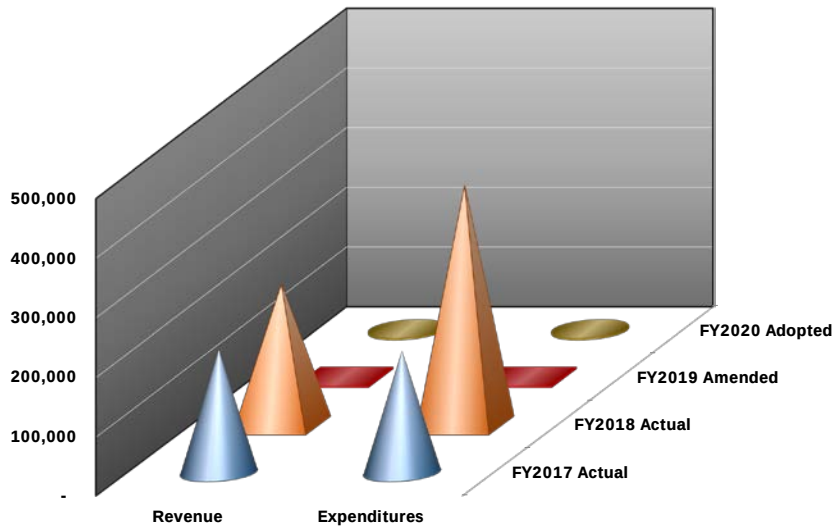
CITY OF PLANTATION

SPECIAL REVENUE FUNDS
IMPACT FEES (125)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Impact Fees					
324-1100 Residential-Police	27,141	23,482	27,000	27,000	0.0%
324-1101 Residential-Fire	28,306	24,488	28,000	28,000	0.0%
324-1200 Commercial-Police	33,330	46,850	33,000	33,000	0.0%
324-1201 Commercial-Fire	34,741	48,778	34,000	34,000	0.0%
324-6100 Residential-Parks	29,215	25,260	29,000	29,000	0.0%
324-6101 Residential-Library	3,257	2,811	3,000	3,000	0.0%
324-7100 Residential-Other General Government	19,025	16,459	19,000	19,000	0.0%
324-7200 Commercial-Other General Government	23,315	32,847	23,000	23,000	0.0%
Total Impact Fees	198,330	220,976	196,000	196,000	0.0%
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	8,189	15,883	8,000	12,000	50.0%
369-9900 Other Misc. Earnings-Allocated	120	315	100	100	0.0%
Total Misc. Revenue	8,309	16,198	8,100	12,100	49.4%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	(201,800)	(205,800)	2.0%
Total Appropriated Fund Balance	-	-	(201,800)	(205,800)	2.0%
Total Revenue	**206,639**	**237,174**	**2,300**	**2,300**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
513-3401 Bank Service Fees	918	840	2,300	2,300	0.0%
522-3102 Consultants	-	24,600	-	-	0.0%
572-3102 Consultants	-	38,825	-	-	0.0%
Total Services	918	64,265	2,300	2,300	0.0%
Total Expenditures	**205,292**	**402,813**	**2,300**	**2,300**	**0.0%**

4-Year Revenues & Expenditures Comparison



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CITY OF PLANTATION

DEBT SERVICE FUNDS

2013 Note

2017 Ad Valorem Bond

2005 Community Redevelopment Agency Note

Acres IV Note

2005 Community Redevelopment Agency Escrow

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CITY OF PLANTATION

DEBT SERVICE FUNDS
FY 2019 - 2020

COMBINED BUDGET STATEMENT

REVENUE	2013 Note	2017 Ad Valorem Bond	2005 Community Redev Agency Note	Acres IV Note	Community Redev Agency Escrow	Total	Prior Year Amended Budget
Ad Valorem Bond: 0.4364 Mills	$ -	$ 4,052,785	$ -	$ -	$ -	$ 4,052,785	$ 4,095,013
Permits, Fees & Special Assessments	-	-	-	20,043	-	20,043	20,312
Miscellaneous Revenue	450	1,500	55	420	3,300	5,725	5,425
Non Operating-Transfers-In	1,716,648	-	128,140	-	496,162	2,340,950	2,348,407
Appropriated Fund Balance	-	(86,785)	-	12,774	-	(74,011)	(116,509)
Total Revenue	**$1,717,098**	**$3,967,500**	**$ 128,195**	**$ 33,237**	**$ 499,462**	**$6,345,492**	**$6,352,648**
EXPENDITURES							
Operating Expenditures	$ 450	$ -	$ 55	$ -	$ 3,300	$ 3,805	$ 3,505
Debt Service	1,716,648	3,967,500	128,140	33,237	106,043	5,951,568	5,961,787
Non Operating-Transfers-Out	-	-	-	-	390,119	390,119	387,356
Total Expenditures	**$1,717,098**	**$3,967,500**	**$ 128,195**	**$ 33,237**	**$ 499,462**	**$6,345,492**	**$6,352,648**
Total Revenue, Expenses and Other Sources	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

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CITY OF PLANTATION

DEBT SERVICE FUNDS
2013 NOTE (213)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Misc. Revenue					
361-1001 Investment Interest	1,214	1,713	350	350	0.0%
361-9999 Interest and Other Earnings-Allocated	229	446	90	90	0.0%
369-9900 Other Misc. Earnings-Allocated	3	9	10	10	0.0%
Total Misc. Revenue	1,446	2,168	450	450	0.0%
Non Operating-Transfers-In					
381-0001 Interfund Trfs-In-General Fund	1,716,648	1,716,648	1,716,648	1,716,648	0.0%
Total Non Operating-Transfers-In	1,716,648	1,716,648	1,716,648	1,716,648	0.0%
Total Revenue	**1,718,094**	**1,718,816**	**1,717,098**	**1,717,098**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
517-3401 Bank Service Fees	366	367	450	450	0.0%
Total Services	366	367	450	450	0.0%
Debt Service					
517-7101 Debt Maturities-Principal	1,425,537	1,459,037	1,493,324	1,528,418	2.4%
517-7201 Interest Expenditure	291,111	257,611	223,324	188,230	-15.7%
Total Debt Service	1,716,648	1,716,648	1,716,648	1,716,648	0.0%
Total Expenditures	**1,717,013**	**1,717,015**	**1,717,098**	**1,717,098**	**0.0%**

CITY OF PLANTATION

DEBT SERVICE FUNDS
2017 AD VALOREM BOND (217)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Ad Valorem Bond					
311-0003 Taxes-2017 Ad Valorem Bond-Current	-	4,053,918	4,094,913	4,052,685	-1.0%
311-0004 Taxes-2017 Ad Valorem Bond-Delinquent	-	55,123	100	100	100.0%
Total Ad Valorem Bond	-	4,109,041	4,095,013	4,052,785	-1.0%
Misc. Revenue					
361-1001 Investment Interest	-	27,381	1,500	1,500	0.0%
Total Misc. Revenue	-	27,381	1,500	1,500	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	(129,013)	(86,785)	-32.7%
Total Appropriated Fund Balance	-	-	(129,013)	(86,785)	-32.7%
Total Revenue	**-**	**4,136,422**	**3,967,500**	**3,967,500**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Debt Service					
517-7101 Debt Maturities-Principal	-	1,450,000	1,570,000	1,650,000	5.1%
517-7201 Interest Expenditure	-	2,514,040	2,396,000	2,317,500	-3.3%
517-7301 Bank Fees	-	-	1,500	-	-100.0%
Total Debt Service	-	3,964,040	3,967,500	3,967,500	0.0%
Total Expenditures	**-**	**3,964,040**	**3,967,500**	**3,967,500**	**0.0%**

CITY OF PLANTATION

DEBT SERVICE FUNDS
2005 CRA NOTE FUND (225)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	455	619	30	30	0.0%
369-9900 Other Misc. Earnings-Allocated	3	11	25	25	0.0%
Total Misc. Revenue	458	630	55	55	0.0%
Non Operating-Transfers-In					
381-0227 Interfund Trfs-In-CRA Escrow Fund	128,140	128,140	128,140	128,140	0.0%
Total Non Operating-Transfers-In	128,140	128,140	128,140	128,140	0.0%
Total Revenue	**128,598**	**128,770**	**128,195**	**128,195**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Services					
517-3401 Bank Service Fees	33	28	55	55	0.0%
Total Services	33	28	55	55	0.0%
Debt Service					
517-7101 Debt Maturities-Principal	104,068	109,625	115,478	121,620	5.3%
517-7201 Interest Expenditure	24,072	18,515	12,662	6,520	-48.5%
Total Debt Service	128,140	128,140	128,140	128,140	0.0%
Total Expenditures	**128,173**	**128,168**	**128,195**	**128,195**	**0.0%**

CITY OF PLANTATION

DEBT SERVICE FUNDS
ACRES IV NOTE (226)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Permits, Fees & Special Assessments					
325-1000 Special Assessments-Capital Improvements	8,842	14,793	14,972	15,717	5.0%
361-1070 Acres IV Assessment-Interest/Penalties	6,276	5,773	5,340	4,326	-19.0%
Total Permits, Fees & Special Assessments	15,118	20,567	20,312	20,043	-1.3%
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	443	669	400	400	0.0%
369-9900 Other Misc. Earnings-Allocated	6	13	20	20	0.0%
Total Misc. Revenue	448	682	420	420	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	12,504	12,774	2.2%
Total Appropriated Fund Balance	-	-	12,504	12,774	2.2%
Total Revenue	**15,566**	**21,248**	**33,236**	**33,237**	**0.0%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Debt Service					
517-7101 Debt Maturities-Principal	23,588	24,535	25,520	26,545	4.0%
517-7201 Interest Expenditure	9,048	8,101	7,116	6,092	-14.4%
517-7301 Bank Fees	544	538	600	600	0.0%
Total Debt Service	33,180	33,173	33,236	33,237	0.0%
Total Expenditures	**33,180**	**33,173**	**33,236**	**33,237**	**0.0%**

CITY OF PLANTATION

DEBT SERVICE FUNDS
2005 CRA ESCROW (227)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	26,034	50,473	2,700	3,000	11.1%
369-9900 Other Misc. Earnings-Allocated	379	1,028	300	300	0.0%
Total Misc. Revenue	26,413	51,500	3,000	3,300	10.0%
Non Operating-Transfers-In					
381-0110 Interfund Trfs-In-CRA s.r. Fund	518,537	511,079	503,619	496,162	-1.5%
Total Non Operating-Transfers-In	518,537	511,079	503,619	496,162	-1.5%
Total Revenue	**544,950**	**562,579**	**506,619**	**499,462**	**-1.4%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / (Decr) Prior Year
Services					
517-3401 Bank service fees	2,911	2,745	3,000	3,300	10.0%
Total Services	2,911	2,745	3,000	3,300	10.0%
Debt Service					
517-7201 Interest expenditure	136,516	126,420	116,263	106,043	-8.8%
Total Debt Service	136,516	126,420	116,263	106,043	-8.8%
Non Operating-Transfers-Out					
581-9101 Interfund Trfs-Out-General Fund	-	-	259,216	261,979	1.1%
581-9125 Interfund Trfs-Out-2005 CRA Note	128,140	128,140	128,140	128,140	0.0%
Total Non Operating-Transfers-Out	128,140	128,140	387,356	390,119	0.7%
Total Expenditures	**267,567**	**257,305**	**506,619**	**499,462**	**-1.4%**

CITY OF PLANTATION

CAPITAL PROJECT FUNDS

2017 Ad Valorem Bond Construction

Community Redevelopment Agency Construction

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CITY OF PLANTATION

CAPITAL PROJECTS FUNDS
FY 2019 - 2020

COMBINED BUDGET STATEMENT

	2017 Ad Valorem Bond Construction	Community Redev. Agency Construction	Total	Prior Year Amended Budget
REVENUE				
Miscellaneous Revenue	$ 231,000	$ 15,200	$ 246,200	$ 139,150
Non Operating Transfers-In	-	933,422	933,422	743,263
Appropriated Fund Balance	39,268,939	(90,122)	39,178,817	23,911,545
Total Revenue	**$ 39,499,939**	**$ 858,500**	**$ 40,358,439**	**$ 24,793,958**
EXPENDITURES				
Operating Expenditures	$ 160,000	$ 2,500	$ 162,500	$ 133,000
Grants and Aids	-	656,000	656,000	600,000
Capital	39,339,939	200,000	39,539,939	24,060,958
Total Expenditures	**$ 39,499,939**	**$ 858,500**	**$ 40,358,439**	**$ 24,793,958**
Total Revenue, Expenditures and Other Sources	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF PLANTATION

CAPITAL PROJECTS FUNDS
2017 AD VALOREM BOND CONSTRUCTION (317)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Misc. Revenue					
361-1001 Misc. Revenue-Investment Interest	139,979	590,894	105,000	200,000	90.5%
361-2001 Misc. Revenue-Investment Dividends	29,488	76,362	25,000	30,000	20.0%
361-3805 Misc. Revenue-Change in Unrealize G(L) Rec	(20,301)	(397,652)	1,000	1,000	0.0%
Total Misc. Revenue	149,166	269,603	131,000	231,000	76.3%
Other Financing Sources					
384-0027 2017 Ad Valorem Bond Issuance	49,370,000	-	-	-	0.0%
384-0028 2017 Ad Valorem Bond Premium	10,627,666	-	-	-	0.0%
Total Other Financing Sources	59,997,666	-	-	-	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	23,935,958	39,268,939	64.1%
Total Appropriated Fund Balance	-	-	23,935,958	39,268,939	64.1%
Total Revenue	**60,146,832**	**269,603**	**24,066,958**	**39,499,939**	**64.1%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Services					
519-3102 Consultants	63,807	96,013	105,000	105,000	0.0%
519-3170 Investment management fees	7,779	34,675	25,000	50,000	100.0%
519-3401 Bank service fees	142	2,971	1,000	5,000	400.0%
Total Services	71,727	133,659	131,000	160,000	22.1%
Capital					
521-6201 Capital Outlay: Buildings	-	160,015	2,288,257	4,284,438	87.2%
522-6201 Capital Outlay: Buildings	-	130,603	3,912,638	5,202,801	33.0%
538-6302 Capital Outlay: Improvements	-	592,878	4,392,899	10,092,250	129.7%
539-6201 Capital Outlay: Buildings	-	101,917	1,878,583	1,868,846	-0.5%
541-6302 Capital Outlay: Improvements	2,139,101	4,959,594	2,437,177	5,009,660	105.6%
572-6201 Capital Outlay: Buildings	-	129,735	3,634,428	6,371,969	75.3%
572-6302 Capital Outlay: Improvements	121,500	3,215,122	5,391,976	6,509,975	20.7%
Total Capital	2,263,165	10,578,210	23,935,958	39,339,939	64.4%
Total Expenditures	**2,731,276**	**10,717,361**	**24,066,958**	**39,499,939**	**64.1%**

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CITY OF PLANTATION

CAPITAL PROJECTS FUNDS
2017 AD VALOREM BOND CONSTRUCTION

Public Safety

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Police Training Center/Gun Range	4,284,438	-	-	-	-
Fire Station #1 Replacement	3,996,433	-	-	-	-
Fire Station #2 Building Additions	440,747	-	-	-	-
Fire Station #5 Building Additions	765,621	-	-	-	-
Subtotal Public Safety Projects	**9,487,239**	**-**	**-**	**-**	**-**

Parks and Recreation

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pine Island Park Improvements	5,609,975	-	-	-	-
Pop Travers Fields Building Improvements	1,026,173	-	-	-	-
Central Park Multi-Purpose Building Replacement	5,345,797	-	-	-	-
MURT Trail Improvements	400,000	-	-	-	-
North Acres Park Improvements	500,000	-	-	-	-
Subtotal Parks and Recreation Projects	**12,881,944**	**-**	**-**	**-**	**-**

Public Works & Stormwater

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Public Works Grounds Maintenance Building Improvements	836,182	-	-	-	-
Public Works Craft Shop Building Improvements	1,032,664	-	-	-	-
Roadway Resurfacing Projects	4,763,218	-	-	-	-
Neighborhood Street Lighting Project	246,442	-	-	-	-
Stormwater system rehab-Historic District	1,846,843	-	-	-	-
Stormwater system rehab-Park East	2,156,400	-	-	-	-
Stormwater system rehab-Plantation Golf Estates	660,858	-	-	-	-
Stormwater system rehab-Plantation Isles & Harbor	1,869,772	-	-	-	-
Stormwater system rehab-El Dorado	600,000	-	-	-	-
Stormwater system rehab-Royal Palm North & South	2,958,378	-	-	-	-
Subtotal Public Works/Stormwater Projects	**16,970,756**	**-**	**-**	**-**	**-**
TOTAL	**39,339,939**	**-**	**-**	**-**	**-**

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Police Training Center / Gun Range**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$4,540,697**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Replacement involves the demolitions and replacement of an existing shooting range/training facility that has water intrusion from the roof and walls, stress fractures, inadequate ventilation, structural concerns and a safety hazard to firearms users.

Need, Justification, Benefit:

The range facilitates training for our SWAT, Narcotics units and other specialty teams; simulated training exercises, and ongoing exercises to maintain state firearms certification for all officers. The facility is on the same complex as the police station which enables flexible scheduling for practice with a minimum service interruption to the officers and to service levels within the community.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	255,548						255,548
Construction		4,284,438					4,284,438
Contingency amount	711						711
TOTAL	256,259	4,284,438	-	-	-	-	4,540,697

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Station #1 replacement**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$4,000,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

The project involves the demolition and replacement of a 59 year-old fire station to accommodate necessary vehicles, equipment, apparatus, staffing and sleeping quarters. The new fire station will be in compliance with the National Fire Prevention Association (NFPA) standards.

Need, Justification, Benefit:

Fire Stations need to be in compliance with the National Fire Prevention Association (NFPA) standards

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	1,572						1,572
Construction		3,996,433					3,996,433
Contingency amount	1,995						1,995
TOTAL	3,567	3,996,433	-	-	-	-	4,000,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Fire Station #2 building additions**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$488,750**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Additions will be made to Fire Station #2 to accommodate the vehicles, equipment, apparatus, EMS staff and their sleeping quarters. The current stations were built when the City's population was substantially less, didn't provide EMS services, and staffing and equipment were minimum at that time.

Need, Justification, Benefit:

To accommodate the vehicles, equipment, apparatus and EMS sleeping quarters.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	46,832						46,832
Construction		440,747					440,747
Contingency amount	1,171						1,171
TOTAL	48,003	440,747	-	-	-	-	488,750

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Fire Station #5 building additions**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$861,250**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Additions will be made to Fire Station #5 to accommodate the vehicles, equipment, apparatus, EMS staff and their sleeping quarters. The current stations were built when the City's population was substantially less, didn't provide EMS services, and staffing and equipment were minimum at that time.

Need, Justification, Benefit:

To accommodate the vehicles, equipment, apparatus and EMS sleeping quarters.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	94,333						94,333
Construction		765,621					765,621
Contingency amount	1,296						1,296
TOTAL	95,629	765,621	-	-	-	-	861,250

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Pine Island Park improvements**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$5,970,075**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Pine Island Park complex has seven soccer fields, a concession stand, restrooms and maintenance facilities. The project will reconfigure the fields, provide additional turf areas, provide field drainage, lighted walkways, new concession stand, restrooms and storage for this multi-purpose facility. It will also include a synthetic turf field which allow to host lacrosse, rugby and soccer games. The project components will include: drainage, irrigation, Astro Turf field, demolition and construction of two parking lots and building, replacement of the clubhouse, lighting for parking lots, laser grade and sprig for six fields project design and surveying.

Need, Justification, Benefit:

The renovation of the 21+ acres complex is imperative to the fact that host over 100,000 patrons annually.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	359,650						359,650
Construction		5,609,975					5,609,975
Contingency amount	450						450
TOTAL	360,100	5,609,975	-	-	-	-	5,970,075

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Pop Travers Fields building improvements**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$1,200,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Renovation of this 9.57 acres park includes: installation of impact windows in the concession building; electrical upgrades in the concession stand; renovation of the restrooms; refurbishment of the walkways around the building; construction of a corporate pavilion and restroom with connections for water, sewer and electrical.

Need, Justification, Benefit:

Significant cost savings to the utility bills.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	173,377						173,377
Construction		1,026,173					1,026,173
Contingency amount	450						450
TOTAL	173,827	1,026,173	-	-	-	-	1,200,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Central Park Multi-purpose building improvements**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$5,470,924**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Demolish and replace this 26,000 sq. ft. facility that serves as the Administration Headquarters for the Parks and Recreation Department as well as hosts hundreds of thousands of patrons annually for classes, programs, events, tournaments, meeting, camps and swim meets.

Need, Justification, Benefit:

Renovation is needed to address the functionality of the building; bring the building up to current standards; upgrade the facility to meet the changing recreation needs of the community; renovations to the gymnasium floor, weight room, locker rooms, restrooms; and installation of security cameras.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	122,727						122,727
Construction		5,345,797					5,345,797
Contingency amount	2,400						2,400
TOTAL	125,127	5,345,797	-	-	-	-	5,470,924

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**North Acres Park improvements**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$500,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Level and grade the eastern 10 acres portion of this site and establish a passive neighborhood park with walking trails, exercise stations and other amenities. Project will include leveling, grading, irrigation, installation of trees and fencing the site.

Need, Justification, Benefit:

Re-construction is necessary in order to provide safe trails and amenities to patrons.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant		50,000					50,000
Construction		425,000					425,000
Contingency amount		25,000					25,000
TOTAL	-	500,000	-	-	-	-	500,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**MURT Trail Improvements**	*Project starting date:*	**FY2019**
		Estimated completion date:	**FY2020**
Project Amount:	**$450,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Multi-use recreational trails (MURT) re-construction includes: removal of narrow 4' pedestrian sidewalks along the west side of SW 54th. Avenue and the north side of Plantation Road (a/k/a NW 8th. Street). This narrow pedestrian sidewalk will be replaced with a 8' wide multi-use recreational trails with appropriate replacement trees, landscape and pedestrian amenities.

Need, Justification, Benefit:

Re-construction is necessary in order to provide safe trails and amenities to patrons.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	50,000						50,000
Construction		400,000					400,000
Contingency amount							-
TOTAL	50,000	400,000	-	-	-	-	450,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Public Works Craft Shop Building Improvements**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$1,100,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Replace building to house the Craft Crew, including twelve (12) staff performing craft, electrical, painting and other similar work. It also serves as storage space for tools, equipment for electrical work, craftwork, plumbing, woodwork, roadway, sidewalk, specialized tools and hurricane supplies.

Need, Justification, Benefit:

This building will also allow the Road and Traffic division to store vital equipment indoors, preserving the equipment and extending its life expectancy.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	65,275						65,275
Construction		1,032,664					1,032,664
Contingency amount	2,061						2,061
TOTAL	67,336	1,032,664	-	-	-	-	1,100,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Public Works Grounds Maintenance Building Improvements**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$889,657**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Replace building for the Grass Division Crew, including six (6) crews (approximately 25 people). The building would store the trailers, tools, equipment and supplies stored on each trailer. The building will also provide the crews with a location to conduct equipment maintenance and work indoors during rainy days.

Need, Justification, Benefit:

This building will also allow the Road and Traffic division to store vital equipment indoors, preserving the equipment and extending its life expectancy.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	50,477						50,477
Construction		836,182					836,182
Contingency amount	2,998						2,998
TOTAL	53,475	836,182	-	-	-	-	889,657

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Roadway resurfacing project**	*Project starting date:*	**FY2017**
		Estimated completion date:	**FY2020**
Project Amount:	**$14,000,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Repave and restore deteriorated roadways including Eldorado Estates, Royal Palm Estates, Plantation Isles, Jacaranda Lakes, Melaleuca Isles, Sunshine City and portions of Plantation Acres and maintain the approximately 222.5 miles of city-owned roadways.

Need, Justification, Benefit:

Well maintained roads

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	601						601
Construction	9,235,777	4,763,218					13,998,995
Contingency amount	404						404
TOTAL	9,236,782	4,763,218	-	-	-	-	14,000,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Neighborhood Street Lighting Project**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$250,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Lighting upgrades to Country Club Estates, Park East, Plantation Isles/Harbor, and other neighborhoods identified as having widespread deficiencies in street lighting. This project will primarily involve coordination with FPL to upgrade existing street lighting or expand with new street lighting where needed.

Need, Justification, Benefit:

Neighborhood will be provided with upgraded or new street lighting. Cost savings in utility bills.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	3,558						3,558
Construction		246,442					246,442
Contingency amount							-
TOTAL	3,558	246,442	-	-	-	-	250,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Stormwater rehabilitation projects-Historical District**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$2,100,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Rehabilitation/replacement of Stormwater system in some of the older residential areas of the city to avoid system failures and water quality/quantity deficiencies in existing drainage systems.

Need, Justification, Benefit:

Stormwater system, in some of the older residential areas are old and in need of rehabilitation.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	253,158						253,158
Construction		1,846,843					1,846,843
Contingency amount							-
TOTAL	253,158	1,846,843	-	-	-	-	2,100,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Stormwater rehabilitation projects-Plantation Golf Estates**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$800,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Rehabilitation/replacement of Stormwater system in some of the older residential areas of the city to avoid system failures and water quality/quantity deficiencies in existing drainage systems.

Need, Justification, Benefit:

Stormwater system, in some of the older residential areas are old and in need of rehabilitation.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	106,856						106,856
Construction	32,286	660,858					693,144
Contingency amount							-
TOTAL	139,142	660,858	-	-	-	-	800,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Stormwater rehabilitation projects-Plantation Isles & Harbor**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$2,649,779**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Rehabilitation/replacement of Stormwater system in some of the older residential areas of the city to avoid system failures and water quality/quantity deficiencies in existing drainage systems.

Need, Justification, Benefit:

Stormwater system, in some of the older residential areas are old and in need of rehabilitation.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	174,388						174,388
Construction	605,619	1,869,772					2,475,392
Contingency amount							-
TOTAL	780,007	1,869,772	-	-	-	-	2,649,779

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Stormwater rehabilitation projects-El Dorado**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$600,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Rehabilitation/replacement of Stormwater system in some of the older residential areas of the city to avoid system failures and water quality/quantity deficiencies in existing drainage systems.

Need, Justification, Benefit:

Stormwater system, in some of the older residential areas are old and in need of rehabilitation.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant							-
Construction		600,000					600,000
Contingency amount							-
TOTAL	-	600,000	-	-	-	-	600,000

CITY OF PLANTATION
CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Stormwater rehabilitation projects-Royal Palm North & South**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$3,200,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Rehabilitation/replacement of Stormwater system in some of the older residential areas of the city to avoid system failures and water quality/quantity deficiencies in existing drainage systems.

Need, Justification, Benefit:

Stormwater system, in some of the older residential areas are old and in need of rehabilitation.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant							-
Construction	241,412	2,958,378					3,199,790
Contingency amount	210						210
TOTAL	241,622	2,958,378	-	-	-	-	3,200,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**2017 Ad Valorem Bond Construction**		
Project Name:	**Stormwater rehabilitation projects-Park East**	*Project starting date:*	**FY2018**
		Estimated completion date:	**FY2020**
Project Amount:	**$2,600,000**	*Funding Source:*	**2017 Ad Valorem Bond**

Project Description:

Rehabilitation/replacement of Stormwater system in some of the older residential areas of the city to avoid system failures and water quality/quantity deficiencies in existing drainage systems.

Need, Justification, Benefit:

Stormwater system, in some of the older residential areas are old and in need of rehabilitation.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design/Consultant	227,540						227,540
Construction	216,060	2,156,400					2,372,460
Contingency amount							-
TOTAL	443,600	2,156,400	-	-	-	-	2,600,000

CITY OF PLANTATION

CAPITAL PROJECTS FUNDS

CRA DESIGNATED CAPITAL IMPROVEMENTS (330)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Misc. Revenue					
361-9999 Interest and Other Earnings-Allocated	12,093	31,242	8,000	15,000	87.5%
369-9900 Other Misc. Earnings - Allocated	181	642	150	200	33.3%
Total Misc. Revenue	12,275	31,884	8,150	15,200	86.5%
Non Operating Transfers-In					
381-0110 Interfund Trfs-In-CRA s.r. Fund	479,858	630,728	743,263	933,422	25.6%
Total Non Operating Transfers-In	479,858	630,728	743,263	933,422	25.6%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	(24,413)	(90,122)	269.2%
Total Appropriated Fund Balance	-	-	(24,413)	(90,122)	269.2%
Total Revenue	**492,133**	**662,612**	**727,000**	**858,500**	**18.1%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Services					
554-3401 Bank service fees	1,386	1,727	2,000	2,500	25.0%
Total Services	1,386	1,727	2,000	2,500	25.0%
Grants and Aids					
554-8220 Financial Incentives	-	-	600,000	656,000	9.3%
Total Grants and Aids	-	-	600,000	656,000	9.3%
Capital					
554-6302 Improvements	18,349	171,016	125,000	200,000	60.0%
Total Capital	18,349	171,016	125,000	200,000	60.0%
Total Expenditures	**19,735**	**172,742**	**727,000**	**858,500**	**18.1%**

FY2020 - Foot Notes

554-8220 Financial Incentives

Façade/Lighting/Signage Improvement: CRA will provide 50 matching funds to qualified businesses for façade, lighting and signage improvements. Businesses will have to contribute with a 50% match.

CITY OF PLANTATION

CAPITAL PROJECTS FUNDS
CRA DESIGNATED CAPITAL IMPROVEMENTS

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pedestrian amenities	75,000	-	-	-	-
Lighting at bus shelters	75,000	-	-	-	-
New Gateway monument sign	50,000	-	-	-	-
Heighten pedestrian crossings with pavers		200,000	-	-	-
Total	**200,000**	**200,000**	**-**	**-**	**-**

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Community Redevelopment Agency (CRA) Construction**		
Project Name:	**Pedestrian Amenities**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$75,000**	*Funding Source:*	**CRA Designated Capital**

Project Description:

Construct pedestrian amenities such as sidewalk benches, bike racks and trash receptacles along SR 7

Need, Justification, Benefit:

As greater residential development locates along and west of SR 7, the Gateway District will become more pedestrian oriented which, will require to make the area sidewalks more attractive to pedestrians.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		6,000					6,000
Permitting		1,000					1,000
Construction		58,000					58,000
Contingency amount		10,000					10,000
TOTAL	-	75,000	-	-	-	-	75,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Community Redevelopment Agency (CRA) Construction**		
Project Name:	**Lighting at bus shelters**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$75,000**	*Funding Source:*	**CRA Designated Capital**

Project Description:

Installation of lighting fixtures at 5 of the most busiest bus shelters. Two of these bus shelters are located on West Broward Blvd. and the other three are located on State Road 7.

Need, Justification, Benefit:

Safety

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		5,000					5,000
Permitting		1,000					1,000
Construction		64,000					64,000
Contingency amount		5,000					5,000
TOTAL	-	75,000	-	-	-	-	75,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Community Redevelopment Agency (CRA) Construction**		
Project Name:	**New Gateway monument sign**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$50,000**	*Funding Source:*	**CRA Designated Capital**

Project Description:

Construct new Gateway monument sign in the district's W. Sunrise Blvd. intersection between N. SR 7 and NW 47 Avenue

Need, Justification, Benefit:

Need to identify the W. Sunrise Blvd. area as part of the Gateway CRA District

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		2,500					2,500
Permitting		1,500					1,500
Construction		35,000					35,000
Contingency amount		11,000					11,000
TOTAL	-	50,000	-	-	-	-	50,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Community Redevelopment Agency (CRA) Construction**		
Project Name:	**Heighten pedestrian crossings with pavers**	*Project starting date:*	**FY2021**
		Estimated completion date:	**FY2021**
Project Amount:	**$200,000**	*Funding Source:*	**CRA Designated Capital**

Project Description:

Replace existing street pavement at street crossings with non-slippery concrete pavers throughout the Gateway CRA District.

