

# On the Road to Recovery

## 2014 Adopted Budget



Positions eliminated



Ad valorem and taxable value increases



Employee Health & Wellness Center to help lower healthcare costs

### The Roads We've Traveled



Increased healthcare contributions  
Furlough days and wage freezes for general employees



Selling off surplus property



Minimal capital expenditures



Storm water & public safety impact fees  
Charge for services/fee increases

**CITY OF PLANTATION**  
**THE GRASS IS GREENER ®**



**MISSION STATEMENT**



Continually improve citizens' quality of life through the provision of value-driven, quality public services and facilities that reflect the expectations of Plantation residents and the business community and confirm the City's commitment to responsible environmental stewardship.



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## CORE VALUES

Quality customer service

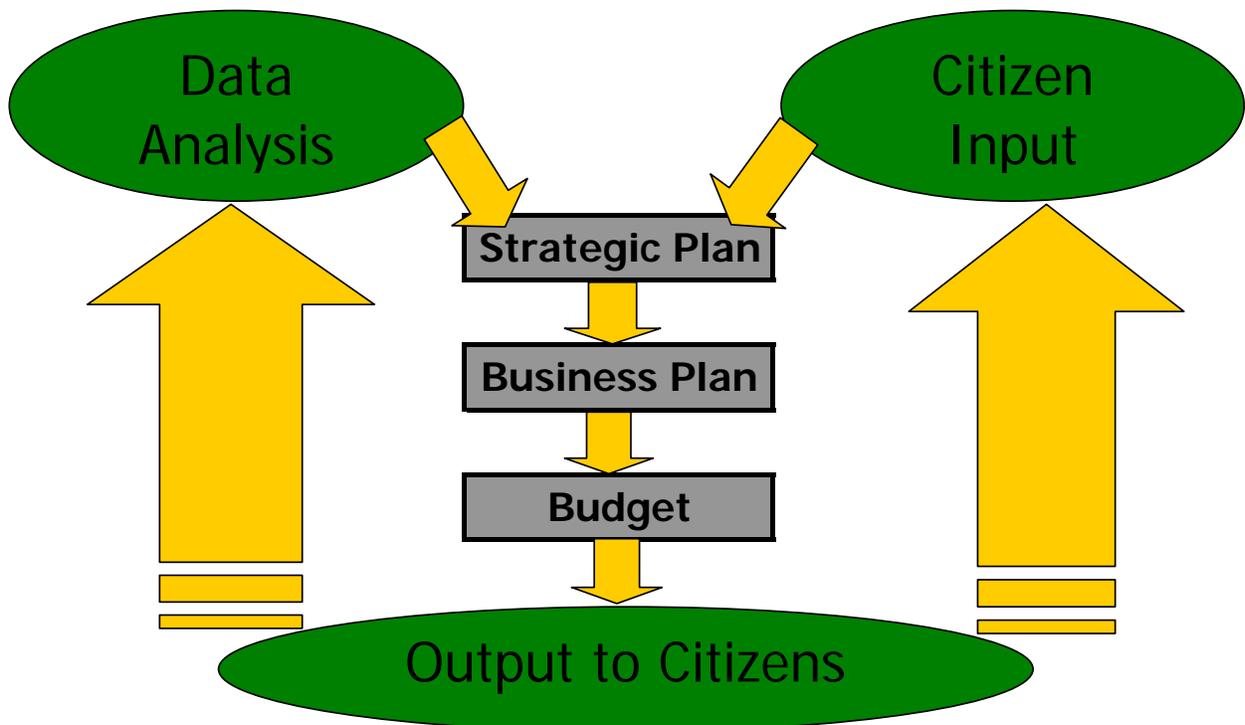
Responsible stewardship

Commitment to stakeholders

Continuous improvement

## STRATEGIC PRIORITIES

- SP1 Delivering services that meet customer expectations.*
- SP2 Fostering a dynamic work environment that encourages creative and innovative thinking and responsible and ethical behaviors.*
- SP3 Encouraging sustainable and thoughtful development, social conscience and environmental stewardship aimed at quality of life.*
- SP4 Cultivating collaborative community relationships.*
- SP5 Protecting and preserving the welfare, health and safety of the community.*



**CITY OF PLANTATION  
FLORIDA**



**Mayor**

Diane Veltri Bendekovic

**City Council**

Dr. Robert A. Levy, President

Lynn Stoner, President Pro Tem

Jerry Fadgen

Ron Jacobs

Chris P. Zimmerman, AIA

**City Administration**

Gary Shimun

Chief Administrative Officer

Kristi Caravella

Financial Services, Director

Susan Slattery

City Clerk

Robert Castro

Information Technology, Director

Margie Moale

Human Resources, Director

Laurence Leeds

Planning, Zoning & Economic Dev., Director

Danny Ezzeddine

Design, Landscape & Construction Mgmt, Director

Howard Harrison

Police Chief

Laney Stearns

Fire Chief

Jeff Sabouri

Building, Director

Brett Butler

City Engineer

Edward Consaul

Public Works, Director

James Romano

Parks and Recreation, Director

Charles Flynn Jr.

Utilities, Director

Monika Knapp

Library, Director

# CITY OF PLANTATION, FLORIDA



## TABLE OF CONTENTS

**Introduction:**

Mayor's Budget Message.....	1
City Organizational Chart.....	6
Map of the City of Plantation.....	7
Budget Calendar.....	8
Budget Process.....	9
Fund Structure.....	11
Budget Policies.....	15
Budget Overview.....	19
At a glance.....	27
City of Plantation History.....	28
Truth-In-Millage Advertisement.....	29

**Budget Summary-All Funds:**

All Funds Summary - Multi-year Comparison.....	30
Budget Fund Structure.....	31
Fund Balances/Net Assets.....	32
Major Revenue Sources and Trends.....	35
Expenditures Summary and Trends.....	39
Debt Service Budget.....	44
Schedule of Budgeted Transfers.....	45
Multi-year Comparison of Budgeted Positions by Dept.....	46
Salary & Wages and Personnel Summary.....	47
Capital Item Detail.....	48

**General Fund:**

General Fund Revenue and Expenditures Trend.....	49
General Fund Budget Statement Summary.....	51
General Fund Revenues by Department.....	52
General Fund Budget Statement-All Departments.....	53
General Fund Revenue.....	54

**General Services Departments:**

Office of Mayor/Administration.....	57
Risk Management.....	64
City Clerk.....	69
Financial Services.....	75
Information Technology.....	82
Human Resources.....	90
Planning, Zoning and Development Services.....	98
Design, Landscape and Construction Management.....	105
Other General Government.....	111

**Protective Services Departments:**

Police.....	118
Fire.....	131
Building.....	141

**Transportation & Environmental Svcs Departments:**

Engineering.....	150
Public Works.....	158
Resource Recovery.....	166
Central Services - Crafts.....	170
Central Services - Facilities Maintenance.....	174
Landscaping.....	179

**Recreational & Cultural Services Departments:**

Library.....	184
Historical Museum.....	190
Parks and Recreation.....	195
Parks and Recreation - Tennis.....	208
Parks and Recreation - Aquatics.....	213
Parks and Recreation - Equestrian.....	220

<b>General Fund Non-Operating.....</b>	<b>226</b>
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**Special Revenue Funds:**

Combined Budget Statement.....	227
Neighborhood Stabilization Program 3.....	228
Neighborhood Stabilization Program.....	229
Library Board.....	230
Community Redevelopment Agency.....	231
Road and Traffic Control.....	236
State Housing Initiative Program.....	242
Community Development Block Grant.....	244
State Forfeitures.....	249
Federal Forfeitures.....	250

**Debt Service Funds:**

Combined Budget Statement.....	251
2013 Note.....	252
2005 Community Redev Agency Note.....	253
Acres IV Note.....	254
2005 Community Redev Agency Escrow.....	255

**Capital Project Funds:**

Combined Budget Statement.....	256
2013 Note Construction.....	257
Community Redev Agency Designated Capital Improvements....	258
Designated Capital Improvements and Reserves.....	259

**Enterprise Funds:**

Fire/Rescue.....	262
Golf Course.....	271
Utilities.....	289
Stormwater.....	319

**Pension Trust Funds:**

Combined Budget Statement.....	327
General Employees Retirement.....	328
Volunteer Firefighter Retirement.....	329

**Special Districts Funds:**

Combined Budget Statement.....	330
Plantation Midtown Development District.....	331
Plantation Midtown Development District Construction.....	334
Plantation Gateway Development District.....	335
Plantation Gateway Development District Construction.....	337

<b>Pooled Investments.....</b>	<b>338</b>
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**Appendix:**

5 Yr Capital Improvement Plan (CIP).....	339
Resolutions.....	388
Glossary of Commonly Used Terms.....	402
Abbreviations & Acronyms.....	421



August 16, 2013

Dear Council Members:

The Proposed Fiscal Year 2014 Operating and Capital Budget for the City of Plantation is hereby submitted for your consideration. The Fiscal Year 2014 proposed budget is \$162,839,344 for all funds; a decrease of 8.6% compared to the original Fiscal Year 2013 Budget of \$178,110,619.

I am pleased to report that the City has experienced an increase in gross taxable value of 3.56% this year, although we are still not where we were in 2008 when Plantation reached its peak taxable value. Even though we had a significantly lower budget gap than last year (\$9.3 million), we still faced a difficult fiscal environment with a gap of \$4.9 million. As you know, this deficit grew over the last several years (2008-2011) as the City used reserves to make ends meet in order to help our residents through the toughest years of the recession. That is why we will not right the City's budget in one year; however, we are making progress and are on the road to recovery.

With reserves at an all-time low and a substantial deficit looming, I presented to you during our first two budget meetings several options to initiate new revenue streams, and reduce expenditures. It is through a combination of these revenue enhancements and expenditure cuts that I am able to present to you a balanced budget for Fiscal Year 2014.

According to the Broward County Property Appraiser's Office, the City of Plantation has experienced a 3.56% increase in gross taxable value; \$6,974,221,785 as of June 25, 2013 compared to \$6,734,304,031 for the prior year. Based on the proposed millage rate of 5.6142 for Fiscal Year 2014, approximately \$38,088,489 would be generated in property tax revenue compared to \$36,667,714 for Fiscal Year 2013 with the same millage rate. The added revenue is solely attributable to the increase in taxable value. Of note, from Fiscal Year 2008, the City's peak year in gross taxable value, to 2011 the City's taxable value fell by 24%. In the past 3 years the taxable value has been on a gradual incline, increasing by 6.76%. The City of Plantation continues to be in the lowest third percentile for millage rates in the County.

The City's increase in value of \$239,917,754, as certified by the Broward County Property Appraiser, added to the tax roll is evidence that the construction industry appears to be slowly rebounding. To date, in Fiscal Year 2013, 189 certificates of occupancy have been issued and all projected building permit revenue for the year has been collected; we can expect the effect of these issuances on the taxable value to be realized in the Fiscal Year 2015 taxable value.

In general, all revenue sources have been negatively affected by the continued economic recession. For example, consumer spending has still not returned which reduces the City's portion of revenues such as sales tax and fuel tax that are shared with the State and County. In addition, the Florida Legislature failed to address the restructuring of the state shared communication service tax, resulting in a second year of reduced revenues for the City.

Despite the current economic environment, the City has made a commitment to fulfill its mission of maintaining "our citizens' quality of life through the provision of value-driven, quality public services and facilities that reflects the expectations of Plantation residents and the business community." This means that quality services will be provided in a productive and efficient manner at the lowest possible costs and level of service will not be diminished.

While we were able to achieve a balanced budget, there are a number of challenges expected in coming years. The cost of doing business continues to increase, healthcare and pension costs continue to rise and the city's capital assets must be maintained. There is no major capital budgeted in the General Fund this year, although more than \$17 million in much needed improvements were proposed in the CIP.

The initial General Fund budget gap for Fiscal Year 2014 was approximately \$4.9 million. Staff was asked to evaluate and provide recommendations to reduce the projected deficit. A number of initiatives are included in the proposed budget.

#### *Consolidation/Reorganization/Restructuring*

Directors continue to look for opportunities to streamline the provision of services through consolidation, reorganization and restructuring. If a position becomes vacant, directors analyze whether duties can be redistributed to realize enhanced productivity. For example, Purchasing has been merged with Financial Services and two positions were consolidated through this reorganization. In addition, this year the Police Department partnered with Broward County for the school crossing guard function and has achieved greater efficiencies in internal operations through this restructuring.

### *Revenue Initiatives*

Leading up to the two budget meetings held on June 26 and July 10, staff was asked to explore initiatives that could increase revenues for the City. After reviewing charges for services performed by the City, it is recommended that fire inspection and permit fees be brought closer into alignment with the actual cost of performing the services. Also, business tax licenses will be increased by 5 percent.

The City of Plantation currently assesses Parks and Recreation impact fees to new residential development projects. This year the City Council voted to add public safety (police and fire), general government and library impact fees, as well as revise the current parks and recreation impact fees. Impact fees are charges that are assessed against new development to cover the cost of providing capital facilities that are required to provide a defined level of service. Assessing impact fee charges to new development minimizes the extent to which current residents must bear the cost of the impact of this development. These impact fees will be implemented and assessed to new development beginning November 15, 2013.

Finally, to offset the rising costs of healthcare benefits, the employees' contribution for dependent coverage will be increased for Fiscal Year 2014; this is the third year in a row that this contribution has been increased. Also, the City will offer a low cost, third tier of healthcare benefits to all employees.

### *Expenditure Initiatives*

In addition to the elimination of the aforementioned positions, departments were asked to scrutinize their budgets for additional expenditure cuts, and savings were realized in areas such as contracts, supplies and replacement materials. Also, much needed capital improvements were postponed yet another year to close the budget gap. Increases in expenditures are due to a variety of reasons. For example, pension and healthcare benefits expenses are expected to increase by \$3.3 million. In order to reduce payroll related expenses, there are no raises budgeted for any employees. In addition, no Steps, COLAs or longevity pay is budgeted for FOP members. Without these reductions, the budget deficit would be much greater than the initial projection of \$4.9 million. Currently, the City is in contract negotiations with the FOP police union.

This August, the City's 2003 bonds became eligible for refunding and refinance. Staff took advantage of this opportunity, and, pending, Council's acceptance of the agreement, the General Fund debt obligation will be reduced by approximately \$700,000.

### *General Fund*

The General Fund is the largest fund in the City. By definition, all services not specifically funded by other sources, such as the Water and Wastewater Fund and the Golf Fund, are funded by the General Fund. The General Fund is the City's primary operating fund, and, as such, it supports services such as City Council, Administration, Human Resources, Financial Services, Parks and Recreation, Public Works, Police and Fire. The General Fund also is responsible for major fund transfers including the annual transfer to the Fire/Rescue Fund on behalf of the City.

The Fiscal Year 2014 General Fund Budget totals \$86,410,363, an increase of \$1,307,006 or 1.6% compared to the Fiscal Year 2013 Original Budget. This increase is due largely to increased medical insurance premiums and increased pension costs.

### *Stormwater*

The purpose of the Stormwater Fund is to facilitate improvements to the stormwater utility in the City. Fiscal Year 2014 will be the first year that the stormwater assessment is collected. This assessment will provide the funds for capital projects to enhance stormwater infrastructure that promotes the City's mission to ensure "responsible environmental stewardship."

### *Water/Wastewater*

The purpose of the Water and Wastewater Service Funds are to provide water and wastewater management services to the citizens of the City's water district. For Fiscal Year 2014, these funds total \$37,923,396 a decrease of approximately \$9.7 million or 21.0% compared to the Fiscal Year 2013 adopted budget. This decrease is due largely to reduced capital expenditures as compared to last year. Through several workshops and two hearings this year, the City Council unanimously approved a 5.6% rate increase. These rate adjustments will fund improvements to the water and wastewater facilities as well as assist the City in meeting its debt service coverage ratio requirements. In addition, all Water and Wastewater Services debt was retired this year with a savings of approximately \$1.3 million in avoided interest payments.

### *Golf*

The Golf Fund provides for the financial activity associated with the Plantation Preserve Golf Facility. The City contracts with Guidant Management, Inc. for the everyday operations of the golf course is responsible for paying all of the expenses related to running the golf course and for collecting the associated revenues. Although there has been increased competition in the municipal golf course environment, the Plantation

Preserve continues to thrive by keeping costs down and offering competitive rates and services.

*Summary*

The Fiscal Year 2014 Proposed Budget is a result of the hard work of the City Council, Administration, employees and residents of Plantation. I would like to thank all of our stakeholders for their collaboration on this budget.

I am confident that we are traveling on the road to recovery – to once again being fiscally sound and creating a sustainable future for the City of Plantation. It is through continued strategic planning, financial forecasting and evaluation of City-wide goals, objectives, and processes that we will ensure long-term sustainability for our residents.

The public budget hearings are scheduled for 7:30 PM on September 12 and 25, 2013. The public is encouraged to attend.

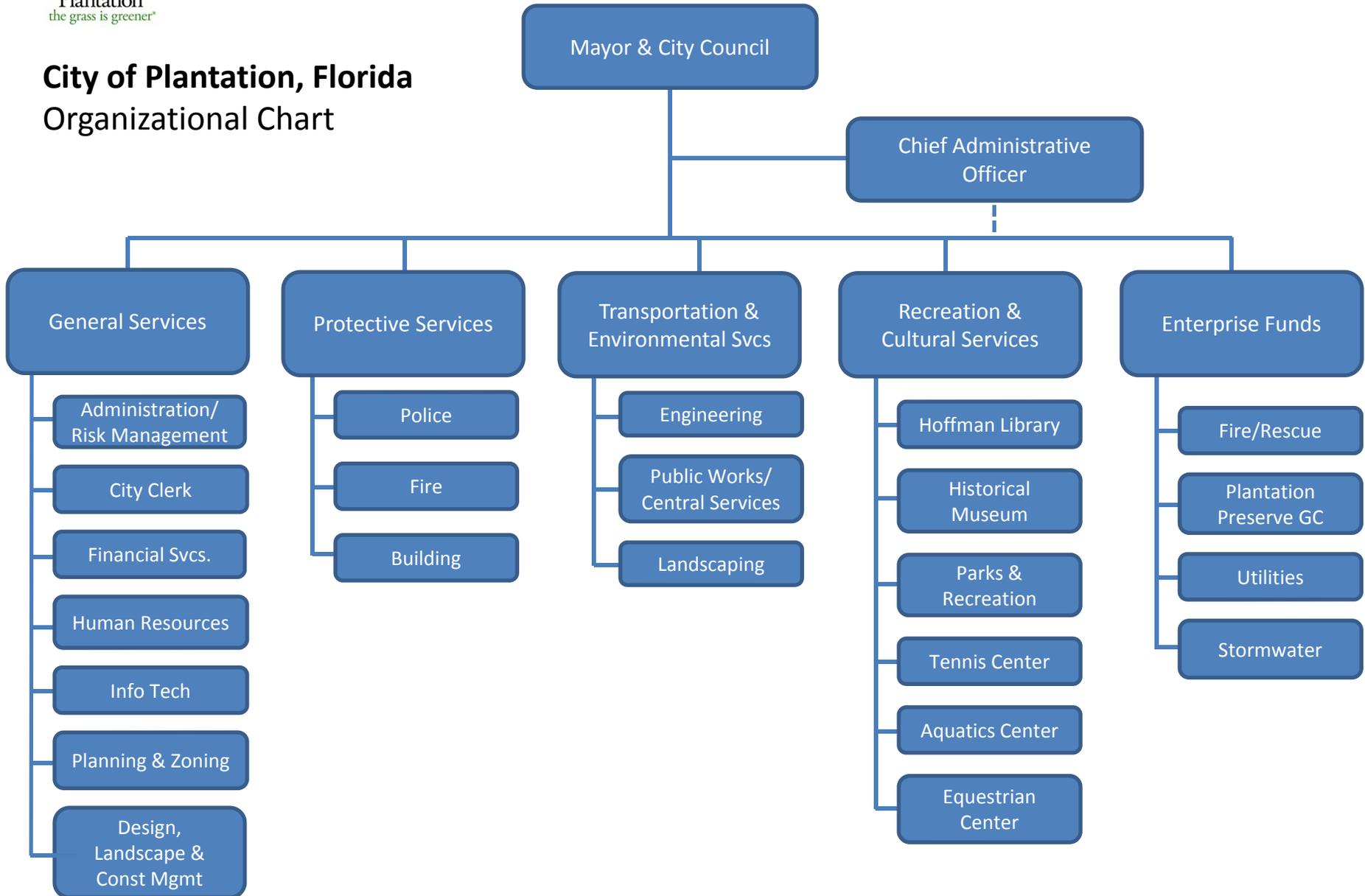
Sincerely,

A handwritten signature in blue ink that reads "Diane Veltri Bendekovic". The signature is written in a cursive, flowing style.

Mayor Diane Veltri Bendekovic



# City of Plantation, Florida Organizational Chart





- Residential
- Parks & Recreation
- Community Facilities
- Commercial, Retail & Office
- Light Industry
- M Malls
- G Golf Courses
- H Hotels
- H Hospitals
- ★ City Hall Campus

# BUDGET CALENDAR

**START** →

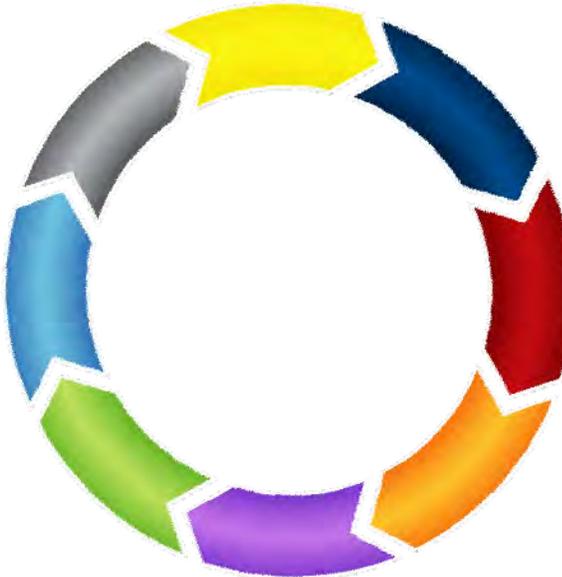
**January:** Revenue estimating begins. Budget Calendar and Instructions are drafted.

**October 1:** Adopted budget goes into effect. Finance certifies TRIM compliance to State of Florida.

Prior October 1: Budget is loaded into the accounting system and placed on City's website

**September:** Budget is legally adopted by ordinance following two public hearings.

**August:** Final versions are made to the draft budget. Mayor submits Budget Message and recommended budget to the City Council.



**March:** Payroll projections are distributed to Directors; Departments submit position changes. City-wide expenses are developed and distributed.

**May:** Departments submit budget requests. Finance reviews and analyzes requests, revises payroll, updates revenue projections and combined budget for submission to Mayor and CAO.

**June:** Property Appraiser delivers estimate of taxable values. Departments prepare their budget narratives. Mayor submits the proposed budget to Council. First budget workshop is held.

**July:** Property Appraiser certifies taxable value of the City. State provides intergovernmental revenue estimates. Second budget workshop is held. Preliminary special assessments rates and millage rate are determined for placement on TRIM notice.



## BUDGET PROCESS

The annual budgeting process starts in early March when the Financial Services Department estimates revenues for the next fiscal year and drafts the budget calendar and budget instructions. In April, the Chief Administrative Officer and Mayor provide direction on budget priorities. The Financial Services Department drafts budgets for City-wide costs, such as fuel, electric, and water, and with the cooperation of the Human Resources Department, prepares payroll and benefits projections.

The Financial Services Department and the Chief Administrative Officer provide the departments with an overview of the budget picture and discuss the budget guidelines for the year. Departments are given the budget calendar, written budget instructions, payroll estimates and other cost estimates. Training is also provided on budget entry into the City's budget module.

Each department then prepares and submits its detailed proposed budget with adequate supporting materials, comprised of the following elements:

- Revenue and expenditure projections by program/division and line item;
- Organizational Chart;
- Fleet related requests;
- Capital requests;
- Position related requests; and
- Education, training and travel requests.

In May, the requested budgets are reviewed by the Financial Services Department for accuracy, completeness and form and a budget package is prepared for the Chief Administrative Officer. Department Directors then meet individually with the Chief Administrative Officer and the Financial Services Department to discuss their proposed budget. Per the Chief Administrative Officer's direction, the Financial Services Department revises the budget as necessary.

In June, the Plantation City Council has its first budget workshop. During the second budget workshop in July, the City Council approves the proposed millage rate and the preliminary assessment rates for any non-ad valorem assessments that will appear on the Truth in Millage (TRIM) Notice. The TRIM Notice is mailed to all property owners in August to inform them of the proposed tax rates, tax amounts, and budget hearing dates related to their property.

Following these workshops, the budget is updated per Council's programmatic direction and to incorporate all other necessary revisions to the projected revenues and expenditures.

### ***Adopting the Budget***

By Florida Statute, the City must adopt its millage rate and operating budget for the fiscal year after holding two public hearings during the month of September. The first of these hearings is advertised to property owners via the TRIM notice. The second hearing and the tentative budget are advertised in the newspaper 2 to 5 days before the hearing. The budget becomes effective on October 1.

### ***Amending the Adopted Budget***

The City's Charter and State law allow changes to the adopted budget at any time throughout the fiscal year and up to 60 days after fiscal year end (F.L. Statutes 166.241(4)). These changes include budget transfers, which reallocate already appropriated dollars within the same fund without increasing or decreasing the fund's total budget, and budget amendments, which increase or decrease the total budget of a fund.

### ***Budget Monitoring***

The budget is monitored monthly by the Financial Services Department to track variances between the actual and budgeted amounts, to identify trends, and to estimate end-of-year results. Monthly financial reports are distributed to all departments, the Mayor, the City Council and the Chief Administrative Officer. Departments may be required to submit budget transfer or amendment requests to accommodate significant variances.

In addition to monthly analysis, the Financial Services Department monitors the budget on a near daily basis. Such activities involve position control, reviewing all payments for sufficient budget and documentation, monitoring requests to fill vacant positions, and tracking Council meeting agenda for items with budget impacts.

### ***Capital Budget Process***

The Capital Improvement Plan (CIP) is organized by the Financial Services Department. Capital expenditures include money spent to acquire, construct or upgrade capital assets such as buildings, infrastructure, machinery/equipment and land. Each year, Department Directors submit plans and cost estimates for necessary capital improvements, which are combined to form the draft Five-Year Capital Improvement Plan (CIP). Funding sources for each project must be identified, and departments also must identify the ongoing operating budget impact of their projects.

The total dollar amount budgeted for capital expenditures in the Annual Budget, may be found for all funds in the summary tables for capital expenses. More specifically, they can be found by individual account in the appropriations data provided at the fund/department/division level. The 5-Year CIP for FY 2014-2018 can be found in the Appendix of this document.



## FUND STRUCTURE

As a municipal corporation, the City's finances and budget are comprised as a collection of smaller, separate entities known as funds. Funds are the control structures that ensure that public monies are spent only for those purposes authorized and within the limits authorized. Each fund is a distinct financial entity with its own revenues and expenditures, and each fund is classified according to the type of activity that is involved in the fund. Fund types include:

- **Governmental Funds** – includes the General Fund, Capital Project Funds, Special Revenue Funds, Debt Service Funds, and Special District Funds;
- **Proprietary Funds** – includes Enterprise Funds; and
- **Fiduciary Funds** – includes funds used to account for assets held in a trustee or agency capacity for others, such as pension funds.

The following is a description of the budgeted funds of the City.

### **Governmental Funds**

General Fund (001) – The General Fund is the general operating fund of the City. This fund incorporates a broad range of services, such as police, fire, public works, parks and recreation, building, engineering and the City's administrative functions. General tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenses, fixed charges, and capital improvement costs not paid through other funds are paid from this fund.

### **Capital Project Funds**

Capital project funds are used to account for resources to be used for acquisition or construction of major capital projects.

2013 Note Construction Fund (313) – The 2013 Note Construction Fund accounts for the use of legally available non - ad valorem revenue note monies designated for specific public capital improvement projects. Improvements made through this fund are included in the City's five-year capital plan.

Community Redevelopment Area (CRA) Capital Improvements Fund (330) – The CRA Capital Improvements Fund is used for the acquisition of capital assets and the construction of major capital projects within the Community Redevelopment Area. Improvements made through this fund are included in the City's five-year capital plan.

Designated Capital Improvement and Reserve Fund (331) - The Designated Capital Improvement and Reserve Fund is used for the acquisition of capital assets and the construction of major capital projects not being financed by proprietary or other such funds. Most projects in these funds are financed by the General Fund or long-term debt issues, which are repaid by the recurring operating revenues in the General Fund. Improvements made through this fund are included in the City's five-year capital plan.

### ***Special Revenue Funds***

Special revenue funds are used to account for resources legally restricted for the financing of particular activities or projects.

Neighborhood Stabilization Program 1 and 3 Funds (104 and 105) – The Neighborhood Stabilization Program (NSP) Funds account for the activities of the City's grants received from the U.S. Department of Housing and Urban Development (HUD) specifically devoted to the purchase and redevelopment of foreclosed/abandoned homes and residential properties.

Library Board Fund (108) – The Library Board Fund accounts for the activities of the Helen B. Hoffman Plantation Library.

Community Redevelopment Agency Fund (110) – The Community Redevelopment Agency (CRA) Fund accounts for the activities of the City's Community Redevelopment Agency, a blended component unit of the City.

Road and Traffic Control Fund (113) – The Road and Traffic Control Fund accounts for the road and transportation improvements within the City. A portion of the shared Local Option Fuel Taxes collected by the City is devoted to this fund for these improvements.

State Housing Initiatives Partnership Program Fund (114) – The State Housing Initiatives Partnership Program (SHIP) Fund accounts for the activities of the City's programs to assist income eligible individuals to purchase or repair a home in the City of Plantation.

Community Development Block Grant Fund (115) – The Community Development Block Grant Fund (CDBG) accounts for the activities of the City's grants received from the U.S. Department of Housing and Urban Development (HUD).

Forfeiture Funds (116 and 118) – The Forfeiture Funds, State and Federal, respectively, are used to track the revenue and expenses from State and Federal forfeitures and confiscated property that the City receives from various law enforcement agencies.

### ***Special District Funds***

Dedicated operations that cover a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, will be classified as special district funds.

Plantation Midtown Development District Fund (109) – The Plantation Midtown Development District Fund accounts for the activities of the Plantation Midtown Development District related to creating a business atmosphere for corporate headquarters, major national and international businesses, retail shops, restaurants and professional and medical services.

Plantation Midtown Construction Fund (337) – The Plantation Midtown Construction Fund is used for the acquisition of capital assets and construction within the Plantation Midtown business district centrally located in the City.

Plantation Gateway Development District (112) – The Plantation Gateway Development District Fund accounts for the redevelopment activities of the Plantation Gateway District funded by the District's designation as a Safe Neighborhood District.

Plantation Gateway Construction Fund (332) – The Plantation Gateway Construction Fund is used for the acquisition of fixed assets and construction within the Plantation Gateway, a Safe Neighborhood District located along the eastern border of the City, midway between downtown Fort Lauderdale and central Plantation. The area is generally defined as all properties fronting State Road 7 from Sunrise Boulevard to Davie Boulevard. Improvements made through this fund are included in the City's five-year capital plan.

### ***Debt Service Funds***

Debt service funds are used to account for accumulation of resources for, and the payment of, general long-term debt principal and interest.

2013 Note Fund (213) – The 2013 Note Fund accounts for monies used for the repayment of the 2013 Note. The note is payable solely from legally available non-ad valorem revenues.

2005 CRA Note Fund (225) – The 2005 CRA Note Fund is for the accumulation of monies for the repayment of the 2005 Community Redevelopment Agency Note.

Acres IV Note Fund (226) – The Acres IV Note Fund is used to account for monies for the repayment of a 2009 Note used for the Plantation Acres Roadway Improvement Project.

2005 CRA Escrow Fund (227) – The 2005 CRA Escrow Fund accounts for monies for the repayment of fiscal advances from the Series 2002 and Series 2003 Non-Ad Valorem Revenue Bonds and a 2005 Community Redevelopment Agency Note.

### ***Proprietary (Enterprise) Funds***

Enterprise funds are used to account for those activities where the costs are expected to be funded by user fees and charges.

Water & Wastewater Services Operating Fund (440) – The Water and Wastewater Fund accounts for the operations of the water and wastewater utility system. The cost of operating the water and wastewater system is recovered almost entirely by user charges. The acquisition,

maintenance, and improvement of the physical plant facilities are financed from existing cash resources, issuance of revenue bonds and state or federal grants.

Repair and Replacement Fund (443) - The Repair and Replacement Fund accounts for repairs and maintenance to the utility system that are non-recurring as well as the replacement of existing equipment, vehicles or other capital items.

Water & Wastewater Capacity Funds (444 and 445) – The Water and Wastewater Capacity Funds are used to account for capital projects and expenses related to the capacity, or expansion, of the utility system.

Revenue Generation Fund (446) - The Revenue Generation Fund accounts for reserves generated by user charges that are designated for use in the operating or capital needs of the Water and Wastewater Services Fund.

Customer Deposits Fund (447) – The Customer Deposits Fund accounts for customer deposits collected from Utilities customers.

Fire/Rescue Services Fund (448) – The Fire/Rescue Fund accounts for all the financial activities associated with the City's Fire/Rescue Department including paramedic and EMT services.

Golf Fund (449) – The Golf Fund accounts for all financial activities associated with the City's golf facility, Plantation Preserve Golf Course and Club which was built in 2005-06.

Stormwater Fund (460) – The Stormwater Fund accounts for all the financial activities to plan, administer and maintain a functional and complaint governmental stormwater management program.

### ***Fiduciary Funds***

The City has other funds which are used to account for assets held by the government in a trustee capacity. Such funds include:

- Police Officers Pension Fund (670);
- General Employees' Pension Fund (672);
- Volunteer Firefighters Pension Fund (674);



## BUDGET POLICIES

It is the responsibility of the Financial Services Department to set forth financial policies related to the budget that establish a basic framework for the overall fiscal management of the City. These policies represent a foundation, provide guidelines for evaluating both current activities and proposals for future programs, and assist the Mayor, City Council and the Chief Administrative Officer in making decisions. Examples of financial policies include revenue policies, expenditure/expense policies, fixed asset policies, budget policies and cash/investment policies.

### *Operating Budget Policies*

The General Fund budget is prepared on a modified accrual basis of accounting except that encumbrances are treated as the equivalent of expenditures, as opposed to a reservation of fund balance. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, using the current financial resources measurement focus of accounting. At year-end, open encumbrance balances lapse. The budgets for the proprietary funds are prepared on the full accrual basis of accounting. These funds include Water and Wastewater. Under the full accrual basis, revenues are recorded when earned (for example, water user fees are recognized as revenue when the bills are prepared) and expenses are reported when a liability is incurred, regardless of the timing of related cash flows, using the economic resources measurement focus of accounting. The differences between the budget basis and the full accrual basis of accounting include: (1) budgeting the full amount of capital expenditures as expense rather than depreciating them, (2) not budgeting interest earnings on restricted funds and impact fees, and (3) presenting debt service expense net of restricted investment proceeds.

The Comprehensive Annual Financial Report (CAFR) presents the status of the City's finances on a basis consistent with Generally Accepted Accounting Principles (GAAP) (that is, the governmental funds use the modified accrual basis of accounting while the proprietary funds use the full accrual basis). In order to provide a meaningful comparison of actual results with the budget, the CAFR presents the City's operations on a GAAP basis and also shows fund expenditures and revenues on a budget basis for the General, Debt Service, Capital Projects, Special Revenue and Proprietary funds.

The City is required to prepare a balanced budget in which current revenues will be sufficient to support current expenditures.

### ***Financial Reserve Policies***

The major funds of the City should maintain adequate fund balances or reserves to handle unexpected decreases in revenues plus a reasonable level for extraordinary unbudgeted expenditures. For measurement purposes, the minimum fund balance in any major fund is the equivalent of 180 days of average expenditure and should be computed annually and remain unappropriated.

On an annual basis, after the year-end audit has been completed, staff shall produce a schedule of all fund surpluses and deficits, with projections of reserve requirements and a plan for the use of an excess surplus for the current year in accordance with relevant City policies. This document will be used not only to ensure compliance with stated policies, but also to analyze the total reserve and surplus picture to ensure that the policies as provided do not inadvertently create adverse effects.

### ***Use of Surplus Policies***

It is the intent of the City to use all surpluses generated to accomplish three goals: meeting reserve policies, avoidance of future debt, and reduction of outstanding debt.

### ***Capital Improvement and Fixed Assets Policies***

The City shall coordinate the development of the Capital Improvement Plan with the development of the Strategic Plan and Operating Budget. Future operating expenditures and revenues associated with new capital improvement will be projected and included in the Five-Year Capital Improvement Plan. An annual inventory will be conducted to ensure that the replacement, maintenance, and Capital Improvement Program projections are accurate, and that sufficient internal control over capital items is exercised.

A fixed asset is any tangible property owned by the City that is valued at \$1,000 or more and has an expected useful life of more than one year. Fixed assets include land, buildings, infrastructure, equipment, computers, furniture and vehicles. All vehicles are attributed to the appropriate fund where depreciation is calculated. Once purchased, all capital items are maintained in the physical inventory until disposed.

### ***Revenue Policies***

The City shall estimate its annual revenues by objective and analytical processes. The City shall maintain a diversified and stable revenue system to the extent provided by law to insulate it from short-run fluctuations in any one revenue source. One-time revenues will be used for capital improvements or as legally restricted to a specific purpose.

The City shall recalculate the full cost of selected activities currently supported by user fees and charges to identify the impact of inflation and other cost increases periodically. The City shall review the costs of services it provides for the potential implementation of user fees and charges on an annual basis.

To ensure compliance with revenue, reserve, and budget policies, the City shall prepare reports and analyses annually to monitor, project, and estimate revenues and expenditures, specifically five-year trend analyses of revenues and expenditures and a review of the local economy, land development trends and population trends.

### ***Expenditure/Expense Policy***

Expenditure/expenses are a rough measure of a local government's service output. While many expenditures/expenses can be easily controlled, emergencies, unfunded mandates, and unanticipated service demands may strain our ability to maintain a balanced budget. To ensure the proper control of expenditures/expenses and provide for a quick and effective response to adverse financial situations, expenditures/expenses and purchase commitments will be made in a form and process that is legal, appropriate, funded, authorized and sufficiently documented. Also, expenditures/expenses and purchase commitments will be recorded in an accurate and timely fashion.

### ***Planning Policies***

The City of Plantation recognizes the importance of planning. It recognizes that prudent financial planning considers the multi-year implications of financial decisions. The City will strive to maintain a long-term focus on its financial planning and stay mindful of the long-term objectives of the City. Planning Elements

The major elements of the financial planning process for the City of Plantation are the City of Plantation Comprehensive Financial Policy Document, the Five-Year Financial Plan and the City of Plantation Strategic Plan.

### ***Cash Management and Investment Policies***

The receipt and deposit of the City monies is governed by the provisions of the Charter and Codified Ordinances of the City of Plantation. It is the Finance Director's responsibility to: supervise the receipt and recording of all fees and revenues due the City; and have custody of all public funds belonging to or under control of the City or any office, department or agency of the City government and deposit said funds in such depositories as may be designated by resolution of City Council.

The City shall perform a cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure optimum cash availability. Where permitted by law, the City may pool cash from each respective fund for investment purposes. Investments shall be managed to optimize cash utilization to generate and enhance interest income opportunities. The City shall review its investment policies established for investing surplus and pension funds to account for changes in legislation and market conditions on an annual basis.

### ***Debt Management Policies***

The City shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. To consider the possibility of refunding of an issue, a present value savings of three percent over the life of the respective issue, at a minimum, must be attainable. When the City finances capital projects by issuing bonds, it shall amortize the debt over a term not to exceed the average useful life of the project(s) financed.



# BUDGET OVERVIEW

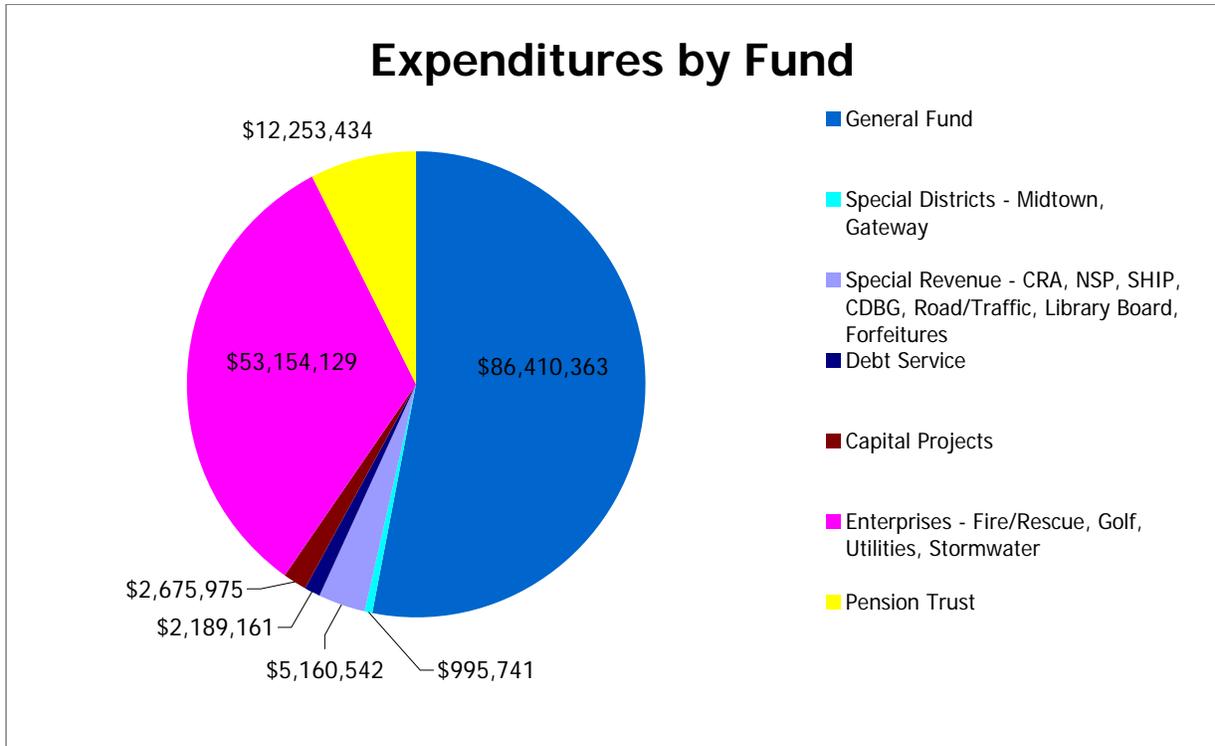
## Budget in Brief

The Fiscal Year 2014 budget for the City of Plantation has had two workshops (June 26, July 10) and two public hearings (September 12 and September 25).

As a municipality, the City's budget is comprised of a collection of smaller, separate entities known as funds. Each fund is a distinct entity with its own revenues and expenditures. Additional information about the City's funds is outlined in the "Fund Structure" section of this budget document. For Fiscal Year 2014, the budgeted funds include:

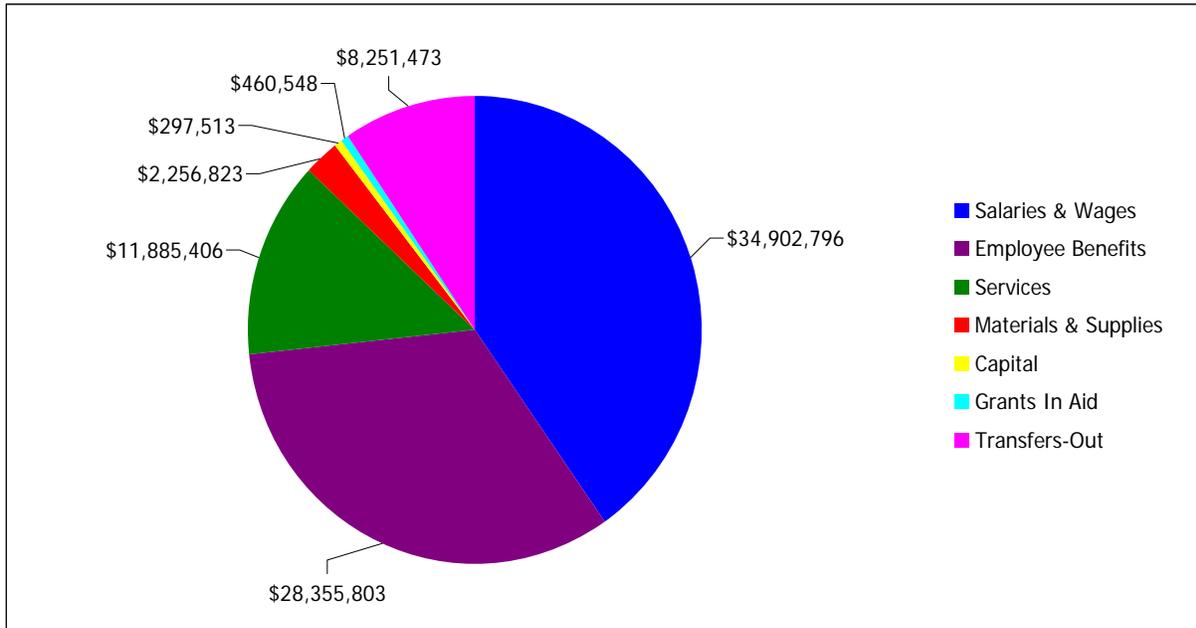
- General Fund
- CDBG Fund
- SHIP Fund
- Road and Traffic Fund
- NSP 3 Program Fund
- CRA Fund
- Pension Trust Fund (3)
- Water and Wastewater Services Fund
- Repair and Replacement Fund (Utilities)
- Water and Wastewater Capacity Fund (2)
- Revenue Generation Fund (Utilities)
- Plantation Midtown Development District Operating Fund
- Plantation Gateway Development District Operating Fund
- Capital Projects Funds (5)
- Forfeiture Funds (2)
- Library Board Fund
- Golf Course Fund
- NSP 1 Program Fund
- Fire/Rescue Services Fund
- Debt Service Fund (4)
- Customer Deposits Fund (Utilities)
- Stormwater Fund

The Fiscal Year 2014 Budget for the above funds totals \$162,839,344. This represents a decrease of \$15,271,275, or 8.6%, compared to the Fiscal Year 2013 Original Budget. This decrease is due primarily to reductions in capital spending (approximately \$12 million) and a reduction in City's annual debt service payment due to refinancing of the 2003 Bonds.

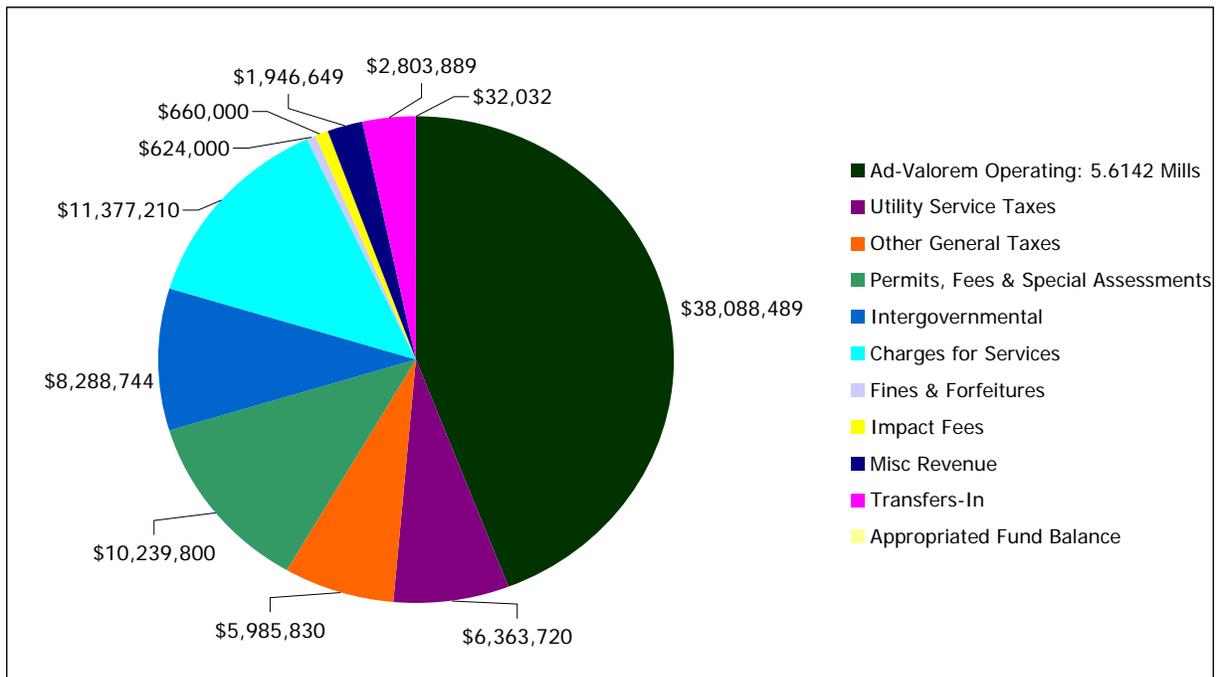


The Fiscal Year 2014 General Fund Budget totals \$86,410,363, an increase of \$1,307,006 or 1.6% compared to the Fiscal Year 2013 Original Budget. This increase is due largely to increased medical insurance premiums and increased pension costs. The Fiscal Year 2014 Budget is balanced.

## General Fund Expenditures by Type



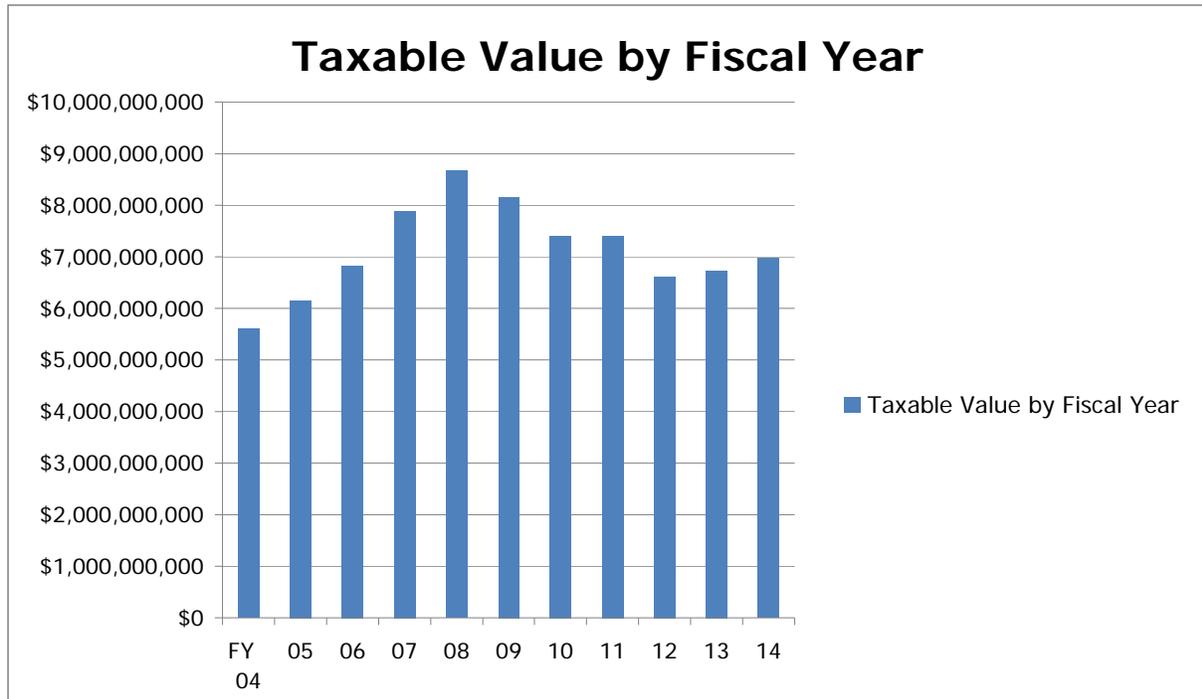
## General Fund Revenues by Type



## Significant Budget Items and Trends

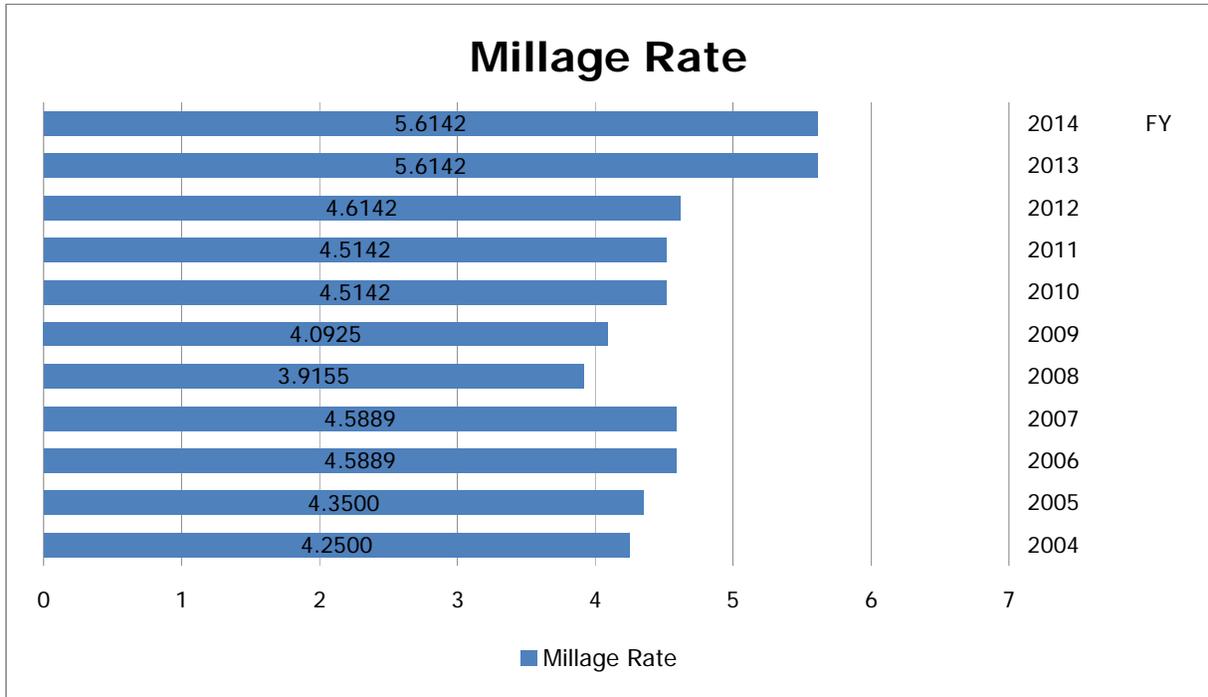
Some notable features of the Fiscal Year 2014 budget include:

- The taxable value of the City has increased by \$239,917,754 or 3.56% from last year. Since Fiscal Year 2008, the taxable value has declined by \$1,694,824,534, or 19.55%.



### Operating millage

- This year there was an increase in taxable value from last year's value of \$6,734,304,031 to \$6,974,221,785 (3.56%) increase. The Fiscal Year 2014 millage rate is 5.6142, 3.26% greater than the "rolled back" rate of 5.4365 mils, or the millage rate that would allow the City to collect the same amount of revenue in Fiscal Year 2014 as it did in Fiscal Year 2013.
- The millage rates for the City's two special districts, Plantation Gateway District and Plantation Midtown District are 2.0 and 1.0, respectively.

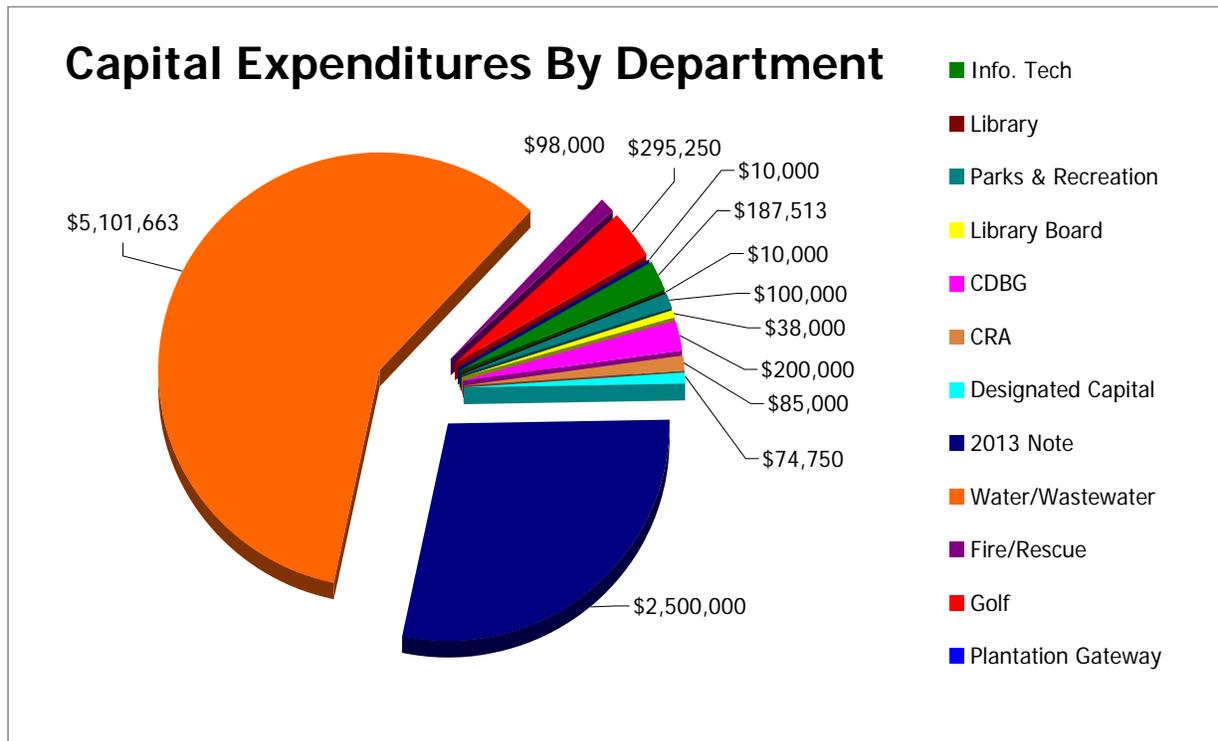


#### Expenditures and Revenues

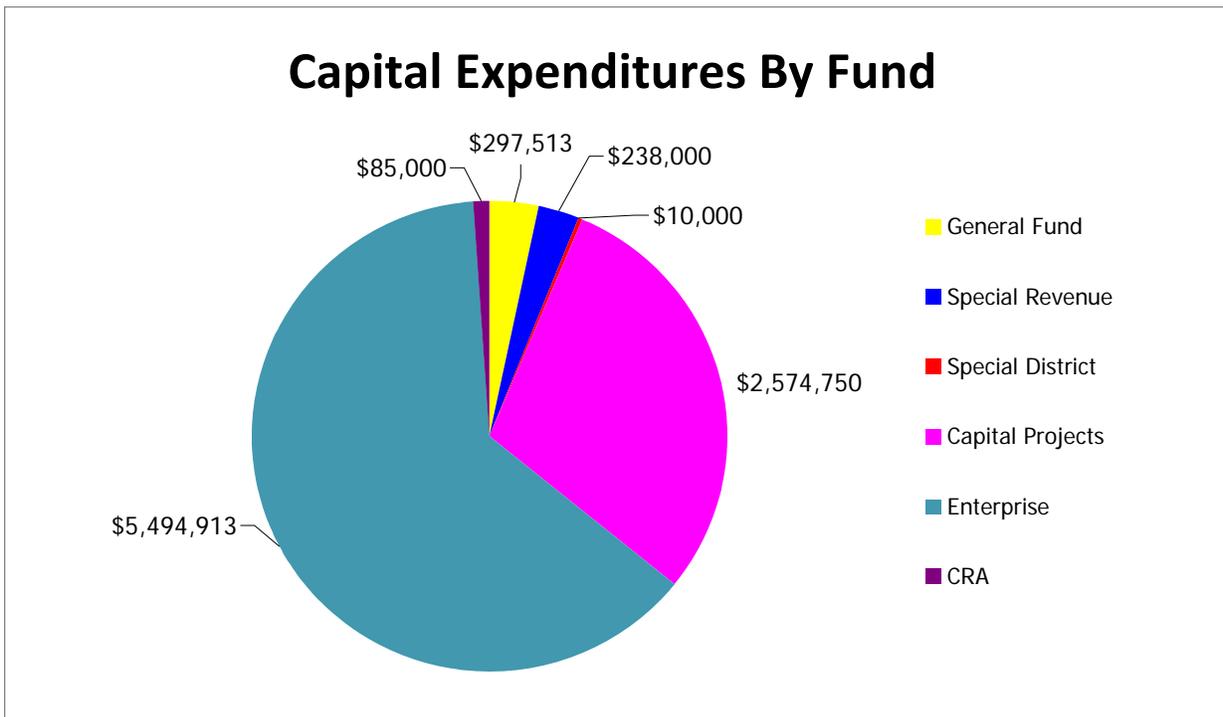
- Fire inspection and permit fees will be adjusted to recover more of the cost of performing these services.
- There are no major capital projects budgeted in the General Fund.
- Public Safety (police and fire), general government and library impact fees will be added to the currently assessed parks and recreation impact fees on new development within the City.
- The 2003 Bonds were refinanced to take advantage of low interest rates and reduce the City's annual debt service payment.
- City business tax license fees will be increased by 5 percent.

## Capital projects/improvements plan

- The General Fund has a capital budget of \$297,513 which includes minor improvements to maintain technology infrastructure. In order to balance the Fiscal Year 2014 budget, several much needed capital improvement projects, totaling more than \$17 million, could not be funded and were put off until Fiscal Year 2015.
- The City's Capital Improvements Plan can be found in the Appendix of this budget document. Appropriations made in the City's Capital Projects Fund also can be found in the "Capital" line items found in each department.

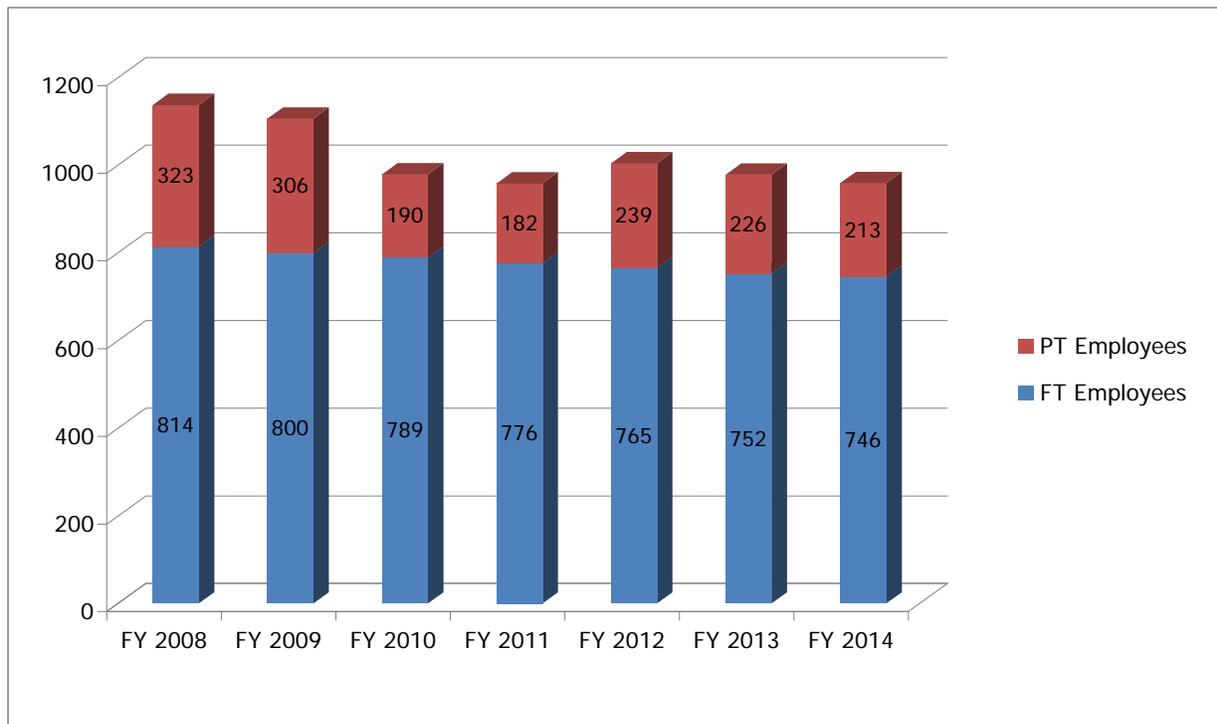


- Capital expenditures in the City-wide adopted budget total \$8,700,176, of which \$5,827,913 or 67% are in the Water and Wastewater Service Funds, the Golf Course Fund, Fire/Rescue Fund, the special district funds and special revenue funds (CDBG, CRA, NSP1, NSP3, SHIP, Library Board, Forfeitures, and Road and Traffic).
  - Special Revenue other than CRA - \$238,000
  - CRA - \$85,000
  - Fire/Rescue - \$98,000
  - Golf - \$295,290
  - Water and Wastewater Services- \$5,101,663



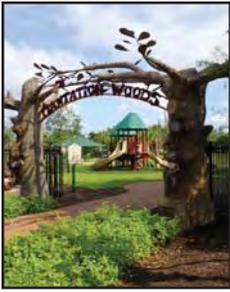
## Personal Services

- The total number of full time budgeted positions for Fiscal Year 2014 is 746.
- The City has 68 fewer full time and 110 fewer part-time budgeted positions in Fiscal Year 2014 than it did in Fiscal Year 2008, a 15.6% decrease in the workforce.
- Personnel cost increases in Fiscal Year 2014 are largely driven by increased costs of employee health benefits and pensions. There are no wage increases budgeted for general employees or FOP collective bargaining unit members for Fiscal Year 2014.



## Operating Expenditures

- City-wide operating costs remain flat for FY 2014.
- Increases for fuel, communications and some utilities including water and wastewater services will be experienced; in addition, gas prices continue to fluctuate.



# The City of Plantation

at a glance

## General Statistics

Population	85,496
Size	22.8 square miles
Government	Strong Mayor 5 Council Members

## Property Tax Millage Rate

Operating Millage Rate	5.6142
Plantation Midtown District	1.0000
Plantation Gateway District	2.0000

## Bond Ratings

Moody's Investors Services	Aa3
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## City Staff

Full time	746
Part time	213
Total budgeted positions	959



## Public Works

Roadways maintained in miles	222.5
Paved recreation trails in miles	6.75
Structures maintained	78
Total square footage	487,100
Drainage structures maintained	2,619
Street lamps	4,618
Irrigation systems	183



## Public Safety

Sworn Police Officers	169
Firefighters	190
EMS personnel	57

## Utilities

Miles of water lines	327
Fire hydrants	3,618
Miles gravity sewer mains	173
Miles force main piping	57.67
Manholes	30,448
Lift stations	125
Water treatment capacity	24 MGD
Wastewater treatment capacity	18.9 MGD
Average water flow	9.86 MGD
Average wastewater flow	12.77 MGD
Number of accounts	25,050



## Parks & Recreational Facilities

City owned parks	42
Total acreage (City owned parks)	645
County owned parks	1
Total acreage (County owned parks)	88.5
Park attendance	
Aquatics	500,000/year
Tennis Center	200,000/year
Equestrian Center	5,000/year



Youth athletics program (PAL)	4,400
Adult athletics program	2,000
Summer camp attendance	574
Winter break attendance	57
Spring break attendance	78
# Recreation program participants	175,000
Multipurpose gym usage	1,100/month
# Athletic fields	38
# Meeting rooms	17
# Pavilions	14 regular, 2 corporate



## THE CITY OF PLANTATION – A BRIEF HISTORY

The City of Plantation is celebrating its Diamond Anniversary this year – 60 years as a prosperous, thriving, successful municipality. We have come so far in the last decade alone that it is hard to remember what Plantation was like in its early days.

Around the time the City was incorporated – April 1953 – Plantation was a vast wilderness, as indicated by its motto, “E Vastate Haec Urbs,” meaning “Out of the Wilderness, this City.” There were less than 1,000 residents, only one police officer, and a group of residents volunteering to serve as firefighters. In December 1959, Plantation’s first school opened – Berenice T. Peters Elementary School, named for the wife of the City’s founder, Frederick C. Peters.

Through the years, Plantation has grown significantly. Today, Plantation has 84,687 residents. Its Internationally Accredited Police department has 158 sworn officers, and its Volunteer Fire Department has a Class 2 ISO rating, and is one of the largest in the state of Florida. Additionally, Mayor Frank Veltri established the City’s own Fire/Rescue unit to serve the residents in 1996. There are ten public schools to educate elementary, middle and high school-aged children and numerous day care, charter and private schools. Plantation’s City limits extend from 441/State Road 7 in the east to Flamingo Road in the west, and Sunrise Boulevard to Interstate 595.

Plantation residents have historically enjoyed a low millage rate. Its Mayor and five-member City Council are committed to quality redevelopment within its business districts and promoting the City’s distinct “sense of place” both regionally and nationally. Companies such as DHL, American Express, National Beverage, University of Miami Sylvester Cancer Center, Bascom Palmer Eye Institute, and Motorola all choose to call Plantation home.

In keeping with Frederick Peters’ original Master Plan, Plantation’s elected officials have made its parks and recreation system a top priority. There are currently 42 parks totaling 645 acres of open space. Holiday events, parades, Art in the Park, a weekly farmers market and many more community activities throughout the year provide memories that last a lifetime and traditions that are passed down from generation to generation.

Plantation is one of the premier municipalities in Broward County and South Florida. Through the years, it has retained the feel that its founders had planned: an urban environment intermixed with a “hometown” lifestyle, achieved through thoughtful, comprehensive planning and the vision and support of its City Council, staff and volunteer organizations.

