



CITY OF PLANTATION PUBLIC RECORDS EXEMPTION REQUEST

Florida law allows certain persons to request that an agency not publicly disclose specific identification and/or location information contained in any of its agency records. Refer to s. 119.071(2), (4), and (5), Fla. Stat., or other applicable statute, for the scope of protection which may include home address, home phone number, date of birth, name of spouse and/or children, and their place of employment and/or school or daycare care facility. Certain spouses and/or children are also eligible for exemptions. Submit a separate form for each family member with the name, date of birth, and relationship for purposes of identifying household members in the City's records.

To request the exemption for information contained within records of the City of Plantation, complete this form and return to: City Clerk, City of Plantation, 400 NW 73rd Ave, Plantation, FL 33317. **For assistance or information, contact 954-797-2237.** Persons wishing to request exemption are encouraged to first contact the Office of the City Clerk to discuss the specifics of your situation. Staff will assist you in properly completing this form.

After submission, you may be contacted if the information you provide is insufficient to identify you distinctly from someone else similarly named in the records or if the information provided is insufficient to demonstrate the applicability of a public records exemption.

PERSON ENTITLED TO EXEMPTION:

First: _____ Middle: _____ Last: _____

Nickname (if any): _____

If staff need to communicate with you regarding this request, please provide an email address below (optional) and/or phone number where you may be reached.

Email: _____ Phone: (_____) _____ - _____

Exemption Categories

Law enforcement personnel (includes non-sworn staff) including correctional officers and correctional probation officers (s. 119.071(4)(d)2.a)
Code enforcement officer (i.e. persons with power to issue a citation, notice of violation, stop-work order, or summons) (s. 119.071(4)(d)2.i)
Firefighter certified in compliance with s. 633.408, F.S. (s. 119.071(4)(d)2.d)
Human resource, labor relations, or employee relations director, assistant director, manager or assistant manager, of any local government agency or water management district (s. 119.071(4)(d)2.h)
Guardian ad litem (s. 119.071(4)(d)2.j)
Judges - district court of appeal, circuit court and county court, or justice of the Florida Supreme Court, including judicial assistants of judges (s. 119.071(4)(d)2.e)
Inspector general employees or internal audit department employees whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline (s. 119.071(4)(d)2.r)
Crime victim of the following crimes: sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery or domestic violence (s. 119.071(1)(j)1) [Attach official verification that crime occurred.] Exempt status expires 5 years after the date of this request.
Crime victim of mass-violence incident involving four or more victims, other than the perpetrator. (s. 119.071(2)(o)) [Attach official verification that crime occurred.]
Dept. of Agriculture & Consumer Services inspectors or investigators (s. 119.071(4)(d)2.v)
Dept. of Revenue personnel or local government personnel whose duties relate to revenue collection and enforcement or child support enforcement. (s. 119.071(4)(d)2.a)

<i>Any Clerk of the Circuit Court, Deputy Clerk, or Clerk personnel (s. 119.071(4)(d)2.y)</i>
<i>Any City or County Attorney, deputy attorney, or assistant attorney, except those who become candidates for elected office (s. 119.071(4)(d)2.w)</i>
Emergency medical technicians or paramedics certified under Ch. 401, F.S (s. 119.071(4)(d)2.q)
<i>Judicial or quasi-judicial officers (general and special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, and child support enforcement hearing officer) (s. 119.071(4)(d)2.g)</i>
<i>County Tax Collector (s. 119.071(4)(d)2.n)</i>
Prosecutors (state attorney, assistant state attorney, statewide prosecutor, assistant statewide prosecutor) (s. 119.071(4)(d)2.f)
Public defenders, criminal conflict counsel, and civil regional counsel (includes assistant public defenders, assistant criminal conflict and assistant civil regional counsel) (s. 119.071(4)(d)2.l)
Juvenile probation officer, juvenile probation supervisor, detention superintendent, assistant detention superintendent, senior juvenile detention officer, juvenile detention officer supervisor, juvenile detention officer, house parent I and II, house parent supervisor, group treatment leader, group treatment leader supervisor, rehabilitation therapist, and social services counselor of the Dept. of Juvenile Justice (s. 119.071(4)(d)2.k)
Dept. of Health personnel whose duties support the investigations of child abuse or neglect (s. 119.071(4)(d)2.a)
Dept. of Business and Professional Regulation-investigators and inspectors (s. 119.071(4)(d)2.m)
Domestic violence centers, certified under Ch. 39, F.S., staff and domestic violence advocates as defined in s. 90.5036(1)(b), F.S. (s. 119.071(4)(d)2.u)