Need, Justification, Benefit:

Non-slippery concrete pavers across street intersections add to pedestrian safety and help water drainage during the rainy season. It will also continue the pavers theme characteristic of the Gateway.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design			10,000				10,000
Permitting			6,000				6,000
Construction			158,000				158,000
Contingency amount			26,000				26,000
TOTAL	-	-	200,000	-	-	-	200,000

CITY OF PLANTATION

ENTERPRISE (Proprietary) FUNDS

Plantation Preserve Golf Course	**Phil Goodrich, Director**
Utilities	**Steven Urich, Director (Interim)**
Stormwater Utility	**Steve Rodgers, Public Work Director**
	Brett Butler, City Engineer

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CITY OF PLANTATION

ENTERPRISE FUNDS
FY 2019- 2020

COMBINED BUDGET STATEMENT

REVENUE	Plantation Preserve Golf Course	Utilities Funds	Stormwater Utility Fund	Total	Prior Year Amended Budget
Permits, Fees & Special Assessments	$ -	$ 17,359	$ 1,278,787	$ 1,296,146	$ 1,305,899
Charges for Services	3,765,975	36,276,658	5,034	40,047,667	39,257,774
Impact Fees	-	667,000	-	667,000	662,000
Miscellaneous Revenue	22,000	442,900	10,200	475,100	458,015
Other Financing Sources	-	60,000	-	60,000	-
Other Sources	-	500,000	-	500,000	800,000
Non Operating Transfers-In	-	5,053,144	-	5,053,144	5,054,298
Appropriated fund Balance	1,524,657	2,934,250	(8,805)	4,450,102	13,144,906
Total Revenue	**$ 5,312,632**	**$ 45,951,311**	**$ 1,285,216**	**$ 52,549,159**	**$ 60,682,892**
EXPENSES					
Personnel Services	$ -	$ 10,890,867	$ 1,060,460	$ 11,951,327	$ 11,476,649
Operating Expenditures	4,092,133	17,653,705	224,756	21,970,594	22,587,061
Capital	465,000	6,820,800	-	7,285,800	15,414,847
Debt Service	755,499	2,553,144	-	3,308,643	3,309,797
Non-Operating Expenses	-	52,000	-	52,000	52,000
Non Operating Transfers-Out	-	7,980,795	-	7,980,795	7,842,538
Total Expenses	**$ 5,312,632**	**$ 45,951,311**	**$ 1,285,216**	**$ 52,549,159**	**$ 60,682,892**
Total Revenue, Expenses and Other Sources	-	-	-	-	-

CITY OF PLANTATION

PLANTATION PRESERVE GOLF COURSE

Mission Statement

To provide a quality golf experience to Plantation residents and outside guests by providing a superbly maintained course at reasonable rates with outstanding service from a professionally trained staff.

Department Description

Plantation Preserve Golf Club is a semi-private/ public municipal golf course operated as an enterprise fund of the City of Plantation. The Plantation Preserve Golf Club consists of five separate departments of operations including: Administration, Membership and Marketing, Food and Beverage, Pro-Shop, and Maintenance.

The major responsibilities and services provided include:

- Maintenance of the 7,148 yards in length golf course from the Championship tees and playing to a par 72.
- Pro-shop carries a full line of golf equipment, accessories and apparel.
- Golf carts have GPS featuring precise golf course yardages.
- Golf lessons and junior clinics available by the Club's PGA Golf Professionals.
- Catering services available for weddings ceremonies and receptions, birthday parties, Bar and Bat Mitzvahs and any other private affairs.
- Besides catering, the dining room serves lunch daily and showcases a fully-stocked bar and multiple HD TVs.

FY2019 Accomplishments:

- Through eight months ending May 2019, revenues are $82,300 higher than the same period in 2018.
- Installed carpet and flooring throughout the club house and pro shop
- Upgrade televisions in Clubhouse and Pro shop
- Adjusted bunkering on the golf course by combining a number of bunkers and/or eliminating bunkers on the golf course in order to cut down on maintenance time and improve playability.
- Made a sod farm for future projects.

CITY OF PLANTATION

PLANTATION PRESERVE GOLF COURSE

Budget Highlights

FY2020 Budget Changes:

- There are no major changes to the operating budget for the 2020 fiscal year. The operating budget should remain stable with any minor changes being the result of costs of materials, fuel, supplies, as well as labor costs related to increases in Florida's minimum wage/cost of living increases and CPI index.
- Major capital expenses for FY2020 include a new Golf Cart fleet and GPS system.

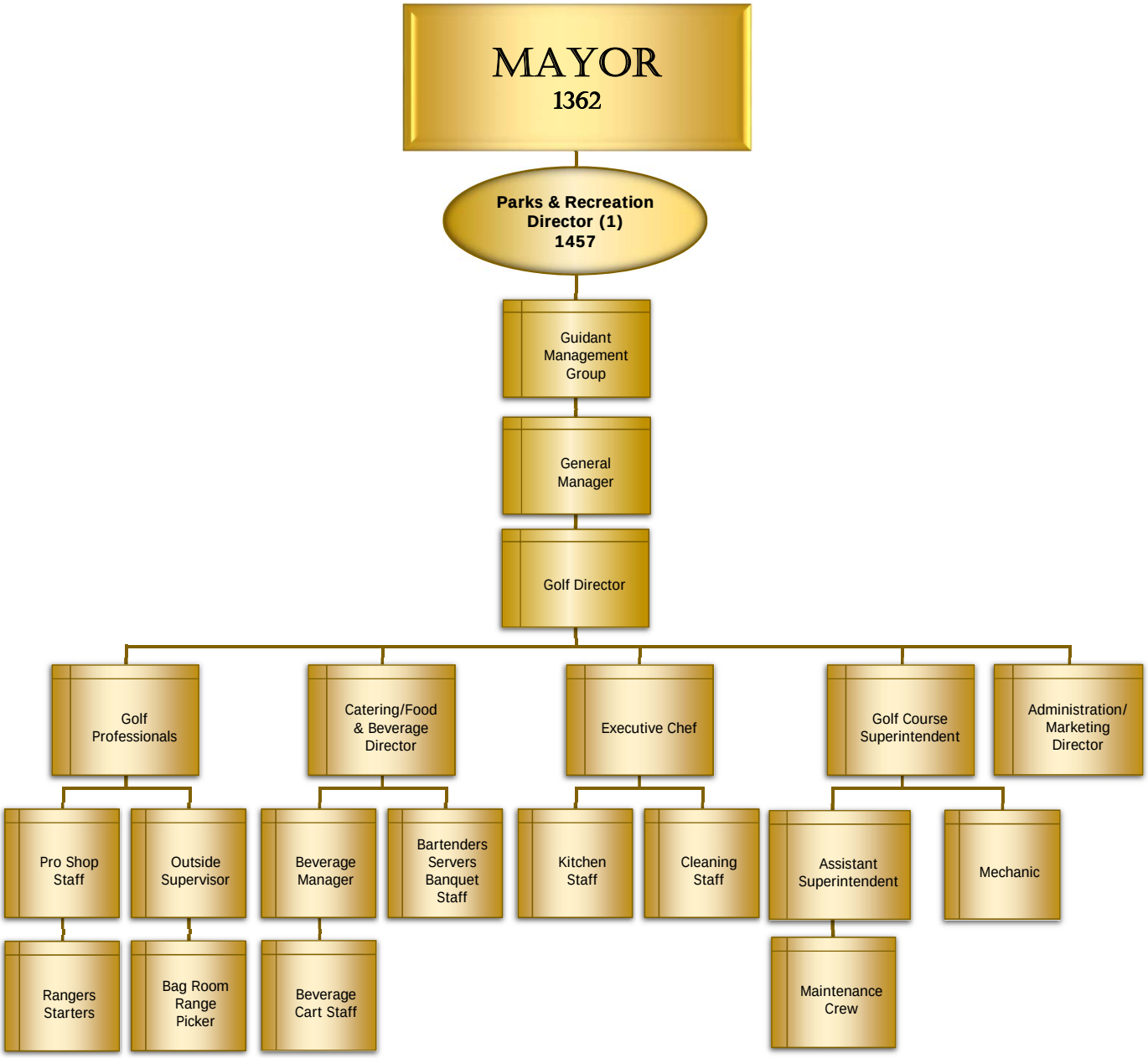
FY2020 Goals:

- Implement new POS (point of sale) system.

CITY OF PLANTATION

ENTERPRISE FUND

PLANTATION PRESERVE GOLF COURSE



(1) Budgeted under Recreation

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
FY 2019 - 2020

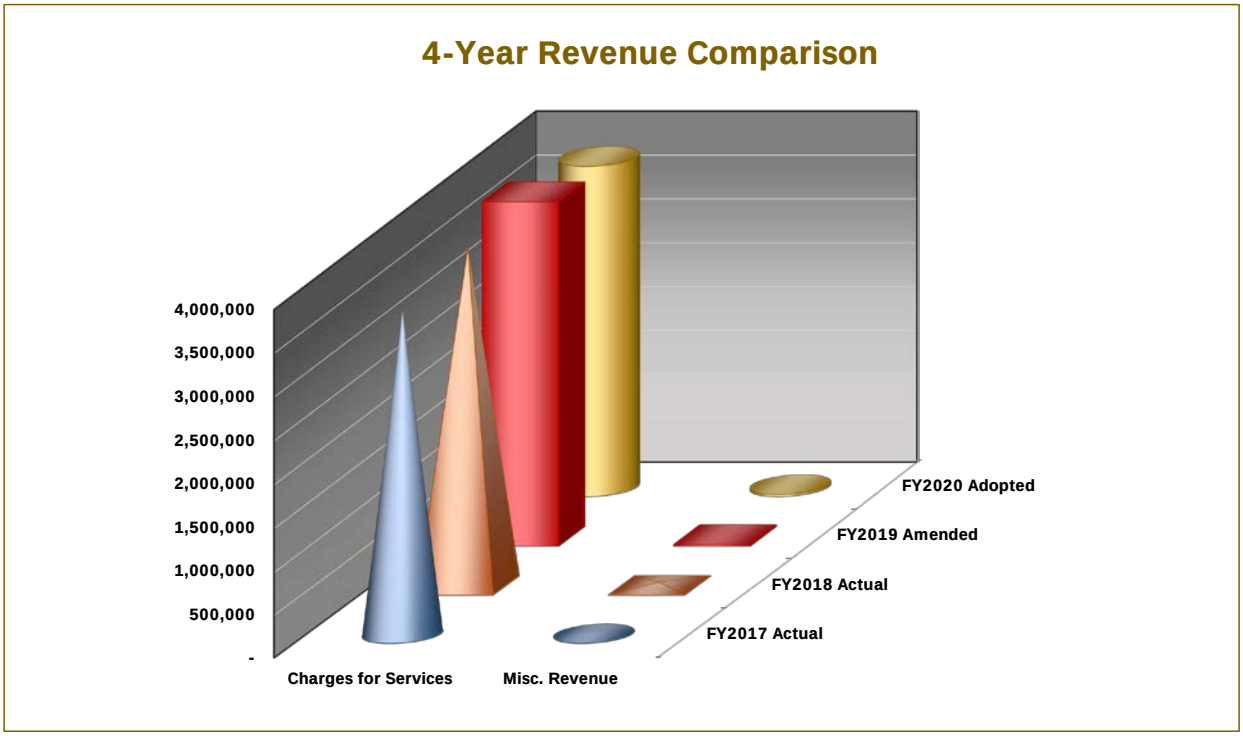
BUDGET STATEMENT

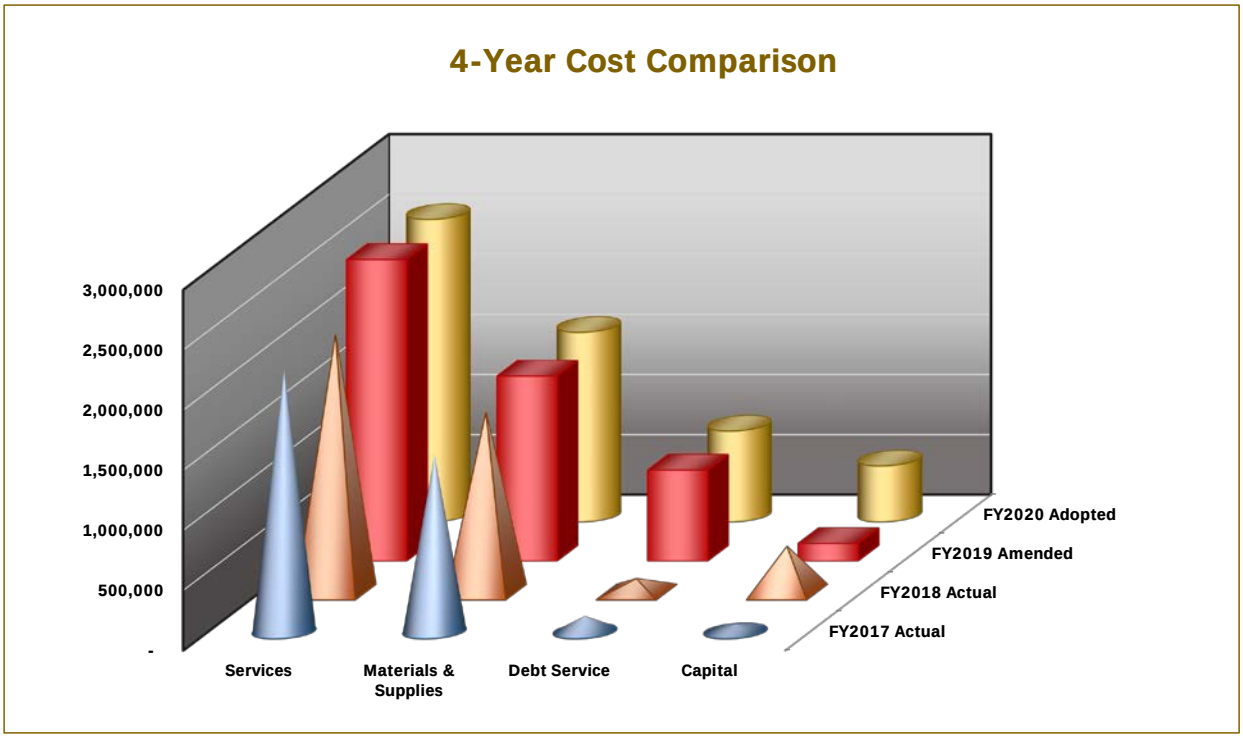
REVENUE	Adopted Budget	Prior Year Amended Budget
Charges for Services	$ 3,765,975	$ 3,927,480
Misc. Revenue	22,000	19,000
Appropriated Fund Balance	1,524,657	997,234
Total Revenue	**$ 5,312,632**	**$ 4,943,714**

EXPENSES		
Operating Expenses	$ 4,092,133	$ 4,043,665
Debt Service	755,499	755,499
Capital	465,000	144,550
Total Expenses	**$ 5,312,632**	**$ 4,943,714**
Total Revenue, Expenses and Other Sources	**$ -**	**$ -**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
FY 2019 - 2020





CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
449-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Charges for Services					
343-7002 PE-Wetlands	2,375	2,500	2,500	2,500	0.0%
347-5121 Golf Food/Beverage Sales-Restaurant	531,383	506,742	545,825	524,260	-4.0%
347-5123 Golf Alcohol Sales-Restaurant	245,634	224,016	248,360	232,260	-6.5%
347-5130 Golf-Catering	59,993	49,533	50,000	51,240	2.5%
347-5402 Golf Merchandise Sales	181,806	190,053	184,200	180,905	-1.8%
347-5403 Golf Fees	2,265,205	2,436,666	2,471,095	2,360,675	-4.5%
347-5409 Golf-Other	160,931	174,062	187,200	170,100	-9.1%
347-5413 Golf-Other-Rentals	43,502	44,880	51,300	43,920	-14.4%
347-5416 Golf-Memberships	206,181	226,167	187,000	200,115	7.0%
Total Charges for Services	3,697,008	3,854,619	3,927,480	3,765,975	-4.1%
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	17,940	34,004	18,500	20,000	8.1%
369-9900 Other misc. earnings-Allocated	2,353	3,655	500	2,000	300.0%
Total Misc. Revenue	23,709	37,659	19,000	22,000	15.8%
Appropriated Fund Balance					
389-9001 Appropriated fund balance	-	-	997,234	1,524,657	52.9%
Total Appropriated Fund Balance	-	-	997,234	1,524,657	52.9%
Total Revenue	**3,720,717**	**3,892,278**	**4,943,714**	**5,312,632**	**7.5%**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
ADMINISTRATION (449-4920)

Expenses:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
572-3401 Bank service fees	17,050	14,149	18,000	18,000	0.0%
572-3402 Outside service fees	254,036	261,997	285,050	280,750	-1.5%
572-4001 Food and shelter	72	183	200	200	0.0%
572-4002 Transportation costs	210	215	300	300	0.0%
572-4101 Postage/shipping charges	409	104	500	500	0.0%
572-4102 Communications	4,930	5,129	4,800	5,200	8.3%
572-4601 R/M Equipment	-	-	500	500	0.0%
572-4606 R/M-Maintenance contract	12,640	13,284	9,600	14,170	47.6%
572-4701 Printing and binding	28	113	300	300	0.0%
572-4803 Advertising	1,327	125	1,000	3,500	250.0%
Total Services	294,203	295,298	320,250	323,420	1.0%
Materials & Supplies					
572-5101 Supplies-Office	2,565	2,011	2,400	2,400	0.0%
572-5201 Tools/Under threshold furn/equip	-	-	1,000	1,000	0.0%
572-5206 Permits/Application fees	458	873	500	500	0.0%
572-5403 Memberships/Schools	2,340	2,433	3,000	3,500	16.7%
572-5901 Depreciation-Buildings	113,901	113,901	122,500	122,500	0.0%
572-5902 Depreciation-Improvements	484,281	484,281	489,705	489,705	0.0%
572-5905 Depreciation-Furniture and Equipment	131,743	136,768	167,720	167,720	0.0%
Total Materials & Supplies	735,288	740,265	786,825	787,325	0.1%
Capital					
166-9001 Machinery and Equipment	-	-	10,000	12,000	20.0%
Total Capital	-	-	10,000	12,000	20.0%
Debt Service					
572-7102 Principal-2013 Note			657,214	672,658	2.3%
572-7202 Interest-2013 Note	125,546	110,760	98,285	82,841	-15.7%
Total Debt Service	125,546	110,760	755,499	755,499	0.0%
Total Expenses	**1,155,037**	**1,146,323**	**1,872,574**	**1,878,244**	**0.3%**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
ADMINISTRATION

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
A/C unit replacement (clubhouse)	12,000	-	-	-	-
Total	**12,000**	**-**	**-**	**-**	**-**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Plantation Preserve-Administration**	*Funding Source:*	**Golf Course**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
A/C unit replacement (clubhouse**)	**FY2020**	1	$ 12,000	$ 12,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

**contingent on equipment failure

Operating impact:

Avoid expensive repairs.

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
ADMINISTRATION

FY2020 - Foot Notes

572-3401 Bank service fees
Fees associated with credit card transactions. Also includes fees for Plug n Pay.

572-3402 Outside service fees
Guidant Management Group fee, payroll administration fees, payroll taxes, group health insurance, 401K contribution, liability insurance.

401k Contribution	2,250
General Liability Insurance	55,000
Group Health	18,000
Management Fees	120,000
Payroll Taxes/Workers Comp	8,925
Payroll/Benefits Admin Fees	2,225
Salaries and Wages	74,350
	280,750

572-4001 Food and shelter
Hotel accommodations and per diem meal costs to attend out-of-town and local seminars.

572-4002 Transportation costs
Travel related expenditures to attend seminars and conferences, etc.

572-4101 Postage/shipping charges
Cost of mailing correspondence and parcels, etc.

572-4102 Communications
Cost of 12 phones in clubhouse & maintenance building, including wiring, phone sets, labor, 3 cell phones, and long distance. Also includes 2 fax machine lines.

572-4601 R/M-Equipment
Maintenance and repairs on existing office equipment not under contract. Including time clocks, calculators, copy machine, fax, camera, printers.

572-4606 R/M-Maintenance contract

Animal Control	2,500
Copy machine	2,400
Fire alarm inspections and repairs	300
Fire extinguishers	276
Fire monitoring @ $58.50/quarter	304
Fire sprinkler repairs and maintenance	470
Fire Suppression Inspection	1,200
Floor mats	2,400
Rodent	600
Summit Security Alarm @ $15/month	180
Truly Nolen @ $255/ month (kitchen)	3,060
Truly Nolen @ $40/month (Pro Shop)	480
	14,170

572-4701 Printing and binding
Cost of printing name plates, business cards, etc.

572-4803 Advertising
Employee recruitment for Administration, Pro Shop, Maintenance and Food & Beverage.

572-5101 Supplies-Office
Office supplies including paper, pens, pencils, file folders, labels, laminates, computer supplies, and copier supplies for Administration Division. Also includes GolfTrac supplies, range ball inventory forms, and club rental agreement forms.

572-5201 Tools/Under threshold furn/equip
Furniture refurbishing.

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
ADMINISTRATION

FY2020 - Foot Notes

572-5206 Permits/Application fees

Diesel fuel permit, gasoline permit, DEP-Wetland permit, Occupational License, Fire Permit, Audubon International Certification Fee, burglar alarm, Hazardous Material License and South Florida Water Management District fee.

Hazardous Material License	350
Local Business Tax License	150
	500

572-5403 Memberships/Schools

PGA School or Conference membership (2); PGA School or Conference registration (1); PGA Licensing and Schooling (1). Also, Pesticides and Herbicides course for Superintendent and Spray Technician.

Audubon Society	200
Golf Course Superintendent Assn of America	720
Greater Plantation Chamber of Commerce	260
PGA Golf Dues	1,020
So FL Golf Course Superintendent Assn - Assistant Superintendent	150
So FL Golf Course Superintendent Assn - Superintendent	150
PGA/ GCSAA Shows	1,000
	3,500

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

MEMBERSHIPS/MARKETING (449-4921)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
572-3402 Outside service fees	58,987	56,148	61,150	62,948	2.9%
572-4803 Advertising	14,393	4,911	25,000	25,000	0.0%
Total Services	73,380	61,059	86,150	87,948	2.1%
Total Expenses	**73,380**	**61,059**	**86,150**	**87,948**	**2.1%**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
MEMBERSHIP/MARKETING (4921)

FY2020 - Foot Notes

572-3402 Outside service fees

Professional Golf Course Management, including salaries, commissions, 401K contribution, health insurance.

401K Contribution	1,425
Commissions	5,000
Group Health	6,000
Payroll Taxes/ Workers' Comp	6,648
Payroll/ Benefits Admin Fees	1,425
Salaries & Wages	42,450
	62,948

572-4803 Advertising

Costs associated with print and online advertising. Promotion and advertising of the golf course memberships.

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

FOOD/BEVERAGE (449-4922)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
572-3401 Bank service fees	13,604	14,329	14,000	14,350	2.5%
572-3402 Outside service fees	371,218	361,994	452,000	466,935	3.3%
572-4301 Electricity	42,898	41,629	51,500	51,000	-1.0%
572-4303 Water/wastewater	5,397	7,099	6,500	7,200	10.8%
572-4401 Rentals	34,713	24,207	36,000	36,000	0.0%
572-4601 R/M-Equipment	13,942	11,216	14,400	14,700	2.1%
Total Services	481,772	460,474	574,400	590,185	2.7%
Materials & Supplies					
572-5201 Tools/Under threshold furn/equip	5,054	9,521	4,200	30,200	619.0%
572-5202 Supplies/Materials-Expendable	12,280	12,647	10,000	12,000	20.0%
572-5203 Supplies-Fuel	9,747	10,642	13,200	13,200	0.0%
572-5204 Supplies-Janitorial	5,477	6,606	5,700	6,000	5.3%
572-5205 Supplies-Uniforms/Protective gear	1,222	317	1,000	1,250	25.0%
572-5206 Permits/Application fees	2,264	2,264	2,500	2,500	0.0%
572-5222 Supplies-Groceries	186,061	192,001	201,950	203,860	0.9%
572-5224 Supplies-Beer	37,338	38,879	37,000	37,500	1.4%
572-5225 Supplies-Wine	33,993	29,224	32,500	32,500	0.0%
Total Materials & Supplies	293,436	302,101	308,050	339,010	10.1%
Capital					
166-9001 Machinery and Equipment	-	-	27,300	12,500	-54.2%
Total Capital	-	-	27,300	12,500	-54.2%
Total Expenses	**775,207**	**762,575**	**909,750**	**941,695**	**3.5%**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

FOOD/BEVERAGE

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Kitchen equipment	12,500	12,500	12,500	12,500	12,500
Ice machine replacement	-	3,500	-	-	-
Beverage cart replacement	-	-	-	15,500	-
Total	**12,500**	**$ 16,000**	**$ 12,500**	**$ 28,000**	**$ 12,500**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Food/Beverage	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Kitchen equipment (contingent on equipment failure)	FY2020	1	$ 12,500	$ 12,500
	FY2021	1	$ 12,500	$ 12,500
	FY2022	1	$ 12,500	$ 12,500
	FY2023	1	$ 12,500	$ 12,500
	FY2024	1	$ 12,500	$ 12,500

Need, Justification, Benefit:

Contingent on equipment failure

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Food/Beverage	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ice machine replacement	FY2020	0	$ -	$ -
	FY2021	1	$ 3,500	$ 3,500
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacement of existing aged unit past useful lifespan (every 4-5 years)

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Food/Beverage	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Beverage cart replacement	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	1	$ 15,500	$ 15,500
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replacement of existing aged unit past useful lifespan (every 4-5 years)

Operating impact:

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
FOOD/BEVERAGE

FY2020 - Foot Notes

572-3401 **Bank service fees**
Bank fees associated with credit card payment. Also includes fees for Plug n Pay for the restaurant.

572-3402 **Outside service fees**
Professional Golf Course Management including Manager, Chef, wait staff, bartenders. Includes salaries, commissions, 401K contributions, health insurance. Also includes Comcast/ADTV1 Digital Remote and Converter.

401K Contribution	11,330
Comcast	3,140
Commissions	15,000
Group Health	31,350
Payroll Taxes/Workers' Comp	63,445
Payroll/Benefit Admin Fees	13,595
Salaries & Wages	328,275
TCN Pre-Employment	800
	466,935

572-4401 **Rentals**
Rental of any items for the Food & Beverage Department, including tents, linens, tablecloths, CO2 tanks, and miscellaneous equipment.

572-4601 **R/M-Equipment**
Maintenance of office equipment not under contract, e.g., cash registers, calculators, etc. Also covers repairs to kitchen equipment, ice machine and equipment in the lounge.

572-5201 **Tools/Under threshold furn/equip**
Items including knives, buffet servers and utensils, spatulas, spoons, forks, pots, pans, food serving items, plates, glassware, bowls, platters, and silverware.

572-5202 **Supplies/Materials-Expendable**
Swizzle sticks, straws, coasters, paper cups, placemats, napkins, styrofoam containers, children's placemats and crayons, flowers and decorations. Covers first aid supplies

572-5203 **Supplies-Fuel**
Propane gas, sterno and butane for the kitchen.

572-5204 **Supplies-Janitorial**
Janitorial supplies for the sanitary maintenance of the kitchen, dining room, lounge areas, and the restroom/locker rooms.

572-5205 **Supplies-Uniforms/Protective gear**
Uniforms/special clothing for dining room and kitchen staff.

572-5206 **Permits/Application fees**

Liquor & Tobacco licenses & fees	2,200
Restaurant licenses and other fees	300
	2,500

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE
PRO SHOP (449-4923)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
572-3401 Bank service fees	65,963	72,750	66,610	69,000	3.6%
572-3402 Outside service fees	347,780	385,330	404,350	408,770	1.1%
572-4401 Rentals	36,791	36,009	35,000	9,800	-72.0%
572-4601 R/M-Equipment	4,114	5,047	30,000	9,600	-68.0%
572-4801 Special events	-	-	250	500	100.0%
Total Services	454,648	499,136	536,210	497,670	-7.2%
Materials & Supplies					
572-5201 Tools/Under threshold furn/equip	755	9,479	6,800	9,000	32.4%
572-5202 Supplies/Materials-Expendable	25,170	9,067	15,000	16,000	6.7%
572-5204 Supplies-Janitorial	153	291	500	500	0.0%
572-5205 Supplies-Uniforms/Protective gear	2,956	86	4,000	4,000	0.0%
572-5226 Supplies-Golf merchandise	126,286	133,293	126,180	126,690	0.4%
Total Materials & Supplies	155,401	152,229	152,480	156,190	2.4%
Capital					
166-9001 Machinery and Equipment	-	-	4,750	359,000	7457.9%
Total Capital	-	-	4,750	359,000	7457.9%
Total Expenses	**610,049**	**651,365**	**693,440**	**1,012,860**	**46.1%**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

PRO SHOP

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Golf Cart fleet	225,000	-	-	-	235,000
Visage GPS units for new cart flet	127,500	-	-	-	-
Range Ball Dispenser	6,500	-	-	-	-
Gas Carryall Range Cart	-	11,000	-	-	11,500
Ball Washer	-	-	3,500	-	-
Ball Picker	-	-	-	-	4,900
Driving Range Lighting	-	400,000	-	-	-
Total	**359,000**	**$ 411,000**	**$ 3,500**	**$ -**	**$ 251,400**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Pro Shop	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Golf Cart fleet replacement (trade-in value included)	FY2020	1	$ 225,000	$ 225,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 235,000	$ 235,000

Need, Justification, Benefit:

Replace exiting fleet (price is net of trade value on existing fleet at time of replacement)

Operating impact:

Avoid expensive repairs and maintenance

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Pro Shop	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Visage GPS units for new cart fleet (ClubCar specific)	FY2020	1	$ 127,500	$ 127,500
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace existing aged units on 75 carts in conjuction with new cart fleet. Visage is a club car company and is designed to work specifically with club car carts.

Operating impact:

GPS units allow full fleet monitoring including location control and speed control in designated areas for safety and wetlands protection.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Pro Shop	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Range Ball Dispenser	FY2020	1	$ 6,500	$ 6,500
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace original 2006 unit past useful lifespan

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Pro Shop	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Gas Carryall Range Cart	FY2020	0	$ -	$ -
	FY2021	1	$ 11,000	$ 11,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 11,500	$ 11,500

Need, Justification, Benefit:

Replace aged unit. New carryall will be used as range picker carryall and existing range cart will be converted to regular utility use.

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Pro Shop	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ball Washer	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	1	$ 3,500	$ 3,500
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace aged unit

Operating impact:

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Pro Shop	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ball Picker	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 4,900	$ 4,900

Need, Justification, Benefit:

Replace existing unit past useful lifespan

Operating impact:

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Plantation Preserve-Pro Shop**		
Project Name:	**Driving Range Lighting**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**Approx 400,000 TBD**	*Funding Source:*	**Plnt Preserve Golf Course**

Project Description:

Install Driving Range Lighting

Need, Justification, Benefit:

Extend operating hours on the driving range.

Operating impact:

Increase revenue by having the driving range open later.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction			400,000				400,000
Contingency amount							-
TOTAL	-	-	400,000	-	-	-	400,000

CITY OF PLANTATION

Enterprise Funds
PLANTATION PRESERVE GOLF COURSE

PRO SHOP

FY2020 - Foot Notes

572-3401 **Bank service fees**
Bank fees associated with credit card payments. Also includes fees for Plug n Pay for the Pro Shop.

572-3402 **Outside service fees**
Professional Golf Course Management, including salary for starters, rangers, bag room staff, golf pro, assistant golf pro and outside staff. Includes 401K contribution and health insurance.