**CITY OF PLANTATION**  
**Truth-In-Millage Advertisement**  
**Fiscal Year 2013 - 2014**

General Fund 5.6142 Mills  
 Plantation Gateway Dev Dist 2.0000 Mills  
 Plantation Midtown Dev Dist 1.0000 Mills

	General	Special Districts	Special Revenue	Debt Service	Capital Projects	Enterprise	Pension Trust	Total
<b>ESTIMATED REVENUES:</b>								
Taxes: Millage per \$1,000								
<b>Ad Valorem Taxes-City: 5.6142 Mills</b>	<b>\$ 38,088,489</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 38,088,489</b>
<b>Ad Valorem Taxes-Plantation Gateway: 2.0000 Mills</b>	<b>-</b>	<b>405,338</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>405,338</b>
<b>Ad Valorem Taxes-Plantation Midtown: 1.0000 Mills</b>	<b>-</b>	<b>1,088,007</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,088,007</b>
Utility Service Taxes	6,363,720	-	-	-	-	-	-	6,363,720
Other General Taxes	5,985,830	-	2,632,034	-	-	-	-	8,617,864
Permits, Fees & Special Assessments	10,239,800	-	-	30,343	28,000	1,232,629	-	11,530,772
Intergovernmental	8,288,744	-	1,559,534	-	-	1,320	755,032	10,604,630
Charges for Services	11,377,210	-	357,468	-	-	35,901,998	-	47,636,676
Fines & Forfeitures	624,000	-	-	-	-	-	-	624,000
Impact Fees	660,000	-	-	-	-	1,746,893	-	2,406,893
Misc Revenue	1,946,649	6,965	202,552	20,909	100,364	109,680	10,582,677	12,969,796
Other Sources	-	-	-	-	-	370,000	-	370,000
<b>TOTAL SOURCES</b>	<b>83,574,442</b>	<b>1,500,310</b>	<b>4,751,588</b>	<b>51,252</b>	<b>128,364</b>	<b>39,362,520</b>	<b>11,337,709</b>	<b>140,706,184</b>
Transfers-In	2,803,889	97,133	7,500	2,435,856	-	11,418,388	-	16,762,766
Appropriated Fund Balances/Reserves/Net Assets	32,032	(601,702)	401,454	(297,947)	2,547,611	2,373,221	915,725	5,370,394
<b>TOTAL REVENUES, TRANSFERS, RESERVES &amp; FUND BALANCES</b>	<b>\$ 86,410,363</b>	<b>\$ 995,741</b>	<b>\$ 5,160,542</b>	<b>\$ 2,189,161</b>	<b>\$ 2,675,975</b>	<b>\$ 53,154,129</b>	<b>\$ 12,253,434</b>	<b>\$ 162,839,344</b>

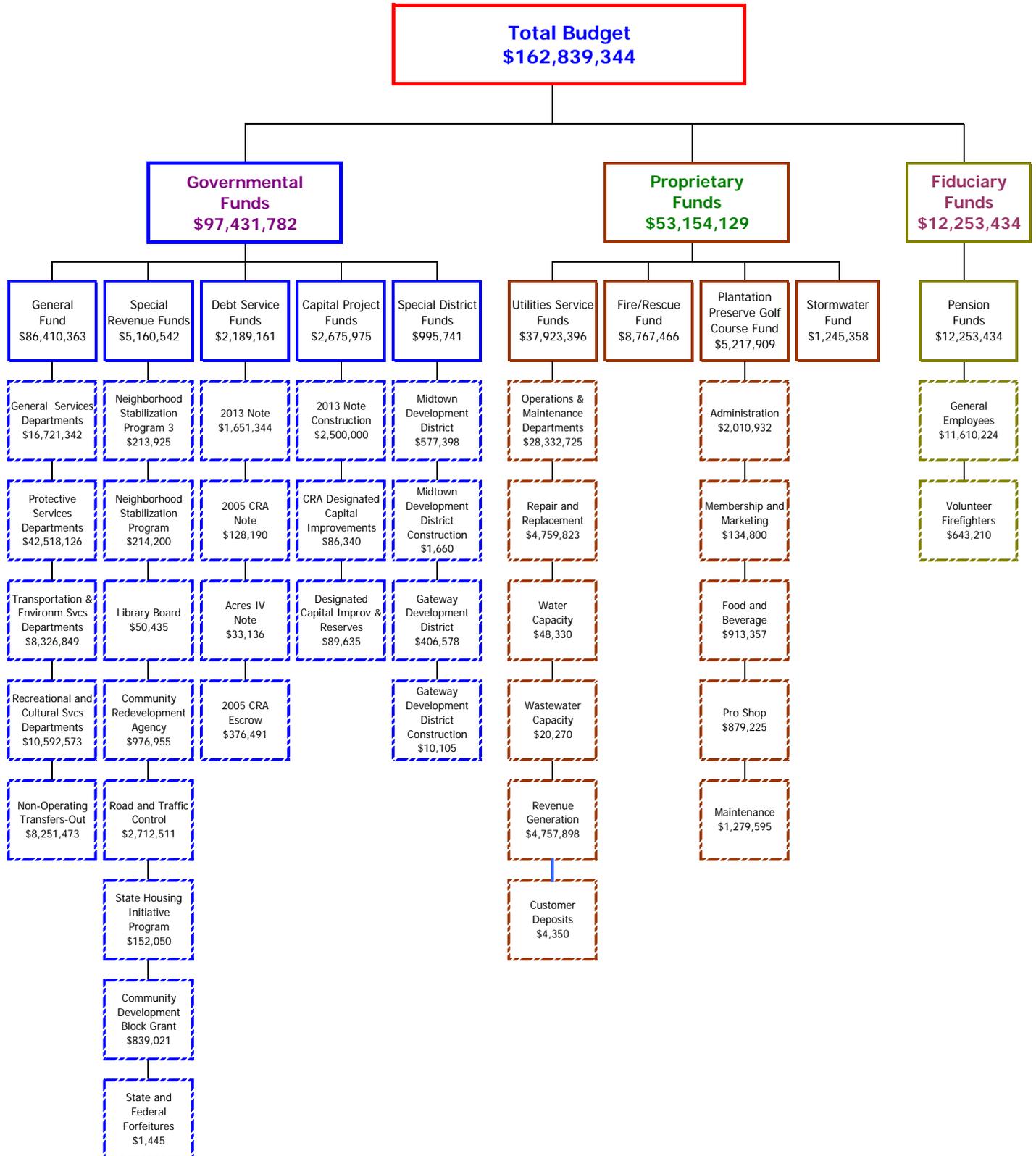
**EXPENDITURES**

Personnel Services	\$ 63,258,599	\$ -	\$ 988,092	\$ -	\$ -	\$ 16,407,936	\$ -	\$ 80,654,627
Operating Expenditures	14,142,229	593,120	3,106,995	1,520	16,225	22,290,580	11,703,434	51,854,103
Grants In Aid	460,548	1,500	142,915	-	-	-	-	604,963
Capital	297,513	10,000	238,000	-	2,659,750	5,494,913	-	8,700,176
Debt Service	-	74,758	-	1,917,833	-	726,118	-	2,718,709
Non-Operating	-	-	-	-	-	994,000	550,000	1,544,000
<b>TOTAL EXPENDITURES</b>	<b>78,158,890</b>	<b>679,378</b>	<b>4,476,002</b>	<b>1,919,353</b>	<b>2,675,975</b>	<b>45,913,547</b>	<b>12,253,434</b>	<b>146,076,578</b>
Transfers-Out	8,251,473	316,363	684,540	269,808	-	7,240,582	-	16,762,766
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES &amp; BALANCES</b>	<b>\$ 86,410,363</b>	<b>\$ 995,741</b>	<b>\$ 5,160,542</b>	<b>\$ 2,189,161</b>	<b>\$ 2,675,975</b>	<b>\$ 53,154,129</b>	<b>\$ 12,253,434</b>	<b>\$ 162,839,344</b>

**CITY OF PLANTATION**  
**Budget Summary - All Funds**  
**Fiscal Year 2013 - 2014**

<b><u>REVENUE/SOURCES</u></b>	<b>Actual 2011</b>	<b>Actual 2012</b>	<b>Adopted Budget 2013</b>	<b>Adopted Budget 2014</b>	<b>% of Total Budget</b>	<b>+/- From Prior Yr</b>
Ad Valorem Taxes	\$ 29,385,305	\$ 29,766,193	\$ 37,354,064	\$ 39,581,834	24.3%	6.0%
Utility Service Taxes	6,330,598	6,440,913	6,362,068	6,363,720	3.9%	0.0%
Other General Taxes	8,886,842	8,563,127	8,522,959	8,617,864	5.3%	1.1%
Permits, Fees & Special Assessm	9,930,665	12,397,987	10,747,322	11,530,772	7.1%	7.3%
Intergovernmental	15,374,155	12,162,286	13,438,832	10,604,630	6.5%	-21.1%
Charges for Services	41,129,323	38,573,252	45,779,774	47,636,676	29.3%	4.1%
Fines & Forfeitures	1,048,664	1,308,015	879,800	624,000	0.4%	-29.1%
Impact Fees	206,773	2,201,465	430,000	2,406,893	1.5%	459.7%
Misc Revenue	14,387,977	29,260,138	11,700,340	12,969,796	8.0%	10.8%
Other Sources	2,983,306	448,556	1,250,924	370,000	0.2%	-70.4%
Transfers-In	30,331,026	23,494,707	22,133,489	16,762,766	10.3%	-24.3%
Appropriated Fund Balance	-	-	19,511,047	5,370,394	3.3%	-72.5%
<b>TOTAL REVENUE</b>	<b>\$ 159,994,633</b>	<b>\$ 164,616,639</b>	<b>\$ 178,110,619</b>	<b>\$ 162,839,344</b>	<b>100.0%</b>	<b>-8.6%</b>
<b><u>EXPENDITURES BY FUND TYPE</u></b>						
General Fund	\$ 78,966,042	\$ 81,928,696	\$ 85,103,357	\$ 86,410,363	53.1%	1.5%
Special District Funds	3,931,730	1,687,739	5,302,010	995,741	0.6%	-81.2%
Special Revenue Funds	5,715,870	5,106,849	5,655,215	5,160,542	3.2%	-8.7%
Debt Service Funds	16,141,729	3,418,662	3,407,925	2,189,161	1.3%	-35.8%
Capital Projects Funds	8,945,161	2,988,699	6,660,736	2,675,975	1.6%	-59.8%
Enterprise Funds	42,309,062	54,432,276	60,464,415	53,154,129	32.6%	-12.1%
Pension Funds	13,005,826	9,569,403	11,516,961	12,253,434	7.5%	6.4%
<b>TOTAL EXPENDITURES</b>	<b>\$ 169,015,421</b>	<b>\$ 159,132,322</b>	<b>\$ 178,110,619</b>	<b>\$ 162,839,344</b>	<b>100.0%</b>	<b>-8.6%</b>

# CITY OF PLANTATION Fund Structure



**FUND BALANCES/NET ASSETS**  
**As per CAFR Year Ending September 30, 2012**

**General Fund**

Primary Purpose	Amount
Restricted for Wetland Improvements	\$ 95,910
Restricted for Impact Fees	202,664
Non Spendable Inventories and Prepays	722,399
Non Spendable Long-Term Interfund Advances	3,080,770
Committed to Emergency and Disaster Relief	2,400,000
Committed to Budget Stabilization	2,400,000
Assigned to Subsequent Year Budget. To support operating expenses of departments in the General Fund for FY2013	558,299
Assigned to Cultural Arts	108,083
Assigned to Building Department Technology	104,747
Assigned to Landscaping	337,564
Assigned to Information Technology	25,000
Assigned to Risk Mangement	4,529,931
Assigned to OPEB	1,500,000
Assigned to Medical Benefits	2,000,000
Assigned to Emergency Preparedness	1,900,000
Assigned to Special Programs/Donations	132,397
Unassigned	935,326
<b>Total Fund Balance General Fund</b>	<b>\$ 21,033,090</b>

**Debt Service Funds**

Primary Purpose	Amount
Non Spendable Prepays	\$ 313
Non Spendable Long-Term Interfund Advances	708,362
Restricted for Debt Service	2,629,021
<b>Total Fund Balance Debt Service Funds</b>	<b>\$ 3,337,696</b>

**Water and Wastewater Services Funds**

Primary Purpose	Amount
Invested in Capital Assets, Net of Related Debt	\$ 82,187,433
Restricted for Debt Service	58,766
Unrestricted	33,755,860
<b>Total Net Assets Water and Wastewater Services Funds</b>	<b>\$ 116,002,059</b>

**Fire/Rescue Services Fund**

Primary Purpose	Amount
Invested in Capital Assets, Net of Related Debt	\$ 353,231
Unrestricted (deficit)	(45,835)
<b>Total Net Assets Fire/Rescue Services Fund</b>	<b>\$ 307,396</b>

**FUND BALANCES/NET ASSETS**  
**As per CAFR Year Ending September 30, 2012**

**Plantation Preserve Golf Course Fund**

Primary Purpose	Amount
Invested in Capital Assets, Net of Related Debt	\$ 9,645,380
Restricted for Renewal and Replacement	648,657
Restricted for Debt Service	712,854
Unrestricted	2,159,300
<b>Total Net Assets Plantation Preserve Golf Course Fund</b>	<b>\$ 13,166,191</b>

**Special Revenue Funds**

Primary Purpose	Amount	Fund
Restricted for Housing	\$ 328,802	NSP 1 & 3
Restricted for Library Purposes	230,469	Library Board
Non Spendable Prepays	2,400	Road and Traffic
Restricted for Road Construction and Maintenance	592,789	Road and Traffic
Restricted for FDOT Streetlights	664,895	Road and Traffic
Restricted for Housing	489,286	SHIP
Restricted for Community Development	14,370	CDBG
Restricted for Law Enforcement	652,342	Forfeitures
<b>Total Fund Balance Special Revenue Funds</b>	<b>\$ 2,975,353</b>	

**Capital Project Funds**

Primary Purpose	Amount	Fund
Restricted for Capital Improvements	\$ 2,413,601	CRA Designated Capital Improvement Fund
Assigned to Capital Improvements	1,894,636	Designated Capital Improvements and Reserves Fund
Restricted for Capital Improvements.	2,985,548	2003 Bond Construction
<b>Total Fund Balance Capital Project Funds</b>	<b>\$ 7,293,785</b>	

**Special District Funds**

Primary Purpose	Amount	Fund
Restricted for Economic Development	\$ 224,086	Plantation Midtown Development District
Restricted for Capital Improvements	357,641	Plantation Midtown Construction
Restricted for Economic Development	462,191	Plantation Gateway Development District
Restricted for Capital Improvements	235,103	Plantation Gateway Development District
Committed to Parking Improvements	66,684	Plantation Gateway Construction
<b>Total Fund Balance Special District Funds</b>	<b>\$ 1,345,705</b>	

**FUND BALANCES/NET ASSETS**  
**As per CAFR Year Ending September 30, 2012**

**Pension Funds**

Primary Purpose	Amount	Fund
Net Assets held in trust for pension benefits	87,016,051	Police
Net Assets held in trust for pension benefits	108,950,769	General Employees
Net Assets held in trust for pension benefits	14,721,864	Volunteer Firefighters
<b>Total Fund Balance Pension Funds</b>	<b>\$ 210,688,684</b>	



# BUDGET SUMMARY – ALL FUNDS

## Major Revenue Sources and Trends

Ad Valorem Taxes (General Fund) - \$38,088,489

Ad Valorem is a tax levied on the taxable assessed value of real and personal property located within the City. The City adopts a millage rate, which is then applied as one dollar of tax for each \$1,000 of estimated taxable assessed value as determined by the Broward County Property Appraiser. For example, a tax rate of one mil produces one dollar of tax revenue on each \$1,000 of taxable property value.

Two ad valorem millage rates can be adopted – one for operating and one for voter-approved (voted) debt service. Currently, the City does not levy a debt service millage rate. Ad valorem revenues are budgeted as the millage rate multiplied by the taxable value, less 4% for discounts provided for early payment and adjustments to assessed values determined by the Value Adjustment Board.

Ad Valorem operating revenues are the largest revenue source for the General Fund, comprising nearly 44% of the fund's budgeted revenues. Ad valorem revenues have mostly declined over the past five years due to property tax legislation passed in 2007, to constitutional changes to the homestead exemption adopted in 2008, and to rapid property value declines during the economic recession. Since Fiscal Year 2008, the taxable value has declined by \$1,694,824,534, or 19.5%. This year the City's taxable value has increased by 3.56%.

This year's budget does not include a millage rate increase. The City's millage rate remains at 5.6142.

Special District Ad Valorem Taxes - \$1,493,345

Special districts are authorized by State law to levy ad valorem taxes and adopt an annual millage rate. The City has two community development special districts, Plantation Gateway Development District, established in 1990, and Plantation Midtown District, established in 2002. The millage rate for the Plantation Gateway District was 1.2461 in Fiscal Year 2013; this year the District's millage rate is 2.0, an increase of .7539 of a mil. Property values in the Gateway District increased by 2.96%. The millage rate for the Plantation Midtown District was .4072 in Fiscal Year 2013; this year the District's millage rate is 1.0, an increase of .5928 of a mil. Property values in the Midtown District increased by 2.05%. These millage rates will reposition the Districts to be financially solvent and support future capital needs.

## Utility Service Taxes (General Fund) - \$6,363,720

These General Fund revenues result from a tax levied on the purchase of electricity and natural gas within the City.

The primary factors in estimating these revenues are: 1) historic trends with greater emphasis on the most recent 12 months; 2) project increases/decreases in housing units and commercial facilities; 3) seasonal variations; 4) known rate changes by service providers.

## Intergovernmental Revenues - \$10,604,630

For Fiscal Year 2014 the intergovernmental revenue category includes the following revenue sources:

### State Shared Revenues:

- Municipal Revenue Sharing Program
- Half-Cent Sales Tax
- Communications Service Tax
- Mobile Home Licenses
- Alcohol Beverage Licenses
- Firefighter Supplemental Compensation
- Fuel Tax

### County Shared Revenues:

- Local Business Tax
- Enhanced 911 fee
- Fuel Tax

Municipal Revenue Sharing and Half Cent Sales Tax provide 75% of the intergovernmental revenues in the General Fund (\$6,288,670). Both are distributed by the State according to a predetermined formula based on population, sales tax collections, and the City's ability to raise revenue. Receipts for these distributions have been volatile during the past few years due to the economic recession and decreased consumer spending. Fiscal year projections made by the State have been off the actual as much as 19% since Fiscal Year 2008.

### Federal, State, and Local Grants

The police department continues to receive federal funds from the JAG program and participate in the School Resource Officer program with public schools within the City.

## Communications Service Tax (General Fund) - \$5,040,050

The Communications Service Tax (CST) was enacted in Fiscal Year 2003 to restructure seven different taxes charged on telecommunications, cable, direct-to-home satellite services, and similar services into one tax. The tax is imposed on retail sales of communications services which originate or terminate in Florida and which are billed to an address within City boundaries. The City's current tax rate is 5.22%.

The Communications Service Tax (CST) makes up 84% of the Other General Taxes category in the General Fund. Last year, the State took an increased share of this tax decreasing City shares by 4%. During this year's legislative session, the Florida Legislature continued to look at restructuring how these revenues are shared although no changes were made to date. Revenues in this area are not expected to experience growth in future years due to increased competition in the wireless market and decreased demand for residential telephone and cable services.

## Franchise Fees (General Fund) - \$6,653,643

Franchise fees are charges to service providers for the right to operate within the City's municipal boundaries. These negotiated fees may be levied as a percentage of gross receipts, or as a flat fee. In Fiscal Year 2014, Franchise Fees revenue comprises 65% of the Permits, Fees and Special Assessments category and 7.7% of all General Fund revenues. The primary franchise fees charged in the City are:

- |                       |                      |
|-----------------------|----------------------|
| - Solid Waste Service | 6%                   |
| - Electric            | 6.1%                 |
| - Gas                 | 6%                   |
| - Demolition          | 10% per company      |
| - Towing              | \$36,000 per company |

Excluding the Towing Franchise Fee, these revenues mostly increase and decrease with the economy and the population of the City. Revenues are estimated based on contracted rates, historical receipts, and economic trends.

## Building Permits - \$2,800,000

Building permit revenues are permit and inspection fees related to any construction, alteration, repair, or other activity requiring a permit by the Code of Ordinances or the Florida Building Code. Revenues from Building Permits comprise 27% of General Fund revenues in the Permits, Fees, and Special Assessments category. Building permit revenue has struggled during the past several years due to the housing crisis, economic recession, and overall lack of new construction, but this revenue stream is getting back on track as the economy continues to recover.

## Bonds

The Utilities Department will go out for revenue generation bonds during Fiscal Year 2014. The Water and Wastewater Capital Funds are restricted for utility capital improvements and projects and are not available to fund regular operational costs.

The 2003 Bonds were refinanced and retired in Fiscal Year 2013.

Appropriated Fund Balance - \$5,370,394

The primary appropriations to fund balances include \$1.2 million to the golf fund, \$1.3 million to utility funds (capital less operations) and \$2.5 million to the 2013 Note Construction Fund (represents funds carried forward from 2003 Bonds).

## Expenditures Summary and Trends

In Fiscal Year 2014 Citywide expenditures will decrease by \$15,271,275 or 8.6% compared to the FY 2013 Original Budget. Approximately \$12 million of this decrease is due to reduced capital expenses. The City's primary operating fund, the General Fund, will experience a 1.6% budget increase from the Fiscal Year 2013 Original Budget. This increase primarily arises from increased personnel costs including healthcare benefits and pension.

The budget increases or decreases for each fund can be found in the summary tables on the following pages. Below is a discussion of the primary factors impacting Fiscal Year 2014 expenditures, as well as any notable trends.

### Personal Services

Personal service costs for Fiscal Year 2014 total \$80,654,627, an increase of \$3,714,627, or 4.9% from Fiscal Year 2013.

- Total budgeted full-time positions in all funds for Fiscal Year 2014 are 746. Part-time and temporary positions comprise another 213. These figures compare to 744 full-time and 239 part-time and temporary positions included in the Fiscal Year 2013 Budget. Positions budgeted for the Mayor and Councilmembers remain at 5.
- Labor cost increases will result from increased costs of employee health benefits and pensions, with an approximate budget impact of \$3.3 million.
  - o The Fraternal Order of Police contract is up for renewal this year; no salary increases are included in the budget.
  - o Non-represented employees including Fire/Rescue receive no salary increases.
- Expenditures for the City's two pensions will increase by approximately \$2 million. This increase results from higher contribution rates due to plan performance or plan changes.
- The City has 68 fewer full time and 110 fewer part-time budgeted positions in Fiscal Year 2014 than it did in Fiscal Year 2008, a 15.6% decrease in the workforce. As positions become vacant, departments are encouraged to leave them vacant as long as possible or streamline duties where possible, without adversely interrupting operations, to achieve salary savings for Fiscal Year 2014.

### Operating Expenditures

City-wide operating expenditures for Fiscal Year 2014 total \$51,854,103, an increase of \$953,729 or 1.9%, from Fiscal Year 2013.

- Operating expenditures (\$14,142,229) in the General Fund have largely been kept flat for Fiscal Year 2014. Some costs were reduced through delay of the replacement of supplies and materials, but increases will be experienced for fuel, legal and some utilities.
- Operating expenditures in the special revenue funds, special district funds and enterprise funds all remain flat.

### Capital Outlay / Capital Expenditures

Capital expenditures include money spent to acquire, construct, or upgrade physical assets such as buildings, infrastructure, machinery/equipment and land. In the annual budget this includes both capital outlay and projects.

- The majority of capital expenditures budgeted for Fiscal Year 2014 is designated for projects in the Water and Wastewater Funds, various departments in the General Fund and one project in the 2013 Note Construction Fund.
  - o This fiscal year, the Utilities Department will issue bonds based on its revenue generation. The bond projects supported by these funds will be adopted through budget amendment during the fiscal year when the bonds are issued.
  - o Capital improvement projects in the CRA Fund comprise \$85,000.
  - o One capital project is budgeted in the 2013 Note Construction Fund totaling \$2,500,000.
  - o Capital expenditures for Plantation Gateway total \$10,000; no capital expenditures are budgeted for Plantation Midtown for FY 2014.
- The City's five-year capital improvement plan (CIP) for all funds can be found in the Appendix of this document. CIP appropriations in the General Fund are budgeted within the department to which they are designated. There are no new projects budgeted in the Designated Capital Improvement and Reserve Fund as these funds were depleted during Fiscal Years 2008-2011.
- Capital outlay budgeted in the General Fund for Fiscal Year 2014 is \$297,513 which includes minor improvements to maintain technology infrastructure. The Fiscal Year 2014 General Fund capital budget is approximately \$1.4 million or 82% less than Fiscal Year 2013. More than \$17 million much needed capital improvement projects were put off to balance the City's budget.

### Debt Service

Total expenditures for debt service are decreased by \$1,475,335 or 35.2% in Fiscal Year 2014. This decrease is due to the refunding and refinancing of the 2003 bonds and payment of all the loans and notes in the Utilities Fund. This reduction in debt service expenditures is

predominately realized in the Utilities Fund. During Fiscal Year 2014, the City will continue to look at its debt for opportunities to repay or refinance, where applicable.

This year, the Utilities Department will issue bonds based on revenue generation. The debt service for this bond will be established when the bonds are projected to be issued. The budget will be amended accordingly.

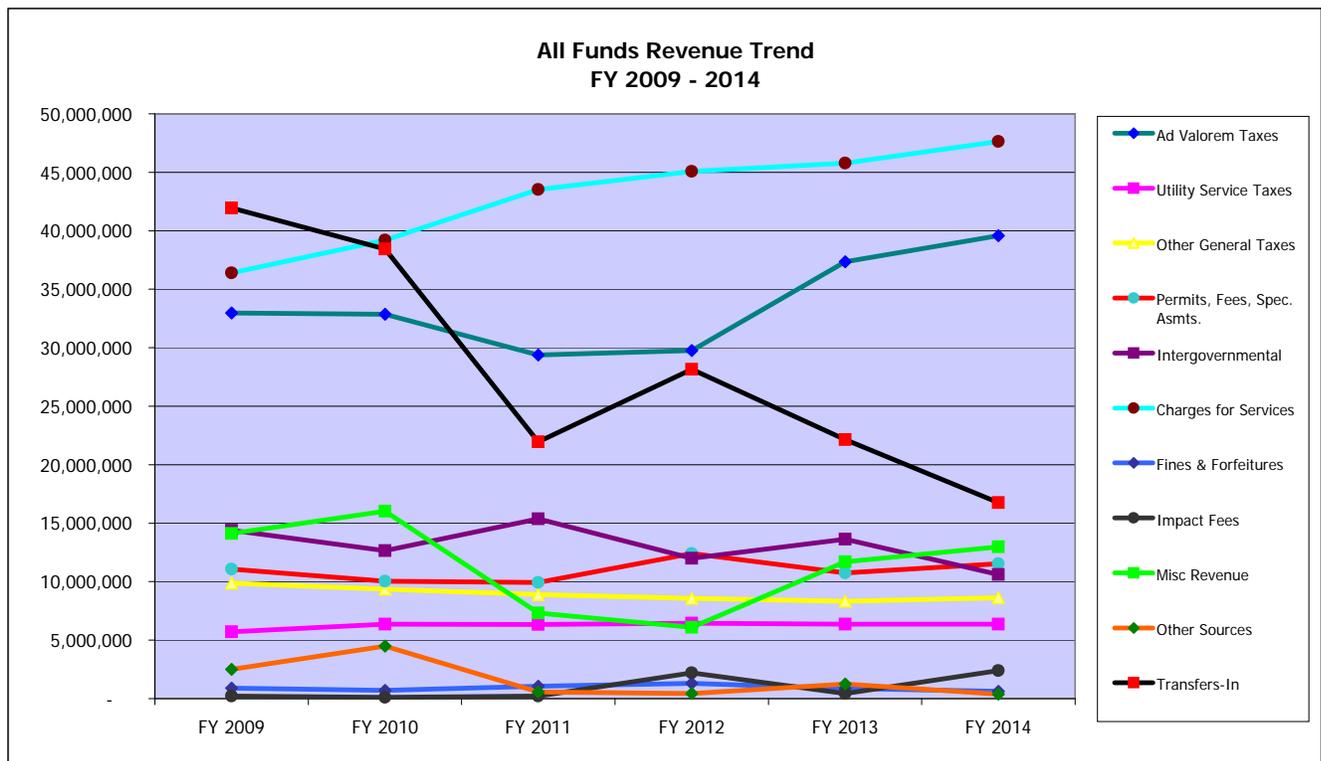
### Operating Transfers - Out

Operating transfers out total approximately \$16,762,766 and compromise 10.3% of the annual budget. The primary components of this expenditure category are interfund transfers. For Fiscal Year 2014 notable interfund transfers include approximately \$6.3 million from the General Fund to the Fire Rescue Services Fund; \$4.7 million to the Water and Wastewater Capital Funds from the Utility Revenue Generation Fund; \$2.1 million to the General Fund from the Water and Wastewater Operating Funds; and \$1.5 million from the General Fund to the 2013 Note Fund.

**ALL FUNDS  
REVENUE AND EXPENDITURES TREND  
FY 2009 - 2014**

**REVENUE TREND**

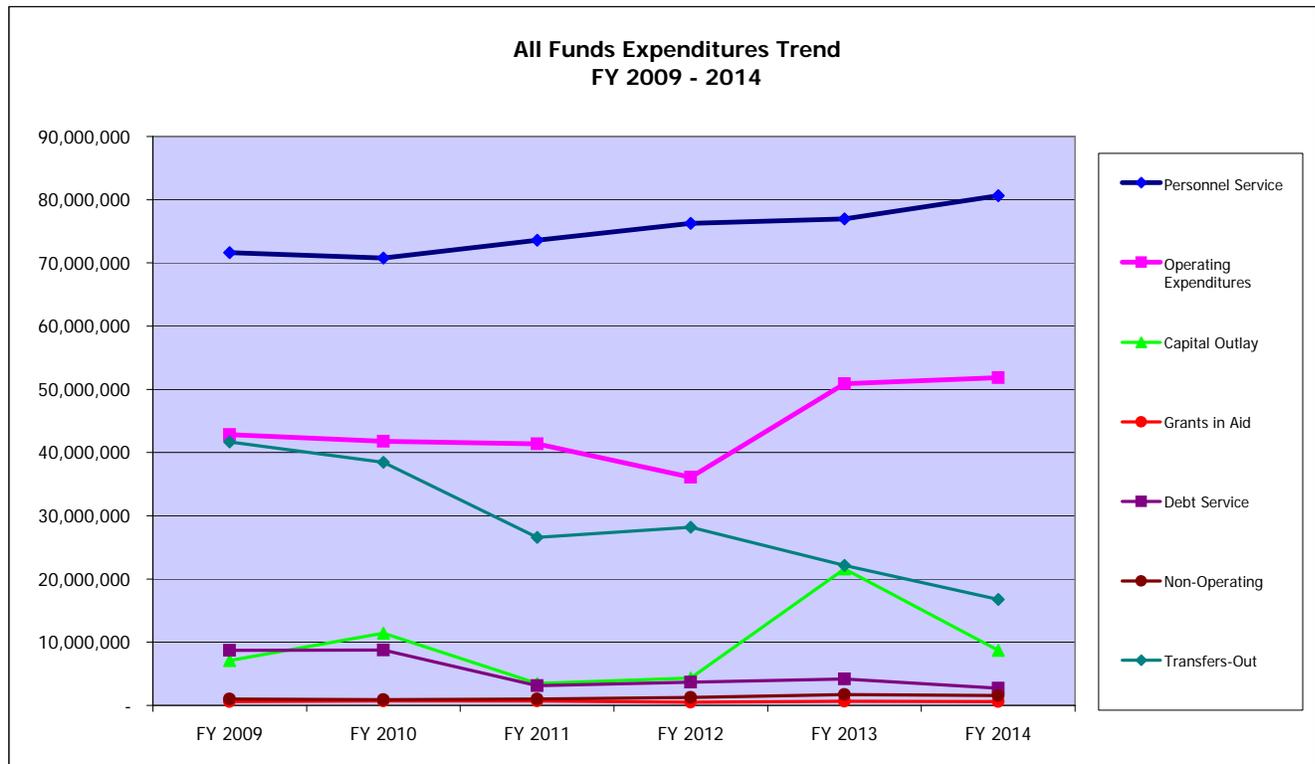
Revenue Source	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted Budget	FY 2014 Adopted Budget	% of Total Budget	"+/-" From Prior Yr	"+/-" From FY 2009
Ad Valorem Taxes	32,957,383	32,850,053	29,385,305	29,766,193	37,354,064	39,581,834	24.3%	6.0%	20.1%
Utility Service Taxes	5,699,171	6,368,702	6,330,598	6,440,913	6,362,068	6,363,720	3.9%	0.0%	11.7%
Other General Taxes	9,878,008	9,367,529	8,886,842	8,563,126	8,332,959	8,617,864	5.3%	3.4%	-12.8%
Permits, Fees, Spec. Asmts.	11,083,707	10,050,231	9,930,680	12,397,991	10,747,322	11,530,772	7.1%	7.3%	4.0%
Intergovernmental	14,396,417	12,649,174	15,374,155	11,989,092	13,628,832	10,604,630	6.5%	-22.2%	-26.3%
Charges for Services	36,385,397	39,200,092	43,532,272	45,065,651	45,779,774	47,636,676	29.3%	4.1%	30.9%
Fines & Forfeitures	894,154	712,324	1,048,663	1,308,015	879,800	624,000	0.4%	-29.1%	-30.2%
Impact Fees	216,482	97,262	206,773	2,201,465	430,000	2,406,893	1.5%	459.7%	1011.8%
Miscellaneous Revenue	14,113,102	16,031,204	7,327,173	6,104,954	11,700,340	12,969,796	8.0%	10.8%	-8.1%
Other Sources	2,510,213	4,489,148	583,506	447,886	1,250,924	370,000	0.2%	-70.4%	-85.3%
Interfund Transfers-In	41,959,383	38,446,328	21,944,401	28,164,546	22,133,489	16,762,766	10.3%	-24.3%	-60.1%
Appropriated Fund Balance	3,468,709	2,552,922	5,331,546	(2,104,152)	19,511,047	5,370,394	3.3%	-72.5%	54.8%
<b>TOTAL ALL FUNDS REVENUE</b>	<b>173,562,126</b>	<b>172,814,968</b>	<b>149,881,914</b>	<b>150,345,681</b>	<b>178,110,619</b>	<b>162,839,344</b>	<b>100.0%</b>	<b>-8.6%</b>	<b>-6.2%</b>



**ALL FUNDS  
REVENUE AND EXPENDITURES TREND  
FY 2009 - 2014**

**EXPENDITURES TREND**

Expenditure Category	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted Budget	FY 2014 Adopted Budget	% of Total Budget	"+/-" From Prior Yr	"+/-" From FY 2009
Personnel Service	71,647,677	70,768,010	73,602,972	76,276,569	76,940,000	80,654,627	49.5%	4.8%	12.6%
Operating Expenditures	42,819,275	41,790,640	41,356,070	36,097,150	50,900,374	51,854,103	31.8%	1.9%	21.1%
Capital Outlay	7,114,525	11,408,733	3,487,496	4,333,145	21,573,757	8,700,176	5.3%	-59.7%	22.3%
Grants in Aid	616,570	716,875	722,509	516,936	652,787	604,963	0.4%	-7.3%	-1.9%
Debt Service	8,687,863	8,769,675	3,100,522	3,681,468	4,194,044	2,718,709	1.7%	-35.2%	-68.7%
Non-Operating	1,013,879	914,706	1,011,720	1,275,868	1,716,168	1,544,000	0.9%	-10.0%	52.3%
Interfund Transfers-Out	41,662,337	38,446,328	26,600,625	28,164,545	22,133,489	16,762,766	10.3%	-24.3%	-59.8%
<b>TOTAL ALL FUNDS EXP</b>	<b>173,562,126</b>	<b>172,814,967</b>	<b>149,881,914</b>	<b>150,345,681</b>	<b>178,110,619</b>	<b>162,839,344</b>	<b>100.0%</b>	<b>-8.6%</b>	<b>-6.2%</b>



## DEBT SERVICE BUDGET

Governmental Funds	Original Issue Amount	Final Payment Date	Outstanding Principal 9/30/2013	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget		
						Principal	Interest	Requirement
2013 Note	16,420,350	8/15/2024	16,420,350	-	-	1,279,017	370,872	1,649,889
CRA Tax Increment Revenue Note 2005	1,300,000	8/30/2020	732,390	128,140	128,140	89,030	39,110	128,140
Acres IV Special Assessment Revenue Note	442,200	10/1/2024	298,897	32,636	32,636	20,961	11,675	32,636
<b>Total Governmental Funds</b>	<b>\$ 18,162,550</b>		<b>\$ 17,451,637</b>	<b>\$ 160,776</b>	<b>\$ 160,776</b>	<b>\$ 1,389,008</b>	<b>\$ 421,657</b>	<b>\$ 1,810,665</b>

Enterprise Funds	Original Issue Amount	Final Payment Date	Outstanding Principal 9/30/2013	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget		
						Principal	Interest	Requirement
Plantation Preserve Golf Course 2013 Note	7,226,613	8/15/2024	7,226,613	-	-	562,897	163,221	726,118
<b>Total Enterprise Funds</b>	<b>\$ 7,226,613</b>		<b>\$ 7,226,613</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 562,897</b>	<b>\$ 163,221</b>	<b>\$ 726,118</b>

<b>Total City's Debt Service</b>	<b>\$ 25,389,163</b>		<b>\$ 24,678,250</b>	<b>\$ 160,776</b>	<b>\$ 160,776</b>	<b>\$ 1,951,905</b>	<b>\$ 584,878</b>	<b>\$ 2,536,783</b>
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### SCHEDULE OF BUDGETED TRANSFERS

Fund	Transfer-In	Transfer-Out
General	2,803,889	8,251,473
Community Development Block Grant	7,500	
NSP 1 and 3		7,500
Community Redevelopment Agency		677,040
2013 Note	1,630,676	
2005 CRA Note	128,140	
2005 CRA Escrow	677,040	269,808
Plantation Midtown Development District	1,435	219,230
Plantation Midtown Construction	-	1,435
Plantation Gateway Development District		95,698
Plantation Gateway Construction	95,698	
Utility Operating & Maintenance	3,610	2,184,659
Repair and Replacement	4,752,313	
Revenue Generation		4,752,313
Customer Deposits		3,610
Fire/Rescue	6,362,465	
Stormwater	300,000	300,000
<b><u>Total Transfers</u></b>	<b><u>16,762,766</u></b>	<b><u>16,762,766</u></b>

**CITY OF PLANTATION**  
**Multi-Year Comparison of Budgeted Positions**  
**by Department and Fund**

Department	F/T = Full-time personnel P/T = Part-time personnel													
	2007-2008		2008-2009		2009-2010		2010-2011		2011-2012		2012-2013		2013-2014	
	Budget		Budget		Budget		Budget		Budget		Budget		Proposed	
<u>General Fund</u>	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>General Services Departments</b>														
Office of the Mayor/Administration	12	0	11	0	11	0	10	0	10	0	12	0	9	2
City Clerk	8	1	8	1	8	1	8	1	8	1	7	1	7	1
Financial Services	17	1	17	4	17	2	17	0	16	0	13	0	16	3
Financial Services Purchasing	3	3	2	3	2	3	2	3	2	3	2	3	0	0
Information Technology	18	0	19	0	19	0	18	0	18	0	16	0	16	0
Human Resources	10	5	9	9	9	9	8	7	8	5	7	9	7	13
Planning, Zoning and Economic Dev	11	0	9	1	9	0	9	0	9	0	9	0	9	0
Economic Development	0	0	2	0	2	0	1	0	1	0	0	0	0	0
Public Relations	1	0	1	0	1	0	1	0	1	0	0	0	0	0
Design, Landscape and Const Mgmt	3	0	3	0	3	0	3	0	6	1	5	2	6	0
Risk Management	2	0	2	0	2	0	2	0	2	0	2	0	2	0
Central Services-Crafts	12	0	12	0	12	0	12	0	12	0	12	0	12	0
Central Services-Facilities Maintenance	6	4	6	4	6	4	6	4	6	4	6	4	6	3
<b>Protective Services Departments</b>														
Police	293	62	284	63	279	53	273	57	273	45	261	43	261	13
Fire	19	9	19	9	19	8	17	1	17	1	17	1	17	1
Building	28	1	26	1	22	0	20	3	22	0	22	1	24	0
<b>Transportation &amp; Environmental Services Departments</b>														
Engineering	7	0	7	0	7	0	7	0	7	0	6	0	6	0
Public Works	71	10	71	6	71	7	71	2	71	6	71	6	69	5
Resource Recovery	0	2	0	1	0	1	0	1	0	1	0	1	0	1
Landscaping	21	1	21	1	21	1	20	2	15	1	15	0	15	0
<b>Recreation &amp; Cultural Services Departments</b>														
Library	10	5	10	5	10	4	9	5	9	5	9	5	9	4
Historical Museum	0	3	0	3	0	3	0	3	0	3	0	3	0	3
Parks and Recreation	92	158	89	139	88	37	86	35	82	105	81	100	81	100
Parks and Recreation Tennis Complex	3	10	3	10	3	9	3	8	3	8	3	7	3	7
Parks and Recreation Aquatics Complex	4	35	4	35	4	34	4	35	4	35	4	35	4	35
Parks and Recreation Equestrian Center	2	0	2	0	2	0	2	0	1	0	1	2	1	2
<b>Subtotal-General Fund</b>	<b>653</b>	<b>310</b>	<b>637</b>	<b>295</b>	<b>627</b>	<b>176</b>	<b>609</b>	<b>167</b>	<b>603</b>	<b>224</b>	<b>581</b>	<b>223</b>	<b>580</b>	<b>193</b>
<b>All Other Funds</b>														
Community Redevelopment Agency	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Road and Traffic Control	7	0	7	0	7	0	7	0	7	0	7	0	6	0
Community Development Block Grant	1	0	1	0	1	0	1	0	1	0	1	0	1	0
Water and Wastewater Services	95	10	96	8	95	9	100	10	96	11	96	11	97	15
Fire/Rescue	57	2	58	2	58	4	58	4	58	4	58	4	58	4
Stormwater	0	0	0	0	0	0	0	0	0	0	0	0	3	0
<b>Subtotal-All Other Funds</b>	<b>161</b>	<b>13</b>	<b>163</b>	<b>11</b>	<b>162</b>	<b>14</b>	<b>167</b>	<b>15</b>	<b>163</b>	<b>16</b>	<b>163</b>	<b>16</b>	<b>166</b>	<b>20</b>
<b>Total-All Personnel</b>														
	2007-2008		2008-2009		2009-2010		2010-2011		2011-2012		2012-2013		2013-2014	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
<b>Total-All Personnel</b>	<b>814</b>	<b>323</b>	<b>800</b>	<b>306</b>	<b>789</b>	<b>190</b>	<b>776</b>	<b>182</b>	<b>766</b>	<b>240</b>	<b>744</b>	<b>239</b>	<b>746</b>	<b>213</b>

**CITY OF PLANTATION**  
**Salary and Wages**  
**Fiscal Years 2011-12, 2012-13 and 2013-14**

Department	2011-2012		10/11-11/12	2012-2013		11/12-12/13	2013-2014		12/13-13/14
	Budget Amount	% of Total	Incr (Decr)	Budget Amount	% of Total	Incr (Decr)	Budget Amount	% of Total	Incr (Decr)
<b>GENERAL FUND</b>									
<b>General Services Departments</b>									
Office of the Mayor/Admin.	\$ 644,021	1.75%	\$ 43,565	\$ 725,007	2.02%	\$ 80,986	\$ 586,451	1.68%	\$ (138,555)
City Clerk	384,667	1.05%	(5,647)	352,029	0.98%	(32,638)	322,000	0.92%	(30,029)
Financial Services	818,167	2.22%	(88,231)	687,722	1.92%	(130,445)	845,512	2.42%	157,791
Financial Services Purchasing	137,343	0.37%	(2,127)	136,473	0.38%	(870)	-	0.00%	(136,473)
Information Technology	1,110,789	3.02%	(12,510)	1,013,988	2.83%	(96,801)	1,027,254	2.94%	13,267
Human Resources	488,204	1.33%	(15,145)	455,827	1.27%	(32,377)	452,299	1.30%	(3,528)
Planning, Zoning and Economic Dev	553,815	1.51%	4,504	554,139	1.55%	324	563,299	1.61%	9,160
Economic Development	71,532	0.19%	999	-	0.00%	(71,532)	-	0.00%	-
Public Relations	42,683	0.12%	(321)	-	0.00%	(42,683)	-	0.00%	-
Design, Landscape and Const Mgmt	402,812	1.09%	196,102	378,590	1.06%	(24,222)	372,605	1.07%	(5,985)
Risk Management	129,580	0.35%	(14,948)	130,434	0.36%	854	129,837	0.37%	(597)
Central Services-Crafts	512,280	1.39%	3,494	507,617	1.42%	(4,663)	513,717	1.47%	6,100
Central Services-Facilities Maintenance	259,082	0.70%	7,750	257,347	0.72%	(1,735)	239,978	0.69%	(17,369)
<b>Protective Services Departments</b>									
Police	20,643,460	56.11%	399,751	19,810,712	55.24%	(832,748)	19,735,489	56.54%	(75,223)
Fire	1,160,430	3.15%	29,796	1,149,247	3.20%	(11,183)	1,127,071	3.23%	(22,176)
Building	1,280,481	3.48%	(1,312)	1,283,192	3.58%	2,711	1,337,137	3.83%	53,945
<b>Transportation &amp; Evironmental Services Departments</b>									
Engineering	525,829	1.43%	10,696	486,818	1.36%	(39,011)	317,536	0.91%	(169,282)
Public Works	2,043,561	5.55%	(405,426)	2,335,498	6.51%	291,937	1,759,587	5.04%	(575,911)
Resource Recovery	8,008	0.02%	1,018	7,970	0.02%	(38)	10,174	0.03%	2,204
Landscaping	505,950	1.38%	(308,626)	489,817	1.37%	(16,133)	485,517	1.39%	(4,300)
<b>Recreation &amp; Cultural Services Departments</b>									
Library	453,576	1.23%	(2,095)	450,459	1.26%	(3,117)	446,360	1.28%	(4,099)
Historical Museum	46,110	0.13%	(868)	46,763	0.13%	653	46,763	0.13%	-
Parks and Recreation	3,758,829	10.22%	62,540	3,751,778	10.46%	(7,051)	3,744,763	10.73%	(7,015)
Parks and Recreation Tennis Complex	177,365	0.48%	(9,605)	169,029	0.47%	(8,336)	166,201	0.48%	(2,828)
Parks and Recreation Aquatics Complex	580,460	1.58%	(39,153)	603,314	1.68%	22,854	592,975	1.70%	(10,339)
Parks and Recreation Equestrian Center	52,012	0.14%	(24,710)	79,671	0.22%	27,659	80,270	0.23%	599
<b>Subtotal-General Fund</b>	<b>36,791,045</b>	<b>100.00%</b>	<b>(170,509)</b>	<b>35,863,438</b>	<b>100.00%</b>	<b>(927,607)</b>	<b>34,902,796</b>	<b>100.00%</b>	<b>(960,642)</b>
<b>OTHER FUNDS</b>									
Community Redevelopment Agency	83,464	0.87%	1,967	82,973	0.88%	(491)	83,403	0.85%	430
Road and Traffic Control	200,717	2.09%	(4,076)	198,230	2.10%	(2,487)	162,834	1.67%	(35,396)
Community Development Block Grant	61,748	0.64%	1,697	61,050	0.65%	(698)	61,748	0.63%	698
Water Services	2,696,188	28.09%	(42,319)	2,704,157	28.60%	7,969	2,781,221	28.47%	77,064
Wastewater Services	2,190,534	22.82%	(99,815)	2,122,459	22.45%	(68,075)	2,235,730	22.89%	113,271
Fire/Rescue	4,367,005	45.49%	107,942	4,286,528	45.33%	(80,477)	4,322,922	44.26%	36,394
Stormwater	-	0.00%	-	-	0.00%	-	119,787	1.23%	119,787
<b>Subtotal-Other Funds</b>	<b>9,599,656</b>	<b>100.00%</b>	<b>311,737</b>	<b>9,455,397</b>	<b>100.00%</b>	<b>(144,259)</b>	<b>9,767,645</b>	<b>100.00%</b>	<b>312,248</b>
<b>TOTAL - ALL FUNDS</b>	<b>\$ 46,390,701</b>		<b>\$ 141,228</b>	<b>\$ 45,318,835</b>		<b>\$ (1,071,866)</b>	<b>\$ 44,670,441</b>		<b>\$ (648,394)</b>

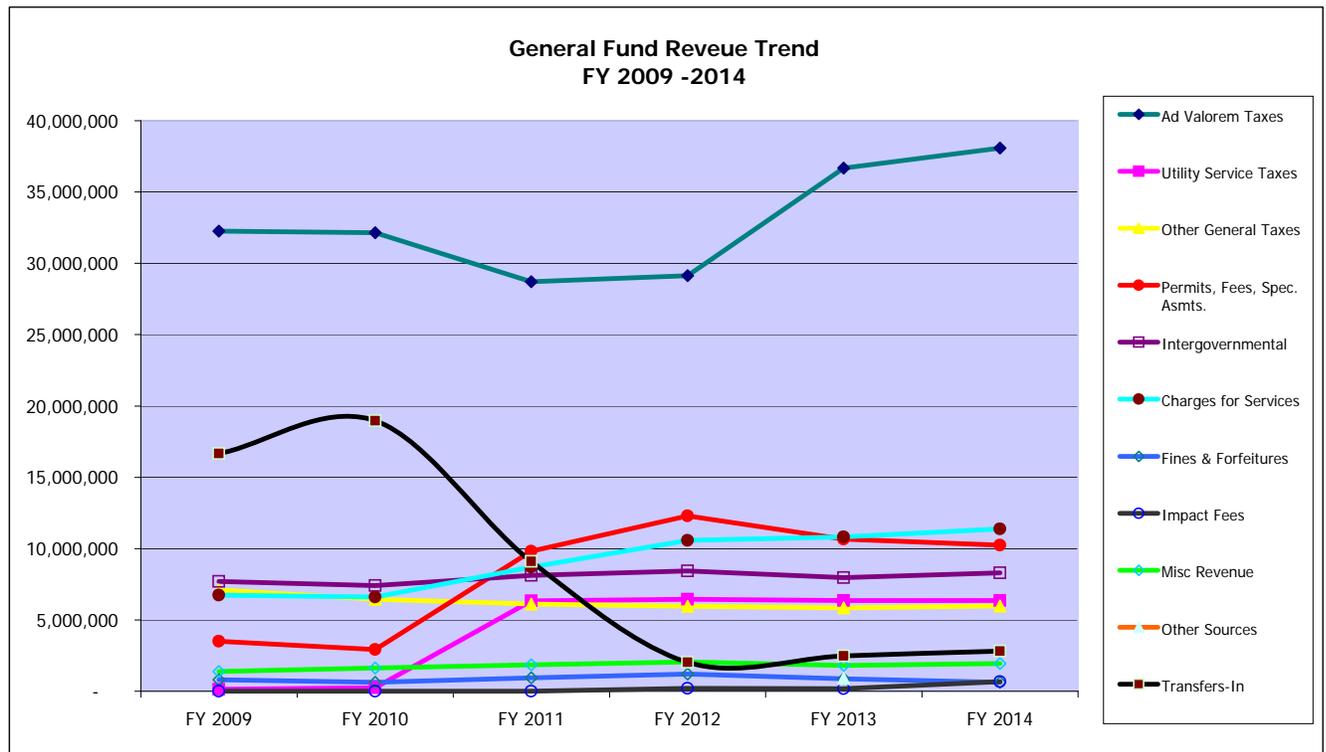
**City of Plantation**  
**Capital Item Detail by Type and Fund**  
**Fiscal Year 2013-2014**

	<b>Improvements</b>	<b>Machinery &amp; Equipment</b>	<b>Construction in Progress</b>	<b>Books &amp; Audio Aids</b>	<b>Building</b>	<b>Total</b>
<b>General Fund</b>						
Information Technology	-	187,513	-	-	-	187,513
Library	-	-	-	10,000	-	10,000
Parks & Recreation	100,000	-	-	-	-	100,000
<b>Total General Fund</b>	<b>100,000</b>	<b>187,513</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>297,513</b>
<b>Special Districts Funds</b>						
Plantation Gateway Dev Construction	10,000	-	-	-	-	10,000
<b>Total Special Districts Funds</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>Special Revenue Funds</b>						
Library Board	-	10,000	-	28,000	-	38,000
Community Development Block Grant	200,000	-	-	-	-	200,000
<b>Total Special Revenue Funds</b>	<b>200,000</b>	<b>10,000</b>	<b>-</b>	<b>28,000</b>	<b>-</b>	<b>238,000</b>
<b>Capital Project Funds</b>						
2013 Note Construction	-	-	-	-	2,500,000	2,500,000
CRA Designated Capital Improv	85,000	-	-	-	-	85,000
Designated Capital Improv and Reserve	-	74,750	-	-	-	74,750
<b>Total Capital Project Funds</b>	<b>85,000</b>	<b>74,750</b>	<b>-</b>	<b>-</b>	<b>2,500,000</b>	<b>2,659,750</b>
<b>Enterprise Funds</b>						
Utilities O&M - Water & WW Services	-	-	30,000	-	245,030	275,030
Utilities R&R - Water and WW Services	-	929,900	3,828,733	-	-	4,758,633
Utilities - Water Capacity	-	48,000	-	-	-	48,000
Utilities - Wastewater Capacity	-	20,000	-	-	-	20,000
Fire/Rescue	-	98,000	-	-	-	98,000
Golf Course - Administration	-	8,000	-	-	-	8,000
Golf Course - Food & Beverage	-	10,000	-	-	-	10,000
Golf Course - Pro Shop	-	216,250	-	-	-	216,250
Golf Course - Maintenance	-	61,000	-	-	-	61,000
<b>Total Capital Enterprise Funds</b>	<b>-</b>	<b>1,391,150</b>	<b>3,858,733</b>	<b>-</b>	<b>245,030</b>	<b>5,494,913</b>
<b>TOTAL CAPITAL ITEMS</b>	<b>395,000</b>	<b>1,663,413</b>	<b>3,858,733</b>	<b>38,000</b>	<b>2,745,030</b>	<b>8,700,176</b>

**GENERAL FUND  
REVENUE AND EXPENDITURES TREND  
FY 2009 - 2014**

**REVENUE TREND**

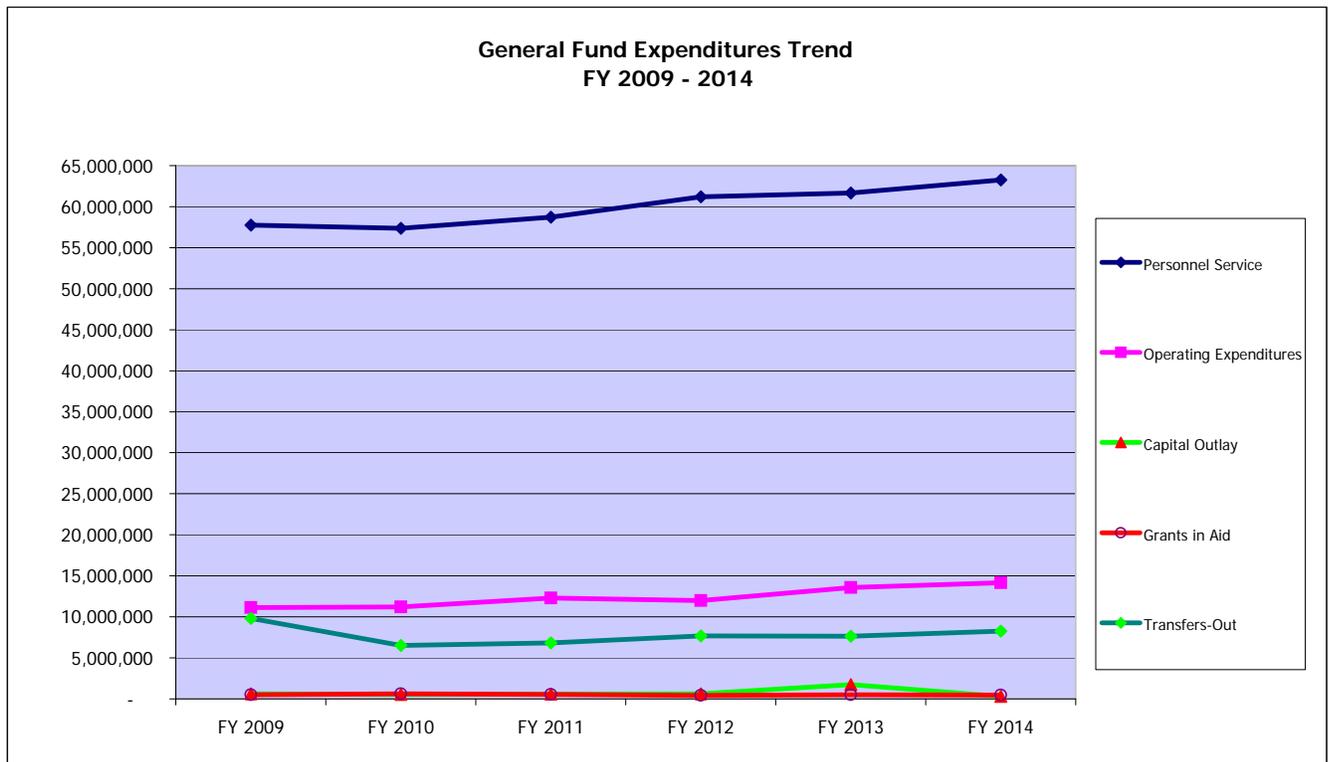
Revenue Source	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted Budget	FY 2014 Adopted Budget	% of Total Budget	"+/-" From Prior Yr	"+/-" From FY 2009
Ad Valorem Taxes	32,248,294	32,148,158	28,717,323	29,130,019	36,667,714	38,088,489	44.1%	3.9%	18.1%
Utility Service Taxes	132,122	249,374	6,330,598	6,440,913	6,362,068	6,363,720	7.4%	0.0%	4716.6%
Other General Taxes	7,087,834	6,457,369	6,118,211	5,963,168	5,851,280	5,985,830	6.9%	2.3%	-15.5%
Permits, Fees, Spec. Asmts.	3,498,292	2,920,530	9,809,779	12,287,371	10,673,427	10,239,800	11.9%	-4.1%	192.7%
Intergovernmental	7,695,014	7,398,013	8,119,007	8,432,466	7,956,126	8,288,744	9.6%	4.2%	7.7%
Charges for Services	6,740,951	6,598,100	8,704,227	10,565,421	10,817,818	11,377,210	13.2%	5.2%	68.8%
Fines & Forfeitures	805,799	621,493	933,819	1,198,339	879,800	624,000	0.7%	-29.1%	-22.6%
Impact Fees	535	2,675	992	202,664	180,000	660,000	0.8%	266.7%	123264.5%
Miscellaneous Revenue	1,381,003	1,626,330	1,862,369	2,062,456	1,802,076	1,946,649	2.3%	8.0%	41.0%
Other Sources	-	-	-	-	883,671	-	0.0%	-100.0%	
Interfund Transfers-In	16,655,000	18,958,154	9,100,580	2,021,550	2,471,078	2,803,889	3.2%	13.5%	-83.2%
Appropriated Fund Balance	3,533,082	(707,033)	(730,862)	3,624,328	558,299	32,032	0.0%	-94.3%	-99.1%
<b>TOTAL GENERAL FUND</b>	<b>79,777,927</b>	<b>76,273,162</b>	<b>78,966,042</b>	<b>81,928,696</b>	<b>85,103,357</b>	<b>86,410,363</b>	<b>100.0%</b>	<b>5.5%</b>	<b>8.3%</b>



**GENERAL FUND  
REVENUE AND EXPENDITURES TREND  
FY 2009 - 2014**

**EXPENDITURES TREND**

Expenditure Category	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted Budget	FY 2014 Adopted Budget	% of Total Budget	"+/-" From Prior Yr	"+/-" From FY 2009
Personnel Service	57,751,620	57,363,173	58,721,807	61,204,413	61,655,353	63,258,599	73.2%	2.6%	9.5%
Operating Expenditures	11,119,291	11,215,012	12,288,357	11,991,725	13,575,390	14,142,229	16.4%	4.2%	27.2%
Capital Outlay	612,952	559,320	592,514	613,277	1,732,687	297,513	0.3%	-82.8%	-51.5%
Grants in Aid	496,237	611,804	534,543	421,312	503,787	460,548	0.5%	-8.6%	-7.2%
Interfund Transfers-Out	9,797,827	6,523,853	6,828,821	7,697,970	7,636,140	8,251,473	9.5%	8.1%	-15.8%
<b>TOTAL GENERAL FUND</b>	<b>79,777,927</b>	<b>76,273,162</b>	<b>78,966,042</b>	<b>81,928,696</b>	<b>85,103,357</b>	<b>86,410,363</b>	<b>100.0%</b>	<b>1.5%</b>	<b>8.3%</b>



**CITY OF PLANTATION  
Budget Statement  
General Fund  
Fiscal Year 2013-2014**

	<b>Adopted Budget</b>	<b>Prior Year</b>
<b><u>REVENUE</u></b>		
Ad Valorem Operating: 5.6142 Mills	\$ 38,088,489	\$ 36,667,714
Utility Service Taxes	6,363,720	6,362,068
Other General Taxes	5,985,830	5,851,280
Permits, Fees & Special Assessments	10,239,800	10,673,427
Intergovernmental	8,288,744	7,956,126
Charges for Services	11,377,210	10,817,818
Fines & Forfeitures	624,000	879,800
Impact Fees	660,000	180,000
Misc Revenue	1,946,649	1,802,076
Other Sources	-	883,671
Non Operating Transfers-In	2,803,889	2,471,078
Appropriated Fund Balance	32,032	558,299
<b>Total Revenue</b>	<b>\$ 86,410,363</b>	<b>\$ 85,103,357</b>
<b><u>EXPENDITURES</u></b>		
Personnel Services	\$ 63,258,599	\$ 61,655,353
Operating Expenditures	14,142,229	13,575,390
Grants and Aids	460,548	503,787
Capital	297,513	1,732,687
Non Operating Transfers-Out	8,251,473	7,636,140
<b>Total Expenditures</b>	<b>\$ 86,410,363</b>	<b>\$ 85,103,357</b>
<b>Total Revenue, Expenditures and Other Sources</b>	<b>\$ -</b>	<b>\$ -</b>

## GENERAL FUND REVENUES BY DEPARTMENT

Revenue/Source	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014	% of Budget
General Operating	66,928,344	60,671,731	70,934,992	71,251,824	82.4%
Office of Mayor/Administration	93,851	103,899	76,500	-	0.0%
City Clerk	52,570	37,958	52,500	37,000	0.0%
Financial Services	72,310	85,436	117,330	123,375	0.1%
Planning, Zoning and Development	173,640	112,092	187,000	112,000	0.1%
Risk Management	145,324	101,441	280,000	245,000	0.3%
Other General Government	1,330,694	1,396,690	1,330,694	1,396,690	1.6%
Post Employment Benefits	625,281	877,629	749,098	623,034	0.7%
Police	2,308,552	2,619,131	2,134,912	2,080,664	2.4%
Fire	1,123,758	1,569,259	922,720	1,328,120	1.5%
Building	2,462,599	4,473,119	2,808,700	2,954,500	3.4%
Engineering	99,362	356,156	131,500	83,000	0.1%
Public Works	395,750	395,750	510,000	410,000	0.5%
Resource Recovery	1,940,520	3,437,794	2,888,000	3,598,414	4.2%
Landscaping	107,338	200,231	76,000	107,000	0.1%
Library	5,902	5,285	4,800	6,600	0.0%
Historical Museum	-	-	-	2,000	0.0%
Parks and Recreation	1,051,484	1,099,312	1,100,000	1,291,710	1.5%
Tennis Complex	243,555	216,636	246,511	260,000	0.3%
Aquatics Complex	383,528	387,272	400,000	414,400	0.5%
Equestrian Center	152,542	157,546	152,100	153,000	0.2%
<b>TOTAL REVENUES</b>	<b>79,696,905</b>	<b>78,304,368</b>	<b>85,103,357</b>	<b>86,478,331</b>	<b>100%</b>

**CITY OF PLANTATION**  
**General Fund Budget Statement**  
**All Departments**  
**Fiscal Year 2013-2014**

	Personal Services	Operating Expenditures	Grants In Aid	Capital	Non-Operating Transfers-Out	Total	Prior Year
<b><u>General Services Departments</u></b>							
Office of the Mayor/Admin.	\$ 820,624	\$ 170,480	\$ 46,300	\$ -	\$ -	\$ 1,037,404	\$ 1,187,116
City Clerk	555,893	36,580	-	-	-	592,473	596,664
Municipal Elections	-	-	-	-	-	-	120,000
Financial Services	1,390,159	243,535	-	-	-	1,633,694	1,298,218
Financial Services Purchasing	-	-	-	-	-	-	207,588
Information Technology	1,682,848	1,636,160	-	187,513	-	3,506,521	4,377,786
Human Resources	709,458	316,098	-	-	-	1,025,556	1,015,484
Planning, Zoning and Economic Development	912,835	92,950	-	-	-	1,005,785	955,785
Economic Development	-	-	-	-	-	-	469,287
Design, Landscape and Construction Mgmt	621,815	13,975	-	-	-	635,790	599,040
Risk Management	218,853	1,768,256	-	-	-	1,987,109	1,738,951
Central Services - Crafts	942,989	43,350	-	-	-	986,339	949,085
Central Services - Facilities Maintenance	434,303	331,880	-	-	-	766,183	757,095
Other Gen Gov't-Cost Recovery	-	63,500	-	-	-	63,500	63,500
Other Gen Gov't-General	1,476,690	298,450	414,248	-	-	2,189,388	1,619,644
Other Gen Gov't-Post Employment	1,291,600	-	-	-	-	1,291,600	1,228,407
Other Gen Gov't-Special Programs-Donations	-	-	-	-	-	-	28,000
<b><u>Protective Services Departments</u></b>							
Police	34,549,701	2,194,445	-	-	-	36,744,146	35,360,806
Fire	1,800,346	1,623,987	-	-	-	3,424,333	3,231,551
Building	2,187,917	161,729	-	-	-	2,349,646	2,180,302
<b><u>Transportation &amp; Environmental Services Departments</u></b>							
Engineering	594,398	32,450	-	-	-	626,848	806,601
Stormwater Drainage	-	-	-	-	-	-	93,388
Public Works	4,059,808	316,347	-	-	-	4,376,155	4,880,164
Resource Recovery	10,974	2,121,339	-	-	-	2,132,313	1,973,980
Landscaping	1,015,833	175,700	-	-	-	1,191,533	1,097,578
<b><u>Recreational &amp; Cultural Services Departments</u></b>							
Library	737,792	51,177	-	10,000	-	798,969	797,633
Historical Museum	50,467	16,634	-	-	-	67,101	66,607
Parks & Recreation	6,061,122	2,034,863	-	100,000	-	8,195,985	8,024,146
Parks and Recreation Tennis Complex	257,180	108,740	-	-	-	365,920	358,353
Parks and Recreation Aquatics Complex	764,255	199,710	-	-	-	963,965	1,195,053
Parks and Recreation Equestrian Center	110,739	89,894	-	-	-	200,633	189,409
<b><u>Transfers-Out</u></b>							
Non-Operating Transfers-Out	-	-	-	-	8,251,473	8,251,473	7,636,140
<b>TOTAL</b>	<b>\$ 63,258,599</b>	<b>\$ 14,142,229</b>	<b>\$ 460,548</b>	<b>\$ 297,513</b>	<b>\$ 8,251,473</b>	<b>\$ 86,410,363</b>	<b>\$ 85,103,357</b>
Percent of Total	73.21%	16.37%	0.53%	0.34%	9.55%	100.00%	
Prior Year	\$ 61,655,353	\$ 13,575,390	\$ 503,787	\$ 1,732,687	\$ 7,636,140	\$ 85,103,357	
Prior Year %	72.45%	15.95%	0.59%	2.04%	8.97%	100.00%	

**City of Plantation  
General Fund  
001-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Ad-Valorem Operating</b>				
311-0001 Taxes-Ad Valorem-Current	28,123,510	28,707,737	36,517,714	37,588,489
311-0002 Taxes-Ad Valorem-Delinquent	593,813	422,283	150,000	500,000
<b>Total Ad-Valorem Operating</b>	<b>28,717,323</b>	<b>29,130,019</b>	<b>36,667,714</b>	<b>38,088,489</b>
<b>Utility Service Taxes</b>				
314-1000 Utility Service Taxes - FPL	6,085,784	6,188,100	6,120,018	6,120,000
314-4000 Utility Service Taxes-Peoples Gas	127,041	145,464	127,450	130,000
339-0001 Enterprise Fund-Electric Utility Service Tax	117,773	107,350	114,600	113,720
<b>Total Utility Service</b>	<b>6,330,598</b>	<b>6,440,913</b>	<b>6,362,068</b>	<b>6,363,720</b>
<b>Other General Taxes</b>				
315-0001 Communications Service Taxes	5,252,369	5,059,167	4,957,230	5,040,050
316-0001 Local Business Tax - City	751,455	749,976	850,000	886,000
338-0001 Local Business Tax - County	114,387	154,026	44,050	59,780
<b>Total Other General Taxes</b>	<b>6,118,211</b>	<b>5,963,168</b>	<b>5,851,280</b>	<b>5,985,830</b>
<b>Permits, Fees &amp; Special Assessments</b>				
322-0001 Permits-Building	2,253,240	4,195,075	2,600,000	2,800,000
322-0002 Permits-Police	94,317	91,995	90,000	85,000
322-0003 Permits-Fire	443,600	966,439	420,800	500,900
322-0004 Permits-Engineering	96,162	350,706	100,000	80,000
323-1000 Franchise Fees - FPL	6,028,547	5,774,563	6,608,975	5,964,893
323-4000 Franchise Fees - Peoples Gas	45,592	38,602	55,575	38,000
323-7000 Franchise Fees - Waste Management	619,554	600,272	625,100	602,750
323-9001 Franchise Fee-Demolition	56,917	58,928	40,000	48,000
325-1001 Special Assessments - Capital Improv Dredging	-	22,477	13,733	-
325-1003 Special Assessments - Capital Improv Wall	-	12,000	-	-
329-0003 Other Permits and Fees - Surcharge	45,206	97,322	45,000	45,000
329-0004 Other Permits and Fees - Lobbyist Registrator	-	1,250	500	1,000
344-9002 Service Charge-T-Towing Fees	72,000	72,000	72,000	72,000
361-1020 Dredging Assessment-Interest/Penalties	3,849	3,851	644	1,004
361-1030 Plant Isles Assessment-Interest/Penalties	1,906	1,860	1,100	1,253
361-1060 Acres I Assessment-Interest/Penalties	37	30	-	-
363-1101 Dredging assessment-Principal	44,852	-	-	-
363-1103 P.I. Wall Assessment-Principal	4,000	-	-	-
<b>Total Permits, Fees &amp; Special Assessments</b>	<b>9,809,779</b>	<b>12,287,371</b>	<b>10,673,427</b>	<b>10,239,800</b>
<b>Intergovernmental</b>				
312-5100 Firefighters' Property Ins Premium Tax	713,117	755,032	713,117	755,032
312-5200 Police Officers' Casualty Ins Premium Tax	617,577	641,658	617,577	641,658
331-2000 Federal Grants-Public safety	68,360	9,931	21,337	8,700
331-3900 Federal Grants-PE-Other Physical	14,305	-	-	-
331-4900 Federal Grants-T-Other T	-	20,853	-	-
334-3900 State Grants-PE-Other Physical Environment	20,000	-	-	-
335-1200 State Shared Rev-GG-Sales Tax	1,613,766	1,669,986	1,568,600	1,759,920
335-1400 State Shared Rev-GG-Mobile Home Licenses	967	1,541	1,100	1,100
335-1500 State Shared Rev-GG-Alcohol Beverage Licenses	29,139	36,403	29,050	29,100
335-1800 State Shared Rev-GG-Local Gov Half Cent Sale	4,494,143	4,668,505	4,465,350	4,528,750
335-2100 State Shared Rev-PS-Firefighters Supplement	1,920	1,590	1,920	1,920
335-4900 State Shared Rev-T-Other Transportation	39,437	29,461	38,800	38,800
337-2000 Grants From Other Local Units-Public Safety	263,823	323,764	325,164	323,764
338-0003 County Shared Rev-911 Fees	242,453	273,742	174,111	200,000
<b>Total Intergovernmental</b>	<b>8,119,007</b>	<b>8,432,466</b>	<b>7,956,126</b>	<b>8,288,744</b>

**City of Plantation  
General Fund  
001-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Charges for Services</b>				
341-9001 GG-Other-Financial Services Fees	72,310	85,436	117,330	123,375
341-9002 GG-Other-Court/Witness/Jury Fees	3,689	3,569	3,500	3,500
341-9004 GG-Other-City Clerk Services	52,570	36,708	52,000	36,000
342-1001 PS-Police Reports	37,935	59,701	50,000	50,000
342-1002 PS-Police Special Detail Services	668,924	662,205	595,000	600,000
342-2001 PS-Fire Services	678,238	601,230	500,000	632,800
342-5001 PS-Zoning/Planning	161,255	100,721	175,000	100,000
342-5002 PS-Cost Recovery	154,377	169,254	154,000	100,000
343-4001 PE-Solid Waste Pick-up Revenue	1,468,405	1,525,645	1,400,000	1,605,044
343-4002 PE-Garbage/Solid Waste	-	-	-	1,686,000
343-7001 PE-Recycling Fees	472,115	1,912,149	1,488,000	307,370
343-7002 PE-Wetlands	25,328	-	-	-
343-9002 PE-Landscape Fees	19,604	50,352	36,000	32,000
344-9001 T-Fees Engineering	3,200	5,450	31,500	3,000
345-1000 NSP Administrative Cost Recovery	16,637	15,844	47,000	10,000
347-1001 CR-Library Fees	1,135	1,170	800	600
347-2001 CR-Recreation Programs	1,051,484	1,099,312	1,100,000	1,117,710
347-5100 CR-Pool	383,528	387,272	400,000	414,400
347-5200 CR-Veltri Tennis Complex	243,555	216,636	246,511	260,000
347-5300 CR-Equestrian Center	152,542	157,546	152,100	153,000
349-0004 O-Insurance Premiums-Dependant/Retirees	625,281	877,629	1,240,915	1,150,113
349-0010 O-Documents/Books/Maps	12,385	11,370	12,000	12,000
349-0020 Contrib from Enterp Funds - Gas Tax Allocati	125,000	125,000	210,000	210,000
349-0021 Contrib from Enterp Funds - Cost Allocation	1,785,250	2,012,064	2,222,728	2,316,864
349-0112 Gateway Maintenance	270,750	270,750	300,000	200,000
349-9109 Cost Allocation/Midtown	-	-	75,000	75,000
349-9110 Cost Allocation/CRA	218,800	100,000	100,000	100,000
349-9112 Cost Allocation/Gateway	-	-	30,000	-
349-9172 Cost Allocation/General	-	65,224	65,224	65,224
349-9174 Cost Allocation/Fire	-	13,210	13,210	13,210
<b>Total Charges for Services</b>	<b>8,704,227</b>	<b>10,565,421</b>	<b>10,817,818</b>	<b>11,377,210</b>
<b>Fines &amp; Forfeitures</b>				
351-1001 County Court Criminal	357,972	299,785	280,000	240,000
351-3000 County Court Civil-Police Education	15,006	12,817	15,000	9,000
352-0000 Library	4,767	4,115	4,000	4,000
354-0000 Code violations	488,605	835,509	500,000	310,000
354-0001 Alarm	66,443	45,088	80,000	60,000
354-1000 CE-Civil Citation Program	1,025	1,025	800	1,000
<b>Total Fines &amp; Forfeitures</b>	<b>933,819</b>	<b>1,198,339</b>	<b>879,800</b>	<b>624,000</b>
<b>Impact Fees</b>				
324-1100 Impact Fees - Residential - Public Safety	-	-	70,000	250,000
324-1200 Impact Fees - Commercial - Public Safety	-	-	30,000	129,000
324-6100 Impact Fees - Residential - Culture/Recreation	992	202,664	80,000	150,000
324-6101 Impact Fees - Residential -Library	-	-	-	6,000
324-7100 Impact Fees - Residential - Other General Gov	-	-	-	95,000
324-7200 Impact Fees - Commercial - Other General Gov	-	-	-	30,000
<b>Total Impact Fees</b>	<b>992</b>	<b>202,664</b>	<b>180,000</b>	<b>660,000</b>

**City of Plantation  
General Fund  
001-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-1001 Investment Interest	33,943	210,928	35,750	196,508
361-9999 Interest and Other Earnings-Allocated	75,182	132,774	24,994	29,945
362-0001 Tower Rental	1,040,853	1,110,487	1,146,050	1,128,575
362-0002 Commissions	9,776	11,468	9,700	9,500
362-0003 Rental-Other	72,122	75,820	60,300	60,300
365-0001 Sales of Surplus Materials and Scrap	18,338	29,695	23,500	23,500
366-0002 Contributions and Donations-Tree beautificatic	87,734	149,879	40,000	75,000
366-0003 Contributions and Donations-Variou	93,851	103,899	76,500	-
366-0004 Contributions and Donations-Police	-	-	-	200
366-0005 Contributions and Donations-Fire	-	-	-	3,000
366-0006 Contributions and Donations-Parks & Rec	-	-	-	24,000
366-0008 Contributions and Donations-Library	-	-	-	2,000
366-0009 Contributions and Donations-Historical Museu	-	-	-	2,000
369-3001 Other misc revenue-Comp Proceeds	145,324	101,441	280,000	245,000
369-9001 Other misc revenue-Other	264,094	89,684	50,000	100,000
369-9002 Other misc revenue-Auto cost recovery	21,939	20,238	20,900	20,900
369-9800 Prior Year Adjustments	( 788 )	-	-	-
369-9900 Other Misc Earnings - Allocated	-	26,144	34,382	26,221
<b>Total Misc Revenue</b>	<b>1,862,370</b>	<b>2,062,456</b>	<b>1,802,076</b>	<b>1,946,649</b>
<b>Other Sources</b>				
364-0001 Misc-Gain/loss or proceeds on disposition of fixed assests	-	-	883,671	-
<b>Total Other Sources</b>	<b>-</b>	<b>-</b>	<b>883,671</b>	<b>-</b>
<b>Transfers-In</b>				
381-0104 Interfund Tfrs-In-NSP 3	-	30,000	-	-
381-0105 Interfund Tfrs-In-NSP	-	10,000	-	-
381-0109 Interfund Tfrs-In-Plantation Midtown	165,750	-	298,153	219,230
381-0227 Interfund Tfrs-In-CRA Escrow Fund	-	-	191,375	100,000
381-0331 Interfund Tfrs-In-Designated Capital Improv R	6,948,538	-	-	-
381-0237 Interfund Tfrs-In-Midtown Construction	4,743	-	-	-
381-0440 Interfund Tfrs-In-Utility Operating	1,981,550	1,981,550	1,981,550	2,184,659
381-0460 Interfund Tfrs-In-Stormwater Fund	-	-	-	300,000
<b>Total Transfers-In</b>	<b>9,100,580</b>	<b>2,021,550</b>	<b>2,471,078</b>	<b>2,803,889</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	558,299	32,032
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>558,299</b>	<b>32,032</b>
 <b>Total Revenue</b>	 <b>79,696,905</b>	 <b>78,304,368</b>	 <b>85,103,357</b>	 <b>86,410,363</b>

# CITY OF PLANTATION



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## General Services Departments

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**Office of the Mayor/Administration**

**Diane Veltri Bendekovic**

**Risk Management**

**Gary Shimun, Chief Administrative Officer**

**City Clerk**

**Susan Slattery, Clerk**

**Financial Services**

**Kristi Caravella, Director**

**Information Technology**

**Robert Castro, Director**

**Human Resources**

**Margie Moale, Director**

**Planning and Zoning**

**Laurence Leeds, Director**

**Design, Landscape & Construction Mgmt**

**Danny Ezzeddine, Director**

**Other General Government**

**Gary Shimun, Chief Administrative Officer**

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# City of Plantation

## Office of Mayor/Administration



### Mission Statement



Continually improve citizens' quality of life through the provision of value-driven, quality public services and facilities that reflect the expectations of Plantation residents and the business community and confirm the City's commitment to responsible environmental stewardship.

### Department Description



The City of Plantation Administration Department is responsible for the overall management of the City of Plantation. The Department includes the Mayor and City Council, the City Attorney, Risk Management and Administrative staff.

### FY 2014 Budget Highlights & Changes



Overall reduction of 13% in Department expenses due to reorganization with Finance Department and change of one FT position to Will Call status.

