



NOTICE OF COMMENCEMENT REQUIREMENTS

ATTENTION: CONTRACTORS and OWNER/BUILDERS

When submitting a Permit to the Building Department with an estimated value in excess of \$2,500.00 (\$7,500.00 for A/C Replacements), a Notice of Commencement must be submitted with the permit application in one of the following ways:

1. Original Recorded Certified Copy of N.O.C.*
2. If N.O.C. is not recorded, a notarized affidavit must be submitted from Contractor that N.O.C. has been filed for recording along with a copy of N.O.C. signed and notarized with the Owner's Signature. The original certified copy of N.O.C.* **MUST** be submitted to the Building department prior to/at time of issuance of the permit.

*** No copies will be accepted.**

Note: "If the improvement described in the notice of commencement is not actually commenced within 90 days after the recording thereof, such notice is void and of no further effect." per Florida Statutes Chapter 713.13 (2)