401K Contribution	7,350
Group Health	12,000
Payroll Taxes/Worker's Comp	44,990
Payroll/Benefits Admin Fees	10,380
Salaries & Wages	334,050
	408,770

572-4401 **Rentals**
GHIN Florida State Golf Association Handicap System, miscellaneous items and GPS system for golf cars.

GPS System for 75 cars	9,000
Handicap System	800
	9,800

572-4601 **R/M-Equipment**
Maintenance and repair of office equipment, special equipment, golf carts, GPS system, ice machine.

572-4801 **Special events**
M/W Champions, Jr. Champions

572-5201 **Tools/Under threshold furn/equip**
Includes practice green pins, range ball storage, range baskets, hazard stakes, club repair equipment, trash receptacles, grease gun, hydrometer, battery tester, picture boards, etc.

572-5202 **Supplies/Materials-Expendable**
Merchandise bags, score cards, gift boxes, pricing machines and tags, range balls, sand buckets, water cooler, tokens, cart key chains, paper for point-of-sales, golf clubs for rental, display case for merchandise.

572-5204 **Supplies-Janitorial**
Janitorial supplies for the sanitary maintenance of the golf pro shop and golf carts.

572-5205 **Supplies-Uniforms/Protective gear**
Uniforms for golf course staff and rangers.

572-5226 **Supplies-Golf merchandise**
Resale items including shirts, gloves, balls, hats, golf clubs, etc.

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

MAINTENANCE (449-4924)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Services					
572-3402 Outside service fees	565,116	564,033	705,000	697,955	-1.0%
572-4301 Electricity	38,613	32,141	48,200	48,200	0.0%
572-4303 Water/wastewater	6,458	7,697	8,200	8,200	0.0%
572-4401 Rentals	5,320	6,062	7,800	7,800	0.0%
572-4601 R/M-Equipment	15,115	18,090	6,000	6,000	0.0%
572-4602 R/M-Tires	587	49	500	500	0.0%
572-4603 R/M-Vehicles	78,619	56,434	72,000	75,600	5.0%
572-4604 R/M-Grounds	87,795	88,188	60,000	90,000	50.0%
572-4605 R/M-Structures	7,999	4,849	9,000	9,000	0.0%
572-4606 R/M-Maintenance contract	66,998	48,956	73,000	73,450	0.6%
Total Services	872,620	826,500	989,700	1,016,705	2.7%
Materials & Supplies					
572-5201 Tools/Under threshold furn/equip	6,367	5,792	4,800	5,100	6.3%
572-5202 Supplies/Materials-Expendable	11,395	12,324	12,000	12,000	0.0%
572-5203 Supplies-Fuel	23,671	27,677	30,000	30,600	2.0%
572-5204 Supplies-Janitorial	1,059	1,034	1,500	1,680	12.0%
572-5205 Supplies-Uniforms/Protective gear	6	6	300	300	0.0%
572-5207 Supplies-Chemicals	242,237	255,091	241,000	244,000	1.2%
Total Materials & Supplies	284,985	301,925	289,600	293,680	1.4%
Capital					
166-9001 Machinery and Equipment	-		102,500	81,500	-20.5%
Total Capital	-	-	102,500	81,500	-20.5%
Total Expenses	**1,157,605**	**1,128,425**	**1,381,800**	**1,391,885**	**0.7%**

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

MAINTENANCE

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Irrigation pump	7,500	7,500	8,000	8,000	8,500
Club Car Carryall Work Cart	12,000	12,000	-	-	12,500
Toro Triplex Greens mower	30,000	-	-	-	31,000
Sand Pro Bunker rake	32,000	-	-	-	-
Bedknife Grinder	-	21,000	-	-	-
Toro Rough Small Deck mower	-	-	40,000	-	-
Toro Fairway mower	-	-	-	62,000	-
Greens Aerifyer (walking)	-	-	-	-	15,000
Total	**81,500**	**$ 40,500**	**$ 48,000**	**$ 70,000**	**$ 67,000**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Irrigation Pump	FY2020	1	$ 7,500	$ 7,500
	FY2021	1	$ 7,500	$ 7,500
	FY2022	1	$ 8,000	$ 8,000
	FY2023	1	$ 8,000	$ 8,000
	FY2024	1	$ 8,500	$ 8,500

Need, Justification, Benefit:

Contingency for equipment failure

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Club Car Carryall Work Cart	FY2020	1	$ 12,000	$ 12,000
	FY2021	1	$ 12,000	$ 12,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 12,500	$ 12,500

Need, Justification, Benefit:

Replace aged units out of service

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Toro Triplex Greens mower	FY2020	1	$ 30,000	$ 30,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 31,000	$ 31,000

Need, Justification, Benefit:

Replace aged units

Operating impact:

Maintain quality of cut on greens

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Sand Pro Bunker rake	FY2020	2	$ 16,000	$ 32,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace aged units past lifespan

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Bedknife Grinder	FY2020	0	$ -	$ -
	FY2021	1	$ 21,000	$ 21,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replaces original unit from 2005 past useful lifespan

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Toro Rough Small Deck mower	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	1	$ 40,000	$ 40,000
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Replace aged unit past useful lifespan

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Toro Fairway mower	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	1	$ 62,000	$ 62,000
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

FY2019 purchase to replace original unit from 2005 past lifespan; FY2021 purchase to replace 2010 unit past lifespan

Operating impact:

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Plantation Preserve-Maintenance	Funding Source:	Golf Course

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Greens Aerifyer (walking)	FY2020	0	$ -	$ -
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	1	$ 15,000	$ 15,000

Need, Justification, Benefit:

Replace aged unit

Operating impact:

CITY OF PLANTATION

ENTERPRISE FUNDS
PLANTATION PRESERVE GOLF COURSE

MAINTENANCE

FY2020 - Foot Notes

572-3402 **Outside service fees**
Professional golf course management, including salaries, 401K contribution, health insurance.

401K Contribution	12,750
Group Health	74,100
Payroll Taxes/Workers' Comp	66,305
Payroll/Benefits Admin Fees	15,300
Salaries & Wages	529,500
	697,955

572-4401 **Rentals**
Cost of rental of any equipment or tools, and uniform rental for maintenance staff.

572-4601 **R/M-Equipment**
Maintenance and repairs of calculators, fax, camera, printers, pressure cleaners, trailers, ice machines, etc.

572-4603 **R/M-Vehicles**
Necessary repairs to all departmental vehicles including tractors, lawn equipment and tire maintenance.

572-4604 **R/M-Grounds**
Repair and maintenance of pumps, heads, valves, pipes, clocks, pump stations, and motors. Cost for flowers and shrubs, electrical, paint, sand and fill, seed and sod, turf and top dressing sand, and trees. Deep Tine Aeration.

572-4605 **R/M-Structures**
Repair and maintenance to restroom buildings, clubhouse and buildings in the maintenance compound.

572-4606 **R/M-Maintenance contract**

3 Spread Fertilizer @ $650	2,400
Lake/Canal Management	33,576
Mitigation Area Management	34,392
Fish restocking	500
Repair to radios	469
Summit Security Alarm @$15/mo. (monthly monitoring)	180
Lightning Prediction System	325
Toro NSN @ $134/mo.	1,608
	73,450

572-5201 **Tools/Under threshold furn/equip**
Rakes, shovels, minor power tools, minor maintenance equipment, blowers, string trimmers, hedgers, etc.

572-5202 **Supplies/Materials-Expendable**
Purchase of necessary items for maintenance of buildings and golf course, including locks and keys, golf course accessories, pin flags, flag cups, first aid supplies, etc.

572-5203 **Supplies-Fuel**
Gasoline, diesel fuel, oil, grease, etc. for the use on all maintenance vehicles and equipment.

572-5204 **Supplies-Janitorial**
Janitorial supplies for the sanitary maintenance of the golf course restrooms at comfort stations and maintenance compound.

572-5205 **Supplies-Uniforms/Protective gear**
Special clothing including rubber boots and gloves, rain suits, glasses, respiratory masks and safety back support belts.

572-5207 **Supplies-Chemicals**
Fertilizers and chemicals for the golf course.

CITY OF PLANTATION

UTILITIES FUNDS

Mission Statement

The City of Plantation Utility Department's primary function is to provide high quality cost-effective water and responsible wastewater treatment and disposal services while meeting or exceeding all regulatory and permit requirements. Providing these services is critical in sustaining the health and safety of the citizens, residents, and customers of the city of Plantation. It is the goal of the department to provide excellent customer service to our residents and business community; clean, safe, high-quality water; and environmental stewardship in the treatment and disposal of wastewater while sustaining and improving our infrastructure, not just for today, but providing for the future for our residents and customers as well.

Department Description

The Utilities Department operations are recognized as a business enterprise and as an essential government service. Utility services are provided as an "enterprise fund" that earns its revenues through providing water and wastewater services. No general fund monies are used for these functions. This department is comprised of 115 budgeted positions: 101 full-time and 14 part-time/will-call employees.

The major responsibilities and services include the following areas:

- Water Treatment and Supply
- Wastewater Treatment and Disposal.
- Plant Maintenance.
- Water Distribution and Wastewater Collection and Maintenance.
- Utility Billing Services (by Finance Department).
- Water Quality Assurance-Certified Laboratory

FY2019 Accomplishments:

The Utilities Department is involved in many capital projects, not only for new developments, but also in the rehabilitation of our aging infrastructure, both in our Treatment Plants and in the distribution and collection systems as listed below.

Current Capital Projects:

Project Name	Bid $	Comment
RWWTP Fine Bubble Aeration	$10M	Substantial Completion August 2019
Lining Improvements	$2M	On-going project to reduce infiltration/inflow (I&I)
Replacement of LS103	$900K	Replacement of aging lift station
Design for replacement of LS71	$150K	Design of replacement for aging lift station
Breezeswept "A" construction	$1.6M	Replacement of neighborhood water mains
Breezeswept "B" design	$130K	Design and bid Phase "B"
Re-coating Project	$1M	Painting of all Utilities Plants and Buildings

Plantation
the grass is greener

CITY OF PLANTATION

UTILITIES FUNDS

Budget Highlights

FY2020 Budget Changes:

- The proposed budget for FY2020 contains a 2.2% rate adjustment (based on the Miami/Fort Lauderdale CPI) as required by Ordinance 26-217 for services approved by City Council in July 2013. The FY2020 budget reflects an overall decrease of approximately $8,490,068 or 15.6% for capital expenses.
- Positions Added in Field Maintenance Section: 2 full-time Water Distribution Technician III positions – Needed to improve response times for customer service and address communication errors with remote read meters.
- Positions Reclassified in Plant Maintenance Section: 1 full-time Process Control System Specialist created, 1 full-time Electrical Control Technician removed – Needed to perform maintenance and programming on SCADA equipment in plants and field.
- Positions Added in Capital Improvements Section: (1 full-time position each) Utilities Locator, Assistant Utilities Inspector, Utilities Administrative Specialist, Regulatory Compliance Technician – Needed due to increased workload resulting from significant increase in development/redevelopment in Plantation.

FY2020 Proposed Capital Projects:

Project Name	Bid $	Comment
Breezeswept "B" construction	$1.7M	Replacement of aging neighborhood water mains
Breezeswept "C" design	$130K	Design and bid water main replacement Phase "C"
East WTP Modification	$1.2M	Chemical Storage Facility Improvements (Phase 1)
Lining Improvements	$2M	On-going project to reduce infiltration/inflow (I&I)
Replacement of LS71	$650K	Replacement of aging lift station
CCTV Replacement	$150K	Replace security cameras/system at Water Plants
Water Storage Tank Recoating	$600K	Replace coatings on interior of water storage tanks
RWWTP Headworks/Valve rehab	$1.25M	Replace headworks valves and rehab structure
Portable Generator Storage Building	$1M	Permanent building to house emergency generators

FY2020 Goals:

- Water Treatment and Supply: Continue to provide service to protect the health, safety, and welfare of residents, employees, businesses, and customers by maintaining a safe, high-quality, uninterrupted water supply.
- Wastewater Treatment and Disposal: Continue to provide service and stewardship to protect the health, safety, and welfare of the general public and the environment.

CITY OF PLANTATION

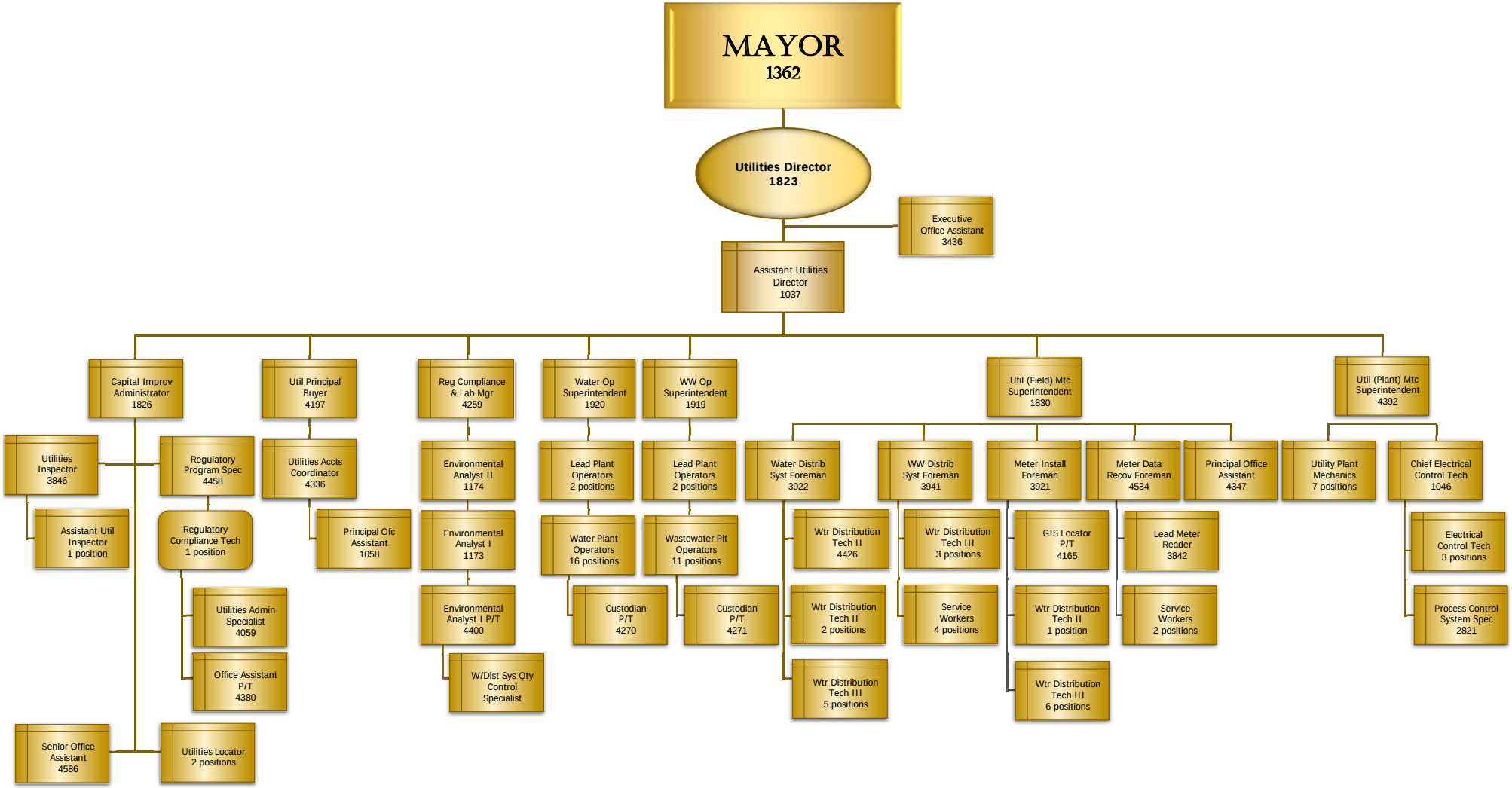
UTILITIES FUNDS

- Water Distribution: Continue to maintain and ensure the City's 3,600+ Fire Hydrants, 12,000+ system control valves, and nearly 330 miles of water main piping are able to supply safe drinking water and fire protection.
- Wastewater Collection and Maintenance: Continue to ensure safe and continuous collection of wastewaters produced by the homes and businesses of Plantation and also maintain emergency stand-by pumps and generators in order to protect public health, safety, and the environment.
- Water Quality Assurance: Continue to provide testing of the public water supply through a NELAC certified laboratory and ensuring the drinking water produced continues to not only meet or exceed all Federal, State, and Local regulatory requirements, but is consistently among the best quality water produced in the State.

CITY OF PLANTATION

ENTERPRISE FUNDS

UTILITIES FUND



Utility Billing: 13 positions budgeted under Utilities; managed by Financial Services Dept.

GIS Analyst I: 1 positions budgeted under Utilities; managed by Information Technology Dept.

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES
FY 2019 - 2020

COMBINED BUDGET STATEMENT

REVENUE:	Operations & Maintenance Fund	Debt Service Fund	Capital / Construction Funds	Total	Prior Year Amended Budget
Permits, Fees & Special Assessments	$ 17,359	$ -	$ -	$ 17,359	$ 28,017
Charges for Service	36,276,658	-	-	36,276,658	35,325,260
Impact Fees	-	-	667,000	667,000	662,000
Misc. Revenue	337,400	-	105,500	442,900	432,415
Othe Financing Sources	60,000	-	-	60,000	-
Other Sources	500,000	-	-	500,000	800,000
Non Operating Transfers-In	-	4,053,144	1,000,000	5,053,144	5,054,298
Appropriated Fund Balance	3,551,150	(1,500,000)	883,100	2,934,250	12,139,389
Total Revenue	**$ 40,742,567**	**$ 2,553,144**	**$ 2,655,600**	**$ 45,951,311**	**$ 54,441,379**
EXPENSES:					
Personnel Services	$ 10,890,867	$ -	$ -	$ 10,890,867	$ 10,399,506
Operating Expenditures	17,634,705	-	19,000	17,653,705	18,322,740
Debt Service	-	2,553,144	-	2,553,144	2,554,298
Capital	4,184,200	-	2,636,600	6,820,800	15,270,297
Non-Operating	52,000	-	-	52,000	52,000
Non-Operating-Transfers-Out	7,980,795	-	-	7,980,795	7,842,538
Total Expenses	**$ 40,742,567**	**$ 2,553,144**	**$ 2,655,600**	**$ 45,951,311**	**$ 54,441,379**
Total Revenue, Expenses and Other Sources	**-**	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WATER & WASTEWATER SERVICES

Staffing Levels	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Utilities Director	1	1	1	1	0
Assistant Utilities Director	1	1	1	1	0
Capital Improvement Administrator	1	1	1	1	0
Utilities Mtc Superintendent	2	2	2	2	0
W/Operations Superintendent	1	1	1	1	0
WW/Operations Superintendent	1	1	1	1	0
Regulatory Compliance and Laboratory Mgr.	0	1	1	1	0
Util Dept. Customer Service Mgr.	1	1	1	1	0
Utilities Inspector	0	0	1	1	0
Lead Plant Operator	4	4	4	4	0
Regulatory Programs Specialist	1	1	1	1	0
Chief Electrical Control Tech	1	1	1	1	0
Utilities Plant Opr/Class A	6	6	7	8	1
Process Control System Specialist	0	0	0	1	1
Electrical Control Technician	4	4	4	3	-1
I.T. GIS Analyst I	1	1	1	1	0
Utilities Plant Opr/Class B	9	9	11	10	-1
Meter Installation Foreman	1	1	1	1	0
WW/Collection System Foreman	1	1	1	1	0
Water Dist System Foreman	1	1	1	1	0
Utilities Plant Mech III (A)	1	2	2	2	0
Environmental Analyst II	1	1	1	1	0
Utilities Locator	1	1	1	2	1
Assistant Utilities Inspector	0	0	0	1	1
Regulatory Compliance Technician	0	0	0	1	1
Environmental Analyst I	1	1	1	1	0
Utilities Plant Opr/Class C	13	13	9	9	0
Utilities Plant Mech II (B)	4	3	3	4	1
Water Distribution Tech /I	3	3	3	1	-2
Meter Data Recovery Foreman	0	1	1	1	0
Utility Billing System Specialist	0	0	1	1	0
Executive Office Assistant	1	1	1	1	0
Water Distribution Tech /II	1	1	2	3	1
W/Dist Sys Qty Control Specialist	1	1	1	1	0
Utilities Plant Mech I (C)	2	2	2	1	-1
Water Distribution Tech/III	8	7	10	14	4
Utilities Principal Buyer	1	1	1	1	0
Utilities Administrative Specialist	0	0	0	1	1

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WATER & WASTEWATER SERVICES

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Utilities Account Coordinator	1	1	1	1	0
Utilities Service Worker	8	8	7	6	-1
Senior Utility Billing Specialist	1	1	1	1	0
Senior Customer Service Rep	1	1	1	1	0
Lead Meter Reader	1	1	1	1	0
Principal Office Assistant	2	2	2	2	0
Customer Service Rep	6	6	6	6	0
Utility Billing Specialist	3	3	3	3	0
Senior Office Assistant	0	0	1	1	0
GIS Locator - P/T	1	1	1	1	0
Environmental Analyst I - P/T	1	1	1	1	0
Office Assistant - P/T	2	2	1	1	0
Custodian - P/T	2	2	2	2	0
Total Budgeted Positions	**107**	**107**	**109**	**115**	**6**

Budget Summary

Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Permits, Fees & Special Assessments	21,463	18,901	28,017	17,359	-38.0%
Charges for Services	34,334,371	35,872,621	35,325,260	36,276,658	2.7%
Misc. Revenue	338,273	719,623	270,415	337,400	24.8%
Other Financing Sources	-	-	-	60,000	100.0%
Other Sources	2,478,421	500,614	800,000	500,000	-37.5%
Appropriated Fund Balance	-	-	3,951,842	3,551,150	-10.1%
Total Revenue	**37,172,528**	**37,111,759**	**40,375,534**	**40,742,567**	**0.9%**

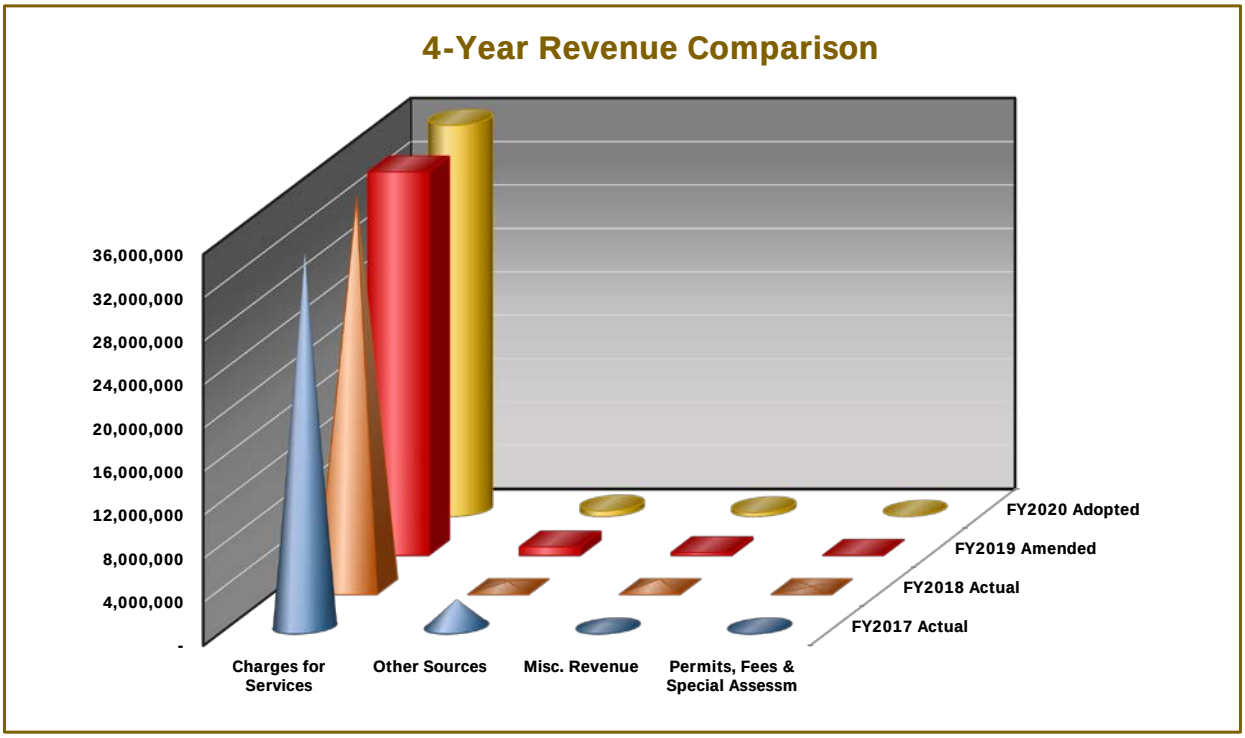
Expenses	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Expenses	9,618,563	9,148,414	10,399,506	10,890,867	4.7%
Operating Expenses	15,851,230	15,006,274	17,787,240	17,634,705	-0.9%
Capital	2,343,945	4,138,297	4,294,250	4,184,200	-2.6%
Non Operating Expenses	52,697	(14,095)	52,000	52,000	0.0%
Non Operating Transfers-Out	7,585,345	7,710,698	7,842,538	7,980,795	1.8%
Total Expenses	**35,451,781**	**35,989,587**	**40,375,534**	**40,742,567**	**0.9%**

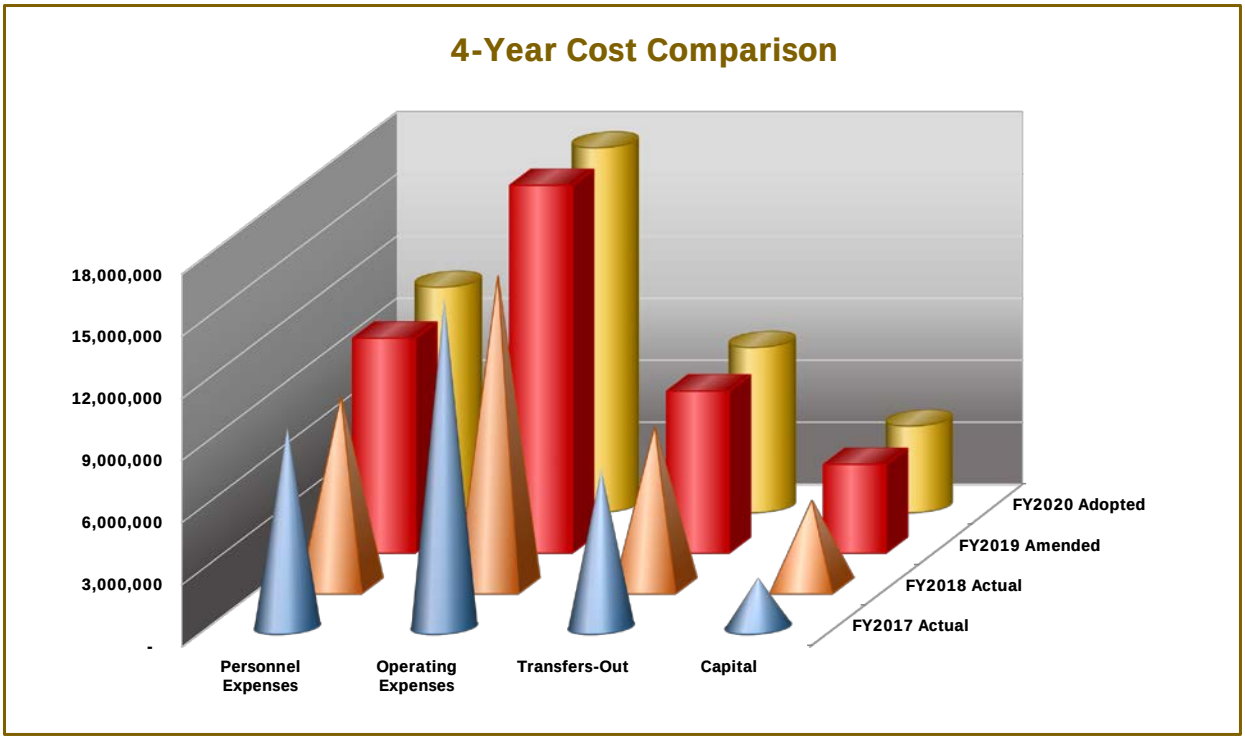
CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE

WATER & WASTEWATER SERVICES





CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
440-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Permits, Fees & Special Assessments					
361-1040 Westgate Lake assessment-Interest/penalties	21,463	18,901	28,017	17,359	-38.0%
Total Permits, Fees & Special Assessments	21,463	18,901	28,017	17,359	-38.0%
Charges for Services					
342-5002 Accela Trust	7,162	6,264	6,500	6,500	0.0%
343-3000 Water utility revenue	15,780,184	15,949,031	16,628,691	16,994,522	2.2%
343-3001 Other Water utility revenue	78,511	127,703	110,000	125,000	13.6%
343-5000 Sewer/Wastewater utility revenue	18,106,268	19,172,277	18,171,215	18,570,982	2.2%
343-6001 Penalties	-	(2,666)	100	100	0.0%
343-6002 Meter installation	72,818	104,732	65,000	100,000	53.8%
343-6003 Meter hookup	11,815	10,980	10,000	10,000	0.0%
343-6004 Fees other	156,632	356,634	200,000	329,399	64.7%
343-6005 Billing charges	(5,419)	19,821	5,000	10,000	100.0%
349-0004 O-insurance premiums-Dependent/Retirees	126,347	127,934	128,754	130,155	1.1%
Total Charges for Services	34,334,371	35,872,621	35,325,260	36,276,658	2.7%
Misc. Revenue					
361-1001 Investment Interest	2,014	2,908	2,415	2,400	-0.6%
361-9999 Interest and other earnings-Allocated	238,821	581,799	200,000	250,000	25.0%
364-0001 Gain/loss or proceeds on disposition of fixed as	4,983	24,735	5,000	10,000	100.0%
365-0001 Sale of scrap	10,469	16,726	5,000	10,000	100.0%
369-9002 Auto cost recovery	19,711	20,732	20,000	20,000	0.0%
369-9003 Legal fee reimbursement	58,704	55,581	35,000	40,000	14.3%
369-9900 Other misc. earnings-Allocated	3,571	13,453	3,000	5,000	66.7%
Total Misc. Revenue	338,273	719,623	270,415	337,400	24.8%
Other Financing Sources					
383-0013 Other financing sources-Cap Lease #013	-	-	-	60,000	100.0%
Total Other Financing Sources	-	-	-	60,000	100.0%
Other Sources					
389-8001 Capital Contributions-Private	2,478,421	500,614	800,000	500,000	-37.5%
Total Other Sources	2,478,421	500,614	800,000	500,000	-37.5%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	3,951,842	3,551,150	-10.1%
Total Appropriated Fund Balance	-	-	3,951,842	3,551,150	-10.1%
Total Revenue	**37,172,528**	**37,111,759**	**40,375,534**	**40,742,567**	**0.9%**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
NON OPERATING - TRANSFERS-OUT (440-0000)