### Department Goals, Strategic Outcomes and Key Performance Indicators



Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Marketing and Communications	Expand and enhance marketing and communication efforts and community relations through social media	<ol style="list-style-type: none"> <li>1. Launch and maintain updated Website</li> <li>2. Launch and maintain "Plantation Pineapple Press"</li> <li>3. Initiate Twitter, Facebook and Instagram for city activity</li> <li>4. Continue to hold quarterly Mayor's Council meetings</li> </ol>	<ol style="list-style-type: none"> <li>1. Increase in number of people accessing Website</li> <li>2. Monitor number of people reading the "Press"</li> <li>3. Monitor number of Twitter, Facebook and Instagram followers</li> <li>4. Number of attendees at Mayor's Council meetings</li> </ol>	1,2,3,4

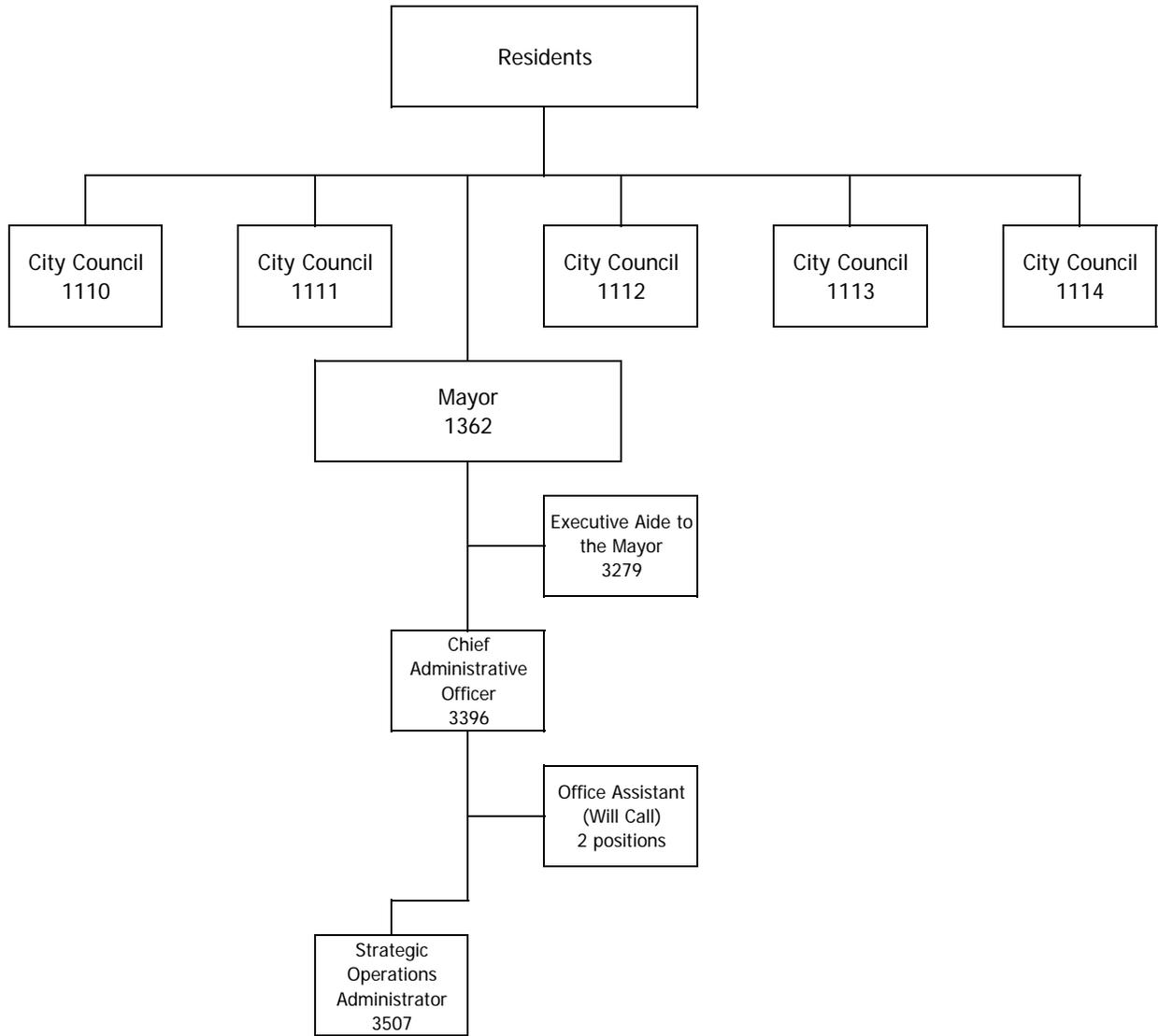
# City of Plantation

## Office of Mayor/Administration

### Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Administration / Leadership	Reduce use of paper and provide more efficient retrieval of documents	<ol style="list-style-type: none"> <li>1. Scan more Risk Management records</li> <li>2. Scan Administration records</li> </ol>	<ol style="list-style-type: none"> <li>1. Reduction in cost of paper</li> <li>2. Reduction in the number of filing cabinets</li> <li>3. More efficient access of records</li> </ol>	1,2,3,4,5
Administration / Leadership	Enhance employee relations and intra-governmental communications by providing a safe, positive work environment encouraging well informed employees to participate in City committees to offer feedback and suggestions.	<ol style="list-style-type: none"> <li>1. Provide accurate timely responses to questions and information regarding operations and finances</li> <li>2. Conduct fair administration of policies</li> <li>3. Provide opportunities for employee input assuring confidentiality</li> </ol>	<ol style="list-style-type: none"> <li>1. Exhibit interviews</li> <li>2. Annual surveys</li> <li>3. Number of Employee Benefit Committee meeting</li> <li>4. Number of Employee Relations Committee</li> <li>5. Results of union negotiations</li> <li>6. Turnover data</li> <li>7. Feedback</li> <li>8. Number of meetings open to all employees</li> </ol>	1,2,3,4,5
Administration / Leadership	Initiate use of financial forecasting tools for long term budgeting efforts	<ol style="list-style-type: none"> <li>1. Maintain a healthy level of reserves with a minimum debt level a 15% of current revenues</li> <li>2. Maintain current debt levels at no more than 20% of current revenue within 2 years</li> <li>3. Regularly maintain infrastructure and assets to assure good repair and long useful lives of the assets</li> </ol>	<ol style="list-style-type: none"> <li>1. Financial data supporting efforts</li> <li>2. Meet milestones of asset replacement schedule on annual basis, adjusting as necessary</li> <li>3. Meeting maintenance schedules</li> </ol>	1,2,3,4,5
Administration / Leadership	Increase alternative sources of revenue to reduce reliance on property tax revenue	<ol style="list-style-type: none"> <li>1. Work with Departments to decrease cost for city provided services where possible</li> </ol>	<ol style="list-style-type: none"> <li>1. Privatization of services and combining division or departments</li> </ol>	1,2,3,4,5
Administration / Leadership	Continue Strategic Planning efforts  Conduct Community Survey	<ol style="list-style-type: none"> <li>1. Work with Departments to identify missions and goals</li> <li>2. Hire a third party to conduct survey and analyze results</li> </ol>	<ol style="list-style-type: none"> <li>1. Achievable missions and goals</li> <li>2. Workshop with City Council on results of survey</li> </ol>	1,2,3,4,5

**City of Plantation**  
**Office of Mayor/Admin Elected Officials**  
**001-1100**



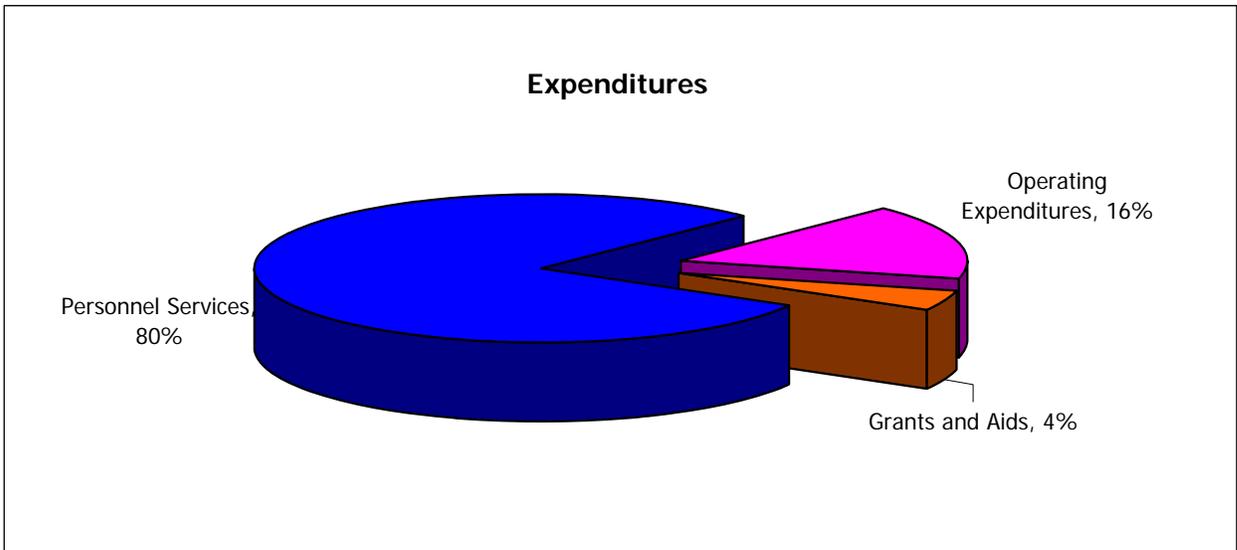
**City of Plantation**  
**Office of Mayor/Admin Elected Officials**  
**001-1100**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Mayor	1	1	1	1
Council	5	5	5	5
Chief Administrative Officer	1	1	1	1
Strategic Ops Administrator	1	1	1	1
Budget Manager	0	0	1	0
Executive Aide to the Mayor	1	1	1	1
Budget Coordinator	0	0	1	0
Executive Office Assistant	1	1	1	0
Office Assistant (Will Call)	0	0	0	2
<b>Total Budgeted Positions</b>	<b>10</b>	<b>10</b>	<b>12</b>	<b>11</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Expenditures</b>				
Personnel Services	839,216	871,646	1,023,866	820,624
Operating Expenditures	138,505	112,596	116,950	170,480
Grants and Aids	-	-	46,300	46,300
Capital	2,705	-	-	-
<b>Expenditures Totals</b>	<b>980,425</b>	<b>984,242</b>	<b>1,187,116</b>	<b>1,037,404</b>



**City of Plantation**  
**Office of Mayor/Admin Elected Officials**  
**001-1100**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
511-1101 Payroll-Elected Officials	269,733	270,285	263,014	266,084
512-1201 Payroll-Pension Qualified	322,320	328,126	436,646	254,925
512-1301 Payroll-Non-Pension Qualified	14,298	35,284	25,347	65,442
<b>Total Salaries and Wages</b>	<b>606,351</b>	<b>633,695</b>	<b>725,007</b>	<b>586,451</b>
<b>Employee Benefits</b>				
512-2199 FICA	43,677	46,111	54,168	43,399
512-2299 Retirement-Required Employer Contribution	41,471	43,166	80,389	46,186
512-2308 Life Insurance Benefit	1,164	1,114	1,109	823
512-2313 Long Term Disability Benefit	1,945	1,808	2,544	1,078
512-2399 Health Benefits	141,843	143,670	158,099	140,703
512-2499 Worker's Compensation	2,765	2,081	2,550	1,984
<b>Total Employee Benefits</b>	<b>232,865</b>	<b>237,951</b>	<b>298,859</b>	<b>234,173</b>
<b>Services</b>				
512-3101 Employment testing services	-	91	100	100
512-3199 Legal-Allocation	60,663	59,635	20,000	85,000
512-3420 Misc contractual services	-	-	600	300
512-4001 Food and shelter	3,443	2,616	5,200	5,200
512-4002 Transportation costs	15	37	200	-
512-4101 Postage/shipping charges	1,581	847	2,500	1,500
512-4102 Communications	3,288	4,564	5,500	6,300
512-4602 R/M-Tires	180	181	-	-
512-4603 R/M-Vehicles	469	60	-	-
512-4606 R/M-Maintenance contract	4,628	3,564	4,000	4,200
512-4701 Printing and binding	565	285	250	250
512-4803 Advertising	788	830	6,400	-
512-4804 Econ Dev Services and Promotional Activities	-	-	22,000	22,000
512-4806 Promotional materials/services	-	-	2,500	2,500
512-4904 Contingency account	39,987	18,107	23,500	19,500
<b>Total Services</b>	<b>115,609</b>	<b>90,816</b>	<b>92,750</b>	<b>146,850</b>
<b>Materials &amp; Supplies</b>				
512-5101 Supplies-Office	1,164	1,178	1,500	1,500
512-5201 Tools/Under threshold furn/equip	52	123	200	200
512-5202 Supplies/Materials-Expendable	393	285	-	-
512-5203 Supplies-Fuel	2,057	395	-	-
512-5233 Holiday decorations	-	-	500	500
512-5401 General Collection Books	479	-	2,000	2,000
512-5403 Memberships/Schools	18,751	19,798	20,000	19,430
<b>Total Materials &amp; Supplies</b>	<b>22,896</b>	<b>21,780</b>	<b>24,200</b>	<b>23,630</b>
<b>Grants and Aids</b>				
512-8202 Area agency on aging	-	-	43,800	22,155
512-8204 Vaccination program	-	-	2,500	2,500
512-8225 Family Central	-	-	-	21,645
<b>Total Grants and Aids</b>	<b>-</b>	<b>-</b>	<b>46,300</b>	<b>46,300</b>
<b>Capital</b>				
512-6401 Machinery and Equipment	2,705	-	-	-
<b>Total Capital</b>	<b>2,705</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>980,425</b>	<b>984,242</b>	<b>1,187,116</b>	<b>1,037,404</b>

**City of Plantation  
Office of Mayor/Administration  
001-1100**

**Foot Notes - 2014**

**512-4001 Food and shelter**

*Cost of meals, rooms, etc., used by Elected Officials and staff. Also covered: Taste of Plantation sponsorship, Chamber Breakfast sponsorship, Prayer breakfast and BLOC lunch.*

<i>BLOC lunch</i>	850
<i>Chamber breakfast</i>	1,500
<i>Mayor's Prayer breakfast</i>	200
<i>Miscellaneous items for food &amp; travel</i>	1,150
<i>Taste of Plantation</i>	1,500
	<b>5,200</b>

**512-4002 Transportation costs**

*Part of travel expenses incurred by the City Council Members, Chief Administrative Officer for out-of-town travel for City business.*

**512-4101 Postage/shipping charges**

*Postage and shipping charges for Administration/Office of the Mayor.*

**512-4102 Communications**

*Cost of office phone lines (\$50/mo), cell phones for Council, Mayor and Chief Administrative Officer, and monthly ATT data plan for iPads.*

**512-4606 R/M-Maintenance contract**

*Copier lease, estimated at \$350/month.*

**512-4701 Printing and binding**

*Printing of forms & flyers, if needed.*

**512-4804 Econ Dev Services and Promotional Activities**

*Cost for community event planning services rendered by Chamber of Commerce, such Celebrate Plantation, Taste of Plantation, Mayor's Prayer Breakfast, etc.*

**512-4806 Promotional materials/services**

*To promote the City's image and goodwill. These items include committee expenses, plaques, keys to the City, resolutions and CARE Force items.*

**512-4904 Contingency account**

*Mayor-directed items that are unbudgeted and do not pertain to a specific department.*

**512-5101 Supplies-Office**

*Supplies for Administration and City Council including stationary, business cards, copier and computer supplies, etc.*

**512-5201 Tools/Under threshold furn/equip**

*Replace of small office equipment.*

**512-5233 Holiday decorations**

*No decoration purchases this year, but a small amount is needed annually for light pole arms that need to be replaced, ties to hold banners onto poles, and minor additions/maintenance to Liberty Tree park display.*

**512-5401 General Collection Books**

*Administration's subscriptions and publications.*

**City of Plantation  
Office of Mayor/Administration  
001-1100**

**Foot Notes - 2014**

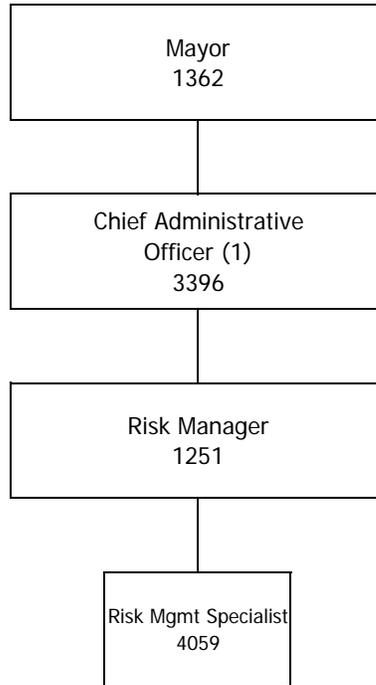
**512-5403 Memberships/Schools**

<i>Broward City County Management Association</i>	150
<i>Broward League of Cities dues</i>	8,260
<i>Ethics training</i>	250
<i>Florida City County Management Association</i>	350
<i>Florida League of Cities dues</i>	8,270
<i>Inrternational City County Management Association</i>	950
<i>Seminars</i>	450
<i>Website training</i>	750
	<hr/> <b>19,430</b> <hr/>

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	2,975
<i>Auto Allowance</i>	8,400
<i>Longevity</i>	2,500
	<hr/> <b>13,875</b> <hr/>

**City of Plantation  
Risk Management  
001-5400**



(1) Budgeted under Administration

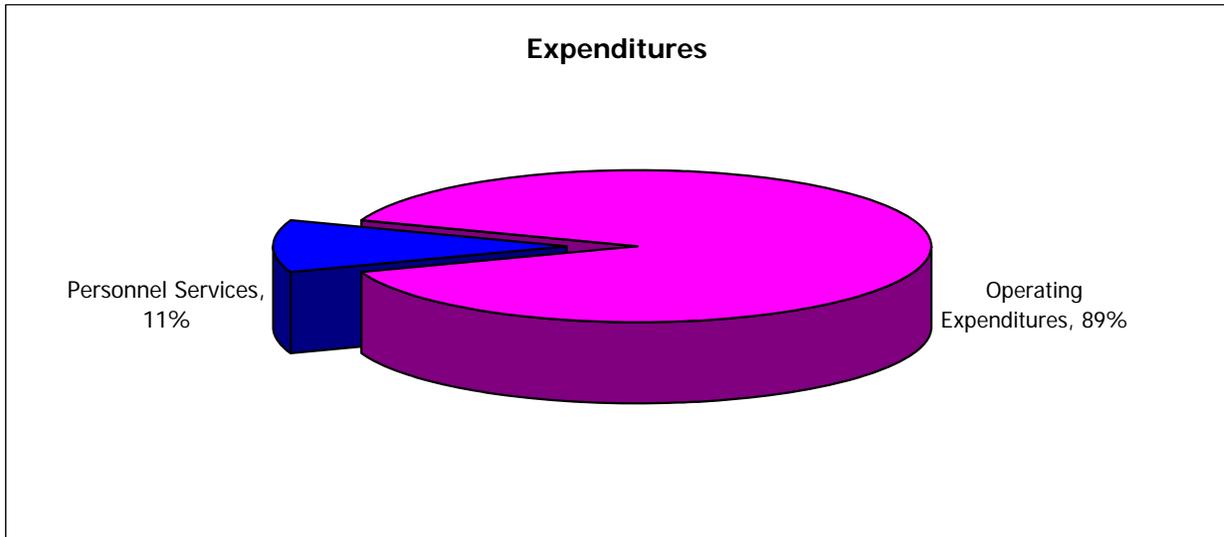
**City of Plantation  
Risk Management  
001-5400**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Risk Manager	1	1	1	1
Risk Manager Specialist	1	1	1	1
<b>Total Budgeted Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Misc Revenue	145,324	101,441	280,000	245,000
<b>Revenue Totals</b>	<b>145,324</b>	<b>101,441</b>	<b>280,000</b>	<b>245,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	201,802	204,697	209,641	218,853
Operating Expenditures	1,338,129	1,006,821	1,529,310	1,768,256
<b>Expenditures Totals</b>	<b>1,539,931</b>	<b>1,211,518</b>	<b>1,738,951</b>	<b>1,987,109</b>



**City of Plantation  
Risk Management  
001-5400**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
519-1201 Payroll-Pension Qualified	134,366	127,024	125,614	127,080
519-1301 Payroll-Non-Pension Qualified	3,147	3,820	4,820	2,757
<b>Total Salaries and Wages</b>	<b>137,513</b>	<b>130,844</b>	<b>130,434</b>	<b>129,837</b>
<b>Employee Benefits</b>				
519-2199 FICA	10,514	9,845	9,978	9,933
519-2299 Retirement-Required Employer Contribution	22,621	21,168	26,557	33,051
519-2308 Life Insurance Benefit	261	266	175	202
519-2313 Long Term Disability Benefit	432	438	432	263
519-2399 Health Benefits	29,784	41,897	41,598	45,138
519-2499 Worker's Compensation	677	239	466	430
<b>Total Employee Benefits</b>	<b>64,289</b>	<b>73,853</b>	<b>79,207</b>	<b>89,016</b>
<b>Services</b>				
519-3105 Litigation services	7,526	16,912	15,000	15,000
519-3106 Consultant-Insurance	2,400	-	6,000	6,000
519-3199 Legal-Allocation	190,035	219,670	250,000	250,000
519-4001 Food and shelter	298	311	500	500
519-4002 Transportation costs	7	825	1,500	1,500
519-4102 Communications	531	443	700	700
519-4501 Uninsured liability claims	151,786	157,445	210,000	230,000
519-4502 Liability/casualty insurance premiums	984,289	610,062	1,043,660	1,262,606
<b>Total Services</b>	<b>1,336,872</b>	<b>1,005,668</b>	<b>1,527,360</b>	<b>1,766,306</b>
<b>Materials &amp; Supplies</b>				
519-5101 Supplies-Office	17	-	150	150
519-5201 Tools/Under threshold furn/equip	125	12	250	250
519-5401 General Collection Books	-	41	500	500
519-5403 Memberships/Schools	1,115	1,100	1,050	1,050
<b>Total Materials &amp; Supplies</b>	<b>1,257</b>	<b>1,153</b>	<b>1,950</b>	<b>1,950</b>
<b>Total Expenditures</b>	<b>1,539,931</b>	<b>1,211,518</b>	<b>1,738,951</b>	<b>1,987,109</b>

**City of Plantation  
Risk Management  
001-5400**

**Foot Notes - 2014**

**519-3105 Litigation services**

*This expense is budgeted for independant adjusting & appraisal services, process service, court reporting services, mediation and deposition costs.*

**519-3106 Consultant-Insurance**

*This expense is outside insurance legal research, and legal process service needed.*

**519-4001 Food and shelter**

*This expense is budgeted for severe weather preparedness and post storm activity in Risk Management.*

**519-4002 Transportation costs**

*This expense reflects a per year allowance for the Risk Manager's required travel to insurance and association meetings. Also insurance seminars and continuing education classes mandated by the Florida Department of Insurance.*

**519-4102 Communications**

*This expense is for the monthly usage of mobile telephone equipment.*

**519-4501 Uninsured liability claims**

*Expense for General Liability Claims , Property Damage Liability Claims (i.e., city auto negligence, utility damage claims, city negligence causing property damage) and other incurred service expenses under the city's Self Insured deductible.*

**519-4502 Liability/casualty insurance premiums**

*This expense is budgeted for the Florida Municipal Insurance Trust insurance premiums and the other required specialty insurance policies.*

<i>AD&amp;D Policies-Police/Fire/EMT/Paramedics</i>	18,680
<i>Auto Physical Damage</i>	6,717
<i>Automobile Liability</i>	114,651
<i>Flood Insurance</i>	67,318
<i>General Liability</i>	63,345
<i>Hartford Steam Boiler and Machinery Insurance</i>	26,330
<i>Law Enforcement Liability</i>	32,402
<i>Pension ERISA Bond</i>	167
<i>Pension Trust Liability Insurance</i>	26,387
<i>Percentage Increase Allowance for Premium Renewals</i>	20,000
<i>Pollution Liability Insurance</i>	11,759
<i>Property Insurance</i>	572,962
<i>Public Employees Dishonesty Bond ( Money &amp; Securities)</i>	3,047
<i>Public Officials Bond ( Council Treasurer )</i>	101
<i>Public Officials E&amp;O Liability</i>	42,604
<i>Worker's Comp Premium</i>	256,136
	<b>1,262,606</b>

**519-5101 Supplies-Office**

*Office Supplies that are needed to run the daily operations of Risk Management Division.*

**519-5201 Tools/Under threshold furn/equip**

*Purchase of miscellaneous furniture, fixtures and other related equipment for the Risk Management Division.*

**City of Plantation  
Risk Management  
001-5400**

**Foot Notes - 2014**

**519-5401 General Collection Books**

*This expense is for Insurance Books, Magazines, Journals, and other informative Risk Management legal and safety subject matter.*

**519-5403 Memberships/Schools**

*Professional Association Membership in the National Public Risk Managers Association, and the Risk Insurance Management Society, Florida Claims Adjusters Association, National Safety Council.*

<i>National Public Risk Managers Association</i>	350
<i>National Safety Council</i>	100
<i>Risk Insurance Management Society</i>	450
<i>South Florida Claims Adjusters Association</i>	50
<i>South Florida Public Risk Managers Association</i>	100
	<hr/> <b>1,050</b>

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	657
<i>Longevity Pay</i>	2,100
	<hr/> <b>2,757</b>

# City of Plantation City Clerk



## Mission Statement

To provide high quality, timely service to the Mayor, City Council, City Staff, the general public and other agencies. We strive to give our citizens open access to government and to provide quick and accurate documentation and information in a friendly and helpful manner.

## Department Description

The City Clerk serves as the record custodian for the City and is responsible for the maintenance and storage of all important City documents and records. In conjunction with Administration and other City Departments, the City Clerk's Office prepares the Council agenda; records, transcribes, distributes and maintains minutes for City Council meetings as well as the City's other boards and committees; publishes notice of proposed ordinances; and issues Local Business Tax Receipts to Plantation businesses. In conjunction with the Broward County Supervisor of Elections, the City Clerk's Office conducts City elections. The office also serves as a passport processing agency.

## FY 2014 Budget Highlights & Changes

For the FY 2014, the City Clerk's Office will propose to increase the Local Business Tax Receipts fees by 5% across the board. We will also update the City Code of Ordinance and implement the postage fee increase in January 2014. There are no other significant changes to the budget.

## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Business and Occupational License Services	Increase fees by 5% across the board	1. Prepare an ordinance to present to City Council	1. Council approval of the fee increase and implementation	1,3,5

# City of Plantation City Clerk

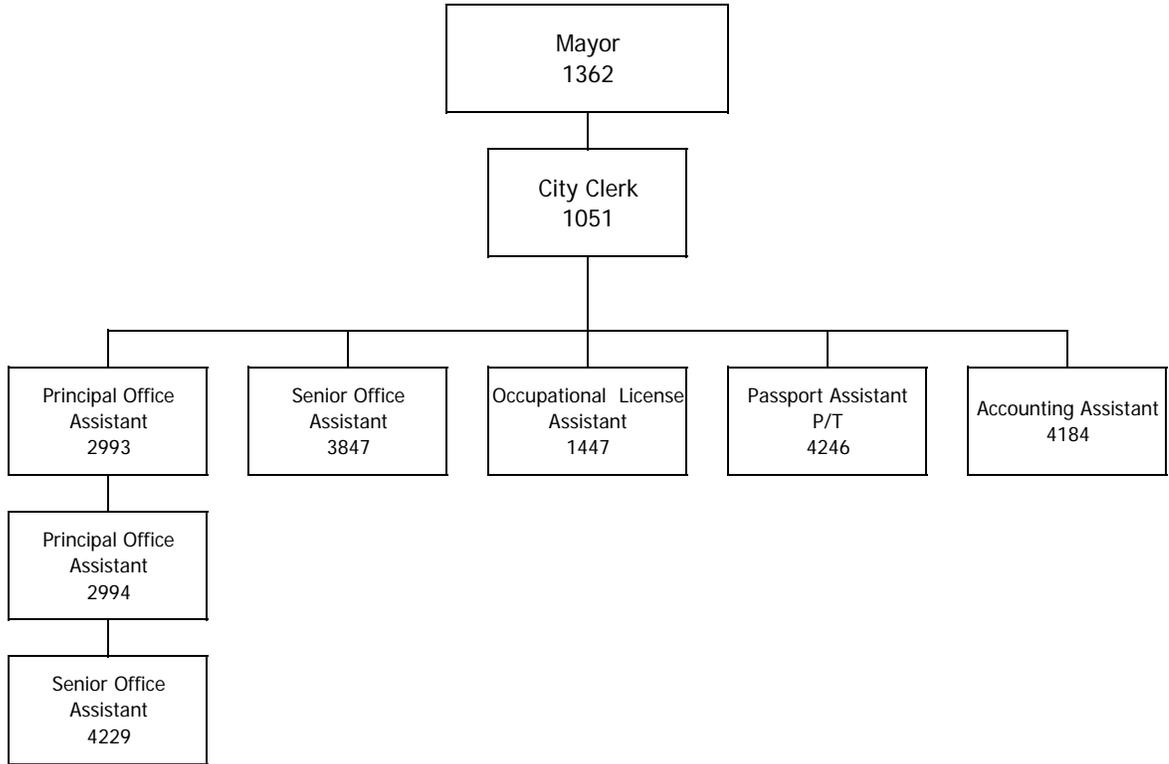
## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Maintenance of Code of Ordinance	Codify the newly enacted ordinances	1. Send codification to Municipal Code Corporation	1. Update the City Code of Ordinances	1
City Council Services	Increase in postage fees effective January 2014.	1. Download the increase on the mail machine and notify departments of the increase	1. Implement the postage fee increase	1

**City of Plantation**

**City Clerk**

**001-1500**



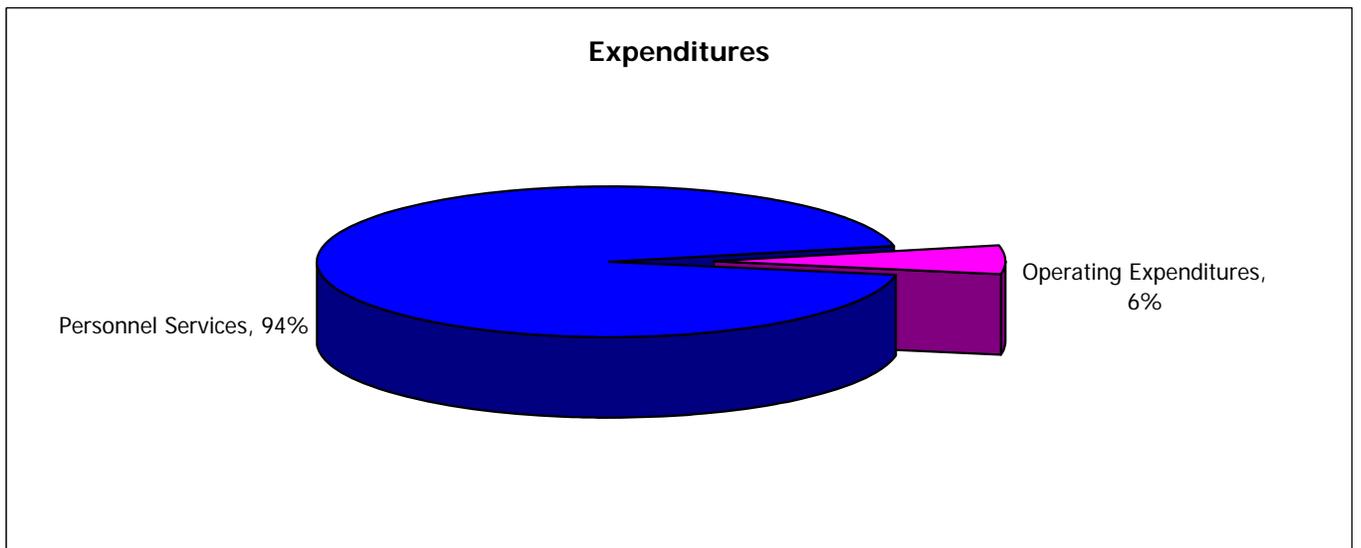
**City of Plantation  
City Clerk  
001-1500**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
City Clerk	1	1	1	1
Occupational License Assistant	1	1	1	1
Principal Office Assistant	2	2	2	2
Accounting Assistant	1	1	1	1
Senior Office Assistant	2	2	2	2
Passport Assistant	1	1	0	0
Passport Assistant - P/T	0	0	1	1
Occ License Survey Assistant - P/T	1	1	0	0
<b>Total Budgeted Positions</b>	<b>9</b>	<b>9</b>	<b>8</b>	<b>8</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Permits, Fees & Special Assessments	-	1,250	500	1,000
Charges for Services	52,570	36,708	52,000	36,000
<b>Revenue Totals</b>	<b>52,570</b>	<b>37,958</b>	<b>52,500</b>	<b>37,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	611,223	630,854	558,349	555,893
Operating Expenditures	31,453	32,134	38,315	36,580
Capital	4,996	-	-	-
<b>Expenditures Totals</b>	<b>647,672</b>	<b>662,988</b>	<b>596,664</b>	<b>592,473</b>



**City of Plantation  
City Clerk  
001-1500**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
512-1201 Payroll-Pension Qualified	356,356	361,656	300,185	287,420
512-1301 Payroll-Non-Pension Qualified	44,422	47,549	51,844	34,580
512-1401 Payroll-Overtime	14	15	-	
<b>Total Salaries and Wages</b>	<b>400,792</b>	<b>409,221</b>	<b>352,029</b>	<b>322,000</b>
<b>Employee Benefits</b>				
512-2199 FICA	29,932	30,371	26,930	24,633
512-2299 Retirement-Required Employer Contribution	49,011	49,807	53,163	74,752
512-2308 Life Insurance Benefit	742	865	732	534
512-2313 Long Term Disability Benefit	977	1,096	1,304	527
512-2399 Health Benefits	127,744	138,713	122,299	132,071
512-2499 Worker's Compensation	2,025	782	1,891	1,375
<b>Total Employee Benefits</b>	<b>210,431</b>	<b>221,633</b>	<b>206,320</b>	<b>233,893</b>
<b>Services</b>				
512-3199 Legal-Allocation	1,183	382	1,500	500
512-3401 Bank service fees	2,015	1,716	3,000	2,570
512-4101 Postage/shipping charges	7,093	5,037	7,000	7,000
512-4102 Communications	1,350	852	2,200	2,200
512-4606 R/M-Maintenance contract	14,310	20,548	20,815	20,075
512-4701 Printing and binding	25	22	-	-
512-4803 Advertising	405	-	-	-
<b>Total Services</b>	<b>26,379</b>	<b>28,556</b>	<b>34,515</b>	<b>32,345</b>
<b>Materials &amp; Supplies</b>				
512-5101 Supplies-Office	3,031	2,287	2,800	2,800
512-5201 Tools/Under threshold furn/equip	530	-	50	50
512-5202 Supplies/Materials-Expendable	1,055	730	450	450
512-5401 General Collection Books	-	-	25	25
512-5403 Memberships/Schools	458	560	475	910
<b>Total Materials &amp; Supplies</b>	<b>5,074</b>	<b>3,577</b>	<b>3,800</b>	<b>4,235</b>
<b>Capital</b>				
512-6401 Machinery and Equipment	4,996	-	-	-
<b>Total Capital</b>	<b>4,996</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>647,672</b>	<b>662,988</b>	<b>596,664</b>	<b>592,473</b>

**City of Plantation  
City Clerk  
001-1500**

**Foot Notes - 2014**

<b>512-3401</b>	<b>Bank service fees</b> <i>Fees necessary to provide credit card transactions to customers.</i>	
<b>512-4101</b>	<b>Postage/shipping charges</b> <i>Regular correspondence, certified mailings, notices to property owners, business license renewals and past due notices, special mailings as directed.</i>	
<b>512-4102</b>	<b>Communications</b> <i>Cost of local telephone service and long distance for 9 lines in the City Clerk's office.</i>	
<b>512-4606</b>	<b>R/M-Maintenance contract</b> <i>Pitney Bowes mail machine; color copier/scanner/printer; maintenance contract for digital recording system; Granicus Webcasting.</i>	
	<i>Color copier/scanner/printer</i>	4,800
	<i>Digital Court Recorder Maintenance Contract</i>	1,275
	<i>Granicus webcasting</i>	5,600
	<i>Pitney Bowes mail machine</i>	8,400
		<hr/> <b>20,075</b>
<b>512-5101</b>	<b>Supplies-Office</b> <i>Regular office supplies to maintain office and for City Council members, Advisory Boards and agenda administration.</i>	
<b>512-5201</b>	<b>Tools/Under threshold furn/equip</b> <i>For minor equipment replacements.</i>	
<b>512-5202</b>	<b>Supplies/Materials-Expendable</b> <i>Rental of Post Office Box for business license renewals, special paper needed for business licenses.</i>	
<b>512-5401</b>	<b>General Collection Books</b> <i>Various updates of books for City Clerk such Government in the Sunshine Manual.</i>	
<b>512-5403</b>	<b>Memberships/Schools</b> <i>Various membership fees required to keep certifications current.</i>	
	<i>BCMCA Membership</i>	25
	<i>Florida Association of City Clerks Membership</i>	125
	<i>IIMC Conference</i>	575
	<i>IIMC Membership</i>	185
		<hr/> <b>910</b>
	<b>Salary Contingency</b>	
	<i>Annual Leave/Sick Leave</i>	6,544
	<i>Auto Allowance</i>	4,200
	<i>Longevity Pay</i>	6,750
		<hr/> <b>17,494</b>

# City of Plantation Financial Services



## Mission Statement

To provide internal and external stakeholders with efficient and timely financial services and uphold relevant, laws, professional standards, policies and procedures which will safeguard the assets of the City.

## Department Description

The Financial Services Department is responsible for a wide array of City functions including, Purchasing, Accounts Payable, Account Receivable, Budgeting, Financial Reporting and General Accounting.

## FY 2014 Budget Highlights & Changes

For the FY 2014, the Purchasing Division has been merged with the Financial Services Department to realize greater efficiencies and streamline operations. Two positions have been eliminated as part of department reorganization. Operating expenses for the Department were cut where possible.

## Department Goals, Strategic Outcomes and Key Performance Indicators

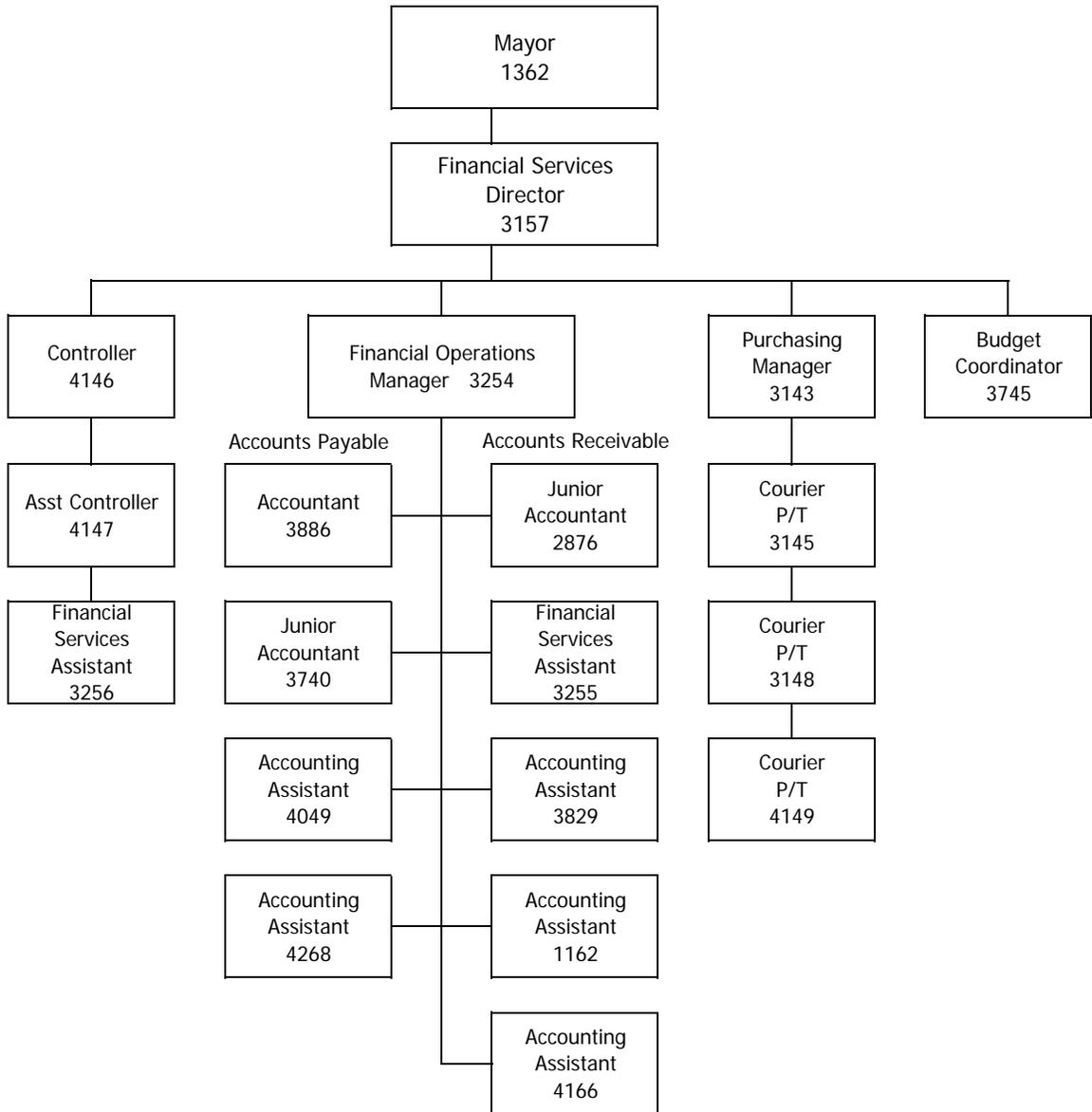
Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Accounts Payable	Revise policies/procedures	1. Develop internal procedure manual	1. Complete all procedures/policies	1,2,5
Auditing and Financial Reporting/ Pension Services/ General Accounting Services	Implement GASB 67/68 (Pension)	1. Work with auditors to implement	1. Complete necessary reports for CAFR	1,2,5
Budget Process	Apply for GFOA Budget Award	1. Implement GFOA budget standards	1. Receipt of GFOA Budget Award	1,2,5

# City of Plantation Financial Services

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Account Receivable/ Cash Management	Revise policies/procedures. Conduct petty cash audit	<ol style="list-style-type: none"> <li>1. Develop internal procedures</li> <li>2. Develop policies for end users</li> <li>3. Conduct training</li> <li>4. Update employee intranet</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete all procedures/policies</li> <li>2. Train 100% of end users</li> <li>3. Reconcile 100% petty cash</li> </ol>	1,2,5
Debt Management	Secure bonds/loan for Utilities	<ol style="list-style-type: none"> <li>1. Work with financial consultant</li> </ol>	<ol style="list-style-type: none"> <li>1. Bonds or loan secured for Utilities</li> </ol>	2
Purchasing/ Procurement	Revise policies/procedures. Update City Code	<ol style="list-style-type: none"> <li>1. Update internal procedures/policies</li> <li>2. Update employee intranet</li> <li>3. Work with City Attorney</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete all procedures/policies</li> <li>2. Employee intranet updated</li> <li>3. Code updated</li> </ol>	1,2
Strategic Planning	Conduct stakeholder survey	<ol style="list-style-type: none"> <li>1. Create business plan template</li> <li>2. Train and assist departments in development of business plans</li> <li>3. Seek consultant for citizen survey</li> <li>4. Create survey</li> </ol>	<ol style="list-style-type: none"> <li>1. Survey results obtained</li> </ol>	1,2,3,5

**City of Plantation**  
**Financial Services**  
**001-1903**



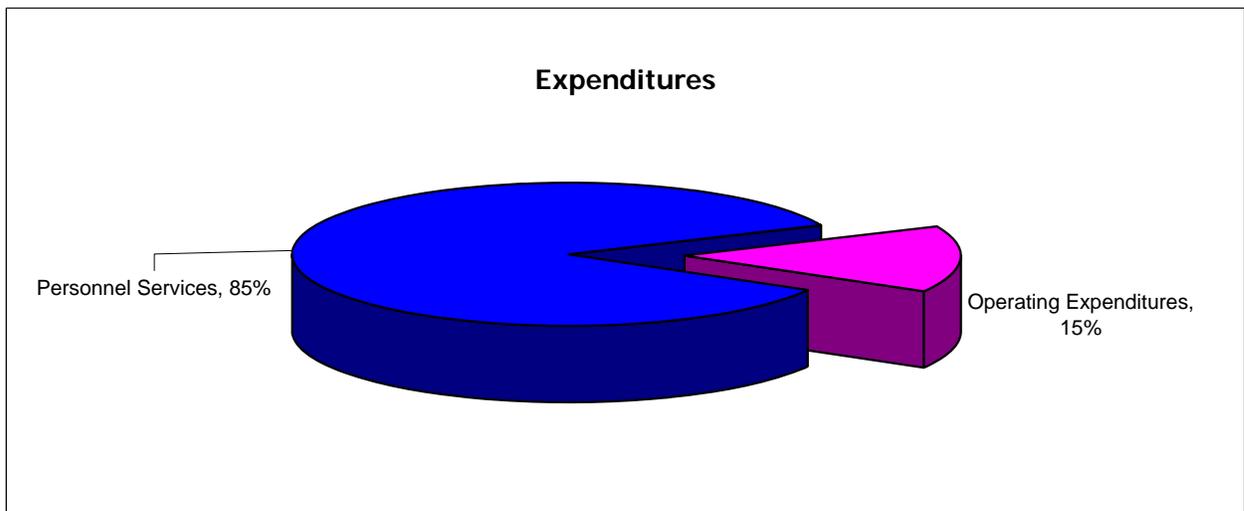
**City of Plantation  
Financial Services  
001-1903**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Finance Director	1	1	1	1
Financial Operations Manager	1	1	1	1
Controller	1	1	1	1
Budget Manager	1	0	0	0
Budget Coordinator	1	1	0	1
Purchasing Manager	0	0	0	1
Accountant	1	1	1	1
Assistant Controller	1	1	1	1
Junior Accountant	2	2	3	2
Financial Services Assistant	2	2	1	2
Accounting Assistant	6	6	4	5
Courier P/T	0	0	0	3
<b>Total Budgeted Positions</b>	<b>17</b>	<b>16</b>	<b>13</b>	<b>19</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Charges for Services	72,310	85,436	117,330	123,375
<b>Revenue Totals</b>	<b>72,310</b>	<b>85,436</b>	<b>117,330</b>	<b>123,375</b>
<b>Expenditures</b>				
Personnel Services	1,290,393	1,236,037	1,089,661	1,390,159
Operating Expenditures	155,246	135,753	208,557	243,535
<b>Expenditures Totals</b>	<b>1,445,638</b>	<b>1,371,790</b>	<b>1,298,218</b>	<b>1,633,694</b>



**City of Plantation  
Financial Services  
001-1903**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
513-1201 Payroll-Pension Qualified	780,051	744,041	650,574	791,939
513-1301 Payroll-Non-Pension Qualified	26,670	40,605	36,148	53,073
513-1401 Payroll-Overtime	1,569	473	1,000	500
<b>Total Salaries and Wages</b>	<b>808,290</b>	<b>785,119</b>	<b>687,722</b>	<b>845,512</b>
<b>Employee Benefits</b>				
513-2199 FICA	60,386	57,825	52,075	64,682
513-2299 Retirement-Required Employer Contribution	139,494	131,158	137,544	205,968
513-2308 Life Insurance Benefit	1,754	1,782	1,083	1,593
513-2313 Long Term Disability Benefit	2,507	2,438	2,207	1,644
513-2399 Health Benefits	273,703	256,343	206,261	267,712
513-2499 Worker's Compensation	4,260	1,371	2,768	3,050
<b>Total Employee Benefits</b>	<b>482,103</b>	<b>450,918</b>	<b>401,939</b>	<b>544,647</b>
<b>Services</b>				
513-3101 Employment testing services	121	164	150	150
513-3102 Consultants	56,550	20,431	23,900	23,900
513-3199 Legal-Allocation	3,403	10,989	4,600	20,000
513-3201 Audit services	45,375	45,125	47,625	55,000
513-3401 Bank service fees	-	9,537	20,000	11,510
513-3402 Outside service fees	-	4,611	75,932	78,000
513-4001 Food and shelter	30	727	500	500
513-4002 Transportation costs	248	583	500	500
513-4101 Postage/shipping charges	6,857	6,649	7,000	7,150
513-4102 Communications	2,814	1,649	1,600	2,100
513-4601 R/M-Equipment	280	-	300	250
513-4602 R/M-Tires	169	-	200	500
513-4603 R/M-Vehicles	431	207	400	500
513-4606 R/M-Maintenance contract	10,089	11,072	7,500	12,800
513-4701 Printing and binding	9,731	10,694	1,610	10,300
513-4803 Advertising	5,023	3,640	500	1,000
<b>Total Services</b>	<b>141,121</b>	<b>126,078</b>	<b>192,317</b>	<b>224,160</b>
<b>Materials &amp; Supplies</b>				
513-5101 Supplies-Office	8,132	3,847	5,000	5,500
513-5201 Tools/Under threshold furn/equip	2,139	-	450	950
513-5202 Supplies/Materials-Expendable	431	291	450	700
513-5203 Supplies-Fuel	1,126	1,295	1,200	3,000
513-5205 Supplies-Uniforms/Protective gear	-	-	-	300
513-5401 General Collection Books	162	45	400	350
513-5403 Memberships/Schools	2,135	4,197	8,740	8,575
<b>Total Materials &amp; Supplies</b>	<b>14,125</b>	<b>9,675</b>	<b>16,240</b>	<b>19,375</b>
<b>Total Expenditures</b>	<b>1,445,638</b>	<b>1,371,790</b>	<b>1,298,218</b>	<b>1,633,694</b>

**City of Plantation  
Financial Services  
001-1903**

**Foot Notes - 2014**

<b>513-3101</b>	<b>Employment testing services</b> <i>Drug test and background checks for new hires.</i>	
<b>513-3102</b>	<b>Consultants</b> <i>Consultants to assist the City in financial matters, such as arbitration, cost allocation study, GASB updates, internal audits, record retention and cost study for Other Post Employment Benefits.</i>	
	<i>Arbitrage calculations</i>	11,500
	<i>GASB updates</i>	400
	<i>Internal audits</i>	10,000
	<i>OPEB Cost Study</i>	2,000
		<u><b>23,900</b></u>
<b>513-3201</b>	<b>Audit services</b> <i>Audit fee (50% of \$92,000); CAFR review \$3,750; two single audits \$5,000.</i>	
<b>513-3402</b>	<b>Outside service fees</b> <i>Online Automobile Auction Services</i>	3,000
	<i>Tribridge Consulting Services</i>	75,000
		<u><b>78,000</b></u>
<b>513-4102</b>	<b>Communications</b> <i>Local and long distance telephone services for 21 regular telephone lines, three fax lines, and two cellular telephones.</i>	
<b>513-4601</b>	<b>R/M-Equipment</b> <i>Miscellaneous Equipment repairs</i>	250
		<u><b>250</b></u>
<b>513-4602</b>	<b>R/M-Tires</b> <i>Tires for Purchasing vans</i>	
<b>513-4603</b>	<b>R/M-Vehicles</b> <i>Maintenance for Purchasing vans</i>	
<b>513-4606</b>	<b>R/M-Maintenance contract</b> <i>Copier maintenance, usage, repairs</i>	10,800
	<i>Financial Software Maintenance</i>	1,000
	<i>Invoice Folding Machine</i>	1,000
		<u><b>12,800</b></u>
<b>513-4701</b>	<b>Printing and binding</b> <i>1099 forms</i>	350
	<i>Misc. printing/binding</i>	300
	<i>Pinnacle invoice services</i>	9,650
		<u><b>10,300</b></u>
<b>513-4803</b>	<b>Advertising</b> <i>Document recording fees, liens, position vacancies, etc.</i>	
<b>513-5101</b>	<b>Supplies-Office</b> <i>Required operating supplies for 19 staff members.</i>	

**City of Plantation  
Financial Services  
001-1903**

**Foot Notes - 2014**

<b>513-5201</b>	<b>Tools/Under threshold furn/equip</b> <i>Misc. minor office equipment</i>	950
		<hr/> <b>950</b> <hr/>
<b>513-5203</b>	<b>Supplies-Fuel/Lubricants</b> <i>882 gallons at \$3.40 per gallon (City pool cars and purchasing van)</i>	
<b>513-5205</b>	<b>Supplies-Uniforms/Protective gear</b> <i>Shirts, pants, back restraints, and raincoats for couriers.</i>	
<b>513-5403</b>	<b>Memberships/Schools</b> <i>American Institute of Certified Public Accountants</i>	235
	<i>Certified Public Accountants Licenses</i>	120
	<i>Continuing Education</i>	3,000
	<i>Florida Government Finance Officers Association</i>	250
	<i>Florida Institute of Certified Public Accountants</i>	270
	<i>Government Finance Officers Association (GFOA)</i>	650
	<i>Institute of Supply Management</i>	175
	<i>National Association of Purchasing Managers</i>	275
	<i>Seminars and Conferences</i>	3,500
	<i>South Florida Government Finance Officers Association</i>	100
		<hr/> <b>8,575</b> <hr/>
	<b>Salary Contingency</b>	
	<i>Annual Leave/Sick Leave</i>	8,445
	<i>Auto Allowance</i>	4,200
	<i>Longevity Pay</i>	11,300
		<hr/> <b>23,945</b> <hr/>

# City of Plantation Information Technology



## Mission Statement

To provide for the ever-evolving challenge and demand for secure, efficient storage and retrieval of information through the enhanced use of technology to support the work environment and promote excellence in customer service.

## Department Description

The Information Technology Department is responsible for all network infrastructure design, maintenance and security. This includes all fiber, Ethernet, Internet connectivity and telephony. We also support all the applications the City uses in its day-to-day (including Police and Fire) operations and end user (desk top) support.

## FY 2014 Budget Highlights & Changes

Consolidating and moving the three "server rooms" (City Hall, Police and Fire) into one Network Operations Center (NOC) to take advantage of the cost savings of a virtual environment.

## Department Goals, Strategic Outcomes and Key Performance Indicators

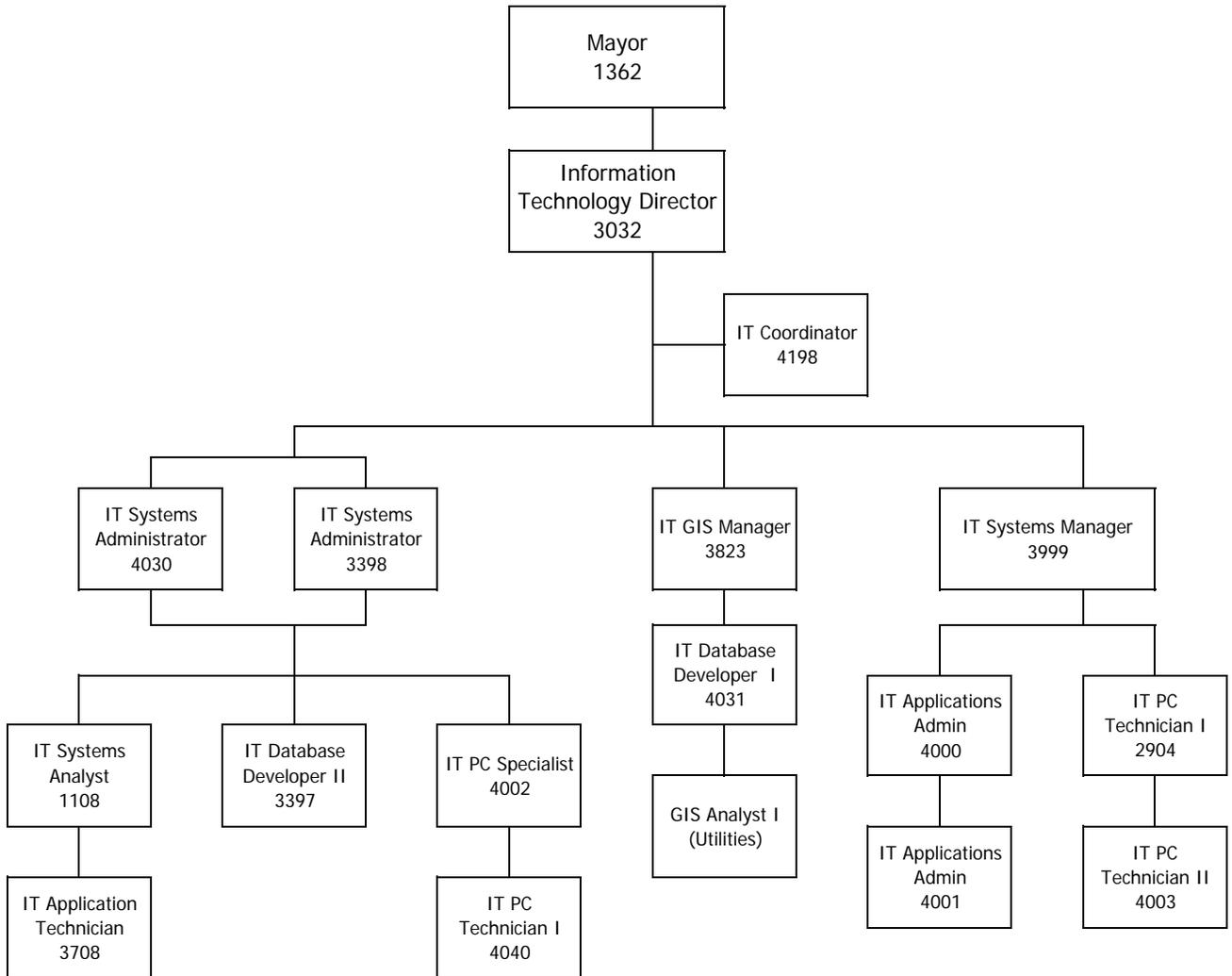
<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Microsoft security patch updates and service packs	Keep internal systems secure and operational	1. Execute monthly	1. Security at most current patch levels	1,5
Help Desk	End-user support	1. Prioritize and execute	1. Number of issues resolved	1
Program maintenance/ Upgrades	Up to date maintenance and versioning of applications	1. Procure and execute upgrades	1. Upgrade projects completed on time	1
Program interface services/ maintenance	Up to date maintenance and versioning of interfaces	1. Procure and execute maintenance	1. Maintenance projects completed on time	1
BCPA tax roll adjustments	Confirm site addresses are properly assigned	1. Validate accuracy of County data	1. Addresses corrected during QA process	1

# City of Plantation Information Technology

## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Data management for CAD 911 systems	Up to date maintenance and versioning	1. Maintain and validate accuracy of GIS data	1. Response times for Public Safety	1,5
GIS-property and drainage data management	Up to date maintenance and versioning	1. Maintain and validate accuracy of GIS data	1. Properly allocated ERU values	1,5
Infrastructure maintenance and repair	Maintain and replace devices at end of life	1. Procure and execute upgrades	1. 99% network uptime	1,5
Network/System security	Keep internal systems safe from outside sources and comply with FDLE/FBI requirements	1. Monitor and respond to intrusion detection alerts	1. Timely response to IDS to maintain 99.9% network uptime and access to external Public Safety resources	1,5
Hardware/Equipment installation	LAN segment to support Finance Department	1. Install, terminate and configure	1. Projects completed on time	1

**City of Plantation**  
**Information Technology**  
**001-2300**



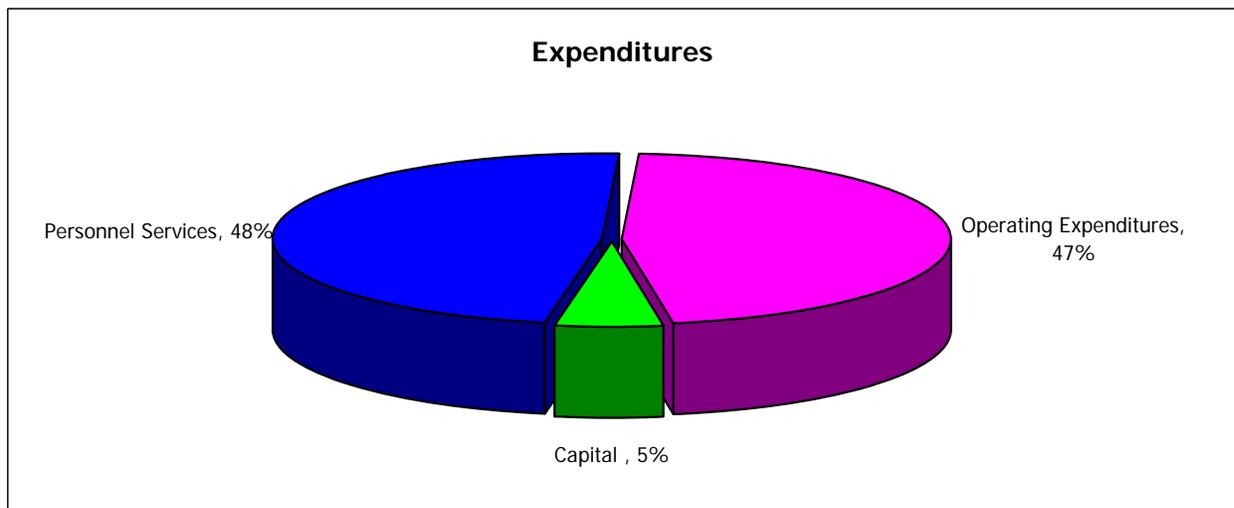
**City of Plantation  
Information Technology  
001-2300**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
I.T. Director	1	1	1	1
I.T. Systems Manager	1	1	1	1
I.T. GIS Manager	1	1	1	1
I.T. Systems Administrator	2	2	2	2
I.T. Systems Analyst	1	1	1	1
I.T. Database Developer II	1	1	1	1
I.T. Database Developer I	1	1	1	1
I.T. Application Administrator	2	2	2	2
I.T. PC Specialist	1	1	1	1
I.T. GIS Analyst I	1	1	0	0
I.T. Application Technician	1	1	1	1
I.T. Coordinator	1	1	1	1
I.T. Web Technician	1	1	0	0
I.T. PC Technician II	1	1	1	1
I.T. PC Technician I	2	2	2	2
<b>Total Budgeted Positions</b>	<b>18</b>	<b>18</b>	<b>16</b>	<b>16</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Expenditures</u></b>				
Personnel Services	1,615,832	1,721,020	1,618,004	1,682,848
Operating Expenditures	1,034,523	1,077,300	1,720,782	1,636,160
Capital	362,153	101,996	1,039,000	187,513
<b>Expenditures Totals</b>	<b>3,012,508</b>	<b>2,900,316</b>	<b>4,377,786</b>	<b>3,506,521</b>



**City of Plantation**  
**Information Technology**  
**001-2300**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
513-1201 Pension Qualified	1,039,886	1,066,098	996,842	1,008,478
513-1301 Payroll-Non-Pension Qualified	14,174	21,157	17,146	18,776
513-1401 Payroll-Overtime	70	480	-	-
<b>Total Salaries and Wages</b>	<b>1,054,130</b>	<b>1,087,734</b>	<b>1,013,988</b>	<b>1,027,254</b>
<b>Employee Benefits</b>				
513-2199 FICA	79,518	80,818	77,504	78,440
513-2299 Retirement-Required Employer Contribution	176,776	180,966	201,044	226,433
513-2308 Life Insurance Benefit	1,998	2,176	1,676	1,823
513-2313 Long Term Disability Benefit	3,086	3,269	3,606	2,087
513-2399 Health Benefits	295,395	364,189	317,152	343,495
513-2499 Worker's Compensation	4,929	1,868	3,034	3,316
<b>Total Employee Benefits</b>	<b>561,702</b>	<b>633,286</b>	<b>604,016</b>	<b>655,594</b>
<b>Services</b>				
513-3101 Employment testing services	-	185	100	100
513-3199 Legal-Allocation	-	-	500	500
513-3402 Outside service fees	25,437	8,849	71,996	40,000
513-4001 Food and shelter	1,241	626	1,700	1,500
513-4002 Transportation costs	538		1,000	1,000
513-4101 Postage/shipping charges	101	40	150	150
513-4102 Communications	441,521	462,749	563,300	535,260
513-4103 Electronic services-User fees	702	2,967	21,000	19,200
513-4601 R/M-Equipment	17	250	4,500	12,900
513-4602 R/M-Tires	16	20	200	200
513-4603 R/M-Vehicles	168	336	500	500
513-4607 R/M-Maintenance contract-computers	537,046	587,227	1,012,836	986,850
<b>Total Services</b>	<b>1,006,787</b>	<b>1,063,249</b>	<b>1,677,782</b>	<b>1,598,160</b>
<b>Materials &amp; Supplies</b>				
513-5101 Supplies-Office	596	598	1,000	1,000
513-5201 Tools/Under threshold furn/equip	22,098	4,193	30,000	25,000
513-5202 Supplies/Materials-Expendable	2,740	4,803	4,000	4,000
513-5203 Supplies/Fuel	1,116	1,199	2,000	2,000
513-5403 Memberships/Schools	1,185	3,259	6,000	6,000
<b>Total Materials &amp; Supplies</b>	<b>27,735</b>	<b>14,051</b>	<b>43,000</b>	<b>38,000</b>
<b>Capital</b>				
513-6401 Machinery and Equipment	362,153	101,996	1,039,000	187,513
<b>Total Capital</b>	<b>362,153</b>	<b>101,996</b>	<b>1,039,000</b>	<b>187,513</b>
<b>Total Expenditures</b>	<b>3,012,508</b>	<b>2,900,316</b>	<b>4,377,786</b>	<b>3,506,521</b>

**City of Plantation  
Information Technology  
001-2300**

**Foot Notes - 2014**

**513-3402 Outside service fees**

*Outside personnel for customization and development of City applications and infrastructure - including database coding, GIS, GP, Hansen, Accela, FileNet, Cisco, etc.*

**513-4102 Communications**

*This includes the cost of PRIs, SONET ring, City-wide Internet access, wireless for CAD, and all AT&T circuits.*

<i>Avaya Maintenance (Continuant) \$1670/month</i>	20,040
<i>DSL Service to VIN, CRA, Outreach, PD</i>	4,320
<i>Earthlink Dialup Internet for Fire Dept 1@\$50/month</i>	600
<i>HSDPA Service for Air Cards (ATT)</i>	150,000
<i>IT Department Cell Phones (1 Phone)</i>	700
<i>MFN Internet</i>	31,000
<i>OC-12 SONET Ring (ATT) \$249k Service \$53k Access</i>	325,000
<i>PaeTec (IT Usage)</i>	3,600
	<b>535,260</b>

**513-4103 Electronic services-User fees**

<i>Bentley Systems - Engineering (Microstation Support)</i>	7,000
<i>Firehouse CAD Monitor Support</i>	2,400
<i>Firehouse Enterprise Support</i>	1,130
<i>Firehouse Pgrm Lic 17 @ 175.00 ea Support +895.00 per yr</i>	3,870
<i>Iron Mountain Offsite Storage</i>	4,800
	<b>19,200</b>

**513-4601 R/M-Equipment**

<i>Air Install, Inc (NOC A/C Maintenance)</i>	8,400
<i>Microsoft Support</i>	2,500
<i>United Fire</i>	2,000
	<b>12,900</b>

**513-4607 R/M-Maintenance contract-computers**

<i>Accela Maintenance</i>	50,000
<i>Accurint</i>	3,000
<i>ADP Maintenance (Special Duty Custom)</i>	750
<i>AFIS Latent Fingerprint System (Safran MorphoTrak)</i>	13,300
<i>AFIS Printer Maintenance</i>	250
<i>Alpha Page Progate Software Maintenance</i>	300
<i>AMICUS (PD Legal Software)</i>	300
<i>BlueMaxx (Fingerprint Light Sources) Maintenance</i>	2,550
<i>CALEA Accreditation/Maintenance</i>	800
<i>Celebryte (forensics)</i>	3,000
<i>Cisco Smartnet Maintenance</i>	60,000
<i>Dameware</i>	300
<i>DCC (Cassidian) Maintenance (reverse 911)</i>	8,700
<i>Dell Leased PC Refresh</i>	96,000
<i>DLT Solutions (AutoCad)</i>	600

**City of Plantation  
Information Technology  
001-2300**

**Foot Notes - 2014**

**513-4607 R/M-Maintenance contract-computers**

<i>ESRI</i>	16,000
<i>File on Q (for PD scanned images)</i>	2,900
<i>FileNet Maintenance</i>	19,000
<i>Filenet upgrade v4.5.1 to v5.0</i>	10,000
<i>GFI Lan Scanner</i>	1,500
<i>GFI Mail Archiver</i>	1,500
<i>GFI Mail Essentials and Mail Security</i>	6,500
<i>GPS Intelligece (VIN)</i>	1,800
<i>GreyWare (DT2)</i>	800
<i>Hansen Maintenance</i>	45,000
<i>HP42" Plotter &amp; 17" Printer Lease (GIS)</i>	6,050
<i>HP42" Scanner Lease (GIS)</i>	4,800
<i>IAPro (Internal Affairs Record Maintenance)</i>	1,300
<i>InfoCode (PD Geocast)</i>	3,500
<i>Intergraph-CAD/RMS Maintenance</i>	139,000
<i>Iyetek (PD eTicketing and Crash Reporting)</i>	7,500
<i>JibaSoft (PD Detail Software)</i>	1,600
<i>Lexis-Nexis (Legal Affairs Software)</i>	1,200
<i>LifeTrack (PD VIN)</i>	900
<i>MapScene Maintenance</i>	350
<i>MC-75 Handheld Maintenance</i>	3,400
<i>Microfillm Scanner</i>	8,450
<i>Microsoft Dynamics Maintenance</i>	45,000
<i>MileStone X-Protect Pro (PD VIN)</i>	1,200
<i>NetMotion</i>	18,500
<i>Novus Agenda Maintenance</i>	3,900
<i>Oce Large Scale Plotter (Engineering)</i>	3,000
<i>Panasonic CF31 Lease</i>	281,000
<i>QuarterMaster On-Q</i>	400
<i>Recordables Inc. (Risk Management)</i>	1,700
<i>Risc Control Strategies (Digital Persona) (PD) Maintenance</i>	1,200
<i>SHI International (Microsoft Licensing)</i>	42,000
<i>SolarWinds (FTP Server)</i>	650
<i>Sunbelt VIPRE Enterprise (650 Licenses)</i>	3,250
<i>Telestaff Maintenance</i>	4,900
<i>Teleworks Maintenance Contract (PHIL System)</i>	11,800
<i>Veritas Backup Executive</i>	2,400
<i>Vermont Systems (Golftrac, VITAL) Maintenance</i>	200
<i>Vermont Systems (RecTrac)</i>	13,000
<i>Websense</i>	19,000
<i>Website Management Contract</i>	10,000
<i>What'sup Gold (LAN Monitor)</i>	500
<i>Zoho Corp (OpManager)</i>	350
	<b>986,850</b>

**City of Plantation  
Information Technology  
001-2300**

**Foot Notes - 2014**

**513-5201 Tools/Under threshold furn/equip**

*Hardware, hard drives, memory, feature cards, fibre patch cables, UPS batteries, etc.*

**513-5403 Memberships/Schools**

*Microsoft Advanced Training*

6,000

6,000

**Salary Contingency**

*Annual Leave/Sick Leave*

7,876

*Longevity Pay*

10,900

18,776

# City of Plantation Human Resources



## Mission Statement

The mission of the Human Resources Department is to create and maintain a highly skilled and motivated workforce to serve the population of Plantation by hiring and retaining quality personnel while insuring that all employees are treated fairly and equitably in accordance with all applicable policies, rules and regulations.

## Department Description

The services that Human Resources provide include Benefits Administration, Recruitment and Selection, Employee Training & Development, Employee Relations including Collective Bargaining, Legal Compliance, Compensation Administration, Employee Wellness, Employee Safety/Workers Compensation, Personnel Policy Development, Records Management, Pension Administration and Payroll Administration. All of the Human Resources services are handled in house by our Human Resources staff which continuously strives to improve customer satisfaction while offering excellent customer service.

## FY 2014 Budget Highlights & Changes

Human Resources does not anticipate any significant changes to our budget for the current fiscal year.