Office of Financial Regulation, Bureau of Financial Investigations, investigative personnel whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations (s. 119.071(4)(d)2.b. and c.)	Dept. of Children and Family Services personnel whose duties involve investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities (s. 119.071(4)(d)2.a)
Addiction treatment facility clinical personnel (directors, managers, supervisors, nurses, and clinical employees) of facilities licensed pursuant to Ch. 397, F.S. (s. 119.071(4)(d)2.s)	Impaired practitioner consultants (per Ch. 456, F.S. or other relevant statute) whose duties result in a determination of a person's skill and safety to practice a licensed profession (s. 119.071(4)(d)2.p)
Child advocacy center, meeting the standards set forth in Ch. 39, F.S., directors, managers, supervisors, and clinical employees and members of a Child Protection Team as set forth in s. 39.303, F.S. (s. 119.071(4)(d)2.t)	Dept. of Health personnel whose duties include, or result in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or health care facilities licensed by the Department of Health (s. 119.071(4)(d)2.o)
U.S. attorney or assistant attorney, U.S. appellate judge, U.S. district court judge and U.S. magistrate (by signature below, person certifies that reasonable efforts made to protect information from being publicly accessible by other means) (s. 119.071(5)(i)) [MUST attach a written statement that reasonable efforts have been made to protect such information from being accessible through other means available to the public.]	Dept. of Financial Services investigative personnel whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations (s. 119.071(4)(d)2.b. and c.)
<i>Employee of a licensed hospital or surgical facility who provides direct patient care or security services. (s. 395.3025(10))</i>	Public guardians and employees of such guardians (s. 744.21031(2))
	Other (list applicable statute): _____

Italicized categories in the above table apply only to "current" officials and exclude "former" officials.

Verification of Eligibility

All requestors, *other than crime victims*, complete the following Employer Information section (*for verification of eligibility purposes*). You are encouraged to attach proof of eligibility, such as a letter from your employing agency, a copy of your license, business card, or other record or documentation evidencing eligibility under the exemption category marked above. List the employer & position that entitles you to the Exemption Category marked above.

Employer/Agency Name: _____
Employer's Location: City: _____ State: _____
Job title or position held: _____
Dates of employment for the above position: _____

Victims of Crime: Attach official verification that you are a victim of a qualifying crime. This can be done by providing a copy of the relevant police report, injunction, court order, or similar official record.

Information to be Redacted from Public Disclosure

By submitting this request, I wish for the following information to be withheld from public disclosure. For each PII category, input the information to be withheld from public disclosure. **Only those details you enter in the spaces below will be withheld from public disclosure.** For example, if you list 954-555-1234 as your home phone number, staff will search for that value and redact it from records prior to public disclosure. If you do not list a home/cell phone number, then all phone numbers relating to you will be released upon request. You may attach additional pages, if needed. **The data input below will not be disclosed to the general public.**

Personal Identifiable Information (PII)	Provide specifics on of each item marked (except for Photographs).
Home Address:	
Home Phone:	
Personal Cell Phone:	
Date of Birth:	
Photographs	
Spouse's Name:	
Spouse's Place of Employment:	
Children's Name:	
Children's Daycare or School:	

Where is your information within City records?

Please list below the specific types of City records where you know or are concerned that the above exempt Personal Identifiable Information (PII) is located (e.g., personnel files; police reports; traffic crash report; utility-customer records; parking citations; animal adoption records; building permit(s); etc.). Where applicable, list specific case numbers, permit numbers, citation numbers, etc. **Only those records specifically listed below will be screened for exempt content prior to public disclosure.**

[The above section is **REQUIRED**. If this section is blank, this form will be returned to the filer for correction.]

City of Plantation Employment?

Are you a current or former City of Plantation employee (circle one)? YES NO

If Yes, please provide your Employee ID No.: _____

City Utilities customer?

Are you a current or former Utility customer? YES or NO If YES, is the account still active? YES or NO N/A

If a Utility Customer, provide one or more of the following details:

Account No.: _____

Address where utility services were provided: _____

Are there any other details or concerns you wish to bring to the attention of City staff? If so, write them below. If none, write "None."

Pursuant to s. 119.071(4)(d)3, F.S., this request must be notarized after the administration of an Oath.

OATH:

I swear, under penalty of perjury, that I am a party eligible for exempt status as claimed herein, and that the information contained in the foregoing document is true and correct.

Signature: _____

Date: _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to and subscribed before me by means of physical presence OR online notarization this _____ day of _____, 20____, by _____, who is personally known to me OR produced the following identification: _____.

(SEAL)

Signature of Notary Public

Print, type, or stamp commissioned name of Notary Public

Notary, prior to administering the Oath above, please:

1. Confirm the signatory understands the entire document. If not, do not notarize the document and refer the individual to the Office of the City Clerk, for assistance.
2. Confirm the full name of the requestor, as listed on their Identification, is provided on p.1.
3. Confirm ONE exemption category is marked.
4. Under "Verification of Eligibility" on p.2, confirm the requestor has provided either (A) Employer information or (B), if a Crime Victim, has attached official verification by attaching a police report, injunction, court order, or other document of a similar nature.
5. Confirm all sections on p.3 were either completed or marked 'NO' or 'none' where applicable.
6. Verify the identity of the signatory, per one of the means permitted by the notary statute (Ch. 117, F.S.)
7. Administer an Oath (as defined in the notary statute).