Non-Operating Transfers-Out	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
581-9101 Interfund tfrs-Out-General fund	2,529,015	2,655,466	2,788,240	2,927,652	5.0%
581-9141 Interfund tfrs-Out-Utility Sinking	4,056,330	4,055,232	4,054,298	4,053,143	0.0%
581-9143 Interfund tfrs-Out-Repair & Replacement	1,000,000	1,000,000	1,000,000	1,000,000	0.0%
Total Non-Operating Transfers-Out	**7,585,345**	**7,710,698**	**7,842,538**	**7,980,795**	**1.8%**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WATER SERVICES (440-0100)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
533-1201 Payroll-Pension Qualified	2,767,026	2,690,392	2,849,047	3,024,505	6.2%
533-1301 Non-Pension Qualified	202,815	229,488	303,081	291,637	-3.8%
533-1401 Payroll-Overtime	151,784	106,694	137,000	140,425	2.5%
533-1699 Payroll-Allocation	144,168	135,762	149,507	122,356	-18.2%
Total Salaries and Wages	3,265,793	3,162,336	3,438,635	3,578,923	4.1%
Employee Benefits					
533-2199 FICA	232,256	224,621	251,618	264,427	5.1%
533-2298 Retirement expense-GASB 68	29,356	(936)	100,000	50,000	-50.0%
533-2299 Retirement-Required Employer Contribution	557,759	528,931	565,944	611,987	8.1%
533-2308 Life Insurance Benefit	5,299	4,412	5,128	5,747	12.1%
533-2313 Long Term Disability Benefit	5,989	5,233	7,692	8,469	10.1%
533-2399 Health Benefits	1,108,578	857,035	1,142,948	1,163,278	1.8%
533-2499 Worker's Compensation	28,731	147,618	65,029	89,006	36.9%
Total Employee Benefits	1,967,969	1,727,700	2,138,359	2,192,914	2.6%
Services					
533-3101 Employment testing services	782	865	1,000	1,000	0.0%
533-3140 Engineering	122,379	172,762	150,000	100,000	-33.3%
533-3141 Chemical analysis	18,980	16,572	20,000	20,000	0.0%
533-3199 Legal	7,501	1,797	15,000	25,000	66.7%
533-3201 Audit services	23,750	24,125	30,375	30,375	0.0%
533-3401 Bank service fees	25,972	28,135	30,000	30,100	0.3%
533-3420 Misc. contractual services	17,466	17,335	18,000	20,000	11.1%
533-4001 Food and shelter	1,211	236	1,500	1,500	0.0%
533-4002 Transportation costs	1,501	1,419	2,500	3,000	20.0%
533-4101 Postage/shipping charges	63,771	64,654	66,000	66,000	0.0%
533-4102 Communications	23,190	25,185	24,000	30,000	25.0%
533-4301 Electricity	794,932	826,575	904,500	927,113	2.5%
533-4303 Water/wastewater	6,568	7,091	8,000	8,000	0.0%
533-4304 Waste disposal	5,365	3,226	3,000	3,000	0.0%
533-4401 Rentals	31,150	33,950	34,150	34,150	0.0%
533-4601 R/M-Equipment	246,510	289,915	250,000	250,000	0.0%
533-4602 R/M-Tires	7,167	12,703	10,000	10,000	0.0%
533-4603 R/M-Vehicles	37,944	52,307	50,000	50,000	0.0%
533-4604 R/M-Grounds	148,444	150,268	150,000	150,000	0.0%
533-4605 R/M-Structures	17,841	21,411	20,000	20,000	0.0%
533-4606 R/M-Maintenance contract	94,810	83,051	160,000	125,000	-21.9%
533-4620 R/M-Wells	103,482	16,975	100,000	50,000	-50.0%
533-4621 R/M-Mains	19,410	21,849	50,000	50,000	0.0%
533-4622 R/M-Meters	163,746	189,689	200,000	200,000	0.0%
533-4623 R/M-Hydrants	15,774	14,643	15,000	75,000	400.0%
533-4701 Printing and binding	15,136	15,626	20,000	15,000	-25.0%
533-4803 Advertising	618	1,660	2,000	2,000	0.0%
533-4920 Allocated operating costs	1,144,241	1,201,453	1,261,526	1,324,602	5.0%
Total Services	3,159,641	3,295,478	3,596,551	3,620,840	0.7%
Materials & Supplies					
533-5101 Supplies-Office	4,664	3,856	5,000	5,000	0.0%
533-5201 Tools/Under threshold furn/equip	36,172	27,893	30,000	30,400	1.3%
533-5202 Supplies/Materials-Expendable	19,285	31,166	23,000	25,000	8.7%
533-5203 Supplies-Fuel	69,806	79,570	80,000	80,000	0.0%
533-5204 Supplies-Janitorial	633	871	1,000	1,000	0.0%
533-5205 Supplies-Uniforms/Protective gear	20,620	19,457	20,000	20,000	0.0%

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WATER SERVICES (440-0100)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Materials & Supplies					
533-5206 Permits/Application fees	19,885	19,287	23,800	20,000	-16.0%
533-5207 Supplies-Chemicals	313,254	353,492	340,000	340,000	0.0%
533-5208 Materials consumed-New meters	21,751	27,816	24,000	24,000	0.0%
533-5240 Supplies/Equipment-Laboratory	29,395	30,565	30,000	30,000	0.0%
533-5401 General Collection Books	-	94	500	250	-50.0%
533-5403 Memberships/Schools	63,622	55,077	50,000	50,000	0.0%
533-5901 Depreciation-Buildings	610,146	610,146	620,000	620,000	0.0%
533-5902 Depreciation-Improvements	2,114,040	2,082,782	2,728,501	2,728,501	0.0%
533-5903 Depreciation-Infrastructure	74,285	71,811	80,400	80,400	0.0%
533-5905 Depreciation-Furniture and Equipment	537,967	534,137	800,000	800,000	0.0%
Total Materials & Supplies	3,935,524	3,948,022	4,856,201	4,854,551	0.0%
Capital					
166-9001 Machinery and Equipment	-	-	571,650	592,800	3.7%
170-9001 Improvements	-	-	670,000	1,160,000	73.1%
Total Capital	-	-	1,241,650	1,752,800	41.2%
Non Operating					
533-9950 Provision for uncollectible accounts	26,349	(7,048)	26,000	26,000	0.0%
Total Non Operating	26,349	(7,048)	26,000	26,000	0.0%
Total Expenses	**12,355,276**	**12,126,488**	**15,297,396**	**16,026,028**	**4.8%**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WATER SERVICES

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
14" cut off saw	1,300	1,300	1,300	1,300	1,300
Central WTP High Service Pumps	100,000	-	-	-	-
Central & East WTP CCTV System upgrade	150,000	-	-	-	-
Vehicle #00600 replacement	25,000	-	-	-	-
East WTP Membrane Clean-In-Place Tank	22,000	-	-	-	-
Water Plant Pumps & Equipment	100,000	-	-	-	-
CWTP/EWTP-Membrane replacement	200,000	400,000	200,000	400,000	200,000
WTP Storage Tank Interior Re-Coating	600,000	-	-	-	-
East WTP Deep Injection Well MIT	110,000	-	-	-	-
Generator Building Diesel Tank replacement	250,000	-	-	-	-
Computer equipment (combined)	30,000	30,000	30,000	30,000	30,000
Ground-Penetrating Radar (GPR) (combined	17,500	-	-	-	-
Ford F-150 Pickup Trucks (combined)	40,000	-	-	-	-
Ford Focus	12,500	-	-	-	-
18 Ton Boom Truck replacement (combined)	75,000	-	-	-	-
6000 Pound Forklift (combined)	16,000	-	-	-	-
Laboratory Autoclave replacement (combined)	3,500	-	-	-	-
Total Water Services	**1,752,800**	**431,300**	**231,300**	**431,300**	**231,300**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Water	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
14" Cut Off Saw	FY2020	1	$ 1,300	$ 1,300
	FY2021	1	$ 1,300	$ 1,300
	FY2022	1	$ 1,300	$ 1,300
	FY2023	1	$ 1,300	$ 1,300
	FY2024	1	$ 1,300	$ 1,300

Need, Justification, Benefit:

This is a recurring expense as these saws lose their effectiveness due to high usage.

Operating impact:

This is an essential tool for the timely completion of field and plant repairs.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Water	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Central WTP High Service Pumps	FY2020	2	$ 50,000	$ 100,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

High Service Pumps (HSP) #6 and #7 have operated continuously for over 25 years, thanks to their ability to automatically vary their flowrates based on customer demand (all of the other HSPs are manually set on or off depending on demand). HSP #6 and #7 have been rebuilt many times over the years and are showing wear on their main components, effectively reducing their efficiencies.

Operating impact:

HSP #6 and #7 have fully served their useful lives, and their continued use has become counterproductive in terms of maintenance frequencies, inefficient performance and increased power consumption. Their replacement is necessary.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Water	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Central & East WTP CCTV System (Upgrade)	FY2020	1	$ 150,000	$ 150,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The DVR used to store video footage requires frequent rebooting, and several camera units are faded. Some of the system components are approaching 12 years of continuous usage and are in need of replacement.

Operating impact:

A CCTV upgrade is necessary to comply with Utilities' security standards and regulatory requirements (i.e. Emergency Response Plan generated from the Water System Vulnerability Assessment completed in 2003 and America's Water Infrastructure Act of 2018).

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Water	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Vehicle #00600 replacement	FY2020	1	$ 25,000	$ 25,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The Water Operations Superintendent's 2010 Ford Explorer requires frequent servicing, and has broken down on the road on at least one recent occasion. It's in need of replacement.

Operating impact:

The vehicle serves as the City's assurance that the key position it's assigned to is able to report to the water plants 24/7/365. The vehicle's service record indicates that that assurance isn't in place, and must therefore be replaced.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Water	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
East WTP Membrane Clean-In-Place Tank	FY2020	1	$ 22,000	$ 22,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Plant operations staff need tanks with sufficient capacity to meet routine maintenance needs. Existing tank volume is insufficient.

Operating impact:

Currently, plant operators have to perform routine cleaning in two steps because of inadequate volume. The larger tank will provide for cleaning 1st stage membranes at once, thereby reducing membrane train down time and water production limitations.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Water	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Water Plant Pumps & Equipment	FY2020	1	$ 100,000	$ 100,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY202	0	$ -	$ -

Need, Justification, Benefit:

This request covers various pumps and other plant equipment that cannot be accurately predicted to need replacement during the fiscal year, but may incur a capital cost. This also includes miscellaneous equipment (e.g. pressure washers and other small engine equipment).

Operating impact:

Plant equipment require replacement from normal usage or catastrophic damage. Adequate inventory of spare when practical to maintain, and the ability to purchase replacements and additions is critical for ensuring continuity of service and minimum process down times.

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Water**		
Project Name:	**CWTP/EWTP-Membrane replacement**	*Project starting date:*	**FY2019**
		Estimated completion date:	**FY2024**
Project Amount:	**$1,800,000**	*Funding Source:*	**Utilities O&M**

Project Description:

Membrane replacement

Need, Justification, Benefit:

Central and East Water Treatment Plants replace - 728 membrane units @ $500 each plus the cost of installation

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	400,000	200,000	400,000	200,000	400,000	200,000	1,800,000
Contingency amount							-
TOTAL	400,000	200,000	400,000	200,000	400,000	200,000	1,800,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Water**		
Project Name:	**WTP Storage Tank Interior Re-Coating**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$600,000**	*Funding Source:*	**Utilities O&M**

Project Description:

Re-coating of the interior of the 1.0 MG, 3.0 MG and 3.5 MG Ground Storage Tanks

Need, Justification, Benefit:

An interior coating is applied to water storage tanks to prevent build-up of solids and microbial growth along the tank walls. The coating also provides corrosion/erosion control, thereby extending the useful life of the tank.

Operating impact:

Over time, the coating material fails due to the deteriorating influences of constantly rising and falling water levels, seasonal changes in temperature and reactive nature of water. Re-coating periodically restores the protective function, extending the tank's useful life.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		600,000					600,000
Contingency amount							-
TOTAL	-	600,000	-	-	-	-	600,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Water**		
Project Name:	**East WTP Deep Injection Well MIT**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$110,000**	*Funding Source:*	**Utilities O&M**

Project Description:

The deep injection well is the approved disposal method for the concentrated waste byproduct (concentrate) generated during the membrane treatment process.

Need, Justification, Benefit:

Mechanical Integrity Testing (MIT) is required every 5 years, in accordance with the DEP operating permit.

Operating impact:

As the only permitted means of disposing membrane concentrate, the MIT certifies its functional readiness.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		50,000					50,000
Permitting							-
Construction		60,000					60,000
Contingency amount							-
TOTAL	-	110,000	-	-	-	-	110,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Water**		
Project Name:	**Generator Bulk Diesel Tank Replacements**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$250,000**	*Funding Source:*	**Utilities O&M**

Project Description:

The two (2) existing square sided 12,000-gallon tanks have had issues with internal cleaning of fuel due to tank's shape and access points. There's also been water intrusion into the tanks' interstitial spaces, which cannot be removed completely. The tanks must be replaced.

Need, Justification, Benefit:

Because of the water intrusion, corrosion is progressively compromising the existing tanks. In addition, water in the tanks' interstitial spaces is interfering with leak detection, as the water is causing false diesel leakage alarms. New tanks would restore staff's confidence that the generators will be supplied with clean fuel whenever the need arises. Backup emergency power is a plant operating permit requirement.

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		250,000					250,000
Contingency amount							-
TOTAL	-	250,000	-	-	-	-	250,000

CITY OF PLANTATION

ENTERPRISE FUNDS
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OPERATIONS AND MAINTENANCE
WATER SERVICES

FY2020 - Foot Notes

533-1699 **Payroll-Allocation**
Financial Services Department payroll allocation.

533-3101 **Employment testing services**
Employment testing services needed by HR Dept., Utilities Dept. and Regulatory Agencies.

Criminal Background	200
Drivers License Verification	100
Drug Testing	200
Hepatitis B Vaccine Confirmation	300
Post Accident Drug Screening	200
	1,000

533-3140 **Engineering**

Florida Department of Environmental -MIT Test	36,000
General Engineering Services	62,000
Rate Analysis	2,000
	100,000

533-3141 **Chemical analysis**
Chemical analysis needed for operational regulatory testing.

533-3420 **Misc. Contractual Services**

Monthly Lockbox Services-Utility Billing	18,000
Misc. contractual services-Other	2,000
	20,000

533-4001 **Food and shelter**
Meals/Hotel expenses.

533-4002 **Transportation costs**
Travel, parking, toll expenses. Mileage reimbursement.

Mileage Reimbursement	2,600
Transportation Costs	400
	3,000

533-4101 **Postage/shipping charges**
Any postage and shipping expenses paid directly to the mail/shipping carrier

Postage Charges-Financial Services/Utility Billing	46,000
Postage Charges-Other	20,000
	66,000

533-4102 **Communications**
To include but not limited to cell phone, landlines, L/S SCADA Sims, SAT phone(s), wireless internet service and cable monthly service expenses. Text Based AMI System.

533-4401 **Rentals**
Equipment Rental (i.e. pumps, saws, cranes, scissor lift), City Hall Office space and customer service and Regional Plant Administrative Bldg. copier scanner rental ($2,900.00).

City Hall Rental-Fiscal Year	30,150
Equipment Rental (Including Cranes)	4,000
	34,150

533-4601 **R/M-Equipment**
Repair and maintenance of water plant equipment to include but not limited to auxiliary equipment, security equipment, labor & lubricants. Replacement of rechargeable batteries for tools.

CITY OF PLANTATION

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FY2020 - Foot Notes

533-4603 **R/M-Vehicles**
Utilities vehicle fleet and equipment maintained by Public Works Garage (i.e. any UT tagged equipment).

533-4604 **R/M-Grounds**
Maintenance of grounds to include but not limited to: replacement of sod/shrubbery, repair/maintenance roadways & sidewalks, fencing, mailboxes, etc. it relates to Utility and residential property.

Back charges from PW Dept.	125,000
Maintenance/Restoration of Property	25,000
	150,000

533-4605 **R/M-Structures**
Repair and maintenance of plant structures.

533-4606 **R/M-Maintenance contract**
Utilities Department and City of Plantation maintenance contracts and service agreements.

Air Conditioning	3,000
Backflow Prevention (Tokay) Annual Software Support	790
Copier lease (CWTP)	1,500
2 Copier leases for City Hall Finance/Utilities Billing	4,000
EOC Copier Lease	900
EWTP Admin Bldg. Copier Lease	1,800
File-net Services	20,000
Fire Extinguisher	1,000
GPS Software Maintenance Contract	300
Hansen App Care Services	15,000
Hansen Software Support & Licenses	30,000
Measurement & Verification Service Agreement (Laboratory)	2,000
Measurement & Verification Service Agreement (Water Meter Measurement Service)	26,230
Misc. Scanning Licenses and Software	14,000
Miscellaneous Repairs	2,480
Radix Service Agreement with Software Updates	2,000
	125,000

533-4620 **R/M-Wells**
Water well maintenance to include but not limited to: repairs to pumps and motors that are associated with the wells.

533-4621 **R/M-Mains**
Routine repairs, maintenance to water mains and their appurtenances.

533-4622 **R/M-Meters**
Repair/replace old meters that are not longer functioning properly.

533-4623 **R/M-Hydrants**
Repair/replace worn and/or damaged hydrants and appurtenance.

Provide New Hydrant Painting Program	60,000
Repair/Replace worn and/or damaged hydrants and appurtenance.	15,000
	75,000

533-4701 **Printing and binding**
Door hangers, customer monthly statements, Consumer Confidence Reports.

Printing and Binding	1,000
Printing-Financial Services/Utility Billing	14,000
	15,000

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FY2020 - Foot Notes

533-4803 **Advertising**
Services to include but not limited to: bid announcements and public announcements.

533-4920 **Allocated operating costs**
This includes indirect costs, services - general, personnel and maintenance.

533-5101 **Supplies-Office**
General office supplies.

Supplies-Office-Financial Services/Utility Billing	1,500
Supplies-Office	3,500
	5,000

533-5201 **Tools/Under threshold furn/equip**
Purchase of furniture, minor tools and equipment under $1,000.00.

533-5202 **Supplies/Materials-Expendable**
Expendable items (i.e.: medical supplies, lab disposable equipment, latex gloves). Office Supplies (i.e.: copy paper, paper towels, toilet paper, coffee, paper plates, cups, utensils, tape, staples) batteries, coveralls.

Supplies/Materials-Expendables-Financial Services/Utility Billing	2,000
Supplies/Materials-Expendables	23,000
	25,000

533-5203 **Supplies-Fuel**
Fuel for all vehicles & equipment.

533-5204 **Supplies-Janitorial**
Materials needed to maintain office and facility cleanliness (i.e. liquid/dry cleansers, brooms, mops, polish, etc.).

533-5205 **Supplies-Uniforms/Protective gear**
Utilities uniform program, protective gear and equipment (i.e. shirts, pants, leather gloves, latex gloves, harnesses, etc.)

Protective Gear	2,000
Safety shoes	1,000
Uniform Service	17,000
	20,000

533-5206 **Permits/Application fees**
Permits, application fees, Utility location fees, that are particular to the department.

Broward County Public Health Unit CWTP & EWTP	7,500
Dept. of Planning & Environmental Protection Air Permit CWTP & EWTP	540
Dept. of Planning & Environmental Protection Haz Mat CWTP	1,500
Dept. of Planning & Environmental Protection Haz Mat EWTP	1,000
FL Dept of Envir Protection Deepwell - 5 Year Renewal CWTP	2,250
FL Dept. of Envir Protection Deepwell - 5 Year Renewal EWTP	2,250
Florida Dept. of Environmental Protection Storage Tank Permit - EWTP	200
Florida Dept. of Environmental Protection Storage Tank Permit - CWTP	300
Laboratory Certification	1,460
Misc. Construction Permits	700
Sunshine State Call One - Utility Locations	2,300
	20,000

CITY OF PLANTATION

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FY2020 - Foot Notes

533-5207 **Supplies-Chemicals**

Chemicals used/needed to treat, test, and maintain water quality in accordance with regulatory standards.

Ammonia	12,000
Anti-Scalant	125,000
Caustic Soda	30,000
Chlorine Bleach/Sodium Hypochlorite	70,000
Corrosion Inhibitor	35,000
Fluoride	35,000
Misc. Chemicals	11,000
Sodium Hexametaphosphate	22,000
	340,000

533-5208 **Materials consumed-New meters**

The installation of new meter and service.

533-5240 **Supplies/Equipment-Laboratory**

Equipment and chemicals relating to laboratory testing.

533-5401 **General Collection Books**

Reference materials, manuals, videos, pertinent to safety, specifications, plant operation, regulatory standards and lab testing.

533-5403 **Memberships/Schools**

Memberships and schools needed to sustain modern knowledge in the Utilities industry.

American Water Works Association Florida Section	400
American Water Works Association National Membership	2,295
Backflow Technician School & Membership	700
Broward County Mobile Irrigation Project	7,000
Broward County Water Conservation Initiatives Program	28,000
Field Crew Continuous Education Classes	1,000
FL Dept. Environ Protect Dist. Opr License Renewal	500
FL Dept. Environ Protect Opr License Renewal	500
Florida Dept. of Environ Protection Required Continuous Education Classes	500
Florida Water & Pollution Control Operators Association Memberships	1,200
Florida Water & Pollution Control Operators Association Short School	1,000
Florida Water Resource Conference	200
FSAWWA Best Tasting Drinking Water Contest	80
Monthly Safety Training Classes	5,000
Southeast Florida Desalting Assoc Membership	505
Southeast Florida Desalting Association Semi-Annual Conference	500
Southeast Florida Utility Council Membership	350
US Green Building Council (City Hall)	50
Water Environmental Federation	220
	50,000

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES (440-0200)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Salaries and Wages					
535-1201 Payroll-Pension Qualified	2,216,938	2,251,207	2,437,651	2,634,683	8.1%
535-1301 Payroll-Non-Pension Qualified	126,063	156,793	163,527	156,194	-4.5%
535-1401 Payroll-Overtime	159,947	125,461	87,000	148,884	71.1%
535-1699 Payroll-Allocation	144,168	135,762	149,507	122,356	-18.2%
Total Salaries and Wages	2,647,116	2,669,223	2,837,685	3,062,117	7.9%
Employee Benefits					
535-2199 FICA	185,497	187,317	205,646	224,892	9.4%
535-2298 Retirement expense-GASB 68	25,952	(934)	100,000	50,000	-50.0%
535-2299 Retirement-Required Employer Contribution	493,073	496,124	563,079	594,313	5.5%
535-2308 Life Insurance Benefit	4,618	3,842	4,388	5,006	14.1%
535-2313 Long Term Disability Benefit	5,071	4,558	6,582	7,377	12.1%
535-2399 Health Benefits	1,004,969	834,304	1,065,103	1,110,902	4.3%
535-2499 Worker's Compensation	18,506	103,159	40,029	64,423	60.9%
Total Employee Benefits	1,737,686	1,589,155	1,984,827	2,056,913	3.6%
Services					
535-3101 Employment testing services	648	746	1,000	1,000	0.0%
535-3140 Engineering	145,158	92,576	250,000	150,000	-40.0%
535-3141 Chemical analysis	7,271	6,444	10,000	7,500	-25.0%
535-3199 Legal	7,501	1,797	15,000	25,000	66.7%
535-3201 Audit services	23,750	24,125	30,375	30,375	0.0%
535-3401 Bank service fees	25,925	28,134	30,000	30,000	0.0%
535-3420 Misc. contractual services	17,466	17,335	18,000	20,000	11.1%
535-4001 Food and shelter	-	236	1,000	1,000	0.0%
535-4002 Transportation costs	2,120	983	2,500	2,500	0.0%
535-4101 Postage/shipping charges	63,745	63,878	66,000	65,000	-1.5%
535-4102 Communications	21,203	23,420	24,000	30,000	25.0%
535-4301 Electricity	1,047,100	982,172	1,050,000	920,000	-12.4%
535-4304 Waste disposal	435,728	413,841	400,000	450,000	12.5%
535-4401 Rentals	31,719	32,173	34,150	34,150	0.0%
535-4601 R/M-Equipment	341,866	323,684	350,000	350,000	0.0%
535-4602 R/M-Tires	8,208	15,791	10,000	10,000	0.0%
535-4603 R/M-Vehicles	44,921	57,571	55,000	55,000	0.0%
535-4604 R/M-Grounds	138,141	140,239	150,000	150,000	0.0%
535-4605 R/M-Structures	10,088	21,926	15,000	15,000	0.0%
535-4606 R/M-Maintenance contract	54,175	44,644	70,000	70,000	0.0%
535-4621 R/M-Mains	16,613	20,378	40,000	40,000	0.0%
535-4624 R/M-Maintenance contracts-lift stations	188,580	189,450	190,000	195,000	2.6%
535-4625 R/M-Lift station-labor	415,201	411,144	380,000	325,000	-14.5%
535-4626 R/M-Lift station-materials	364,088	272,566	300,000	275,000	-8.3%
535-4701 Printing and binding	15,323	15,350	16,000	16,000	0.0%
535-4803 Advertising	428	1,769	2,000	2,000	0.0%
535-4920 Allocated operating costs	1,144,241	1,201,453	1,261,526	1,324,602	5.0%
Total Services	4,571,206	4,403,824	4,771,551	4,594,127	-3.7%
Materials & Supplies					
535-5101 Supplies-Office	3,902	2,892	4,000	5,000	25.0%
535-5201 Tools/Under threshold furn/equip	26,186	26,706	30,000	34,000	13.3%
535-5202 Supplies/Materials-Expendable	20,825	22,310	23,000	23,000	0.0%
535-5203 Supplies-Fuel	70,058	79,642	80,000	80,000	0.0%
535-5204 Supplies-Janitorial	949	444	1,000	1,000	0.0%
535-5205 Supplies-Uniforms/Protective gear	14,983	14,711	16,000	16,000	0.0%
535-5206 Permits/Application fees	24,469	12,910	20,500	20,000	-2.4%

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES (440-0200)

	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Materials & Supplies					
535-5207 Supplies-Chemicals	132,173	151,135	160,000	150,000	-6.3%
535-5240 Supplies/Equipment-Laboratory	28,337	34,684	32,000	32,000	0.0%
535-5401 General Collection Books	-		500	250	-50.0%
535-5403 Memberships/Schools	9,913	8,343	12,000	20,000	66.7%
535-5901 Depreciation-Buildings	169,566	169,566	202,885	202,885	0.0%
535-5902 Depreciation-Improvements	2,889,441	1,996,460	3,010,824	3,010,824	0.0%
535-5903 Depreciation-Infrastructure	188,688	180,508	208,152	208,152	0.0%
535-5905 Depreciation-Furniture and Equipment	605,369	658,639	762,076	762,076	0.0%
Total Materials & Supplies	4,184,859	3,358,951	4,562,937	4,565,187	0.0%
Capital					
166-9001 Machinery and Equipment	-	-	1,052,600	971,400	-7.7%
170-9001 Improvements	-	-	2,000,000	1,460,000	-27.0%
Total Capital	-	-	3,052,600	2,431,400	-20.3%
Non Operating					
535-9950 Provision for uncollectible accounts	26,349	(7,048)	26,000	26,000	0.0%
Total Non Operating	26,349	(7,048)	26,000	26,000	0.0%
Total Expenses	**13,167,215**	**12,014,105**	**17,235,600**	**16,735,744**	**-2.9%**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
14" cut off saw	1,300	1,300	1,300	1,300	1,300
Master Pump Station Valve Actuator	100,000	-	-	-	-
Regional WWTP Deep Injection Well Generator	150,000	-	-	-	-
Ford Full-Size Service Van Sprinter style w/storage racks	38,000	-	-	-	-
Regional WWTP Solid Building Roof Fan replacement	80,000	-	-	-	-
Regional WWTP Pumps and Equipment	100,000	-	-	-	-
Lift Station Pumps and Equipment	200,000	-	-	-	-
Regional WWTP Pressure Washer replacement	2,600	-	-	-	-
Regional WWTP Sludge Conveyor Belt replacement	80,000	-	-	-	-
Regional WWTP West Waste Gas Burner replacement	25,000	-	-	-	-
Regional WWTP Headworks Valve replacement	500,000	-	-	-	-
Regional WWTP Headworks refurbishment	625,000				
Regional WWTP Secondary Clarifier Manhole	100,000	-	-	-	-
Regional WWTP Admin & Solids Building Roof replacement	235,000				
Computer equipment (combined)	30,000	30,000	30,000	30,000	30,000
Ground-Penetrating Radar (GPR) (combined)	17,500	-	-	-	-
Ford F-150 Pickup Trucks (combined)	40,000	-	-	-	-
Ford Focus	12,500	-	-	-	-
18 Ton Boom Truck replacement (combined)	75,000	-	-	-	-
6000 Pound Forklift (combined)	16,000	-	-	-	-
Laboratory Autoclave replacement (combined)	3,500	-	-	-	-
Total Wastewater Services	**2,431,400**	**31,300**	**31,300**	**31,300**	**31,300**

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
1/4" Cut-Off Saw	FY2020	1	$ 1,300	$ 1,300
	FY2021	1	$ 1,300	$ 1,300
	FY2022	1	$ 1,300	$ 1,300
	FY2023	1	$ 1,300	$ 1,300
	FY2024	1	$ 1,300	$ 1,300

Need, Justification, Benefit:

Existing saw has outlived its useful life and needs to be replaced.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Master Pump Station Valve Actuator (New)	FY2020	4	$ 25,000	$ 100,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Need four (4) inlet valves retrofitted for actuators on all master station pumps. Manual operation of these large inlet valves involve a high number of turns, which is labor-intensive and time-consuming. Electro-mechanical actuators will greatly facilitate valve operations.

Operating impact:

Inlet valves are routinely operated to isolate the pumps for scheduled and unscheduled maintenance. This is currently done manually, and automation using actuators allows staff to perform their tasks more efficiently and with reduced risk of injury. This is especially critical in our response to emergencies.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Regional WWTP Deep Injection Well Generator Enclosure	FY2020	1	$ 150,000	$ 150,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The injection wells are the WWTP's only permitted means of disposing treated wastewater. In order to ensure continuity of service during FPL power outages, those facilities are required to have emergency backup generators. A secure and reliable enclosure is needed to protect this critical asset from exposure to adverse environmental influences.

Operating impact:

The original Caterpillar generator enclosure is severely corroded, and may not stand up to the next hurricane or tropical storm. The generator is currently at risk of severe storm damage, and the enclosure must be replaced.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford Full-Size Service Van Sprinter style with installed storage racks to be used for telemetry/SCADA maintenance	FY2020	1	$ 38,000	$ 38,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Rplacement of a Ford Ranger vehcile. In an effort to reduce costs and gain better control of the lift station maintenance program, including improved customer service, the van would be used to store repair/replacement parts and equipment needed to address most issues encountered at lift stations during inspection and maintenance activities.

Operating impact:

It's anticipated that the addition of the van to Utilities' fleet will go a long way towards eliminating (or at least minimizing) the need for separate trips to/from job sites following diagnosis of problems, and boost staff productivity and lift station program cost efficiencies.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Regional WWTP Solids Building Roof Fan Replacements	FY2020	16	$ 5,000	$ 80,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

All of the Solids Building roof fans (approx. 16) are non-functional, and need to be replaced.

Operating impact:

Fans and the electrical conduit need to be replaced for proper ventilation.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Regional WWTP Pumps & Equipment	FY2020	1	$ 100,000	$ 100,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

This request covers various pumps and other plant equipment that cannot be accurately predicted to need replacement during the fiscal year, but may incur a capital cost. This also includes miscellaneous equipment (e.g. pressure washers and other small engine equipment).

Operating impact:

Plant equipment require replacement from normal usage or catastrophic damage. Adequate inventory of spare when practical to maintain, and the ability to purchase replacements and additions is critical for ensuring continuity of service and minimum process down times.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Lift Station Pumps & Equipment	FY2020	1	$ 200,000	$ 200,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

This request covers various pumps and other lift station equipment that cannot be accurately predicted to need replacement during the fiscal year, but may incur a capital cost. This also includes miscellaneous items (e.g. pressure washers and other small engine equipment).