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Recruitment and Selection	Continue to recruit and select the most highly qualified candidates in the most cost effective manner while embracing and benefiting from the cultural diversity of our community. Educate potential candidates about the benefits of working for the City	<ol style="list-style-type: none"> <li>1. Place recruitment information on City website</li> <li>2. Advertise on industry specific external websites</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of applications processed</li> </ol>	1,2

# City of Plantation Human Resources

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Benefits Administration	Implement a total compensation and benefits philosophy to attract and retain the most qualified employees. Educate staff about their benefits	<ol style="list-style-type: none"> <li>1. Develop material to disseminate benefits to employees</li> <li>2. Coordinate meetings and Health Fair</li> <li>3. Continue to educate and inform the Benefits Committee so that they may act as a conduit of information for their co-workers</li> <li>4. Promote the Employee Health &amp; Wellness Care Center</li> </ol>	<ol style="list-style-type: none"> <li>1. Host semi-annual employee Health Fair (which includes benefits education)</li> <li>2. Host at least six (6) Benefits Committee meetings</li> </ol>	1,5
Benefits Administration	Ensure a sustainable and equitable pay plan in comparison to wages in the prevailing labor markets	<ol style="list-style-type: none"> <li>1. Analyze market data for wage comparisons</li> <li>2. Recommend pay plan changes as appropriate</li> </ol>	<ol style="list-style-type: none"> <li>1. Participate in the annual PEPIE Salary Survey</li> <li>2. Conduct comparison study of our pay plan vs. PEPIE results. Summarize data</li> </ol>	1,5
Payroll Administration	Administer payroll to ensure accurate payment of wages for all employees. Consistent management of payroll funds; ensure compliance with all applicable laws and regulations	<ol style="list-style-type: none"> <li>1. Produce accurate payrolls and W-2's</li> </ol>	<ol style="list-style-type: none"> <li>1. Provide paychecks for authorized employees</li> <li>2. Conduct at least two (2) identification verification audits of payroll</li> </ol>	1
Employee Wellness	Promote personal wellness in order to create and sustain a healthy and productive workplace. Educate staff on health and wellness and provide an employee wellness	<ol style="list-style-type: none"> <li>1. Send email blast</li> <li>2. Provide posters/flyers for distribution to departments and employees</li> <li>3. Host 12 Wellness Wednesday programs</li> <li>4. Provide incentives as a reward for participation in wellness activities</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of registered participants</li> <li>2. Host semi-annual employee Health Fairs (which includes health screenings)</li> <li>3. Number of employees &amp; spouses receiving incentives</li> </ol>	1,5

# City of Plantation Human Resources

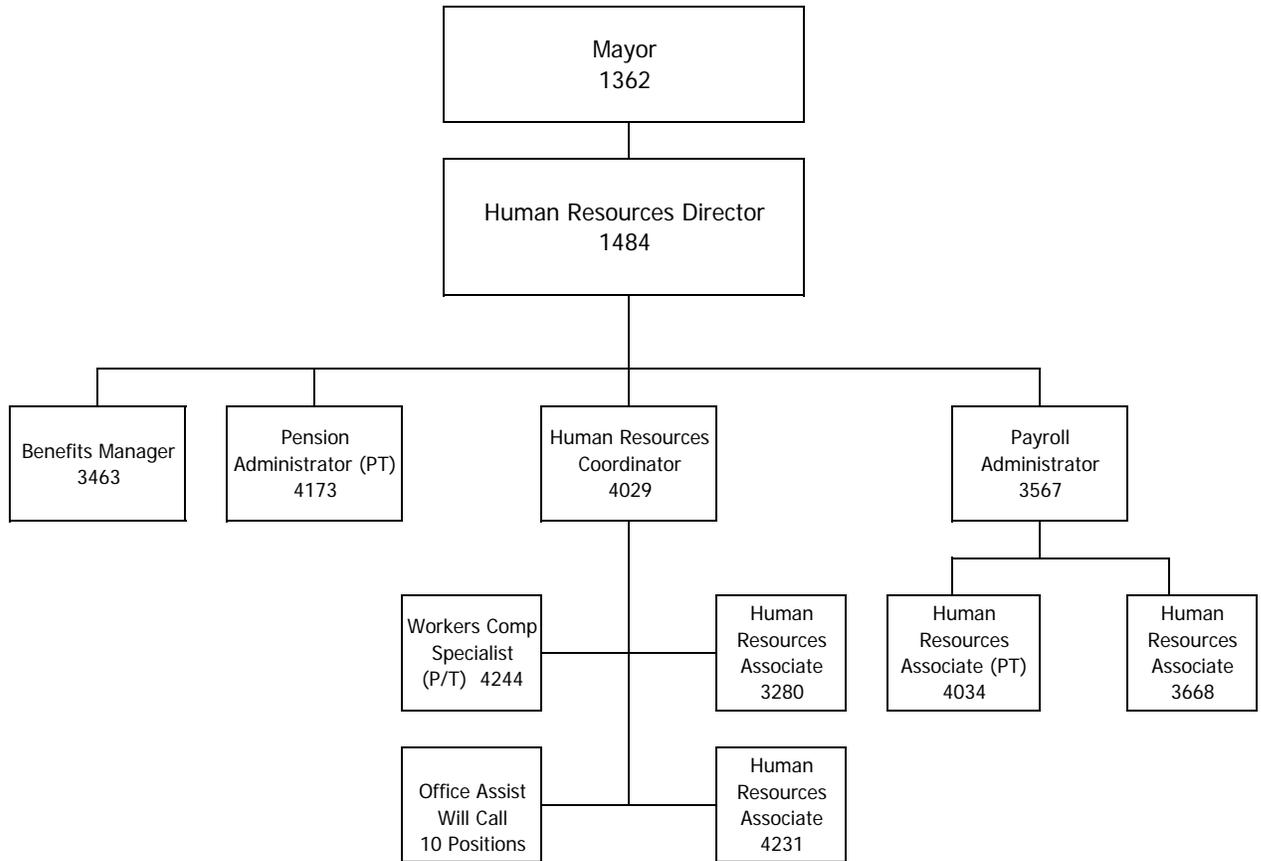
## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Employee Wellness	Mitigate the impact of medical trend to manage insurance claim costs	1. Analyze aggregate Disease Management reports to present targeted wellness programs	1. Compare and track the number of people that are reducing their risk factors	1,5
Employee Training & Development	Ensure that all employees receive training necessary to achieve development of skills, knowledge, abilities and attitudes related to their job duties. Educate staff about training opportunities	1. Send email blast 2. Provide posters/flyers for distribution to departments and employees 3. Conduct new employee orientation	1. Number of participants	1,2
Employee Relations including Collective Bargaining	Ensure that morale is high among employees by supporting them in achieving their goals and providing a safe, pleasant and satisfying work environment	1. Coordinate Employee Relations Committee meetings 2. Coordinate semi-annual employee appreciation picnics 3.	1. Host four (4) Employee Relations Committee meetings 2. Recognize Good Samaritan achievers at ERC meetings	1,2
Employee Relations including Collective Bargaining	Recognize employee achievements	1. Coordinate semi-annual employee appreciation picnics	1. Recognize Good Samaritan achievers at ERC meetings	1,2
Employee Safety/Workers Compensation	Reduce the financial exposure for the City and promote a safer working environment. Educate staff to create a more safety conscious workforce. Proactively manage the Worker's Compensation Program	1. Develop material and language for safety tips 2. Coordinate Safety Committee meetings 3. Coordinate Worker's Compensation claims	1. Coordinate monthly Safety Committee meetings 2. Coordinate Safety Shoe Voucher program	1,2,5

City of Plantation

Human Resources

001-2700



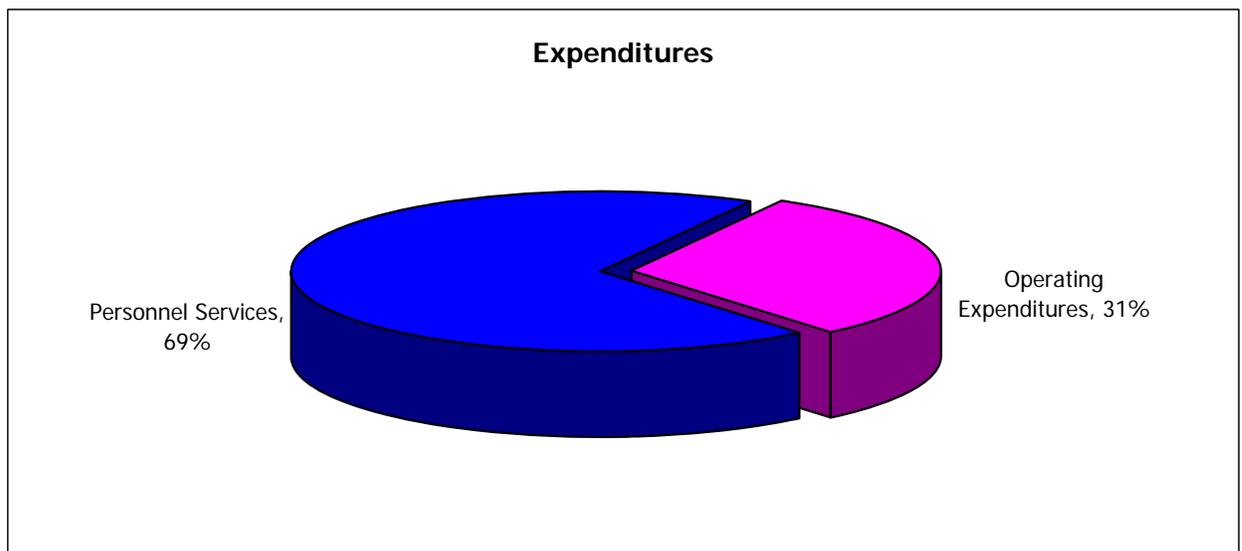
**City of Plantation  
Human Resources  
001-2700**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Human Resources Director	1	1	1	1
Human Resources Coordinator	1	1	1	1
Payroll Administrator	1	1	1	1
Benefits Manager	1	1	1	1
Human Resources Associate	2	2	3	3
Senior Office Assistant	1	1	0	0
Pension Administrator - P/T	1	1	1	1
HR Technician/W. Comp Spec	1	1	0	0
HR Technician/W. Comp Spec P/T	0	0	1	1
Human Resources Associate - P/T	1	1	1	1
Office Assistant (Will Call)	5	3	6	10
<b>Total Budgeted Positions</b>	<b>15</b>	<b>13</b>	<b>16</b>	<b>20</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Expenditures</u></b>				
Personnel Services	716,431	711,059	685,318	709,457
Operating Expenditures	260,541	299,547	330,166	316,098
<b>Expenditures Totals</b>	<b>976,972</b>	<b>1,010,606</b>	<b>1,015,484</b>	<b>1,025,555</b>



**City of Plantation  
Human Resources  
001-2700**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
513-1201 Payroll-Pension Qualified	407,598	408,796	360,100	364,303
513-1301 Payroll-Non-Pension Qualified	67,204	60,807	95,727	87,996
<b>Total Salaries and Wages</b>	<b>474,803</b>	<b>469,603</b>	<b>455,827</b>	<b>452,299</b>
<b>Employee Benefits</b>				
513-2199 FICA	35,665	35,001	34,871	34,601
513-2299 Retirement-Required Employer Contribution	64,511	66,824	76,132	94,748
513-2308 Life Insurance Benefit	1,003	908	701	706
513-2313 Long Term Disability Benefit	1,400	1,251	1,388	755
513-2399 Health Benefits	136,829	136,560	115,003	124,847
513-2499 Worker's Compensation	2,221	911	1,397	1,502
<b>Total Employee Benefits</b>	<b>241,629</b>	<b>241,456</b>	<b>229,491</b>	<b>257,158</b>
<b>Services</b>				
513-3101 Employment testing services	309	322	500	400
513-3199 Legal-Allocation	24,392	61,298	80,000	100,000
513-3402 Outside service fees	84,192	91,976	107,906	104,906
513-4001 Food and shelter	48	2,121	2,800	2,700
513-4002 Transportation costs	191	281	700	600
513-4101 Postage/shipping charges	1,868	2,068	2,500	2,700
513-4102 Communications	1,660	1,065	2,000	1,600
513-4601 R/M-Equipment	124	-	100	100
513-4602 R/M-Tires	156	20	500	400
513-4603 R/M-Vehicles	217	370	1,000	1,000
513-4606 R/M-Maintenance contract	10,071	11,204	11,910	12,010
513-4701 Printing and binding	160	-	300	250
513-4802 Wellness Program	55,258	52,897	49,550	12,050
513-4803 Advertising	1,046	1,842	3,500	3,250
513-4901 Employee benefits	66,421	40,898	31,900	31,400
513-4905 Training program	4,939	14,500	11,700	19,700
<b>Total Services</b>	<b>251,049</b>	<b>280,861</b>	<b>306,866</b>	<b>293,066</b>
<b>Materials &amp; Supplies</b>				
513-5101 Supplies-Office	5,568	7,241	8,750	8,550
513-5201 Tools/Under threshold furn/equip	856	580	1,000	900
513-5203 Supplies-Fuel	1,587	1,536	2,000	2,000
513-5401 General Collection Books	-	-	900	900
513-5403 Memberships/Schools	1,480	9,328	10,650	10,682
<b>Total Materials &amp; Supplies</b>	<b>9,492</b>	<b>18,686</b>	<b>23,300</b>	<b>23,032</b>
<b>Total Expenditures</b>	<b>976,973</b>	<b>1,010,606</b>	<b>1,015,484</b>	<b>1,025,555</b>

**City of Plantation  
Human Resources  
001-2700**

**Foot Notes - 2014**

<b>513-3402</b>	<b>Outside service fees</b>	
	<i>Automatic Data Processing Inc. (ADP) for payroll</i>	92,000
	<i>Tribridge consulting services</i>	12,906
		<b><u>104,906</u></b>
<b>513-4606</b>	<b>R/M-Maintenance contract</b>	
	<i>Folding machine annual maintenance</i>	610
	<i>Folding machine for payroll checks (lease)</i>	1,300
	<i>Konica copier</i>	9,700
	<i>Shredder annual maintenance</i>	400
		<b><u>12,010</u></b>
<b>513-4802</b>	<b>Wellness Program</b>	
	<i>Incentives for Wellness, Biometric Screenings, Wellness Day, Relay for Life, Breast Cancer Awareness, American Heart Walk, Promotions, Care24 Training.</i>	
	<i>Benefits Committee Supplies (paper, ink)</i>	250
	<i>Bio-Metric Screening (October &amp; April)</i>	9,000
	<i>Health Fair Event Supplies (October &amp; April)</i>	600
	<i>Open Enrollment Supplies</i>	50
	<i>Relay for Life/Event Supplies</i>	150
	<i>Training Materials &amp; Supplies (instructor fees, pedometers, lunch)</i>	2,000
		<b><u>12,050</u></b>
<b>513-4901</b>	<b>Employee benefits</b>	
	<i>Employee Appreciation picnic</i>	4,000
	<i>Employee service pins</i>	15,000
	<i>Flowers</i>	3,000
	<i>Holiday Party</i>	9,400
		<b><u>31,400</u></b>
<b>513-4905</b>	<b>Training program</b>	
	<i>Business License - PBWorks renewal for wiki</i>	1,500
	<i>New Horizon classes</i>	16,000
	<i>Training Program Government</i>	2,200
		<b><u>19,700</u></b>
<b>513-5101</b>	<b>Supplies-Office</b>	
	<i>Direct deposit blank stock</i>	1,000
	<i>For other supplies needed in Human Resources</i>	5,800
	<i>New Cartridge for New Check Printer for Payroll</i>	750
	<i>W-2 forms</i>	1,000
		<b><u>8,550</u></b>
<b>513-5201</b>	<b>Tools/Under threshold furn/equip</b>	
	<i>Equipment for training.</i>	
<b>513-5203</b>	<b>Supplies-Fuel/Lubricants</b>	
	<i>Gas prices going up</i>	

**City of Plantation  
Human Resources  
001-2700**

**Foot Notes - 2014**

**513-5403 Memberships/Schools**

*Centralized Tuition Reimbursement*

9,250

*International Personnel Mgmt; FL Public Emp Labor Relations*

1,432

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**10,682**

**Salary Contingency**

*Annual Leave/Sick Leave*

6,751

*Longevity Pay*

2,950

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**9,701**

# City of Plantation

## Planning, Zoning and Economic Development



### Mission Statement

Support and facilitate quality, value added development and redevelopment that is both environmentally and economically sustainable and consistent with Plantation's high standards.

### Department Description

The Planning, Zoning and Economic Development Department is responsible for the following: implementation of adopted Land Development Codes, City Comprehensive Plan and Strategic Plans (Midtown and CRA); coordinating the development review process with Engineering, Design and Landscape, Utilities, Police and Fire Departments; administering State and federally funding housing improvement programs and providing staff support to the Road 7 Gateway District, the Central Plantation (Midtown) District, and the Planning and Zoning Board.

### FY 2014 Budget Highlights & Changes

Planning, Zoning and Economic Development Department does not anticipate any significant changes to our budget for the current fiscal year.

### Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Housing Improvement Programs (NSP, SHIP, and CDBG)	Improve housing quality in residential neighborhoods	1. Continue to make SHIP, CDBG and NSP funding available to qualified residents	1. Number of improved residential units	1,3,5
Comprehensive Planning	County Commission and State approval (required) of comprehensive plan amendment prohibiting penal type facilities (*Broward Planning Council does not support prohibition at this time	1. Submit Comprehensive Plan Amendment to Broward County Planning Council and work with County staff to obtain support for amendment	1. Approval of amendment or provisional certification by County Commission and transmittal to State of Florida	1,2,3,4,5

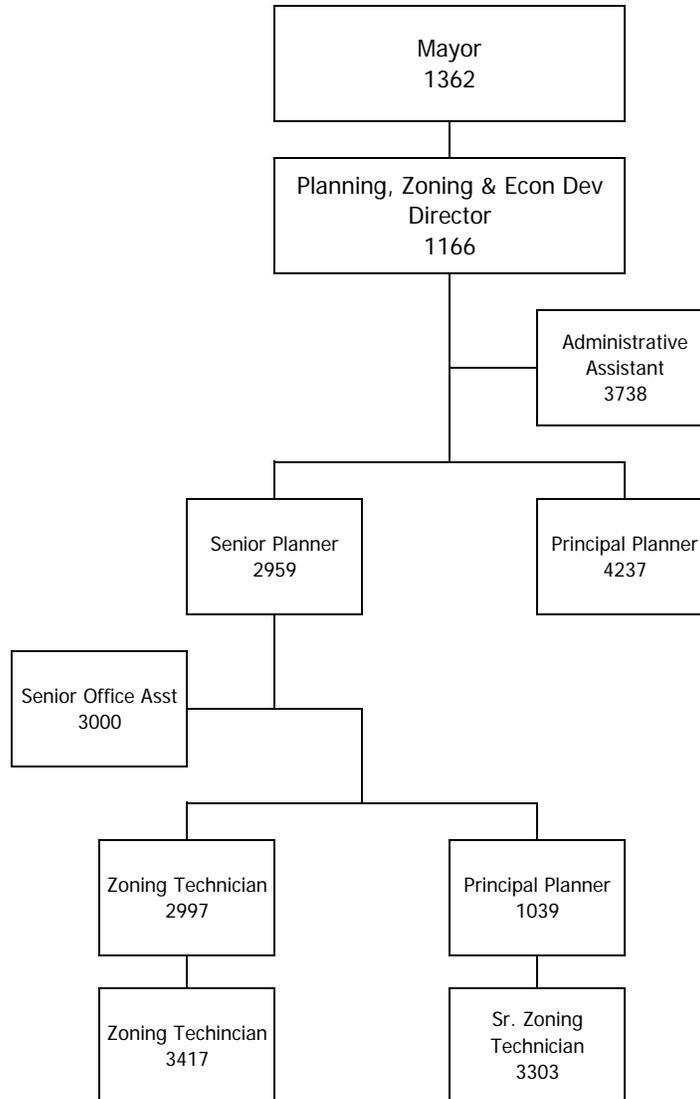
# City of Plantation

## Planning, Zoning and Economic Development

### Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Comprehensive Planning/Midtown Plan Management	Merger of Flex Zones 74 and 75 to increase unit availability in Midtown (requested by Council)	1. Apply for County Approval. Underway, Planning Council recommends approval. Next step County commission	1. County Commission approval (required) of Flex Zone Merger	1,2,3,4,5
Intergovernmental Coordination	Advise Administration of upcoming actions by outside agencies that could impact the City of Plantation	1. Attend and monitor meetings of the Metropolitan Planning Organization, Broward County Planning Council, University Drive Transit Planning Advisory, School Board and County Commission as required	1. Administration is provided advance notice sufficient to take direct action by the Council, Administration, or Planning staff.	1,2,5
Plan Review (pre-permit)	Completion of environmentally, economically, and socially sustainable development and redevelopment	1. Work with applicants, review boards and City Council to obtain support for quality development	1. Council approval of quality, value-added development	1,2,3,5
CRA Management	Update CRA Plan (recommended by the City Attorney)	1. Preparation of CRA Plan Update consistent with Florida Statutes requirements	1. City Council approval of CRA Plan Update* (*County approval may be required)	1,4

**City of Plantation**  
**Planning, Zoning and Economic Development**  
**001-3505**



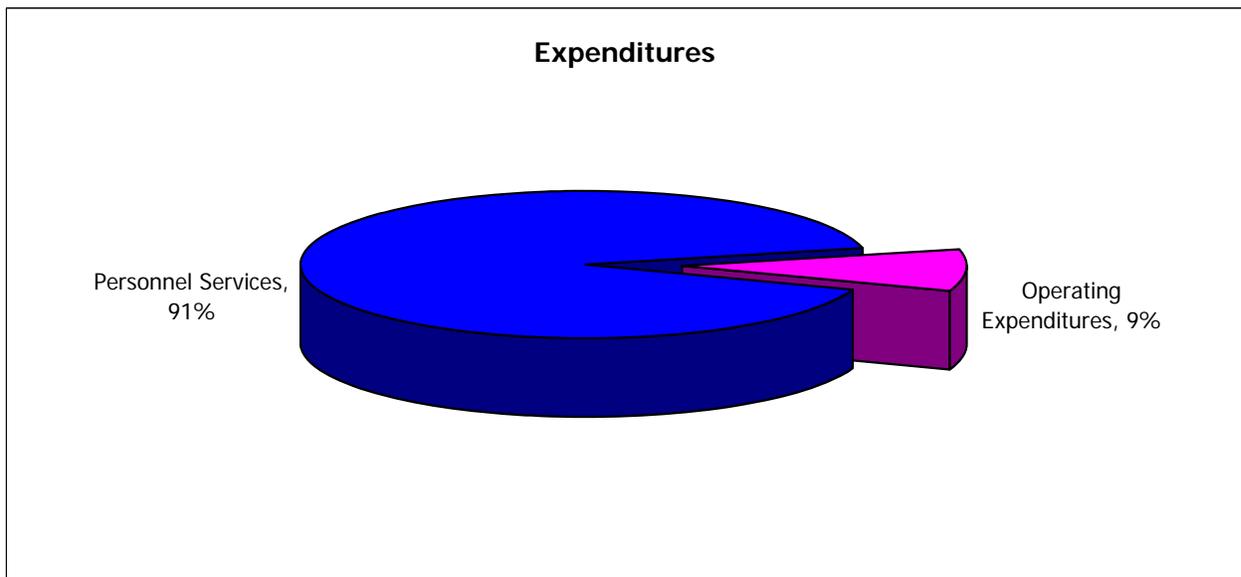
**City of Plantation  
 Planning, Zoning and Economic Development  
 001-3505**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Planning Zoning & Econ Dev Director	1	1	1	1
Senior Planner	1	1	1	1
Principal Planner	1	1	2	2
Senior Zoning Technician	1	1	1	0
Planner	0	0	0	1
Zoning Technician	3	3	2	2
Administrative Assistant	1	1	1	1
Senior Office Assistant	1	1	1	1
<b>Total Budgeted Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Charges for Services	173,640	112,092	187,000	112,000
<b>Revenue Totals</b>	<b>173,640</b>	<b>112,092</b>	<b>187,000</b>	<b>112,000</b>
<b>Expenditures</b>				
Personnel Services	822,443	846,587	863,785	912,835
Operating Expenditures	74,428	51,654	92,000	92,950
<b>Expenditures Totals</b>	<b>896,871</b>	<b>898,241</b>	<b>955,785</b>	<b>1,005,785</b>



**City of Plantation**  
**Planning, Zoning and Economic Development**  
**001-3505**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
515-1201 Payroll-Pension Qualified	549,909	548,529	550,389	556,417
515-1301 Payroll-Non-Pension Qualified	3,339	16,030	3,750	6,882
<b>Total Salaries and Wages</b>	<b>553,248</b>	<b>564,558</b>	<b>554,139</b>	<b>563,299</b>
<b>Employee Benefits</b>				
515-2199 FICA	41,435	41,802	42,036	42,655
515-2299 Retirement-Required Employer Contribution	78,334	80,936	116,363	144,713
515-2308 Life Insurance Benefit	1,096	1,131	870	821
515-2313 Long Term Disability Benefit	1,686	1,708	1,873	981
515-2399 Health Benefits	144,363	155,664	147,009	158,646
515-2499 Worker's Compensation	2,281	787	1,495	1,719
<b>Total Employee Benefits</b>	<b>269,195</b>	<b>282,028</b>	<b>309,646</b>	<b>349,536</b>
<b>Services</b>				
515-3101 Employment testing services	-	98	100	100
515-3199 Legal-Allocation	47,469	30,339	35,000	35,000
515-4001 Food and shelter	-	444	200	200
515-4002 Transportation costs	19	38	100	100
515-4101 Postage/shipping charges	1,772	1,895	2,500	2,500
515-4102 Communications	2,146	1,480	2,400	2,000
515-4602 R/M-Tires	16	235	200	300
515-4603 R/M-Vehicles	782	577	1,500	1,500
515-4606 R/M-Maintenance contract	3,966	4,255	4,500	3,500
515-4701 Printing and binding	1,347	94	500	1,300
515-4803 Advertising	9,674	4,262	8,000	9,000
<b>Total Services</b>	<b>67,191</b>	<b>43,717</b>	<b>55,000</b>	<b>55,500</b>
<b>Materials &amp; Supplies</b>				
515-5101 Supplies-Office	1,260	2,135	2,000	2,000
515-5201 Tools/Under threshold furn/equip	217	30	1,050	1,400
515-5202 Supplies/Materials-Expendable	318	336	300	300
515-5203 Supplies-Fuel	2,044	2,031	1,700	1,700
515-5205 Supplies-Uniforms/Protective gear	-	-	500	600
515-5206 Permits/Application fees	139	-	26,600	26,600
515-5403 Memberships/Schools	3,258	3,406	4,850	4,850
<b>Total Materials &amp; Supplies</b>	<b>7,237</b>	<b>7,937</b>	<b>37,000</b>	<b>37,450</b>
<b>Total Expenditures</b>	<b>896,871</b>	<b>898,241</b>	<b>955,785</b>	<b>1,005,785</b>

**City of Plantation  
Planning, Zoning and Economic Development  
001-3505**

**Foot Notes - 2014**

<b>515-4001 Food and shelter</b>		200
	<i>Local Meetings/Seminars</i>	<u>200</u>
<b>515-4002 Transportation costs</b>		100
	<i>Personal mileage, parking, tolls</i>	<u>100</u>
<b>515-4101 Postage/shipping charges</b>		2,500
	<i>General mail, notification to property owners</i>	<u>2,500</u>
<b>515-4102 Communications</b>		2,000
	<i>Local, long distance, 2 cell phones</i>	<u>2,000</u>
<b>515-4606 R/M-Maintenance contract</b>		1,000
	<i>B/W Copier</i>	2,200
	<i>Color copier</i>	300
	<i>Copy charges</i>	<u>3,500</u>
<b>515-4803 Advertising</b>		
	<i>Does not allow for any city initiated comp plan or land use plan or flex zone allocations.</i>	
<b>515-5201 Tools/Under threshold furn/equip</b>		1,200
	<i>Chairs - 4 and table for director's office</i>	200
	<i>Filing cabinet - director</i>	<u>1,400</u>
<b>515-5202 Supplies/Materials-Expendable</b>		
	<i>Shirts for Zoning employees.</i>	
<b>515-5205 Supplies-Uniforms/Protective gear</b>		
	<i>Safety shoes.</i>	
<b>515-5206 Permits/Application fees</b>		
	<i>Does not allow for County Comprehensive Plan Land Use Amendment application fee.</i>	
<b>515-5403 Memberships/Schools</b>		550
	<i>APA American Institute of Certified Planners (AICP)</i>	100
	<i>APA Broward</i>	1,000
	<i>APA National</i>	400
	<i>APA State</i>	1,200
	<i>Continuing Education-AICP required</i>	600
	<i>Local Meetings/Seminars</i>	1,000
	<i>Planning Research</i>	<u>4,850</u>

**City of Plantation**  
**Planning, Zoning and Economic Development**  
**001-3505**

**Foot Notes - 2014**

**Salary Contingency**

*Annual Leave/Sick Leave*

2,682

*Longevity Pay*

4,200

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**6,882**

# City of Plantation

## Design, Landscape and Construction Management



### Mission Statement

To bridge natural aesthetics of the environment with the element of change, progress and sustainable living while providing a level of service that builds upon professionalism, quality, and stewardship that is symbiotic, purposeful and forward thinking.

### Department Description

The Design, Landscape and Construction Management Department strives to enhance public relations and education of landscape beautification requirements and to coordinate, develop, design and implement capital projects in response to other City department's requests.

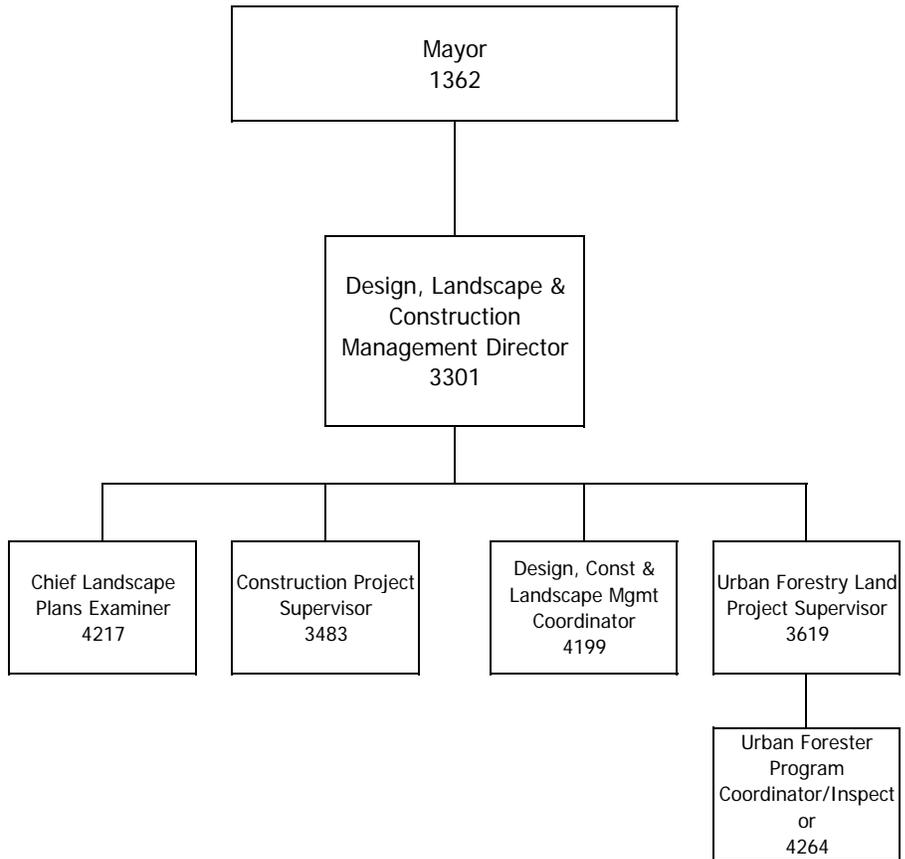
### FY 2014 Budget Highlights & Changes

The Design, Landscape and Construction Management department is managing the new community center capital improvements project. In addition, a part-time landscape technician position has been eliminated. There are no other significant changes to the budget.

### Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Existing Building Inspections	Inspect all city facilities with Public Works for any required repairs/maintenance	1. Direct coordination with various departments to repair aging structures	1. 100% of building facilities inspections complete	1,5
Project/ Construction Management	Complete new community center project	1. Bid project work with contractors	Community Center completion	1,2,5
Project Design	Design remodel projects for City Hall	1. Work with Public Works staff	1. Remodel project design accepted	1,2,5

**City of Plantation**  
**Design, Landscape and Construction Management**  
**001-4800**



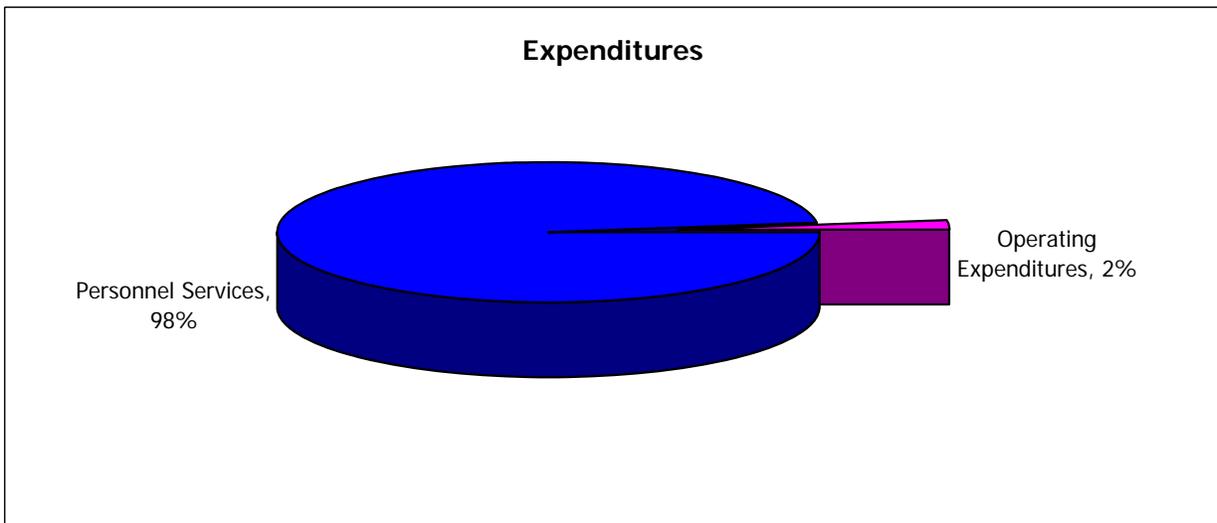
**City of Plantation  
Design, Landscape and Construction Management  
001-4800**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Design, Landscape & Const Mgt Director	1	1	1	1
Chief Landscape Plans Examiner	0	1	1	1
Construction Project Supervisor	1	1	1	1
Urban Forestry Land Proj Supervisor	0	1	1	1
Urban Forester Program Coordinator	0	1	1	1
Design, Landscape & Const Coordinator	1	1	1	1
Landscape Inspector - P/T	0	1	0	0
Landscape Technician - P/T	0	0	1	0
<b>Total Budgeted Positions</b>	<b>3</b>	<b>7</b>	<b>7</b>	<b>6</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Expenditures</b>				
Personnel Services	405,177	611,539	585,805	621,814
Operating Expenditures	10,886	10,066	13,235	13,975
<b>Expenditures Totals</b>	<b>416,063</b>	<b>621,605</b>	<b>599,040</b>	<b>635,789</b>



**City of Plantation**  
**Design, Landscape and Construction Management**  
**001-4800**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages:</b>				
519-1201 Payroll-Pension Qualified	278,262	361,184	317,077	356,720
519-1301 Payroll-Non-Pension Qualified	15,073	28,621	61,513	15,885
519-1401 Payroll-Overtime	-	333	-	-
<b>Total Salaries and Wages</b>	<b>293,335</b>	<b>390,138</b>	<b>378,590</b>	<b>372,605</b>
<b>Employee Benefits:</b>				
519-2199 FICA	21,679	28,294	28,720	28,182
519-2299 Retirement-Required Employer Contribution	31,836	59,353	67,036	92,776
519-2308 Life Insurance Benefit	363	865	481	640
519-2313 Long Term Disability Benefit	614	1,288	1,091	739
519-2399 Health Benefits	55,360	129,889	107,173	125,408
519-2499 Worker's Compensation	1,990	1,712	2,713	1,465
<b>Total Employee Benefits</b>	<b>111,842</b>	<b>221,401</b>	<b>207,215</b>	<b>249,209</b>
<b>Services:</b>				
519-3101 Employment testing services	61	13	50	50
519-4001 Food and shelter	1,278	-	2,100	2,100
519-4002 Transportation costs	35	6	200	200
519-4101 Postage/shipping charges	8	299	50	200
519-4102 Communications	1,257	1,176	1,600	1,400
519-4602 R/M-Tires	632	618	300	600
519-4603 R/M-Vehicles	979	1,347	800	1,000
519-4701 Printing and binding	75	90	-	100
<b>Total Services</b>	<b>4,325</b>	<b>3,549</b>	<b>5,100</b>	<b>5,650</b>
<b>Materials &amp; Supplies:</b>				
519-5101 Supplies-Office	295	361	400	400
519-5201 Tools/Under threshold furn/equip	158	298	300	300
519-5202 Supplies/Materials-Expendable	236	421	500	500
519-5203 Supplies-Fuel	4,047	3,602	3,400	3,500
519-5205 Supplies-Uniforms/Protective gear	-	-	800	800
519-5401 General Collection Books	346	388	400	400
519-5403 Memberships/Schools	1,479	1,447	2,335	2,425
<b>Total Materials &amp; Supplies</b>	<b>6,562</b>	<b>6,517</b>	<b>8,135</b>	<b>8,325</b>
<b>Total Expenditures</b>	<b>416,064</b>	<b>621,605</b>	<b>599,040</b>	<b>635,789</b>

**City of Plantation**  
**Design, Landscape and Construction Management**  
**001-4800**

**Foot Notes - 2014**

**519-3101 Employment testing services**

*Line items covers criminal history, driver's license verification and substance abuse testing for one new hire or one vacated position.*

**519-4001 Food and shelter**

*Line item covers hotel accommodations and per diem costs to attend out of town and local seminars including the Construction Specification Institute and American Institute of Architects seminars.*

<i>AIA Florida Convention-Hotel</i>	900
<i>AIA Florida Convention-Per Diem</i>	150
<i>AIA National Convention-Hotel</i>	900
<i>AIA National Convention-Per Diem</i>	150
	<b>2,100</b>

**519-4002 Transportation costs**

*Line item covers travel related expenditures to attend continuing education seminars and meetings at off-site locations.*

**519-4102 Communications**

*2 cell phones, 3 phone lines, 1 fax line.*

**519-4602 R/M-Tires**

*2 vehicles.*

**519-4603 R/M-Vehicles**

*2 vehicles.*

**519-5201 Tools/Under threshold furn/equip**

*Line item covers miscellaneous tools and minor equipment, including testing equipment.*

**519-5202 Supplies/Materials-Expendable**

*Line items covers the cost of supplies needed for design and drafting work, including a drafting table and flat files.*

**519-5203 Supplies-Fuel/Lubricants**

*2 vehicles.*

**519-5205 Supplies-Uniforms/Protective gear**

*Safety shoes.*

**519-5401 General Collection Books**

*Line items covers the cost of subscriptions and purchase of Design & Construction publications which enhanced operations. Also includes FBC, NFPA code books.*

**519-5403 Memberships/Schools**

<i>American Institute of Architects Annual</i>	600
<i>Architect &amp; Threshold Inspector License</i>	125
<i>Broward County Board of Rules &amp; Appeals Certification</i>	50
<i>Building Official Inspectors Educational Membership</i>	50
<i>Building Official, Inspector &amp; Plan Review License</i>	15
<i>Continuing Education</i>	500
<i>FL AIA Conference</i>	300
<i>Florida Building Code Conference</i>	310

**City of Plantation**  
**Design, Landscape and Construction Management**  
**001-4800**

**Foot Notes - 2014**

**519-5403 Memberships/Schools**

<i>GC License</i>	60
<i>Interior Design License</i>	125
<i>National Council Architectural Review Board Membership</i>	190
<i>Notary</i>	100
	<hr/> <b>2,425</b> <hr/>

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	11,235
<i>Longevity Pay</i>	4,650
	<hr/> <b>15,885</b> <hr/>

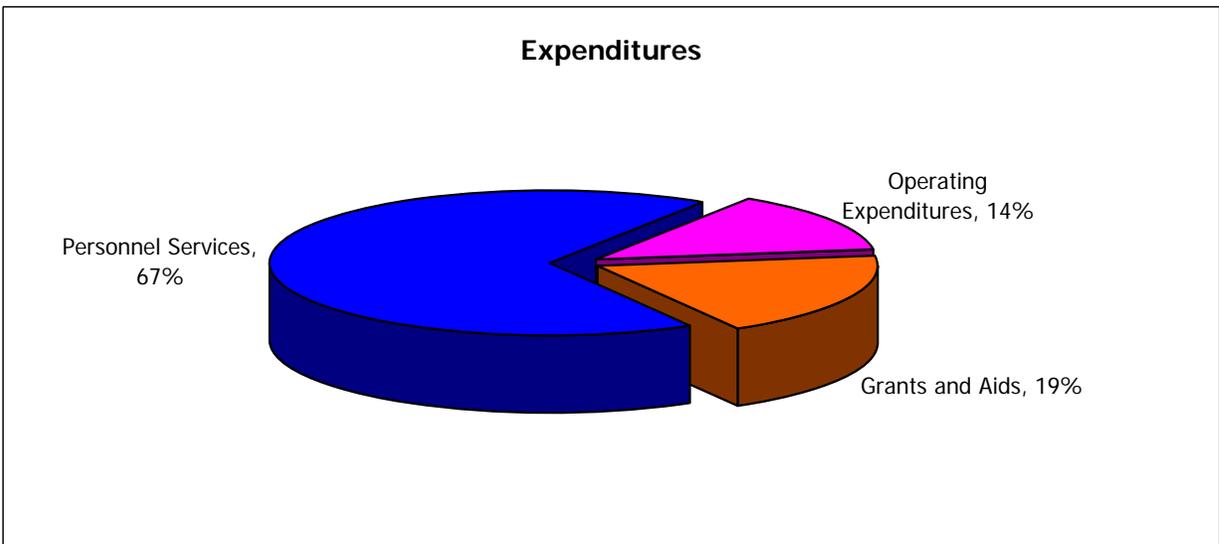
**City of Plantation  
Cost Recovery  
001-8850**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Services</b>				
515-3102 Consultants	8,660	529	1,500	3,000
515-3199 Legal-Allocation	133,234	46,545	60,000	59,000
515-4803 Advertising	2,074	632	2,000	1,500
<b>Total Services</b>	<b>143,968</b>	<b>47,706</b>	<b>63,500</b>	<b>63,500</b>
<b>Total Expenditures</b>	<b>143,968</b>	<b>47,706</b>	<b>63,500</b>	<b>63,500</b>

**City of Plantation  
Other General Government  
001-8852**

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Intergovernmental	1,330,694	1,396,690	1,330,694	1,396,690
<b>Revenue Totals</b>	<b>1,330,694</b>	<b>1,396,690</b>	<b>1,330,694</b>	<b>1,396,690</b>
<b><u>Expenditures</u></b>				
Personnel Services	1,330,694	1,396,690	1,425,694	1,476,690
Operating Expenditures	265,151	300,264	193,950	298,450
Grants and Aids	-	-	-	414,248
<b>Expenditures Totals</b>	<b>1,595,845</b>	<b>1,696,954</b>	<b>1,619,644</b>	<b>2,189,388</b>



**City of Plantation  
Other General Government  
001-8852**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Employee Benefits</b>				
519-2599 Unemployment comp claims	-	-	95,000	80,000
521-2299 Retirement-Police State Contribution	617,577	641,658	617,577	641,658
522-2299 Retirement-Firefighters State Contribution	713,117	755,032	713,117	755,032
<b>Total Employee Benefits</b>	<b>1,330,694</b>	<b>1,396,690</b>	<b>1,425,694</b>	<b>1,476,690</b>
<b>Services</b>				
512-3102 Consultants	27,901	16,000	40,000	85,250
512-3199 Legal-Allocation	230,866	282,179	150,000	210,000
512-4701 Printing and binding	6,384	1,000	2,000	2,000
512-4803 Advertising	-	114	200	200
541-4901 Drainage Taxes	-	971	1,000	1,000
562-0001 Health Services	-	-	750	-
<b>Total Services</b>	<b>265,151</b>	<b>300,264</b>	<b>193,950</b>	<b>298,450</b>
<b>Grants and Aids</b>				
552-8101 Tax increment to CRA	-	-	-	414,248
<b>Total Grants and Aids</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>414,248</b>
<b>Total Expenditures</b>	<b>1,595,845</b>	<b>1,696,954</b>	<b>1,619,644</b>	<b>2,189,388</b>

**City of Plantation**  
**Other General Government**  
**001-8852**

**Foot Notes - 2014**

**512-3102 Consultants**

<i>Ericks Lobbyist</i>	36,000
<i>Gabriel Roeder Smith studies</i>	14,000
<i>MPO Lobbyist</i>	4,250
<i>PAL Audit</i>	16,000
<i>Required GASB No. 67 implementation for Pension Funds</i>	15,000
	<hr/> <b>85,250</b> <hr/>

**512-3199 Legal**

<i>Expiration of the Interlocal Agreement for Solid Waste Disposal Services law suit.</i>	
<i>Miscellaneous Legal expenses</i>	185,000
<i>Weiss, Serota, Helfman, Pastoriza, Cole and Boniske P.L.</i>	25,000
	<hr/> <b>210,000</b> <hr/>

**City of Plantation  
Post Employment Benefits  
001-8854**

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Charges for Services	625,281	877,629	749,098	623,034
<b>Revenue Totals</b>	<b>625,281</b>	<b>877,629</b>	<b>749,098</b>	<b>623,034</b>
<b><u>Expenditures</u></b>				
Personnel Services	393,966	1,017,992	1,228,407	1,291,600
<b>Expenditures Totals</b>	<b>393,966</b>	<b>1,017,992</b>	<b>1,228,407</b>	<b>1,291,600</b>

**City of Plantation  
Post Employment Benefits  
001-8854**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Employee Benefits:</b>				
519-2399 Health/Life Benefits	393,966	1,017,992	1,228,407	1,291,600
<b>Total Employee Benefits</b>	<b>393,966</b>	<b>1,017,992</b>	<b>1,228,407</b>	<b>1,291,600</b>
<b>Total Expenditures</b>	<b>393,966</b>	<b>1,017,992</b>	<b>1,228,407</b>	<b>1,291,600</b>

**City of Plantation  
Post Employment Benefits  
001-8854**

**Foot Notes - 2014**

**519-2399 Health/Life Benefits**

*Council/Department Heads/Retirees/Statutory Pension*

1,291,600

**1,291,600**

# CITY OF PLANTATION



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## Protective Services Departments

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**Police**

**Howard Harrison, Police Chief**

**Fire**

**Laney Stearns, Fire Chief**

**Building**

**Jeff Sabouri, Director**

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# City of Plantation Police



## Mission Statement

We, the members of the Plantation Police Department, are committed to being responsive to the community in the delivery of quality law enforcement services. We recognize our responsibility to maintain order, while affording dignity and respect to every individual. Our mission is to improve the quality of life for the citizens of Plantation through a partnership with the community that promotes safe, secure streets and neighborhoods.

## Department Description

The Plantation Police Department is a full-service law enforcement agency dedicated to providing the highest level of service possible to our community. Our department is one of a few select agencies to have earned accreditation from both the international accrediting agency (CALEA) and the State of Florida accrediting agency (CFA).

## FY 2014 Budget Highlights & Changes

Significant changes to our budget for the 2013-2014 fiscal year are as follows: Personnel staffing levels have gone from 304 down to 274; Expenditures have gone up from \$35,360,806 to \$36,744,146; and revenues have decreased from \$2,134,912 to \$2,080,644. Our level of services has not declined, however our resources in specialized units has decreased due to the reduction of our personnel staffing.

## Department Goals, Strategic Outcomes and Key Performance Indicators

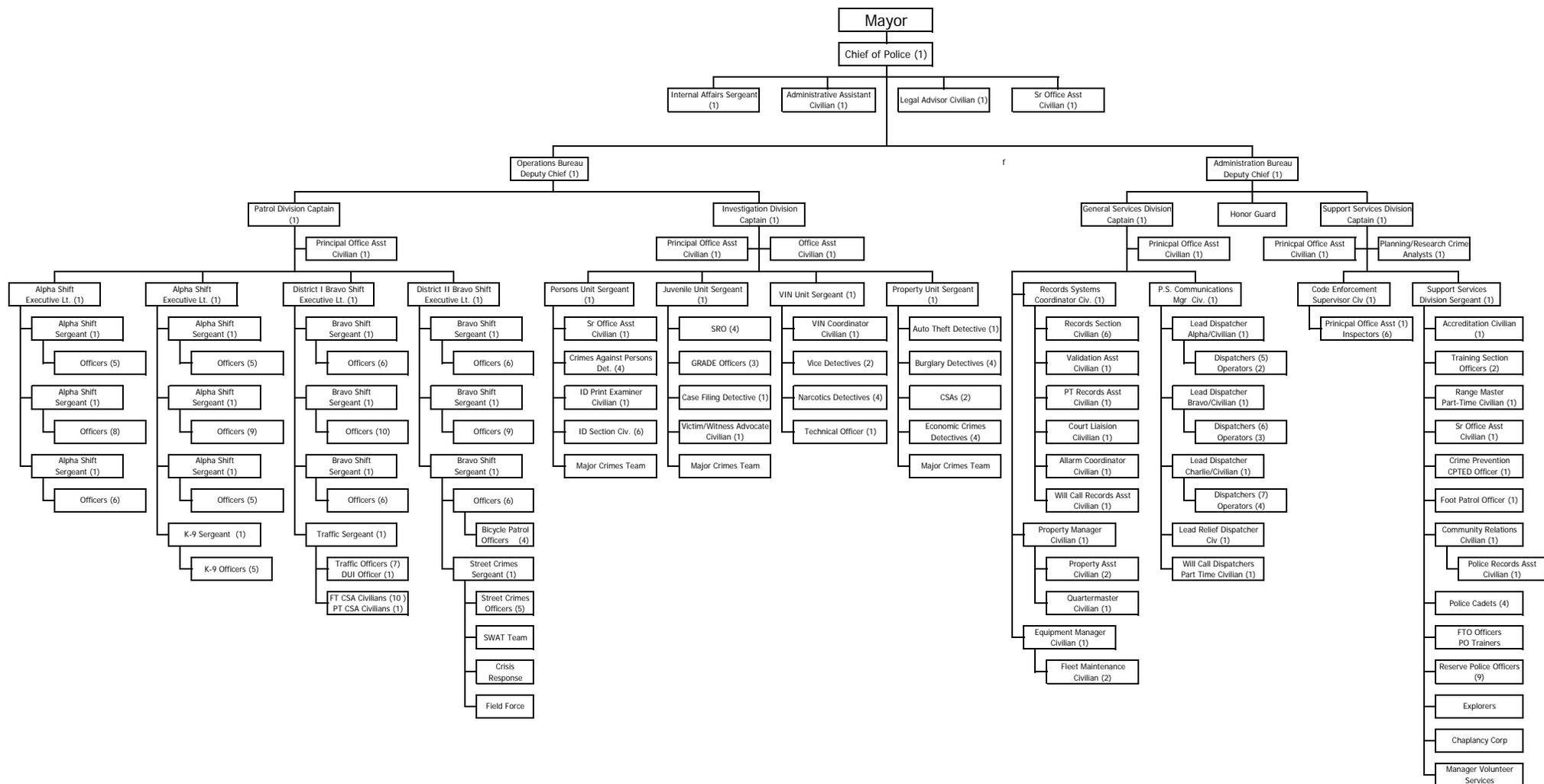
<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Volunteers	Increase the amount of young men and women in the Explorer Program. Provide training in both Community Service and prepare a team for competitions	1. Recruitment for the Explorer Program through local Schools utilizing the SRO's and other Explorer Advisors	1. The amount of membership in the program, participation in community programs and participation in State and National competitions	1,4,5

# City of Plantation Police

## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Juvenile Diversionary Civil Citations	Supply Road Patrol with the information outlining the Juvenile Citation Program along with training for the Sergeants and Patrol Officers	1. Implementation of the Juvenile Citation Program in Road Patrol	1. The number of Juveniles that are entered into the Program and monitor the completion rate and the number of successful participates	1,5
Accreditation	Recertification both in International and State for Law Enforcement and International for Communications	1. Maintaining updates and conformance to changes in State Laws and Training procedures	1. Compliance with recognized State and National policing standards to achieve re-certification(s)	1,5
Traffic Management	Enforcement and Education of State Statute's and traffic Laws	1. Promote Pedestrian Safety when crossing the Streets and Roadways of Plantation	1. The reduction of pedestrian's versus vehicle traffic Crashes	1,4,5

# POLICE DEPARTMENT



**City of Plantation**  
**Police**  
**001-3900**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Chief of Police	1	1	1	1
Deputy Chief/Police	2	2	2	2
Police Captain	4	4	3	4
Police Lieutenant	3	3	5	4
Public Safety Comm Manager	1	1	1	1
Police Property Manager	1	1	1	1
Police Equipment Manager	1	1	1	1
Record Systems Coordinator	1	1	1	1
Research & Planning Specialist	1	1	1	1
Police Legal Advisor	1	1	1	1
Administrative Assistant	1	1	1	1
Police Sergeant / Step 7	21	21	20	20
Police Sergeant / Step 6	1	1	1	1
Police Sergeant / Step 5	0	1	0	0
Police Sergeant / Step 3	1	0	0	0
Police Officer / Step 9	75	84	81	80
Police Officer / Step 8	10	3	12	11
Police Officer / Step 7	5	12	10	8
Police Officer / Step 6	8	10	8	14
Police Officer / Step 5	11	8	10	2
Police Officer / Step 4	9	11	4	3
Police Officer / Step 3	15	5	3	1
Police Officer / Step 2	3	2	3	6
Police Officer	6	7	6	12
Juvenile Counselor	1	1	1	1
Latent Print Exam/Tech Coord	1	1	1	1
Polygraph Examiner	1	1	1	0
Code Enforcement Supervisor	1	1	1	1
PD Accreditation/Grants Mgr	0	0	0	1
Lead Public Safety Dispatcher	4	4	4	4
Crime Analyst	1	1	0	0
Code Enforcement Inspector	7	7	6	6
Crime Scene Technician	6	6	6	6
Clerical Supervisor	1	0	0	0
Public Safety Dispatcher	20	20	17	18
VIN Coordinator	0	1	1	1
Community Service Aide	13	13	12	12
Quarter Master	1	1	1	1
Principal Office Assistant	6	6	6	5
PD Complaint Operator	9	9	9	9
Community Relations Coord	1	1	1	1
Alarm Coordinator	1	1	1	1

**City of Plantation  
Police  
001-3900**

**Staffing Levels**

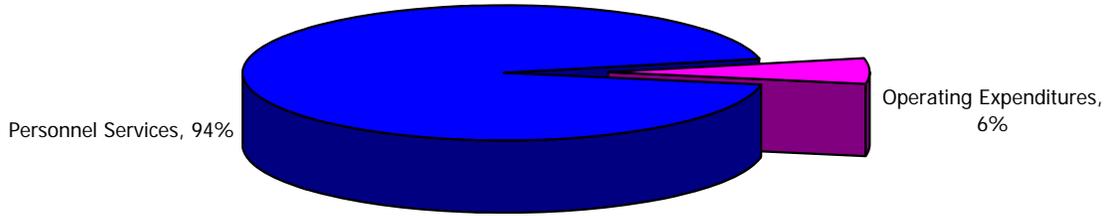
	FY 2011	FY 2012	FY 2013	FY 2014
Police Records Assistant	8	8	8	8
Police Property Assistant	2	2	2	2
Senior Office Assistant	3	3	3	3
Validation Assistant	1	1	1	1
Office Assistant	1	1	1	1
Maintenance Specialist/Police	2	2	2	2
Range Master - P/T	1	1	1	1
IT Technician (Will Call)	1	1	1	1
Public Safety Disp (Will Call)	5	2	1	1
Community Service Aide - P/T	1	1	1	1
Police Records Assistant - P/T	1	1	1	1
School Crossing Guard - P/T	25	26	26	0
School Crossing Guard-Reserve - P/T	7	3	3	0
Police Reserve - P/T	16	10	9	8
<b>Total Budgeted Positions</b>	<b>330</b>	<b>318</b>	<b>304</b>	<b>274</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Permits, Fees & Special Assessments	94,317	91,995	90,000	85,000
Intergovernmental	574,636	607,437	520,612	532,464
Charges for Services	710,548	725,475	648,500	653,500
Fines & Forfeitures	929,051	1,194,224	875,800	620,000
Impact Fees	-	-	-	189,500
Misc Revenue	-	-	-	200
<b>Revenue Totals</b>	<b>2,308,552</b>	<b>2,619,131</b>	<b>2,134,912</b>	<b>2,080,664</b>
<b><u>Expenditures</u></b>				
Personnel Services	31,627,152	33,091,960	33,160,499	34,549,701
Operating Expenditures	1,853,555	1,740,808	2,130,722	2,194,445
Capital	43,199	29,936	69,585	-
<b>Expenditures Totals</b>	<b>33,523,906</b>	<b>34,862,705</b>	<b>35,360,806</b>	<b>36,744,146</b>

**City of Plantation  
Police  
001-3900**

**Expenditures**



**City of Plantation**  
**Police**  
**001-3900**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
521-1201 Payroll-Pension Qualified	18,070,718	18,525,377	17,503,348	17,647,297
521-1301 Payroll-Non-Pension Qualified	450,010	548,543	827,364	609,982
521-1401 Payroll-Overtime	675,559	698,335	725,000	725,000
521-1501 Payroll-Special detail	526,583	549,344	570,000	570,000
521-1502 Payroll-State Incentive	177,690	188,898	185,000	183,210
<b>Total Salaries and Wages</b>	<b>19,900,560</b>	<b>20,510,497</b>	<b>19,810,712</b>	<b>19,735,489</b>
<b>Employee Benefits</b>				
521-2199 FICA	1,496,065	1,533,442	1,512,322	1,506,639
521-2202 Retirement-Police FOP	5,121,662	5,480,457	6,124,872	7,035,901
521-2299 Required Employer Contribution	586,879	586,478	659,905	772,342
521-2308 Life Insurance Benefit	32,412	33,241	25,514	27,512
521-2313 Long Term Disability Benefit	15,499	20,109	59,750	34,026
521-2399 Health Benefits	4,010,225	4,588,384	4,392,202	4,761,723
521-2499 Worker's Compensation	463,850	339,352	575,221	676,070
<b>Total Employee Benefits</b>	<b>11,726,593</b>	<b>12,581,463</b>	<b>13,349,787</b>	<b>14,814,212</b>
<b>Services</b>				
521-3101 Employment testing services	5,705	5,172	10,000	15,000
521-3102 Consultants	111,314	98,946	85,000	35,000
521-3109 Special services testing			10,000	-
521-3199 Legal-Allocation	77,445	36,340	90,000	60,000
521-3402 Outside service fees	114	1,726	750	176,000
521-3405 Parking fine billing services	3,697	4,040	4,000	4,000
521-4001 Food and shelter	14,041	15,820	21,300	21,300
521-4002 Transportation costs	3,681	4,160	8,000	6,000
521-4101 Postage/shipping charges	14,684	12,922	15,000	15,000
521-4102 Communications	173,022	136,547	145,000	145,000
521-4301 Electricity	107,919	106,501	120,900	122,200
521-4303 Water/wastewater	19,519	20,186	23,500	25,344
521-4401 Rentals	-	288	-	-
521-4601 R/M-Equipment	30,308	21,663	35,000	35,000
521-4602 R/M-Tires	51,239	51,185	50,000	50,000
521-4603 R/M-Vehicles	131,085	129,313	135,000	135,000
521-4604 R/M-Grounds	742	1,401	1,000	1,000
521-4605 R/M-Structures	13,640	24,148	16,000	20,000
521-4606 R/M-Maintenance contract	120,051	119,992	264,675	242,949
521-4701 Printing and binding	9,324	3,367	8,000	8,000
521-4702 Film/photo processing	2,379	1,096	6,000	3,000
521-4803 Advertising	4,124	4,049	10,000	6,000
521-4808 Community relations	13,418	10,347	11,000	6,000
<b>Total Services</b>	<b>907,451</b>	<b>809,210</b>	<b>1,070,125</b>	<b>1,131,793</b>
<b>Materials &amp; Supplies</b>				
521-5101 Supplies-Office	23,040	17,153	25,000	23,000
521-5201 Tools/Under threshold furn/equip	17,382	18,409	27,710	27,642
521-5202 Supplies/Materials-Expendable	64,991	73,088	104,532	100,599
521-5203 Supplies-Fuel	582,712	606,481	625,000	625,000
521-5204 Supplies-Janitorial	9,595	8,477	9,500	9,500
521-5205 Supplies-Uniforms/Protective gear	111,619	102,531	115,200	115,200
521-5210 Supplies-Maintenance-K-9 unit	12,227	12,243	12,000	12,000
521-5211 JAG-Non capital outlay	9,812	294	-	-

**City of Plantation  
Police  
001-3900**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Materials &amp; Supplies</b>				
521-5403 Memberships/Schools	8,705	11,565	16,655	14,711
521-5404 Personnel Training-Non 2nd dollar	53,245	47,346	50,000	60,000
521-5405 Personnel Training-2nd dollar	52,777	34,011	75,000	75,000
<b>Total Materials &amp; Supplies</b>	<b>946,104</b>	<b>931,599</b>	<b>1,060,597</b>	<b>1,062,652</b>
<b>Capital</b>				
521-6401 Machinery and Equipment	-	29,936	69,585	-
521-6402 Capital Exp LLEBG	43,199	-	-	-
<b>Total Capital</b>	<b>43,199</b>	<b>29,936</b>	<b>69,585</b>	<b>-</b>
 <b>Total Expenditures</b>	 <b>33,523,907</b>	 <b>34,862,705</b>	 <b>35,360,805</b>	 <b>36,744,146</b>

**City of Plantation  
Police  
001-3900**

**Foot Notes - 2014**

<b>521-3102</b>	<b>Consultants</b> <i>Investigative costs.</i>	
<b>521-3109</b>	<b>Special services testing</b> <i>Assessment center testing for promotions.</i>	
<b>521-3402</b>	<b>Outside service fees</b> <i>Private contract for School Crossing Guards.</i>	
<b>521-3405</b>	<b>Parking fine billing services</b> <i>Paid to Broward County to process parking fines.</i>	
<b>521-4606</b>	<b>R/M-Maintenance contract</b>	
	<i>Comcast</i>	240
	<i>Communication System (Motorola)</i>	60,000
	<i>Copiers</i>	38,000
	<i>Elevator</i>	4,800
	<i>Fire Extinguishers</i>	1,200
	<i>IIS Group Optimum Power &amp; Environment</i>	6,734
	<i>Leo's Speedometer</i>	6,000
	<i>Motorola subscriber fee</i>	100,000
	<i>MTS (Microfiche)</i>	665
	<i>Paladin Card Access</i>	8,000
	<i>Range Meggitt Defense Maintenance</i>	5,000
	<i>Security Pro Systems</i>	1,150
	<i>Stericycle</i>	5,160
	<i>Tower Inspection</i>	6,000
		<b>242,949</b>
<b>521-4808</b>	<b>Community relations</b> <i>GRADE, Safety Festival.</i>	
<b>521-5201</b>	<b>Tools/Under threshold furn/equip</b>	
	<i>5.56 mm bolt M4/#5308990 (3)</i>	1,611
	<i>Aazel stainless 1 pc. forged steel halligan bar-36"</i>	760
	<i>AVL CAD Antennas</i>	3,350
	<i>BOB/body opponents bag XL</i>	900
	<i>Computer monitors -22" (24)</i>	5,088
	<i>Converter box/ cables</i>	292
	<i>Drag sled &amp; scale</i>	425
	<i>Glock Replacement Parts</i>	1,000
	<i>Go Rhino Push Bumpers</i>	1,200
	<i>Kevlar protective sleeves</i>	260
	<i>Kobalt 24" bolt cutter</i>	91
	<i>LEDCO charge guard</i>	850
	<i>Lights &amp; Sirens</i>	3,200
	<i>Misc. Tools</i>	200
	<i>Police lightbar &amp; siren</i>	6,000
	<i>Throw phone speaker wiring/cell phone adapting</i>	100

**City of Plantation  
Police  
001-3900**

**Foot Notes - 2014**

**521-5201 Tools/Under threshold furn/equip**

<i>WileyX hybrid gloves</i>	1,865
<i>Zak tool - compact door ram</i>	450
	<b>27,642</b>

**521-5202 Supplies/Materials-Expendable**

<i>.223 duty ammo</i>	3,000
<i>.223 Training Ammo</i>	4,200
<i>.380 duty ammo</i>	460
<i>1 3/4" patches</i>	58
<i>12GA Liquid CS Rds (2330)</i>	252
<i>12GA Liquid OC Rds (2340)</i>	252
<i>12GA SuperSock Bean Bag Rds (2581)</i>	375
<i>3" patches</i>	32
<i>37MM CS Rds (3330)</i>	805
<i>37MM Liquid Projectiles - Training (3300)</i>	1,446
<i>37MM OC Rds (3340)</i>	857
<i>37MM SuperSock Bean Bag Rds (3581)</i>	1,873
<i>Ammunition - 9mm Duty Rds</i>	7,200
<i>Ammunition - 9mm Training Rds</i>	10,500
<i>Bags - Plastic/Paper - Various</i>	114
<i>Bar code printer ribbon</i>	86
<i>Bar code printer thermal labels</i>	130
<i>Battery replacement, memory sticks</i>	250
<i>Bicycle tubes</i>	188
<i>Biohazard labels</i>	84
<i>Blue Star Reagent</i>	350
<i>Certificates</i>	240
<i>Chemicals (Misc)</i>	212
<i>CR-111 full color white female target (100)</i>	115
<i>CTS 12GA Liquid Projectiles</i>	455
<i>CTS flashbang training kit 70 reloads (#7200)</i>	821
<i>CTS Flashbangs</i>	660
<i>Cyanoacrylate</i>	215
<i>Disposable Rulers, Tweezers, Scalpels</i>	350
<i>Dog food</i>	140
<i>Double end cleaning brush</i>	22
<i>Dry Gas Standard</i>	150
<i>DUI Blood Kits</i>	160
<i>Emergency blankets</i>	235
<i>Emergency Flares</i>	650
<i>Employee Benefits</i>	5,000
<i>Evidence bags (various)</i>	2,100
<i>Evidence tape</i>	1,401
<i>Fire Extinguishers (Building and Fleet)</i>	410
<i>First aid kits</i>	205
<i>Galaxy UPS battery refresh</i>	5,400
<i>Gate Remotes</i>	300

**City of Plantation  
Police  
001-3900**

**Foot Notes - 2014**

**521-5202 Supplies/Materials-Expendable**

<i>Gloves (Latex)</i>	445
<i>GSR/ SEM Kit</i>	95
<i>Hand Wipes - Ink Remover</i>	137
<i>Handgun strap-it boxes</i>	210
<i>Hepa Filters</i>	1,520
<i>Inert OC spray def tec 54491</i>	500
<i>Intoxilyzer Assorted Supplies</i>	135
<i>Intoxilyzer repair and inspection</i>	1,500
<i>Knife strap-it boxes</i>	130
<i>Kraft Paper &amp; Holder</i>	315
<i>Latent Cards</i>	1,000
<i>Latent Lift Tape</i>	875
<i>Latent Processing Brushes</i>	230
<i>Latent Processing Powders</i>	190
<i>Lens pen</i>	50
<i>Misc hardware for targets</i>	500
<i>Motorola ImpressSmart Nimh Radio Batteries</i>	7,600
<i>Motorola Radio Accessories</i>	350
<i>Narcotic Drug Test Kits - Various</i>	1,300
<i>Ninhydrin Crystals</i>	125
<i>Personal protection kits</i>	241
<i>Porelon Pads</i>	150
<i>Presumptive Biological Fluid Kits</i>	80
<i>Protec Replacement Filters &amp; Humidifier</i>	195
<i>Quick scrub aerosol cleaner</i>	50
<i>Range Safety Equipment</i>	500
<i>Reference Solutions - Various</i>	420
<i>Rifle Strap-It-Boxes</i>	315
<i>Sharp Container with Lid</i>	300
<i>Sniper ammo</i>	2,400
<i>Solid brass training rounds (80)</i>	168
<i>Specialty Plaques</i>	3,800
<i>Sterile handle swabs</i>	85
<i>Storage boxes with lids</i>	410
<i>Strap Ties (for Strap-it-Boxes, Various Sizes))</i>	35
<i>Sunpass Transponders</i>	50
<i>SWAT Ammunition</i>	14,700
<i>Target and Supplies</i>	1,500
<i>Taser X-26 Batteries</i>	5,000
<i>Transponder/remote batteries</i>	250
<i>Ultra Trap Mouthpieces</i>	105
<i>Virex</i>	240
<i>Weapon Cleaning Supplies</i>	500
<i>Ziplocks Bags - Various</i>	145
	<b>100,599</b>

**City of Plantation  
Police  
001-3900**

**Foot Notes - 2014**

**521-5205 Supplies-Uniforms/Protective gear**

<i>Protective gear</i>	85,000
<i>Safety shoes</i>	200
<i>Uniforms</i>	30,000
	<b>115,200</b>

**521-5403 Memberships/Schools**

<i>Assn of Public Safety Comm Officials (APCO)</i>	92
<i>Broward County Chief's Association</i>	300
<i>CALEA - Communications Annual Continuation Fee</i>	3,235
<i>CFA Accreditation Continuation Fee (Comm for Law Enf Accred)</i>	400
<i>Florid Crime Prevention Assn</i>	75
<i>Florida Association of Code Enforcement</i>	400
<i>Florida Association of Police Attorneys (FAPA)</i>	25
<i>Florida Association of Police Explorers</i>	125
<i>Florida Bar Assn Dues</i>	265
<i>Florida Crime &amp; Intelligence Anayst Assn</i>	25
<i>Florida FBI/National Academy</i>	500
<i>Florida Intelligence Unit</i>	100
<i>Florida Law Enforcement Canine Assn (FLECA)</i>	165
<i>Florida Law Weekly (Legal)</i>	390
<i>Florida Police Accreditation Coalition (FLA-PAC)</i>	150
<i>Florida Police Chief's Association</i>	300
<i>Int'l Assn for Prop &amp; Evidence Membership</i>	50
<i>Int'l Assoc Law Enforcement Firearms Instructors Inc</i>	55
<i>International Association for Identification</i>	125
<i>International Association of Chiefs of Police</i>	300
<i>International Association of Crime Analysts (IACA)</i>	25
<i>Learning for Life, Explorer Post #347 Charter</i>	104
<i>National Accreditation Annual Membership</i>	5,800
<i>National Crime Prevention Assoc.</i>	35
<i>National Tactical Officers Assoc (NTOA)</i>	150
<i>NENA (Diplacido)</i>	130
<i>Prop &amp; Evidence Assn of FL memebership</i>	25
<i>PSCASN Annual Membership (Communications)</i>	50
<i>Range voucher for sniper training</i>	1,140
<i>South FL Background Investigators Assoc.</i>	100
<i>Southeast Florida Crime Prevention Assoc.</i>	50
<i>US District Court (Federal Bar)</i>	25
	<b>14,711</b>

**Salary Contingency**

<i>Annual Leave/Sick Leave (non qualified)</i>	290,936
<i>Annual Leave/Sick Leave (qualified)</i>	75,479
<i>Assignment Pay (non-qualified)</i>	39,000
<i>Assignment Pay (qualified)</i>	122,200
<i>Clothing Allowance (qualified)</i>	94,000
<i>Longevity Pay (non qualified)</i>	158,950
<i>Longevity Pay (qualified)</i>	161,650

**City of Plantation  
Police  
001-3900**

**Foot Notes - 2014**

**Salary Contingency**

*Severance Pay (non qualified)*

102,880

*Shift Differential (non qualified)*

78,728

*Shift Differential (qualified)*

129,900

**1,253,723**

**Payroll-Special detail**

*Reimbursement to the City of approximately 120 percent.*

# City of Plantation Fire



## Mission Statement

The Plantation Fire Department will strive to provide the highest level of service through Fire Suppression, Medical Rescue, Training, Prevention, Public Education and Fleet/Facilities Maintenance, while maintaining fiscal responsibility.

## Department Description

The Plantation Fire Department has been serving the citizens of Plantation since its inception in 1957 as an all-volunteer fire department. In 1995 the department changed to a combination department in order to provide the citizens with improved emergency medical care. Today the Plantation Fire Department is the largest combination fire department in Florida. It is a multi-faceted community service agency providing a variety of services including fire suppression, emergency medical services, fire prevention, fleet & facility maintenance, public education, and emergency management.

## FY 2014 Budget Highlights & Changes

The department will continue to strive to get as much accomplished within the financial constraints of the current budget.

## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Training and Development	Complete the Training Center to comply with State Standards	<ol style="list-style-type: none"> <li>1. Produce site plan</li> <li>2. Complete permitting approval process</li> <li>3. Construct facility</li> <li>4. Inspection by the State Fire Marshal's Office</li> </ol>	<ol style="list-style-type: none"> <li>1. Meet with all departments involved in the process.</li> <li>2. Obtain permit</li> <li>3. Sign contracts for purchase and construction</li> <li>4. Receive Certificate from the State Fire Marshal</li> </ol>	1,2,5

# City of Plantation

## Fire

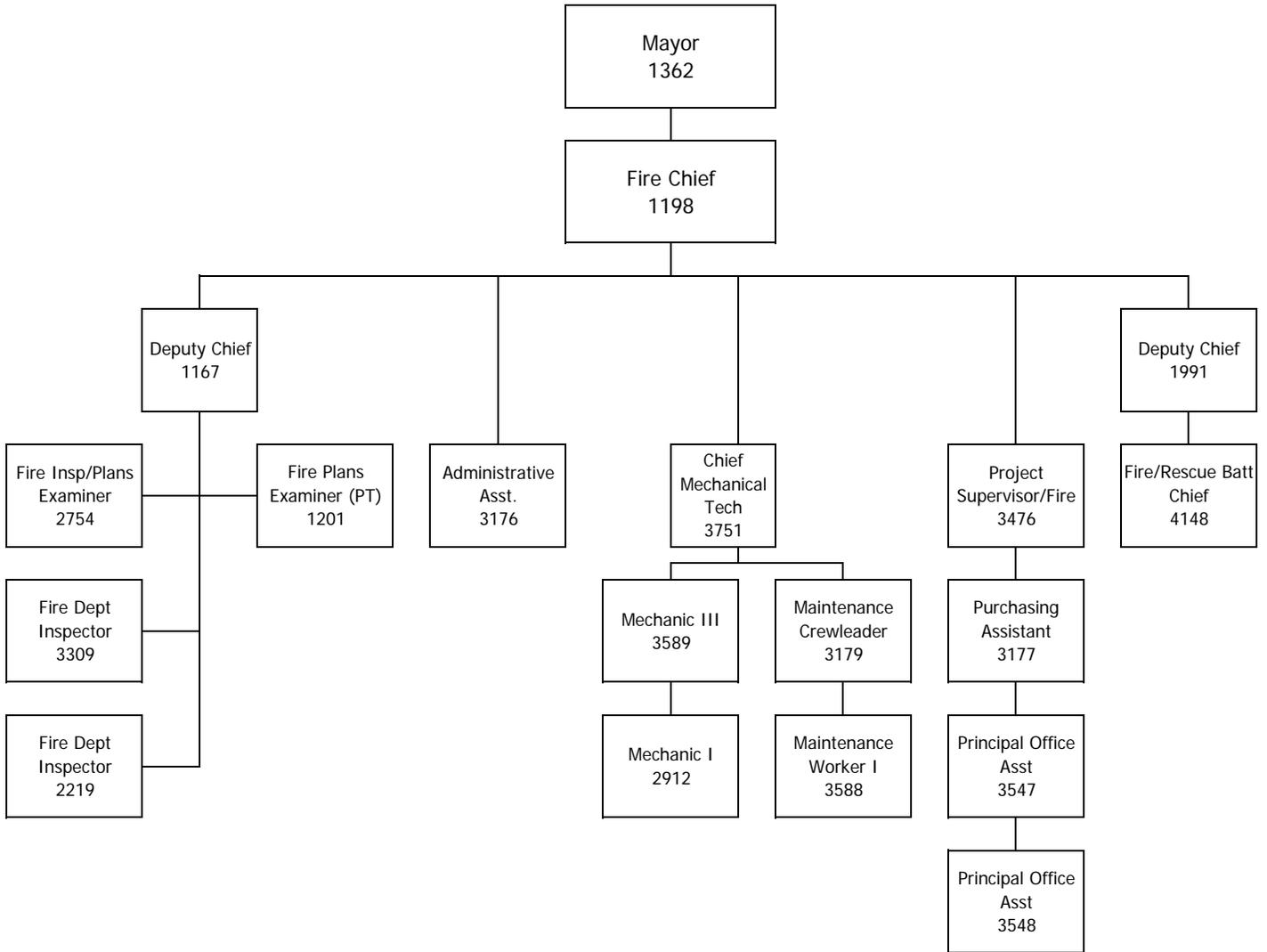
### Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Facility Maintenance	Complete reconstruction of kitchen at Station One	<ol style="list-style-type: none"> <li>1. Produce site Plan</li> <li>2. Complete permitting approval process</li> <li>3. Construct facility. Inspection by the Building Department</li> </ol>	<ol style="list-style-type: none"> <li>1. Meet with all departments involved in the process</li> <li>2. Obtain permit</li> <li>3. Supervise construction with Design &amp; Construction</li> <li>4. Receive Certificate of Occupancy</li> </ol>	1,5

City of Plantation

Fire

001-4300



**City of Plantation  
Fire  
001-4300**

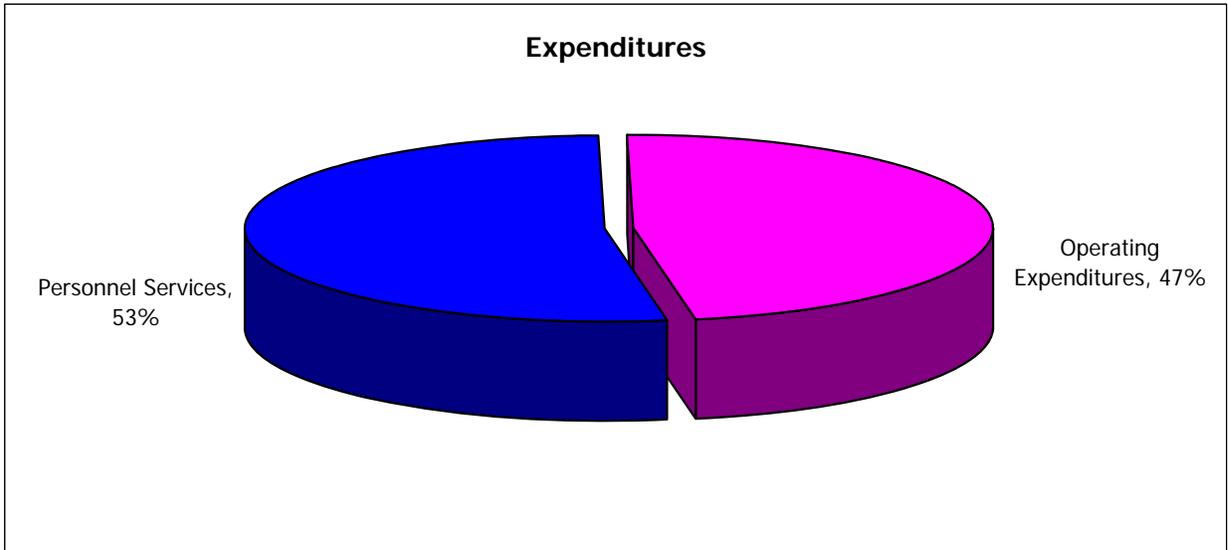
**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Fire Chief	1	1	1	1
Fire/Rescue Battalion Chief	1	1	1	1
Deputy Chief	2	2	2	2
Projects Supervisor/Fire	1	1	1	1
Administrative Assistant	1	1	1	1
Fire Inspector/Plans Examiner	1	1	1	1
Fire Dept Inspector	2	2	2	2
Chief Mechanical Technician	1	1	1	1
Mechanic III	1	1	1	1
Purchasing Assistant	1	1	1	1
Mechanic I	1	1	1	1
Principal Office Assistant	2	2	2	2
Maintenance Crewleader	1	1	1	1
Maintenance Worker I	1	1	1	1
Fire Plans Examiner P/T	1	1	1	1
<b>Total Budgeted Positions</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<u>Revenue</u>				
Permits, Fees & Special Assessments	443,600	966,439	420,800	500,900
Intergovernmental	1,920	1,590	1,920	1,920
Charges for Services	678,238	601,230	500,000	632,800
Impact Fees	-	-	-	189,500
Misc Revenue	-	-	-	3,000
<b>Revenue Totals</b>	<b>1,123,758</b>	<b>1,569,259</b>	<b>922,720</b>	<b>1,328,120</b>
<u>Expenditures</u>				
Personnel Services	1,667,732	1,734,851	1,784,351	1,800,346
Operating Expenditures	1,319,765	1,379,756	1,447,200	1,623,987
Capital	30,650	3,022	-	-
<b>Expenditures Totals</b>	<b>3,018,147</b>	<b>3,117,629</b>	<b>3,231,551</b>	<b>3,424,333</b>

City of Plantation  
Fire  
001-4300



**City of Plantation**

**Fire**

**001-4300**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
522-1201 Payroll-Pension Qualified	1,046,967	1,065,127	1,050,354	1,041,988
522-1301 Payroll-Non-Pension Qualified	68,253	71,033	95,973	78,563
522-1401 Payroll-Overtime	1,979	2,272	1,000	2,500
522-1501 Payroll-Special Detail	-	-	500	2,100
522-1502 Payroll-State Incentive	1,925	1,920	1,920	1,920
<b>Total Salaries and Wages</b>	<b>1,119,124</b>	<b>1,140,351</b>	<b>1,149,747</b>	<b>1,127,071</b>
<b>Employee Benefits</b>				
522-2199 FICA	83,958	84,605	87,781	86,221
522-2299 Retirement-Required Employer Contribution	165,465	175,570	211,715	239,056
522-2308 Life Insurance Benefit	1,703	2,013	1,592	1,837
522-2313 Long Term Disability Benefit	2,783	3,215	3,613	2,139
522-2399 Health Benefits	274,417	315,119	305,705	314,393
522-2499 Worker's Compensation	20,281	13,978	24,697	29,628
<b>Total Employee Benefits</b>	<b>548,609</b>	<b>594,500</b>	<b>635,104</b>	<b>673,275</b>
<b>Services</b>				
522-3101 Employment testing services	22,324	3,282	15,000	5,000
522-3102 Consultants	-	300	500	500
522-3199 Legal-Allocation	455	340	2,500	2,500
522-4001 Food and shelter	8,200	6,301	7,000	12,000
522-4002 Transportation costs	590,089	599,406	646,400	770,331
522-4101 Postage/shipping charges	2,439	1,667	3,500	3,500
522-4102 Communications	26,541	19,580	26,000	26,000
522-4103 Electronic services-User fees	4,320	5,551	4,150	4,150
522-4301 Electricity	93,449	93,323	102,400	103,300
522-4303 Water/wastewater	24,439	22,455	25,500	27,456
522-4601 R/M-Equipment	30,335	37,750	35,000	35,000
522-4602 R/M-Tires	7,753	18,732	10,000	10,000
522-4603 R/M-Vehicles	95,833	128,114	115,000	115,000
522-4604 R/M-Grounds	3,126	2,426	2,500	2,500
522-4605 R/M-Structures	26,901	41,539	40,000	40,000
522-4606 R/M-Maintenance contract	88,438	90,258	122,600	122,600
522-4701 Printing and binding	1,280	1,675	2,000	2,000
522-4803 Advertising	989	417	500	500
522-4805 Fire Association programs	8,775	8,500	8,500	8,500
522-4808 Community relations	2,683	1,475	3,500	3,500
522-4812 Fire department promotions	26,274	25,395	24,000	24,000
522-4903 Drainage taxes	620	620	650	650
<b>Total Services</b>	<b>1,065,262</b>	<b>1,109,105</b>	<b>1,197,200</b>	<b>1,318,987</b>
<b>Materials &amp; Supplies</b>				
522-5101 Supplies-Office	3,692	4,831	7,500	7,500
522-5201 Tools/Under threshold furn/equip	20,032	35,635	20,000	20,000
522-5202 Supplies/Materials-Expendable	28,503	38,368	50,000	50,000
522-5203 Supplies-Fuel	74,916	81,004	60,000	80,000
522-5204 Supplies-Janitorial	8,838	10,756	5,000	10,000
522-5205 Supplies-Uniforms/Protective gear	96,282	82,103	85,500	110,500
522-5401 General Collection Books	4,419	6,349	4,350	4,350
522-5403 Memberships/Schools	17,821	11,605	17,650	22,650
<b>Total Materials &amp; Supplies</b>	<b>254,503</b>	<b>270,651</b>	<b>250,000</b>	<b>305,000</b>

**City of Plantation**

**Fire**

**001-4300**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Capital</b>				
522-6201 Buildings	14,250	-	-	-
522-6401 Machinery and Equipment	16,400	3,022	-	-
<b>Total Capital</b>	<b>30,650</b>	<b>3,022</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>3,018,147</b>	<b>3,117,629</b>	<b>3,232,051</b>	<b>3,424,333</b>

**City of Plantation  
Fire  
001-4300**

**Foot Notes - 2014**

**522-3101 Employment testing services**

*Medical exams for new employees and firefighters. Fifty applicants expected. Each exam is \$250 per person, Hepatitis B vaccines \$235 each and \$56 for new firefighters, DL verification at \$7, criminal history \$17.50.*

**522-4001 Food and shelter**

*Hotel and per diem for meetings, training classes, seminars, other educational opportunities, Firematics, and Clincon.*

**522-4002 Transportation costs**

*Volunteer Stipend is vehicle reimbursement for travel from location to Station.*

<i>1-Asst. Chief @ \$400/mo.</i>	4,800
<i>1-Battalion Chief @\$300/mo.</i>	3,600
<i>12-Lieutenants @ \$125/mo.</i>	18,000
<i>18-Crew Chief @ \$75/mo.</i>	16,200
<i>2-Air Pack Specialists @ \$100/mo.</i>	1,200
<i>2-Property Aides @ \$100/mo.</i>	2,400
<i>2-Public Education Specialists @ \$100/mo.</i>	2,400
<i>3-Special Captain @\$100/mo.</i>	3,600
<i>5-Training Aides @ \$100/mo.</i>	6,000
<i>6-Captains @ \$200/mo.</i>	14,400
<i>Volunteer Firefighters Stipend @ \$7/call</i>	697,731
	<b>770,331</b>

**522-4102 Communications**

*Phone service for headquarters and 6 fire stations, 4 satellite receivers for emergency radio system, TeleStaff, 18 cellular phones and 4 satellite phones used during emergency events.*

<i>Telephone Service</i>	26,000
	<b>26,000</b>

**522-4103 Electronic services-User fees**

*Service fee for DTN Storm and Weather tracking system.*

**522-4601 R/M-Equipment**

*Nozzles, masks, regulators, air packs, rescue tools, hoses, extrication equipment, generators, dive rescue items, ice machines, pagers, radios and mobile units not under contract, saws, hammers, haz-mat equipment, flow gauges.*

**522-4603 R/M-Vehicles**

*Repairs and replacement parts for autos and fire apparatus. Includes testing of 3 aerial apparatus each year by a certifying agency and testing of ground ladders.*

**522-4605 R/M-Structures**

*Repairs for 6 stations and HQ including 35 overhead doors. Includes repairing roofs, plumbing, painting, replacement of carpet, tile, and general repairs.*

**522-4606 R/M-Maintenance contract**

<i>Access Control Service Agreement (7 buildings)</i>	19,600
<i>AWS (Satellite Weather Service)</i>	3,500
<i>Cable</i>	660
<i>Copiers</i>	4,500
<i>Elevator</i>	1,400

**City of Plantation  
Fire  
001-4300**

**Foot Notes - 2014**

<b>522-4606 R/M-Maintenance contract</b>		
	<i>Fire Alarm Monitoring (7 buildings)</i>	1,900
	<i>Fire Extinguishers</i>	5,240
	<i>Fire Hydrant Maintenance</i>	50,000
	<i>FLPRO Water Sampling</i>	700
	<i>Hurst Tool</i>	3,600
	<i>Pagers</i>	1,500
	<i>Radios - Portable and Mobile</i>	30,000
		<hr/> <b>122,600</b> <hr/>
<b>522-4701 Printing and binding</b>		
	<i>Fire and inspection reports, drill schedules, equipment and apparatus checklists, work orders, customer service surveys, training and other certificates.</i>	
<b>522-4803 Advertising</b>		
	<i>Newspapers, trade publications, and periodicals for volunteer recruiting and public notices.</i>	
<b>522-4805 Fire Association programs</b>		
	<i>Flag Award, Firematics Team, Honor Guard, cable TV, Bounty Program.</i>	
<b>522-4808 Community relations</b>		
	<i>Marketing materials for recruitment/education &amp; related pamphlets for hospitals, nursing homes, schools, and multi-residential units. Instruction on smoke detector installation, evacuation procedures, and Poster &amp; Essay Contest.</i>	
<b>522-4812 Fire department promotions</b>		
	<i>Holiday parades, holiday dinner, various functions at fire stations.</i>	
<b>522-5101 Supplies-Office</b>		
	<i>Supplies for 6 stations and Headquarters.</i>	
<b>522-5201 Tools/Under threshold furn/equip</b>		
	<i>Hacksaws, axes, prybars, hydrant wrenches, batteries for lanterns &amp; flashlights, gas detectors, Alert pager maintenance. Training materials: smoke bombs, varied printed material.</i>	
<b>522-5202 Supplies/Materials-Expendable</b>		
	<i>Oxygen tank refills, fire extinguisher service charge, liquid fuel fire foam, fire hose, biohazard bags, visqueen, hydrant parts, SCBA masks, Survivair Airpacks, replacement drager tubes, absorbent pads, AirPack face pieces.</i>	
<b>522-5204 Supplies-Janitorial</b>		
	<i>6 stations and Headquarters. Truck soap, cleaning supplies.</i>	
<b>522-5205 Supplies-Uniforms/Protective gear</b>		
	<i>Coveralls/uniforms - both new and replacement items for firefighters. Protective clothing: bunker coats and pants, helmets, nomex hoods and gloves, boots. Dive Rescue Team items: wetsuit, mask, fins, snorkel, rescue knife and special equipment.</i>	

**City of Plantation  
Fire  
001-4300**

**Foot Notes - 2014**

**522-5401 General Collection Books**

<i>Building Code Books</i>	950
<i>Fire Chief Magazine</i>	50
<i>Fire Code Books</i>	450
<i>Fire Engineering</i>	80
<i>Fire Video Training</i>	1,500
<i>Firehouse Magazine</i>	180
<i>Florida Fire Service Today</i>	50
<i>Journal of Emergency Medical Services</i>	50
<i>Legal Briefings</i>	80
<i>National Fire Protection Association Journal</i>	110
<i>NFPA Fire Code Update</i>	850
	<b>4,350</b>

**522-5403 Memberships/Schools**

<i>ACLS Recertification Classes</i>	660
<i>Broward County Board of Rules and Appeals</i>	225
<i>Broward County of Fire Safety Association</i>	1,600
<i>Broward Fire Academy Classes-McFatter</i>	6,000
<i>Bureau of Fire Standards and Training</i>	50
<i>Clincon Conference</i>	250
<i>Fire Chiefs Association of Broward County</i>	1,200
<i>Florida Association of Emergency Vehicle Technicians</i>	650
<i>Florida Chapter of International Assn. of Arson Prevention</i>	15
<i>Florida Department of Insurance</i>	225
<i>Florida Department of Safety Officers Membership Svc</i>	75
<i>Florida Fire Chiefs Association</i>	2,200
<i>Florida State Fire College</i>	950
<i>Governor's Hurricane Conference</i>	225
<i>International Association of Arson Investigators</i>	75
<i>International Association of Fire Chiefs</i>	600
<i>Miscellaneous Schools and Training Classes</i>	7,000
<i>National Fire Prevention Association</i>	600
<i>National Volunteer Fire Council</i>	50
	<b>22,650</b>

**Salary Contingency**

<i>Annual Leave/Sick Leave (non qualified)</i>	38,063
<i>Clothing allowance (non qualified)</i>	2,000
<i>Duty Chief Stipend (qualified)</i>	25,200
<i>Longevity Pay (non qualified)</i>	20,250
	<b>85,513</b>

# City of Plantation Building



## Mission Statement

To insure the safety and stability of all structures within the City by enforcing all applicable codes and city ordinances including, but not limited to, the Florida Building code, accessibility, life safety and NEC Codes.