Operating impact:

Plant equipment require replacement from normal usage or catastrophic damage. Adequate inventory of spare when practical to maintain, and the ability to purchase replacements and additions is critical for ensuring continuity of service and minimum down times.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Regional WWTP Pressure Washer replacement	FY2020	1	$ 2,600	$ 2,600
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The operators pressure wash the concrete pads, sidewalks, buildings, and some equipment for routine facility housekeeping and as otherwise needed. The existing pressure washer is nearing its normal life expectancy, and may not last through FY2020.

Operating impact:

Facility housekeeping is a normal workplace maintenance task, and also required by DEP regulations and Florida Administrative Code sections governing plant operations.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Wastewater	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Regional WWTP Sludge Conveyor Belt replacement	FY2020	1	$ 80,000	$ 80,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The sludge conveyor assembly moves the Class B sludge cake from the belt presses into the sludge hauling trailer for disposal. Without this conveyor belt, we would not be able to load the trailers. The conveyor belt has been repaired several times and is appears close to reaching its useful life expectancy.

Operating impact:

The inability to process sludge, as could be the case in the absence of a functional conveyor belt, would in time shut down plant operations. Measures are in place to address this, such as activating emergency interconnections with neighboring municipalities, but it should never reach that point.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Utilities-O&M Wastewater**	*Funding Source:*	**Utilities-O & M**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Regional WWTP West Waste Gas Burner replacement	**FY2020**	1	$ 25,000	$ 25,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The Anaerobic Digesters breakdown excess solids produced during the wastewater treatment process, producing waste gases in the process. Waste gas burners flare off excess digester gas (which contains methane), per plant operating permit requirements. The west waste gas burner is out of service, and replacement parts are no longer available for purchase.

Operating impact:

The defective waste gas burner must be replaced, in case the east unit malfunctions, or is otherwise in need of maintenance.

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Wastewater**		
Project Name:	**Regional WWTP Headworks Valve replacements**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$500,000**	*Funding Source:*	**Utilities O&M Wastewater**

Project Description:

Replace valves at the WWTP headworks to facilitate isolation of the Pretreatment Building for maintenance.

Need, Justification, Benefit:

The Primary Clarifier feed valves and Pretreatment Building bypass tee and valve need to be replaced to properly control flows through the plant headworks.

Operating impact:

To ensure the continuity of operations at the WWTP, the ability to control flows through the Pretreatment Building and Primary Clarifiers is imperative. The proper functioning of all critical plant components is a condition of the plant operating permit.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		500,000					500,000
Contingency amount							-
TOTAL	-	500,000	-	-	-	-	500,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Wastewater**		
Project Name:	**Regional WWTP Headworks refurbishment**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$625,000**	*Funding Source:*	**Utilities O&M Wastewater**

Project Description:

Repairs to concrete structures, control gates, drains and other headworks components are needed at the Pretreatment Building.

Need, Justification, Benefit:

The Pretreatment Building is over 30 years old and in need of major repairs. Concrete is deteriorating in the influent channels and need to be repaired and recoated. The gates in the influent channels need to be repaired. The drains under the dumpster chutes have collapsed and need replacement. The concrete dumpster retention pad needs replacement.

Operating impact:

The headworks are the gateway for raw sewage from the collection system to enter the treatment processes. The proper functioning of all critical plant components is non-negotiable, a condition of the plant operating permit and a requirement for regulatory compliance.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		75,000					75,000
Permitting		5,000					5,000
Construction		520,000					520,000
Contingency amount		25,000					25,000
TOTAL	-	625,000	-	-	-	-	625,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Wastewater**		
Project Name:	**Regional WWTP Secondary Clarifier Manhole**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$100,000**	*Funding Source:*	**Utilities O&M Wastewater**

Project Description:

Repair manholes between Secondary Clarifiers

Need, Justification, Benefit:

Need to remove the concrete slab and upper section of manholes between the clarifiers, and replace the slab and manhole lids with aluminum access hatches for easier access to clarifier drain valves.

Operating impact:

This work is needed to facilitate valve access for unit operations and maintenance, and reduce confined space safety risks.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		100,000					100,000
Contingency amount							-
TOTAL	-	100,000	-	-	-	-	100,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Utilities-O&M Wastewater**		
Project Name:	**Regional WWTP Admin & Solids Building Roof replacements**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$235,000**	*Funding Source:*	**Utilities O&M Wastewater**

Project Description:

Regional WWTP Admin & Solids Building Roof Replacements

Need, Justification, Benefit:

The roofs are over 30 years old, have both been repaired several times, and are still developing leaks, which only become apparent during rain events.

Operating impact:

If not replaced, the roof conditions may eventually pose a health hazard, result in costly property damage and mold remediation. The Solids Building in particular houses the main Motor Control Center, which makes it a critical facility.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		235,000					235,000
Contingency amount							-
TOTAL	-	235,000	-	-	-	-	235,000

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Combined	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Computer Equipment Lease	FY2020	1	$ 60,000	$ 60,000
	FY2021	1	$ 60,000	$ 60,000
	FY2022	1	$ 60,000	$ 60,000
	FY2023	1	$ 60,000	$ 60,000
	FY2024	1	$ 60,000	$ 60,000

Need, Justification, Benefit:

Lease of new computer equipment to bring outdated equipment up to standards. This includes, but is not limited to desktop computers, laptop computers and tablets.

Operating impact:

Updated equipment helps run department more efficiently.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Combined	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ground-Penetrating Radar (GPR)	FY2020	1	$ 35,000	$ 35,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

GPRs are used to detect underground features, such as buried water and sewer mains. Depending on the device's capabilities, power, cable and gas lines could also be detected.

Operating impact:

A GPR would be used by locating staff to confirm buried assets quickly, minimize the need to soft-dig, improve productivity, staff safety and minimize service disruptions due to main breaks resulting from inaccurate locates.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Combined	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford F-150 Pickup Trucks	FY2020	2	$ 40,000	$ 80,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

Vehicle is requested in anticipation of approval of two new positions (Utilities Locator and Utilities Inspector) to assist with the workloads generated by Utilities line repair crew needs, requests for buried utilities information and utilities inspections in support of capital improvement, utility franchise and development community activities.

Operating impact:

Additional vehicles are needed for staff to travel to work sites.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Combined	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Ford Focus	FY2020	1	$ 25,000	$ 25,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The 2010 Ford Taurus #00047 used by laboratory staff requires frequent servicing, and has broken down on the road on several recent occasions. It's in need of replacement in order to reliably collect/transport samples, address customer needs, attend training and other events.

Operating impact:

A reliable vehicle is needed for routine laboratory operations to ensure the safety of the public water supply as well as treated wastewater discharges.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Combined	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
18-Ton Boom Truck replacement	FY2020	1	$ 150,000	$ 150,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

The existing 14-year-old boom truck requires extensive overhaul (or possible replacement). An overhaul could cost $30,000 - $50,000, depending on the nature of repairs needed after the truck has been taken apart for servicing. Due to the age and potential overhaul costs well beyond its current value, purchase of a new truck is warranted.

Operating impact:

A reliable vehicle is needed for plant maintenance, in order to ensure safe, uninterrupted public water supply and wastewater treatment and discharge.

CITY OF PLANTATION
MACHINERY & EQUIPMENT

Fund/Department:	Utilities-O&M Combined	Funding Source:	Utilities-O & M

Item Description:	Fiscal Year	Quantity	Unit Price	Total
6000-Pound Forklift	FY2020	1	$ 32,000	$ 32,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

An additional forklift is needed at the Central WTP facility, since the existing unit is showing signs of excessive wear due to daily usage, primarily for warehouse activities.

Operating impact:

The additional unit will support work around the plant (e.g. moving heavy equipment and parts for maintenance, repair and installation), and to cover duties when the older unit is down for maintenance or repairs.

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Utilities-O&M Combined**	*Funding Source:*	**Utilities-O & M**

Item Description:	Fiscal Year	Quantity	Unit Price	Total
Laboratory Autoclave replacement	**FY2020**	1	$ 7,000	$ 7,000
	FY2021	0	$ -	$ -
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

To replace an instrument that is more than 10 years in use (has exhausted its useful life cycle). The model is discontinued, and parts to repair are difficult to obtain. The autoclave is needed to perform daily routine sterilization for microbiological testing.

Operating impact:

Microbiological testing is required for compliance with EPA and DEP regulations and plant operating permits. In the absence of a functional autoclave, the lab will loose its NELAC authorization to conduct microbiological testing, and the work will have to be done by an outside lab at a cost that will exceed current costs.

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES

FY2020 - Foot Notes

535-1699 **Payroll-Allocation**
Finance Dept. payroll allocation.

535-3101 **Employment testing services**
Employment testing services needed by HR Dept., Utilities Dept. and Regulatory Agencies.

Criminal Background	200
Drivers License Verification	100
Drug Testing	200
Hepatitis B Vaccine Confirmation	300
Post Accident Drug Screening	200
	1,000

535-3140 **Engineering**

General Engineering Services	37,000
Rate Analysis	2,000
RWWTP-Mechanical Integrity Testing	111,000
	150,000

535-3141 **Chemical analysis**
Chemical analysis needed for operational regulatory testing.

535-3420 **Misc. contractual services**

Monthly Lockbox Services-Utility Billing	18,000
Misc. Contractual Services-Other	2,000
	20,000

535-4001 **Food and shelter**
Meals/Hotel expenditures

535-4002 **Transportation costs**
Travel, parking, toll expenditures. Mileage reimbursement.

Mileage Reimbursement	2,100
Transportation Costs	400
	2,500

535-4101 **Postage/shipping charges**
Any postage and shipping expenditures paid directly to the mail/shipping carrier.

Postage Charges-Financial Services/Utility Billing	58,000
Postage Charges-Other	7,000
	65,000

535-4102 **Communications**
To include but not limited to cell phones, landlines, pagers, beepers, wireless internet service and cable monthly service expenditures.

535-4304 **Waste disposal**
Monthly sewer septic dump fee for Vector trucks & Regional Plant sludge removal.

535-4401 **Rentals**
City Hall Office Space and Equipment Rental (includes cranes).

City Hall Rental-Fiscal Year	30,150
Equipment Rental (Including Cranes)	4,000
	34,150

535-4601 **R/M-Equipment**
Repair/maintenance of wastewater plant equipment to include but not limited to auxiliary equipment, security equipment, labor & lubricants.

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES

FY2020 - Foot Notes

535-4603 **R/M-Vehicles**
Utilities vehicle fleet and equipment maintained by Public Works Garage (i.e. UT tagged equipment)

535-4604 **R/M-Grounds**
Maintenance of grounds to include but not limited to replacement of sod/shrubbery, repair/maintenance roadways & sidewalks, fencing, mailboxes, etc. it relates to Utility and residential property.

Back charges from PW Dept.	125,000
Maintenance/Restoration of Property	25,000
	150,000

535-4605 **R/M-Structures**
Repair and maintenance of plant structures.

535-4606 **R/M-Maintenance contract**
Utilities Department and City of Plantation maintenance contracts and service agreements.

Check Verification	14,000
2 Copier Leases -City Hall-Financial Services/Utility Billing	4,000
Copier Lease-CWTP	1,500
Copier Lease-EOC	900
Copier Lease-RWWTP	1,800
Hansen App Care Services	14,000
Hansen Software Support & Licenses	30,000
Lightening Notification & Protection	1,200
Measurement & Verification Services	2,600
	70,000

535-4621 **R/M-Mains**
Routine repairs, maintenance to sewer mains and their appurtenances.

535-4624 **R/M-Maintenance contracts-lift stations**
Monthly service contract for lift stations.

535-4625 **R/M-Lift station-labor**
Lift station labor services.

535-4626 **R/M-Lift station-materials**
Any and all material that is purchased/used for maintaining City lift stations.

535-4701 **Printing and binding**
Utilities printing and binding services to include but not limited to: door hangers and customer monthly statements.

Printing-Financial Services/Utility Billing	15,000
Printing & Binding	1,000
	16,000

535-4803 **Advertising**
Utilities advertising services to include but not limited to: bid announcements and public announcements.

535-4920 **Allocated operating costs**
This includes indirect allocated costs, such general services, personnel services and custodial maintenance.

535-5101 **Supplies-Office**
General office supplies.

Office supplies-Financial Services/Utility Billing	2,000
Office supplies	3,000
	5,000

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES

FY2020 - Foot Notes

535-5201 **Tools/Under threshold furn/equip**
Purchase of furniture, minor tools and equipment under $1,000.00.

535-5202 **Supplies/Materials-Expendable**
Expendable items that are peculiar to the department: medical supplies & lab disposable equipment.

Disposable Gloves	2,000
Supplies/Materials-Expendable	20,000
Supplies/Materials Expendable-Financial Services/Utility Billing	1,000
	23,000

535-5203 **Supplies-Fuel**
Fuel for all vehicles & equipment.

535-5204 **Supplies-Janitorial**
Materials needed to maintain office and laboratory cleanliness (i.e. liquid/dry cleansers, brooms, mops, polish, tissue paper, paper towels, etc.)

535-5205 **Supplies-Uniforms/Protective gear**
Utilities uniform program, protective gear and equipment (i.e. shirts, pants, leather gloves, latex gloves, harnesses, etc.)

Protective Gear Supplies	1,000
Safety shoes	1,000
Uniform Service	14,000
	16,000

535-5206 **Permits/Application fees**
Permits, application fees, Utility location fees that are particular to the department.

Application Fees	1,500
DPEP Air	2,200
DPEP Haz Mat Lift Station 96 License	250
DPEP Haz Mat Wastewater Treatment Plant	1,200
DPEP Haz Storage Tank L.S. 103/County EPD	350
DPEP WWTP Operation (Annual)	2,500
FDEP Storage Tank L.S. 103 (Annual)	50
FDEP Storage Tank WWTP (Annual)	150
FDEP Wastewater Annual Fee	700
FL Dept. Environ Protection (Deepwells)	2,500
FL Dept. WWTP Operational Permit	2,500
Laboratory Certification (Annual)	1,500
Lift Station License (State & County)	2,500
OES Dump Permit	100
Sunshine State One-Call Locations(Monthly)	1,500
Construction Permits Broward County	500
	20,000

535-5207 **Supplies-Chemicals**
Chemicals used/needed to treat and test wastewater in accordance with regulatory standards.

Calcium Hypochlorite	7,000
Caustic	20,000
Chlorine Bleach/Sodium Hypochlorite	30,000
Misc. Chemicals	2,000
Polymer	91,000
	150,000

535-5240 **Supplies/Equipment-Laboratory**
Equipment and chemicals relating to laboratory testing.

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

OPERATIONS AND MAINTENANCE
WASTEWATER SERVICES

FY2020 - Foot Notes

535-5401 **General Collection Books**

Reference materials, manuals, videos, pertinent to safety, specifications, plant operation, regulatory standards and lab testing.

535-5403 **Memberships/Schools**

Memberships and schools needed to sustain modern knowledge in the Utilities industry.

Collection Systems Operator Class	1,000
Continuing Education Unit Classes for Operators	1,000
FDEP New Operator License	800
FDEP Operator License Renewal	1,000
FL Society of Environmental Analysts(Membership)	400
Florida Water Resource Conference	400
FSEA Seminar (Annual Required Recertification)	300
FSEA Short School	50
FWEA Utility Council	200
FWPCOA Memberships	1,000
FWPCOA Short School	500
Misc. Continuous Education Classes	1,000
Monthly Safety Training Classes	9,000
Southeast FLA Utility Council Membership	350
FL Society of Environmental Analysts	300
Miscellaneous Memberships	1,875
CDL - Training/Licenses	825
	20,000

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

UTILITY SINKING (441-0000)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Non-Operating Transfers-In					
381-0440 Interfund tfrs-In-Utilities O & M	4,056,330	4,055,232	4,054,298	4,053,144	0.0%
Total Non-Operating Transfers-In	4,056,330	4,055,232	4,054,298	4,053,144	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	(1,500,000)	(1,500,000)	0.0%
Total Appropriated Fund Balance	-	-	(1,500,000)	(1,500,000)	0.0%
Total Revenue	**4,056,330**	**4,055,232**	**2,554,298**	**2,553,144**	**0.0%**

Expenses:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Debt Service					
533-7113 Principal - Series 2013 UT Sys Rev Note	-	-	962,117	989,249	2.8%
533-7213 Interest Expense - Series 2013 UT Sys Rev Not	363,917	337,587	315,032	287,323	-8.8%
535-7113 Principal - Series 2013 UT Sys Rev Note	-	-	962,117	989,249	2.8%
535-7213 Interest Expense - Series 2013 UT Sys Rev Not	363,917	337,587	315,032	287,323	-8.8%
Total Debt Service	727,834	675,173	2,554,298	2,553,144	0.0%
Total Expenses	**727,834**	**675,173**	**2,554,298**	**2,553,144**	**0.0%**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

REPAIR AND REPLACEMENT
443-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	70,486	107,338	60,000	70,000	16.7%
369-9900 Other misc. earnings-Allocated	1,037	2,199	1,500	1,500	0.0%
Total Misc. Revenue	71,523	109,536	61,500	71,500	16.3%
Non-Operating Transfers-In					
381-0440 Interfund tfrs-In-Utilities Oper and Maint	1,000,000	1,000,000	1,000,000	1,000,000	0.0%
381-0446 Interfund tfrs-In-Revenue Generation	7,030,168	-	-	-	
Total Non-Operating Transfers-In	8,030,168	1,000,000	1,000,000	1,000,000	0.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	785,100	1,575,100	100.6%
Total Appropriated Fund Balance	-	-	785,100	1,575,100	100.6%
Total Revenue	**8,101,691**	**1,109,536**	**1,846,600**	**2,646,600**	**43.3%**

Expenses:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	Incr/Decr Prior Year
Services					
536-3401 Bank service fees	7,691	5,830	10,000	10,000	0.0%
Total Services	7,691	5,830	10,000	10,000	0.0%
Capital					
170-9001 Improvements	-	-	1,836,600	2,636,600	43.6%
Total Capital	-	-	1,836,600	2,636,600	43.6%
Total Expenses	**7,691**	**5,830**	**1,846,600**	**2,646,600**	**43.3%**

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

REPAIR AND REPLACEMENT

WATER

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Rehab watermains	500,000	500,000	500,000	500,000	500,000
Total Water Services	**500,000**	**500,000**	**500,000**	**500,000**	**500,000**

WASTEWATER

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Lift Station rehab	536,600	536,600	536,600	536,600	536,600
Lift Station #3 Replacement	750,000	-	-	-	-
Lift Station #73 Replacement	850,000	-	-	-	-
Total Wastewater Services	**2,136,600**	**536,600**	**536,600**	**536,600**	**536,600**

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Repair & Replacement-Water**		
Project Name:	**Rehab Watermains**	*Project starting date:*	**On-going**
		Estimated completion date:	**On-going**
Project Amount:	**$3,500,000**	*Funding Source:*	**Repair & Replacement**

Project Description:

Throughout the City.

Need, Justification, Benefit:

Locating, identifying, cleaning , inspection, exercising & minor repairs to 2,400 valves per year. As required by Florida Administrative Code 62-555.

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	1,000,000	500,000	500,000	500,000	500,000	500,000	3,500,000
Contingency amount							-
TOTAL	1,000,000	500,000	500,000	500,000	500,000	500,000	3,500,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Repair & Replacement-Wastewater**		
Project Name:	**Lift Station Rehab**	*Project starting date:*	**On-going**
		Estimated completion date:	**On-going**
Project Amount:	**$3,839,200**	*Funding Source:*	**Repair & Replacement**

Project Description:

Throughout the City.

Need, Justification, Benefit:

Lift Stations require rehabilitation due to age, change head conditions & compliance with regulatory requirements.

Operating impact:

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction	1,071,200	535,600	535,600	565,600	565,600	565,600	3,839,200
Contingency amount							-
TOTAL	1,071,200	535,600	535,600	565,600	565,600	565,600	3,839,200

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Repair & Replacement-Wastewater**		
Project Name:	**Lift Station #3 Replacement**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$750,000**	*Funding Source:*	**Repair & Replacement**

Project Description:

Lift Station #3 Replacement

Need, Justification, Benefit:

Built more than 30 years ago, LS 3 is an old-style station, where the pumps are located deep underground in metal-fabricated tubular dry pits, referred to as "cans". Over 50 of these types of stations are currently in use, which we're in the process of phasing out in order to eliminate the special confined space and other hazards they pose to staff.

Operating impact:

LS 3 requires rehab, and cannot pump properly due to its lack of capacity to operate against the pressurized main that it discharges into. If not addressed, this deficiency can lead to sewer overflows in public areas, surface waters and even homes within its service area. Modernization of LS 3 will improve the level of service in the area while improving the working conditions for staff.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design							-
Permitting							-
Construction		750,000					750,000
Contingency amount							-
TOTAL	-	750,000	-	-	-	-	750,000

CITY OF PLANTATION

CAPITAL PROJECTS

Fund/Department:	**Repair & Replacement-Wastewater**		
Project Name:	**Lift Station #73 Replacement**	*Project starting date:*	**FY2020**
		Estimated completion date:	**FY2020**
Project Amount:	**$850,000**	*Funding Source:*	**Repair & Replacement**

Project Description:

Lift Station #73 Replacement

Need, Justification, Benefit:

Built around 50 years ago, LS 73 is an old-style station, where the pumps are located deep underground in metal-fabricated tubular dry pits, referred to as "cans". Over 50 of these types of stations are currently in use, which we're in the process of phasing out in order to eliminate the special confined space and other hazards they pose to staff.

Operating impact:

LS 73 requires rehab, and cannot pump properly due to its lack of capacity to operate against the pressurized main that it discharges into. If not addressed, this deficiency can lead to sewer overflows in public areas, surface waters and even homes within its service area. Modernization of LS 73 will improve the level of service in the area while improving the working conditions for staff.

Financial Information:	Prior to FY20	FY2020	FY2021	FY2022	FY2023	FY2024	Total Programmed
Design		145,000					145,000
Permitting		5,000					5,000
Construction		700,000					700,000
Contingency amount							-
TOTAL	-	850,000	-	-	-	-	850,000

CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

WATER CAPACITY (444-0000)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Year
Impact Fees					
324-2100 Impact Fees-Residential-Physical Environment	13,955	19,195	10,000	15,000	50.0%
324-2200 Impact Fees-Commercial-Physical Environment	541,950	1,736,367	350,000	350,000	0.0%
Total Impact Fees	555,905	1,755,562	360,000	365,000	1.4%
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	19,752	53,848	13,000	18,000	38.5%
369-9900 Other misc. earnings-Allocated	306	1,143	300	500	66.7%
Total Misc. Revenue	20,058	54,992	13,300	18,500	39.1%
Appropriated Fund Balance					
389-9001 Appropriated fund balance		-	1,629,700	(378,500)	-123.2%
Total Appropriated Fund Balance	-	-	1,629,700	(378,500)	-123.2%
Total Revenue	**575,963**	**1,810,554**	**2,003,000**	**5,000**	**-99.8%**

Expenses:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	Incr/Decr Prior Year
Services					
533-3401 Bank service fees	2,321	3,066	3,000	5,000	66.7%
Total Services	2,321	3,066	3,000	5,000	66.7%
Capital					
170-9001 Improvements	-	-	2,000,000	-	-100.0%
Total Capital	-	-	2,000,000	-	-100.0%
Total Expenses	**2,321**	**3,066**	**2,003,000**	**5,000**	**-99.8%**

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CITY OF PLANTATION

ENTERPRISE FUNDS
UTILITIES

WASTEWATER CAPACITY (445-0000)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Impact Fees					
324-2100 Impact Fees-Residential-Physical Environment	1,315	2,630	2,000	2,000	0.0%
324-2200 Impact Fees-Commercial-Physical Environment	408,431	1,307,271	300,000	300,000	0.0%
Total Impact Fees	409,746	1,309,901	302,000	302,000	0.0%
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	15,505	43,669	10,000	15,000	50.0%
369-9900 Other misc. earnings-Allocated	243	925	200	500	150.0%
Total Misc. Revenue	15,747	44,594	10,200	15,500	52.0%
Appropriated Fund Balance					
389-9001 Appropriated fund balance		-	1,690,300	(313,500)	-118.5%
Total Appropriated Fund Balance	-	-	1,690,300	(313,500)	-118.5%
Total Revenue	**425,493**	**1,354,495**	**2,002,500**	**4,000**	**-99.8%**

Expenses:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	Incr / Decr Prior Year
Services					
535-3401 Bank service fees	1,836	2,481	2,500	4,000	60.0%
Total Services	1,836	2,481	2,500	4,000	60.0%
Capital					
170-9001 Improvements	-	-	2,000,000	-	-100.0%
Total Capital	-	-	2,000,000	-	-100.0%
Total Expenses	**1,836**	**2,481**	**2,000,500**	**4,000**	**-99.8%**

CITY OF PLANTATION

STORMWATER UTILITY FUND

Mission Statement

To plan, administer and maintain a functional and compliant government stormwater management program for the protection and benefit of the citizens and properties in Plantation.

Department Description

The City of Plantation Engineering and Public Works Departments provide joint administration of the City's Stormwater Utility (SWU).

The major responsibilities and services provided include:

- The Engineering and Public Departments work together to plan, design and implement drainage improvements.
- Rehabilitation and repairs of existing City owned and operated stormwater systems.
- Perform on-going operation and maintenance.
- Administer programs for compliance with federal, state and county stormwater requirements.

FY2019 Accomplishments:

- Successful compliance with the NPDES MS4 Permit annual requirements.
- Successful completion of in-situ drainage pipe rehabilitation in various locations throughout the City.

Budget Highlights

FY2020 Budget Changes:

- There are no major changes to the proposed budget in FY2020.

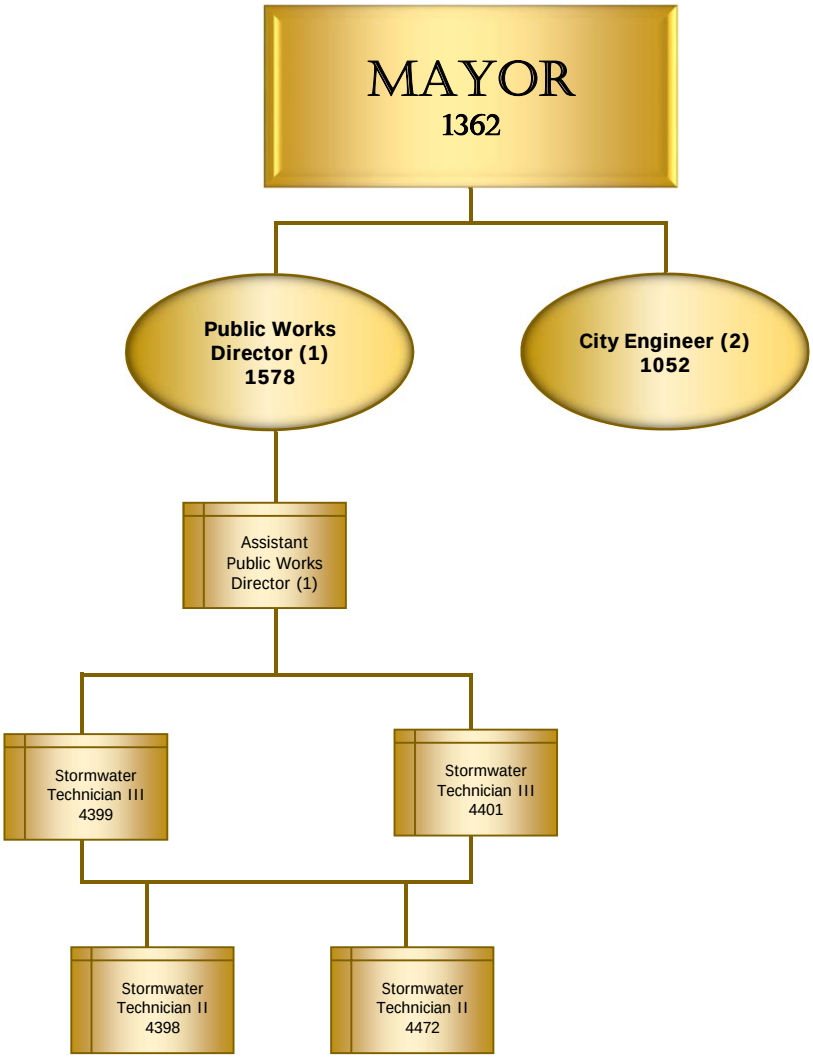
FY2020 Goals:

- Continue the implementation of an updated waterway maintenance program to include operation of a new waterway vegetative barge vessel.

CITY OF PLANTATION

ENTERPRISE FUNDS

STORMWATER UTILITY FUND



(1) Budgeted under Public Works

(2) Budgeted under Engineering

CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY
FY 2019 - 2020

BUDGET STATEMENT

REVENUE	Adopted Budget	Prior Year Amended Budget
Permits, Fees & Special Assessments	$ 1,278,787	$ 1,277,882
Charges for Services	5,034	5,034
Misc. Revenue	10,200	6,600
Appropriated Fund Balance	(8,805)	8,283
Total Revenue	**$ 1,285,216**	**$ 1,297,799**

EXPENSES:		
Personnel Services	$ 1,060,460	$ 1,077,143
Operating Expenditures	224,756	220,656
Total Expenses	**$ 1,285,216**	**$ 1,297,799**
Total Revenue, Expenses and Other Sources	**$ -**	**$ -**

CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY
FY 2019 - 2020

Staffing Levels

	FY2017	FY2018	FY2019	FY2020	Incr/Decr Prior Yr.
Stormwater Technician III	2	2	2	2	0
Stormwater Technician III	1	2	2	2	0
Total Budgeted Positions	**3**	**4**	**4**	**4**	**0**

Budget Summary

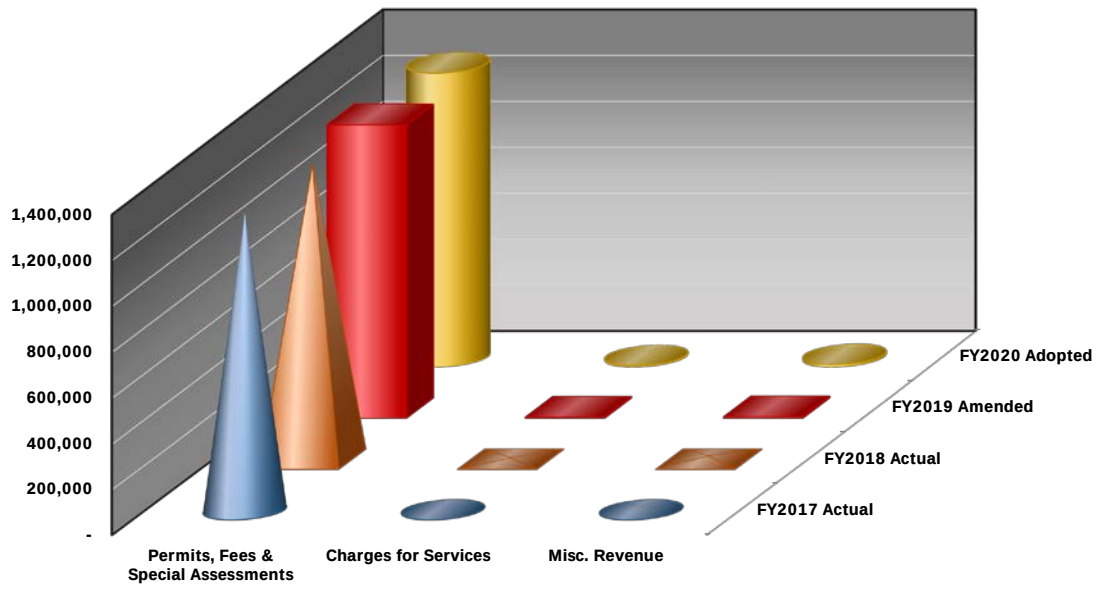
Revenue	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Permits, Fees & Special Assessments	1,296,539	1,284,668	1,277,882	1,278,787	0.1%
Charges for Services	5,016	4,986	5,034	5,034	0.0%
Misc. Revenue	9,093	13,574	6,600	10,200	54.5%
Appropriated Fund Balance	-	-	8,283	(8,805)	-206.3%
Total Revenue	**1,310,647**	**1,303,227**	**1,297,799**	**1,285,216**	**-1.0%**

Expenses	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Personnel Services	1,017,634	1,037,829	1,077,143	1,060,460	-1.5%
Operating Expenditures	199,233	183,790	220,656	224,756	1.9%
Total Expenses	**1,216,867**	**1,221,619**	**1,297,799**	**1,285,216**	**-1.0%**

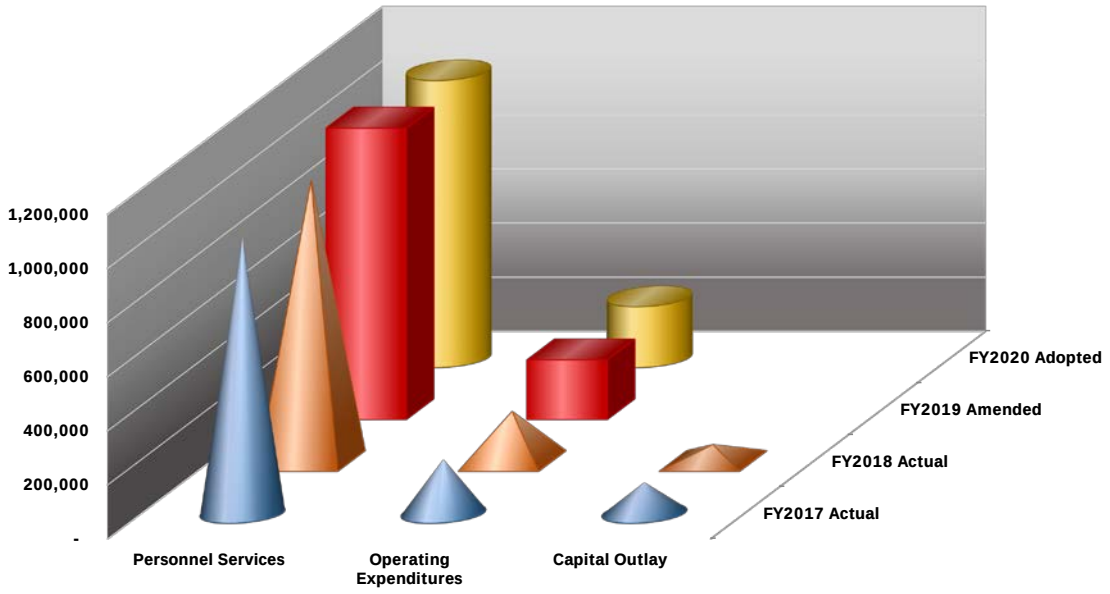
CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY
FY 2019 - 2020

4-Year Revenue Comparison



4-Year Cost Comparison



CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY
460-0000

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Permits, Fees & Special Assessments					
325-2001 Special Assessments-stormwater	1,269,649	1,264,919	1,257,082	1,258,612	0.1%
325-2002 Special Assessments-stormwater-Delinquent	26,715	19,574	20,000	20,000	0.0%
329-0060 Application Fee Certification Program	175	175	800	175	-78.1%
Total Permits, Fees & Special Assessments	1,296,539	1,284,668	1,277,882	1,278,787	0.1%
Charges for Services					
349-0004 O-insurance premiums-Dependent/Retirees	5,016	4,986	5,034	5,034	0.0%
Total Charges for Services	5,016	4,986	5,034	5,034	0.0%
Misc. Revenue					
361-9999 Interest and other earnings-Allocated	8,977	13,320	6,500	10,000	53.8%
369-9900 Other misc. earnings-Allocated	116	254	100	200	100.0%
Total Misc. Revenue	9,093	13,574	6,600	10,200	54.5%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	8,283	(8,805)	-206.3%
Total Appropriated Fund Balance	-	-	8,283	(8,805)	-206.3%
Total Revenue	**1,310,647**	**1,303,227**	**1,297,799**	**1,285,216**	**-1.0%**

CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY
460-5200

Expenses	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr / Decr Prior Year
Salaries and Wages					
538-1201 Payroll-Pension Qualified	196,442	199,507	206,026	212,207	3.0%
538-1301 Payroll-Non-Pension Qualified	8,283	11,413	6,875	9,587	39.4%
538-1401 Payroll-Overtime	8,764	10,029	3,000	3,000	0.0%
538-1699 Payroll Allocation	677,393	669,424	699,495	664,891	-4.9%
Total Salaries and Wages	890,881	890,374	915,396	889,685	-2.8%
Employee Benefits					
538-2199 FICA	15,790	16,363	16,516	17,197	4.1%
538-2298 Retirement expense-GASB 68	1,946	-	10,000	10,000	0.0%
538-2299 Retirement-Required Employer Contribution	36,964	44,859	49,896	51,271	2.8%
538-2308 Life Insurance Benefit	277	323	371	403	8.6%
538-2313 Long Term Disability Benefit	338	384	556	594	6.8%
538-2399 Health Benefits	66,455	67,744	74,408	74,408	0.0%
538-2499 Worker's Compensation	4,983	17,783	10,000	16,902	69.0%
Total Employee Benefits	126,753	147,455	161,747	170,775	5.6%
Services					
538-3101 Employment testing services	81	52	-	100	100.0%
538-3102 Consultants	27,072	-	20,000	20,000	0.0%
538-3106 NPDES Permitting Services	6,007	36,482	27,000	27,000	0.0%
538-3110 CRS Program	-	4,814	6,000	6,000	0.0%
538-3199 Legal	141	-	5,000	5,000	0.0%
538-3401 Bank Service Fees	879	641	1,000	1,000	0.0%
538-3402 Outside Service Fees	14,346	14,355	14,374	14,374	0.0%
538-4001 Food and shelter	725	729	1,000	1,000	0.0%
538-4002 Transportation costs	35	182	500	500	0.0%
538-4305 Debris removal	701	1,470	3,000	3,000	0.0%
538-4601 R/M Equipment	385	386	1,500	1,500	0.0%
538-4602 R/M Tires	2,571	2,071	4,500	4,500	0.0%
538-4603 R/M Vehicles	16,519	17,124	14,000	17,000	21.4%
538-4606 R/M-Maintenance contract	57,864	55,653	49,632	49,632	0.0%
538-4803 Advertising	2,121	167	2,000	2,000	0.0%
Total Services	129,446	134,124	149,506	152,606	2.1%
Materials & Supplies					
538-5201 Tools/Under threshold furn/equip	61	561	3,000	3,000	0.0%
538-5202 Supplies/Materials Expendable	496	378	4,500	4,500	0.0%
538-5203 Supplies-Fuel	6,157	5,011	8,000	8,000	0.0%
538-5205 Supplies-Uniforms/Protective gear	1,997	1,797	1,550	1,550	0.0%
538-5304 Materials/Labor-Drainage system	31,499	9,820	20,000	20,000	0.0%
538-5403 Memberships/Schools	3,498	1,744	4,100	5,100	24.4%
538-5902 Depreciation-Improvements	3,823	7,547	5,000	5,000	0.0%
538-5905 Depreciation-Furniture and equipment	22,255	22,809	25,000	25,000	0.0%
Total Materials & Supplies	69,787	49,666	71,150	72,150	1.4%
Total Expenses	**1,216,867**	**1,221,619**	**1,297,799**	**1,285,216**	**-1.0%**

CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-550 new crane truck		150,000	-	-	-
Total	**-**	**$ 150,000**	**$ -**	**$ -**	**$ -**

CITY OF PLANTATION

MACHINERY & EQUIPMENT

Fund/Department:	**Stormwater**	***Funding Source:***	**Stormwater Utility**

Item Description:	**Fiscal Year**	**Quantity**	**Unit Price**	**Total**
Ford F-550 New Crane Truck for Stormwater	**FY2020**	0	$ -	$ -
	FY2021	1	$ 150,000	$ 150,000
	FY2022	0	$ -	$ -
	FY2023	0	$ -	$ -
	FY2024	0	$ -	$ -

Need, Justification, Benefit:

For drainage and stormwater repairs and waterway clean-up boat launching

Operating impact:

Safely lifts heavy metal storm grates and as we improve our waterway management program to meet MPDES requirements we will be launching the boat in areas we can't get to now without a crane.

CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY

FY2020 - Foot Notes

538-1699 **Payroll-Allocation**
Public Works and Engineering departments.

538-3101 **Employment testing services**
Expenses in this area cover testing for the hires of new employees for the Department.

538-3102 **Consultants**
Consultants needed related to stormwater management.

538-3106 **NPDES Permitting Services**
Expenses are for the National Pollution Discharge & Elimination System (NPDES) annual fees to Broward County and Florida Association of Stormwater Utilities (FASU) annual fees for stormwater utility.

NPDES Permit Broward County Fee D.N.R.P.	24,000
Regulatory Program & Surveillance Fee of the State of Florida	3,000
	27,000

538-3110 **CRS Program**

CRS Flood Protection Article - City of Plantation Utility Bill	2,000
CRS Flood Protection Article - Forum Newspaper	3,000
CRS Program - New activity expenses	1,000
	6,000

538-3199 **Legal**
City legal fees and contribution to FSA legal fund

City Legal Fees	2,500
Contribution to FSA Legal fund	2,500
	5,000

538-3402 **Outside Service Fees**
Revenue Collector's fee and BCPA fee.

538-4001 **Food and shelter**
Expenses in this area are for hotel accommodations and per diem meal costs related to out-of-town seminars and meetings.

538-4002 **Transportation costs**
Expenses in this area are related to travel for attending continuing education seminars and meetings at off-site locations.

538-4305 **Debris removal**
BMP debris removal.

538-4601 **R/M-Equipment**
Cost of repair pumps, generators and powered hand tools.

538-4602 **R/M-Tires**
Tire replacement and repairs for trucks and trailers and equipment

538-4606 **R/M-Maintenance contract**
Cost for Old Plantation Water Control District for canal spraying & weed control throughout the City; contract to spray Nob Hill Estates yearly.

Aquatic weed control of the canals in Melaleuca Isles	8,000
Jacaranda Estates 12 @ $250/month	3,000
Lake Masters 11 City maintained water bodies 12 @ $667/month	8,004
Old Plantation Water Control District 12 @ $2	30,628
	49,632

538-4803 **Advertising**
Expenses in this area cover required public bid advertisements for capital projects, road closures and other matters requiring public advertisement. This includes necessary document recording fees paid to Broward County.

CITY OF PLANTATION

ENTERPRISE FUNDS
STORMWATER UTILITY

FY2020 - Foot Notes

538-5201 **Tools/under threshold furn/equip**
Tools under the capital threshold having more than a one time use.

538-5202 **Supplies/Materials-Expendable**
One time use of disposable items, rags, cleaning supplies, etc.

538-5203 **Supplies-Fuel**
Gasoline and diesel usage

538-5205 **Supplies-Uniforms/Protective gear**
Uniform service, purchase and replacement of uniform hats, safety glasses, rain gear, back support belts, work gloves, rubber boot waders, and safety shoes. FDOT required safety vests for all employees working in road rights-of-way.

538-5304 **Materials/Labor-Drainage system**
Chemicals for weed control in City's drainage canals. The annual waterway clean up and canal boat repairs. Materials for repairs to stormwater infrastructure. Materials/equipment rental/subcontractors for various drainage repairs/rehabilitation.

538-5403 **Memberships/Schools**
Continuing education and memberships for Engineering and Public Works staff.

Continuing education and training expenses	3,450
Florida Stormwater Association	1,250
National Assoc. of Floodplain Manager's License renewal	300
Recertification of annual license for Public Works Aquatic	100
	5,100

CITY OF PLANTATION

PENSION TRUST FUNDS

General Employees

Volunteer Firefighters

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CITY OF PLANTATION

PENSION TRUST FUNDS
FY 2019- 2020

COMBINED BUDGET STATEMENT

	General Employees' Pension Fund	Volunteer Firefighters' Pension Fund	Total	Prior Year Amended Budget
REVENUE				
Intergovernmental	$ -	$ 498,143	$ 498,143	$ 523,574
Miscellaneous Revenue	12,571,773	790,200	13,361,973	12,669,547
Appropriated Fund Balance	-	(257,643)	(257,643)	(236,297)
Total Revenue	**$ 12,571,773**	**$ 1,030,700**	**$ 13,602,473**	**$ 12,956,824**
EXPENDITURES				
Operating Expenditures	$ 12,446,773	1,030,700	$ 13,477,473	$ 12,731,864
Non-Operating	125,000	-	125,000	224,960
Total Expenditures	**$ 12,571,773**	**$ 1,030,700**	**$ 13,602,473**	**$ 12,956,824**
Total Revenue, Expenditures and Other Sources	**$ -**	**$ -**	**$ -**	**$ -**

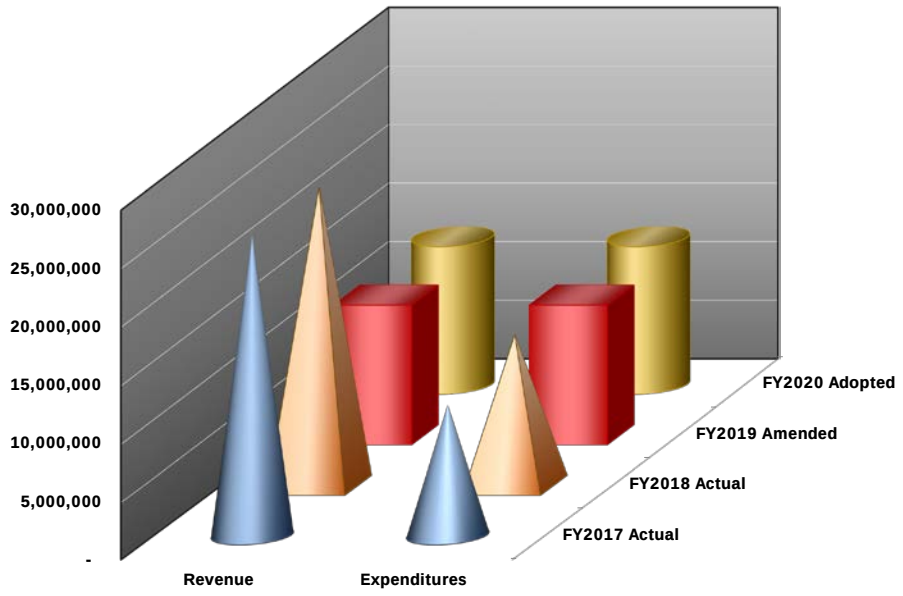
CITY OF PLANTATION

PENSION TRUST FUNDS
GENERAL EMPLOYEES' PENSION (672)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Misc. Revenue					
361-1001 Investment Interest	1,046,116	1,281,073	1,000,000	1,010,000	1.0%
361-2001 Investment Dividends	2,891,657	3,803,088	2,050,000	2,090,000	2.0%
368-0001 Pension-City contributions	6,600,703	6,695,326	7,072,547	7,636,773	8.0%
368-0002 Pension-Employee contributions	1,897,009	1,906,695	1,715,000	1,725,000	0.6%
369-9001 Other Misc revenue-Other	104,448	156,110	100,000	110,000	10.0%
Total Misc. Revenue	25,729,463	25,470,340	11,937,547	12,571,773	5.3%
Total Revenue	**25,729,463**	**25,470,340**	**11,937,547**	**12,571,773**	**5.3%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Services					
518-3102 Consultants	36,495	41,834	50,000	47,000	-6.0%
518-3170 Investment management fees	727,292	746,423	750,000	755,000	0.7%
518-3199 Legal	33,858	33,156	70,000	45,000	-35.7%
518-3401 Bank service fees	578	589	1,000	1,200	20.0%
518-3402 Outside service fees	3,180	3,858	10,568	5,000	-52.7%
518-3601 Benefits-Retirees	8,407,843	9,037,625	8,932,667	9,175,573	2.7%
518-3602 Benefits-Disabled	144,558	118,283	218,352	133,000	-39.1%
518-3604 Benefits-DROP plan	1,288,720	2,268,570	1,500,000	1,902,000	26.8%
518-3605 Benefits-DROP plan interest	155,510	456,232	100,000	300,000	200.0%
518-4920 Allocated operating costs	72,298	74,008	80,000	83,000	3.8%
Total Services	10,870,333	12,780,578	11,712,587	12,446,773	6.3%
Non Operating					
518-9970 Termination refunds	370,114	56,152	224,960	125,000	-44.4%
Total Non Operating	370,114	56,152	224,960	125,000	-44.4%
Total Expenditures	**11,240,447**	**12,836,730**	**11,937,547**	**12,571,773**	**5.3%**

4-Year Revenues & Expenditures Comparison



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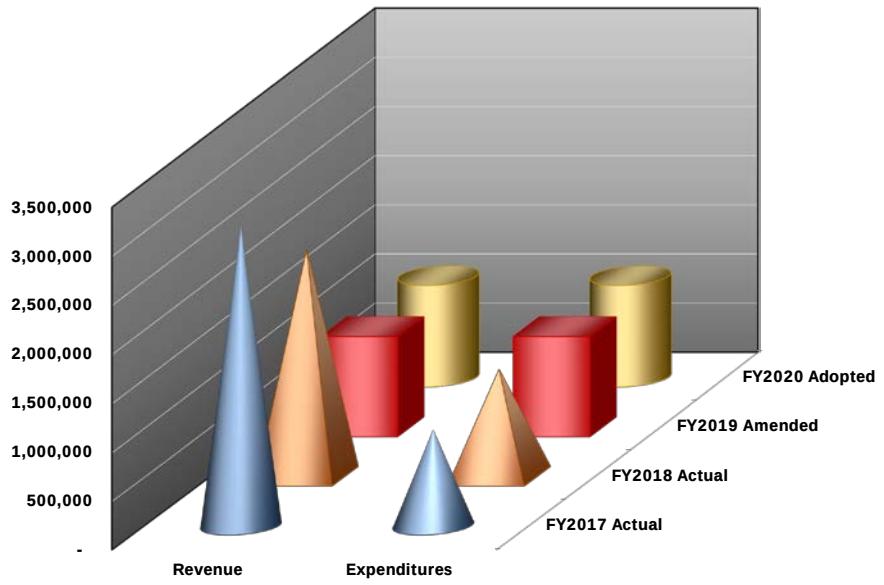
CITY OF PLANTATION

PENSION TRUST FUNDS
VOLUNTEER FIREFIGHTERS' PENSION (674)

Revenue:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Intergovernmental					
312-5100 Firefighters' Property Insurance Premium Tax	523,574	498,143	523,574	498,143	-4.9%
Total Intergovernmental	523,574	498,143	523,574	498,143	-4.9%
Misc. Revenue					
361-1001 Investment Interest	34,908	58,487	30,000	38,000	26.7%
361-2001 Investment Dividends	797,306	1,063,172	700,000	750,000	7.1%
369-9001 Other Misc revenue-Other	1,964	30,676	2,000	2,200	10.0%
Total Misc. Revenue	2,533,053	1,812,926	732,000	790,200	8.0%
Appropriated Fund Balance					
389-9001 Appropriated Fund Balance	-	-	(236,297)	(257,643)	9.0%
Total Appropriated Fund Balance	-	-	(236,297)	(257,643)	9.0%
Total Revenue	**3,056,627**	**2,311,069**	**1,019,277**	**1,030,700**	**1.1%**

Expenditures:	FY2017 Actual	FY2018 Actual	FY2019 Amended	FY2020 Adopted	% Incr/Decr Prior Yr.
Services					
518-3102 Consultants	30,101	31,831	37,077	39,500	6.5%
518-3170 Investment management fees	115,102	123,436	125,000	128,000	2.4%
518-3199 Legal	13,118	12,335	15,000	16,000	6.7%
518-3401 Bank service fees	535	583	1,000	750	-25.0%
518-3402 Outside service fees	6,546	8,091	10,000	10,000	0.0%
518-3601 Benefits-Retirees	808,157	902,400	815,000	819,500	0.6%
518-3602 Benefits-Disabled	1,200	1,200	1,200	1,200	0.0%
518-4920 Allocated operating costs	12,758	13,060	15,000	15,750	5.0%
Total Services	987,517	1,092,937	1,019,277	1,030,700	1.1%
Total Expenditures	**987,517**	**1,092,937**	**1,019,277**	**1,030,700**	**1.1%**

4-Year Revenues & Expenditures Comparison



CITY OF PLANTATION

APPENDIX

5 Yr. Capital Improvement Plan (CIP)

Resolutions

Glossary of Commonly Used Terms

Abbreviations & Acronyms

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CITY OF PLANTATION

FY2020 - 2024
GENERAL FUND

City Clerk

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Document Scanning Program and Platform	26,250	-	-	-	-
Total Planning, Zoning & Economic Development	**$ 26,250**	**$ -**	**$ -**	**$ -**	**$ -**

Information Technology

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
New servers/application	20,000	20,000	36,000	20,000	20,000
Refresh Cisco devices at end-of-life	60,000	45,000	50,000	50,000	50,000
Refresh Virtual Environment Host Servers	200,500	20,000	48,000	48,000	48,000
Email Encryption Software	50,000	-	-	-	-
Great Plains/Dynamics 2015 Upgrade to GP 2018	60,000	-	-	-	-
(1) 2020 Transit Connect Cargo Van	-	26,125	-	-	-
Total Information Technology	**$ 390,500**	**$ 111,125**	**$ 134,000**	**$ 118,000**	**$ 118,000**

Planning, Zoning & Economic Development

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
eImpact software	21,000	-	-	-	-
Business Portal software	25,000	-	-	-	-
Total Planning, Zoning & Economic Development	**$ 46,000**	**$ -**	**$ -**	**$ -**	**$ -**

Central Services - Crafts

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-350 Utility Bed	34,000	-	39,000	-	-
Ford F-350 Transit Van	-	48,000	-	-	-
Total Central Services-Crafts	**$ 34,000**	**$ 48,000**	**$ 39,000**	**$ -**	**$ -**

Central Services - Facilities Maintenance

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Centralized A/C replacement program	150,000	150,000	150,000	150,000	150,000
Total Central Services-Maintenance	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**

CITY OF PLANTATION

FY2020 - 2024
GENERAL FUND

Police

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
(26) Dodge Chargers-Police Package marked vehicles	676,000	540,000	560,000	580,000	600,000
(26) Marked Police Vehicle Accessories	214,000	164,000	170,000	174,000	180,000
(2) Ford Taurus or equivalent model-Unmarked vehicles (incl ac	-	62,000	64,000	66,000	68,000
Ford Escape for Code Enforcement/CSA/ID Units (incl accessori	-	93,000	32,000	33,000	34,000
Motorola Portable Police Radios-Encrypted	25,000	27,500	27,500	27,500	27,500
Belgian Malinois KNPV titled K-9	-	20,500	21,000	21,500	-
SWAT protective vests	-	-	45,000	-	60,000
Taser guns	35,000	38,000	40,000	42,000	43,000
Stalker radar/laser	8,800	9,200	9,400	9,600	10,000
Ford Explorer Police rated SUV K-9 Unit (incl accessories)	-	110,000	57,000	-	59,000
Police rated Harley Davidson motorcycles-Traffic Unit	-	108,000	108,000	-	-
Police Administrative vehicles (incl accessories)	-	61,500	93,750	64,000	66,000
Ford Explorer-Interceptor Utility AWD (K8A) (incl accessories)	-	165,000	180,000	-	-
Total	**$ 958,800**	**$ 1,398,700**	**$ 1,407,650**	**$ 1,017,600**	**$ 1,147,500**

Fire

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Replace bunker gear (30 sets/year)	54,000	54,000	57,000	57,000	57,000
Battery power ventilator fans on apparatus	20,800	10,600	10,800	11,000	11,000
Thermal imaging cameras	28,000	21,000	21,000	21,000	21,000
Gas meter with charger	17,000	-	17,000	-	17,000
Ford F-150 pick up response trucks 4X4 (incl accessories)	100,000	100,000	100,000	100,000	100,000
Replace lighting in all stations with LED lighting	10,000	10,000	10,000	-	-
6 extractors and dry cleaning for protective gear	60,000	-	-	-	-
Access control upgrade	10,000	10,000	10,000	10,000	10,000
AED	-	12,500	-	12,500	-
Chevy Tahoe (includes accessories)	-	50,000	-	-	-
Anti-slip floor protection (2 stations remaining)	90,000	-	-	-	-
Paving station parking lots (2 stations remaining)	100,000	-	-	-	-
Station #4 roof replacement	50,000	-	-	-	-
Fire Stations improvement	438,272	-	-	-	-
Total	**$ 978,072**	**$ 268,100**	**$ 225,800**	**$ 211,500**	**$ 216,000**

CITY OF PLANTATION

FY2020 - 2024
GENERAL FUND

Fire/Rescue

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Protective gear (30 sets/year)	33,000	33,000	33,000	33,000	33,000
Hydraulic response equipment	90,000	45,000	45,000	45,000	-
Ballistic vests	40,040	40,040	40,040	40,040	-
Power load system and stretcher for rescue truck	63,000	-	-	-	-
Dive rescue equipment	2,500	5,000	5,000	5,000	5,000
ByoPlanet disinfector	16,000	-	-	-	-
Smart board for training	5,000	5,000	-	-	-
Rescue Unit - Ambulance	-	350,000	-	350,000	-
Props and tools for medical training center	-	15,000	15,000	15,000	15,000
Aqua Lung splash suits for dive teams	-	10,000	10,000	10,000	10,000
Lifepack 15 with accessories and 4 years service plan	-	37,000	37,000	37,000	37,000
Lucas 3.0 resuscitation system	-	20,500	-	20,500	-
Total Fire/Rescue	**$ 249,540**	**$ 560,540**	**$ 185,040**	**$ 555,540**	**$ 100,000**

Building

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Replacement cars for staff	60,000	32,000	32,000	35,000	35,000
Total Building	**$ 60,000**	**$ 32,000**	**$ 32,000**	**$ 35,000**	**$ 35,000**

Public Works

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Scag 52" deck Tiger lawn mower	17,000	20,600	21,400	22,200	-
Scag 61" deck Tiger lawn mower	19,000	25,000	26,000	27,000	-
Sentry Gold dispensing software & hardware replacement	16,000	60,000			
Ford F-350 Crew Cab Pickup truck	37,000	38,000			
6 column mobile lift	-	50,000	-	-	-
1400 lb. 4 post lift with jacks	-	18,000	-	-	-
Total Public Works	**$ 89,000**	**$ 211,600**	**$ 47,400**	**$ 49,200**	**$ -**

CITY OF PLANTATION

FY2020 - 2024
GENERAL FUND

Resource Recovery

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Beast Chipper	555,532	-	-	-	-
Total Resource Recovery	**$ 555,532**	**$ -**	**$ -**	**$ -**	**$ -**

Landscaping

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-250 Crew Cab; Ford F-150 Space Cab Pickup truck	34,000	38,000	28,000	-	-
Crapple Truck	175,000	-	-	-	-
25,000 lb Water Truck 2,000 gallon capacity	-	-	100,000	-	-
Ford F-550 Bucket Truck (#219) (Tree Beautification FB)	110,000	-	-	-	-
Total Landscaping	**$ 319,000**	**$ 38,000**	**$ 128,000**	**$ -**	**$ -**

Library

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Books-General Collections	20,000	20,000	20,000	20,000	20,000
Books-Reference	4,000	4,000	4,000	4,000	4,000
Visual Aids	1,500	1,500	1,500	1,500	1,500
Audio Aids	1,500	1,500	1,500	1,500	1,500
Subtotal	**$ 27,000**	**$ 27,000**	**$ 27,000**	**$ 27,000**	**$ 27,000**

CITY OF PLANTATION

FY2020 - 2024
GENERAL FUND

Parks

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-150 Super Cab XL or equivalent	27,000	28,000	28,000	29,000	30,000
Ford F-250 Super Crew Cab XL or equivalent	33,000	34,000	34,000	35,000	35,000
Shades structures	80,000	90,000	100,000	100,000	125,000
Lightning Prediction/Detection System	16,000	17,000	17,000	18,000	18,000
Playground equipment	100,000	100,000	100,000	100,000	150,000
Golf Cart exchange	24,000	-	-	30,000	-
Portable Light Tower	6,500	-	-	-	-
Asphalt parking lots and walkways	30,000	30,000	35,000	35,000	35,000
Playground safety surfacing	80,000	60,000	90,000	100,000	110,000
Curbing/Concrete border	50,000	30,000	30,000	40,000	40,000
Central Park improvements	600,000	-	-	-	-
Maintenance Utility Cart	-	33,000	12,000	24,000	28,000
Turf special equipment	-	18,000	9,500	10,000	10,500
Fencing	-	50,000	30,000	30,000	35,000
Rotary mower	-	27,000	9,000	19,000	10,000
Reel mower	-	-	84,000	-	45,000
Dump/Utility truck	-	90,000	45,000	60,000	-
Ford F-350 8' Utility Bed Truck or equivalent	-	38,000	-	39,000	-
Tractor Loader	-	28,000	95,000	-	35,000
Maintenance trailer/equipment	-	8,000	-	9,000	-
Fertilizer/Chemical Spray Rig	-	43,000	-	-	-
Total Parks	**$ 1,046,500**	**$ 724,000**	**$ 718,500**	**$ 678,000**	**$ 706,500**

Recreation

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Kitchen equipment for Community Centers	6,000	4,000	4,000	5,000	5,000
Solar and battey powered message board sign and trailer	18,600	-	-	-	-
Security Cameras (Jim Ward Community Center)	11,000	-	-	-	-
Security Cameras (Volunteer Park)	11,000	-	-	-	-
Security Cameras (Deicke Auditorium)	8,000	-	-	-	-
Medium duty auto folder	-	1,250	-	-	-
Replace flooring at Volunteer Park (meeting & banquet rooms)	-	45,000	-	-	-
Total Recreation	**$ 54,600**	**$ 50,250**	**$ 4,000**	**$ 5,000**	**$ 5,000**

CITY OF PLANTATION

FY2020 - 2024
GENERAL FUND

Tennis Center

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Replacing perimeter fencing at Veltri tennis courts	-	120,000	180,000	72,000	-
Golf cart exchange	2,000	-	-	2,500	-
Sprinkler system pump	45,000	-	-	-	-
Replace water fountain pipe and location of fountains	24,000	-	-	-	-
Replace awnings at Veltri tennis courts	-	14,000	36,000	-	-
Electric golf carts with utility flatbed	-	-	5,000	-	-
Maintenance utility cart	-	-	-	11,000	-
Total Tennis Center	**$ 71,000**	**$ 134,000**	**$ 221,000**	**$ 85,500**	**$ -**

Aquatics Complex

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pressure washer 4000 PSI	1,000	-	-	-	-
Pool lights (Pool #1) and gutters replacement	15,000	-	-	-	-
Diving Boards replacement	-	5,500	5,500	5,500	-
Variable Frequency Drive (VFD)	-	5,000	5,000	-	-
Mobile shade structure	-	-	-	8,001	8,001
Training Pool	-	80,000	-	-	-
Total Aquatics Complex	**$ 16,000**	**$ 90,500**	**$ 10,500**	**$ 13,501**	**$ 8,001**

Equestrian Center

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Canopy replacement	2,500	-	2,500	-	2,500
Golf cart exchange	2,000	-	-	2,500	-
Maintenance utility cart	-	10,000	-	-	11,000
Ring maintenance and fence replacement	5,000	5,000	-	10,000	-
Replacement of ring gates and jump course	-	5,000	-	-	5,000
Arena drag/grader	-	20,000	-	-	-
Sound system	-	-	-	-	8,000
Ford F-150 Super Cab XL or equivalent	-	-	-	-	30,000
Building renovations	-	30,000	-	-	-
Total Equestrian Center	**$ 9,500**	**$ 70,000**	**$ 2,500**	**$ 12,500**	**$ 56,500**