## Department Description

The Building Department is responsible for plan review and inspection of permits issued to ensure compliance to the mandated Codes. We continually strive to maintain a customer friendly atmosphere, along with prompt, efficient delivery of services for all our customers. The Building Department inspects all commercial structures for compliance with life safety standards prior to issuance of Business Tax Receipts.

## FY 2014 Budget Highlights & Changes

This year's budget includes the addition of one part time Inspector I position.

## Department Goals, Strategic Outcomes and Key Performance Indicators

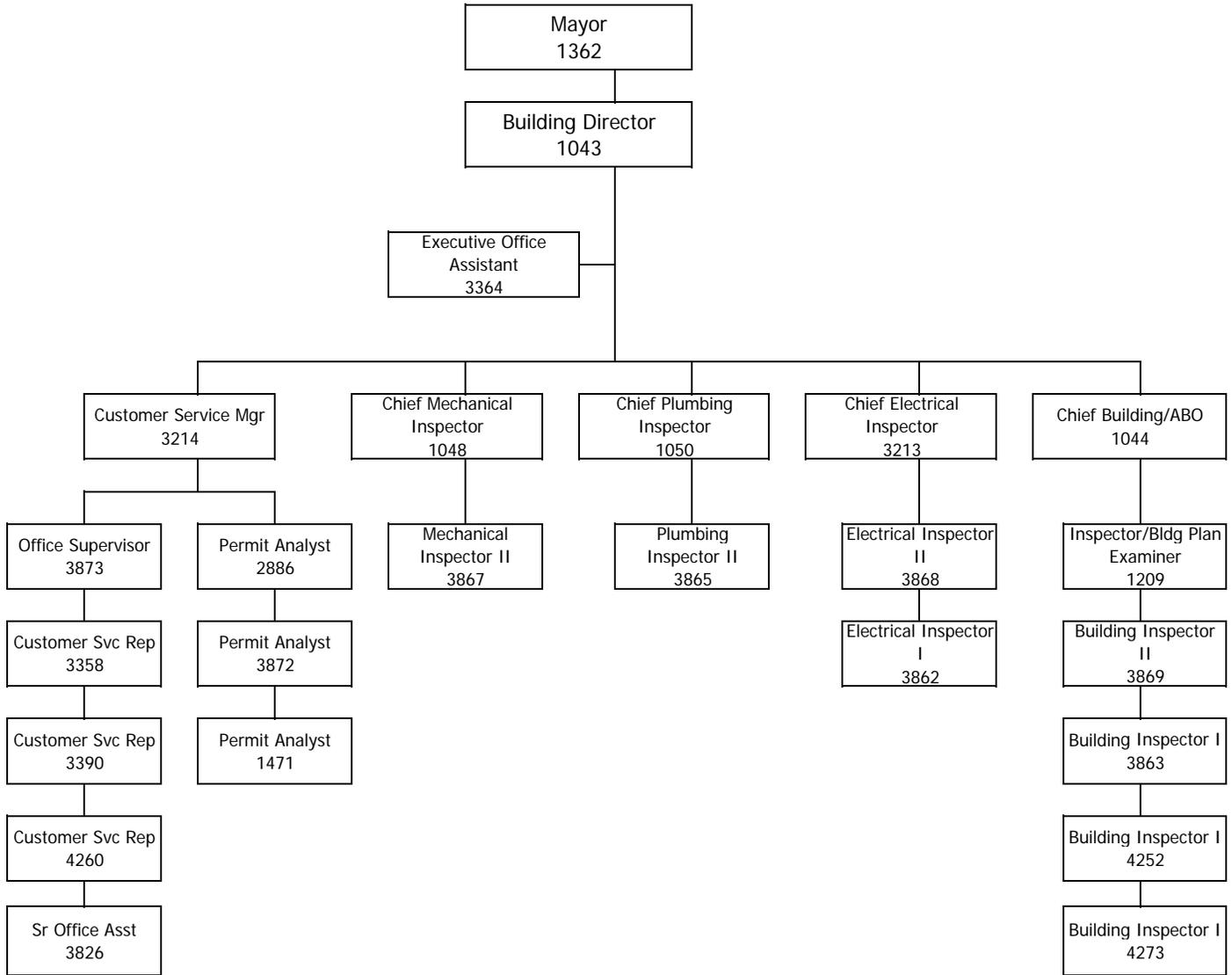
Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Plan Review	Continue to ensure all plans submitted for review are code compliance to state, county and local laws	<ol style="list-style-type: none"> <li>1. Send all plan reviewers to seminars and educational training courses</li> <li>2. Provide updated Code books for all employees</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of plan reviews completed</li> <li>2. 100% of employees trained</li> </ol>	1,3,5
Fast Track Plan Review	Provide fast track plan review to customers	<ol style="list-style-type: none"> <li>1. Collect additional fee from customers for these services.</li> </ol>		1,3,5
Preliminary Plan Review	Provide preliminary plan review to customers	<ol style="list-style-type: none"> <li>1. Review plans for those without subcontractors</li> <li>2. Continue to update website with services offered.</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of plan reviews completed</li> </ol>	1,3,5

# City of Plantation Building

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Inspection Services	Continue to ensure safe and effective building construction on all permitted structures	<ol style="list-style-type: none"> <li>1. Send inspection staff to seminars and educational training course</li> <li>2. Provide staff equipment required for various inspections.</li> </ol>	<ol style="list-style-type: none"> <li>1. 100% of staff trained</li> <li>2. Number of inspections completed</li> </ol>	1,5
Permitting process	Upgrade current software system to web based automation system	<ol style="list-style-type: none"> <li>1. Work with Accela vendor and IT Department on outstanding issues</li> <li>2. Train staff</li> </ol>	<ol style="list-style-type: none"> <li>1. Software implementation</li> <li>2. 100% of staff trained</li> </ol>	1,3,5
Records Management	Streamline and simplify existing procedures and forms	<ol style="list-style-type: none"> <li>1. Review policies and procedures</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete all procedures/policies</li> </ol>	1
Records Management	Update policies and procedures	<ol style="list-style-type: none"> <li>1. Implement and revise forms as needed</li> </ol>		1

**City of Plantation**  
**Building**  
**001-4700**



**City of Plantation  
Building  
001-4700**

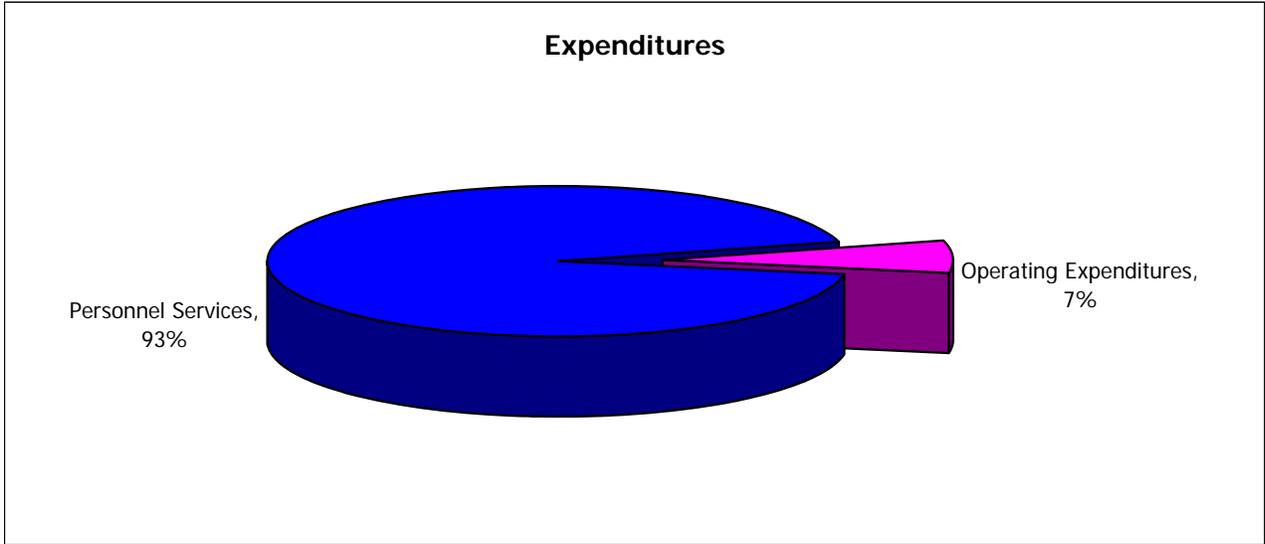
**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Building Director/Bldg Official	1	1	1	1
Chief Building/ABO	1	1	1	1
Chief Mechanical Inspector	1	1	1	1
Chief Plumbing Inspector	1	1	1	1
Inspector/Bldg Plan Examiner	1	1	1	1
Chief Electrical Inspector	1	1	1	1
Inspector II	3	4	4	4
Inspector I	2	2	2	4
Bldg Dept Customer Service Mgr	1	1	1	1
Executive Office Assistant	1	1	1	1
Office Supervisor	1	1	1	1
Permit Analyst	3	4	4	3
Customer Service Rep	2	2	2	3
Senior Office Assistant	1	1	1	1
Inspector II P/T	1	0	1	0
Electrical Inspector P/T	1	0	0	0
Customer Service Clerk P/T	1	0	0	0
<b>Total Budgeted Positions</b>	<b>23</b>	<b>22</b>	<b>23</b>	<b>24</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<u>Revenue</u>				
Permits, Fees & Special Assessments	2,298,446	4,292,397	2,645,000	2,845,000
Charges for Services	154,377	169,254	154,000	100,000
Misc Revenue	9,776	11,468	9,700	9,500
<b>Revenue Totals</b>	<b>2,462,599</b>	<b>4,473,119</b>	<b>2,808,700</b>	<b>2,954,500</b>
<u>Expenditures</u>				
Personnel Services	1,739,396	1,864,183	1,971,547	2,187,917
Operating Expenditures	99,945	109,295	188,755	161,729
Capital	-	18,235	20,000	-
<b>Expenditures Totals</b>	<b>1,839,341</b>	<b>1,991,714</b>	<b>2,180,302</b>	<b>2,349,646</b>

**City of Plantation  
Building  
001-4700**



**City of Plantation**  
**Building**  
**001-4700**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
524-1201 Payroll-Pension Qualified	1,138,107	1,176,581	1,209,474	1,305,933
524-1301 Payroll-Non-Pension Qualified	31,175	32,954	67,718	31,204
524-1401 Payroll-Overtime	2,048	540	6,000	-
<b>Total Salaries and Wages</b>	<b>1,171,330</b>	<b>1,210,076</b>	<b>1,283,192</b>	<b>1,337,137</b>
<b>Employee Benefits</b>				
524-2199 FICA	88,147	90,115	97,794	101,839
524-2299 Retirement-Required Employer Contribution	150,804	155,647	182,639	272,482
524-2308 Life Insurance Benefit	2,344	2,150	1,756	2,332
524-2313 Long Term Disability Benefit	3,536	3,205	3,700	2,540
524-2399 Health Benefits	306,332	392,247	382,147	446,289
524-2499 Worker's Compensation	16,903	10,743	20,320	25,298
<b>Total Employee Benefits</b>	<b>568,066</b>	<b>654,108</b>	<b>688,355</b>	<b>850,780</b>
<b>Services</b>				
524-3101 Employment testing services	167	288	500	500
524-3102 Consultants	19,957	6,443	72,900	54,400
524-3199 Legal-Allocation	1,138	11,157	4,000	6,000
524-3401 Bank service fees	19,161	30,778	40,000	36,475
524-3402 Outside service fees	595	541	-	650
524-4001 Food and shelter	696	1,018	2,400	1,200
524-4002 Transportation costs	46	41	300	200
524-4101 Postage/shipping charges	2,738	2,032	2,200	2,000
524-4102 Communications	9,495	6,611	9,000	7,000
524-4602 R/M-Tires	1,033	1,643	2,500	2,400
524-4603 R/M-Vehicles	2,575	4,210	5,000	4,000
524-4606 R/M-Maintenance contract	10,470	7,570	5,850	6,550
524-4701 Printing and binding	995	921	3,000	1,000
524-4803 Advertising	-	318	-	300
<b>Total Services</b>	<b>69,065</b>	<b>73,570</b>	<b>147,650</b>	<b>122,675</b>
<b>Materials &amp; Supplies</b>				
524-5101 Supplies-Office	2,271	2,972	3,800	3,000
524-5201 Tools/Under threshold furn/equip	-	-	1,000	1,000
524-5202 Supplies/Materials-Expendable	857	941	1,000	1,000
524-5203 Supplies-Fuel	19,302	21,098	24,000	24,000
524-5204 Building Dept. Technology - Non Capital	1,875	-	2,000	2,000
524-5205 Supplies-Uniforms/Protective gear	962	2,216	2,950	2,650
524-5401 General Collection Books	977	4,128	926	480
524-5403 Memberships/Schools	4,635	4,369	5,429	4,924
<b>Total Materials &amp; Supplies</b>	<b>30,880</b>	<b>35,725</b>	<b>41,105</b>	<b>39,054</b>
<b>Capital</b>				
524-6401 Machinery and Equipment	-	18,235	-	-
<b>Total Capital</b>	<b>-</b>	<b>18,235</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,839,341</b>	<b>1,991,714</b>	<b>2,160,302</b>	<b>2,349,646</b>

**City of Plantation  
Building  
001-4700**

**Foot Notes - 2014**

**524-3101 Employment testing services**

*Criminal history, driver's license verification and substance abuse testing for current employees and any new hires. Cost of advertise for new employees.*

**524-3102 Consultants**

*This includes the cost of scanning large documents, but eliminates the backlog. Includes hiring chiefs, inspectors and certified plans examiners (\$75.00 per hr) per FBC requirements, when City's positions are vacant.*

<i>Electrical Inspector - 8 wks</i>	22,200
<i>Microfilm Imaging</i>	10,000
<i>Plumbing Inspector - 4 wks</i>	11,100
<i>Structural Inspector - 4 wks</i>	11,100
	<b>54,400</b>

**524-3401 Bank service fees**

*Bank service fees associated with credit card transactions.*

**524-4001 Food and shelter**

*Hotel and meal costs for seminars. Monthly Building Department related expenses for meetings required by the State and County to earn points for recertification. Requirement of FBC under separate line item funded under permit surcharge ord. 2059.*

**524-4002 Transportation costs**

*To attend Building Officials/Inspectors educational seminars and meetings at off-site locations for State and county BR&A. Also for off-site meetings & educational conferences for continuing education surcharge ordinance 2059.*

**524-4101 Postage/shipping charges**

*For mailing letters required by Florida Building Code to contractors and customers. Certified mailings relating to the Unsafe Structures Board and Code Enforcement Board.*

**524-4102 Communications**

*Cost for local telephone service, 3 fax lines, long distance calls and 14 Nextel radio/cell phones.*

**524-4601 R/M-Equipment**

*For covering the maintenance on existing office equipment not under contract. (i.e, Brother fax machine).*

**524-4602 R/M-Tires**

*Tire replacements needed for 13 vehicles.*

**524-4603 R/M-Vehicles**

*For any necessary repairs for 13 vehicles.*

**524-4606 R/M-Maintenance contract**

<i>Konica Minolta</i>	3,900
<i>Perforator</i>	300
<i>Reader/Printer</i>	1,350
<i>Scanner (1)</i>	1,000
	<b>6,550</b>

**524-4701 Printing and binding**

*Printing permit applications, notices of violation, informational pamphlets and newsletters and business*

**City of Plantation  
Building  
001-4700**

**Foot Notes - 2014**

**524-5101 Supplies-Office**

*Miscellaneous office supplies, copy paper, envelopes and other backup materials required for the Unsafe Structures and Code Enforcement Boards.*

**524-5201 Tools/Under threshold furn/equip**

*To purchase 3 new steno chairs for the replacement of old ones.*

**524-5202 Supplies/Materials-Expendable**

*Supplies peculiar to department such inspection mirrors, Smart levels, hard hats, safety glasses, etc.*

**524-5203 Supplies-Fuel/Lubricants**

*Necessary gas and oil for 13 vehicles.*

**524-5204 Building Dept. Technology - Non-Capital**

*For purchase of (5) 32" monitors for plan reviewers.*

**524-5205 Supplies-Uniforms/Protective gear**

*To supply chiefs, inspectors and plan examiners with 8 uniforms per year, as well uniforms for the customer service clerks.*

*2 shirts pp X 9 employees*

250

*8 shirts pp X 14 employees*

1,700

*Safety shoes*

700

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**2,650**

**524-5401 General Collection Books**

*Requirement of FBC under separate line item, funded under permit surcharge ordinance 2059.*

*Gypsum Construction Handbook: 5 @ \$25.00*

125

*IBC Looseleaf Tabs: 1 @ \$9.95*

10

*International Building Code: 1 @ \$85.00*

85

*Means Bldg. Construction Cost Data: 1 @ \$79.95*

80

*Means Repair & Remodeling Cost Data: 1 @ \$75.95*

80

*Means Square Foot Costs: 1 @ \$95.95*

100

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**480**

**524-5403 Memberships/Schools**

*Requirement of FBC under separate line item funded under permit surcharge ordinance 2059.*

*B.C. BR&A certification 1 BO, 1 AB @ \$40.00*

80

*B.C. BR&A certification 4 Chiefs, 5 PX @ \$30.00*

270

*BOAF - 1 @ \$55.00*

55

*BOAF Annual Conference for BO*

349

*BOIEA of B.C. 8 memberships @ \$50.00*

400

*BOIEA of B.C. Educ. Joint Conf. Chiefs & Inspectors (14)*

1,740

*Floodplain Exam for BO and ABO*

200

*Floodplain Seminar for BO and ABO*

200

*Int'l Assoc of Elec Insp Conf 3 @ \$100.00*

300

*Int's Assoc of Electrical Inspectors 3 @ \$120*

360

*Plumbing, Gas, Mec Insp. of Florida 4 @ \$50.00*

200

*State of Florida Licensing Board 13 @ \$59*

770

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**4,924**

**City of Plantation**  
**Building**  
**001-4700**

**Foot Notes - 2014**

**Payroll-Overtime**

*Funds are recovered under Cost Recovery account*

**Salary Contingency**

*Annual Leave/Sick Leave*

13,554

*Longevity Pay*

17,650

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**31,204**

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# CITY OF PLANTATION



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## Transportation & Environmental Services Departments

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**Engineering**

**Brett Butler, City Engineer**

**Public Works**

**Edward Consaul, Director**

**Resource Recovery**

**Edward Consaul, Director**

**Central Services - Crafts**

**Edward Consaul, Director**

**Central Services - Maintenance**

**Edward Consaul, Director**

**Landscaping**

**Danny Ezzedine, Director**

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# City of Plantation Engineering



## Mission Statement

To deliver efficient, effective and dependable government administration of roadway/ transportation uses, activities, improvements and enhancements, interdepartmental capital improvements and private development/re-development through technology, sound engineering principles and high level customer service.

## Department Description

The City of Plantation Engineering Department is a customer-oriented service department providing a wide variety of professional services to the Plantation Community including Capital Projects Administration, Private Development Site Plan Review, Private Development Permitting and Inspections, Franchise Utility Permitting and Inspections, Wireless Telecommunications Utility Permitting and Inspections, Code Enforcement, Traffic Engineering, Administration of the City's Traffic Calming Program, FPL and Decorative Street Lighting Administration, Decorative Street Signage Administration, GIS – Property and Data Management, and Intergovernmental Relations. These services and others are delivered by experienced and highly skilled Department staff trained to deliver high level customer service.

## FY 2014 Budget Highlights & Changes

The Engineering Department does not anticipate any significant changes to its budget for the current fiscal year.

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Permitting Process	Maintain efficiency and consistency of permit plan review concurrent with adjustments to staff duties necessary to meet the heavy HR demand on new Dept. assignments.	1. Reduce permit plan review from two to one staff person	1. Maintain contractor compliance with City Codes and policies 2. Maintain contractor satisfaction with timely review and efficiency	1,3,5

# City of Plantation Engineering

## Department Goals, Strategic Outcomes and Key Performance Indicators

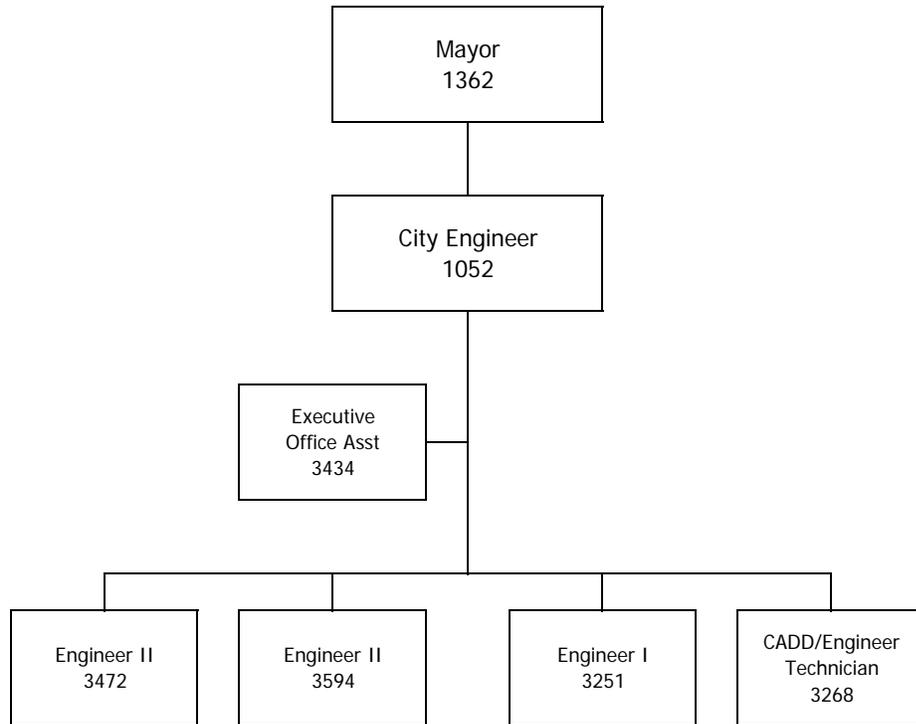
Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Code Enforcement	Implement city-wide code enforcement of existing commercial and multi-family residential parking areas. Implement enforcement of code requirement for private drainage system re-certification.	<ol style="list-style-type: none"> <li>1. Staff requisitely trained in both the letter and intent (spirit) of the City Code.</li> <li>2. Pull one staff person away from permit review to enforce private system re-certification by permit date and City zone</li> <li>3. Enforce the Code through informal notifications, education, and sufficient time for compliance as a courtesy first action</li> <li>4. Further enforcement as needed through issuance of NOV and prosecution through the Special Magistrate</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete parking lot enforcement inspections and notifications for properties east of University Drive</li> <li>2. Complete enforcement for private drainage systems designated in Year 1 of a 5-year cycle</li> <li>3. Compliance achieved informally through cooperation from the property owner</li> <li>4. Successful prosecution of NOV, when necessary, resulting in compliance</li> </ol>	1,3,5
Franchise Permitting/ Inspection	Maintain plan review/ inspection efficiencies to implement new Ordinance regulating the installation of wireless telecommunications facilities within City ROW	<ol style="list-style-type: none"> <li>1. Train assigned staff to enforce the new wireless telecommunications ordinance</li> <li>2. Administer evaluation of private utility applications against uniform codes and policy through a coordinated interdepartmental review process</li> <li>3. Maintain issuance of permits to private utility companies with limits on number of active permits in order to preserve public safety and achieve proper restoration of City ROW</li> </ol>	<ol style="list-style-type: none"> <li>1. Issued permits maintained at or below current program threshold levels</li> <li>2. Minimal new wireless telecommunications poles in City ROW</li> </ol>	1,3,5

# City of Plantation Engineering

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Franchise Permitting/ Inspection		<ol style="list-style-type: none"> <li>4. Maintain an existing coordinated interdepartmental inspection process to make certain private utility companies are accountable for safe operation and proper restoration in City ROW</li> <li>5. Prevent conflicts with City owned utilities</li> </ol>		
GIS - Property/Data Maintenance	Maintain an up to date database of information on City properties and drainage facilities within the confines of available resources	<ol style="list-style-type: none"> <li>1. Migrate existing databases from Microsoft Access (no longer supported by IT Dept) to Sequel database management</li> <li>2. Train all staff in use of Sequel</li> <li>3. Re-assign staff duties for each database to be maintained</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete migration of Elevation Certificate, X-Zone, GASB 34, GASB 51, and Code Enforcement databases to Sequel</li> <li>2. Staff trained and maintaining databases with up to date information</li> </ol>	1,5
Intergovernmental Coordination	Participate with Broward county MPO and FDOT to implement pedestrian path and bicycle lane improvements within various City local, county and state roadways in Plantation	<ol style="list-style-type: none"> <li>1. Work directly with MPO and FDOT staff to develop scopes of work incorporating City goals and objectives for pedestrian and bicycle transportation</li> <li>2. Secure City Council approval for required City commitments to MPO and FDOT</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete pedestrian and bicycle transportation improvements within Broward Blvd., Nob Hill Road, NW 70<sup>th</sup> Avenue, and OPWCD ROW between Pine Island Rd. and University Drive</li> <li>2. Zero City expenditure of capital resources</li> </ol>	2,3,4,5

**City of Plantation**  
**Engineering**  
**001-5100**



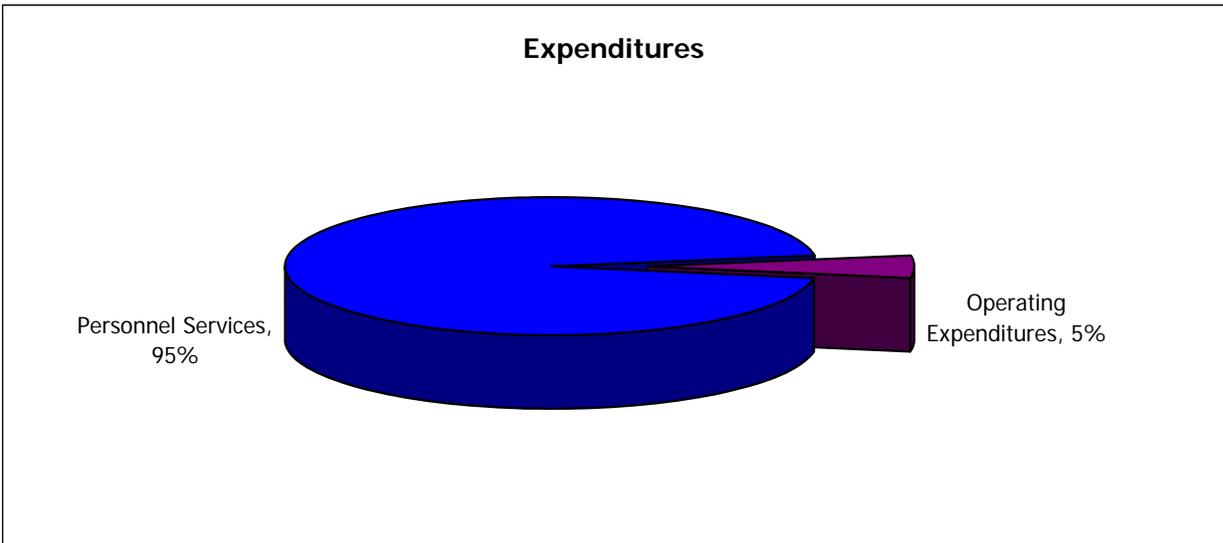
**City of Plantation  
Engineering  
001-5100**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
City Engineer	1	1	1	1
Engineer II	2	2	2	2
Engineer I	1	1	1	1
CADD/Engineer Technician	1	1	1	1
Executive Office Assistant	1	1	1	1
Engineering Assistant	1	1	0	0
<b>Total Budgeted Positions</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Permits, Fees & Special Assessments	96,162	350,706	100,000	80,000
Charges for Services	3,200	5,450	31,500	3,000
<b>Revenue Totals</b>	<b>99,362</b>	<b>356,156</b>	<b>131,500</b>	<b>83,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	783,804	794,787	757,901	594,398
Operating Expenditures	18,727	23,932	20,700	32,450
Capital	-	-	28,000	-
<b>Expenditures Totals</b>	<b>802,531</b>	<b>818,720</b>	<b>806,601</b>	<b>626,848</b>



**City of Plantation  
Engineering  
001-5100**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
541-1201 Payroll-Pension Qualified	506,999	509,315	473,233	468,854
541-1301 Payroll-Non-Pension Qualified	18,689	13,135	13,585	18,037
541-1699 Payroll-Allocation	-	-	-	( 169,355 )
<b>Total Salaries and Wages</b>	<b>525,688</b>	<b>522,450</b>	<b>486,818</b>	<b>317,536</b>
<b>Employee Benefits</b>				
541-2199 FICA	39,031	38,450	36,963	36,889
541-2299 Retirement-Required Employer Contribution	80,848	83,842	100,051	121,940
541-2308 Life Insurance Benefit	877	900	693	706
541-2313 Long Term Disability Benefit	1,556	1,571	1,729	971
541-2399 Health Benefits	133,492	146,504	130,035	114,521
541-2499 Worker's Compensation	2,312	1,071	1,612	1,836
<b>Total Employee Benefits</b>	<b>258,116</b>	<b>272,337</b>	<b>271,083</b>	<b>276,862</b>
<b>Services</b>				
541-3101 Employment testing services	-	-	50	50
541-3199 Legal-Allocation	3,862	8,653	4,000	7,800
541-4001 Food and shelter	89	-	250	250
541-4002 Transportation costs	211	2	100	100
541-4101 Postage/shipping charges	142	111	150	150
541-4102 Communications	2,760	2,879	3,000	3,000
541-4601 R/M-Equipment	-	-	50	50
541-4602 R/M-Tires	346	790	700	1,400
541-4603 R/M-Vehicles	351	1,667	800	1,550
541-4606 R/M-Maintenance contract	4,389	4,283	4,700	4,700
541-4701 Printing and binding	125	100	-	100
541-4803 Advertising	221	-	200	1,400
<b>Total Services</b>	<b>12,495</b>	<b>18,486</b>	<b>14,000</b>	<b>20,550</b>
<b>Materials &amp; Supplies</b>				
541-5101 Supplies-Office	592	541	1,000	1,000
541-5201 Tools/Under threshold furn/equip	429	-	150	3,300
541-5202 Supplies/Materials-Expendable	( 2 )	250	600	600
541-5203 Supplies-Fuel	4,370	4,655	3,750	6,100
541-5205 Supplies-Uniforms/Protective gear	-	-	500	500
541-5403 Memberships/Schools	843	-	700	400
<b>Total Materials &amp; Supplies</b>	<b>6,232</b>	<b>5,447</b>	<b>6,700</b>	<b>11,900</b>
<b>Capital</b>				
541-6401 Machinery and Equipment	-	-	28,000	-
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>28,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>802,531</b>	<b>818,720</b>	<b>806,601</b>	<b>626,848</b>

**City of Plantation  
Engineering  
001-5100**

**Foot Notes - 2014**

**541-3101 Employment testing services**

*Expenditures in this area cover testing for the hire of new employees for the Department.*

**541-3199 Legal-Allocation**

*Legal costs are expected to increase due to new Ordinances and Chapter 23 changes.*

**541-4001 Food and shelter**

*Expenditures in this area are for hotel accommodations and per diem meal costs related to out-of-town seminars and meetings.*

**541-4002 Transportation costs**

*Expenditures in this area are related to travel for attending continuing education seminars and meetings at off-site locations.*

**541-4101 Postage/shipping charges**

*Expenditures in this area cover mailing of correspondence, drawings, Notices of Violations, etc.*

**541-4102 Communications**

*Expenditures in this area cover monthly local / long distance office phone service and staff cellular phone service (5 cellular telephones).*

**541-4601 R/M-Equipment**

*Expenditures in this area cover maintenance contract costs on existing office equipment and maintenance for equipment not under contract.*

**541-4602 R/M-Tires**

*Expenditures in this area cover tire replacement costs for department vehicles. Based upon the cost from the City Garage we will need to replace truck tires and car tires for \$1400.00 in the FY14. This does not include any emergency replacements (i.e. blow*

**541-4603 R/M-Vehicles**

*Preventative Maintenance for five (5) Department vehicles  
Special Maintenance (Chevy Lumina-Vehicle #363)*

550

1,000

1,550

**541-4606 R/M-Maintenance contract**

*Additional per copy costs  
Office copier/printer/scanner lease*

3,000

1,700

4,700

**541-4701 Printing and binding**

*Expenditures in this area cover printing costs including reports and/or plans needed.*

**541-4803 Advertising**

*Expenditures in this area cover required public bid advertisements for capital projects, road closures and other matters requiring public advertisement. This includes necessary document recording fees paid to Broward County.*

**541-5101 Supplies-Office**

*Expenditures in this area cover annual costs for standard office supplies used by the department.*

**City of Plantation  
Engineering  
001-5100**

**Foot Notes - 2014**

<b>541-5201</b>	<b>Tools/Under threshold furn/equip</b> <i>Misc tools/ office furniture</i> <i>Purchase 2 New Adobe Acrobat Licenses</i> <i>Upgrade Staff's Computer Monitors 6 @ \$350.00</i>	500 700 2,100 <hr/> <b>3,300</b>
<b>541-5202</b>	<b>Supplies/Materials-Expendable</b> <i>Expenditures in this area cover annual costs for purchase of toner, blueprint &amp; plotter paper, drafting supplies, surveying supplies and other supplies unique to the department.</i>	
<b>541-5203</b>	<b>Supplies-Fuel/Lubricants</b> <i>Expenditures in this area are for annual fuel and lubricant costs for three department vehicles. Estimate 1,250 gal for FY2013-14 @ \$4.16 gallon = \$5,200.</i>	
<b>541-5205</b>	<b>Supplies-Uniforms/Protective gear</b> <i>Expenditures in this area cover safety shoes for 5 staff members at \$100 each.</i>	
<b>541-5403</b>	<b>Memberships/Schools</b> <i>Continuing Education Seminars and Courses</i> <i>ITE Membership-Lisa Bernstein</i>	150 250 <hr/> <b>400</b>
	<b>Salary Contingency</b> <i>Annual Leave/Sick Leave</i> <i>Longevity Pay</i>	9,637 8,400 <hr/> <b>18,037</b>

## City of Plantation Public Works



### Mission Statement

The Public Works Department is committed to providing a high level of service to the residents of our community. Our personnel are committed to anticipating and identifying problems and needs within our community while developing and implementing creative and innovative solutions. Public Works staff is dedicated to enhancing the quality of life in Plantation, making every effort to maximize the efficient, effective use of the City's resources.

### Department Description

The Public Works Department is responsible for the preventive maintenance and repair of all City owned buildings, roadways, drainage, sidewalks, irrigation, decorative landscaping, trees, green areas, street lights and street signs, vehicles and equipment.

### FY 2014 Budget Highlights & Changes

Public Works has no significant changes and due to budget restraints there has been no additional monies budgeted for Roadways.

### Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Drainage Repair/Maintenance	Reduce flooding in key areas. Meet NPDES-MS4 permit requirements	<ol style="list-style-type: none"> <li>1. Initiate Stormwater projects.</li> <li>2. Implement street sweeping plan.</li> <li>3. Create and implement catch basing cleaning schedule</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of projects started and completed</li> <li>2. Number of lane miles swept.</li> <li>3. Increase in the number of catch basing inspections and cleaning</li> </ol>	1,5
Grounds Maintenance	Increased production	<ol style="list-style-type: none"> <li>1. Implement new cutting strategies</li> </ol>	<ol style="list-style-type: none"> <li>1. Increase in cutting frequencies.</li> </ol>	1,5
Grounds Maintenance	Increased production	<ol style="list-style-type: none"> <li>1. Implement new cutting strategies</li> </ol>	<ol style="list-style-type: none"> <li>1. Increase in cutting frequencies.</li> </ol>	1,5

# City of Plantation Public Works

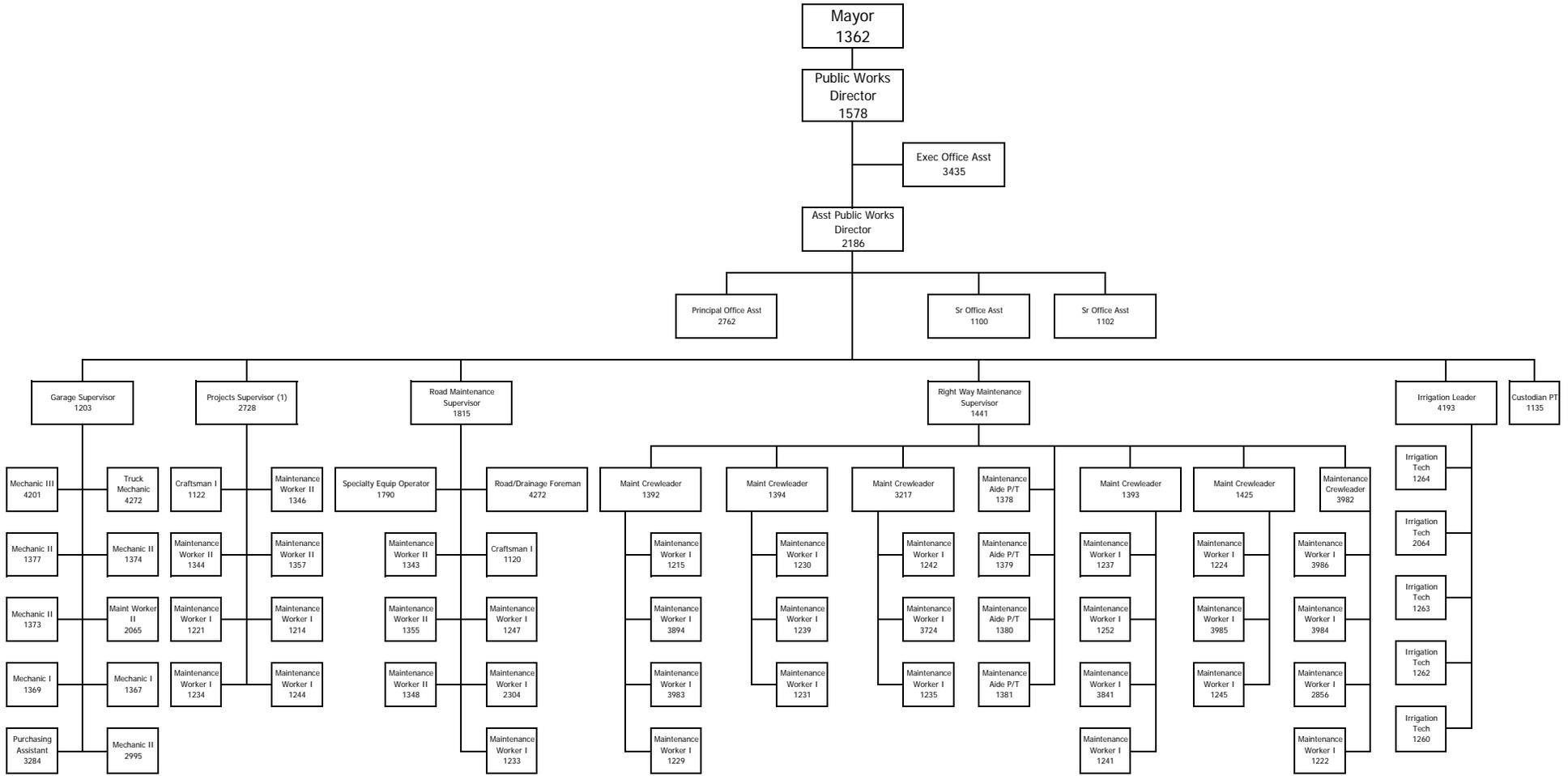
## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Irrigation	Reduce water consumption and lower electricity usage	1. Complete evaluation of run times and gallons per minute usage	1. Reduction in water and electricity bills	1,5
Fleet Management	Effective evaluation of needed repairs. Lower repair costs	1. Modernization of diagnostic equipment 2. Provide staff continuing education	1. Decrease down time 2. Overall reduction in budget costs	1,5

City of Plantation

Public Works

001-5500



(1) Budgeted under Central Services - Crafts

**City of Plantation  
Public Works  
001-5500**

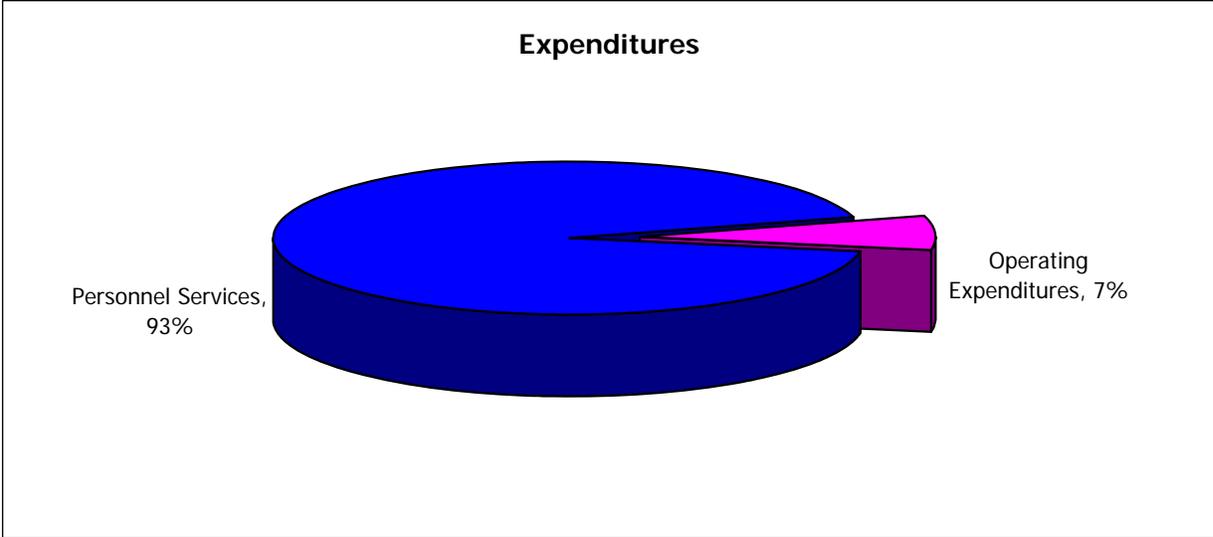
**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Public Works Director	1	1	1	1
Assistant Public Works Director	1	1	1	1
Garage Supervisor	1	1	1	1
Right of Way Mtc Supervisor	1	1	1	1
Road Maintenance Supervisor	1	1	1	1
Mechanic III	1	1	1	1
Irrigation Foreman	0	0	0	1
Truck Mechanic	0	0	0	1
Road/Drainage Foreman	0	0	0	1
Mechanic II	5	5	5	4
Irrigation Leader	1	1	1	0
Executive Office Assistant	1	1	1	1
Purchasing Assistant	1	1	1	1
Specialty Equipment Operator	2	2	2	1
Mechanic I	2	2	2	2
Craftsman I	2	2	2	2
Irrigation Technician	5	5	5	5
Maintenance Foreman	1	1	1	0
Principal Office Assistant	1	1	1	1
Maintenance Crewleader	6	6	6	6
Senior Office Assistant	2	2	2	2
Maintenance Worker II	8	8	8	7
Maintenance Worker I	28	28	28	28
Custodian - P/T	1	1	1	1
Maintenance Worker (Will Call)	1	1	1	0
Maintenance Aide - P/T	4	4	4	4
<b>Total Budgeted Positions</b>	<b>77</b>	<b>77</b>	<b>77</b>	<b>74</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Charges for Services	395,750	395,750	510,000	410,000
<b>Revenue Totals</b>	<b>395,750</b>	<b>395,750</b>	<b>510,000</b>	<b>410,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	4,254,729	4,362,754	4,462,184	4,059,808
Operating Expenditures	270,028	257,077	314,478	316,347
Capital	-	22,577	103,502	-
<b>Expenditures Totals</b>	<b>4,524,757</b>	<b>4,642,408</b>	<b>4,880,164</b>	<b>4,376,155</b>

**City of Plantation  
Public Works  
001-5500**



**City of Plantation**  
**Public Works**  
**001-5500**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
539-1201 Payroll-Pension Qualified	2,689,081	2,624,495	2,624,058	2,487,670
539-1301 Payroll-Non-Pension Qualified	180,174	187,163	150,390	126,959
539-1401 Payroll-Overtime	450	1,349	1,500	1,500
539-1699 Payroll-Allocation	( 440,450 )	( 440,450 )	( 440,450 )	( 856,542 )
<b>Total Salaries and Wages</b>	<b>2,429,255</b>	<b>2,372,557</b>	<b>2,335,498</b>	<b>1,759,587</b>
<b>Employee Benefits</b>				
539-2199 FICA	216,602	209,935	211,718	200,134
539-2299 Retirement-Required Employer Contribution	385,807	372,307	469,596	560,391
539-2308 Life Insurance Benefit	6,535	6,520	5,081	5,745
539-2313 Long Term Disability Benefit	8,204	8,055	8,785	5,206
539-2399 Health Benefits	1,137,654	1,287,477	1,252,349	1,317,719
539-2499 Worker's Compensation	70,673	105,904	179,157	211,026
<b>Total Employee Benefits</b>	<b>1,825,474</b>	<b>1,990,197</b>	<b>2,126,686</b>	<b>2,300,221</b>
<b>Services</b>				
539-3101 Employment testing services	798	1,109	1,000	1,000
539-3199 Legal-Allocation	-	-	200	200
539-4001 Food and shelter	1,329	1,312	1,200	1,200
539-4002 Transportation costs	446	634	750	750
539-4101 Postage/shipping charges	278	256	500	500
539-4102 Communications	5,607	5,233	6,500	6,000
539-4301 Electricity	66,616	65,135	75,400	74,500
539-4303 Water/wastewater	41,343	30,818	43,600	45,408
539-4304 Waste disposal	389	148	1,500	1,000
539-4601 R/M-Equipment	18,417	18,753	20,000	20,000
539-4602 R/M-Tires	8,990	8,258	12,000	12,000
539-4603 R/M-Vehicles	9,481	12,541	15,000	15,000
539-4604 R/M-Grounds	14,386	14,124	28,500	26,000
539-4605 R/M-Structures	4,925	2,198	5,000	5,000
539-4606 R/M-Maintenance contract	3,812	4,360	6,328	8,489
539-4628 Environmental renewal	615	675	1,200	1,200
539-4701 Printing and binding	50	200	350	300
539-4803 Advertising	200	140	200	200
539-4903 Drainage taxes	2,043	2,043	2,100	2,100
<b>Total Services</b>	<b>179,724</b>	<b>167,938</b>	<b>221,328</b>	<b>220,847</b>
<b>Materials &amp; Supplies</b>				
539-5101 Supplies-Office	1,236	2,036	1,750	1,600
539-5201 Tools/Under threshold furn/equip	-	810	-	-
539-5202 Supplies/Materials-Expendable	6,264	5,800	9,000	9,000
539-5203 Supplies-Fuel	74,022	70,209	66,000	66,000
539-5204 Supplies-Janitorial	2,145	2,478	2,700	2,700
539-5205 Supplies-Uniforms/Protective gear	5,936	7,123	13,100	13,100
539-5403 Memberships/Schools	700	684	600	3,100
<b>Total Materials &amp; Supplies</b>	<b>90,304</b>	<b>89,140</b>	<b>93,150</b>	<b>95,500</b>
<b>Capital</b>				
539-6401 Machinery and Equipment	-	22,577	103,502	-
<b>Total Capital</b>	<b>-</b>	<b>22,577</b>	<b>103,502</b>	<b>-</b>
<b>Total Expenditures</b>	<b>4,524,757</b>	<b>4,642,408</b>	<b>4,880,164</b>	<b>4,376,155</b>

**City of Plantation  
Public Works  
001-5500**

**Foot Notes - 2014**

**539-3101 Employment testing services**

*Criminal history, driver's license verification and mandatory CDL license drug and alcohol testing (15).*

**539-4001 Food and shelter**

*Hotel accommodations and per diem meal costs to attend out-of-town and local seminars. Attend APWA Convention and Governor's Hurricane Conference.*

**539-4002 Transportation costs**

*Expenditures for Administrative staff to attend State American Public Works Association meetings. Also includes required classes for recertification of certain staff personnel.*

**539-4101 Postage/shipping charges**

*This represents the cost of mailing correspondence requiring certified receipts, such as: notices to residents pertaining to various types of code violations.*

**539-4102 Communications**

*The cost of local telephone service and long distance calls for the department. Also includes cellular telephones and two-way radio communication equipment.*

**539-4304 Waste disposal**

*Dump fees for the trash compacting unit located at Public Works. Also includes the proper disposal of illegally dumped items and materials throughout the City and disposal of used tires.*

**539-4601 R/M-Equipment**

*Cost to repair office equipment. Repairs to riding mowers, walk-behind mowers, compressors, hedge trimmers weed eaters, chainsaws, generators, trailers, trash and fuel pumps, welding equipment and trash compactor.*

**539-4602 R/M-Tires**

*Tire replacements and repairs for Public Works vehicles. Also includes mowers, trailers, and tow-behind equipment tires.*

**539-4603 R/M-Vehicles**

*Repairs to all automobiles, vans, light and heavy trucks. Also includes all body work and painting due to accidents or age.*

**539-4604 R/M-Grounds**

*The cost of pressure cleaning, painting, sod replacement, weed control, fertilizing, pest control and all shrubs and flower plantings. The maintenance of 130 irrigation pump stations. All entrance feature walls and columns (68).*

**539-4605 R/M-Structures**

*All repairs and maintenance of the five buildings located on the Public Works Campus.*

**539-4606 R/M-Maintenance contract**

*Burglar and fire alarm monthly monitoring services. Annual fire alarm testing fee. Copier lease and usage charges. Removal of waste material from garage (used oil, parts cleaner, used oil filters and used coolant).*

<i>Communication Contract</i>	997
<i>Copier Lease and Maintenance</i>	4,000
<i>Data Software</i>	1,500
<i>Fire Alarm Contract and Maintenance</i>	332

**City of Plantation  
Public Works  
001-5500**

**Foot Notes - 2014**

**539-4606 R/M-Maintenance contract**

<i>Fire Extinguishers Contract</i>	300
<i>Removal of waste material from garage(used oil &amp; filters, parts cleaner, coolant</i>	1,000
<i>Security Alarm Monitoring</i>	360
	<b>8,489</b>

**539-4628 Environmental renewal**

*Environmental permits for City Garage. Environmental permits for gasoline and diesel fuel tanks. For hazardous waste transport licenses. Annual Vehicle/Mower Repair Facility License and Resource Recovery and Management License.*

**539-4701 Printing and binding**

*Garage work order forms, daily work order request forms, informational door hangers, business cards and daily activity reports.*

**539-4803 Advertising**

*Advertising costs for contractual work and for job postings.*

**539-4903 Drainage taxes**

*Payment of taxes to Plantation Acres Improvement District for drainage maintenance.*

**539-5101 Supplies-Office**

*For office supplies; copy paper (3 sizes) and printer cartridges.*

**539-5202 Supplies/Materials-Expendable**

*Hand tools, weed eaters, edgers, backpack sprayers, hedge trimmers, hand held equipment. First aid kits and supplies. Nuts, bolts, brake cleaner, screws, light bulbs, marking paint, water coolers, drill bits, padlocks. Miscellaneous expendable items.*

**539-5203 Supplies-Fuel/Lubricants**

*Gasoline, diesel fuel, brake fluid, grease, motor oil, transmission fluid, 2-cycle oil and propane.*

**539-5204 Supplies-Janitorial**

*Janitorial supplies for the sanitary maintenance of all Public Work's Buildings.*

**539-5205 Supplies-Uniforms/Protective gear**

*The purchase and replacement of uniform hats, shirts, pants, safety glasses, rain gear, back support belts, work gloves, rubber boots and ear protection. FDOT required safety vests for all employees working in road right-of-ways. Safety shoes.*

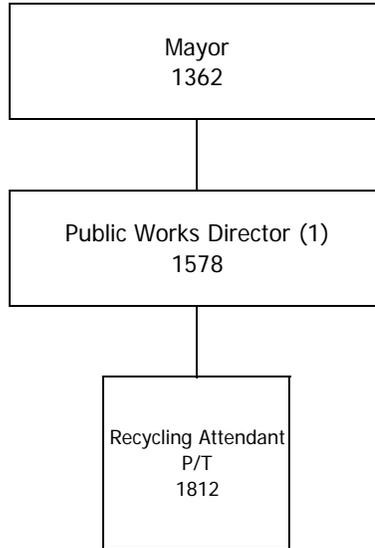
**539-5403 Memberships/Schools**

*American Public Works Association Memberships for Director & Assistant Director. Educational seminars for office and field staff. All Data software upgrade for City wide fleet maintenance.*

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	31,886
<i>Assignment Pay</i>	2,244
<i>Longevity Pay</i>	54,200
	<b>88,330</b>

**City of Plantation**  
**Resource Recovery**  
**001-5600**



(1) Budgeted under Public Works

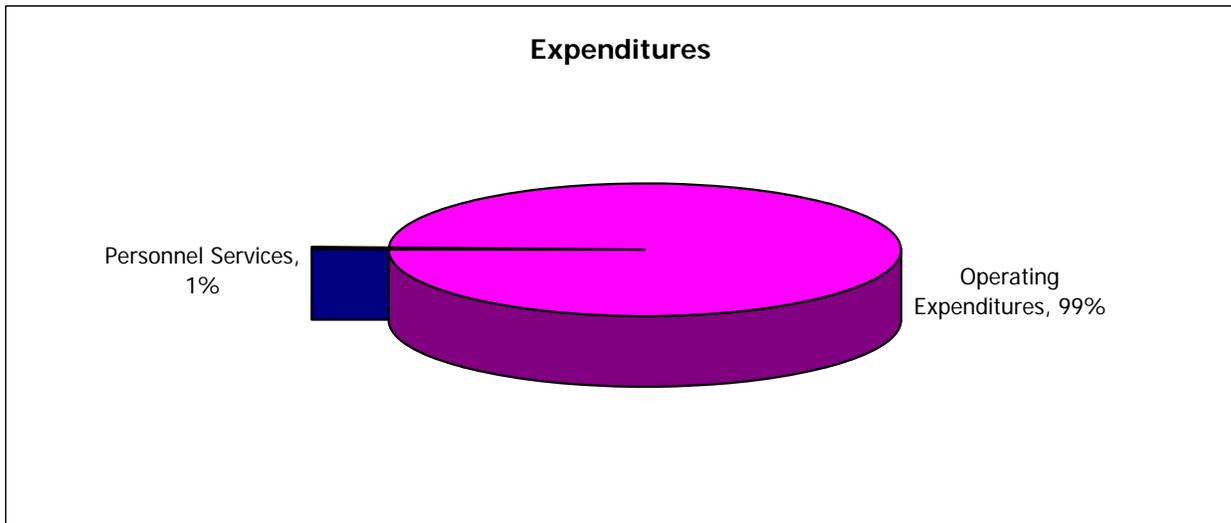
**City of Plantation  
Resource Recovery  
001-5600**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Recycling Attendant P/T	1	1	1	1
<b>Total Budgeted Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Charges for Services	1,940,520	3,437,794	2,888,000	3,598,414
<b>Revenue Totals</b>	<b>1,940,520</b>	<b>3,437,794</b>	<b>2,888,000</b>	<b>3,598,414</b>
<b>Expenditures</b>				
Personnel Services	8,073	8,106	8,600	10,974
Operating Expenditures	1,844,288	2,217,232	1,965,380	2,121,339
Capital	-	268,545	-	-
<b>Expenditures Totals</b>	<b>1,852,361</b>	<b>2,493,883</b>	<b>1,973,980</b>	<b>2,132,313</b>



**City of Plantation  
Resource Recovery  
001-5600**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
534-1301 Payroll-Non-Pension Qualified	7,408	7,425	7,970	7,974
534-1401 Payroll-Overtime	-	-	-	2,200
<b>Total Salaries and Wages</b>	<b>7,408</b>	<b>7,425</b>	<b>7,970</b>	<b>10,174</b>
<b>Employee Benefits</b>				
534-2199 FICA	571	568	610	778
534-2499 Worker's Compensation	95	112	20	22
<b>Total Employee Benefits</b>	<b>665</b>	<b>680</b>	<b>630</b>	<b>800</b>
<b>Services</b>				
534-3199 Legal-Allocation	-	-	100	100
534-4301 Electricity	116	111	130	150
534-4304 Waste disposal	1,324,500	1,453,879	1,400,000	1,540,081
534-4306 Outside collection services	511,213	751,578	550,000	566,708
534-4601 R/M-Equipment	2,330	6,599	7,500	7,500
<b>Total Services</b>	<b>1,838,158</b>	<b>2,212,168</b>	<b>1,957,730</b>	<b>2,114,539</b>
<b>Materials &amp; Supplies</b>				
534-5202 Supplies/Materials-Expendable	142	105	350	300
534-5203 Supplies-Fuel	5,988	4,959	7,300	6,500
<b>Total Materials &amp; Supplies</b>	<b>6,130</b>	<b>5,064</b>	<b>7,650</b>	<b>6,800</b>
<b>Capital</b>				
534-6401 Machinery and Equipment	-	268,545	-	-
<b>Total Capital</b>	<b>-</b>	<b>268,545</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,852,361</b>	<b>2,493,883</b>	<b>1,973,980</b>	<b>2,132,313</b>

**City of Plantation  
Resource Recovery  
001-5600**

**Foot Notes - 2014**

**534-4304 Waste disposal**

*Residential garbage collection by Waste Management.*

*HHW resident drop-off program*

*Solid waste, bulk pick-up and drop off*

48,000

1,492,081

1,540,081

**534-4306 Outside collection services**

*Recycling collection and disposal.*

**534-4601 R/M-Equipment**

*Repairs to horizontal chipper. Grinding teeth replacement 3 times a year @ \$2000 a set. Bearing and belt replacement 3 times a year. Normal scheduled maintenance (coolant, grease, oil and filters).*

**534-5202 Supplies/Materials-Expendable**

*Normal supplies and materials used to maintain attendant's building. Fire suppression equipment required by fire code.*

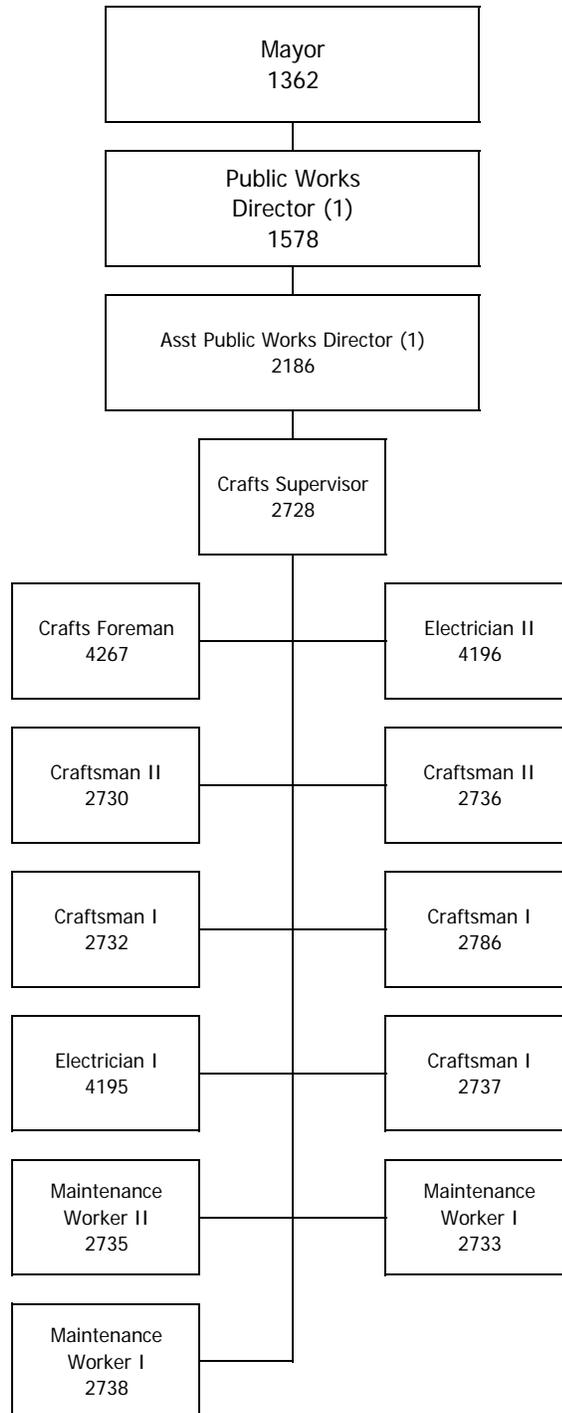
**534-5203 Supplies-Fuel/Lubricants**

*Fuel and lubricants for horizontal grinder located at Horticultural Recycling Center.*

**Payroll-Overtime**

*Overtime time for 3 employees to work 4 hazardous waste collection events at Public Works.*

**City of Plantation**  
**Central Services - Crafts Division**  
**001-6711**



(1) Budgeted under Public Works

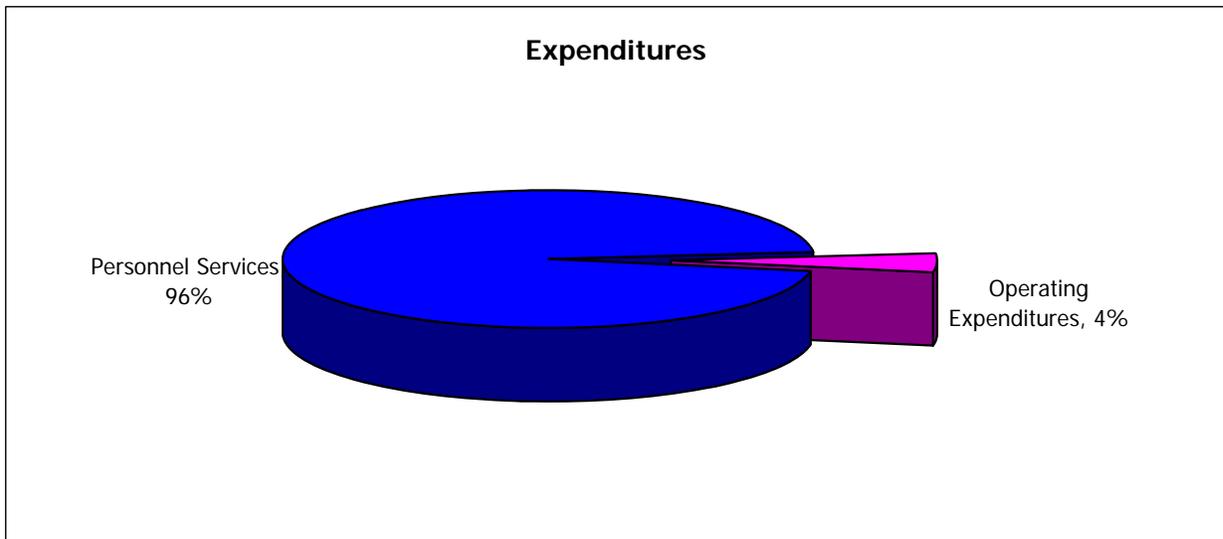
**City of Plantation  
Central Services - Crafts  
001-6711**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Crafts Division Supervisor	1	1	1	1
Crafts Foreman	0	0	0	1
Craftsman II	4	3	3	2
Electrician II	0	1	1	1
Craftsman I	4	3	3	3
Electrician I	0	1	1	1
Maintenance Worker II	1	1	1	1
Maintenance Worker I	2	2	2	2
<b>Total Budgeted Positions</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Expenditures</u></b>				
Personnel Services	805,605	840,907	881,285	942,989
Operating Expenditures	33,975	35,433	42,800	43,350
Capital	-	-	25,000	-
<b>Expenditures Totals</b>	<b>839,580</b>	<b>876,340</b>	<b>949,085</b>	<b>986,339</b>



**City of Plantation  
Central Services - Crafts  
001-6711**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
519-1201 Payroll-Pension Qualified	442,740	449,565	481,040	488,990
519-1301 Payroll-Non-Pension Qualified	25,459	27,026	26,576	24,727
519-1401 Payroll-Overtime	182	560	-	-
<b>Total Salaries and Wages</b>	<b>468,380</b>	<b>477,151</b>	<b>507,617</b>	<b>513,717</b>
<b>Employee Benefits</b>				
519-2199 FICA	35,368	35,662	38,833	39,300
519-2299 Retirement-Required Employer Contribution	78,334	80,936	93,463	116,924
519-2308 Life Insurance Benefit	1,248	1,294	996	1,149
519-2313 Long Term Disability Benefit	1,504	1,507	1,655	1,014
519-2399 Health Benefits	203,301	230,470	214,475	241,186
519-2499 Worker's Compensation	17,468	13,887	24,247	29,700
<b>Total Employee Benefits</b>	<b>337,224</b>	<b>363,756</b>	<b>373,668</b>	<b>429,272</b>
<b>Services</b>				
519-3101 Employment testing services	128	109	250	200
519-4601 R/M-Equipment	401	744	500	500
519-4602 R/M-Tires	1,680	1,544	3,000	3,600
519-4603 R/M-Vehicles	3,406	4,108	6,000	6,000
<b>Total Services</b>	<b>5,615</b>	<b>6,505</b>	<b>9,750</b>	<b>10,300</b>
<b>Materials &amp; Supplies</b>				
519-5202 Supplies/Materials-Expendable	1,207	1,048	2,500	2,500
519-5203 Supplies-Fuel	26,004	26,789	28,000	28,000
519-5205 Supplies-Uniforms/Protective gear	1,149	1,022	2,300	2,300
519-5403 Memberships/Schools	-	70	250	250
<b>Total Materials &amp; Supplies</b>	<b>28,360</b>	<b>28,928</b>	<b>33,050</b>	<b>33,050</b>
<b>Capital</b>				
519-6401 Machinery and Equipment	-	-	25,000	-
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>839,579</b>	<b>876,340</b>	<b>949,085</b>	<b>986,339</b>

**City of Plantation  
Central Services - Crafts  
001-6711**

**Foot Notes - 2014**

**519-3101 Employment testing services**

*Criminal history, driver's license verification and mandatory CDL license drug and alcohol testing (7).*

**519-4601 R/M-Equipment**

*Repair and maintenance of equipment, such as: table saw, drill press, radial armsaw, pressure cleaners, spray equipment, dust collection equipment, blade sharpening, etc.*

**519-4602 R/M-Tires**

*Tire replacement and repairs for Central Services Craft's vehicles and equipment.*

**519-4603 R/M-Vehicles**

*The necessary repairs and maintenance to all vans and light and heavy trucks. This includes all body work repairs and painting due to accidents or age.*

**519-5202 Supplies/Materials-Expendable**

*The cost of necessary supplies, such as; hand-held equipment (saws, drills, sanders, routers, etc.) hand tools (shovels, rakes, etc.) Annual City permits and rechargeable camera batteries for inspections and*

**519-5203 Supplies-Fuel/Lubricants**

*Gasoline, diesel fuel, brake fluid, grease, motor oil, transmission fluid, propane and 2-cycle oil.*

**519-5205 Supplies-Uniforms/Protective gear**

*The purchase and replacement of uniform hats, shirts, pants, safety glasses, safety shoes, respirators, rain gear, back support belts, work gloves, rubber boots and FDOT required safety vests for road right-of-way.*

**519-5403 Memberships/Schools**

*Required pest control licenses, both County and State certification of applicator's licenses.*