	FY2019	FY2020	FY2021	FY2022	FY2023
Total General Fund	**$ 5,081,294**	**$ 3,913,815**	**$ 3,332,390**	**$ 2,958,341**	**$ 2,569,501**

CITY OF PLANTATION

FY2020 - 2024

SPECIAL DISTRICT FUNDS

Plantation Midtown Construction

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pedestrian and vehicle connectivity (Broward crossing)	100,000	1,900,000	-	-	-
SW 78th Avenue realignment and enhancement	100,000	900,000	-	-	-
Perimeter Road improvements	100,000	-	900,000	-	-
New River Greenway project	-	-	-	600,000	-
Total Plantation Midtown Construction	**$ 300,000**	**$ 2,800,000**	**$ 900,000**	**$ 600,000**	**$ -**

CITY OF PLANTATION

FY2020 - 2024

SPECIAL REVENUE FUNDS

Library Board

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Books-General Collections	20,000	20,000	20,000	20,000	20,000
Books-Reference	7,000	7,000	7,000	7,000	7,000
Visual Aids	3,000	3,000	3,000	3,000	3,000
Audio Aids	1,500	1,500	1,500	1,500	1,500
Circulation Desk Children's Room-replacement	-	-	9,000	-	-
Total Library Board Capital	**$ 31,500**	**$ 31,500**	**$ 40,500**	**$ 31,500**	**$ 31,500**

Road and Traffic Control

Project Name/Description	FY 2019	FY2020	FY2021	FY2022	FY2023
Ford F-250 Crew Cab truck	37,000	-	-	-	-
Walk behind street saw	3,000	-	-	-	-
Dustless blaster	45,000	-	-	-	-
New Tandem (larger) dump truck	-	160,000	-	-	-
Small dump truck	-	105,000	105,000	-	-
Total Road and Traffic Control Capital	**$ 85,000**	**$ 265,000**	**$ 105,000**	**$ -**	**$ -**

	FY2020	FY2021	FY2022	FY2023	FY2024
Total Special Revenue Funds Capital	**$ 116,500**	**$ 296,500**	**$ 145,500**	**$ 31,500**	**$ 31,500**

CITY OF PLANTATION

FY2020 - 2024

CAPITAL PROJECTS FUNDS

2017 Ad Valorem Bond Construction

Public Safety

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Police Training Center/Gun Range	4,284,438	-	-	-	-
Fire Station #1 replacement	3,996,433	-	-	-	-
Fire Stations #2 and #5 building additions	440,747	-	-	-	-
Fire Stations #2 and #5 building additions	765,621	-	-	-	-
Subtotal Public Safety Projects	**$ 9,487,239**	**$ -**	**$ -**	**$ -**	**$ -**

Parks and Recreation

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pine Island Park Improvements	5,609,975	-	-	-	-
Pop Travers Fields Building Improvements	1,026,173	-	-	-	-
Central Park Multi-Purpose Building Replacement	5,345,797	-	-	-	-
MURT Trail Improvements	400,000	-	-	-	-
North Acres Park Improvements	500,000	-	-	-	-
Subtotal Parks and Recreation Projects	**$ 12,881,944**	**$ -**	**$ -**	**$ -**	**$ -**

Public Works and Stormwater

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
PW Grounds Maintenance Building Improvements	836,182	-	-	-	-
PW Craft Shop Building Improvements	1,032,664	-	-	-	-
Roadway Resurfacing Projects	4,763,218	-	-	-	-
Neighborhood Street Lighting Project	246,442	-	-	-	-
Stormwater system rehabilitation-Historic District	1,846,843	-	-	-	-
Stormwater system rehabilitation-Park East	2,156,400	-	-	-	-
Stormwater system rehabilitation-Pltn. Golf Estates	660,858	-	-	-	-
Stormwater system rehabilitation-Pltn. Isles & Harbor	1,869,772	-	-	-	-
Stormwater system rehabilitation-El Dorado	600,000	-	-	-	-
Stormwater system rehabilitation-Royal Palm N & S	2,958,378	-	-	-	-
Subtotal Public Works/Stormwater Projects	**$ 16,970,756**	**$ -**	**$ -**	**$ -**	**$ -**

	FY2020	FY2021	FY2022	FY2023	FY2024
Total 2017 Ad Valorem Bond Construction	**$ 39,339,939**	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF PLANTATION

FY2020 - 2024

CAPITAL PROJECTS FUNDS

CRA Designated Capital Improvements

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Pedestrian amenities	75,000	-	-	-	-
Lighting at bus shelters	75,000	-	-	-	-
New Gateway monument sign	50,000	-	-	-	-
Heighten pedestrian crossings with pavers	-	200,000	-	-	-
Total CRA Designated Capital Improvements	**$ 200,000**	**$ 200,000**	**$ -**	**$ -**	**$ -**

	FY2020	FY2021	FY2022	FY2023	FY2024
Total Capital Projects Funds	**$ 39,539,939**	**$ 200,000**	**$ -**	**$ -**	**$ -**

CITY OF PLANTATION

FY2020 - 2024

ENTERPRISE FUNDS

PLANTATION PRESERVE GOLF COURSE

Administration

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Air Conditioning unit replacement	12,000	-	-	-	-
Total Golf-Administration Capital	**$ 12,000**	**$ -**	**$ -**	**$ -**	**$ -**

Food/Beverage

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Kitchen equipment	12,500	12,500	12,500	12,500	12,500
Ice machine replacement	-	3,500	-	-	-
Beverage cart replacement	-	-	-	15,500	-
Total Golf-Food/Beverage Capital	**$ 12,500**	**$ 16,000**	**$ 12,500**	**$ 28,000**	**$ 12,500**

Pro Shop

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Golf Cart fleet replacement	225,000	-	-	-	235,000
Visage GPS units for new cart fleet (ClubCar specific)	127,500	-	-	-	-
Range Ball Dispenser	6,500	-	-	-	-
Gas Carryall Range cart	-	11,000	-	-	11,500
Ball Washer	-	-	3,500	-	-
Ball Picker	-	-	-	-	4,900
Driving Range Lighting	-	400,000	-	-	-
Total Golf-Pro Shop Capital	**$ 359,000**	**$ 411,000**	**$ 3,500**	**$ -**	**$ 251,400**

Maintenance

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Irrigation pump	7,500	7,500	8,000	8,000	8,500
Club Car Carryall Work cart	12,000	12,000	-	-	12,500
Toro Triplex Greens mower	30,000	-	-	-	31,000
Sand Pro Bunker rake	32,000	-	-	-	-
Bedknife Grinder	-	21,000	-	-	-
Toro Rough Small Deck mower	-	-	40,000	-	-
Toro Fairway mower	-	-	-	62,000	-
Greens Aerifyer (walking)	-	-	-	-	15,000
Total Golf-Maintenance Capital	**$ 81,500**	**$ 40,500**	**$ 48,000**	**$ 70,000**	**$ 67,000**

	FY2020	FY2021	FY2022	FY2023	FY2024
Total Plantation Preserve Golf Course	**$ 465,000**	**$ 467,500**	**$ 64,000**	**$ 98,000**	**$ 330,900**

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CITY OF PLANTATION

FY2020 - 2024

ENTERPRISE FUNDS

UTILITIES

Operations & Maintenance

Water Services

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
14" cut off saw	1,300	1,300	1,300	1,300	1,300
Central WTP High Service Pumps	100,000	-	-	-	-
Central & East WTP CCTV System upgrade	150,000	-	-	-	-
Vehicle #00600 replacement	25,000	-	-	-	-
East WTP Membrane Clean-In-Place Tank	22,000	-	-	-	-
Water Plant Pumps & Equipment	100,000	-	-	-	-
CWTP/EWTP-Membrane replacement	200,000	400,000	200,000	400,000	200,000
WTP Storage Tank Interior Re-Coating	600,000	-	-	-	-
East WTP Deep Injection Well MIT	110,000	-	-	-	-
Generator Building Diesel Tank replacement	250,000	-	-	-	-
Computer equipment (combined)	30,000	30,000	30,000	30,000	30,000
Ground-Penetrating Radar (GPR) (combined	17,500	-	-	-	-
Ford F-150 Pickup Trucks (combined)	40,000	-	-	-	-
Vehicle #00047 replacement (combined)	12,500	-	-	-	-
18 Ton Boom Truck replacement (combined)	75,000	-	-	-	-
6000 Pound Forklift (combined)	16,000	-	-	-	-
Laboratory Autoclave replacement (combined)	3,500	-	-	-	-
Total O&M - Water Services	**$ 1,752,800**	**$ 431,300**	**$ 231,300**	**$ 431,300**	**$ 231,300**

Wastewater Services

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
14" cut off saw	1,300	1,300	1,300	1,300	1,300
Master Pump Station Valve Actuator	100,000	-	-	-	-
Regional WWTP Deep Injection Well Generator	150,000	-	-	-	-
Ford Full-Size Service Van	38,000	-	-	-	-
Regional WWTP Solid Building Roof Fan replacement	80,000	-	-	-	-
Regional WWTP Pumps and Equipment	100,000	-	-	-	-
Lift Station Pumps and Equipment	200,000	-	-	-	-
Regional WWTP Pressure Washer replacement	2,600	-	-	-	-
Regional WWTP Sludge Conveyor Belt replacement	80,000	-	-	-	-
Regional WWTP West Waste Gas Burner replacement	25,000	-	-	-	-
Regional WWTP Headworks Valve replacement	500,000	-	-	-	-
Regional WWTP Headworks refurbishment	625,000	-	-	-	-
Regional WWTP Secondary Clarifier Manhole	100,000	-	-	-	-
Regional WWTP Admin & Solids Building Roof replacen	235,000	-	-	-	-
Computer equipment (combined)	30,000	30,000	30,000	30,000	30,000
Ground-Penetrating Radar (GPR) (combined)	17,500	-	-	-	-
Ford F-150 Pickup Trucks (combined)	40,000	-	-	-	-
Vehicle #00047 replacement (combined)	12,500	-	-	-	-
18 Ton Boom Truck replacement (combined)	75,000	-	-	-	-
6000 Pound Forklift (combined)	16,000	-	-	-	-
Laboratory Autoclave replacement (combined)	3,500	-	-	-	-
Total O&M - Wastewater Services	**$ 2,431,400**	**$ 31,300**	**$ 31,300**	**$ 31,300**	**$ 31,300**

	FY2020	FY2021	FY2022	FY2023	FY2024
Total Operations & Maintenance	**$ 4,184,200**	**$ 462,600**	**$ 262,600**	**$ 462,600**	**$ 262,600**

CITY OF PLANTATION

FY2020 - 2024
ENTERPRISE FUNDS
UTILITIES
Repair and Replacement
Water Services

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Rehab watermains	500,000	500,000	500,000	500,000	500,000
Total R & R - Water Services	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**

Wastewater Services

Project Name / Description	FY2020	FY2021	FY2022	FY2023	FY2024
Lift Station rehab	536,600	536,600	536,600	536,600	536,600
Lift Station #3 Replacement	750,000	-	-	-	-
Lift Station #73 Replacement	850,000	-	-	-	-
Total R & R - Wastewater Services	**$ 2,136,600**	**$ 536,600**	**$ 536,600**	**$ 536,600**	**$ 536,600**

	FY2020	FY2021	FY2022	FY2023	FY2024
Total Repair and Replacement	**$ 2,636,600**	**$ 1,036,600**	**$ 1,036,600**	**$ 1,036,600**	**$ 1,036,600**

	FY2020	FY2021	FY2022	FY2023	FY2024
TOTAL UTILITIES FUNDS	**$ 6,820,800**	**$ 1,499,200**	**$ 1,299,200**	**$ 1,499,200**	**$ 1,299,200**

CITY OF PLANTATION

FY2020 - 2024

ENTERPRISE FUNDS

STORMWATER UTILITIES

Project Name/Description	FY2020	FY2021	FY2022	FY2023	FY2024
Ford F-550 new crane truck		-	150,000	-	-
Total Stormwater Utility Fund	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**

RESOLUTION NO. 12753

A RESOLUTION ADOPTING THE FINAL OPERATING MILLAGE RATE FOR THE CITY OF PLANTATION OF 5.8000 MILLS AND VOTED DEBT MILLAGE RATE OF 0.4364 FOR FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020, IDENTIFYING THE CITY ONLY ROLLED-BACK RATE, THE AGGREGATE MILLAGE RATE AND AGGREGATE ROLLED-BACK RATE; AND; THE PERCENTAGE INCREASE FROM THE AGGREGATE ROLLED-BACK RATE; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, there has been prepared and submitted to the City Council of the City of Plantation, Florida, a tentative budget of the revenue and expenditures for the City of Plantation for the ensuing operating fiscal year beginning October 1, 2019 through September 30, 2020; and

WHEREAS, pursuant to the Bond Referendum and the Bond Resolution, the City issued on June 20, 2017 for the its $49,370,000 CITY OF PLANTATION, FLORIDA AD VALOREM BONDS, SERIES 2017 (the "Bonds"), the covenants of which pledged the City's ad valorem taxes to repay the debt service on the Bonds, and additionally, require the City to levy ad valorem taxes in an amount sufficient to meet the City's obligations in connection therewith and pay such debt service (such levy being referenced herein as the "Voted Debt Millage"); and,

WHEREAS, the City of Plantation, a taxing authority adopted a tentative budget and a tentative millage rate for the operating fiscal year October 1, 2019 through September 30, 2020; and

WHEREAS, the City has held a dully advertised hearing where the first substantive issue discussed was the percentage increase in millage rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem taxes are being increased; and

WHEREAS, the City wishes to now finalize its millage rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The final millage rate for the City of Plantation for the operating fiscal year beginning October 1, 2019 through September 30, 2020 is herewith adopted at 5.8000 mills, which reflects a 5.17% increase from the rolled-back millage rate of 5.5151 mills for the City only.

Section 2: The final voted debt millage rate for the City of Plantation for the purposes of complying with the covenants of and providing for the payment of debt service for the

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Ad Valorem Bonds for the period of time commencing October 1, 2019 and ending September 30, 2020 is herewith adopted at 0.4364 mills.

Section 3: The final aggregate millage rate for the City of Plantation and its dependent safe neighborhood taxing districts (Plantation Gateway Development District and Plantation Midtown Development District) is 6.0076 mills, which is a 5.16% increase from the computed aggregate rolled-back millage rate of 5.7129 mills.

Section 4: The final City millage rate is enacted so as to fund the increased expenditures of the General Fund including operating, personnel and capital costs as submitted in the final consolidated estimated revenue and appropriation budget for the operating fiscal year beginning October 1, 2019 and continuing through September 30, 2020.

Section 5: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 6: This Resolution shall take effect immediately upon passage by the City Council and signature by the Mayor.

PASSED AND ADOPTED by the City Council this 18th day of September 2019.

SIGNED by the Mayor this 23 day of September 2019.

Lynn Stoner

Lynn Stoner, Mayor

ATTEST:

Susan K Slattery

City Clerk

RESOLUTION NO. 12756

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL CONSOLIDATED REVENUE AND APPROPRIATION BUDGET OF THE CITY OF PLANTATION, FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; PROVIDING FINDINGS; BUDGETED COMPENSATION OF ELECTED OFFICIALS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, there has been prepared and submitted to the governing body of the City of Plantation, Florida, a tentative budget of revenue and expenditures of each fund of the City of Plantation for the ensuing operating fiscal year beginning October 1, 2019 through September 30, 2020; and the governing body has carefully considered such budgets and made such changes in the same as it deems advisable and now wishes to approve same as its budget; and,

WHEREAS, the said tentative consolidated budgets have been open for inspection in the Office of the City Clerk and have been properly proposed in accordance with the City Charter of the City of Plantation; and,

WHEREAS, the City's Charter provides that the City may approve its budget by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The consolidated estimated revenue budget and the appropriations budget for each fund of the City of Plantation is herewith approved, for the next ensuing fiscal year October 1, 2019 through September 30, 2020.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditures report, and the actual fiscal year-end budgets will be finally reflected in the Comprehensive Annual Financial Report (CAFR).

Section 3: §166.241(3) Florida Statute (2000 Supp.), requires the budget to regulate the expenditures of the municipality, and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. This section shall provide supplemental regulations to City expenditures that apply to this fiscal year budget. The City recognizes that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated appropriation budget amounts may be periodically modified by City resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year in the Comprehensive Annual Financial Report (CAFR). In the unlikely event that the City makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of the weekly expenditure report, the budget, as

amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget as finally reflected in the Comprehensive Annual Financial Report (CAFR) and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the City capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Pursuant to Resolution Number 6661 dated September 27, 1995, authorizing the annual increase of the Mayor and City Councilmembers as determined by the lesser of: 1) the increase set by the State of Florida for elected officials in Broward County, and 2) the increase proposed for the City's Executive, Administrative Professional and Non Exempt personnel (3%) in the annual budget. The foregoing salary adjustment shall not change, modify or deem or rescind other forms of compensation or emoluments of Elected Officials which are provided at no cost to such Elected Officials, such as: health and dental and vision insurance during the Elected Official's term of service (with dependent coverage being provided at the same cost as is made available to employees); the right of elected officials and their dependents to use the City Health and Wellness Center (for those enrolled in the City health insurance program); life insurance benefits for the beneficiaries designated by the elected officials in policies provided to them; the right to accrue credited service for the retirement benefit provided by Section 112.048, Florida Statutes; use of City owned and supplied cellular telephones, computers, and information technology resources; use of public recreational facilities and programs for the Elected Officials and their dependents; approved reimbursements of travel, meals, lodging, and event registration expenses of Elected Officials (up to the approved reimbursement amount) for their attendance at seminars or governmental functions; the Mayor's right to motor vehicle related benefits; and such other existing benefits or emoluments provided by law, ordinance, or resolution – all of which benefits or emoluments are hereby ratified.

Section 5: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 6: This Resolution shall take effect immediately upon passage by the City Council and signature by the Mayor.

PASSED AND ADOPTED by the City Council this 18th day of September 2019.

SIGNED by the Mayor this 24 day of September 2019.

Lynn Stoner

Lynn Stoner, Mayor

ATTEST:

Susan K Slaney

City Clerk

RESOLUTION NO 12752

A RESOLUTION ADOPTING THE FINAL MILLAGE RATE FOR PLANTATION MIDTOWN DEVELOPMENT DISTRICT OF 0.9707 MILLS FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; IDENTIFYING THE COMPUTED ROLLED-BACK MILLAGE RATE; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, the City of Plantation has created a local government neighborhood improvement district known as the Plantation Midtown Development District; and

WHEREAS, the Plantation Midtown Development District is a dependent special taxing district; and

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Midtown Development District; and

WHEREAS, there has been prepared and submitted to the City Council, sitting as the Plantation Midtown Development District Board of Directors, a tentative budget estimate of revenue and expenditures and a tentative millage rate for the Plantation Midtown Development District for the ensuing operating fiscal year beginning October 1, 2019 and continuing through September 30, 2020; and

WHEREAS, the Plantation Midtown Development District wishes to set its millage rate and approve its budget for operating fiscal year October 1, 2019 through September 30, 2020; and,

WHEREAS, the City Council, acting as the Board of Directors for the Plantation Midtown Development District, has held a dully advertised hearing where the first substantive issue discussed was the millage and the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem taxes are being levied.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANTATION MIDTOWN DEVELOPMENT DISTRICT OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The final millage rate for the Plantation Midtown Development District for the operating fiscal year beginning October 1, 2019 and continuing through September 30, 2020 is herewith adopted at 0.9707 mills, which reflects a 7.02% increase from the rolled back millage rate of 0.9070 mills.

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Section 2: The ad valorem taxes levied by the Plantation Midtown Development District for the operating fiscal year October 1, 2019 through September 30, 2020 of 0.9707 mills represents a 0% increase from the previous fiscal year's rate of 0.9707 mills.

Section 3: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 4: This Resolution shall take effect immediately upon passage by the Plantation Midtown Development District and signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Midtown Development District this 18th day of September 2019.

SIGNED by the Chairperson of the Board this 18 day of September 2019.

Ron Jacobs, Council President
Chairperson of the Board of Directors
Plantation Midtown Development District

ATTEST:

City Clerk

RESOLUTION NO. 12755

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL REVENUE AND APPROPRIATION BUDGETS OF THE DEPENDENT TAXING DISTRICT OF PLANTATION MIDTOWN DEVELOPMENT DISTRICT FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, the City of Plantation has created a local government neighborhood district known as the Plantation Midtown Development District; and,

WHEREAS, the Plantation Midtown Development District is a dependent special taxing district to the City; and,

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Midtown Development District; and,

WHEREAS, on September 11, 2019, the City Council acting as the Plantation Midtown Development District Board of Directors, approved the tentative budget estimates of revenue and expenditures of the general and construction funds and tentative millage rate of the dependent taxing district of Plantation Midtown Development District, for the ensuing operating fiscal year beginning October 1, 2019 through September 30, 2020; and the Council has carefully considered such budgets and made such changes as it deems advisable; and the said tentative budgets have been open for inspection in the Office of the City Clerk and have been properly proposed in accordance with the City Charter of the City of Plantation; and,

WHEREAS, the City Charter allows the City to approve its budget by Resolution, and thereby, the City Council acting as the Board of Directors of the Plantation Midtown Development District may approve its finalized budget in the same manner.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLANTATION MIDTOWN DEVELOPMENT DISTRICT, THAT:

Section 1: The final revenue appropriations budget for each fund of the dependent taxing district of Plantation Midtown Development District is herewith approved for the next ensuing fiscal year October 1, 2019 through September 30, 2020.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditure report, and the actual fiscal year-end budgets will be finally reflected in the Comprehensive Annual Financial Report (CAFR).

Section 11: §166.211(11) Fla. Stat. (2000 Supp.), requires the budget to regulate the expenditures of a municipality (and thus would also apply to its dependent districts), and

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further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. This section shall provide supplemental regulations to District expenditures that apply to this fiscal year budget. The Board of Directors of the Plantation Midtown Development District recognize that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated appropriation budget amounts may be periodically modified by City resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year Comprehensive Annual Financial Report (CAFR). In the unlikely event that the District makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of the weekly expenditure report, the budget, as amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget as finally reflected in the Comprehensive Annual Financial Report (CAFR), and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the District capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 5: This Resolution shall take effect immediately upon passage by the Plantation Midtown Development District signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Midtown Development District this 18th day of September 2019.

SIGNED by the Chairperson of the Board this 18 day of September 2019.

Ron Jacobs, Council President
Chairperson of the Board of Directors,
Plantation Midtown Development District

ATTEST:

City Clerk

RESOLUTION NO. 12751

A RESOLUTION ADOPTING THE FINAL MILLAGE RATE FOR PLANTATION GATEWAY DEVELOPMENT DISTRICT OF 1.9160 MILLS FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; IDENTIFYING THE COMPUTED ROLLED-BACK MILLAGE RATE; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, the City of Plantation has created a local government neighborhood improvement district known as the Plantation Gateway Development District; and

WHEREAS, the Plantation Gateway Development District is a dependent special taxing district; and

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Gateway Development District; and

WHEREAS, there has been prepared and submitted to the City Council, sitting as the Plantation Gateway Development District Board of Directors, a tentative budget estimate of revenue and expenditures and a tentative millage rate for the Plantation Gateway Development District for the ensuing operating fiscal year beginning October 1, 2019 and continuing through September 30, 2020; and

WHEREAS, the Plantation Gateway Development District wishes to set its millage rate and approve its budget for operating fiscal year October 1, 2019 through September 30, 2020; and,

WHEREAS, the City Council, acting as the Board of Directors for the Plantation Gateway Development District, has held a dully advertised hearing where the first substantive issue discussed was the millage and the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem taxes are being levied.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLANTATION GATEWAY DEVELOPMENT DISTRICT OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The final millage rate for the Plantation Gateway Development District for the operating fiscal year beginning October 1, 2019 and continuing through September 30, 2020 is herewith adopted at 1.9160 mills, which reflects a 4.99% increase from the rolled back millage rate of 1.8249 mills.

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Section 2: The ad valorem taxes levied by the Plantation Gateway Development District for the operating fiscal year October 1, 2019 through September 30, 2020 of 1.9160 mills represents a 0% increase from the previous fiscal year's rate of 1.9160 mills.

Section 3: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 4: This Resolution shall take effect immediately upon passage by the Plantation Gateway Development District and signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Gateway Development District this 18th day of September 2019.

SIGNED by the Chairperson of the Board this 18 day of September 2019.

Ron Jacobs, Council President
Chairperson of the Board of Directors
Plantation Gateway Development District

ATTEST:

City Clerk

RESOLUTION NO. 12754

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL REVENUE AND APPROPRIATION BUDGETS OF THE DEPENDENT TAXING DISTRICT OF PLANTATION GATEWAY DEVELOPMENT DISTRICT FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, the City of Plantation has created a local government neighborhood district known as the Plantation Gateway Development District; and,

WHEREAS, the Plantation Gateway Development District is a dependent special taxing district to the City; and,

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Gateway Development District; and,

WHEREAS, on September 11, 2019, the City Council acting as the Plantation Gateway Development District Board of Directors, approved the tentative budget estimates of revenue and expenditures of the general and construction funds and tentative millage rate of the dependent taxing district of Plantation Gateway Development District, for the ensuing operating fiscal year beginning October 1, 2019 through September 30, 2020; and the Council has carefully considered such budgets and made such changes as it deems advisable; and the said tentative budgets have been open for inspection in the Office of the City Clerk and have been properly proposed in accordance with the City Charter of the City of Plantation; and,

WHEREAS, the City Charter allows the City to approve its budget by Resolution, and thereby, the City Council acting as the Board of Directors of the Plantation Gateway Development District may approve its finalized budget in the same manner.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLANTATION GATEWAY DEVELOPMENT DISTRICT, THAT:

Section 1: The final revenue appropriations budget for each fund of the dependent taxing district of Plantation Gateway Development District is herewith approved for the next ensuing fiscal year October 1, 2019 through September 30, 2020.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditure report, and the actual fiscal year-end budgets will be finally reflected in the Comprehensive Annual Financial Report (CAFR).

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Section 3: §166.241(3) Florida Statute (2000 Supp.), requires the budget to regulate the expenditures of a municipality (and this would also apply to its dependent districts), and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. This section shall provide supplemental regulations to District expenditures that apply to this fiscal year budget. The Board of Directors of the Plantation Gateway Development District recognize that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated appropriation budget amounts may be periodically modified by City resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year Comprehensive Annual Financial Report (CAFR). In the unlikely event that the District makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of the weekly expenditure report, the budget, as amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget as finally reflected in the Comprehensive Annual Financial Report (CAFR) and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the District capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 5: This Resolution shall take effect immediately upon passage by the Plantation Gateway Development District signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Gateway Development District this 18th day of September 2019.

SIGNED by the Chairperson of the Board this 18 day of September 2019.

Ron Jacobs, Council President
Chairperson of the Board of Directors,
Plantation Gateway Development District

ATTEST:

City Clerk

RESOLUTION NO. 12757

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL REVENUE AND APPROPRIATION BUDGET OF THE PLANTATION COMMUNITY REDEVELOPMENT AGENCY FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

WHEREAS, there has been prepared and submitted to Plantation's Elected Officials acting as the Board of Commissioners of Plantation Community Redevelopment Agency, the tentative budget of revenue and expenditures of the Redevelopment Trust Fund of Plantation Community Redevelopment Agency, for the ensuing operating fiscal year beginning October 1, 2019 through September 30, 2020; and the elected officials have carefully considered such budgets and made such changes in the same as they deemed advisable; and now wishes to approve same as its budget, and the said tentative budgets have been open for inspection in the office of the City Clerk and has been properly proposed; and,

WHEREAS, the Plantation Community Redevelopment Agency is authorized to obtain revenues and expend funds; and,

WHEREAS, at this time the budget of the Plantation Community Redevelopment Agency is reflected in its Redevelopment Trust Fund accounting; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PLANTATION COMMUNITY REDEVELOPMENT AGENCY, THAT:

Section 1: The estimated revenue and appropriations budgets for the Redevelopment Trust Fund of the Plantation Community Redevelopment Agency, is herewith approved for the next ensuing fiscal year October 1, 2019 through September 30, 2020.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditures report, and the actual fiscal year-end budgets will be finally reflected in the annual report entitled "Basic Financial Statements and Other Schedules".

Section 3: §166.241(3) Florida Statute (2000 Supp.), requires the budget to regulate the expenditures of a municipality, and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. The Agency will follow the restrictions in this statutory provision since some portion of its budget is funded by the City of Plantation. This section shall provide supplemental regulations to the Agency's expenditures that apply to this fiscal year budget. The Agency recognizes that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated

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appropriation budget amounts may be periodically modified by Agency resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year in the Comprehensive Annual Financial Report (CAFR). In the unlikely event that the Agency makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of weekly expenditure report, the budget, as amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget, as finally reflected in in the Comprehensive Annual Financial Report (CAFR) and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the Agency capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 5: This Resolution shall take effect immediately upon passage by the Commissioners of the Plantation Community Redevelopment Agency and signature by the Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Community Redevelopment Agency's Board of Commissioners this 18th day of September 2019.

SIGNED by the Chairperson of the Plantation Community Redevelopment Agency's Board of Commissioners this 18 day of September 2019.

Ron Jacobs, Council President
Chairperson of the Board of Commissioners,
Plantation Community Redevelopment Agency

ATTEST:

Susan K Slattery
City Clerk

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

– A –

Accela: Software for Building, Engineering, Planning, Zoning and Economic Development, Design, Construction and Landscape Departments billing services.

Account: A separate financial reporting unit. All budgetary transactions are recorded in accounts.

Accounting Period: A period of time (e.g. one month, one year) when the City determines its financial position and results of operations.

Accrual Basis Accounting: A method of accounting whereby revenues are recorded when service is given and expenses are recognized when the benefit is received, as opposed to when cash is received or spent.

Actuarial: A person or methodology that determines required contributions to achieve future funding levels that addresses risk and time.

Ad Valorem Taxes: Commonly referred to as property taxes, levied on both real estate and personal property, according to the property's valuation and tax rate.

Adopted Budget: The proposed budget as initially and formally approved by the City Council.

Advanced Life Support (ALS): A set of life saving protocols and skills that extend Basic Life Support to further support the circulation and provide an open airway and adequate ventilation (breathing).

Agent: One who is empowered to act for or in place of another agency or person(s).

Allocated Operating Costs: Administrative fees charged to other City funds (e.g. Water & Wastewater Fund, Golf Fund) for the provision of administrative and other City services.

Allot: To divide an appropriation into amounts, which may be encumbered or expended during a specified period.

Amended Budget: The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Americans With Disabilities Act (ADA): Federal Act that prohibits discrimination against people with disabilities in employment, transportation, public accommodation, communications, and governmental activities.

Amortization: The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Annual Budget: The balanced revenues and expenditures legally adopted for the General Fund, Fire/Rescue Fund, Water & Wastewater Fund, Insurance Funds, Debt Service Fund, etc. This document identifies resources and staffing available for service delivery and identifies appropriate outcome measures for each.

Appropriated Fund Balance: The excess of the assets of a fund over its liabilities, reserves, and carry-over.

Appropriation: A legal authorization to incur obligations and make expenditures for specific purposes.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Arbitrage: The interest rate differential that exists when proceeds from a municipal bond - which is tax-free and carries a lower yield - are invested in taxable securities with a yield that is higher.

Assessed Valuation (Property Value): The valuation set upon real estate and certain personal property by the County Property Appraiser as a basis for levying ad valorem taxes.

Asset: Resources owned or held by a government that has monetary value.

Audit: An examination of evidence, including records, facilities, inventories, systems, etc., to discover or verify desired information.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Unassigned) Fund Balance: Funds remaining from prior years, which are available for appropriation and expenditure in the current year.

– B –

Balanced Budget: A budget where the amount available from taxation and other sources, including amounts carried over from prior fiscal years must equal the total appropriations for expenditures and reserves (Florida Statutes 166.241(2)).

Base Budget: Projected cost of continuing the existing levels of service in the current budget year.

Benchmark: A point of reference from which measurements may be made. A benchmark serves as a standard (e.g., how fast, how reliable a product or service is) by which other performance indicators, or highly regarded competitors may be evaluated or compared.

Benefits: Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, and benefits due on termination of employment.

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party accepts liability and guarantees that the bidder will not withdraw the bid, the bidder will furnish bonds as required, and if the contract is awarded to the bonded bidder, the bidder will accept the contract as bid, or else the surety will pay a specific amount.

Bid Specification: A document containing all information relating to the bid, including, but not limited to, requirements, and purchase request, invitation to bid, bid evaluation and award information.

Board of Adjustment: The Board of Adjustment consists of seven members appointed by the Mayor and City Council, with one rotating seat. Terms of office are for one year. A representative of the Department of Planning and Zoning attends the meetings to represent the City. The Board conducts administrative review of appeals and grants variances in relation to the City's zoning code.

Bond: A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date (maturity).

Bond Covenants: A legally enforceable promise made to the bondholders from the issuer, generally in relation to the source of repayment funding.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Bond Rating: The City uses three of the Nation's primary bond rating services—Standard and Poor's, Fitch-IBCA, and Moody's Investors Service. These rating services perform credit analyses to determine the probability of an issuer of debt defaulting partially or fully. Obligation bonds are determined to be of high quality when the City receives high bond ratings as this indicates a strong capacity to pay principal and interest.

Bond Refinancing: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budget Calendar: The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP (Generally Accepted Accounting Principles), cash, or modified accrual.

Budgetary Control: The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Build-out: That time in the life cycle of a city when no incorporated property remains undeveloped. All construction from this point forward is renovation, retrofitting or land cleared through the demolition of existing structures.

Business Plan: A written document outlining how City sources will be applied within our five priority areas to achieve the objectives determined by the strategic plan.

Buyer: 1. A purchaser; can refer to the buying agency or government; 2. A worker in a procurement office who is appointed to purchase a specific range of goods and services on a routine basis, usually under the supervision of a Procurement Manager.

– C –

Capital Assets: Assets with at least a $1,000.00 value and having a useful life of at least three years. Capital assets are also called fixed assets.

Capital Improvement Budget: The appropriation of bonds or other revenue for capital assets, improvements to facilities, building construction or rehabilitation and other infrastructure.

Capital Expenditure: Money spent to acquire or upgrade physical assets such as buildings and machinery - also called capital spending or capital expense.

Capital Improvements: Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government--sometimes referred to as infrastructure.

Capital Improvement Program (CIP): A five-year plan that outlines the major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Capitalized Interest: When interest cost is added to the cost of an asset and expensed over the useful life of the asset.

Capital Outlay: Expenditures for fixed assets which have a value of $1000.00 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project: Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Capital Project Funds: Funds that account for financial resources to be used for the acquisition or construction of major capital facilities.

Cash Basis: A basis of accounting that recognizes transactions only when cash is increased or decreased.

Change Order: A written alteration to a contract or purchase order, signed by the purchasing authority, in accordance with the terms of the contract, unilaterally directing the contractor to make changes.

CodeRED: An automatic dialing system that can dial up to 10,000 numbers per minute and deliver recorded messages about emergencies.

Code of Ordinances: A collection of laws, rules and regulations that apply to the City and its Citizens.

Collective Bargaining Agreement (CBA): A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

Communication Services Taxes: Communications Services Tax (CST) applies to telecommunications, cable, direct-to-home satellite, and related services. The CST revenues is collected and distributed by the State of Florida.

Community Development Block Grant (CDBG): One of the longest-running programs of the U.S. Department of Housing and Urban Development that funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development.

Community Redevelopment Agency (CRA): The purpose of the Agency is to remove blight. Generally, the definition includes, but is not limited to, physical deterioration, lack of economic vitality, increase of negative social trends such as crime, aging infrastructure (i.e., street lighting), and high business vacancies. These blighting factors can be addressed and resolved by forming redevelopment project areas within the City and by investing the property tax increment generated by the development activity back into the project areas.

Competitive Bidding: Preferred method for acquiring goods, services, and construction for public use whereby an award is made to the lowest responsive and responsible bidder, based solely on the response to the criteria set forth in the IFB (Invitation for Bid).

Comprehensive Annual Financial Report (CAFR): Official annual report presenting the status of the City's finances in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues and expenditures.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. These funds, if not used, lapse at year end. This is not the same as fund balance.

Contractual Services: Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Contract Administration: The function of: 1. Tracking vendor performance 2. Making sure that vendor complies with all terms and conditions of the bid or contract 3. Coordinating with the Procurement Manager on written correspondence that needs to be sent to vendor 4. Taking the appropriate action to keep the contract current (i.e. re-bid, exercise contract extension option)

Contract Management: The function of: 1. Tracking the inception date, expiration date and length of all term contracts including any extension options 2. Keeping departments informed of the status of all term contracts 3. Provide all written correspondence to bidders concerning contractual matters.

Contributions In Aid of Construction (CIAC): Impact fee revenues paid by developers to cover the increased capacity costs of connecting to the City's water and sewer system.

Core Service: A principal service or product delivered by a program or department that is necessary to the successful operation of the City. Often, core services are part of the mission of the program or department.

Cost Allocation: Administrative fees charged to other City funds (e.g. Water & Wastewater Fund, Golf Fund) for the provision of administrative and other City services.

Cost-of-Living Adjustment (COLA): An increase in salaries to offset the adverse effect of inflation on compensation.

– D –

Debt Service: The cost of paying principal and interest on borrowed money, such as bonds, according to a predetermined payment schedule.

Debt Service Funds: Funds that account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Dedicated Tax: A tax levied in order to support a specific government program or purpose (e.g. for the City a portion of state-shared revenues are dedicated to the Road and Traffic Fund for transportation improvements).

Defeasance: A provision that voids a bond when the borrower puts cash in escrow via a refunding bond issuance sufficient to service the borrower's debt. When a bond issue is defeased the borrower sets aside cash to pay off the bonds, therefore the outstanding debt and cash offset each other on the balance sheet and are removed from the financial statements.

Defeased Bonds: When referring to municipal bonds, a defeasance relates to methods by which an outstanding bond issue can be made void both legally and financially. Although a defeasance is generally the outcome of a refunding transaction, a defeasance can also be accomplished with cash rather than the issuance of any bonds.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Deficit: The amount by which expenditures exceed revenues during a single accounting period.

Delinquent Taxes: Property taxes that have been levied but remain unpaid on and after the due date.

Department: The basic organizational unit of government that is functionally unique in its delivery of services.

Department Director: The person that directs or controls each City department as determined by the Mayor.

Depreciation: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, use, passage of time, or obsolescence.

Designated Funds: Funds that have been identified for a specific purpose. There is no legal requirement for funds that have been designated.

Development-related Fees: Those fees and charges generated by building, development, and growth in a community. Included are building and street permits, development review fees, and zoning, platting and subdivision fees.

– E –

Educational Advisory Board: The Educational Advisory Board is a seven-member board appointed by the Mayor and City Council with one rotating seat. Terms of appointment are one year. The Board serves as a liaison between the City and the various schools. It also promotes programs and community involvement relating to public and private education.

Employee Benefits: Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

Encumbrance: The contractual commitment of appropriated funds for a specified future expenditure. Also, a management tool used to reflect commitments in the accounting system, prevent overspending, and recognize future commitments of resources prior to an actual expenditure.

Enterprise Funds: Funds that account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equity Financing: A source of revenue that comes from surpluses that are generated in previous years.

Equivalent Residential Unit (ERU): A measure used for Water and Stormwater rates. An average home equals one Equivalent Residential Unit. The E.R.U. for commercial units is calculated on a case-by-case basis.

Escrow: Money or property held in the custody of a third party that is returned only after the fulfillment of specific conditions.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Executive Summary: A term used in business for a short document that summarizes a longer report, proposal, or group of related reports in such a way that readers can rapidly become acquainted with a large body of material without having to read it all.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense: Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

– F –

Feasibility Study: A financial study provide by the issuer of a revenue bond that estimates service needs, construction schedules, and most importantly, future project revenues and expenses used to determine the financial feasibility and creditworthiness of the project to be financed.

Federal Emergency Management Administration (FEMA): Agency of the US government responsible for disaster mitigation, preparedness, response, and recovery planning.

Fiduciary Funds: Are used to report resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, other post-employment benefit plans, or other employee benefit plans.

Financial Advisor: A bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

Fines/Forfeitures: A variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defender's recoupment and juror/witness fees.

Fiscal Policy: A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY): A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Plantation, this twelve-month period is October 1 to September 30.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Fleet: The vehicles owned and operated by the City.

Forfeiture: The automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Formal Bidding: A bid which must be submitted in a sealed envelope and in conformance with a prescribed format to be opened in public at a specific time.

Franchise Fee: Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries. Examples are electricity, telephone, cable television, and solid waste.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Full Faith and Credit: A pledge of a government's taxing power to repay debt obligations.

Full Time Equivalent (FTE): A measure of the workforce utilized to arrive at the number of equivalent full-time positions rather than a simple headcount, based on 2,080 hours per year.

Fund: A fiscal entity, or set of interrelated accounts, with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance (Equity): The excess of the assets of a fund over its liabilities, reserves, and carry-over.

– G –

General Fund: A governmental fund established to account for all financial resources and uses of general operating functions of City departments, except those required to be accounted for in another fund. Revenues from taxes represent the majority of resources in the General Fund.

General Obligation (G.O.) Bond: This type of bond is backed by the full faith, credit and taxing power of the government. It requires voter approval and a debt millage is levied to pay the interest and principal.

Generally Accepted Accounting Principles (GAAP): GAAP is the uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Geographical Information Systems (GIS): A system that captures, stores, analyzes, manages, and presents data that is linked to location. In the simplest terms, GIS is the merging of cartography and database technology.

Goal: A statement of broad direction, purpose, or intent based on the needs of the community and the City's mission and vision.

Government Finance Officers Association (GFOA): A professional organization focused on enhancing and promoting the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

Governmental Funds: Funds generally used to account for tax-supported activities. Some examples of governmental funds include; general fund, special revenue funds and capital projects funds.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Great Plains (GP): The City's financial operations software.

– H –

Hansen: Software for Utilities billing and inventory.

Homestead Exemption: Florida law provides property tax relief of $50,000 off of the taxable value for properties that qualify. Every person who has legal or equitable title to real property in the State of Florida

and who resides on the property on January 1 and in good faith makes it his or her permanent home is eligible for a homestead exemption.

– I –

Impact Fee: A fee charged to developers to offset the impact of new development on the City. Impact fees must be proportional to the need for additional infrastructure created by the new development, and must be spent in such a way as to provide that same type of infrastructure to benefit new development

Indirect Cost: A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Inflation: A rise in price levels caused by an increase in available funds beyond the proportion of available goods.

Informal Bidding: A competitive bid or price quotation for supplies or services that is conveyed by letter, or other means and does not require a sealed bid, public opening, or public reading of bids as handled by the Purchasing Division.

Infrastructure: The physical assets of a government (e.g., streets, water, sewer, drainage, sidewalks, public buildings and parks).

Inter-fund Transfers: The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue Funds: Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes (e.g. State Revenue Sharing, Alcoholic Beverage Tax, and Sales Tax).

Interlocal Agreement (ILA): A contractual agreement between two or more governmental entities.

Invitation to Bid: A formal request to prospective bidders to submit offers, bids, quotations, or proposals for specified goods and services within the terms and conditions of tender documents.

– L –

Landscape Planning and Review Board: The Landscape Planning and Review Board consists of seven members, appointed to one-year terms. The Mayor and Council members each appoint one member, and there is one rotating seat. The Board is responsible for the review of proposed landscape plans for projects and developments within the City.

Levy: To impose taxes for the support of government activities.

Library Board: The Library Board consists of seven members who are appointed by the Mayor and City Council to one-year terms. The Mayor and Council each appoint one member, and the seventh member is appointed on a rotating basis. The Library Director serves as ex officio chairperson of the Board. The Board is responsible for reviewing and recommending methods for improving the library program, facilities, and services. It also recommends programs resulting from bequests made to the Library in the form of contributions, donations, record and book collections and other gifts.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Line-item Budget: A budget prepared along departmental lines that focuses on what is to be purchased by linking appropriations to objects of expenditure.

Long-term Debt: Debt payable more than one year after date of issue.

– M –

Mandate: A requirement from a higher level of government that a lower level of government perform a task in a particular way or standard.

Market Rate Value: The appraised value assigned to property by the Broward County Property Appraiser. Typically, this value represents "Fair Market Value" less estimated selling expenses.

Maximum Annual Debt Service: The maximum amount of principal and interest due by a revenue bond issuer on its outstanding bonds in any future fiscal year. This is sometimes the amount to be maintained as a Debt Service Reserve.

Measurement: A variety of methods used to assess the results achieved and improvements still required in a process or system. Measurement gives the basis for continuous improvement by helping evaluate what is working and what is not working.

Miscellaneous Revenue: This category includes varied sources of income that are not qualified to be classified in the specific categories.

Mill: The property tax rate that is based on the valuation of property. A tax rate of one mil produces one dollar of taxes on each $1,000 of assessed property valuation. A mil is one-tenth of one cent.

Millage: The total tax obligation per $1,000 of assessed valuation of property.

Mission Statement: A clear and concise statement that focuses on the purpose of a program and sets program goals to align practices with values. A mission statement is an actionable plan for a program's future that includes the objectives, how these objectives will be reached, who is responsible for performance, and why the program must meet its goals.

Modified Accrual Basis: Modified accrual accounting is based on revenues being recorded when they become available and measurable (known). The term "available" means collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period. Expenditures, if measurable, are recorded in the accounting period in which the liabilities are incurred.

– N –

Non-Departmental: Referring to activities, revenues and expenditures that are not assigned to a department.

Non-Operating Transfers (In/Out): The movement of monies between individual fund groups within a governmental reporting entity which are not repayable and are not considered charges for goods or services provided by other funds.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Nuisance Abatement Board: The Nuisance Abatement Board consists of seven members appointed by the Mayor and City Council, with one rotating seat. Terms of appointment are one year. This Board meets on an as needed basis.

– O –

Obligations: Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget: A budget for general revenues and expenditures such as salaries, utilities, and supplies.

Operating Expenses: The cost for supplies, materials and equipment required for a department to function.

Operating Revenue: Funds that a government receives to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance: A formal legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City unless it is in conflict with any higher form of law, such as state or federal.

Outcomes: Quality performance measures of effectiveness and of achieving goals (e.g., customer satisfaction, awareness level, etc.).

Outputs: Process performance measures of efficiency and productivity (e.g., per capita expenditures, transactions per day, etc.).

– P –

Parks and Recreation Advisory Board: The Parks and Recreation Advisory Board consists of 12 members with the Mayor and Council each appointing two members and two rotating seats. The Director of Parks and Recreation serves as an ex officio member. The Board makes recommendations concerning present and future parks and playgrounds as well as recreational and athletic programs.

Pay-as-you-go Financing: A term used to describe a financial policy by which capital outlays are financed from current tax and grant revenues rather than on debt.

Payment Bond: A payment bond is requested on contracts which will require the purchase of materials or services from others in order to protect subcontractors from non-payment by the general contractor.

Pension Fund: The Pension Fund accounts for the accumulation of resources to be used for retirement benefit payments to the City's employees.

Per Capita: A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Performance Bond: A performance bond may be required when it is deemed in the best interest of the City to ensure that a contract is executed in accordance with the agreed upon specifications and price; or when mandated by Florida State Statutes.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Performance Measure (PM): A measure of outcomes or results used to gauge the success (efficiency and effectiveness) of a program in meeting its intended goals and objectives.

Permit Revenue: Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits.

Personnel Services: Expenditures for salaries, wages, and fringe benefits of a government's employees.

Petty Cash: A cash fund kept at a fixed amount for disbursement as needed to pay for relatively small purchases.

Plan Adjustment Committee: The Plan Adjustment Committee consists of three members; the Director of Planning, the Chief Building Official and a Council member who serves a two-month rotation. Representatives from the Planning, Zoning and Economic Development and Design, Landscape and Construction departments attend in an advisory capacity. The Committee approves minor adjustments to site plan design and landscape approvals previously approved by City Council or site plans that were approved by other governmental entities prior to the subject property's annexation into the City, and PAC also plans and approves proposed installation of satellite dish antennas.

Planning and Zoning Board: The Planning and Zoning Board consists of six members with six alternate members and one rotating seat, appointed to one-year terms by the Mayor and City Council. The Director of Planning and Zoning or his designee attends the meetings. It is the Board's responsibility to review land development regulations, codes and amendments as defined in the Comprehensive Plan. The Board also considers conditional use approvals, rezoning applications, and commercial or multi-family site plans, elevations and landscaping approvals.

Plantation Midtown Advisory Board: The Plantation Midtown Advisory Board consists of seven members appointed by the Mayor and City Council, with one rotating seat. Terms of appointment are one year and appointees must be businesspersons or property owners within the District. The Director of Planning and Zoning or his designee also attends the meetings. The Board is empowered to apply for and receive grants, levy an ad valorem tax and use special assessments to support planning and implementation of District improvements.

Plantation Gateway Advisory Board: The seven-member Plantation Gateway Advisory Board was created in 1990, to advise the Plantation Gateway Board of Directors, which is also City Council, on how to spend monies generated within the Plantation Gateway special taxing district. Made up of property owners within the Plantation Gateway Redevelopment District, the board also provides input on the redevelopment of the District and represents local businesses and property owners in conveying information to City staff and the Board of Directors.

Pooled Investment Fund: Pooled Investment Fund is set up to receive and disburse monies. It is not a true fund in the sense of being an accounting entity and would not appear separately in the financial statements.

Potable Water: Water that is fit to drink.

Present Value: The discounted value of a future amount of cash, assuming a given rate of interest, to consider the time value of money. To put it another way, a dollar is worth a dollar today, but is worth less than today's dollar tomorrow.

Privatization: An act of outsourcing a program or process to a non-governmental entity.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Procurement Card: City-issued credit card used for acquiring supplies and services for use by the City.

Procurement Manager: An employee in public purchasing with responsibility and authority to act for the jurisdiction in certain areas and to supervise all purchasing activities.

Property Tax: A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax (see definition).

Proprietary (Enterprise) Fund: Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activities.

Public/Private Partnership: A joint project conducted with resources of the City and a private organization, generally non-profit. Examples in the City include the Plantation Preserve Golf Course and Club and the Friends of the Library.

Purchase Order: A purchaser's written document to a vendor formalizing all the terms and conditions of a proposed transaction, including a description of the requested item(s), delivery schedule, terms of payment, and transportation.

– Q –

Quality: Excellence, as defined by the customer.

Quarterly Finance Report: A document that collects quarterly budget and financial data that is made available to the City Council and the Mayor.

– R –

RECTRAC: Software for Parks & Recreation program registrations.

Re-development: New development that adds to, renovates, or demolishes and reconstructs existing buildings or infrastructure.

Refunding: Retiring an outstanding bond issue at maturity by utilizing money from the sale of a new bond offering; in other words, issuing additional bonds to pay off old bonds that have matured. In an Advance Refunding a new bond issuance is used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. Typically, the proceeds from the new bond are invested and when the older bonds become callable they are paid off with the invested proceeds. In a crossover Refunding, the revenue stream pledged to secure the securities being refunded is being used to pay off debt on the refunded securities until they mature.

Repair and Maintenance (R & M): A description used for normal maintenance costs for equipment.

Reserve: An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose or the portion of fund balance that is legally restricted by an organization other than the City.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Request for Proposals (RFP): A document used to solicit responses from various bidders for a known specific project where the criteria for award results in a qualifications-based decision.

Request for Qualifications (RFQ): A document used to solicit responses from various vendors for miscellaneous projects where the criteria for award results in a qualifications-based decision.

Resolution: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources: Total amounts available for appropriation including estimated revenues, inter-fund transfers, and beginning balances.

Responsible Bidder: A bidder who has the capability in all respects to fully perform the contract requirements, and the experience, integrity, perseverance, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

Responsive Bidder: A vendor who has submitted a bid which conforms in all material respects to the requirements stated in the Invitation to Bid.

Revenue: All amounts of money received by a government from external sources (with the exception of fund balances) for the purpose of financing the operations of the government.

Revenue Bond: This type of bond is backed only by revenues, which come from a specific enterprise or project, such as a utility rate or gas tax. In addition to a pledge of revenues, such bonds sometimes include a mortgage on the enterprise fund's property.

Review Committee: The Review Committee consists of ten members from City staff. The Director of Planning and Zoning and Economic Development, the City Engineer, Fire Department, Police Department, Building Department, and the City Traffic Consultant serve on this committee. The Director of Planning and Zoning and Economic Development chairs the meeting. The Committee reviews all proposals to be submitted to the Planning and Zoning Board and other matters as required by City Council, i.e., plats, site data records, land use amendments, re-zonings, conditional use, etc. Appeals of the Review Committee's recommendations may be made to the Planning and Zoning Board.

Road and Traffic Control Fund (RTC): The Road and Traffic Control Fund accounts for the road and transportation improvements within the City. A portion of the shared Local Option Fuel Taxes collected by the City is devoted to this fund for these improvements.

Rolled-Back Rate: The operating millage rate required to raise the same ad valorem tax revenues as were levied in the prior year, exclusive of new construction, additions to structures, deletions and property added, i.e. annexations.

– S –

Sales Tax: Tax imposed on the taxable sales of all final goods.

Save Our Homes (SOH): Also known as Florida Amendment 10, this law put into effect in 1995, caps the annual increase in assessed values in homesteaded properties at a maximum of 3% or less if the CPI drops below that threshold.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Self-Contained Breathing Apparatus (SCBA): An acronym for self-contained breathing apparatus to allow firefighters to breathe breathable air while in an immediate danger atmosphere.

Self-Contained Underwater Breathing Apparatus (SCUBA): An acronym for self-contained underwater breathing apparatus, now widely considered a word in its own, is a form of underwater diving in which a diver uses a scuba set to breathe underwater.

Senior Homestead Exemption: Florida law provides property tax relief of an additional $25,000 off of the taxable value for properties that qualify. The County must first adopt the provision via Ordinance. Any person who has the legal or equitable title to real estate and maintains thereon the permanent residence of the owner, who has attained age 65, and whose household income does not exceed $20,000 (with an annual CPI increase) qualifies.

Self-Insurance Fund: An internal service fund used to centrally manage the employee health and life insurance benefit packages and the workers' compensation program.

Service Lease: A lease under which the lessor maintains and services the asset.

Service Level: Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Severe Weather Emergency Operations Plan (SWEOP): A plan that provides the necessary information and framework to enable administrators to follow outlined courses of action when faced with a severe weather emergency.

Single Source Supplier: Bidders that make a product which is available from other sources, but the City has a need to purchase from this particular vendor.

Sole Source Supplier: The one and only vendor that makes a product that is needed for City business.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Bond: A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services. The amount of the bond represents the specific benefit to the property owner derived from the improvement.

Special Magistrate: A person appointed by the Value Adjustment Board to hear appeals concerning values, classified uses and exemptions, and to render findings of fact based on the law.

Special Revenue/Purpose Fund: Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

State Housing Initiatives Partnership (SHIP): A program that provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. Designed to serve very low, low, and moderate income families.

State Revolving Fund (SRF): A low interest loan program from the Florida Department of Environmental Protection (DEP) for planning, designing, and constructing drinking water and wastewater projects.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Stormwater Fee: A fee charged to offset the cost of maintaining the Storm Water Management Utility in the City.

"***Sunshine" Laws:*** The State of Florida's phrase for public information access programs and statutes that all local governments must adhere to. This includes public hearings, meetings, records retention, records requests, and records management.

– T –

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Increment Financing (TIF): A funding source used in blighted areas designated by the City for redevelopment. The public improvements required for the project is financed with the incremental taxes generated by the increase in the assessed valuation of the new development.

Taxable Value: The assessed value less Homestead and other exemptions, if applicable.

Temporary Positions: An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transaction: 1.The act of carrying out some form of business between two parties or persons. 2. A business agreement or exchange.

Transport Fees: The cost to provide ambulance transportation to patients from home to hospital.

True Interest Cost (TIC): A method of calculating bids for new bond issues of municipal securities that takes into consideration the time value of money of the amount of interest adjusted by the amount of premium or discount bid over the life of the bonds.

Trust Funds: Funds that account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds. These funds are not budgeted in the formal appropriation process, and are not included in the Adopted Budget document.

Trustee: A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

Truth in Millage (TRIM): An acronym for Truth in Millage. In compliance with Florida Statutes, Truth in Millage (TRIM) Notices are mailed in the fall of each year (August/September). TRIM forms notify property owners of the proposed values and millage rates for the upcoming tax bills. The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

– U –

Underwriter: An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

Undesignated: Without a specific purpose. (See Unappropriated)

Unassigned/Unreserved/Unappropriated Fund Balance: The portion of a fund's balance that is not legally restricted for a specific purpose.

Unsafe Structures Board: The Unsafe Structures Board consists of nine members who serve three-year terms. The Mayor and Council members each appoint one member with three rotating seats. Members are appointed from designated occupations. The Chief Building Official attends the meetings representing the City. The Assistant City Attorney attends the meetings to advise and represent the Board in legal matters. The Board hears and determines appeals from the Chief Building Official concerning a building that may be a fire hazard and/or unsafe. An appeal of the decision of the Board can be made to the Circuit Court. This Board meets on an as needed basis.

Useful Life: The period of time that a fixed asset is able to be used. This can refer to a budgeted period of time for an equipment class or the actual amount of time for a particular item.

User Charges or Fees: The payment of a fee for direct receipt of a public service by the party who benefits from the service, not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

Utility Service Tax: Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

– V –

Variable Cost: A cost that increases/decreases with increases/decreases in the amount of service provided such as the electric bill.

Variable Rate: A rate of interest subject to adjustment (e.g., the rate of interest specified may be a percentage of the prime rate on certain set dates.)

Volatility: The unpredictable change over time of a certain variable.

– W –

Water & Wastewater Fund: An enterprise fund established to account for the resources and uses of the Utilities function of the City and is prepared on the full accrual basis of accounting. The Utilities function consists of the provision of a clean water source and the proper disposal of wastewater. The Water & Wastewater Fund is an enterprise fund and as such receives its revenues from charges levied for the provision of services to users.

CITY OF PLANTATION

GLOSSARY OF COMMONLY USED TERMS

Wetlands Mitigation: Any action required to reduce the impact of development on a wetland. Mitigation actions may include creation of new wetlands or improvement of existing wetlands. Mitigation may occur on the site of the development or at some other site.

Working Capital: A financial metric which represents operating liquidity available to a business. It is calculated as current assets minus current liabilities.

– Z –

Zero Lot Line: A form of single family residential development in which one or more sides of the home rest directly on the property line.

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CITY OF PLANTATION

ABBREVIATIONS & ACRONYMS

– A –

ADA *Americans with Disabilities Act*
ALS *Advanced Life Support*
ARB *Accounting Research Boards*

– B –

BCT *Broward County Transit*
BSO *Broward Sherriff's Office*

– C –

CAAD *Computer-Aided Drafting Design*
CAD *Computer Aided Dispatch*
CAFR *Comprehensive Annual Financial Report*
CAO *Chief Administrative Officer*
CBA *Collective Bargaining Agreement*
CDBG *Community Development Block Grant*
CEOP *Comprehensive Emergency Operations Plan*
CERT *Community Emergency Response Team*
CGFO *Certified Government Finance Officer*
CIAC *Contributions In Aid of Construction*
CIP *Capital Improvement Program*
CMC *Certified Municipal Clerk*
CO *Certificate of Occupancy*
COLA *Cost Of Living Adjustment*
COOP *Continuity of Operations Plan*
COPS *Community Oriented Policing Service*
CPFO *Certified Public Finance Officer*
CPI *Consumer Price Index*
CPR *Cardio Pulmonary Resuscitation*
CRA *Community Redevelopment Agency*
CST *Communications Services Tax*

– D –

DRI *Developments of Regional Impact*
DROP *Deferred Retirement Option Plan*
DSL *Digital Subscriber Lines*

– E –

ERC *Equivalent Residential Unit*

– F –

FASB *Financial Accounting Standards Board*
FEPB *Fire Employees' Pension Board*
FBI *Federal Bureau of Investigation*
FDLE *Florida Department of Law Enforcement*
FDOT *Florida Department of Transportation*
FEMA *Federal Emergency Management Administration*
FLC *Florida League of Cities*
FOP *Fraternal Order of Police*
FRPA *Florida Recreation & Park Association*
F/T *Full Time*
FTE *Full-Time Equivalent*
FY *Fiscal Year*

– G –

GAAP *Generally Accepted Accounting Principles*
GASB *Government Accounting Standards Board*
GE *General Employees*
GFOA *Government Finance Officers Association*
GIS *Geographical Information Systems*
GP *Great Plains Financial Software System*

– H –

HCA *Health Care of America*
HOME *Home Invest Partnership Program*
HUD *United States Department of Housing and Urban Development*

– I –

IFB *Invitation for Bid*
ILA *Interlocal Agreement*
INET *Institutional Network*
ISF *Internal Service Fund*
ISO *Insurance Service Organization*
IT *Information Technology Department*
ITB *Invitation to Bid*

– K –

KPI *Key Performance Indicator*
KVM *A Keyboard, Video, Mouse Switch*

CITY OF PLANTATION

ABBREVIATIONS & ACRONYMS

– L –

LAP *Local Agency Program*
LPA *Local Planning Agency*
LHAP *Local Housing Assistance Plan*
LLEBG *Local Law Enforcement Block Grant*
LSP *Local Service Program*

– M –

MFI *Median Family Income*
MGD *Million Gallons per Day*
MMC *Master Municipal Clerk*

– N –

NPDES *National Pollutant Discharge Elimination System*
NSP *Neighborhood Stabilization Program*

– O –

OSHA *Occupational Safety & Health Administration*

– P –

P/T *Part Time*
PAID *Plantation Acres Improvement District*
PAL *Plantation Athletic League*
PGDD *Plantation Gateway Development District*
PGH *Plantation General Hospital*
PM *Performance Measure*
PMDD *Plantation Midtown Development District*
PO *Purchase Order*

– R –

RECTRAC *Software for Parks & Recreation Program registration*
RFP *Request for Proposals*
RFQ *Request for Qualifications*
R/M *Repair and Maintenance*
ROW *Right Of Way*
RTC *Road and Traffic Control Fund*

– S –

SC *Safety Committee*
SPC *Site Plan Committee*
SM *Special Master*
SAN *Storage Area Network*
SBA *State Board of Administration*
SCBA *Self-Contained Breathing Apparatus*
SCUBA *Self-Contained Underwater Breathing Apparatus*
SHIP *State Housing Initiatives Partnership*
SOH *Save Our Homes*
SP *Strategic Priority*
SRF *State Revolving Fund*
SWEOP *Severe Weather Emergency Operations Plan*
SWOC *Strengths, Weaknesses, Opportunities, Challenges*

– T –

TIC *True Interest Cost*
TIF *Tax Increment Financing*
TQM *Total Quality Management*
TRIM *Truth in Millage*

– U –

UASI *Urban Area Security Initiative*
USEPA *U.S. Environmental Protection Agency*
USTA *United States Tennis Association*

– W –

WLAN *Wireless Local-Area Network*
WTP *Water Treatment Plant*
WWTP *Wastewater Treatment Plant*