**Salary Contingency**

*Annual Leave/Sick Leave*

6,177

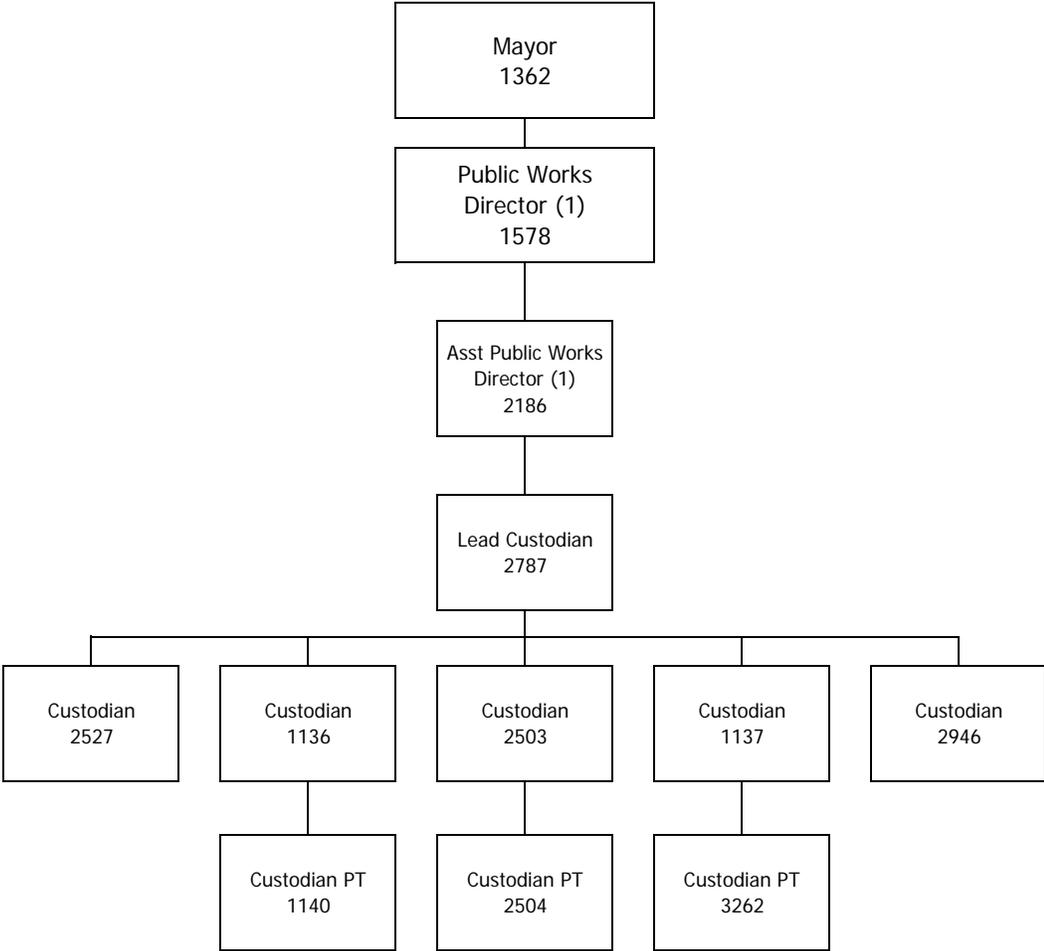
*Longevity Pay*

18,550

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**24,727**

**City of Plantation**  
**Central Services - Facilities Maintenance**  
**001-6712**



(1) Budgeted under Public Works

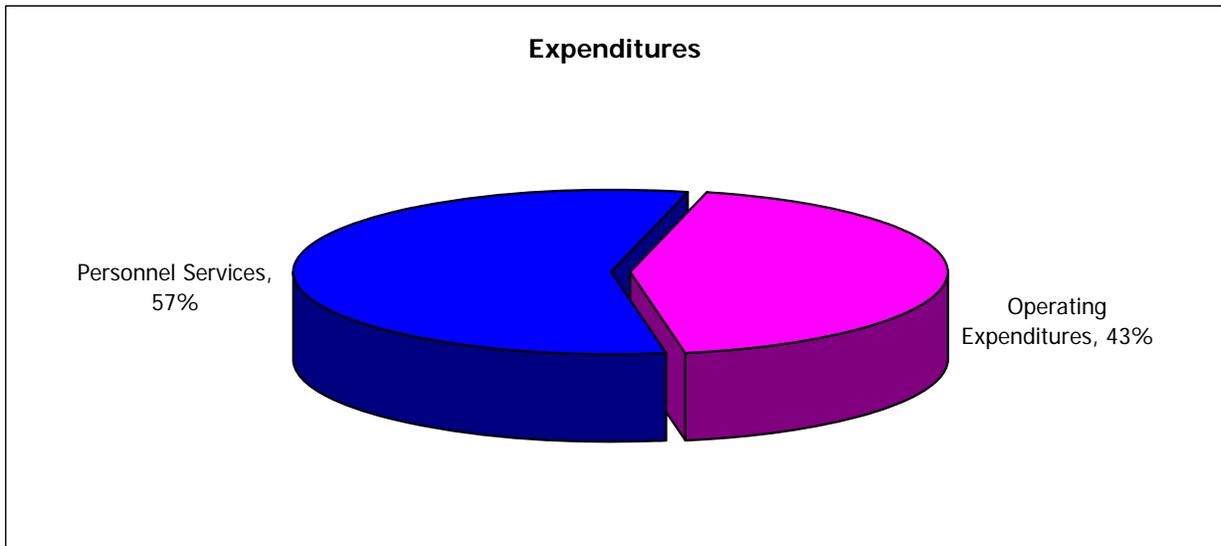
**City of Plantation  
Central Services - Facilities Maintenance  
001-6712**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Lead Custodian	1	1	1	1
Custodian	5	5	5	5
Custodian - P/T	4	4	4	3
<b>Total Budgeted Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>9</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Expenditures</u></b>				
Personnel Services	398,425	418,242	433,195	434,303
Operating Expenditures	284,399	271,252	322,900	331,880
Capital	-	-	-	-
<b>Expenditures Totals</b>	<b>682,824</b>	<b>689,494</b>	<b>756,095</b>	<b>766,183</b>



**City of Plantation**  
**Central Services - Facilities Maintenance**  
**001-6712**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
519-1201 Payroll-Pension Qualified	185,671	187,117	183,293	185,432
519-1301 Non-Pension Qualified	58,554	66,716	74,055	53,745
519-1401 Payroll-Overtime	728	799	-	800
<b>Total Salaries and Wages</b>	<b>244,952</b>	<b>254,632</b>	<b>257,347</b>	<b>239,978</b>
<b>Employee Benefits</b>				
519-2199 FICA	18,610	19,143	19,687	18,358
519-2299 Retirement-Required Employer Contribution	29,323	30,299	38,752	48,227
519-2308 Life Insurance Benefit	472	497	385	445
519-2313 Long Term Disability Benefit	571	566	630	388
519-2399 Health Benefits	96,015	107,170	105,782	115,043
519-2499 Worker's Compensation	8,482	5,934	10,612	11,864
<b>Total Employee Benefits</b>	<b>153,472</b>	<b>163,610</b>	<b>175,848</b>	<b>194,325</b>
<b>Services</b>				
519-3101 Employment testing services	53	23	200	200
519-3199 Legal-Allocation	-	-	100	100
519-4102 Communications	7,276	5,417	10,000	8,000
519-4301 Electricity	206,770	190,433	226,000	234,500
519-4303 Water/wastewater	14,727	15,560	16,500	18,480
519-4601 R/M-Equipment	1,138	874	1,000	1,000
519-4602 R/M-Tires	362	20	1,000	1,000
519-4603 R/M-Vehicles	4,273	4,272	6,000	5,500
519-4604 R/M-Grounds	5,124	2,631	5,000	5,000
519-4605 R/M-Structures	11,272	20,529	20,000	20,000
519-4606 R/M-Maintenance contract	14,454	13,968	16,000	16,000
519-4803 Advertising	-	-	200	200
<b>Total Services</b>	<b>265,448</b>	<b>253,726</b>	<b>302,000</b>	<b>309,980</b>
<b>Materials &amp; Supplies</b>				
519-5101 Supplies-Office	51	35	100	100
519-5201 Tools/Under threshold furn/equip	1,317	906	1,000	1,000
519-5202 Supplies/Materials-Expendable	6,311	5,692	8,500	8,000
519-5203 Supplies-Fuel	4,006	3,207	3,500	4,000
519-5204 Supplies-Janitorial	6,551	6,835	7,000	7,000
519-5205 Uniforms/Protective gear	580	706	1,650	1,650
519-5403 Memberships/Schools	135	145	150	150
<b>Total Materials &amp; Supplies</b>	<b>18,951</b>	<b>17,526</b>	<b>21,900</b>	<b>21,900</b>
<b>Total Expenditures</b>	<b>682,823</b>	<b>689,494</b>	<b>757,095</b>	<b>766,183</b>

**City of Plantation**  
**Central Services - Facilities Maintenance**  
**001-6712**

**Foot Notes - 2014**

**519-3101 Employment testing services**

*Criminal history, driver's license verification and substance abuse testing.*

**519-4102 Communications**

*Cost of local telephone service and long distance calls for City Hall and the Developmental Services Building personnel.*

**519-4601 R/M-Equipment**

*Repair and maintenance of equipment; vacuum cleaners, floor cleaning machine, wet vac and floor waxer. Replacement of battery packs for floor stripping and waxing machines. Also includes repairs to emergency generators.*

**519-4602 R/M-Tires**

*Cost for tire replacements for pool cars located at City Hall & Developmental Services Building.*

**519-4603 R/M-Vehicles**

*Necessary repairs and maintenance for vans and automobiles. Also includes cost of car washing for all departments.*

**519-4604 R/M-Grounds**

*Replacement of sod, bushes, flowers and hedge material. Repairs to the fountains and irrigation systems at City Hall and the Developmental Services Building. Also includes fertilization and insect grass treatment.*

**519-4605 R/M-Structures**

*All building repair costs for City Hall and Development Service Building. Also includes all A/C maintenance and replacement. Annual storage tank facility license renewals.*

**519-4606 R/M-Maintenance contract**

*Maintenance contracts for elevators, a/c units, entry alarms, cooling tower, card swipe reader software/maintenance and fire extinguishers. Monthly rust prevention for City Hall. Pagers for custodians. Annual inspection of fire sprinkler system.*

**519-4803 Advertising**

*Covers advertising costs, such as; bid requests and job postings.*

**519-5101 Supplies-Office**

*Minimal office supplies used by the facility attendant.*

**519-5201 Tools/Under threshold furn/equip**

*For replacement of deteriorating equipment, such as: wet vac and floor buffing machines and all other small equipment.*

**519-5202 Supplies/Materials-Expendable**

*Brooms, mops, brushes, ladders, dispensers, small hand tools, hoses, nuts, bolts, screws, etc.*

**519-5203 Supplies-Fuel/Lubricants**

*Necessary gas and oil for pool cars and vans at City Hall.*

**519-5204 Supplies-Janitorial**

*Sanitary maintenance supplies for City Hall and Developmental Services Building. Stripper, wax, polish pads, burnish pads, rubber gloves, cleaners, air freshners, furniture polish and trash liners. Disinfectants, soaps, paper products, vacuum bags.*

**City of Plantation**  
**Central Services - Facilities Maintenance**  
**001-6712**

**Foot Notes - 2014**

**519-5205 Supplies-Uniforms/Protective gear**

*The cost of uniforms for full-time and part-time employees. Also includes all protective gear for abrasive cleaning. Safety shoes.*

**519-5403 Memberships/Schools**

*Membership renewals for Costco and Sam's Club. Local seminars on "Green Way" building maintenance techniques.*

**Salary Contingency**

*Annual Leave/Sick Leave*

3,506

*Longevity Pay*

2,500

*Shift Differential*

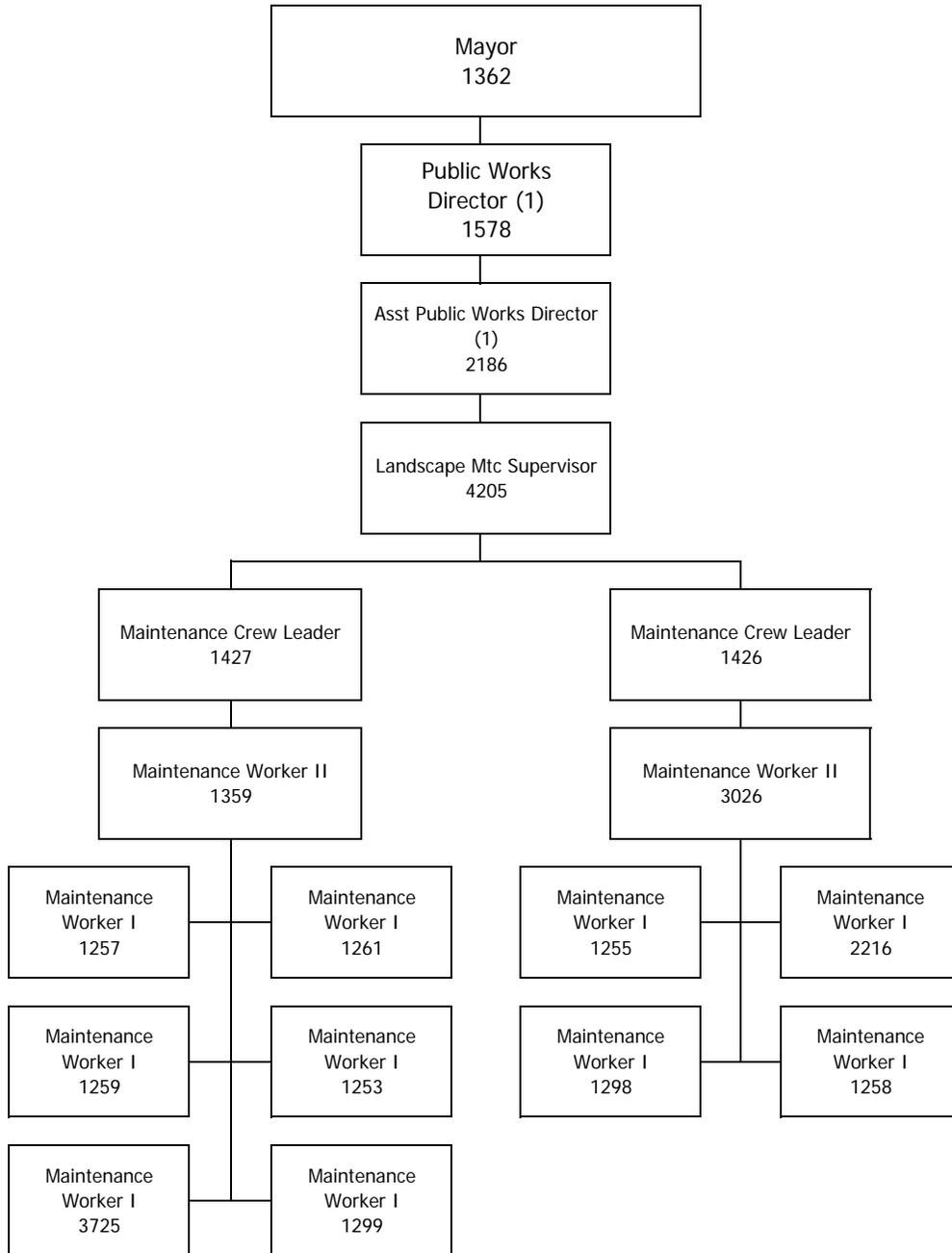
1,664

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**7,670**

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**City of Plantation**  
**Landscaping**  
**001-5900**



(1) Budgeted under Public Works

**City of Plantation  
Landscaping  
001-5900**

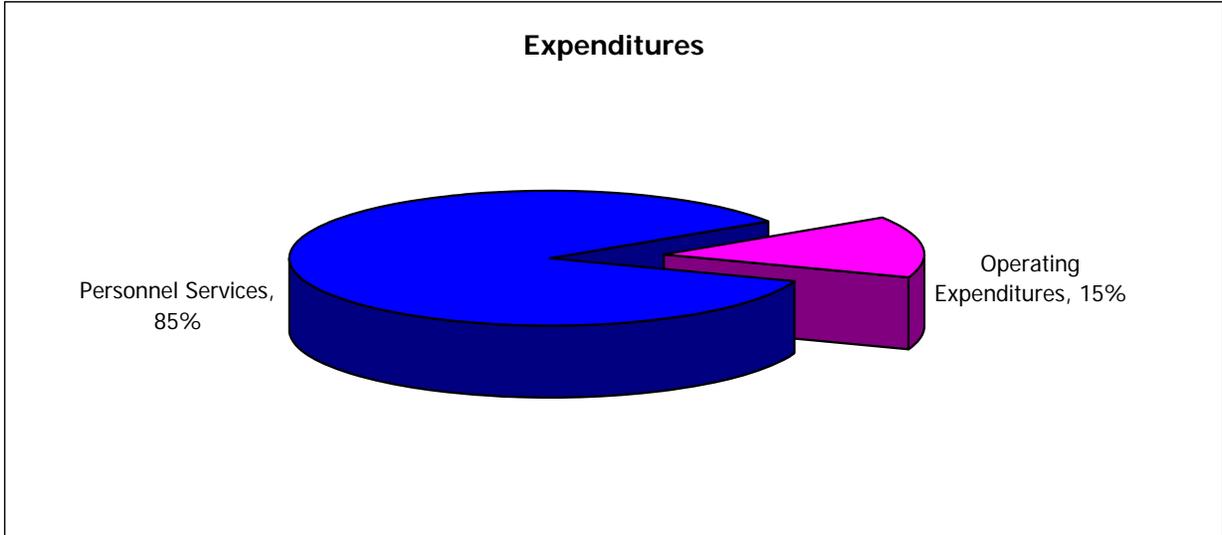
**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Landscape Director	1	0	0	0
Maintenance Supervisor	1	0	0	0
Associate Landscape Architect	1	0	0	0
Executive Secretary	1	0	0	0
Urban Forester	1	0	0	0
Urban Forestry Program Coordinator	1	0	0	0
Landscape Mtc Supervisor	0	1	1	1
Maintenance Crewleader	2	2	2	2
Maintenance Worker II	2	2	2	2
Maintenance Worker I	10	10	10	10
Landscape Administrator/Insp P/T	1	0	0	0
Maintenance Aide - P/T	1	1	0	0
<b>Total Budgeted Positions</b>	<b>22</b>	<b>16</b>	<b>15</b>	<b>15</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Charges for Services	19,604	50,352	36,000	32,000
Misc Revenue	87,734	149,879	40,000	75,000
<b>Revenue Totals</b>	<b>107,338</b>	<b>200,231</b>	<b>76,000</b>	<b>107,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	1,266,905	947,386	976,521	1,015,833
Operating Expenditures	108,023	117,083	121,057	175,700
Capital	46,070	465	-	-
<b>Expenditures Totals</b>	<b>1,420,998</b>	<b>1,064,934</b>	<b>1,097,578</b>	<b>1,191,533</b>

**City of Plantation  
Landscaping  
001-5900**



**City of Plantation  
Landscaping  
001-5900**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
539-1201 Payroll-Pension Qualified	658,957	476,255	472,824	470,850
539-1301 Payroll-Non-Pension Qualified	45,887	20,200	16,992	14,667
539-1401 Payroll-Overtime	403	583	-	-
<b>Total Salaries and Wages</b>	<b>705,247</b>	<b>497,038</b>	<b>489,817</b>	<b>485,517</b>
<b>Employee Benefits</b>				
539-2199 FICA	53,283	37,001	37,471	37,142
539-2299 Retirement-Required Employer Contribution	116,873	74,711	99,965	122,459
539-2308 Life Insurance Benefit	1,880	1,422	983	1,115
539-2313 Long Term Disability Benefit	2,360	1,653	1,626	981
539-2399 Health Benefits	374,358	316,155	312,363	331,053
539-2499 Worker's Compensation	12,904	19,407	34,297	37,566
<b>Total Employee Benefits</b>	<b>561,658</b>	<b>450,348</b>	<b>486,704</b>	<b>530,316</b>
<b>Services</b>				
539-3101 Employment testing services	329	384	400	400
539-3199 Legal-Allocation	-	176	200	200
539-4001 Food and shelter	441	-	200	200
539-4002 Transportation costs	61	11	250	250
539-4101 Postage/shipping charges	362	50	750	750
539-4102 Communications	2,486	2,542	2,500	2,600
539-4304 Waste disposal	-	-	500	500
539-4601 R/M-Equipment	6,981	7,233	7,500	7,500
539-4602 R/M-Tires	3,702	3,843	4,000	4,000
539-4603 R/M-Vehicles	7,892	8,195	10,000	10,000
539-4604 R/M-Grounds	34,114	44,853	45,000	45,000
539-4606 R/M-Maintenance contract	426	608	-	650
539-4611 R/M-Tree Beautification	-	-	-	50,000
539-4701 Printing and binding	1,398	36	500	500
539-4801 Special events	1,489	1,342	1,500	1,400
539-4803 Advertising	-	54	257	250
<b>Total Services</b>	<b>59,680</b>	<b>69,327</b>	<b>73,557</b>	<b>124,200</b>
<b>Materials &amp; Supplies</b>				
539-5101 Supplies-Office	957	735	1,000	1,000
539-5201 Tools/Under threshold furn/equip	4,079	3,982	4,000	4,000
539-5202 Supplies/Materials-Expendable	2,365	2,176	3,100	3,100
539-5203 Supplies-Fuel	38,146	37,973	34,000	38,000
539-5205 Supplies-Uniforms/Protective gear	1,681	2,095	3,900	3,900
539-5403 Memberships/Schools	1,115	796	1,500	1,500
<b>Total Materials &amp; Supplies</b>	<b>48,343</b>	<b>47,756</b>	<b>47,500</b>	<b>51,500</b>
<b>Capital</b>				
539-6302 Improvements	46,070	465	-	-
<b>Total Capital</b>	<b>46,070</b>	<b>465</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,420,998</b>	<b>1,064,934</b>	<b>1,097,578</b>	<b>1,191,533</b>

**City of Plantation  
Landscaping  
001-5900**

**Foot Notes - 2014**

<b>539-4102</b>	<b>Communications</b> <i>5 cell phones and phone lines.</i>	
<b>539-4604</b>	<b>R/M-Grounds</b> <i>Annuals, stump removal, plants, sod</i>	18,500
	<i>Landscape Various City sites</i>	16,500
	<i>Street Tree Program</i>	10,000
		<u><b>45,000</b></u>
<b>539-4611</b>	<b>R/M-Tree beautification</b> <i>Canopy replacement</i>	50,000
		<u><b>50,000</b></u>
<b>539-5201</b>	<b>Tools/Under threshold furn/equip</b> <i>Pruners, chain saws, weed eaters, and other small equipment.</i>	4,000
		<u><b>4,000</b></u>
<b>539-5202</b>	<b>Supplies/Materials-Expendable</b> <i>Fertilizer, pesticides, compost, etc.</i>	3,100
		<u><b>3,100</b></u>
<b>539-5205</b>	<b>Supplies-Uniforms/Protective gear</b> <i>Uniforms and safety shoes.</i>	
<b>539-5403</b>	<b>Memberships/Schools</b> <i>Broward Tree Trimmers License</i>	250
	<i>Educational Seminars</i>	1,000
	<i>International Society of Arboriculture</i>	100
	<i>ISA</i>	100
	<i>Landscape Inspectors Assn</i>	50
		<u><b>1,500</b></u>
	<b>Salary Contingency</b>	
	<i>Annual Leave/Sick Leave</i>	2,867
	<i>Longevity Pay</i>	11,800
		<u><b>14,667</b></u>

# CITY OF PLANTATION



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## Recreational & Cultural Services Departments

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**Library**

**Monika Knapp, Director**

**Historical Museum**

**Plantation Historical Society**

**Parks & Recreation**

**James Romano, Director**

**Tennis Complex**

**James Romano, Director**

**Aquatics Complex**

**James Romano, Director**

**Equestrian Center**

**James Romano, Director**

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# City of Plantation

## Helen B. Hoffman Plantation Library



### Mission Statement

It is the mission of the Helen B. Hoffman Plantation Library to enrich lives, build a sense of community, and foster lifelong learning in a diverse and non-judgmental environment by providing a comprehensive range of materials, programs, and services for people of all ages.

### Department Description

In addition to maintaining and circulating the collection in a variety of formats, the Library is responsible for providing access to information, technology, and programming for education and entertainment.

### FY 2014 Budget Highlights & Changes

One part-time position has been eliminated. Other staff members have absorbed the duties associated with the position.

### Department Goals, Strategic Outcomes and Key Performance Indicators

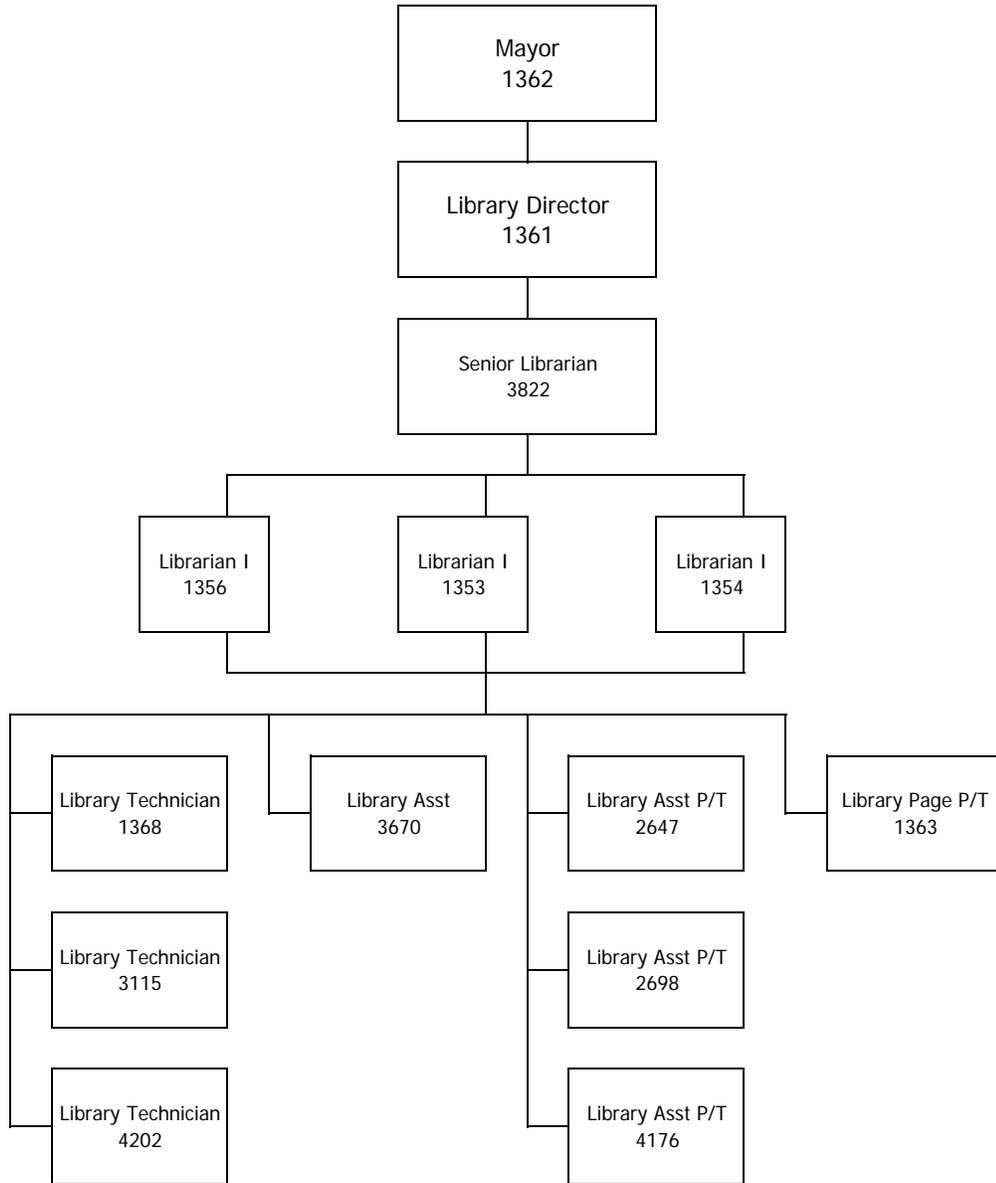
Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Collection and Electronic Resources Public Access	Move Mandarin Library Automation to The Cloud	1. Coordinate with Mandarin and IT to establish timeline for conversion 2. Staff training 3. Marketing new features to patrons	1. Migration will take place before October 1, 2013 2. Staff training will take place in stages through December 2013 3. Patron education is on-going	1,2,4

**City of Plantation**  
**Helen B. Hoffman Plantation Library**

**Department Goals, Strategic Outcomes and Key Performance Indicators**

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Electronic Resources Public Access	Replace Public Access Computers	1. Work with IT to establish timeline; choose computers to be purchased based on patron usage and needs; IT initiates purchase and installation; Library staff develop new policies and procedures for the public, train staff, educate patrons	1. Installation of new computers by April 2014	1,2,4

**City of Plantation**  
**Helen B. Hoffman Plantation Library**  
**001-7100**



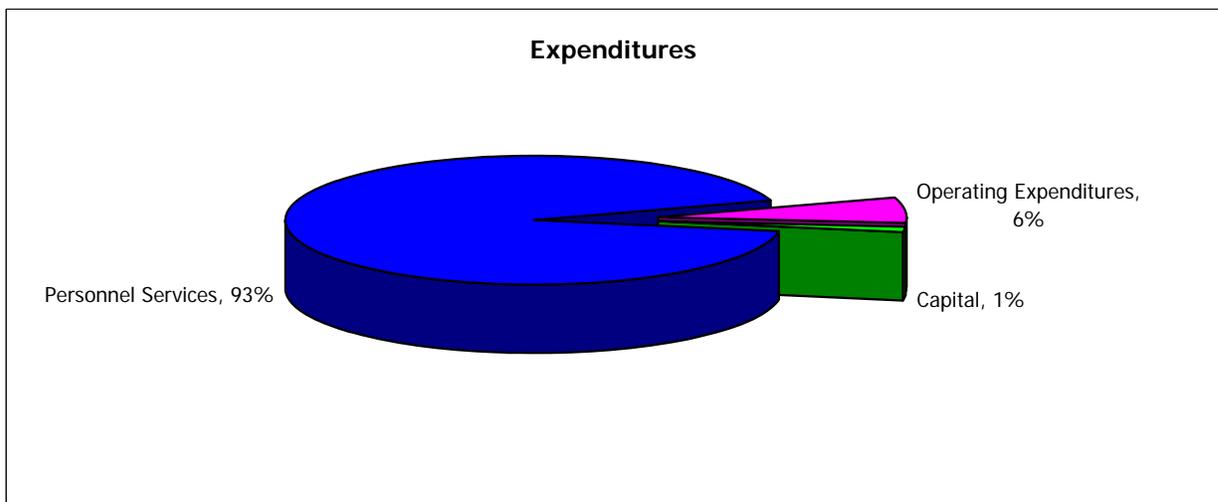
**City of Plantation  
Library  
001-7100**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Library Director	1	1	1	1
Senior Librarian	1	1	1	1
Librarian I	3	3	3	3
Library Technician	3	3	3	3
Library Assistant	1	1	1	1
Library Assistant - P/T	3	3	3	3
Library Page - P/T	2	2	2	1
<b>Total Budgeted Positions</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>13</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Charges for Services	1,135	1,170	800	600
Fines & Forfeitures	4,767	4,115	4,000	4,000
Impact Fees	-	-	-	6,000
Misc Revenue	-	-	-	2,000
<b>Revenue Totals</b>	<b>5,902</b>	<b>5,285</b>	<b>4,800</b>	<b>12,600</b>
<b>Expenditures</b>				
Personnel Services	677,579	689,280	718,983	737,792
Operating Expenditures	59,079	52,452	55,650	51,177
Capital	27,709	33,213	23,000	10,000
<b>Expenditures Totals</b>	<b>764,367</b>	<b>774,945</b>	<b>797,633</b>	<b>798,969</b>



**City of Plantation  
Library  
001-7100**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
571-1201 Pension Qualified	393,754	394,485	387,095	388,268
571-1301 Payroll-Non-Pension Qualified	53,398	51,060	63,364	58,092
571-1401 Payroll-Overtime	86	-	-	
<b>Total Salaries and Wages</b>	<b>447,238</b>	<b>445,545</b>	<b>450,459</b>	<b>446,360</b>
<b>Employee Benefits</b>				
571-2199 FICA	33,943	33,597	34,460	34,147
571-2299 Retirement-Required Employer Contribution	62,835	64,749	81,840	100,981
571-2308 Life Insurance Benefit	1,062	994	763	871
571-2313 Long Term Disability Benefit	1,349	1,215	1,331	806
571-2399 Health Benefits	129,029	142,302	148,568	152,839
571-2499 Worker's Compensation	2,123	878	1,563	1,789
<b>Total Employee Benefits</b>	<b>230,340</b>	<b>243,735</b>	<b>268,524</b>	<b>291,432</b>
<b>Services</b>				
571-3101 Employment testing services	143	92	150	150
571-4002 Transportation costs	119	110	200	200
571-4101 Postage/shipping charges	998	1,005	1,000	1,000
571-4102 Communications	1,466	726	2,500	1,170
571-4301 Electricity	27,825	25,281	29,700	30,800
571-4303 Water/wastewater	2,428	2,419	2,500	2,957
571-4601 R/M-Equipment	238	-	-	-
571-4604 R/M-Grounds	921	208	1,000	1,000
571-4605 R/M-Structures	3,219	3,007	2,000	2,000
571-4606 R/M-Maintenance contract	837	872	1,500	1,000
571-4701 Printing and binding	100	85	200	200
<b>Total Services</b>	<b>38,295</b>	<b>33,807</b>	<b>40,750</b>	<b>40,477</b>
<b>Materials &amp; Supplies</b>				
571-5101 Supplies-Office	2,169	2,077	2,000	2,000
571-5201 Tools/Under threshold furn/equip	16	-	-	-
571-5202 Supplies/Materials-Expendable	3,115	3,008	3,000	3,000
571-5204 Supplies-Janitorial	1,734	1,745	1,800	1,800
571-5402 Publications/Subscriptions	13,750	11,814	8,100	3,900
<b>Total Materials &amp; Supplies</b>	<b>20,785</b>	<b>18,645</b>	<b>14,900</b>	<b>10,700</b>
<b>Capital</b>				
571-6401 Capital Outlay Machinery and Equipment	-	7,227	8,000	-
571-6601 Capital Outlay Books-General Collections	20,513	19,187	15,000	5,000
571-6603 Capital Outlay Books-Reference	6,931	6,527	-	4,800
571-6604 Capital Outlay Visual Aids	-	64	-	50
571-6605 Capital Outlay Audio Aids	265	207	-	150
<b>Total Capital</b>	<b>27,709</b>	<b>33,213</b>	<b>23,000</b>	<b>10,000</b>
<b>Total Expenditures</b>	<b>764,367</b>	<b>774,945</b>	<b>797,633</b>	<b>798,969</b>

**City of Plantation  
Library  
001-7100**

**Foot Notes - 2014**

<b>571-4101 Postage/shipping charges</b>	
<i>Postage includes cost of mailing overdue and reserve notices to patrons.</i>	
 <b>571-4102 Communications</b>	
<i>Cell phone</i>	420
<i>Telephone</i>	750
	<u><b>1,170</b></u>
 <b>571-4606 R/M-Maintenance contract</b>	
<i>Burglar alarm, fire alarm, fire extinguishers, air conditioning.</i>	
 <b>571-4701 Printing and binding</b>	
<i>Printing bookmarks, brochures, publicity. Rebinding of damaged books.</i>	
 <b>571-5202 Supplies/Materials-Expendable</b>	
<i>Library Supplies</i>	3,000
	<u><b>3,000</b></u>
 <b>571-5402 Publications/Subscriptions</b>	
<i>Mandarin</i>	1,100
<i>MARC Wizard</i>	400
<i>Morningstar</i>	1,045
<i>Standard &amp; Poor's</i>	405
<i>Valuline</i>	950
	<u><b>3,900</b></u>
 <b>Salary Contingency</b>	
<i>Annual Leave/Sick Leave</i>	5,779
<i>Auto Allowance</i>	4,200
<i>Longevity Pay</i>	9,250
<i>Shift Differential</i>	962
	<u><b>20,191</b></u>

# City of Plantation Historical Museum



## Mission Statement

It is the mission of the Plantation Historical Museum to preserve the history of the City of Plantation.

## Department Description

The Historical Museum is responsible for the collection, documentation, preservation, interpretation, and display of the material history and culture of the City and the State of Florida as related to the City.

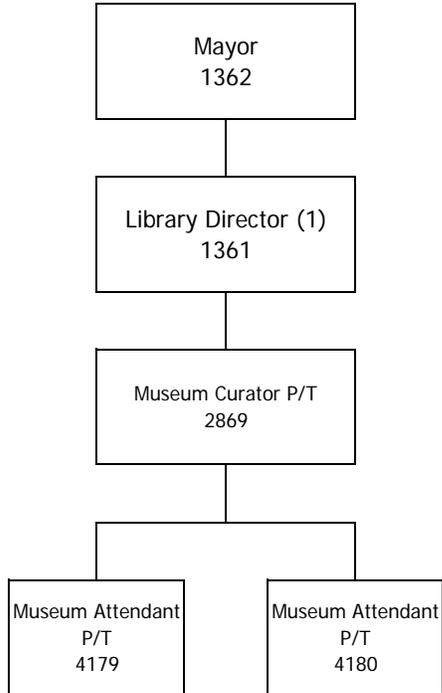
## FY 2014 Budget Highlights & Changes

Creation and installation of Everglades Diorama (funds donated by the Plantation Historical Society)

## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Exhibits (Permanent/ Changing)	Everglades Diorama	<ol style="list-style-type: none"> <li>1. Receive donation from PHS</li> <li>2. Coordinate with design firm, museum curator and Design/Landscape Department on design and installation</li> </ol>	<ol style="list-style-type: none"> <li>1. Installation of diorama</li> <li>2. Grand opening for new exhibit</li> </ol>	1,3,4

**City of Plantation  
Historical Museum  
001-7300**



(1) Budgeted under Library

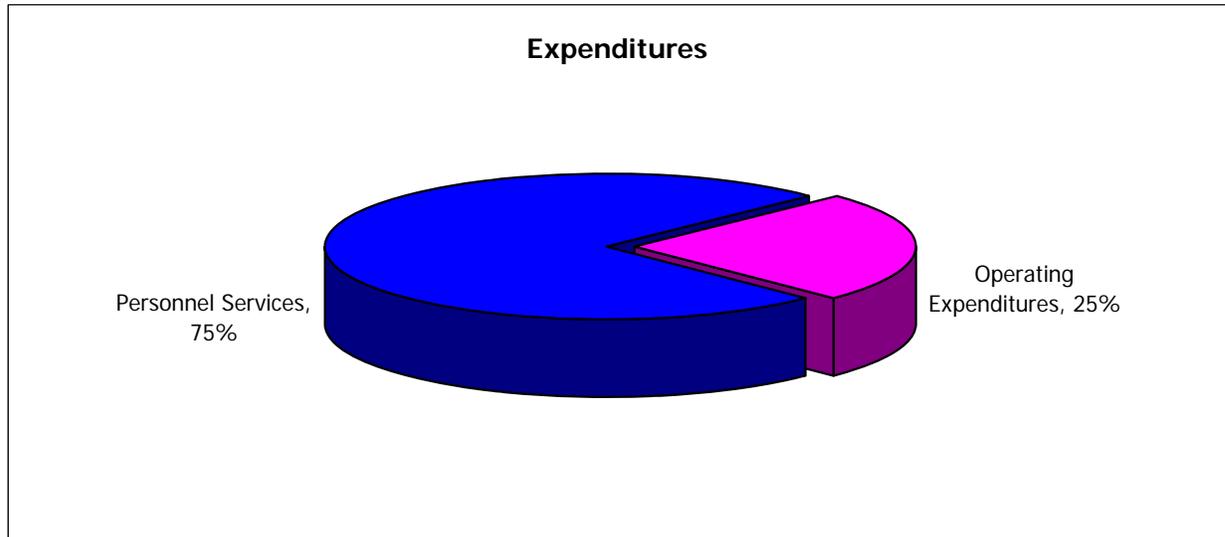
**City of Plantation  
Historical Museum  
001-7300**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Curator - P/T	1	1	1	1
Museum Assistant - P/T	2	2	2	2
<b>Total Budgeted Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Misc Revenue	-	-	-	2,000
<b>Revenue Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	49,417	47,471	50,457	50,467
Operating Expenditures	15,183	14,407	16,150	16,634
<b>Expenditures Totals</b>	<b>64,600</b>	<b>61,878</b>	<b>66,607</b>	<b>67,101</b>



**City of Plantation  
Historical Museum  
001-7300**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages:</b>				
573-1301 Payroll-Non-Pension Qualified	45,713	44,025	46,763	46,763
<b>Total Salaries and Wages</b>	<b>45,713</b>	<b>44,025</b>	<b>46,763</b>	<b>46,763</b>
<b>Employee Benefits:</b>				
573-2199 FICA	3,508	3,368	3,577	3,577
573-2499 Worker's Compensation	196	79	117	126
<b>Total Employee Benefits</b>	<b>3,704</b>	<b>3,447</b>	<b>3,694</b>	<b>3,704</b>
<b>Services:</b>				
573-3101 Employment testing services	-	-	100	100
573-4102 Communications	1,632	1,419	1,600	1,620
573-4301 Electricity	8,985	9,383	9,600	10,200
573-4303 Water/wastewater	1,017	810	1,050	1,214
573-4604 R/M-Grounds	441	355	800	500
573-4605 R/M-Structures	1,003	560	1,000	1,000
573-4606 R/M-Maintenance contract	767	671	800	800
<b>Total Services</b>	<b>13,845</b>	<b>13,197</b>	<b>14,950</b>	<b>15,434</b>
<b>Materials &amp; Supplies:</b>				
573-5101 Supplies-Office	550	578	400	400
573-5204 Supplies-Janitorial	788	632	800	800
<b>Total Materials &amp; Supplies</b>	<b>1,338</b>	<b>1,210</b>	<b>1,200</b>	<b>1,200</b>
<b>Total Expenditures</b>	<b>64,600</b>	<b>61,878</b>	<b>66,607</b>	<b>67,101</b>

City of Plantation  
Historical Museum  
001-7300

Foot Notes - 2014

**573-4102 Communications**

*Comcast*

1,200

*Telephone*

420

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**1,620**

**573-4605 R/M-Structures**

*Includes light bulbs.*

**573-4606 R/M-Maintenance contract**

*Burglar alarm/renewal of Past Perfect software.*

*Alarm service*

250

*Past Perfect Software*

550

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**800**

# City of Plantation Parks and Recreation



## Mission Statement



The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

## Department Description



The Parks and Recreation Department provides wholesome family and individual recreational and leisure programs and services to the residents of Plantation. These services are provided at four well-maintained community centers, 432.50 acres of owned and leased property, including athletic fields and 41 superior parks, as well as the Veltri Tennis Center, the Plantation Equestrian Center, the Aquatics Complex and the 213-acre Plantation Preserve Golf Course.

## FY 2014 Budget Highlights & Changes



The Parks and Recreation Department is working with Design, Landscape & Construction Management staff on the Community Center at Kennedy Park capital improvements project.

## Department Goals, Strategic Outcomes and Key Performance Indicators



Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Administration/ Asset Management	To identify the machinery or equipment which needs to be repaired, refurbished and/or replaced	<ol style="list-style-type: none"> <li>1. Inspection of all equipment which needs to be repaired, refurbished and/or replaced</li> <li>2. Create work orders for repairs</li> <li>3. Replace broken parts or equipment if it falls within the operating budget guidelines</li> <li>4. Make a list for Capital items to be funded in a future budget cycle.</li> </ol>	<ol style="list-style-type: none"> <li>1. The number of work orders completed by the Public Works Department and/or the repairs made by the Parks Division staff and/or vendors.</li> <li>2. Number of asset disposal forms completed in the fiscal year</li> <li>4. Number of items funded in the Five Year Capital Budget.</li> </ol>	1,5

# City of Plantation

## Parks and Recreation

### Department Goals, Strategic Outcomes and Key Performance Indicators



Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Camps and Clinics	Research new ideas for activities and field trips for the Kids' Day Off program camps	<ol style="list-style-type: none"> <li>1. Research contractual options for providing additional clinics</li> <li>2. Administer patron surveys at the end of the program</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of registrants for the various camps and clinics</li> </ol>	1,4,5
Economic Development	Calculate direct economic impact to City businesses by utilizing the Greater Fort Lauderdale Convention & Visitor Bureau's Direct Economic Impact Multiplier	<ol style="list-style-type: none"> <li>1. Track the number of out-of-county residents who participate in or attend the PAL large tournaments, the USTA Orange Bowl Tennis Tournament and regional swim meets, pool lane rentals, and college and foreign swim teams.</li> </ol>	<ol style="list-style-type: none"> <li>1. Increased visitation to businesses in the City of Plantation</li> <li>2. Number of tournaments and events hosted during the year.</li> </ol>	1,3,4,5
Facility Operations, Maintenance & Infrastructure Maintenance & Repair	Research and provide additional training for the staff assigned to the community centers. Maintain facilities and infrastructure	<ol style="list-style-type: none"> <li>1. Provide relevant training courses</li> <li>2. Process work orders to Public Works for repair and maintenance items</li> <li>3. Review of comments from patrons concerning the cleanliness and customer service received from the staff at each location</li> <li>4. Document future capital improvement projects and/or equipment needs</li> </ol>	<ol style="list-style-type: none"> <li>1. 100% of staff trained in appropriate topics</li> <li>2. The number of work orders completed by the Public Works Department and/or the repairs made by the Parks Division staff and/or vendors</li> <li>3. Number of positive customer comments received</li> <li>4. Number of items funded in the Five Year Capital Budget.</li> </ol>	1,5
Grants Administration	<p>Prepare the reimbursement close-out documents for the Deicke Auditorium renovations and submit them to Broward County.</p> <p>Update the Florida Communities Trust Fund annual report.</p>	<ol style="list-style-type: none"> <li>1. Communicate with the State of Florida and Broward County concerning past grant requirements, current grant status, or future funding</li> <li>2. Meet with the Guidant Management Golf Course Maintenance Supervisor to review the maintenance plan for the past year</li> </ol>	<ol style="list-style-type: none"> <li>1. 100% Reimbursement from Broward County for the Deicke Auditorium renovation.</li> <li>2. Annual State of Florida Communities Trust Fund grant report submitted by January 2015.</li> </ol>	3,4,5

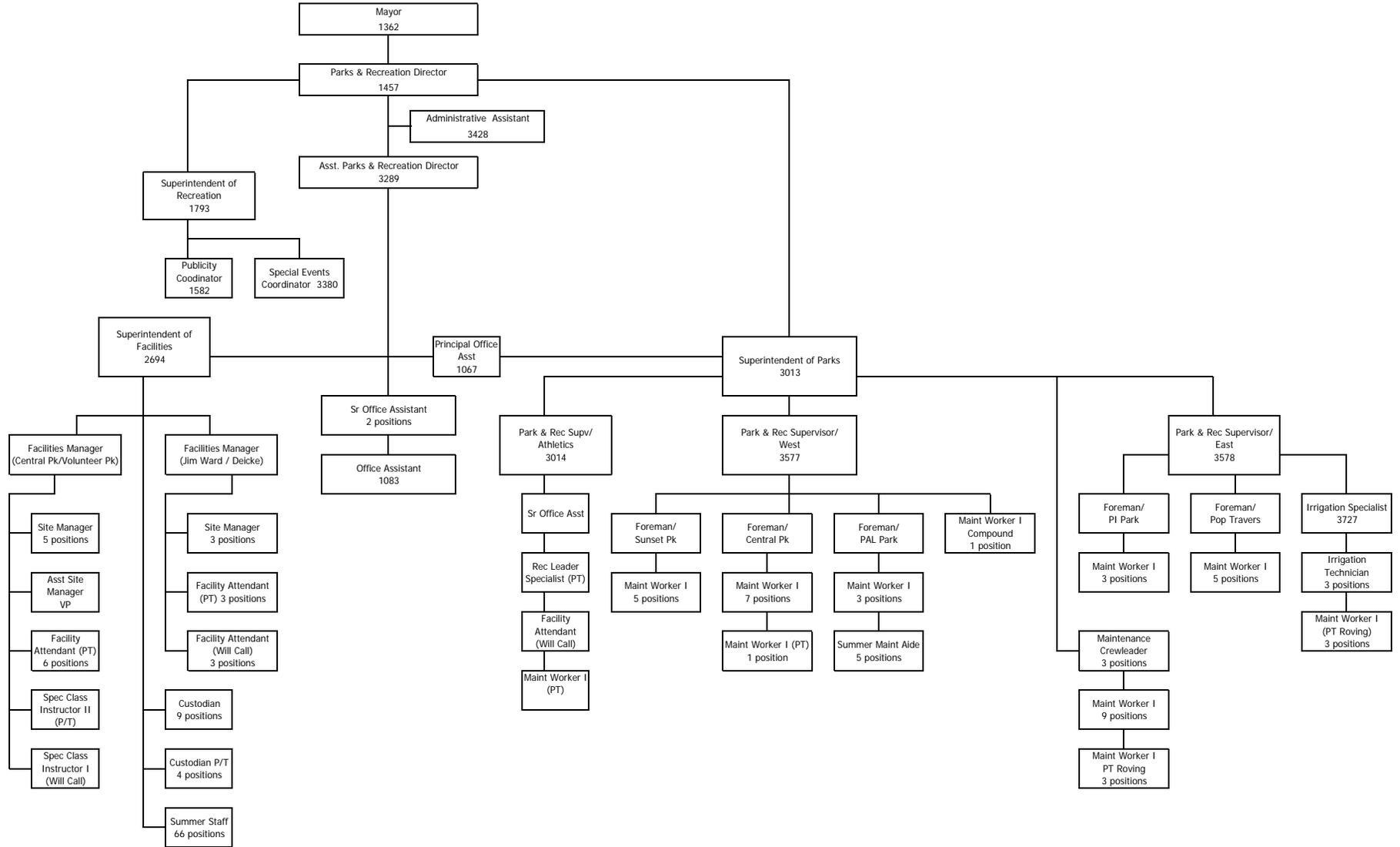
# City of Plantation Parks and Recreation

## Department Goals, Strategic Outcomes and Key Performance Indicators



Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Grants Administration	Monitor the FRDAP grant funding for the grant application submitted.	3. Advise Administration about funding status of the Florida Recreation	3. Receipt of FRDAP monies	
Billing & Collection	Upgrade Rec Trac software to allow patrons to pay their uncollected balance online	1. Work with IT to upgrade system.	1. Amount of insufficient funds collected and/or paid online.	1
Public Relations and Outreach	Utilize the Plantation Quarterly, Plantation Now!, Tweets, Instagram, Facebook and other social media to keep the residents and businesses informed and involved in activities	1. Track the number of patrons who utilize social media. 2. Evaluate comments of patrons attending special events, classes and other recreational programs	1. Increased readership of social media 2. Number of positive comments from patrons	1,4,5
Farmer's Market	Review the success of the Farmer's Market as compared to hosting special events at Volunteer Park	1. Make recommendations to Administration 2. Amend the contract, if necessary	1. Number of booths at the Farmer's Market 2. Number of patrons who visit and the revenue generated from the Farmer's Market	1,3,4,5
Pavillion and Facility Rentals	Review fee structures from other municipalities and make recommendations to the City Council for fee adjustments for certain facility rentals	1. Present fee structure options to Council 2. Prepare resolution/ordinance with City Attorney	1. Fee schedules adjusted	1,4

**City of Plantation  
Parks & Recreation  
001-7500**



**City of Plantation  
Parks and Recreation  
001-7500**

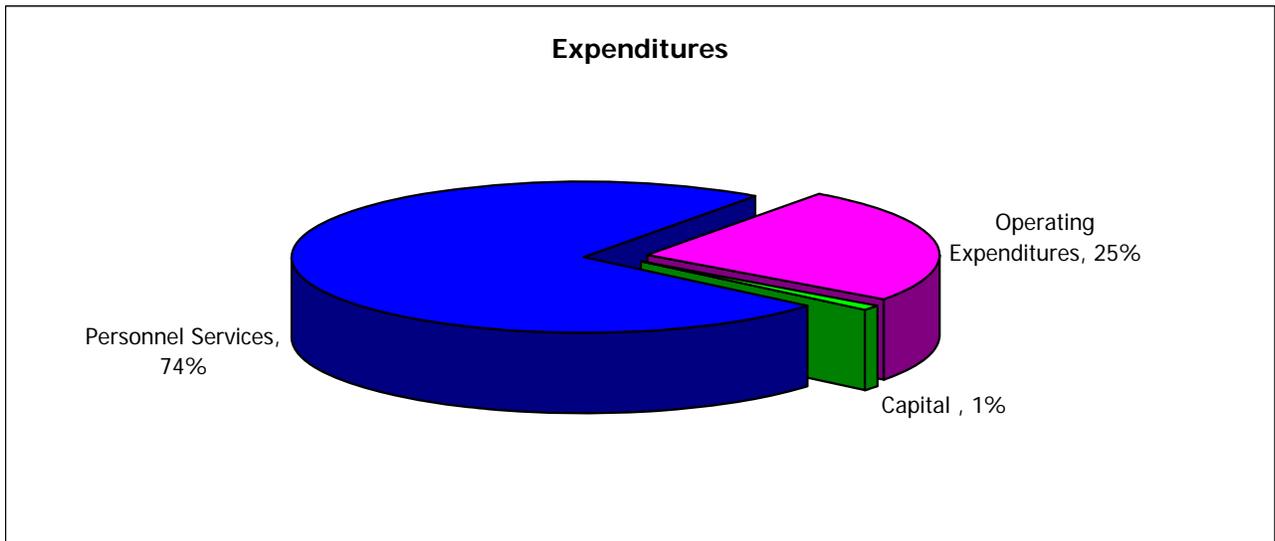
**Staffing Levels**

	FY 2012	FY 2012	FY 2013	FY 2014
Parks & Recreation Director	1	1	1	1
Asst Parks & Recreation Director	1	1	1	1
Superintendent of Parks	1	1	1	1
Superintendent of Recreation	1	1	1	1
Superintendent of Facilities	1	1	1	1
Parks & Rec Supv/Athletics	1	1	1	1
Parks & Rec Supv/Parks Mtc	2	2	2	2
Administrative Assistant	1	1	1	1
Facilities Manager	2	2	2	2
Irrigation Specialist	1	1	1	1
Site Manager	8	8	8	8
Irrigation Technician	3	3	3	3
Maintenance Foreman	5	5	5	5
Special Events Coordinator	1	1	1	1
Principal Office Assistant	2	1	1	1
Maintenance Crewleader	3	3	3	3
Publicity Coordinator	1	1	1	1
Asst Site Manager	2	2	1	1
Senior Office Assistant	3	3	3	3
Maintenance Worker I	36	33	33	33
Office Assistant	1	1	1	1
Custodian	9	9	9	9
Special Class Instructor II - P/T	1	1	1	1
Program Supervisor (Summer)	0	5	5	5
Special Class Instructor (Will Call)	1	1	1	1
Custodian - P/T	4	4	4	4
Maintenance Worker I - P/T	6	8	8	8
Recreation Leader Specialist - P/T	1	1	1	1
Maintenance Aide - P/T	8	10	5	5
Asst Program Supervisor (Summer)	0	5	5	5
Facilities Attendant - P/T	12	12	12	12
Recreation Specialist (Summer)	0	3	3	3
Facility Attendant (Will Call)	2	2	2	2
Counselor (Summer)	0	38	38	38
Junior Counselor (Summer)	0	15	15	15
<b>Total Budgeted Positions</b>	<b>121</b>	<b>187</b>	<b>181</b>	<b>181</b>

**City of Plantation  
Parks and Recreation  
001-7500**

**Budget Summary**

	Actual FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Charges for Services	1,051,484	1,099,312	1,100,000	1,117,710
Impact Fees	-	-	-	150,000
Misc Revenue	-	-	-	24,000
<b>Revenue Totals</b>	<b>1,051,484</b>	<b>1,099,312</b>	<b>1,100,000</b>	<b>1,291,710</b>
<b><u>Expenditures</u></b>				
Personnel Services	5,725,405	5,666,996	5,851,488	6,061,122
Operating Expenditures	2,097,104	2,121,536	1,991,658	2,034,863
Capital	57,893	27,614	181,000	100,000
<b>Expenditures Totals</b>	<b>7,880,402</b>	<b>7,816,146</b>	<b>8,024,146</b>	<b>8,195,985</b>



**City of Plantation  
Parks and Recreation  
001-7500**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Salaries and Wages</b>				
572-1201 Payroll-Pension Qualified	3,129,694	3,031,917	2,983,582	2,987,079
572-1301 Payroll-Non-Pension Qualified	544,339	550,385	708,196	697,685
572-1401 Payroll-Overtime	54,433	56,692	60,000	60,000
<b>Total Salaries and Wages</b>	<b>3,728,467</b>	<b>3,638,994</b>	<b>3,751,778</b>	<b>3,744,763</b>
<b>Employee Benefits</b>				
572-2199 FICA	281,030	272,675	286,381	285,760
572-2299 Retirement-Required Employer Contribution	478,803	462,790	513,193	573,877
572-2308 Life Insurance Benefit	7,842	7,908	5,858	6,601
572-2313 Long Term Disability Benefit	9,976	9,744	10,359	6,084
572-2399 Health Benefits	1,152,843	1,213,566	1,174,322	1,303,218
572-2499 Worker's Compensation	66,446	61,319	109,597	140,819
<b>Total Employee Benefits</b>	<b>1,996,938</b>	<b>2,028,001</b>	<b>2,099,710</b>	<b>2,316,359</b>
<b>Services</b>				
572-3101 Employment testing services	1,412	1,371	1,925	1,925
572-3107 Outside instructors	114,389	102,475	83,700	100,000
572-3199 Legal-Allocation	421	13,876	2,500	4,000
572-3401 Bank service fees	16,206	15,678	18,000	18,620
572-4001 Food and shelter	1,066	2,176	2,000	2,000
572-4002 Transportation costs	201	671	1,000	1,000
572-4101 Postage/shipping charges	18,470	2,768	2,000	2,000
572-4102 Communications	18,917	17,368	22,168	22,168
572-4301 Electricity	542,741	562,227	581,100	586,000
572-4303 Water/wastewater	70,682	57,264	75,000	79,200
572-4304 Waste disposal	3,252	3,047	2,000	2,000
572-4401 Rentals	8,309	8,305	3,000	6,000
572-4402 Bus rentals-Adult programs	2,481	1,589	2,500	2,500
572-4601 R/M-Equipment	90,325	99,147	47,310	47,310
572-4602 R/M-Tires	14,346	12,993	8,000	9,000
572-4603 R/M-Vehicles	18,357	18,217	15,000	15,000
572-4604 R/M-Grounds	255,136	288,437	220,000	232,000
572-4605 R/M-Structures	39,266	57,679	40,000	40,000
572-4606 R/M-Maintenance contract	391,976	375,237	383,950	383,950
572-4701 Printing and binding	26,676	666	1,700	600
572-4702 Film/photo processing	285	-	-	-
572-4801 Special events	20,041	19,157	22,195	18,620
572-4803 Advertising	506	723	1,000	1,000
572-4810 Special event-July 4th	17,666	18,109	23,250	23,250
572-4903 Drainage taxes	41,658	41,658	41,700	41,700
<b>Total Services</b>	<b>1,714,785</b>	<b>1,720,837</b>	<b>1,600,998</b>	<b>1,639,843</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	6,507	7,178	8,000	8,000
572-5201 Tools/Under threshold furn/equip	28,537	18,844	15,000	20,000
572-5202 Supplies/Materials-Expendable	36,851	49,852	25,000	30,000
572-5203 Supplies-Fuel	90,116	89,280	71,500	71,500
572-5204 Supplies-Janitorial	28,468	25,038	28,000	28,000
572-5205 Supplies-Uniforms/Protective gear	8,704	9,766	16,400	9,000
572-5206 Permits/Application fees	4,490	4,695	6,000	6,190
572-5230 Supplies-Recreational/Sports equipment	4,912	3,677	1,680	1,550
572-5231 Summer recreation programs	84,582	89,176	124,110	124,110

**City of Plantation  
Parks and Recreation  
001-7500**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Materials &amp; Supplies</b>				
572-5232 Supplies-Athletic programs	84,354	100,430	89,750	89,750
572-5401 General Collection Books	109	296	300	-
572-5403 Memberships/Schools	4,689	2,466	4,920	6,920
<b>Total Materials &amp; Supplies</b>	<b>382,319</b>	<b>400,699</b>	<b>390,660</b>	<b>395,020</b>
<b>Capital</b>				
572-6302 Improvements	19,660	-	25,000	100,000
572-6401 Machinery and Equipment	38,233	27,614	156,000	-
<b>Total Capital</b>	<b>57,893</b>	<b>27,614</b>	<b>181,000</b>	<b>100,000</b>
 <b>Total Expenditures</b>	 <b>7,880,402</b>	 <b>7,816,146</b>	 <b>8,024,146</b>	 <b>8,195,985</b>

**City of Plantation  
Parks and Recreation  
001-7500**

**Foot Notes - 2014**

<b>572-3101</b>	<b>Employment testing services</b>	176
	<i>Driver license checks \$13.30</i>	
	<i>Driver license checks - Instructors \$13.30</i>	176
	<i>Hepatitis B vaccinations \$120</i>	498
	<i>Hepatitis B vaccine confirmations \$60</i>	300
	<i>Post accident drug screening (5 @ \$48)</i>	240
	<i>Substance abuse test</i>	525
	<i>Summer recreation IDs</i>	10
		<b>1,925</b>
<b>572-3107</b>	<b>Outside instructors</b>	
	<i>Revenue collected for classes will be paid 70% to the instructor with 30% being retained by the City. Includes all instructors who are contracted with the City through the Parks &amp; Recreation Department. Also includes ADA assistance.</i>	
<b>572-3401</b>	<b>Bank service fees</b>	
	<i>Bank fees associated with credit card payments. 1 terminal @ \$15 month=\$180, 25 transactions @ .075=\$187.50. Also includes fees for Plug n Pay for Facilities and Parks.</i>	
<b>572-4001</b>	<b>Food and shelter</b>	
	<i>Hotel accommodations and per diem meal costs to attend local seminars, including Florida Recreation and Park Association (2 attendees).</i>	
<b>572-4002</b>	<b>Transportation costs</b>	
	<i>Travel related expenditures to attend seminars, conferences, etc., including Florida Recreation &amp; Parks Association conference for 2 staff members.</i>	
<b>572-4101</b>	<b>Postage/shipping charges</b>	
	<i>Represents cost of mailing correspondence, press releases, parcels, etc.</i>	
<b>572-4102</b>	<b>Communications</b>	
	<i>Cost of local telephone service for permanent departmental phones and temporary summer recreation phones, with long distance capability. 18 cell phones = \$5,400. Includes wireless internet service at Volunteer Park &amp; Jim Ward = \$2,448.</i>	
<b>572-4304</b>	<b>Waste disposal</b>	
	<i>Removal of debris that is taken to Broward County dump from all City parks and emptying of dumpsters at all City ballfields needed. Includes rent of dumpsters and portable toilets used for special events rentals.</i>	
<b>572-4401</b>	<b>Rentals</b>	
	<i>Cost of aerial lift needed for changing sports field lighting, and other special equipment needed.</i>	
<b>572-4402</b>	<b>Bus rentals-Adult programs</b>	
	<i>Transportation of senior's groups. Trips intended to be limited to the tri-county area. Half paid by the City.</i>	
<b>572-4601</b>	<b>R/M-Equipment</b>	
	<i>Maintenance of office equipment not under contract. Repairs to items such benches, picnic tables, scoreboards, exercise equipment, cleaners, trailers, playground equipment, ice machines, kitchen equipment, pool tables. Also AED batteries.</i>	

**City of Plantation  
Parks and Recreation  
001-7500**

**Foot Notes - 2014**

**572-4602 R/M-Tires**

*Cost for tire repairs or replacements for vehicles, trucks, trenching machines, tractors, golf carts and trailers.*

**572-4603 R/M-Vehicles**

*Necessary repairs to all departmental vehicles, well tractors and lawn equipment.*

**572-4604 R/M-Grounds**

*Cost for flowers and shrubs, electrical, paint, chemicals, fertilizer, sand and fill, seed and sod, and sports turf; repair and maintenance of pumps, heads, valves, pipes, clocks, pump stations, motors, etc. at all City*

**572-4605 R/M-Structures**

*Repairs and maintenance at all Parks & Recreation facilities; roof repair, plumbing, replacement of doors and windows due to deterioration or vandalism, and automatic toilet flushers.*

**572-4606 R/M-Maintenance contract**

<i>Air conditioning</i>	11,320
<i>Color copier - Central Park Administration (5-year lease)</i>	7,800
<i>Cost of contract increases</i>	920
<i>Elevators</i>	2,500
<i>Exercise equipment - Jim Ward &amp; Central Park</i>	5,000
<i>Fire extinguishers</i>	450
<i>Lawn Maintenance - Small Parks (7 acres)</i>	25,000
<i>Lawn Maintenance - Sunset Park (37 acres)</i>	57,000
<i>Lawn Maintenance - Volunteer Park (85 acres)</i>	86,000
<i>Lawn Maintenance-Central Park (107 acres)</i>	158,150
<i>Miscellaneous</i>	1,700
<i>Mitigation area maintenance - Central park</i>	1,250
<i>Mitigation area reporting - Volunteer Park &amp; Plantation Preserve</i>	2,600
<i>Mitigation maintenance-Volunteer Park (designated account)</i>	10500
<i>Monthly rodent control - Volunteer Park</i>	750
<i>One-time rodent control (as needed at one facility)</i>	850
<i>Piano tuning (2 pianos 1 time per year)</i>	200
<i>Radios</i>	1,020
<i>Ricoh copiers - Central Park</i>	2,000
<i>Security systems (12 @ \$120)</i>	1,440
<i>Security-contractual for weekends, holidays &amp; school breaks</i>	1,000
<i>Thor Guard lightning detection system</i>	6,500

**383,950**

**572-4701 Printing and binding**

*Printing of envelopes, name plates, business cards, tickets, logo envelopes, programs, posters, etc. (4 Issues@\$150 ea).*

**572-4801 Special events**

<i>3on3 Basketball-All ages-Jim Ward - Partial Cost Recovery</i>	500
<i>Art Search - Free Program</i>	290
<i>City Wide Garage Sale - Volunteer Park - Cost Recovery</i>	330

**City of Plantation  
Parks and Recreation  
001-7500**

**Foot Notes - 2014**

**572-4801 Special events**

<i>Doggie Palooza - Partial Cost Recovery</i>	1,600
<i>Family Halloween &amp; Safety Festival - Partial Cost Recovery</i>	2,430
<i>Father/Daughter Dance - Partial Cost Recovery</i>	780
<i>Forrest Gump Table Tennis - Partial Cost Recovery</i>	465
<i>Holiday Parade</i>	340
<i>Kids Day Off (partial cost recovery)</i>	1,170
<i>Mother/Son Event - Partial Cost Recovery</i>	780
<i>Santa's Visit - Free Program</i>	1,950
<i>Senior Expo (every other year)</i>	780
<i>Spring Break (partial cost recovery)</i>	2,200
<i>Tinsel Town Talent Show - Partial Cost Recovery</i>	1,390
<i>Veterans Day &amp; Memorial Day Program - Free Program</i>	485
<i>Winter Wonderland - Partial Cost Recovery</i>	2,500
<i>Youth Hot Shots Tournament - Partial Cost Recovery</i>	630
	<b>18,620</b>

**572-4803 Advertising**

*Advertising and document recording fees for Parks & Recreation Dept. Necessary document recording fees paid to Broward County for grants and other documents; Department promotional video; and advertising for summer recreation program.*

**572-4810 Special event-July 4th**

<i>Barricade/closing signs</i>	1,600
<i>Concert, sound &amp; lighting</i>	4,500
<i>Fireworks</i>	15,000
<i>Parade to include bands, clowns &amp; entertainment</i>	2,000
<i>Printing and flyers</i>	150
	<b>23,250</b>

**572-4903 Drainage taxes**

*Taxes to Plantation Acres Improvement District for drainage maintenance in their area, which includes \$2,200 for Volunteer Park Expansion.*

**572-5101 Supplies-Office**

*Office supplies such paper, pens, pencils, file folders, labels and laminates for administrative, parks, recreational facilities divisions. Also includes computer, copier, and RecTrac supplies.*

**572-5201 Tools/Under threshold furn/equip**

*Minor park maintenance tools; 2-way radios; steel sign holders; digital camera and photo printers; replacement of banquet chairs & tables; folding chairs; display cases; round tables for rental; office furniture,*

**572-5202 Supplies/Materials-Expendable**

*Items for maintenance of parks & buildings such locks and keys, etc., supplies for folding machine, etc. Also, first-aid kits and other medical supplies.*

**572-5203 Supplies-Fuel/Lubricants**

*Gasoline, oil, grease, etc., for use in departmental vehicles and equipment, golf carts, mowers, tractors, trucks, material transporters, trenchers, weed eaters, trimmers, blowers and saws.*

**City of Plantation  
Parks and Recreation  
001-7500**

**Foot Notes - 2014**

**572-5204 Supplies-Janitorial**

*Janitorial supplies for sanitary maintenance of all parks.*

**572-5205 Supplies-Uniforms/Protective gear**

*Uniforms, including pants, shirts, and caps. Purchase of summer facility attendant shirts, full-time staff shirts. Also, special clothing such rubber boots and gloves, rainsuits, masks, back belts; & event staff shirts.*

**572-5206 Permits/Application fees**

<i>American Society of Composers, Authors &amp; Publishers(ASCAP)</i>	780
<i>Broadcast Music, Inc. (BMI)</i>	780
<i>Broward Co. Dept. of Planning &amp; Environmental Protection</i>	800
<i>Diesel tank - Central Park generator</i>	100
<i>Elevator</i>	150
<i>Greenways &amp; Trail Administration fee-Park East Trailhead</i>	300
<i>Motion Picture Licensing Corp. fee to show videos</i>	180
<i>Secure Site License Certificate - Web</i>	1,000
<i>Society of European Stage Authors &amp; Composers (SECAC)</i>	1,100
<i>South Florida Water Management - water use permits</i>	1,000
	<b>6,190</b>

**572-5230 Supplies-Recreational/Sports equipment**

<i>Aerobic equipment for Central Park</i>	550
<i>Gameroom equipment</i>	1,000
	<b>1,550</b>

**572-5231 Summer recreation programs**

<i>Adventure Camp(21trips@\$11.00x60 &amp; 8 swim@\$2x60)</i>	14,820
<i>Arts &amp; Craft supplies</i>	5,400
<i>Central Park (10 trips@\$8.00x120 &amp; 8 swim@\$2.00x120)</i>	11,520
<i>DVD videos</i>	500
<i>FDLE/Drug screening (\$17.50) Livescan Finger print(\$40ea)</i>	1,500
<i>First aid, cleaning supplies, paper goods, plates &amp; utensils</i>	1,600
<i>Food &amp; snacks</i>	2,000
<i>Kennedy CC (10 trips@\$8.00x120 &amp; 8 swim@\$2.00x120)</i>	11,520
<i>Kid's Camp (2trips@\$8x120 &amp; 2 swim@\$2 &amp; 4 guests@\$600)</i>	4,800
<i>Miscellaneous</i>	1,000
<i>Printing/Advertising</i>	2,500
<i>Quiet games</i>	1,300
<i>Special Events</i>	850
<i>Special Guests (excluding Kid's Camp) (25@ \$650 ea)</i>	13,600
<i>Sports equipment</i>	1,100
<i>Staff training</i>	1,000
<i>T-shirts for all day camps</i>	5,500
<i>Vol. Park (10 trips@\$8.00x120 &amp; 8 swim @ \$2.00 x 120)</i>	11,520
<i>Youth program bus rental - field trips</i>	32,080
	<b>124,110</b>

**City of Plantation  
Parks and Recreation  
001-7500**

**Foot Notes - 2014**

**572-5232 Supplies-Athletic programs**

<i>27 Adult softball leagues (cost recovery)</i>	64,700
<i>6 Adult basketball leagues (cost recovery)</i>	5,400
<i>6 Adult flag football leagues (cost recovery)</i>	5,600
<i>6 Adult soccer leagues (cost recovery)</i>	5,100
<i>9 Adult softball tournaments (cost recovery)</i>	8,950
	<b>89,750</b>

**572-5401 General Collection Books**

*1-year subscriptions to local newspapers for clipping ads relating to programming and special events. Also includes annual renewals and other miscellaneous publications needed by the department.*

**572-5403 Memberships/Schools**

<i>FL Recreation &amp; Parks Assoc Agency Memberships: Director &amp; Assistant Director</i>	1,150
<i>FL Recreation &amp; Parks Assoc Agency Summit for Director</i>	300
<i>FL Recreation &amp; Parks Assoc Conference: Director &amp; Assistant Director</i>	850
<i>FL Recreation &amp; Parks Assoc Memberships: 3 Supervisory Memberships</i>	600
<i>National Recreation &amp; Park Assoc Conference</i>	2,000
<i>National Recreation &amp; Parks Assoc Memberships: Director &amp; Assistant Director</i>	400
<i>Notary Renewal for 4 Staff Members</i>	300
<i>On-Demand Webinars for Continuing Education &amp; Certification (8 webinars@\$15)</i>	120
<i>Professional Certification for 4 Staff Members</i>	550
<i>Training Seminar for 11 Parks Staff Members</i>	650
	<b>6,920</b>

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	30,998
<i>Assignment Pay</i>	3,120
<i>Longevity Pay</i>	58,700
<i>Shift Differential</i>	15,542
	<b>108,360</b>

**City of Plantation  
Parks and Recreation - Tennis Complex**



**Mission Statement**

The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

**Department Description**

The City of Plantation provides tennis courts in the following park locations: Deicke Park, Jim Ward Community Center, Kennedy Community Center, Jacaranda Lakes, Seminole Park and Volunteer Park, as well as the Frank Veltri Tennis Center. Lessons, leagues and tournaments are available at the Frank Veltri Tennis Center.

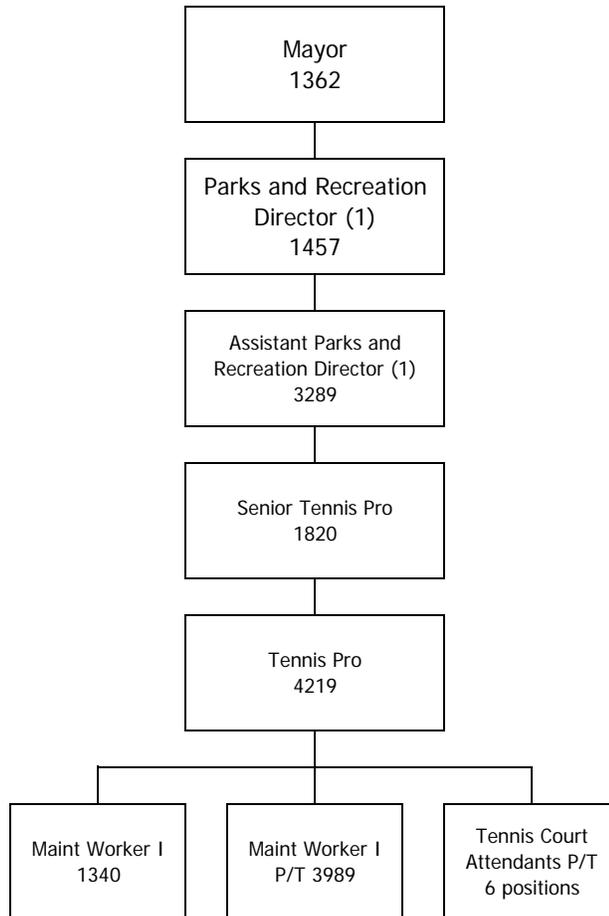
**FY 2014 Budget Highlights & Changes**

The 2014 budget contains minor changes to the operating budget.

**Department Goals, Strategic Outcomes and Key Performance Indicators**

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Tennis Programs and Special Events	Initiate a new phone system which will allow customers to be serviced in the order that their call is received for court reservations and customer service questions.	<ol style="list-style-type: none"> <li>1. Explore available phone systems</li> <li>2. Implement reservation system</li> <li>3. Gain customer feedback on new system</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of courts reserved</li> <li>2. Amount of additional revenue generated by new phone reservation system</li> </ol>	1,4,5

**City of Plantation**  
**Parks and Recreation - Tennis Complex**  
**001-7531**



(1) Budgeted under Parks and Recreation

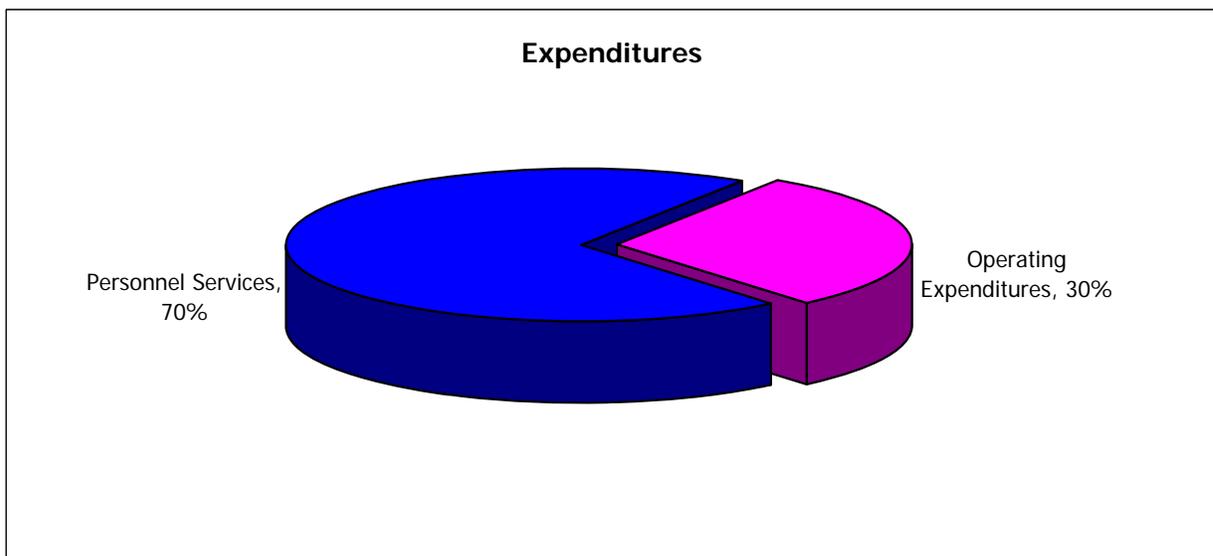
**City of Plantation  
Parks and Recreation Tennis Complex  
001-7531**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Senior Tennis Pro	1	1	1	1
Tennis Pro	1	1	1	1
Maintenance Worker I	1	1	1	1
Maintenance Worker I - P/T	1	1	1	1
Tennis Court Attendant - P/T	7	7	6	6
<b>Total Budgeted Positions</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>10</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Charges for Services	243,555	216,636	246,511	260,000
<b>Revenue Totals</b>	<b>243,555</b>	<b>216,636</b>	<b>246,511</b>	<b>260,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	243,356	254,527	251,061	257,180
Operating Expenditures	87,935	122,973	107,292	108,740
Capital	4,711	-	-	-
<b>Expenditures Totals</b>	<b>336,002</b>	<b>377,500</b>	<b>358,353</b>	<b>365,920</b>



**City of Plantation**  
**Parks and Recreation - Tennis Complex**  
**001-7531**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
572-1201 Payroll-Pension Qualified	96,074	96,969	95,193	96,304
572-1301 Payroll-Non-Pension Qualified	62,315	62,184	73,336	69,396
572-1401 Payroll-Overtime	-	302	500	500
<b>Total Salaries and Wages</b>	<b>158,389</b>	<b>159,455</b>	<b>169,029</b>	<b>166,201</b>
<b>Employee Benefits</b>				
572-2199 FICA	12,032	12,011	12,931	12,715
572-2299 Retirement-Required Employer Contribution	16,337	15,772	13,486	16,783
572-2308 Life Insurance Benefit	261	274	200	231
572-2313 Long Term Disability Benefit	320	320	327	201
572-2399 Health Benefits	52,139	63,222	49,268	53,466
572-2499 Worker's Compensation	3,878	3,473	5,820	7,583
<b>Total Employee Benefits</b>	<b>84,967</b>	<b>95,071</b>	<b>82,031</b>	<b>90,979</b>
<b>Services</b>				
572-3101 Employment testing services	307	642	300	300
572-3102 Consultants	11,250	30,000	30,000	30,000
572-3401 Bank service fees	2,655	3,137	3,792	3,740
572-4101 Postage/shipping charges	-	-	100	100
572-4102 Communications	593	449	600	600
572-4301 Electricity	33,274	33,143	36,000	35,000
572-4303 Water/wastewater	8,364	5,568	9,200	9,500
572-4601 R/M-Equipment	591	1,225	600	500
572-4604 R/M-Grounds	20,359	39,418	18,000	19,000
572-4605 R/M-Structures	3,246	2,238	2,000	2,000
572-4606 R/M-Maintenance contract	368	590	1,300	1,300
<b>Total Services</b>	<b>81,008</b>	<b>116,411</b>	<b>101,892</b>	<b>102,040</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	712	668	700	900
572-5201 Tools/Under threshold furn/equip	770	1,535	600	700
572-5202 Supplies/Materials-Expendable	3,424	2,890	2,500	3,000
572-5204 Supplies-Janitorial	1,852	1,251	1,500	1,800
572-5205 Supplies-Uniforms/Protective gear	168	218	100	300
<b>Total Materials &amp; Supplies</b>	<b>6,927</b>	<b>6,562</b>	<b>5,400</b>	<b>6,700</b>
<b>Capital</b>				
572-6401 Machinery and Equipment	4,711	-	-	-
<b>Total Capital</b>	<b>4,711</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>336,002</b>	<b>377,500</b>	<b>358,353</b>	<b>365,920</b>

**City of Plantation  
Parks and Recreation - Tennis Complex  
001-7531**

**Foot Notes - 2014**

<b>572-3101</b>	<b>Employment testing services</b> <i>Criminal history, driver license verification, and substance abuse testing for employee turnover.</i>	
<b>572-3102</b>	<b>Consultants</b> <i>Per Saviano contract.</i>	
<b>572-3401</b>	<b>Bank service fees</b> <i>Bank fees associated with credit payments. Also includes fees for Plug n Pay.</i>	
<b>572-4101</b>	<b>Postage/shipping charges</b> <i>Represents the cost of mailing membership renewals, flyers for tournaments, etc.</i>	
<b>572-4102</b>	<b>Communications</b> <i>Cost of local telephone service for 3 telephones, with long distance capability.</i>	
<b>572-4601</b>	<b>R/M-Equipment</b> <i>Covers maintenance contracts on existing office equipment and maintenance for those items not under contract. Also, covers repairs to maintenance cart and roller.</i>	
<b>572-4604</b>	<b>R/M-Grounds</b> <i>Materials for routine resurfacing and maintenance of courts, line tape, clay at Veltri. Includes costs for repairs to existing irrigation system.</i>	
<b>572-4605</b>	<b>R/M-Structures</b> <i>Covers repairs, needed, for pro shop and clubhouse at the Veltri Tennis Center.</i>	
<b>572-4606</b>	<b>R/M-Maintenance contract</b> <i>Air Conditioning contract</i>	620
	<i>Alarm</i>	280
	<i>Various repairs</i>	400
		<b>1,300</b>
<b>572-5101</b>	<b>Supplies-Office</b> <i>Covers office at Veltri Tennis Center, e.g., paper, pens, pencils, calculator ribbons, register tapes and other daily operational office supplies. Also includes RecTrac supplies.</i>	
<b>572-5201</b>	<b>Tools/Under threshold furn/equip</b> <i>Includes equipment such as: backpack blower, rakes, shovels for maintenance of courts.</i>	
<b>572-5202</b>	<b>Supplies/Materials-Expendable</b> <i>Covers replacement tennis nets, ties, and all screens at Veltri Tennis Center. Also covers first-aid supplies, battery replacement for Automatic External Defibrillator and purchase of coffee, sugar, cream, etc., for employees.</i>	
<b>572-5204</b>	<b>Supplies-Janitorial</b> <i>Janitorial supplies needed for the sanitary maintenance of the pro shop, restrooms and walkways.</i>	
<b>572-5205</b>	<b>Supplies-Uniforms/Protective gear</b> <i>Cost of uniforms in order for the public to recognize tennis staff and attendants.</i>	
	<b>Salary Contingency</b> <i>Annual Leave/Sick Leave</i>	2,517
	<i>Longevity Pay</i>	2,400
		<b>4,917</b>

**City of Plantation  
Parks and Recreation - Aquatics Complex**



**Mission Statement**

The Parks & Recreation Department is a public agency of volunteers and staff working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

**Department Description**

The Aquatics Complex provides safe facilities for public swimming with comprehensive programming, including two Olympic size pools and water playgrounds at Plantation Central Park, Jim Ward Community Center and Plantation Woods.

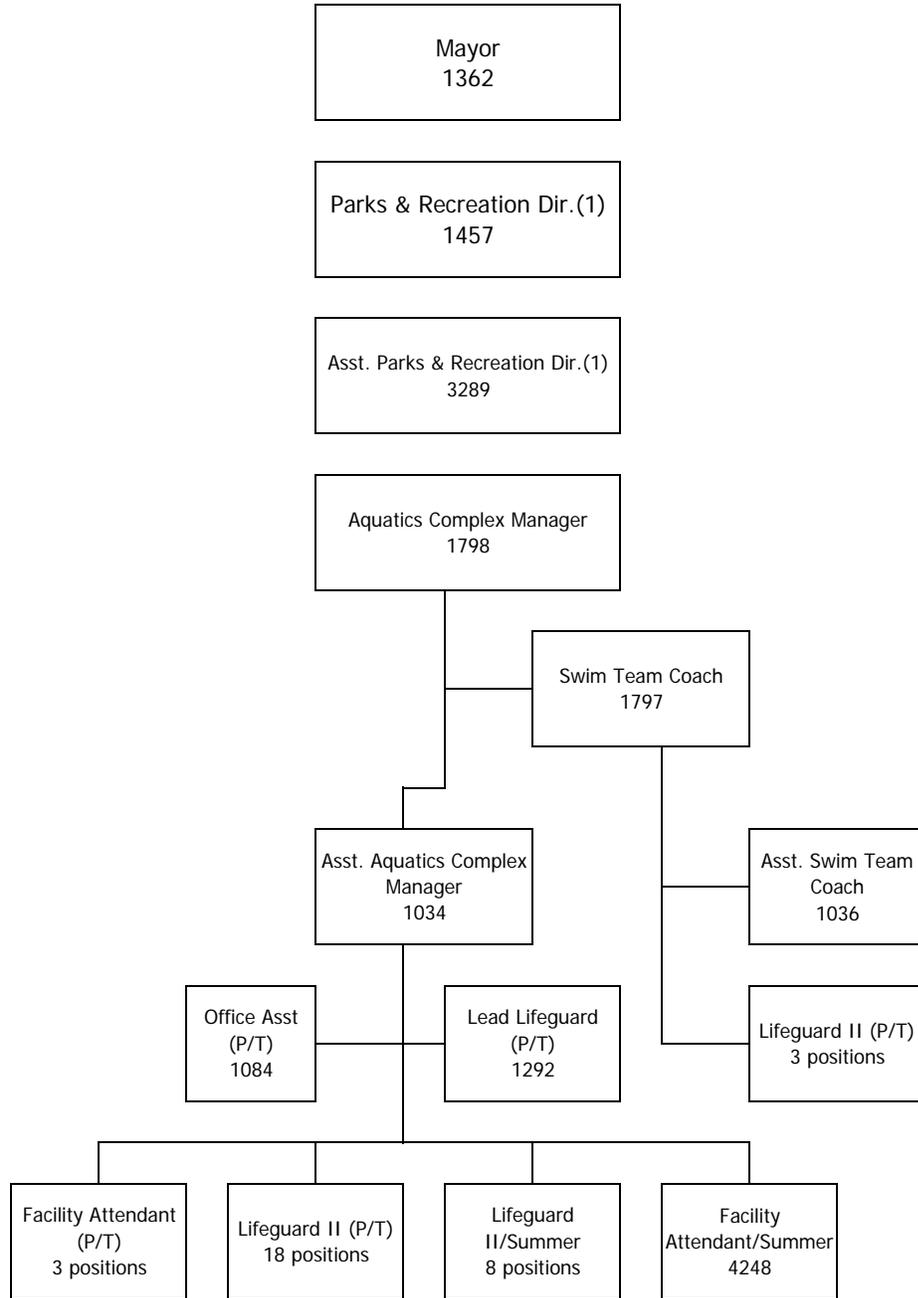
**FY 2014 Budget Highlights & Changes**

The Aquatics Division will utilize impact fee monies toward the replacement and upgrade of pool piping.

**Department Goals, Strategic Outcomes and Key Performance Indicators**

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Aquatics Programs and Special Events	Replacement and installation of piping in pool #1	1. Install the replacement pool piping for pool #1	1. Water quality meets Board of Health standards 2. All current aquatic activities maintained without interruption or cancellation.	1,4,5

**City of Plantation**  
**Parks & Recreation - Aquatics Complex**  
**001-7532**



(1) Budgeted under Parks and Recreation

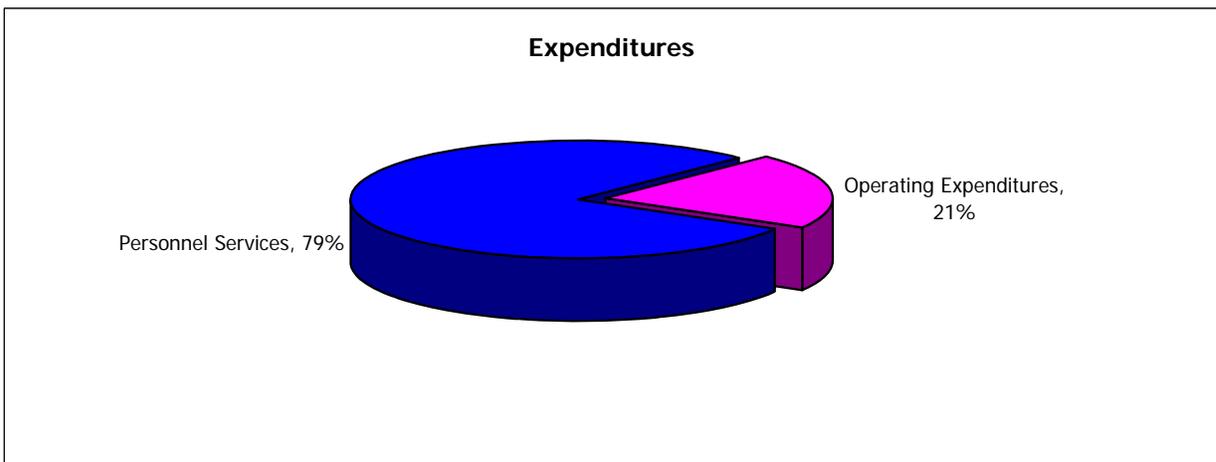
**City of Plantation  
Parks and Recreation Aquatics Complex  
001-7532**

**Staffing Levels**

	FY 2012	FY 2012	FY 2013	FY 2014
Aquatics Complex Manager	1	1	1	1
Swim Team Coach	1	1	1	1
Assistant Swim Coach	1	1	1	1
Assistant Aquatics Manager	1	1	1	1
Lead Lifeguard - P/T	1	1	1	1
Lifeguard II - P/T	21	18	21	21
Office Assistant - P/T	1	1	1	1
Lifeguard II (Summer)	8	8	8	8
Lifeguard I - P/T	0	3	0	0
Facilities Attendant (Summer)	1	1	1	1
Facilities Attendant - P/T	3	3	3	3
<b>Total Budgeted Positions</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>

**Budget Summary**

	Actual FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Charges for Services	383,528	387,272	400,000	414,400
<b>Revenue Totals</b>	<b>383,528</b>	<b>387,272</b>	<b>400,000</b>	<b>414,400</b>
<b>Expenditures</b>				
Personnel Services	792,195	784,222	757,099	764,255
Operating Expenditures	220,879	154,243	194,354	199,710
Capital	-	19,750	243,600	-
<b>Expenditures Totals</b>	<b>1,013,075</b>	<b>958,214</b>	<b>1,195,053</b>	<b>963,965</b>



**City of Plantation**  
**Parks and Recreation - Aquatics Complex**  
**001-7532**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
572-1201 Payroll-Pension Qualified	210,208	209,755	203,081	205,451
572-1301 Payroll-Non-Pension Qualified	442,010	433,484	399,734	387,023
572-1401 Payroll-Overtime	52	89	500	500
<b>Total Salaries and Wages</b>	<b>652,270</b>	<b>643,328</b>	<b>603,314</b>	<b>592,975</b>
<b>Employee Benefits</b>				
572-2199 FICA	49,841	49,057	46,153	45,362
572-2299 Retirement-Required Employer Contribution	32,674	34,035	42,935	53,434
572-2308 Life Insurance Benefit	506	463	359	414
572-2313 Long Term Disability Benefit	631	630	699	425
572-2399 Health Benefits	47,061	49,690	49,908	54,178
572-2499 Worker's Compensation	9,212	7,019	13,730	17,467
<b>Total Employee Benefits</b>	<b>139,926</b>	<b>140,894</b>	<b>153,785</b>	<b>171,280</b>
<b>Services</b>				
572-3101 Employment testing services	946	1,343	1,400	1,400
572-3107 Outside instructors	15,238	26,092	16,000	16,000
572-3401 Bank service fees	3,495	3,103	4,354	3,690
572-4101 Postage/shipping charges	1,442	700	1,400	1,400
572-4102 Communications	419	208	600	600
572-4301 Electricity	49,154	45,638	54,100	54,500
572-4303 Water/wastewater	64,328	8,398	45,000	47,520
572-4601 R/M-Equipment	22,569	15,781	12,500	12,500
572-4604 R/M-Grounds	4,050	1,674	2,500	2,500
572-4605 R/M-Structures	3,607	1,164	1,000	1,000
572-4606 R/M-Maintenance contract	2,830	180	3,100	3,100
572-4701 Printing and binding	-	-	200	200
572-4801 Special events	1,018	2,031	-	-
<b>Total Services</b>	<b>169,097</b>	<b>106,311</b>	<b>142,154</b>	<b>144,410</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	2,572	2,858	3,000	3,000
572-5201 Tools/Under threshold furn/equip	2,204	2,195	2,000	4,100
572-5202 Supplies/Materials-Expendable	5,771	5,039	8,250	8,250
572-5204 Supplies-Janitorial	1,276	944	1,000	2,000
572-5205 Supplies-Uniforms/Protective gear	894	876	900	900
572-5206 Permits/Application fees	1,626	1,294	2,700	2,700
572-5207 Supplies-Chemicals	36,782	32,555	33,300	33,300
572-5403 Memberships/Schools	658	2,171	1,050	1,050
<b>Total Materials &amp; Supplies</b>	<b>51,782</b>	<b>47,932</b>	<b>52,200</b>	<b>55,300</b>
<b>Capital</b>				
572-6302 Improvements	-	-	150,100	-
572-6401 Machinery and Equipment	-	19,750	93,500	-
<b>Total Capital</b>	<b>-</b>	<b>19,750</b>	<b>243,600</b>	<b>-</b>
<b>Total Expenditures</b>	<b>1,013,075</b>	<b>958,214</b>	<b>1,195,053</b>	<b>963,965</b>

**City of Plantation  
Parks and Recreation - Aquatics Complex  
001-7532**

**Foot Notes - 2014**

<b>572-3101</b>	<b>Employment testing services</b>	
	<i>Criminal background checks \$25.50</i>	403
	<i>Driver license verification \$7.10</i>	163
	<i>Drug tests \$25</i>	600
	<i>Hepatitis B Confirmations</i>	224
	<i>Hepatitis B Vaccine</i>	10
		<u>1,400</u>
<b>572-3107</b>	<b>Outside instructors</b>	
	<i>Water polo, scuba, diving classes and water aerobics</i>	
<b>572-3401</b>	<b>Bank service fees</b>	
	<i>Bank service fees associated with credit card charges. Also includes fees for Plug n Pay.</i>	
<b>572-4101</b>	<b>Postage/shipping charges</b>	
	<i>Mailing expenses for the Aquatics Complex.</i>	
<b>572-4102</b>	<b>Communications</b>	
	<i>6 telephone lines for the Aquatics Division.</i>	
<b>572-4601</b>	<b>R/M-Equipment</b>	
	<i>Central Park pool &amp; emergency repairs</i>	1,000
	<i>Chlorine feeders</i>	500
	<i>Heater repairs</i>	4,500
	<i>Lane line replacement</i>	1,100
	<i>Repair pressure cleaner</i>	200
	<i>Replace gutter grates</i>	4,300
	<i>Routine maintenance on pool equipment (i.e., umbrellas)</i>	400
	<i>Scoreboard repair</i>	500
		<u>12,500</u>
<b>572-4604</b>	<b>R/M-Grounds</b>	
	<i>Repairs and replacement of grounds support equipment to include, but not limited to lighting, diving board refinishing, painting, landscaping and light lenses.</i>	
<b>572-4605</b>	<b>R/M-Structures</b>	
	<i>Miscellaneous repairs to buildings/restrooms</i>	800
	<i>Storerooms</i>	200
		<u>1,000</u>
<b>572-4606</b>	<b>R/M-Maintenance contract</b>	
	<i>Air Conditioning contract</i>	300
	<i>Alarm</i>	150
	<i>Recreational Design Construction Contract (annual inspections/repairs)</i>	2,650
		<u>3,100</u>
<b>572-4701</b>	<b>Printing and binding</b>	
	<i>Printing costs related to flyers, brochures, membership cards, etc.</i>	

**City of Plantation  
Parks and Recreation - Aquatics Complex  
001-7532**

**Foot Notes - 2014**

**572-5101 Supplies-Office**

*Office supplies used at the Aquatics Complex: calendars, blotters, trays, staples, tape dispensers, paper, ink cartridges, pens, envelopes, etc. Also, RecTrac and printer supplies, and ID card stock with film.*

**572-5201 Tools/Under threshold furn/equip**

*Purchase of new and replacement hand tools and minor equipment. Also, the purchase of vinyl backstroke flags, and timing system components: (2) touchpads @ \$900 each.*

**572-5202 Supplies/Materials-Expendable**

<i>Automated External Defibrillator batteries</i>	250
<i>Class participation manuals (cost recovery item)</i>	1,000
<i>First aid medical supplies</i>	1,150
<i>Kick boards</i>	350
<i>Miscellaneous equipment (brushes, vacuum head, hoses, etc.)</i>	3,450
<i>Rescue tube replacement</i>	400
<i>Teaching aids (videos, etc.)</i>	300
<i>Umbrellas, tables and chairs</i>	1,350
	<b>8,250</b>

**572-5204 Supplies-Janitorial**

*Janitorial supplies needed for the sanitary maintenance of two (2) restroom facilities in the pool area and the Aquatics office.*

**572-5205 Supplies-Uniforms/Protective gear**

*Purchase of uniforms to include shorts, shirts, whistles, lanyards and hats for staff identification.*

**572-5206 Permits/Application fees**

<i>Broward County Health Department (2 @ \$200)</i>	400
<i>Central Park Water Play</i>	100
<i>EPA/DEP Permits to store Chlorine (2 @ \$250)</i>	500
<i>Plantation Woods Water Play</i>	150
<i>Red Cross Provider Fee</i>	1,550
	<b>2,700</b>

**572-5207 Supplies-Chemicals**

<i>Chlorine for 2 pools and 2 water playgrounds</i>	24,000
<i>Co2 for 2 pools and 2 water playgrounds</i>	4,700
<i>Co2 tank rentals for 2 pools and 1 water playground</i>	3,600
<i>Reagents</i>	1,000
	<b>33,300</b>

**572-5403 Memberships/Schools**

<i>Coach memberships for Florida Gold Coast (5 @ \$45)</i>	225
<i>CPR for Professional Rescuers (22 @ \$8.00)</i>	176
<i>Red Cross coaches safety training (5 @ \$10)</i>	50
<i>Red Cross first aid updates (6 @ \$8.00)</i>	48
<i>Red Cross lifeguard training (22 @ \$8.00)</i>	176
<i>State Certification Special Populations test</i>	100
<i>Swim team membership for Florida Gold Coast competition &amp; insurance</i>	275
	<b>1,050</b>

**City of Plantation**  
**Parks and Recreation - Aquatics Complex**  
**001-7532**

**Foot Notes - 2014**

**Salary Contingency**

*Annual Leave/Sick Leave*

4,405

*Longevity Pay*

5,050

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**9,455**

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# City of Plantation

## Parks and Recreation - Equestrian Center



### Mission Statement

The Parks & Recreation Department is a public agency of volunteers and staff, working to meet the recreational needs of the growing Plantation community. We uphold a philosophy of safe, healthy and unbiased programming. We strive to enhance the interaction of people and the environment in a manner which is accessible to all.

### Department Description

The City of Plantation Equestrian Center provides the venue for Equestrian activities, including pony rides, equestrian shows and the Share-A-Pony program for children.

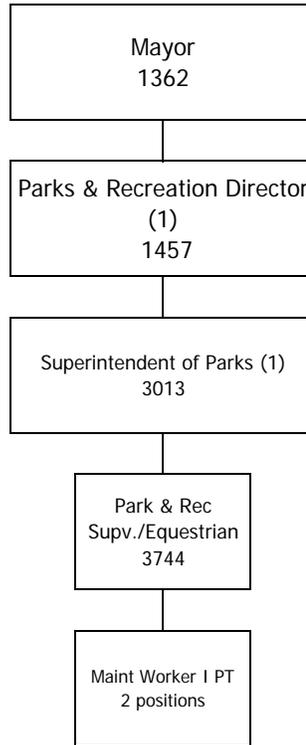
### FY 2014 Budget Highlights & Changes

The 2014 budget contains minor changes to the operating budget.

### Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Equestrian Center Programs and Special Events	To provide equine activities for all ages and abilities	1. Continue the ongoing relationships with the various horse shows and children's programs at the Equestrian Center.	1. Number of equestrian shows booked during the year at the Equestrian Center 2. Number of children's programs offered by contractors at the site	1,5
Property Operations and Maintenance	Conduct customer service survey concerning the maintenance and cleanliness of the Equestrian Center	1. Create survey 2. Provide patrons with survey 3. Compile results	1. Number of surveys with an above average rating of the Equestrian Center	1,5

**City of Plantation**  
**Parks and Recreation - Equestrian Center**  
**001-7533**



(1) Budgeted under Parks and Recreation

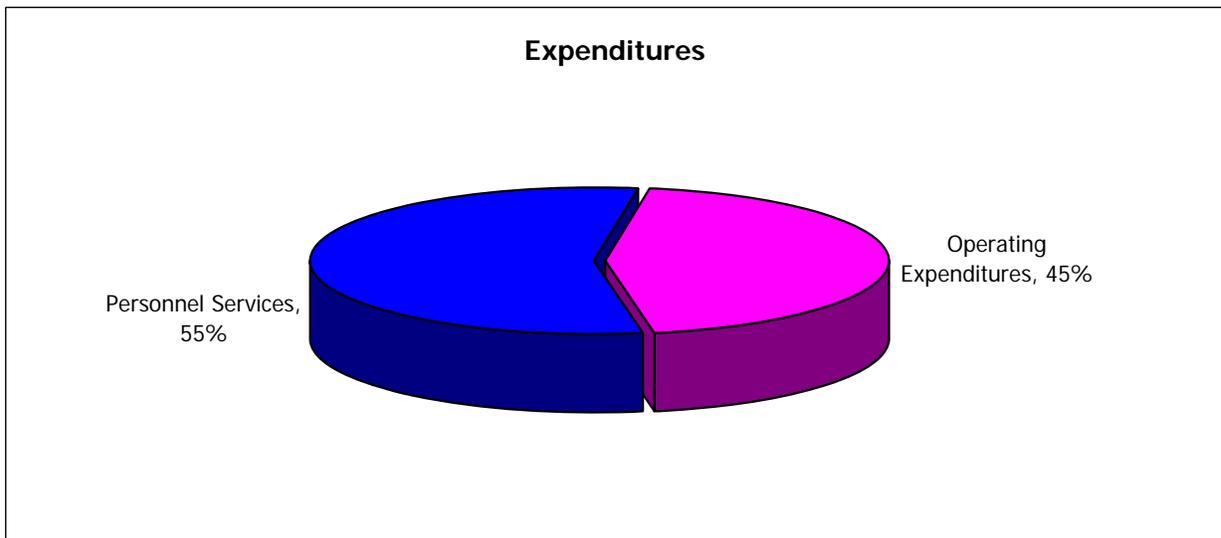
**City of Plantation  
Parks and Recreation Equestrian Center  
001-7533**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Parks & Recreation Supervisor/Equestrian	1	1	1	1
Maintenance Worker I - P/T	0	0	2	2
<b>Total Budgeted Positions</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>3</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Charges for Services	152,542	157,546	152,100	153,000
<b>Revenue Totals</b>	<b>152,542</b>	<b>157,546</b>	<b>152,100</b>	<b>153,000</b>
<b><u>Expenditures</u></b>				
Personnel Services	112,006	103,318	106,402	110,739
Operating Expenditures	97,067	101,762	83,007	89,894
Capital	-	1,207	-	-
<b>Expenditures Totals</b>	<b>209,073</b>	<b>206,287</b>	<b>189,409</b>	<b>200,633</b>



**City of Plantation**  
**Parks and Recreation - Equestrian Center**  
**001-7533**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
572-1201 Payroll-Pension Qualified	75,625	51,006	51,313	51,912
572-1301 Payroll-Non-Pension Qualified	-	29,358	28,258	28,258
572-1401 Payroll-Overtime	44	4	100	100
<b>Total Salaries and Wages</b>	<b>75,668</b>	<b>80,368</b>	<b>79,671</b>	<b>80,270</b>
<b>Employee Benefits</b>				
572-2199 FICA	5,685	5,985	6,095	6,141
572-2299 Retirement-Required Employer Contribution	12,148	8,716	10,849	13,501
572-2308 Life Insurance Benefit	202	197	102	118
572-2313 Long Term Disability Benefit	242	238	177	140
572-2399 Health Benefits	17,279	7,961	8,400	9,125
572-2499 Worker's Compensation	781	( 147 )	1,109	1,446
<b>Total Employee Benefits</b>	<b>36,337</b>	<b>22,949</b>	<b>26,731</b>	<b>30,469</b>
<b>Services</b>				
572-3101 Employment testing services	-	259	100	100
572-3107 Outside instructors	35,462	44,429	32,000	32,000
572-3401 Bank service fees	946	1,030	1,157	1,220
572-4102 Communications	897	1,023	600	600
572-4301 Electricity	22,859	22,879	24,500	24,500
572-4303 Water/wastewater	3,234	2,372	3,500	4,224
572-4304 Waste disposal	-	-	1,200	1,200
572-4601 R/M-Equipment	1,056	969	800	800
572-4602 R/M-Tires	781	687	200	200
572-4603 R/M-Vehicles	1,796	779	600	600
572-4604 R/M-Grounds	19,253	17,606	11,000	17,000
572-4605 R/M-Structures	1,444	1,214	1,200	1,200
572-4606 R/M-Maintenance contract	2,019	2,629	1,600	1,600
572-4701 Printing and binding	-	25	-	-
572-4803 Advertising	-	-	100	100
<b>Total Services</b>	<b>89,748</b>	<b>95,902</b>	<b>78,557</b>	<b>85,344</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	130	142	150	150
572-5201 Tools/Under threshold furn/equip	865	423	300	300
572-5202 Supplies/Materials-Expendable	987	2,052	500	500
572-5203 Supplies-Fuel	3,378	1,782	2,000	2,000
572-5204 Supplies-Janitorial	1,905	1,265	1,400	1,500
572-5205 Supplies-Uniforms/Protective gear	54	197	100	100
<b>Total Materials &amp; Supplies</b>	<b>7,319</b>	<b>5,861</b>	<b>4,450</b>	<b>4,550</b>
<b>Capital</b>				
572-6401 Machinery and Equipment	-	1,207	-	-
<b>Total Capital</b>	<b>-</b>	<b>1,207</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>209,072</b>	<b>206,287</b>	<b>189,409</b>	<b>200,633</b>

**City of Plantation  
Parks and Recreation - Equestrian Center  
001-7533**

**Foot Notes - 2014**

- 572-3101 Employment testing services**  
*Cost of background checks and testing for new employees.*
- 572-3107 Outside instructors**  
*City receives 30% revenue.*
- 572-3401 Bank service fees**  
*Bank fees associated with credit card payments.*
- 572-4102 Communications**  
*Cost of 3 telephone lines and 1 cellular telephone.*
- 572-4304 Waste disposal**  
*Regular pickup.*
- 572-4401 Rentals**  
*Rental of specialty equipment, including tents.*
- 572-4601 R/M-Equipment**  
*Maintenance of existing office equipment. Also, repair & maintenance of sound system and PA system, wash rack repairs, equipment to maintain rings and drags, bleachers/benches and tents.*
- 572-4602 R/M-Tires**  
*Costs associated with tire repair/replacement for truck, tractor and maintenance carts.*
- 572-4603 R/M-Vehicles**  
*Repairs and scheduled maintenance for truck, tractor and maintenance carts.*
- 572-4604 R/M-Grounds**  
*Cost of plants, shrubs, electrical, paint, chemicals, fences, signs, fertilizers, sand & fill. Also, repair & maintenance of irrigation system including pumps, pipes, heads, valves and clocks.*
- 572-4605 R/M-Structures**  
*Covers electric, plumbing, flooring, doors, window repairs and maintenance items of the barns and concession building.*
- |  |                                     |  |              |
|--|-------------------------------------|--|--------------|
| <b>572-4606 R/M-Maintenance contract</b> | <i>Air Conditioning maintenance</i> |  | 1,000        |
|  | <i>Fire extinguishers</i>           |  | 300          |
|  | <i>Miscellaneous maintenance</i>    |  | 200          |
|  | <i>Security system</i>              |  | 100          |
|  |                                     |  | <b>1,600</b> |
- 572-4803 Advertising**  
*Cost of advertising in equestrian publications.*
- 572-4903 Drainage taxes**  
*Taxes to Plantation Acres Improvement District for drainage maintenance in their area.*
- 572-5101 Supplies-Office**  
*Office supplies such paper, pens, pencils, file folders, labels, laminates, etc.*

**City of Plantation  
Parks and Recreation - Equestrian Center  
001-7533**

**Foot Notes - 2014**

**572-5201 Tools/Under threshold furn/equip**

*Rakes, shovels, wheelbarrows, sprayers, hand tools, minor power tools and minor maintenance equipment.*

**572-5202 Supplies/Materials-Expendable**

*Automatic External Defibrillator*

250

*Medical supplies*

100

*Items for wash racks, stalls and other barn supplies*

150

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**500**

**572-5203 Supplies-Fuel/Lubricants**

*Gasoline, oil, grease, etc., for all departmental vehicles and equipment.*

**572-5204 Supplies-Janitorial**

*Janitorial supplies for the sanitary maintenance of parks.*

**572-5205 Supplies-Uniforms/Protective gear**

*Uniforms for park personnel including pants, shirts, t-shirts and caps.*

**572-5206 Permits/Application fees**

*Various agency permits required.*

**City of Plantation  
General Fund  
001-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Non-Operating Transfers-Out</b>				
581-9104 Interfund tfrs-Out-NSP 3	30,000	-	-	-
581-9105 Interfund tfrs-Out-NSP	10,000	-	-	-
581-9120 Interfund tfrs-Out-2013 Note	982,946	2,036,937	2,103,570	1,589,008
581-9128 Interfund tfrs-Out-2002 Dredging Note	194,050	174,558	-	-
581-9129 Interfund tfrs-Out-2009 Enclave Property Note	41,625	-	-	-
581-9131 Interfund tfrs-Out-Designated Capital Improv & Res	-	10,500	-	-
581-9135 Interfund tfrs-Out-2003 Bond Construction	10,700	-	-	-
581-9148 Interfund tfrs-Out-Fire/Rescue Services	5,559,500	5,475,974	5,532,570	6,362,465
581-9160 Interfund trfs-Out-Stormwater Fund	-	-	-	300,000
<b>Total Non-Operating Transfers-Out</b>	<b>6,828,821</b>	<b>7,697,970</b>	<b>7,636,140</b>	<b>8,251,473</b>

# **CITY OF PLANTATION**



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## **Special Revenue Funds**

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**Neighborhood Stabilization Program 3**

**Neighborhood Stabilization Program**

**Library Board**

**Community Redevelopment Agency**

**Road and Traffic Control**

**State Housing Initiative Program**

**Community Development Block Grant**

**State Forfeitures**

**Federal Forfeitures**

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**CITY OF PLANTATION**  
**Combined Budget Statement**  
**Special Revenue Funds**  
**Fiscal Year 2013-2014**

	Neighborhood Stabilization Program 3	Neighborhood Stabilization Program	Library Board	Community Redev Agency	Road and Traffic Control	State Housing Initiative Program	Community Development Block Grant	State & Federal Forfeitures	Total	Prior Year
<b>REVENUE</b>										
Other General Taxes	\$ -	\$ -	\$ -	\$ 975,329	\$ 1,656,705	\$ -	\$ -	\$ -	\$ 2,632,034	\$ 2,671,679
Intergovernmental	75,000	-	-	-	653,150	-	831,384	-	1,559,534	1,563,266
Charges for Services	138,750	213,750	-	957	4,011	-	-	-	357,468	577,574
Misc Revenue	175	450	50,435	669	148,191	1,050	137	1,445	202,552	176,004
Non-Operating Transfers-In	-	-	-	-	-	-	7,500	-	7,500	12,059
Appropriated Fund Balance	-	-	-	-	250,454	151,000	-	-	401,454	654,633
<b>Total Revenue</b>	<b>213,925</b>	<b>214,200</b>	<b>50,435</b>	<b>976,955</b>	<b>2,712,511</b>	<b>152,050</b>	<b>839,021</b>	<b>1,445</b>	<b>5,160,542</b>	<b>5,655,215</b>
<b>EXPENDITURES</b>										
Personnel Services	\$ -	\$ -	\$ -	\$ 133,705	\$ 762,611	\$ -	\$ 91,776	\$ -	\$ 988,092	1,039,636
Operating Expenditures	210,175	210,450	12,435	166,210	1,949,900	9,135	547,245	1,445	3,106,995	3,364,559
Grants & Aids	-	-	-	-	-	142,915	-	-	142,915	452,500
Capital	-	-	38,000	-	-	-	200,000	-	238,000	67,500
Non-Operating Transfers-Out	3,750	3,750	-	677,040	-	-	-	-	684,540	731,020
<b>Total Expenditures</b>	<b>213,925</b>	<b>214,200</b>	<b>50,435</b>	<b>976,955</b>	<b>2,712,511</b>	<b>152,050</b>	<b>839,021</b>	<b>1,445</b>	<b>5,160,542</b>	<b>5,655,215</b>
<b>Total Revenue, Expenditures and Other Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Plantation**  
**Neighborhood Stabilization Program 3**  
**104-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Intergovernmental</b>				
331-5000 Federal Grants-Economic Environment	223,955	242,816	77,000	75,000
<b>Total Intergovernmental</b>	<b>223,955</b>	<b>242,816</b>	<b>77,000</b>	<b>75,000</b>
<b>Charges for Services</b>				
331-5001 Recaptured NSP Funds	-	170,250	400,000	138,750
<b>Total Charges for Services</b>	<b>-</b>	<b>170,250</b>	<b>400,000</b>	<b>138,750</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	1,030	490	25	110
369-9900 Other Misc earnings-Allocated	-	65	34	65
<b>Total Misc Revenue</b>	<b>1,030</b>	<b>556</b>	<b>59</b>	<b>175</b>
<b>Non-Operating Transfers-In</b>				
381-0001 Interfund tfrs-In-General Fund	30,000	-	-	-
<b>Total Non-Operating Transfers-In</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>254,985</b>	<b>413,622</b>	<b>477,059</b>	<b>213,925</b>
<b>Expenditures:</b>				
<b>Services</b>				
554-3401 Bank service fees	-	25	14	30
554-4902 Administrative Costs	6,630	6,274	21,000	10,145
554-4912 Home Purchase	218,318	67,690	250,000	100,000
554-4913 Home Rehabilitation	27,907	273,598	200,000	100,000
<b>Total Services</b>	<b>252,854</b>	<b>347,587</b>	<b>471,014</b>	<b>210,175</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General Fund	-	30,000	-	-
581-9115 Interfund tfrs-Out-Community Dev Block Grant	-	2,556	6,045	3,750
<b>Total Non-Operating Transfers-Out</b>	<b>-</b>	<b>32,556</b>	<b>6,045</b>	<b>3,750</b>
<b>Total Expenditures</b>	<b>252,854</b>	<b>380,144</b>	<b>477,059</b>	<b>213,925</b>

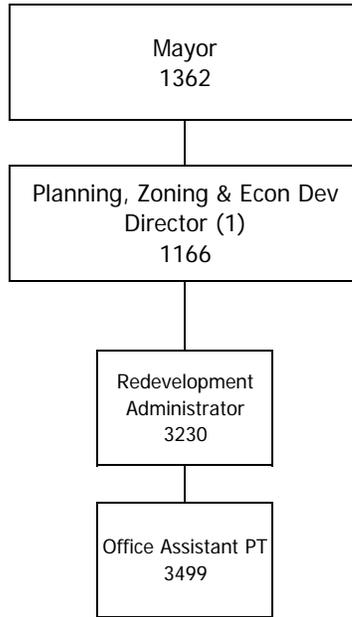
**City of Plantation**  
**Neighborhood Stabilization Program**  
**105-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Intergovernmental</b>				
331-5000 Federal Grants-Economic Environment	83,467	35,081	157,000	-
<b>Total Intergovernmental</b>	<b>83,467</b>	<b>35,081</b>	<b>157,000</b>	<b>-</b>
<b>Charges for Services</b>				
331-5001 Recaptured NSP Funds	367,920	521,560	175,000	213,750
<b>Total Charges for Services</b>	<b>367,920</b>	<b>521,560</b>	<b>175,000</b>	<b>213,750</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	264	1,395	8	315
369-9900 Other Misc earnings-Allocated	-	133	11	135
<b>Total Misc Revenue</b>	<b>264</b>	<b>1,528</b>	<b>19</b>	<b>450</b>
<b>Non-Operating Transfers-In</b>				
381-0001 Interfund tfrs-In-General Fund	10,000	-	-	-
<b>Total Non-Operating Transfers In</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>461,651</b>	<b>558,169</b>	<b>332,019</b>	<b>214,200</b>
<b>Expenditures:</b>				
<b>Services:</b>				
554-3401 Bank service fees	-	52	5	60
554-4902 Administrative Costs	28,904	9,625	26,000	10,390
554-4912 Home Purchase	289,517	-	200,000	100,000
554-4913 Home Rehabilitation	508,568	244,718	100,000	100,000
<b>Total Services</b>	<b>826,990</b>	<b>254,395</b>	<b>326,005</b>	<b>210,450</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General Fund	-	10,000	-	-
581-9115 Interfund tfrs-Out-Community Dev Block Grant	-	4,341	6,014	3,750
<b>Total Non-Operating Transfers-Out</b>	<b>-</b>	<b>14,341</b>	<b>6,014</b>	<b>3,750</b>
<b>Total Expenditures</b>	<b>826,990</b>	<b>268,736</b>	<b>332,019</b>	<b>214,200</b>

**City of Plantation  
Library Board  
108-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	933	1,294	166	295
366-0003 Contributions and donations-Various	50,331	48,532	32,450	49,940
369-9900 Other misc earnings-Allocated	-	197	228	200
<b>Total Misc Revenue</b>	<b>51,264</b>	<b>50,022</b>	<b>32,844</b>	<b>50,435</b>
<b>Total Revenue</b>	<b>51,264</b>	<b>50,022</b>	<b>32,844</b>	<b>50,435</b>
<b>Expenditures:</b>				
<b>Services</b>				
571-3401 Bank service fees	-	78	94	85
571-4801 Special events	1,908	3,168	3,500	3,500
<b>Total Services</b>	<b>1,908</b>	<b>3,245</b>	<b>3,594</b>	<b>3,585</b>
<b>Materials &amp; Supplies</b>				
571-5101 Supplies-Office	851	1,289	1,500	1,500
571-5201 Tools/Under threshold furn/equip	882	651	1,000	1,000
571-5202 Supplies/Materials-Expendable	1,005	1,526	2,000	2,000
571-5402 Publications/Subscriptions	352	275	3,000	4,000
571-5403 Memberships/Schools	-	310	250	350
<b>Total Materials &amp; Supplies</b>	<b>3,090</b>	<b>4,052</b>	<b>7,750</b>	<b>8,850</b>
<b>Capital</b>				
571-6401 Machinery and Equipment	15,166	-	-	10,000
571-6601 Books-General Collections	19,205	25,359	15,000	20,000
571-6603 Books-Reference	6,453	4,618	5,000	5,000
571-6604 Visual Aids	1,330	1,470	1,500	3,000
571-6605 Audio Aids	-	240		
<b>Total Capital</b>	<b>42,154</b>	<b>31,688</b>	<b>21,500</b>	<b>38,000</b>
<b>Total Expenditures</b>	<b>47,152</b>	<b>38,985</b>	<b>32,844</b>	<b>50,435</b>

**City of Plantation**  
**Community Redevelopment Agency**  
**110-1000**



(1) Budgeted under Planning, Zoning and Development

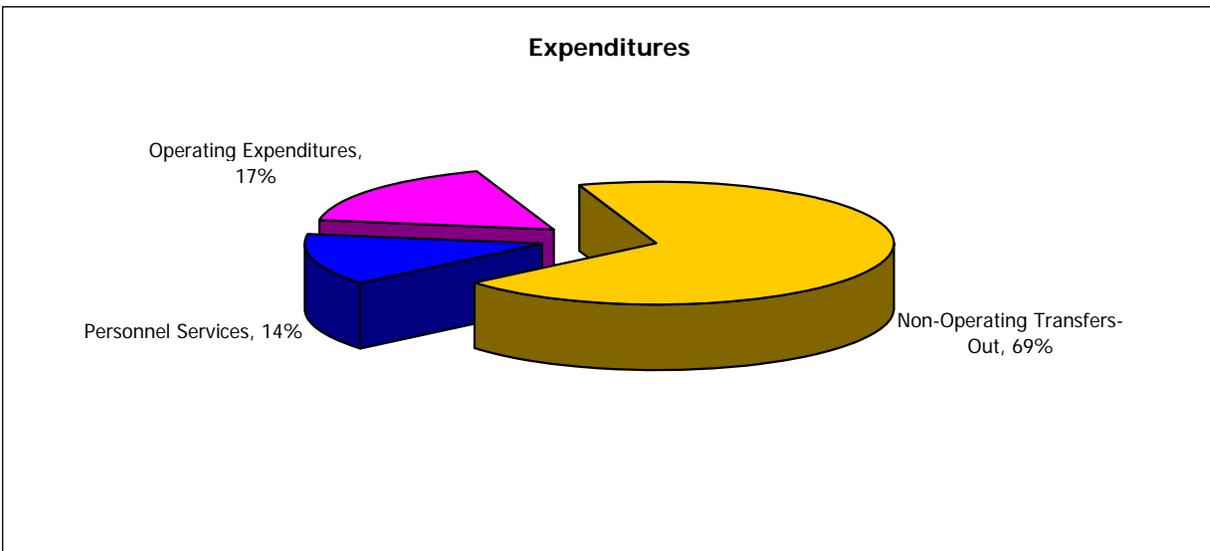
**City of Plantation  
Community Redevelopment Agency  
110-1000**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Redevelopment Administrator	1	1	1	1
Office Assistant - P/T	1	1	1	1
<b>Total Budgeted Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Other General Taxes	1,095,801	948,895	1,002,179	975,329
Charges for Services	-	746	400	957
Misc Revenue	2,747	730	839	669
<b>Revenue Totals</b>	<b>1,098,548</b>	<b>950,371</b>	<b>1,003,418</b>	<b>976,955</b>
<b>Expenditures</b>				
Personnel Services	121,797	126,176	127,756	133,705
Operating Expenditures	120,846	133,639	156,701	166,210
Non-Operating Transfers-Out	855,905	690,557	718,961	677,040
<b>Expenditures Totals</b>	<b>1,098,548</b>	<b>950,372</b>	<b>1,003,418</b>	<b>976,955</b>



**City of Plantation  
Community Redevelopment Agency  
110-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Other General Taxes</b>				
319-0001 Other Taxes-Incremental tax	1,095,801	948,895	1,002,179	975,329
<b>Total Other General Taxes</b>	<b>1,095,801</b>	<b>948,895</b>	<b>1,002,179</b>	<b>975,329</b>
<b>Charges for Services</b>				
349-0004 O-Insurance premiums-Dependents/Retirees	-	746	400	957
<b>Total Charges for Services</b>		<b>746</b>	<b>400</b>	<b>957</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	2,747	454	353	389
369-9900 Other misc earnings-Allocated	-	277	486	280
<b>Total Misc Revenue</b>	<b>2,747</b>	<b>730</b>	<b>839</b>	<b>669</b>
<b>Total Revenue</b>	<b>1,098,548</b>	<b>950,372</b>	<b>1,003,418</b>	<b>976,955</b>

**City of Plantation  
Community Redevelopment Agency  
110-1000**

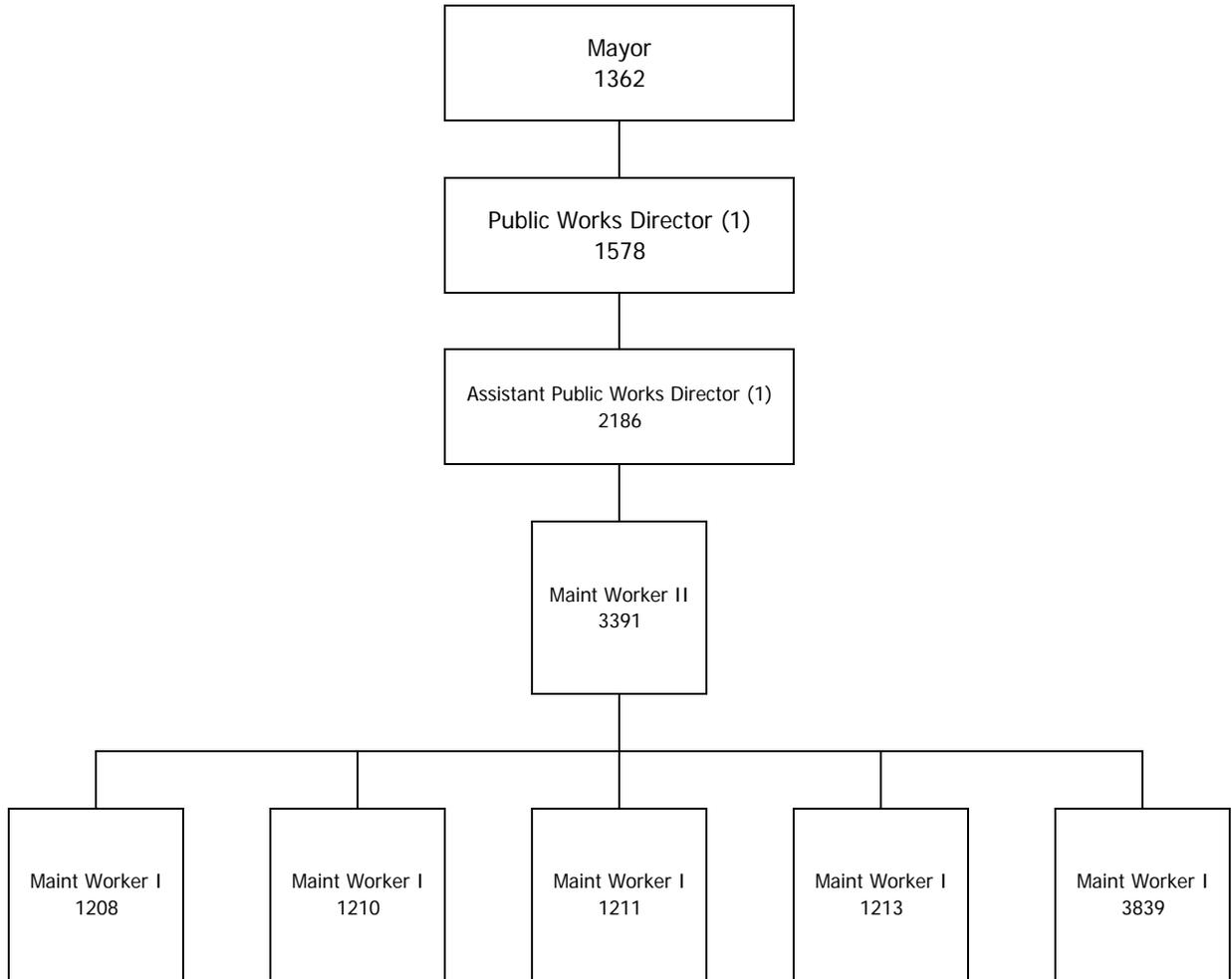
	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenditures:</b>				
<b>Salaries and Wages</b>				
554-1201 Payroll-Pension Qualified	67,343	67,548	66,769	67,548
554-1301 Non-Pension Qualified	15,592	15,924	16,204	15,855
<b>Total Salaries and Wages</b>	<b>82,935</b>	<b>83,472</b>	<b>82,973</b>	<b>83,403</b>
<b>Employee Benefits</b>				
554-2199 FICA	6,355	6,331	6,347	6,380
554-2299 Retirement-Required Employer Contribution	10,891	11,207	14,116	17,568
554-2308 Life Insurance Benefit	126	137	102	118
554-2313 Long Term Disability Benefit	207	210	230	140
554-2399 Health Benefits	20,967	24,674	23,733	25,834
554-2499 Worker's Compensation	315	145	255	263
<b>Total Employee Benefits</b>	<b>38,862</b>	<b>42,703</b>	<b>44,783</b>	<b>50,302</b>
<b>Services</b>				
554-3101 Employment testing services	47	-	200	200
554-3102 Consultants	-	-	-	30,000
554-3199 Legal-Allocation	8,956	10,004	15,000	10,000
554-3401 Bank service fees	-	101	201	110
554-4001 Food and shelter	-	307	450	450
554-4002 Transportation costs	649	703	850	750
554-4101 Postage/shipping charges	55	45	400	200
554-4102 Communications	1,220	1,246	1,300	1,300
554-4103 Electronic services-User fees	599	599	600	700
554-4301 Electricity	1,089	1,045	1,200	1,250
554-4401 Rentals	16,597	15,260	31,000	16,300
554-4606 R/M-Maintenance contract	1,745	2,164	2,000	2,000
554-4701 Printing and binding	118	47	500	500
554-4803 Advertising	-	49	500	100
554-4806 Promotional materials/services	8	-	250	250
554-4920 Allocated operating costs	87,800	100,000	100,000	100,000
<b>Total Services</b>	<b>118,884</b>	<b>131,570</b>	<b>154,451</b>	<b>164,110</b>
<b>Materials &amp; Supplies</b>				
554-5101 Supplies-Office	463	363	500	300
554-5201 Tools/Under threshold furn/equip	129	-	350	350
554-5403 Memberships/Schools	1,371	1,706	1,400	1,450
<b>Total Materials &amp; Supplies</b>	<b>1,963</b>	<b>2,069</b>	<b>2,250</b>	<b>2,100</b>
<b>Non-Operating Transfers-Out</b>				
581-9127 Interfund tfrs-Out-CRA Escrow	347,876	671,087	718,961	677,040
581-9130 Interfund tfrs-Out-CRA Designated Capital Improv	508,029	19,470	-	-
<b>Total Non-Operating Transfers-Out</b>	<b>855,905</b>	<b>690,557</b>	<b>718,961</b>	<b>677,040</b>
<b>Total Expenditures</b>	<b>1,098,549</b>	<b>950,372</b>	<b>1,003,418</b>	<b>976,955</b>

**City of Plantation  
Community Redevelopment Agency  
110-1000**

**Foot Notes - 2014**

<b>554-4001</b>	<b>Food and shelter</b>	
	<i>Florida Redev Assoc Conference</i>	400
	<i>Local Meetings/Seminars</i>	50
		<u><b>450</b></u>
<b>554-4002</b>	<b>Transportation costs</b>	
	<i>Florida Redev Assoc Conference</i>	200
	<i>Local Meetings</i>	550
		<u><b>750</b></u>
<b>554-4401</b>	<b>Rentals</b>	
	<i>Office rental expenses</i>	16,300
		<u><b>16,300</b></u>
<b>554-4606</b>	<b>R/M-Maintenance contract</b>	
	<i>New color copier to include fax, scanner, and network connections. (This will replace 3 pieces of outdated equipment, fax, scanner, and color printer)</i>	
<b>554-4701</b>	<b>Printing and binding</b>	
	<i>Information brochures, packet inserts, FPL project notices.</i>	
<b>554-4806</b>	<b>Promotional materials/services</b>	
	<i>Reserved for one business event (FPL project) at CRA office.</i>	
<b>554-5201</b>	<b>Tools/Under threshold furn/equip</b>	
	<i>Storage Cabinet</i>	350
		<u><b>350</b></u>
<b>554-5403</b>	<b>Memberships/Schools</b>	
	<i>American Planning Assoc</i>	350
	<i>Community Redev Agency District Dues</i>	175
	<i>Florida Redev Assoc Conference</i>	325
	<i>Florida Redev Assoc Dues</i>	400
	<i>Local Meetings/Seminars</i>	200
		<u><b>1,450</b></u>
	<b>Salary Contingency</b>	
	<i>Annual Leave/Sick Leave</i>	1,299
		<u><b>1,299</b></u>

**City of Plantation**  
**Road & Traffic Control**  
**113-1300**



(1) Budgeted under Public Works

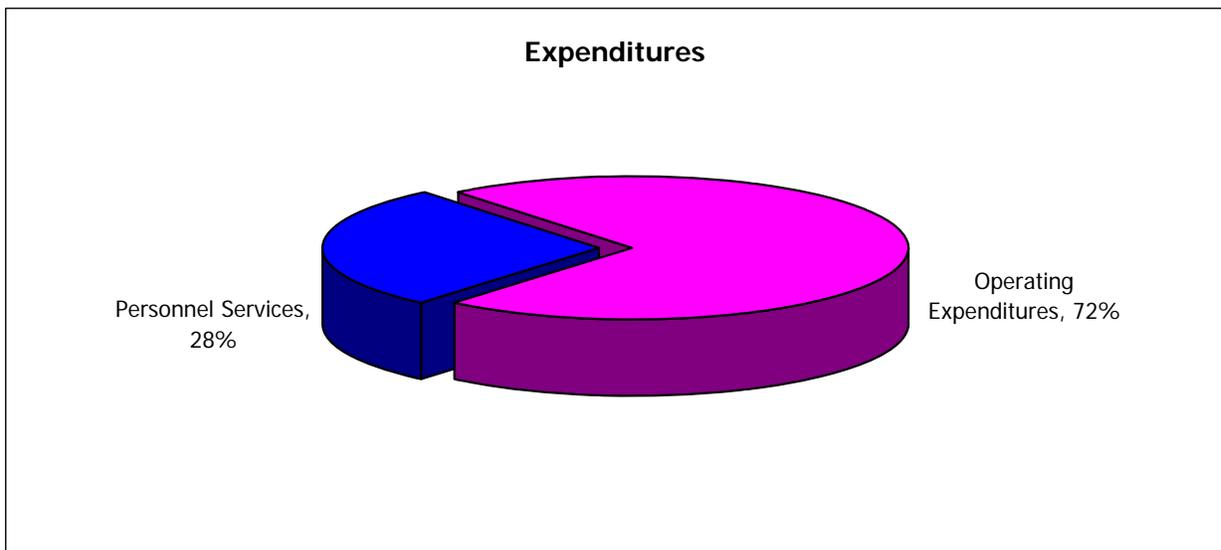
**City of Plantation  
Road and Traffic Control  
113-1300**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Maintenance Worker II	2	2	2	1
Maintenance Worker I	5	5	5	5
<b>Total Budgeted Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>6</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Other General Taxes	1,672,830	1,651,063	1,479,500	1,656,705
Intergovernmental	788,922	648,572	809,700	653,150
Charges for Services	1,903	3,486	2,174	4,011
Misc Revenue	174,433	153,926	140,123	148,191
Appropriated Fund Balance	-	-	574,457	250,454
<b>Revenue Totals</b>	<b>2,638,088</b>	<b>2,457,047</b>	<b>3,005,954</b>	<b>2,712,511</b>
<b>Expenditures</b>				
Personnel Services	802,722	847,952	824,620	762,611
Operating Expenditures	1,397,274	1,796,442	1,800,334	1,949,900
Capital	53,682	-	381,000	-
<b>Expenditures Totals</b>	<b>2,253,678</b>	<b>2,644,394</b>	<b>3,005,954</b>	<b>2,712,511</b>



**City of Plantation  
Road and Traffic Control  
113-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Other General Taxes</b>				
312-3000 County Ninth-Cent Voted Fuel Tax	192,190	191,300	190,000	191,000
312-4100 First Local Option Fuel Tax	857,593	846,972	855,000	852,285
312-4110 Second Local Option Fuel Tax-1st-3rd Cents	532,957	523,839	533,500	523,900
312-4200 Second Local Option Fuel Tax-5th Cent	90,091	88,952	91,000	89,520
<b>Total Other General Taxes</b>	<b>1,672,830</b>	<b>1,651,063</b>	<b>1,669,500</b>	<b>1,656,705</b>
<b>Intergovernmental</b>				
331-4900 Federal Grants-T-Other Transportation	131,200	-	-	-
335-4900 State shared revenues-T-Other Transportation	657,722	648,572	619,700	653,150
<b>Total Intergovernmental</b>	<b>788,922</b>	<b>648,572</b>	<b>619,700</b>	<b>653,150</b>
<b>Charges for Services</b>				
343-9001 PE-Grounds maintenance fees	712	426	550	434
349-0004 O-insurance premiums-Dependent/Retirees	1,190	3,060	1,624	3,577
<b>Total Charges for Services</b>	<b>1,903</b>	<b>3,486</b>	<b>2,174</b>	<b>4,011</b>
<b>Misc Revenue</b>				
361-1003 Interest/penalties on AR invoices	449	230	320	220
361-9999 Interest and other earnings-Allocated	5,213	6,776	763	1,530
366-0003 Contributions and donations-Various	30,780	40	-	40
369-3001 Other misc revenue-Comp Proceeds	-	7,976	-	7,500
369-9001 Other misc revenue	137,991	137,994	137,991	137,991
369-9900 Other misc earnings-Allocated	-	909	1,049	910
<b>Total Misc Revenue</b>	<b>174,433</b>	<b>153,925</b>	<b>140,123</b>	<b>148,191</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	574,457	250,454
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>574,457</b>	<b>250,454</b>
 <b>Total Revenue</b>	 <b>2,638,088</b>	 <b>2,457,046</b>	 <b>3,005,954</b>	 <b>2,712,511</b>

**City of Plantation  
Road and Traffic Control  
113-1300**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenditures:</b>				
<b>Salaries and Wages</b>				
541-1201 Payroll-Pension Qualified	182,392	200,884	194,191	160,894
541-1301 Payroll-Non-Pension Qualified	2,743	4,839	4,039	1,940
541-1401 Payroll-Overtime	30	138	-	-
541-1601 Allocated payroll-maintenance	440,450	440,450	440,450	440,450
<b>Total Salaries and Wages</b>	<b>625,615</b>	<b>646,311</b>	<b>638,680</b>	<b>603,284</b>
<b>Employee Benefits</b>				
541-2199 FICA	13,940	15,346	15,165	12,456
541-2299 Retirement-Required Employer Contribution	32,255	32,790	41,056	41,845
541-2308 Life Insurance Benefit	464	480	416	386
541-2313 Long Term Disability Benefit	545	548	683	337
541-2399 Health Benefits	123,343	142,983	112,045	87,443
541-2499 Worker's Compensation	6,560	9,495	16,576	16,858
<b>Total Employee Benefits</b>	<b>177,107</b>	<b>201,641</b>	<b>185,940</b>	<b>159,327</b>
<b>Services</b>				
541-3101 Employment testing services	293	121	300	300
541-3199 Legal-Allocation	-	-	100	100
541-3401 Bank service fees	-	368	434	400
541-4004 Public transportation-community bus	404,204	400,296	420,000	420,000
541-4305 Debris removal	13,698	11,295	15,000	15,000
541-4307 Street/traffic lights	688,438	669,720	750,000	750,000
541-4601 R/M-Equipment	8,840	13,799	15,000	15,000
541-4602 R/M-Tires	9,948	11,729	15,000	15,000
541-4603 R/M-Vehicles	25,456	27,674	27,000	27,000
541-4606 R/M-Maintenance contract	43,305	43,305	46,000	46,000
541-4608 R/M-FDOT Street Lights Maintenance	16,455	39,668	40,000	40,000
541-4609 R/M-Bus shelters	313	17	1,000	1,000
541-4630 R/M-Bridges	-	1,109	100,000	100,000
541-4631 R/M-Walkways	28,010	32,586	40,000	40,000
<b>Total Services</b>	<b>1,238,960</b>	<b>1,251,687</b>	<b>1,469,834</b>	<b>1,469,800</b>
<b>Materials &amp; Supplies</b>				
541-5202 Supplies/Materials-Expendable	2,398	3,540	6,000	6,000
541-5203 Supplies-Fuel	77,793	78,011	80,000	80,000
541-5205 Supplies-Uniforms/Protective gear	1,097	1,054	2,100	2,100
541-5301 R/M Pavement Program	11,801	378,662	150,000	350,000
541-5302 R/M Streets	24,969	21,225	22,400	22,000
541-5303 Streets signs/Markings	17,846	18,626	20,000	20,000
541-5304 Materials/Labor-Drainage system	22,410	43,637	50,000	-
<b>Total Materials &amp; Supplies</b>	<b>158,314</b>	<b>544,755</b>	<b>330,500</b>	<b>480,100</b>
<b>Capital</b>				
541-6202 Structures-Bus Shelters	17,279	-	-	-
541-6301 Infrastructure	36,402	-	-	-
541-6401 Machinery and Equipment	-	-	381,000	-
<b>Total Capital</b>	<b>53,682</b>	<b>-</b>	<b>381,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>2,253,678</b>	<b>2,644,394</b>	<b>3,005,954</b>	<b>2,712,511</b>

**City of Plantation  
Road and Traffic Control  
113-1300**

**Foot Notes - 2014**

**541-3101 Employment testing services**

*Criminal background checks \$25.50 and driver license verifications \$7. Required FDOT, CDL Drug Testing, Pre-Employment drug test @ \$28.00.*

**541-4004 Public transportation-community bus**

*Monies to offset the cost of running the tram shuttle system. Broward County Transit Program to assist.*

**541-4305 Debris removal**

*Disposal costs for sweeper debris and drainage catchbasin material to County dump, (\$75 per ton), classified hazardous waste by FDEP. Disposal of used asphalt and concrete. The removal of all illegally dumped items within the City limits.*

**541-4307 Street/traffic lights**

*Payments to FPL for street lighting. Annual traffic signalization maintenance cost per Broward County and maintenance of traffic signals and pedestrian lights.*

**541-4601 R/M-Equipment**

*Repairs to equipment; asphalt saws, jack hammer, hydraulic equipment, concrete cutters, concrete mixers, trencher, striping machines, and all heavy equipment. Annual fire extinguisher inspection, heavy equipment.*

**541-4602 R/M-Tires**

*Tire replacement and repairs for light and heavy trucks, trailers, and all heavy equipment through natural wear.*

**541-4603 R/M-Vehicles**

*Preventative maintenance and repairs of all heavy equipment, dump trucks, Jet Vac, Backhoe, Front End Loader, Bobcat, Sweeper, small pick-up and large trucks. Annual fire extinguisher inspection for all vehicles.*

**541-4606 R/M-Maintenance contract**

*Grass maintenance on Peters Rd. and Sunrise Blvd.*

**541-4608 R/M-FDOT Street Lights Maintenance**

*Replacement, repair and maintenance of any and all FDOT street lights City wide per agreement between City and Florida Department of Transportation, signed by Engineering. Shared funding provided by both FDOT and City of Plantation.*

**541-4609 R/M-Bus shelters**

*Maintenance and repairs of all City owned bus shelters.*

**541-4630 R/M-Bridges**

*Repair and maintenance of City owned bridges.*

**541-4631 R/M-Walkways**

*Repair, maintain and construct sidewalks and paths. This includes the purchase of rock, sand and cement. Construction and repairs (including ADA sidewalk and roadway connections) at various locations within the City.*

**541-5202 Supplies/Materials-Expendable**

*Asphalt rakes, marking paint, saw blades, shovels, picks, post hole diggers, work signs, drainage plugs, and all other associated equipment. Camera batteries for inspection and documentation.*

**City of Plantation  
Road and Traffic Control  
113-1300**

**Foot Notes - 2014**

**541-5205 Supplies-Uniforms/Protective gear**

*The purchase and replacement of uniform hats, shirts, pants, safety glasses, rain gear, back support belts, work gloves, rubber boots, ear protection and FDOT required safety vests for all employees working in road right-of-ways. Safety shoes.*

**541-5301 R/M Pavement Program**

*Zone 10 road rejuvenation.*

**541-5302 R/M Streets**

*Repairs to roadways, such as: patching potholes, crack sealing, roadway edge repairs, and emergency asphalt repairs to small damaged areas.*

**541-5303 Streets signs/Markings**

*Materials needed for traffic control: stop signs, street signs, informational signs and sign posts. Paint and thermo-plastic material for street striping and street marking. Also includes graffiti remover and sign cleaner.*

**541-5304 Materials/Labor-Drainage system**

*Repairs to drain lines, outfalls, drain aprons, replacement grates, hardware, catch basins, headwalls and concrete drainage swales. Costs for televised inspections of existing drainage infrastructure. All major repairs by outside contractors.*

**Salary Contingency**

*Annual Leave/Sick Leave*

*Longevity*

690
1,250
<hr/> <b>1,940</b> <hr/>

**City of Plantation**  
**State Housing Initiative Partnership**  
**114-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Intergovernmental</b>				
334-5000 State Grants-Economic environment	-	133,040	-	-
<b>Total Intergovernmental</b>	-	133,040	-	-
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	2,661	2,740	373	620
369-9900 Other misc earnings-Allocated	-	426	513	430
<b>Total Misc Revenue</b>	2,661	3,166	886	1,050
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	80,176	151,000
<b>Total Appropriated Fund Balance</b>	-	-	80,176	151,000
<b>Total Revenue</b>	<b>2,661</b>	<b>136,206</b>	<b>81,062</b>	<b>152,050</b>

**Expenditures:**

<b>Services</b>				
554-3102 Consultants	-	-	11,850	8,950
554-3199 Legal-Allocation	98	-	1,500	-
554-3401 Bank service fees	-	169	212	185
<b>Total Services</b>	98	169	13,562	9,135
<b>Grants and Aids</b>				
554-8210 Minor home repair/weatherization	149,911	74,428	67,500	142,915
554-8211 Home purchase assistance	30	40	-	-
554-8215 Rental Assistance and Eviction Prevention	2,470	-	-	-
<b>Total Grants and Aids</b>	152,411	74,468	67,500	142,915
<b>Total Expenditures</b>	<b>152,509</b>	<b>74,637</b>	<b>81,062</b>	<b>152,050</b>

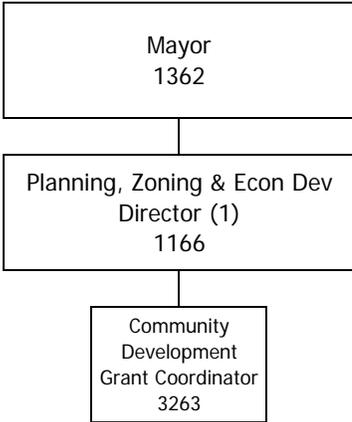
**City of Plantation**  
**State Housing Initiative Program**  
**114-0000**

**Foot Notes - 2014**

**554-8210 Minor home repair/weatherization**  
*Rollover funds*

142,915
<u>142,915</u>

**City of Plantation**  
**Community Development Block Grant**  
**115-6600**



(1) Budgeted under Planning, Zoning and Economic Development

**City of Plantation  
Community Development Block Grant  
115-6600**

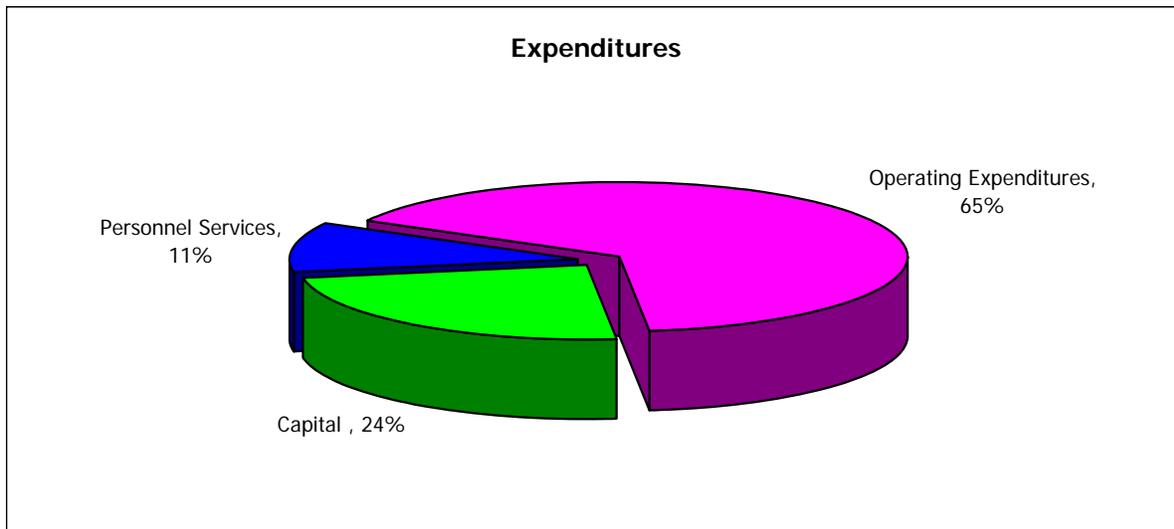
**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Community Dev Grant Coordinator	1	1	1	1
<b>Total Budgeted Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Intergovernmental	584,852	587,327	709,566	831,384
Misc Revenue	4,775	435	154	137
Non-Operating Transfers-In	-	6,898	12,059	7,500
<b>Revenue Totals</b>	<b>589,628</b>	<b>594,660</b>	<b>721,779</b>	<b>839,021</b>

<b><u>Expenditures</u></b>				
Personnel Services	91,557	92,543	87,260	91,776
Operating Expenditures	98,406	65,086	584,519	547,245
Capital	73,980	446,353	50,000	200,000
Non-Operating Transfers-Out	209,567	-	-	-
<b>Expenditures Totals</b>	<b>473,510</b>	<b>603,982</b>	<b>721,779</b>	<b>839,021</b>



**City of Plantation  
Community Development Block Grant  
115-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Intergovernmental</b>				
331-3900 Federal Grants-PE-Other Physical Environment	422,531	587,327	709,566	831,384
331-8000 Federal Grants-Federal Hurricane Relief	162,321	-	-	-
<b>Total Intergovernmental</b>	<b>584,852</b>	<b>587,327</b>	<b>709,566</b>	<b>831,384</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	1,628	396	65	97
369-9900 Other misc earnings-Allocated	-	40	89	40
<b>Total Misc Revenue</b>	<b>1,628</b>	<b>435</b>	<b>154</b>	<b>137</b>
<b>Non-Operating Transfers-In</b>				
381-0104 Interfund tfrs-In-NSP 3	-	2,556	6,045	3,750
381-0105 Interfund tfrs-In-NSP	3,148	4,341	6,014	3,750
<b>Total Non-Operating Transfers-In</b>	<b>3,148</b>	<b>6,898</b>	<b>12,059</b>	<b>7,500</b>
 <b>Total Revenue</b>	 <b>589,628</b>	 <b>594,660</b>	 <b>721,779</b>	 <b>839,021</b>

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**City of Plantation  
Community Development Block Grant  
115-6600**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Expenditures:</b>				
<b>Salaries and Wages</b>				
554-1201 Payroll-Pension Qualified	60,314	60,471	59,800	60,498
554-1301 Payroll-Non-Pension Qualified	1,250	1,250	1,250	1,250
<b>Total Salaries and Wages</b>	<b>61,564</b>	<b>61,721</b>	<b>61,050</b>	<b>61,748</b>
<b>Employee Benefits</b>				
554-2199 FICA	4,522	4,603	4,671	4,724
554-2299 Retirement-Required Employer Contribution	9,635	9,961	12,643	15,734
554-2308 Life Insurance Benefit	126	137	102	118
554-2313 Long Term Disability Benefit	182	192	206	125
554-2399 Health Life Benefits	15,223	15,857	8,400	9,125
554-2499 Worker's Compensation	305	73	189	203
<b>Total Employee Benefits</b>	<b>29,993</b>	<b>30,822</b>	<b>26,210</b>	<b>30,028</b>
<b>Services</b>				
554-3199 Legal-Allocation	29	382	-	-
554-3401 Bank service fees	-	19	37	35
554-4001 Food and shelter	140	-	-	-
554-4002 Transportation costs	72	-	-	-
554-4101 Postage/shipping charges	169	63	-	-
554-4102 Communications	209	104	-	-
554-4701 Printing and binding	28	15	-	-
554-4803 Advertising	1,533	1,001	-	-
554-4908 Housing Rehabilitation	-	6,153	511,300	470,110
554-4909 Public Services	96,034	57,292	73,000	77,100
<b>Total Services</b>	<b>98,215</b>	<b>65,027</b>	<b>584,337</b>	<b>547,245</b>
<b>Materials &amp; Supplies</b>				
554-5101 Supplies-Office	191	59	182	-
<b>Total Materials &amp; Supplies</b>	<b>191</b>	<b>59</b>	<b>182</b>	<b>-</b>
<b>Capital</b>				
554-6302 Improvements	73,980	446,353	50,000	200,000
<b>Total Capital</b>	<b>73,980</b>	<b>446,353</b>	<b>50,000</b>	<b>200,000</b>
<b>Non-Operating Transfers-Out</b>				
581-9140 Interfund tfrs-Out-Operations and Maintenance	209,567	-	-	-
<b>Total Non-Operating Transfers-Out</b>	<b>209,567</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>473,510</b>	<b>603,982</b>	<b>721,779</b>	<b>839,021</b>

**City of Plantation  
Community Development Block Grant  
115-6600**

**Foot Notes - 2014**

**554-4908 Housing Rehabilitation**

*New funds*

73,610

*Rollover funds*

396,500

**470,110**

**554-4909 Public Services**

*Grants for public services approved by City Council at the end of July*

77,100

**77,100**

**Salary Contingency**

*Longevity Pay*

1,250

**1,250**

**City of Plantation  
State Forfeitures  
116-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Fines &amp; Forfeitures</b>				
359-0001 Forfeiture-City	71,902	66,138	-	-
<b>Total Fines &amp; Forfeitures</b>	<b>71,902</b>	<b>66,138</b>	<b>-</b>	<b>-</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	439	824	81	185
369-9900 Other misc earnings-Allocated	-	106	112	110
<b>Total Misc Revenue</b>	<b>439</b>	<b>930</b>	<b>193</b>	<b>295</b>
<b>Total Revenue</b>	<b>72,341</b>	<b>67,068</b>	<b>193</b>	<b>295</b>
<b>Expenditures:</b>				
<b>Services</b>				
521-3401 Bank service fees	-	43	46	50
<b>Total Services</b>		<b>43</b>	<b>46</b>	<b>50</b>
<b>Materials &amp; Supplies</b>				
521-5209 Special police account	13,266	35,525	147	245
<b>Total Materials &amp; Supplies</b>	<b>13,266</b>	<b>35,525</b>	<b>147</b>	<b>245</b>
<b>Capital</b>				
521-6401 Machinery and Equipment	6,365	-	-	-
<b>Total Capital</b>	<b>6,365</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>19,631</b>	<b>35,568</b>	<b>193</b>	<b>295</b>

**City of Plantation  
Federal Forfeitures  
118-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Intergovernmental</b>				
331-2000 Federal Grants - Public Safety	9,395	10,166	-	
<b>Total Intergovernmental</b>	<u>9,395</u>	<u>10,166</u>	-	-
<b>Fines &amp; Forfeitures</b>				
359-0002 Forfeiture-State	42,943	43,538	-	
<b>Total Fines &amp; Forfeitures</b>	<u>42,943</u>	<u>43,538</u>	-	-
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	3,867	3,142	373	710
369-9900 Other misc earnings-Allocated	-	438	514	440
<b>Total Misc Revenue</b>	<u>3,867</u>	<u>3,581</u>	<u>887</u>	<u>1,150</u>
<b>Total Revenue</b>	<u><u>56,204</u></u>	<u><u>57,285</u></u>	<u><u>887</u></u>	<u><u>1,150</u></u>
<b>Expenditures</b>				
<b>Services</b>				
521-3401 Bank service fees	-	173	213	190
<b>Total Services</b>	<u>-</u>	<u>173</u>	<u>213</u>	<u>190</u>
<b>Materials &amp; Supplies</b>				
521-5209 Special police account	54,659	82,419	674	960
<b>Total Materials &amp; Supplies</b>	<u>54,659</u>	<u>82,419</u>	<u>674</u>	<u>960</u>
<b>Capital</b>				
521-6401 Machinery and Equipment	536,339	27,439	-	-
<b>Total Capital</b>	<u>536,339</u>	<u>27,439</u>	<u>-</u>	<u>-</u>
<b>Total Expenditures</b>	<u><u>590,998</u></u>	<u><u>110,031</u></u>	<u><u>887</u></u>	<u><u>1,150</u></u>

# CITY OF PLANTATION



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## Debt Service Funds

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2013 Note

2005 Community Redevelopment Agency Note

Acres IV Note

2005 Community Redevelopment Agency Escrow

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**CITY OF PLANTATION**  
**Combined Budget Statement**  
**Debt Service Funds**  
**Fiscal Year 2013-2014**

	2013 Note	2005 Community Redev Agency Note	Acres IV Note	2005 Community Redev Agency Escrow	Total	Prior Year
<b><u>REVENUE</u></b>						
Permits, Fees & Special Assessments	\$ -	\$ -	\$ 30,343	\$ -	\$ 30,343	\$ 30,342
Misc Revenue	20,668	50	16	175	20,909	81,411
Non-Operating Transfers-In	1,630,676	128,140	-	677,040	2,435,856	3,093,407
Appropriated Fund Balance	-	-	2,777	(300,724)	(297,947)	202,765
<b>Total Revenue</b>	<b>\$ 1,651,344</b>	<b>\$ 128,190</b>	<b>\$ 33,136</b>	<b>\$ 376,491</b>	<b>\$ 2,189,161</b>	<b>\$ 3,407,925</b>
<b><u>EXPENDITURES</u></b>						
Operating Expenditures	1,455	50	\$ -	\$ 15	\$ 1,520	\$ 149
Debt Service	1,649,889	128,140	33,136	106,668	1,917,833	2,608,525
Non-Operating Transfers-Out	-	-	-	269,808	269,808	799,251
<b>Total Expenditures</b>	<b>\$ 1,651,344</b>	<b>\$ 128,190</b>	<b>\$ 33,136</b>	<b>\$ 376,491</b>	<b>\$ 2,189,161</b>	<b>\$ 3,407,925</b>
<b>Total Revenue, Expenditures and Other Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Plantation**  
**2013 - Note**  
**213-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-1001 Investment Interest	-	-	-	20,668
<b>Total Misc Revenue</b>	-	-	-	20,668
<b>Non-Operating Transfers-In</b>				
381-0001 Interfund tfrs-In-General fund	-	-	-	1,589,008
381-0227 Interfund tfrs-In-CRA Escrow fund	-	-	-	41,668
<b>Total Non-Operating Transfers-In</b>	-	-	-	1,630,676
<b>Total Revenue</b>	-	-	-	<b>1,651,344</b>
<b>Expenditures:</b>				
<b>Services</b>				
517-3401 Bank service fees	-	-	-	1,455
<b>Total Services</b>	-	-	-	1,455
<b>Debt Service</b>				
517-7101 Debt maturities-Principal	-	-	-	1,279,017
517-7201 Interest Expenditure	-	-	-	370,872
<b>Total Debt Service</b>	-	-	-	1,649,889
<b>Total Expenditures</b>	-	-	-	<b>1,651,344</b>

**City of Plantation**  
**2005 Community Redevelopment Agency Note**  
**225-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	98	-	102	35
369-9900 Other misc earnings-Allocated	-	-	140	15
<b>Total Misc Revenue</b>	<b>98</b>	<b>-</b>	<b>242</b>	<b>50</b>
<b>Non-Operating Transfers-In</b>				
381-0227 Interfund tfrs-In-CRA Escrow fund	128,150	115,390	127,956	128,140
<b>Total Non-Operating Transfers-In</b>	<b>128,150</b>	<b>115,390</b>	<b>127,956</b>	<b>128,140</b>
<b>Total Revenue</b>	<b>128,248</b>	<b>115,390</b>	<b>128,198</b>	<b>128,190</b>
<b>Expenditures:</b>				
<b>Services</b>				
517-3401 Bank service fees	-	-	58	50
<b>Total Services</b>	<b>-</b>	<b>-</b>	<b>58</b>	<b>50</b>
<b>Debt Service</b>				
517-7101 Debt maturities-Principal	76,164	80,231	84,517	89,030
517-7201 Interest Expenditure	51,976	47,908	43,623	39,110
<b>Total Debt Service</b>	<b>128,140</b>	<b>128,140</b>	<b>128,140</b>	<b>128,140</b>
<b>Total Expenditures</b>	<b>128,140</b>	<b>128,140</b>	<b>128,198</b>	<b>128,190</b>

**City of Plantation  
Acres IV Note  
226-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Permits, Fees &amp; Special Assessments</b>				
325-1000 Special Assessments	43,010	17,043	16,944	17,787
361-1070 Acres IV Assessment-Interest/Penalties	16,048	14,266	13,398	12,556
<b>Total Permits, Fees &amp; Special Assessments</b>	<b>59,058</b>	<b>31,308</b>	<b>30,342</b>	<b>30,343</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	45	42	16	10
369-9900 Other misc earnings-Allocated	-	6	22	6
<b>Total Misc Revenue</b>	<b>45</b>	<b>48</b>	<b>38</b>	<b>16</b>
<b>Non-Operating Transfers-In</b>				
381-0333 Interfund tfrs-In-Acres IV Construction	70,697	-	-	-
<b>Total Non-Operating Transfers-In</b>	<b>70,697</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	2,765	2,777
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>2,765</b>	<b>2,777</b>
<b>Total Revenue</b>	<b>129,800</b>	<b>31,356</b>	<b>33,145</b>	<b>33,136</b>
<b>Expenditures:</b>				
<b>Debt Service</b>				
517-7101 Debt maturities-Principal	93,195	19,374	20,152	20,961
517-7201 Interest Expenditure	16,922	13,262	12,484	11,675
517-7301 Bank Fees	438	38	509	500
<b>Total Debt Service</b>	<b>110,555</b>	<b>32,674</b>	<b>33,145</b>	<b>33,136</b>
<b>Total Expenditures</b>	<b>110,555</b>	<b>32,674</b>	<b>33,145</b>	<b>33,136</b>

**City of Plantation  
2005 Community Redevelopment Agency Escrow  
227-0000**

	<u>Actual FY 2011</u>	<u>Actual FY 2012</u>	<u>Adopted FY 2013</u>	<u>Adopted FY 2014</u>
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	239	687	160	155
369-9900 Other misc earnings-Allocated	-	20	221	20
<b>Total Misc Revenue</b>	<u>239</u>	<u>707</u>	<u>381</u>	<u>175</u>
<b>Non-Operating Transfers-In</b>				
381-0110 Interfund tfrs-In-CRA s.r.fund	347,876	671,087	718,961	677,040
<b>Total Non-Operating Transfers-In</b>	<u>347,876</u>	<u>671,087</u>	<u>718,961</u>	<u>677,040</u>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	-	( 300,724 )
<b>Total Appropriated Fund Balance</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>( 300,724 )</u>
<b>Total Revenue</b>	<u><b>348,115</b></u>	<u><b>671,794</b></u>	<u><b>719,342</b></u>	<u><b>376,491</b></u>
<b>Expenditures:</b>				
<b>Services</b>				
517-3401 Bank service fees	-	13	91	15
<b>Total Services</b>	<u>-</u>	<u>13</u>	<u>91</u>	<u>15</u>
<b>Debt Service</b>				
517-7201 Interest Expenditure	-	-	-	106,668
<b>Total Debt Service</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,668</u>
<b>Non-Operating Transfers-Out</b>				
581-9001 Interfund tfrs-Out-General Fund	-	196,750	191,375	100,000
581-9120 Interfund tfrs-Out-2013 Note	-	-	-	41,668
581-9121 Interfund tfrs-Out-2002 Bond sinking	202,125	-	-	-
581-9123 Interfund tfrs-Out-2003 Bond Sinking	751,700	62,294	62,920	-
581-9125 Intefund trfs-Out-2005 CRA Note	128,150	115,390	127,956	128,140
581-9130 Interfund trfs-Out-CRA Designated Capital Improv	-	296,653	337,000	-
<b>Total Non-Operating Transfers-Out</b>	<u>1,081,975</u>	<u>671,087</u>	<u>719,251</u>	<u>269,808</u>
<b>Total Expenditures</b>	<u><b>1,081,975</b></u>	<u><b>671,100</b></u>	<u><b>719,342</b></u>	<u><b>376,491</b></u>

# CITY OF PLANTATION



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## Capital Project Funds

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2013 Note Construction

Community Redevelopment Agency Construction

Designated Capital Improvements & Reserves

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**CITY OF PLANTATION**  
**Combined Budget Statement**  
**Capital Project Funds**  
**Fiscal Year 2013-2014**

	<b>2013 Note Construction Fund</b>	<b>Community Redevelopment Agency Construction Fund</b>	<b>Designated Capital Improvements Fund</b>	<b>Total</b>	<b>Prior Year</b>
<b><u>REVENUE</u></b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ 626,625
Permits, Fees & Special Assessments	-	-	28,000	28,000	25,000
Misc Revenue	-	7,995	92,369	100,364	17,330
Non-Operating Transfers-In	-	-	-	-	337,000
Appropriated Balance and Reserves	2,500,000	78,345	(30,734)	2,547,611	5,654,781
<b>Total Revenue</b>	<b>\$ 2,500,000</b>	<b>\$ 86,340</b>	<b>\$ 89,635</b>	<b>\$ 2,675,975</b>	<b>\$ 6,660,736</b>
<b><u>EXPENDITURES</u></b>					
Operating Expenditures	\$ -	\$ 1,340	\$ 14,885	\$ 16,225	\$ 9,152
Grants and Aids	-	-	-	-	80,000
Capital	2,500,000	85,000	74,750	2,659,750	5,017,100
Non-Operating Transfers-Out	-	-	-	-	1,554,484
<b>Total Expenditures</b>	<b>\$ 2,500,000</b>	<b>\$ 86,340</b>	<b>\$ 89,635</b>	<b>\$ 2,675,975</b>	<b>\$ 6,660,736</b>
<b>Total Revenue, Expenditures and Other Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Plantation  
2013 Note Construction  
313-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated fund balance	-	-	-	2,500,000
<b>Total Appropriated Fund Balance</b>	-	-	-	2,500,000
<b>Total Revenue</b>	-	-	-	2,500,000
<b>Expenditures:</b>				
<b>Capital</b>				
573-6201 Buildings	-	-	-	2,500,000
<b>Total Capital</b>	-	-	-	2,500,000
<b>Total Expenditures</b>	-	-	-	2,500,000

**City of Plantation**  
**CRA Designated Capital Improvements**  
**330-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Intergovernmental</b>				
334-3900 State Grants-Physical Environment	116	-	174,625	-
<b>Total Intergovernmental</b>	<b>116</b>	<b>-</b>	<b>174,625</b>	<b>-</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	19,629	21,765	2,637	4,905
369-9900 Other misc earnings-Allocated	-	3,088	3,628	3,090
<b>Total Misc Revenue</b>	<b>19,629</b>	<b>24,853</b>	<b>6,265</b>	<b>7,995</b>
<b>Non-Operating Transfers-In</b>				
381-0110 Interfund tfrs-In-CRA s.r.fund	508,029	19,470	-	-
381-0227 Interfund tfrs-In-CRA Escrow fund	-	296,653	337,000	-
<b>Total Non-Operating Transfers-In</b>	<b>508,029</b>	<b>316,123</b>	<b>337,000</b>	<b>-</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated fund balance	-	-	1,895,711	78,345
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>1,895,711</b>	<b>78,345</b>
<b>Total Revenue</b>	<b>527,773</b>	<b>340,976</b>	<b>2,413,601</b>	<b>86,340</b>
<b>Expenditures:</b>				
<b>Services</b>				
554-3401 Bank service fees	-	1,238	1,501	1,340
<b>Total Services</b>	<b>-</b>	<b>1,238</b>	<b>1,501</b>	<b>1,340</b>
<b>Grants and Aids</b>				
559-8220 Financial incentives	-	-	80,000	-
<b>Total Grants and Aids</b>	<b>-</b>	<b>-</b>	<b>80,000</b>	<b>-</b>
<b>Capital</b>				
554-6302 Improvements	82,892	30,215	2,332,100	85,000
<b>Total Capital</b>	<b>82,892</b>	<b>30,215</b>	<b>2,332,100</b>	<b>85,000</b>
<b>Non-Operating Transfers-Out</b>				
581-9140 Interfund tfrs-Out-Operations and Maintenance	51,731	-	-	-
<b>Total Non-Operating Transfers-Out</b>	<b>51,731</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>134,624</b>	<b>31,453</b>	<b>2,413,601</b>	<b>86,340</b>

**City of Plantation**  
**Designated Capital Improvements and Reserve**  
**331-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Permits, Fees &amp; Special Assessments</b>				
347-5400 PAL Non-Resident Fees - CIP	27,251	32,460	25,000	28,000
<b>Total Permits, Fees &amp; Special Assessments</b>	<b>27,251</b>	<b>32,460</b>	<b>25,000</b>	<b>28,000</b>
<b>Intergovernmental</b>				
331-2000 Federal Grants-Public Safety				
331-4900 Federal Grants-T-Other Transportation	309,050	155,652	-	-
331-8000 Federal Grants-Federal Hurricane Relief	392,570	-	-	-
331-8500 Federal Grants-Homeland Security Relief	130,899	-	-	-
337-7000 Grants from other local units-Culture/Recreation	20,200	24,770	-	-
<b>Total Intergovernmental</b>	<b>852,719</b>	<b>180,422</b>	<b>-</b>	<b>-</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	40,825	11,103	2,102	1,500
366-0003 Contributions and donations-Variou	554,664	-	-	
369-9001 Other Misc revenue-Other	9,618	386,149	-	89,869
369-9900 Other misc earnings-Allocated	-	2,106	2,891	1,000
<b>Total Misc Revenue</b>	<b>605,106</b>	<b>399,358</b>	<b>4,993</b>	<b>92,369</b>
<b>Non-Operating Transfers-In</b>				
381-0001 Interfund tfrs-In-General Fund	-	10,500	-	-
<b>Total Non-Operating Transfers-In</b>	<b>-</b>	<b>10,500</b>	<b>-</b>	<b>-</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	300,687	( 30,734 )
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>300,687</b>	<b>( 30,734 )</b>
<b>Total Revenue</b>	<b>1,485,077</b>	<b>622,739</b>	<b>330,680</b>	<b>89,635</b>

**City of Plantation**  
**Designated Capital Improvements and Reserve**  
**331-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenditures:</b>				
<b>Services</b>				
513-3102 Consultants	58,932	46,933	-	10,000
513-3401 Bank service fees	-	819	1,196	885
513-3402 Outside service fees	2,880	-	-	-
525-3402 Outside service fees	-	37,936	-	-
<b>Total Services</b>	<b>61,812</b>	<b>85,689</b>	<b>1,196</b>	<b>10,885</b>
<b>Materials &amp; Supplies</b>				
519-5201 Tools/Under threshold furn/equip	-	2,485	-	-
521-5201 Tools/Under threshold furn/equip	16,686	95,832	-	-
572-5201 Tools/Under threshold furn/equip	28,038	13,456	5,000	4,000
<b>Total Materials &amp; Supplies</b>	<b>44,724</b>	<b>111,773</b>	<b>5,000</b>	<b>4,000</b>
<b>Capital</b>				
513-6401 Machinery and Equipment	60,277	124,758	-	46,750
519-6301 Infrastructure	22,171	24,559	-	-
519-6401 Machinery and Equipment	116,288	44,293	-	-
521-6401 Machinery and Equipment	-	332,216	-	-
522-6401 Machinery and Equipment	874,300	925,198	-	-
539-6302 Improvements	34,893	422,685	-	-
571-6302 Improvements	-	17,728	-	-
572-6302 Improvements	385,978	245,919	-	-
572-6401 Machinery and Equipment	49,851	51,205	20,000	28,000
<b>Total Capital</b>	<b>1,543,757</b>	<b>2,188,559</b>	<b>20,000</b>	<b>74,750</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General fund	6,948,538	-	-	-
581-9137 Interfund tfrs-Out-Midtown Construction	-	-	304,484	-
<b>Total Non-Operating Transfers-Out</b>	<b>6,948,538</b>	<b>-</b>	<b>304,484</b>	<b>-</b>
 <b>Total Expenditures</b>	 <b>8,598,831</b>	 <b>2,386,021</b>	 <b>330,680</b>	 <b>89,635</b>

**City of Plantation**  
**Designated Capital Improvements and Reserves**  
**331-0000**

**Foot Notes - 2014**

**572-5201 Tools/Under threshold furn/equip**  
*PAL expenses.*

# CITY OF PLANTATION



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## Proprietary (Enterprise) Funds

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Fire/Rescue Services

Plantation Preserve Golf Course

Utilities

Stormwater

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## City of Plantation Fire/Rescue



### Mission Statement

The Plantation Fire Department will strive to provide the highest level of service through Fire Suppression, Medical Rescue, Training, Prevention, Public Education and Fleet/Facilities Maintenance, while maintaining fiscal responsibility.

### Department Description

The Plantation Fire Department has been serving the citizens of Plantation since its inception in 1957 as an all-volunteer fire department. In 1995 the department changed to a combination department in order to provide the citizens with improved emergency medical care. Today the Plantation Fire Department is the largest combination fire department in Florida. It is a multi-faceted community service agency providing a variety of services including fire suppression, emergency medical services, fire prevention, fleet & facility maintenance, public education, and emergency management.

### FY 2014 Budget Highlights & Changes

The department will continue to strive to get as much accomplished within the financial constraints of the current budget.

### Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Training and Development	Complete the Medical Training Lab to enhance the level of proficiency in delivering services	<ol style="list-style-type: none"> <li>1. Planning meeting for vision</li> <li>2. Achieve conscious on the plan</li> <li>3. Acquire competitive pricing</li> <li>4. Meet to discuss actual plan that fit into budget</li> <li>5. Order Components</li> <li>6. Open new Training Lab</li> </ol>	<ol style="list-style-type: none"> <li>1. Develop plan</li> <li>2. Install components</li> <li>3. Install training props</li> <li>4. Open Lab</li> </ol>	1,2,5

**CITY OF PLANTATION**  
**Budget Statement**  
**Fire/Rescue Services Fund**  
**Fiscal Year 2013-2014**

	<u>Adopted Budget</u>	<u>Prior Year</u>
<b><u>REVENUE</u></b>		
Intergovernmental	\$ 1,320	\$ 1,320
Charges for Services	2,383,681	2,311,596
Other Sources	20,000	-
Non-Operating Transfers-In	6,362,465	5,532,570
<b>Total Revenue</b>	<b><u>\$ 8,767,466</u></b>	<b><u>7,845,486</u></b>
 <b><u>EXPENDITURES</u></b>		
Personnel Services	\$ 7,006,486	\$ 6,509,899
Operating Expenditures	712,980	715,587
Capital	98,000	-
Non-Operating	950,000	620,000
<b>Total Expenditures</b>	<b><u>\$ 8,767,466</u></b>	<b><u>7,845,486</u></b>
<b>Total Revenue, Expenses and Other Resources</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>



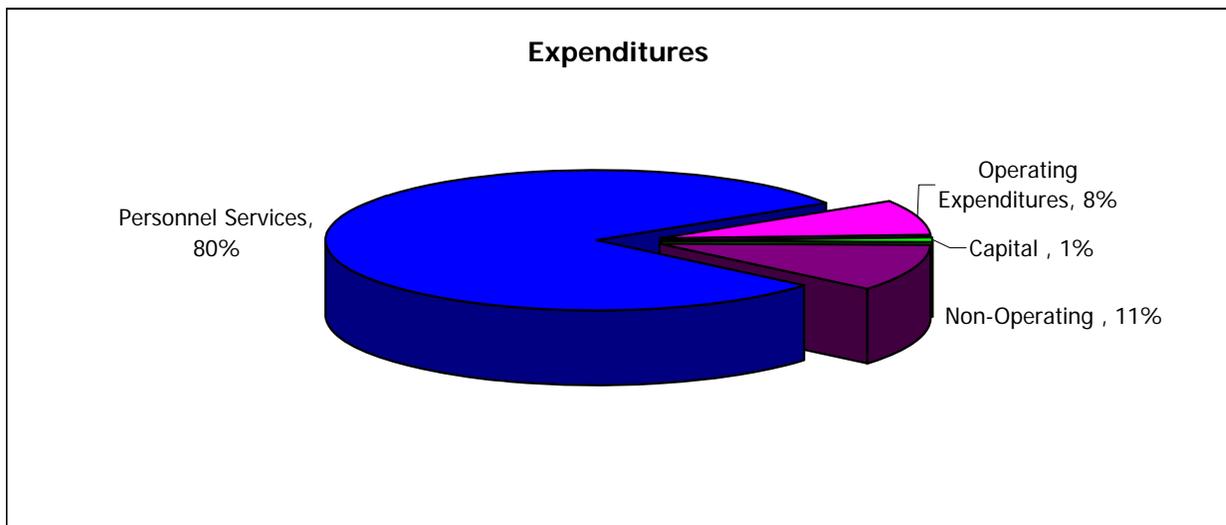
**City of Plantation  
Fire/Rescue Services  
448-4600**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Fire/Rescue Battalion Chief	2	2	2	2
Fire Rescue Captain	0	4	4	4
Fire/Rescue Lieutenant	16	16	16	16
Paramedic	24	20	20	20
EMT	16	16	16	16
Paramedic (Will Call)	4	4	4	4
<b>Total Budgeted Positions</b>	<b>62</b>	<b>62</b>	<b>62</b>	<b>62</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>Revenue</b>				
Intergovernmental	1,320	1,650	1,320	1,320
Charges for Services	2,460,417	2,700,525	2,311,596	2,383,681
Misc Revenue	23	1,915	-	-
Other Sources	-	-	-	20,000
Non-Operating Transfers-In	5,559,500	5,475,974	5,532,570	6,362,465
<b>Revenue Totals</b>	<b>8,021,260</b>	<b>8,180,064</b>	<b>7,845,486</b>	<b>8,767,466</b>
<b>Expenditures</b>				
Personnel Services	6,443,784	6,422,261	6,509,899	7,006,486
Operating Expenditures	704,043	718,220	715,587	712,980
Capital	-	-	-	98,000
Non-Operating	989,645	1,234,453	620,000	950,000
<b>Expenditures Totals</b>	<b>8,137,472</b>	<b>8,374,934</b>	<b>7,845,486</b>	<b>8,767,466</b>



**City of Plantation  
Fire Rescue Services  
448-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Intergovernmental</b>				
335-2100 PS-Firefighters supplement compensation	1,320	1,650	1,320	1,320
<b>Total Intergovernmental</b>	<b>1,320</b>	<b>1,650</b>	<b>1,320</b>	<b>1,320</b>
<b>Charges for Services</b>				
342-1002 PS-Special Detail Services	5,500	7,800	4,696	7,800
342-6000 Ambulance fees	2,447,995	2,671,453	2,300,000	2,351,966
349-0004 O-Insurance premiums-Dependent/Retirees	6,922	21,272	6,900	23,915
<b>Total Charges for Services</b>	<b>2,460,417</b>	<b>2,700,525</b>	<b>2,311,596</b>	<b>2,383,681</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	23	105	-	-
364-0001 Gain(loss) on disposal of fixed assets	-	1,810	-	-
<b>Total Misc Revenue</b>	<b>23</b>	<b>1,915</b>	<b>-</b>	<b>-</b>
<b>Other Sources</b>				
389-8001 Capital Contributions-Private	-	-	-	20,000
<b>Total Other Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
<b>Non-Operating Transfers-In</b>				
381-0001 Interfund tfrs-In-General fund	5,559,500	5,475,974	5,532,570	6,362,465
<b>Total Non-Operating Transfers-In</b>	<b>5,559,500</b>	<b>5,475,974</b>	<b>5,532,570</b>	<b>6,362,465</b>
<b>Total Revenue</b>	<b>8,021,260</b>	<b>8,180,065</b>	<b>7,845,486</b>	<b>8,767,466</b>

**City of Plantation  
Fire Rescue Services  
448-4600**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Expenses:</b>				
<b>Salaries and Wages</b>				
526-1201 Payroll-Pension Qualified	3,239,026	3,280,411	3,078,073	3,104,516
526-1301 Payroll-Non-Pension Qualified	317,778	249,746	377,538	352,671
526-1401 Payroll-Overtime	99,761	137,677	100,000	125,000
526-1403 Standard-Overtime	727,904	739,550	724,428	730,645
526-1501 Payroll-Special detail	4,413	3,808	4,400	8,000
526-1502 Payroll - State Incentive	1,344	1,328	2,090	2,090
<b>Total Salaries and Wages</b>	<b>4,390,225</b>	<b>4,412,520</b>	<b>4,286,528</b>	<b>4,322,922</b>
<b>Employee Benefits</b>				
526-2199 FICA	329,790	331,195	327,919	330,703
526-2299 Retirement-Required Employer Contribution	608,243	645,416	804,171	996,138
526-2308 Life Insurance Benefit	7,412	7,522	5,871	6,769
526-2313 Long Term Disability Benefit	10,814	11,790	13,063	7,836
526-2399 Health Benefits	838,024	975,372	858,900	949,518
526-2499 Worker's Compensation	259,278	38,446	213,448	246,302
526-2640 Other Post Employment Benefits (OPEB)	-	-	-	146,300
<b>Total Employee Benefits</b>	<b>2,053,559</b>	<b>2,009,741</b>	<b>2,223,371</b>	<b>2,683,564</b>
<b>Services</b>				
526-3101 Employment testing services	1,174	780	1,000	1,000
526-3109 Special services testing	5,060	2,400	5,000	5,000
526-3146 Professional fees	28,596	30,676	30,000	30,000
526-3199 Legal-Allocation	-	-	100	100
526-3401 Bank fees services	6,812	6,866	9,000	7,515
526-3406 Patient billing services	98,728	96,027	118,200	118,200
526-4001 Food and shelter	1,935	616	2,000	9,100
526-4002 Transportation costs	74	472	500	500
526-4101 Postage/shipping charges	440	1,111	1,000	1,000
526-4102 Communications	5,367	3,456	6,500	6,500
526-4601 R/M-Equipment	2,842	6,947	3,000	3,000
526-4602 R/M-Tires	9,952	9,063	5,000	5,000
526-4603 R/M-Vehicles	37,714	49,036	50,000	50,000
526-4606 R/M-Maintenance contract	9,734	11,953	10,500	10,500
526-4701 Printing and binding	1,480	526	1,000	1,000
526-4803 Advertising	133	-	100	100
526-4811 Community programs	1,568	1,027	1,650	1,650
526-4920 Allocated operating costs	204,750	214,988	214,988	214,988
<b>Total Services</b>	<b>416,361</b>	<b>435,944</b>	<b>459,538</b>	<b>465,153</b>
<b>Materials &amp; Supplies</b>				
526-5101 Supplies-Office	95	145	200	200
526-5201 Tools/Under threshold furn/equip	1,180	1,504	2,000	2,000
526-5202 Supplies/Materials-Expendable	7,309	6,872	7,000	7,000
526-5203 Supplies-Fuel	35,062	42,848	30,000	30,000
526-5204 Supplies-Janitorial	295	146	100	100
526-5205 Supplies-Uniforms/Protective gear	27,573	23,198	25,000	25,000
526-5246 Supplies-Medical	122,531	117,923	100,000	100,000
526-5401 General Collection Books	65	198	300	300

**City of Plantation  
Fire Rescue Services  
448-4600**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Expenses:</b>				
<b>Materials &amp; Supplies</b>				
526-5403 Memberships/Schools	5,290	1,325	3,500	5,000
526-5901 Depreciation-Buildings	105	105	105	105
526-5905 Depreciation-Furniture and Equipment	88,178	88,013	87,844	78,122
<b>Total Materials &amp; Supplies</b>	<b>287,682</b>	<b>282,276</b>	<b>256,049</b>	<b>247,827</b>
<b>Non Operating</b>				
526-9950 Provision for uncollectible accounts	989,645	1,234,453	620,000	950,000
<b>Total Non Operating</b>	<b>989,645</b>	<b>1,234,453</b>	<b>620,000</b>	<b>950,000</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	-	98,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>98,000</b>
<b>Total Expenses</b>	<b>8,137,472</b>	<b>8,374,935</b>	<b>7,845,486</b>	<b>8,767,466</b>

**City of Plantation  
Fire/Rescue Services  
448-4600**

**Foot Notes - 2014**

**526-3101 Employment testing services**

*Medical exams for all new employees at \$250 each. Hepatitis A and B vaccines, background checks, criminal history, and driver's license verifications.*

**526-3109 Special services testing**

*Active rescue employees wellness program to include annual physical and inoculations against contagious disease including influenza.*

**526-3146 Professional fees**

*Fees paid to outside Medical Director at \$2383/mo. and re-certification fees for each paramedic to the State of Florida.*

**526-3406 Patient billing services**

*Fees paid to outside billing contractor @ 7% of net transport fees collected for invoicing, collecting, and reporting. Based upon a gross collection estimate of \$1,650,000.*

**526-4001 Food and shelter**

*Hotel and per diem for employees traveling to official educational classes, seminars, conferences, and meetings.*

**526-4002 Transportation costs**

*Costs associated with employees traveling to official educational classes, seminars, conferences, and meetings.*

**526-4102 Communications**

*Fees associated with cellular phones assigned to EMS division, including Rescue apparatus phones used to transmit patient information to the hospitals.*

**526-4601 R/M-Equipment**

*Repairs to EMS division related equipment including medical equipment, tools, stretchers, backboards, defibrillators, resuscitators, etc.*

**526-4603 R/M-Vehicles**

*Replacement parts and services used by mechanics for repair of EMS vehicles and related equipment.*

**526-4606 R/M-Maintenance contract**

<i>Defibrillators</i>	8,016
<i>Pagers</i>	1,300
<i>Stretchers</i>	1,184
	<b>10,500</b>

**526-4701 Printing and binding**

*Costs associated with special printing of materials including EMS reports, public relations documents, customer service surveys, business cards, and related printing.*

**526-4803 Advertising**

*Costs associated with advertising vacant positions in local newspapers and regional trade publications.*

**City of Plantation  
Fire/Rescue Services  
448-4600**

**Foot Notes - 2014**

<b>526-4811</b>	<b>Community programs</b>	
	<i>Blood Pressure Check</i>	100
	<i>CPR Training</i>	800
	<i>Drowning Prevention</i>	250
	<i>Open House-Safe Kids Coalition</i>	500
		<u>1,650</u>
<b>526-5201</b>	<b>Tools/Under threshold furn/equip</b>	
	<i>Replacement of station furniture, including bunkbeds and equipment, due to age and condition.</i>	
<b>526-5202</b>	<b>Supplies/Materials-Expendable</b>	
	<i>Refilling oxygen supplies, hand tools on EMS units req'd under 10D-66 Table IV FL code. Training materials used to train &amp; recertify the EMS division Paramedics and EMTs. Includes adjunct equipment and medical simulators.</i>	
<b>526-5205</b>	<b>Supplies-Uniforms/Protective gear</b>	
	<i>Uniforms, caps, windbreakers, jumpsuits for Paramedics and EMTs. Includes patches, gloves, goggles, trauma shields, splash protection, jackets, helmets, and boots for use in hazardous areas including vehicle accidents, extrications, and rescues.</i>	
<b>526-5401</b>	<b>General Collection Books</b>	
	<i>CPR Publications</i>	250
	<i>EMS Magazine</i>	25
	<i>Journal of Emergency Medicine (JEMS)</i>	25
		<u>300</u>
<b>526-5403</b>	<b>Memberships/Schools</b>	
	<i>Broward Community College Training</i>	500
	<i>Clincon Conference</i>	2,000
	<i>CPR and PEPP Courses</i>	500
	<i>EMS Trade Publication and Dues</i>	50
	<i>Florida EMS Certification</i>	1,500
	<i>Florida Fire Chiefs Assn Dues and Conference Fees</i>	250
	<i>Miami Dade Community College Training</i>	200
		<u>5,000</u>
	<b>Payroll-Overtime</b>	
	<i>\$80,000 replaced with two "Will Call" Paramedic positions working 48 hrs. per week. (2,496 hrs. total)</i>	
	<b>Salary Contingency</b>	
	<i>Annual Leave/Sick Leave (non qualified)</i>	26,755
	<i>Assignment Pay (non qualified)</i>	14,560
	<i>Clothing Allowance (non qualified)</i>	14,250
	<i>Duty Chief Stipend (qualified)</i>	5,040
	<i>EMS Leave Payoff (non qualified)</i>	144,556
	<i>Longevity Pay (non-qualified)</i>	50,150
		<u>255,311</u>

# City of Plantation

## Plantation Preserve Golf Course



### Mission Statement

To provide a quality golf experience to Plantation residents and outside guests by providing a superbly maintained course at reasonable rates with outstanding service from a professionally trained staff.

### Department Description

Plantation Preserve Golf Club is a semi-private/ public golf course operated as an enterprise fund of the City of Plantation. The Plantation Preserve Golf Club consists of five separate departments of operations including: Administration, Golf Operations, Membership and Marketing, Food and Beverage and Golf Course Maintenance.

### FY 2014 Budget Highlights & Changes

Our primary change to the Fiscal Year 2014 Budget is the capital purchase of a new fleet of 2014 Club Car golf carts equipped with the Visage GPS system. This purchase will continue to allow us to provide an exceptional golf experience for our members and guests with the finest technology in golf carts and GPS systems available while separating us from competitors that provide an inferior or outdated product.

### Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Membership/Marketing	Incorporate social media marketing to increase awareness and participation in programs. Reduce reliance on print media advertising in order to reduce costs.	<ol style="list-style-type: none"> <li>1. Increase utilization of online options including Facebook, twitter, Constantcontact, Google,</li> <li>2. Review database building tools</li> </ol>	<ol style="list-style-type: none"> <li>1. Increased number of Likes on Facebook (150% from end of FY 2013)</li> <li>2. Increase in customers in database</li> </ol>	1

# City of Plantation

## Plantation Preserve Golf Course

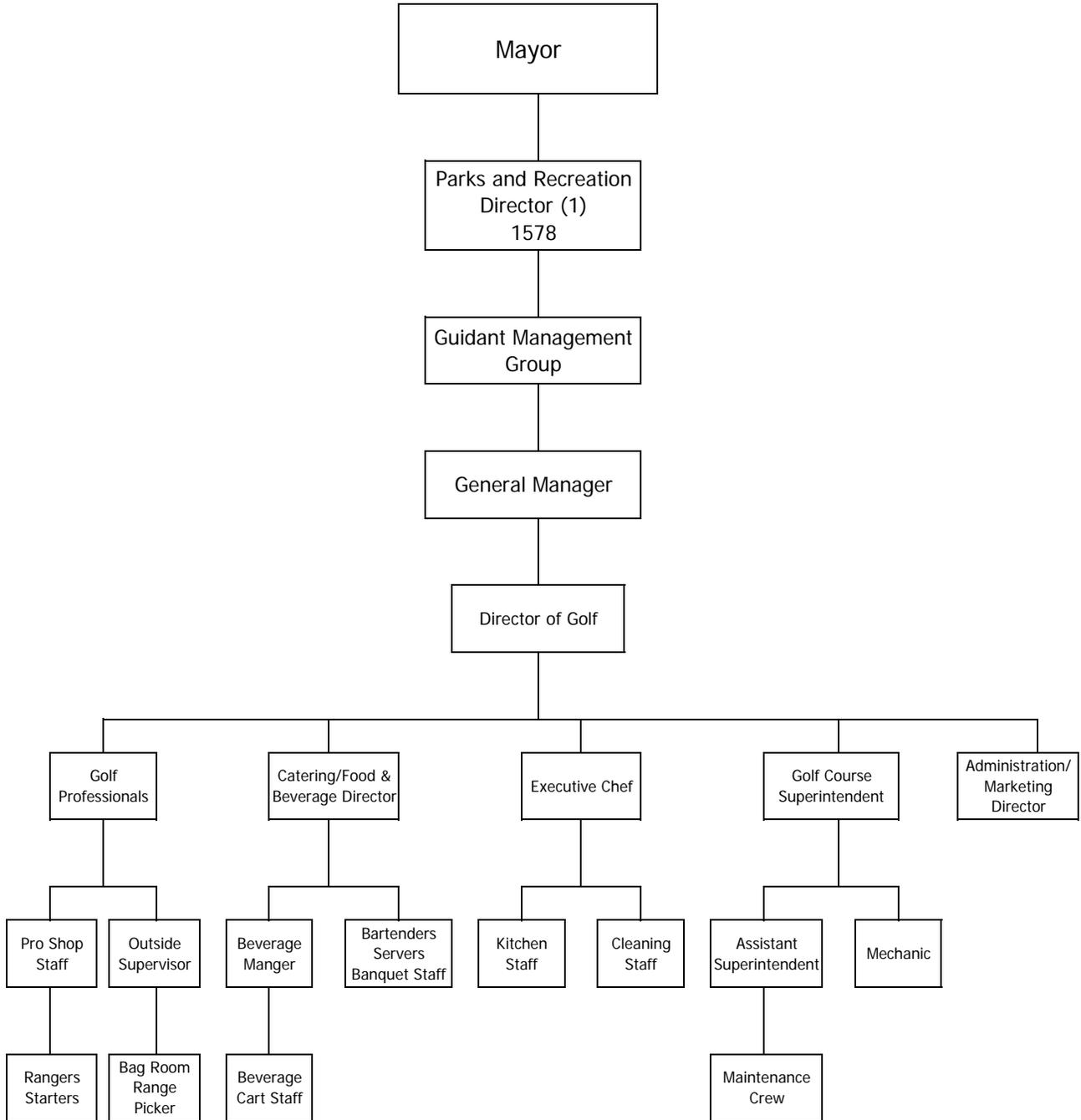
### Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Membership/Marketing	Integrate online tee times tool	1. Integrate online tee time tool with RECTRAC	1. Online tee time tool implemented	1
Membership/Marketing	Incorporate target marketing strategies for non-Florida residents. Increase public play round counts and revenue from non-resident play.	1. Re-assess current rate structure and seasonal marketing programs that target non-residents and Canadians/snowbirds to combat our competitors lower rates	1. Increase in the number of non-resident rounds	1
Golf Operations	Improve tee time inventory utilization through yield management programs	1. Proactive management of the tee sheet in the golf shop through staff training and telephones policies and procedures geared toward "sales" of the tee time inventory on the phone rather than "order taking" 2. Implement and utilize online tee time module	1. Increase rounds on non-peak days and non-peak times	1

**CITY OF PLANTATION  
Budget Statement  
Plantation Preserve Golf Course  
Fiscal Year 2013-2014**

	<u>Adopted Budget</u>	<u>Prior Year</u>
<b><u>REVENUE</u></b>		
Charges for Services	\$ 3,948,230	\$ 3,936,700
Misc Revenue	5,950	30,271
Appropriated Fund Balance	1,263,729	813,333
<b>Total Revenue</b>	<b><u>5,217,909</u></b>	<b><u>4,780,304</u></b>
 <b><u>EXPENDITURES</u></b>		
Operating Expenditures	\$ 4,196,541	\$ 4,058,244
Debt Service	726,118	601,810
Capital	295,250	120,250
<b>Total Expenditures</b>	<b><u>5,217,909</u></b>	<b><u>4,780,304</u></b>
<b>Total Revenue, Expenses and Other Resources</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

**City of Plantation**  
**Plantation Preserve Golf Course**  
**449-0000**



(1) Budgeted under Parks and Recreation

**City of Plantation  
Plantation Preserve Golf Course  
449-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Charges for Services</b>				
343-7002 PE-Wetlands	1,720	1,595	1,500	2,500
347-5121 Golf food/beverage sales-Restaurant	588,207	572,898	633,650	642,200
347-5123 Golf alcohol sales-Restaurant	209,200	229,502	243,900	245,800
347-5125 Golf Vending sales	4,000	-	-	-
347-5130 Golf-Catering	48,560	55,274	42,000	48,000
347-5402 Golf merchandise sales	193,199	193,885	201,550	195,000
347-5403 Golf fees	2,377,930	2,315,265	2,377,150	2,379,880
347-5409 Golf-Other	174,716	180,318	207,900	204,250
347-5413 Golf-Other-Rentals	36,770	42,370	42,050	43,600
347-5416 Golf-Memberships	196,854	199,906	187,000	187,000
347-5420 Golf Sponsorships	5,000	-	-	-
<b>Total Charges for Services</b>	<b>3,836,325</b>	<b>3,791,874</b>	<b>3,936,700</b>	<b>3,948,230</b>
<b>Misc Revenue</b>				
361-1001 Investment Interest	25,238	25,136	25,240	-
361-9999 Interest and other earnings-Allocated	10,072	16,163	2,118	3,650
364-0001 Gain(loss) or proceeds on disposition of fixed asset:	-	( 1,147 )	-	-
366-0003 Contributions and donations-Various	-	1,315	-	-
369-9900 Other misc earnings-Allocated	-	2,300	2,913	2,300
<b>Total Misc Revenue</b>	<b>35,310</b>	<b>43,766</b>	<b>30,271</b>	<b>5,950</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated fund balance	-	-	813,333	1,263,729
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>813,333</b>	<b>1,263,729</b>
<b>Total Revenue</b>	<b>3,871,635</b>	<b>3,835,640</b>	<b>4,780,304</b>	<b>5,217,909</b>

**City of Plantation**  
**Plantation Preserve Golf Course - Administration**  
**449-4920**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenses:</b>				
<b>Services</b>				
572-3199 Legal-Allocation	-	-	200	200
572-3401 Bank service fees	9,528	10,598	12,092	13,945
572-3402 Outside service fees	229,049	239,117	249,180	252,180
572-4001 Food and shelter	221	-	200	200
572-4002 Transportation costs	232	-	300	300
572-4101 Postage/shipping charges	263	367	500	500
572-4102 Communications	4,067	3,998	5,520	5,520
572-4606 R/M-Maintenance contract	12,870	9,660	9,600	9,600
572-4701 Printing and binding	610	-	300	300
572-4803 Advertising	125	-	250	250
572-4920 Allocated operating costs	3,800	3,990	125,000	125,000
<b>Total Services</b>	<b>260,765</b>	<b>267,730</b>	<b>403,142</b>	<b>407,995</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	2,306	3,392	2,500	2,500
572-5201 Tools/Under threshold furn/equip	-	-	20,000	20,000
572-5202 Supplies/Materials-Expendable	110	106	-	-
572-5206 Permits/Application fees	865	193	500	500
572-5403 Memberships/Schools	2,475	2,272	2,500	2,500
572-5901 Depreciation-Buildings	125,555	125,748	125,604	122,524
572-5902 Depreciation-Improvements	491,812	490,877	490,501	490,402
572-5905 Depreciation-Furniture and Equipment	181,795	198,219	183,984	230,393
<b>Total Materials &amp; Supplies</b>	<b>804,918</b>	<b>820,807</b>	<b>825,589</b>	<b>868,819</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	8,000	8,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>8,000</b>	<b>8,000</b>
<b>Debt Service</b>				
572-7101 Principal-2003 Bond	-	-	250,000	-
572-7102 Principal-2013 Note	-	-	-	562,897
572-7201 Interest-2003 Bond	363,048	362,205	356,310	-
572-7202 Interest-2013 Note	-	-	-	163,221
572-7310 Amortization-Bond issuance cost	9,294	8,689	7,838	-
572-7311 Amortization-Bond discount	( 14,630 )	( 13,678 )	( 12,338 )	-
<b>Total Debt Service</b>	<b>357,712</b>	<b>357,216</b>	<b>601,810</b>	<b>726,118</b>
<b>Total Expenses</b>	<b>1,423,395</b>	<b>1,445,754</b>	<b>1,838,541</b>	<b>2,010,932</b>

**City of Plantation**  
**Plantation Preserve-Golf Course-Administration**  
**449-4920**

**Foot Notes - 2014**

**572-3401 Bank service fees**

*Fees associated with credit card transactions. Also includes fees for Plug n Pay.*

**572-3402 Outside service fees**

*Guidant Management Group fee, payroll administration fees, payroll taxes, group health insurance, 401K contribution, liability insurance.*

<i>401k Contribution</i>	2,080
<i>General Liability Insurance</i>	45,000
<i>Group Health</i>	6,900
<i>Management Fees</i>	120,000
<i>Payroll Taxes/Workers Comp</i>	8,160
<i>Payroll/Benefits Admin Fees</i>	2,040
<i>Salaries and Wages</i>	68,000
	<b>252,180</b>

**572-4001 Food and shelter**

*Hotel accommodations and per diem meal costs to attend out-of-town and local seminars.*

**572-4002 Transportation costs**

*Travel related expenditures to attend seminars and conferences, etc.*

**572-4101 Postage/shipping charges**

*Cost of mailing correspondence and parcels, etc.*

**572-4102 Communications**

*Cost of 12 phones in clubhouse & maintenance building, including wiring, phone sets, labor, 3 cell phones, and long distance. Also includes 2 fax machine lines.*

**572-4401 Rentals**

*Cost of any rental items for administrative purposes.*

**572-4601 R/M-Equipment**

*Maintenance and repairs on existing office equipment not under contract. Including time clocks, calculators, copy machine, fax, camera, printers.*

**572-4606 R/M-Maintenance contract**

<i>Copy machine</i>	2,200
<i>Fire alarm inspections and repairs</i>	300
<i>Fire extinguishers</i>	276
<i>Fire monitoring @ \$58.50/quarter</i>	234
<i>Fire sprinkler repairs and maintenance</i>	470
<i>Floor mats</i>	2,400
<i>Summit Security Alarm @ \$15/month</i>	180
<i>Truly Nolen @ \$255/ month (kitchen)</i>	3,060
<i>Truly Nolen @ \$40/month (Pro Shop)</i>	480
	<b>9,600</b>

**572-4701 Printing and binding**

*Cost of printing name plates, business cards, etc.*

**City of Plantation  
Plantation Preserve-Golf Course-Administration  
449-4920**

**Foot Notes - 2014**

**572-4803 Advertising**

*Employee recruitment for Administration, Pro Shop, Maintenance and Food & Beverage.*

**572-4903 Drainage taxes**

*Covers payment of taxes to Old Plantation Drainage District, for drainage maintenance in their area.*

**572-5101 Supplies-Office**

*Office supplies including paper, pens, pencils, file folders, labels, laminates, computer supplies, and copier supplies for Administration Division. Also includes GolfTrac supplies, range ball inventory forms, and club rental agreement forms.*

**572-5201 Tools/Under threshold furn/equip**

*Furniture refurbishing.*

**572-5206 Permits/Application fees**

*Diesel fuel permit, gasoline permit, DEP-Wetland permit, Occupational License, Fire Permit, Audubon International Certification Fee, burglar alarm, Hazardous Material License and South Florida Water Management District fee.*

*Hazardous Material License*

350

*Local Business Tax License*

150

**500**

**572-5403 Memberships/Schools**

*PGA School or Conference membership (2); PGA School or Conference registration (1); PGA Licensing and Schooling (1). Also, Pesticides and Herbicides course for Superintendent and Spray Technician.*

*Audubon Society*

200

*Golf Course Superintendent Assn of America*

720

*Greater Plantation Chamber of Commerce*

260

*PGA Golf Dues*

1,020

*So FL Golf Course Superintendent Assn - Assistant Superintendent*

150

*So FL Golf Course Superintendent Assn - Superintendent*

150

**2,500**

**City of Plantation**  
**Plantation Preserve Golf Course - Membership/Marketing**  
**449-4921**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Expenses:</b>				
<b>Services</b>				
572-3402 Outside service fees	64,486	46,617	53,400	54,600
572-4002 Transportation costs	-	-	100	100
572-4101 Postage/shipping charges	29	-	100	100
572-4701 Printing and binding	342	-	2,000	2,000
572-4801 Special events	2,258	341	1,000	1,000
572-4803 Advertising	65,528	60,857	77,000	77,000
<b>Total Services</b>	<b>132,642</b>	<b>107,815</b>	<b>133,600</b>	<b>134,800</b>
<b>Total Expenses</b>	<b>132,642</b>	<b>107,815</b>	<b>133,600</b>	<b>134,800</b>

**City of Plantation**  
**Plantation Preserve-Golf Course-Membership/Marketing**  
**449-4921**

**Foot Notes - 2014**

**572-3402 Outside service fees**

<i>Professional Golf Course Management, including salaries, commissions, 401K contribution, health insurance.</i>	
<i>401K Contribution</i>	1,230
<i>Commissions</i>	5,000
<i>Group Health</i>	5,400
<i>Payroll Taxes/ Workers' Comp</i>	5,740
<i>Payroll/Benefits Admin Fees</i>	1,230
<i>Salaries &amp; Wages</i>	36,000
	<b>54,600</b>

**572-4002 Transportation costs**

*Travel expenses for 12 months.*

**572-4101 Postage/shipping charges**

*Cost of mailing correspondence, press releases, parcels, etc.*

**572-4701 Printing and binding**

*Printing of tickets, programs, posters, etc.*

**572-4801 Special events**

*Membership benefits, tournaments, luncheons, shirts, etc., for charter members, Member Appreciation Day & Hotel Appreciation Day.*

**572-4803 Advertising**

*Costs associated with print and online advertising. Promotion and advertising of the golf course memberships.*

**City of Plantation**  
**Plantation Preserve Golf Course - Food/Beverage**  
**449-4922**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenses:</b>				
<b>Services</b>				
572-3401 Bank service fees	8,086	8,547	11,046	10,360
572-3402 Outside service fees	370,383	376,834	442,300	451,800
572-4301 Electricity	48,062	44,642	52,600	53,000
572-4303 Water/wastewater	4,998	4,216	5,350	5,597
572-4401 Rentals	37,463	42,838	32,400	32,400
572-4601 R/M-Equipment	2,365	5,596	3,700	4,800
572-4701 Printing and binding	-	-	500	500
<b>Total Services</b>	<b>471,357</b>	<b>482,675</b>	<b>547,896</b>	<b>558,457</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	173	152	100	100
572-5201 Tools/Under threshold furn/equip	5,767	4,386	7,200	7,200
572-5202 Supplies/Materials-Expendable	15,601	10,501	17,700	17,700
572-5203 Supplies-Fuel	21,291	23,672	16,800	16,800
572-5204 Supplies-Janitorial	6,140	4,731	6,600	6,600
572_5205 Supplies-Uniforms/Protective gear	-	-	-	2,500
572-5206 Permits/Application fees	2,364	2,264	2,500	2,500
572-5222 Supplies-Groceries	204,100	196,498	210,000	228,000
572-5224 Supplies-Beer	32,186	33,422	30,000	33,500
572-5225 Supplies-Wine	22,469	25,735	27,000	30,000
<b>Total Materials &amp; Supplies</b>	<b>310,092</b>	<b>301,361</b>	<b>317,900</b>	<b>344,900</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	10,000	10,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Expenses</b>	<b>781,448</b>	<b>784,036</b>	<b>875,796</b>	<b>913,357</b>

**City of Plantation**  
**Plantation Preserve-Golf Course-Food/Beverage**  
**449-4922**

**Foot Notes - 2014**

**572-3401 Bank service fees**

*Bank fees associated with credit card payment. Also includes fees for Plug n Pay for the restaurant.*

**572-3402 Outside service fees**

*Professional Golf Course Management including Manager, Chef, wait staff, bartenders. Includes salaries, commissions, 401K contributions, health insurance. Also includes Comcast/ADTV1 Digital Remote and Converter.*

<i>401K Contribution</i>	14,250
<i>Comcast</i>	138
<i>Commissions</i>	18,000
<i>Group Health</i>	27,000
<i>Payroll Taxes/Workers' Comp</i>	66,400
<i>Payroll/Benefit Admin Fees</i>	14,250
<i>Salaries &amp; Wages</i>	311,000
<i>TCN Pre-Employment</i>	762
	<b>451,800</b>

**572-4401 Rentals**

*Rental of any items for the Food & Beverage Department, including tents, linens, tablecloths, Co2 tanks, and miscellaneous equipment.*

**572-4601 R/M-Equipment**

*Maintenance of office equipment not under contract, e.g., cash registers, calculators, etc. Also covers repairs to kitchen equipment, ice machine and equipment in the lounge.*

**572-5101 Supplies-Office**

*Office supplies including paper, pens, pencils, file folders, labels, laminates, etc. for use in the kitchen & restaurant.*

**572-5201 Tools/Under threshold furn/equip**

*Items including knives, buffet servers and utensils, spatulas, spoons, forks, pots, pans, food serving items, plates, glassware, bowls, platters, and silverware.*

**572-5202 Supplies/Materials-Expendable**

*Swizzle sticks, straws, coasters, paper cups, placemats, napkins, styrofoam containers, children's placemats and crayons, flowers and decorations. Covers first aid supplies*

**572-5203 Supplies-Fuel/Lubricants**

*Propane gas, sterno and butane for the kitchen.*

**572-5204 Supplies-Janitorial**

*Janitorial supplies for the sanitary maintenance of the kitchen, dining room, lounge areas, and the restroom/locker rooms.*

**572-5205 Supplies-Uniforms/Protective gear**

*Uniforms/special clothing for dining room and kitchen staff.*

**City of Plantation**  
**Plantation Preserve-Golf Course-Food/Beverage**  
**449-4922**

**Foot Notes - 2014**

**572-5206 Permits/Application fees**

*Liquor & Tobacco licenses & fees*

2,200

*Restaurant licenses and other fees*

300

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**2,500**

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**City of Plantation**  
**Plantation Preserve Golf Course - Pro Shop**  
**449-4923**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenses:</b>				
<b>Services</b>				
572-3401 Bank service fees	54,828	54,908	64,467	65,825
572-3402 Outside service fees	348,200	348,741	369,300	373,950
572-4401 Rentals	654	711	800	43,100
572-4601 R/M-Equipment	15,518	67,086	30,000	12,000
572-4801 Special events	155	242	250	250
<b>Total Services</b>	<b>419,355</b>	<b>471,687</b>	<b>464,817</b>	<b>495,125</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	898	312	-	-
572-5201 Tools/Under threshold furn/equip	2,398	1,624	5,100	5,100
572-5202 Supplies/Materials-Expendable	13,482	9,723	15,000	15,000
572-5204 Supplies-Janitorial	738	732	1,000	1,000
572-5205 Supplies-Uniforms/Protective gear	3,279	1,068	4,000	4,000
572-5226 Supplies-Golf merchandise	131,327	127,282	147,800	142,750
<b>Total Materials &amp; Supplies</b>	<b>152,123</b>	<b>140,740</b>	<b>172,900</b>	<b>167,850</b>
<b>Capital</b>				
166-9001 Machinery and Equipment		-	20,750	216,250
<b>Total Capital</b>		<b>-</b>	<b>20,750</b>	<b>216,250</b>
<b>Total Expenses</b>	<b>571,478</b>	<b>612,427</b>	<b>658,467</b>	<b>879,225</b>

**City of Plantation**  
**Plantation Preserve-Golf Course-Pro Shop**  
**449-4923**

**Foot Notes - 2014**

**572-3401 Bank service fees**

*Bank fees associated with credit card payments. Also includes fees for Plug n Pay for the Pro Shop.*

**572-3402 Outside service fees**

*Professional Golf Course Management, including salary for starters, rangers, bag room staff, golf pro, assistant golf pro and outside staff. Includes 401K contribution and health insurance.*

<i>401K Contribution</i>	8,855
<i>Group Health</i>	18,000
<i>Payroll Taxes/Worker's Comp</i>	43,210
<i>Payroll/Benefits Admin Fees</i>	9,260
<i>Salaries &amp; Wages</i>	294,625
	<b>373,950</b>

**572-4401 Rentals**

*GHIN Florida State Golf Association Handicap System, miscellaneous items and GPS system for golf cars.*

<i>Handicap System</i>	800
<i>GPS system for 75 cars @ \$47 each car (monthly)</i>	42,300
	<b>43,100</b>

**572-4601 R/M-Equipment**

*Maintenance and repair of office equipment, special equipment, golf carts, GPS system, ice machine.*

**572-4801 Special events**

*M/W Champions, Jr. Champions*

**572-5101 Supplies-Office**

*Supplies including paper, pens, pencils, file folders, labels, laminates, computer supplies, etc.*

**572-5201 Tools/Under threshold furn/equip**

*Includes practice green pins, range ball storage, range baskets, hazard stakes, club repair equipment, trash receptacles, grease gun, hydrometer, battery tester, picture boards, etc.*

**572-5202 Supplies/Materials-Expendable**

*Merchandise bags, score cards, gift boxes, pricing machines and tags, range balls, sand buckets, water cooler, tokens, cart key chains, paper for point-of-sales, golf clubs for rental, display case for merchandise.*

**572-5204 Supplies-Janitorial**

*Janitorial supplies for the sanitary maintenance of the golf pro shop and golf carts.*

**572-5205 Supplies-Uniforms/Protective gear**

*Uniforms for golf course staff and rangers.*

**572-5226 Supplies-Golf merchandise**

*Resale items including shirts, gloves, balls, hats, golf clubs, etc.*

**City of Plantation**  
**Plantation Preserve Golf Course - Maintenance**  
**449-4924**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenses:</b>				
<b>Services</b>				
572-3402 Outside service fees	604,032	611,540	674,400	686,275
572-4301 Electricity	35,775	37,402	40,600	41,600
572-4303 Water/wastewater	18,517	6,197	23,100	21,120
572-4304 Waste disposal	-	-	1,000	1,000
572-4401 Rentals	10,955	13,075	10,200	10,200
572-4601 R/M-Equipment	10,349	5,240	6,000	6,000
572-4602 R/M-Tires	123	488	-	-
572-4603 R/M-Vehicles	65,040	58,048	48,000	54,000
572-4604 R/M-Grounds	69,387	55,691	54,000	54,000
572-4605 R/M-Structures	12,297	9,268	3,900	3,900
572-4606 R/M-Maintenance contract	73,532	75,693	73,000	73,000
<b>Total Services</b>	<b>900,007</b>	<b>872,641</b>	<b>934,200</b>	<b>951,095</b>
<b>Materials &amp; Supplies</b>				
572-5101 Supplies-Office	227	109	300	300
572-5201 Tools/Under threshold furn/equip	4,353	7,942	5,100	5,100
572-5202 Supplies/Materials-Expendable	9,241	9,550	9,300	9,300
572-5203 Supplies-Fuel	35,319	36,733	31,700	36,000
572-5204 Supplies-Janitorial	880	749	1,500	1,500
572-5205 Supplies-Uniforms/Protective gear	255	336	300	300
572-5207 Supplies-Chemicals	249,556	211,204	210,000	215,000
<b>Total Materials &amp; Supplies</b>	<b>299,831</b>	<b>266,623</b>	<b>258,200</b>	<b>267,500</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	81,500	61,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>81,500</b>	<b>61,000</b>
<b>Total Expenses</b>	<b>1,199,838</b>	<b>1,139,265</b>	<b>1,273,900</b>	<b>1,279,595</b>

**City of Plantation**  
**Plantation Preserve-Golf Course-Maintenance**  
**449-4924**

**Foot Notes - 2014**

**572-3402 Outside service fees**

*Professional golf course management, including salaries, 401K contribution, health insurance.*

*401K Contribution* 15,850

*Group Health* 58,500

*Payroll Taxes/Workers' Comp* 68,600

*Payroll/Benefits Admin Fees* 15,825

*Salaries & Wages* 527,500

**686,275**

**572-4304 Waste disposal**

*Trash and debris removal and dump fees for the Golf Maintenance Division.*

**572-4401 Rentals**

*Cost of rental of any equipment or tools, and uniform rental for maintenance staff.*

**572-4601 R/M-Equipment**

*Maintenance and repairs of calculators, fax, camera, printers, pressure cleaners, trailers, ice machines, etc.*

**572-4603 R/M-Vehicles**

*Necessary repairs to all departmental vehicles including tractors, lawn equipment and tire maintenance.*

**572-4604 R/M-Grounds**

*Repair and maintenance of pumps, heads, valves, pipes, clocks, pump stations, and motors. Cost for flowers and shrubs, electrical, paint, sand and fill, seed and sod, turf and top dressing sand, and trees.*

**572-4605 R/M-Structures**

*Repair and maintance to restroom buildings, clubhouse and buildings in the maintenance compound.*

**572-4606 R/M-Maintenance contract**

*3 Spread Fertilizer @ \$650* 1,950

*Allstate Res Mgmt @\$2,798/mo.(Lake & Canal Mgmt)* 33,576

*Allstate Res Mgmt @\$2,866/mo. (Mitigation maintenance)* 34,392

*Fish restocking* 500

*Repair to radios* 469

*Summit Security Alarm @\$15/mo. (monthly monitoring)* 180

*Thor Guard* 325

*Toro NSN @ \$134/mo.* 1,608

**73,000**

**572-5101 Supplies-Office**

*Office supplies including paper, pens, pencils, file folders, labels, laminates, computer supplies, etc.*

**572-5201 Tools/Under threshold furn/equip**

*Rakes, shovels, minor power tools, minor maintenance equipment, blowers, string trimmers, edgers, etc.*

**572-5202 Supplies/Materials-Expendable**

*Purchase of necessary items for maintenance of buildings and golf course, including locks and keys, golf course accessories, pin flags, flag cups, first aid supplies, etc.*

**City of Plantation**  
**Plantation Preserve-Golf Course-Maintenance**  
**449-4924**

**Foot Notes - 2014**

**572-5203 Supplies-Fuel/Lubricants**

*Gasoline, diesel fuel, oil, grease, etc. for the use on all maintenance vehicles and equipment.*

**572-5204 Supplies-Janitorial**

*Janitorial supplies for the sanitary maintenance of the golf course restrooms at comfort stations and maintenance compound.*

**572-5205 Supplies-Uniforms/Protective gear**

*Special clothing including rubber boots and gloves, rain suits, glasses, respiratory masks and safety back support belts.*

**572-5207 Supplies-Chemicals**

*Fertilizers and chemicals for the golf course.*

# City of Plantation Utilities



## Mission Statement

The utility's primary function is to provide cost-effective water and wastewater treatment and disposal services while meeting all regulatory and permit requirements. Providing these services is critical in sustaining the health and safety of the citizens and customers of the City of Plantation. It is the goal of the department to provide excellent customer service to our residents and business community; a clean, safe, high quality water; and environmental stewardship in the treatment and disposal of wastewater while sustaining and enhancing our infrastructure for today and into the future.

## Department Description

The utilities department operations are recognized as a business enterprise and as an essential government service. Utility services are provided as an "enterprise fund" that earns its revenues through selling water and wastewater services. No general fund monies are utilized for these functions. This department is comprised of 112 budgeted positions: 97 full-time and 15 part-time/will-call employees. The eight (8) major programs providing services include the following: Administration; Water Treatment and Supply; Wastewater Treatment and Disposal; Plant Maintenance; Water Distribution; Wastewater Collection and Maintenance; Utility Billing Services; and Water Quality Assurance.

## FY 2014 Budget Highlights & Changes

The adopted budget for FY 13/14 contains a 5.6% rate increase totaling approximately an additional \$1,400,000 for water/wastewater charges for services approved by City Council in July 2013. In order to balance the FY 2014 budget which reflected decreased expenses, \$1,675,738 in revenues from the rate increase were included in appropriated fund balance and shown as a reduction to total revenues. These excess monies in fund balance will be used to pay a portion of costs for capital improvements to the Water/Wastewater System budgeted in FY 13/14 of approximately \$9,500,000.

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Administrative Program	Meet approved budget; comply with all regulatory and permit issues. Meet stakeholders' needs and expectations.	<ol style="list-style-type: none"> <li>1. Plan, budget, purchase and manage all programs</li> <li>2. Provide funding for CIP's through debt financing</li> </ol>	<ol style="list-style-type: none"> <li>1. Meet program budgets</li> <li>2. Meeting all federal, state and local permit and regulation requirements</li> </ol>	1,3,5

# City of Plantation Utilities

## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Administrative Program	Fund capital expenses and/or debt service	3. Perform CIP construction services and coordinate activities	3. Track number of CIP Programs administered 4. Track percentage of Regulatory Compliance 5. Track budget compliance	
Water Treatment and Supply	Provide essential service to protect the health, safety and welfare of residents, employees and business. Meet all regulations and permit requirements. Provide high quality water supply to all customers	1. Maintain safe, uninterrupted treated water supply 2. Meet portable water and fire protection capacity needs for the City	1. Personnel cost per MG 2. Energy cost per MG 3. Chemical cost per MG 4. Operating cost per MG 5. Total cost per MG	1,3,5
Plant Maintenance: Water and Wastewater	Inspect and maintain all equipment at three plants. Ensure uninterrupted service. Meet all regulatory requirements	1. Inspect and implement preventive, predictive and corrective maintenance 2. Maintain standards at three essential plants 3. Adequately train and support staff	1. Track number of PM Work Orders complete 2. Track number of PD Work Orders complete 3. Track number of CM Work Orders complete 4. Total Maintenance cost per MG Water 5. Total Maintenance cost per MG Wastewater	1,3,5
Water Distribution	Deliver high quality potable water to customers. Provide minimum water loss. Maintain a structurally sound and reliable water network. Ensure fire hydrants are ready for fire protection.	1. Maintain the integrity of the water distribution system 2. Maintain all of the City's 3,619 fire hydrants and over 12,000 system valves 3. Provide a cleaning/flushing program for the City's 327 miles of water mains	1. Track number of Main line leaks repaired 2. Track number of Service line leaks repaired 3. Track number of Fire hydrants repaired 4. Track number of Fire hydrants flushed	1,3,5

# City of Plantation

## Utilities

### Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Wastewater Collection and Maintenance	Protect public health and safety. Ensure structural integrity of collection system components. Ensure efficient SCADA system. Control Inflow and Infiltration of ground water.	<ol style="list-style-type: none"> <li>1. Ensure safe and continuous flow of Wastewater to RWWTP</li> <li>2. Operate system efficiently</li> <li>3. Maintain SCADA system</li> <li>4. Prevent sewer system overflows (SSO's).</li> <li>5. Maintain emergency generators</li> </ol>	<ol style="list-style-type: none"> <li>1. Track number of L/S's wet wells cleaned</li> <li>2. Track number of Manholes Inspect-cleaned</li> <li>3. Track number of Sewer blockages cleared</li> <li>4. Track number of L/S pumps repaired</li> <li>5. Track number of L/S pumps replaced</li> <li>6. Track number of Sewer System Overflows (SSO's)</li> </ol>	1,3,5
Utility Billing Services	Improve utility billing software Hansen 8 efficiency. Implement Summation 360 credit card payment program. Initiate call-tracking software program.	<ol style="list-style-type: none"> <li>1. Complete Hansen 8 script production inputs</li> <li>2. Initiate credit card program</li> <li>3. Research and initiate call-tracking software program</li> </ol>	<ol style="list-style-type: none"> <li>1. Track number of Water accounts read/month</li> <li>2. Track number of Turn on/off's per month</li> <li>3. Track number of Customer calls per month</li> <li>4. Track number of Billing complaints per month</li> <li>5. Track number of Complaints per k-customer</li> <li>6. Track number of Refunds per month</li> </ol>	1,3,5
Water Quality Assurance	Protect the health, safety and welfare of residents, employees and business. Meet all NELAC, federal, state and local regulations and permit requirements.	<ol style="list-style-type: none"> <li>1. Continue to provide vital certified laboratory service</li> <li>2. Meet all NELAC, federal, state and local permit and regulation requirements.</li> <li>3. Ensure staff is adequately trained and supported to provide high quality service</li> </ol>	<ol style="list-style-type: none"> <li>1. Track number of Test/year per SDWA</li> <li>2. Track number of Tests/year per CWA</li> <li>3. Track number of Tests/year under NELAC certification</li> <li>4. Track number of Bacteria Tests/year</li> </ol>	1,3,5

**CITY OF PLANTATION  
 Combined Budget Statement  
 Utilities  
 Fiscal Year 2013-2014**

	<b>Operations Fund</b>	<b>Capital Funds</b>	<b>Customer Deposits Fund</b>	<b>Total</b>	<b>Prior Year</b>
<b><u>REVENUE</u></b>					
Permit, Fees & Special Assessments	\$ 26,766	\$ -	\$ -	\$ 26,766	18,553
Charges for Service	29,569,087	-	-	29,569,087	\$ 28,136,086
Impact Fees	-	1,746,893	-	1,746,893	250,000
Misc Revenue	59,000	40,380	4,350	103,730	75,608
Other Sources	350,000	-	-	350,000	367,253
Non-Operating Transfers-In	3,610	4,752,313	-	4,755,923	9,064,918
Appropriated Fund Balance	(1,675,738)	3,046,735	-	1,370,997	9,926,207
<b>Total Revenue</b>	<b>\$28,332,725</b>	<b>\$ 9,586,321</b>	<b>\$ 4,350</b>	<b>\$ 37,923,396</b>	<b>\$ 47,838,625</b>

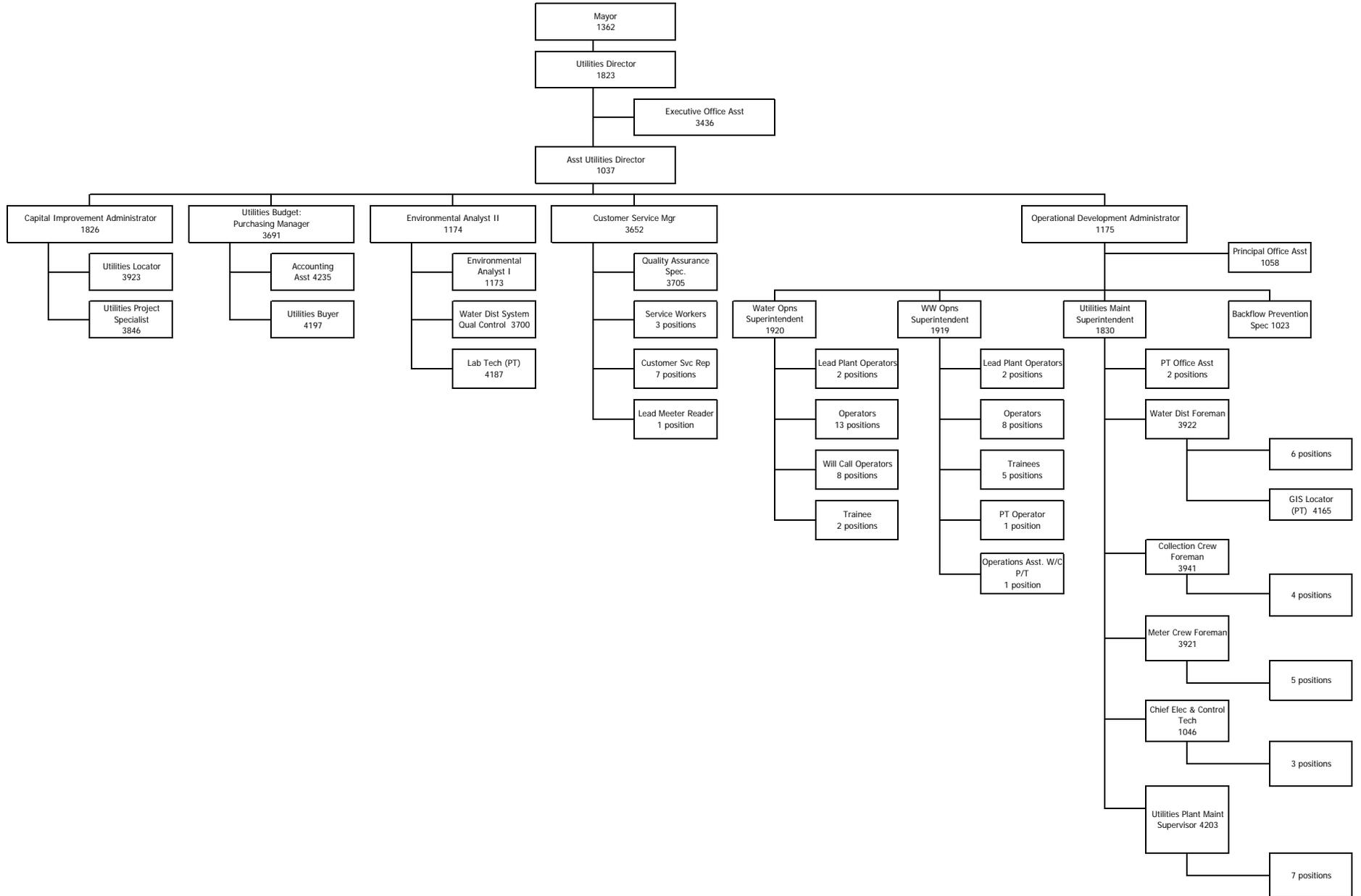
**EXPENDITURES**

Personnel Services	\$ 8,588,792	\$ -	\$ -	\$ 8,588,792	\$ 7,735,112
Operating Expenditures	17,240,244	7,375	740	17,248,359	17,833,083
Debt Service	-	-	-	-	983,709
Capital	275,030	4,826,633	-	5,101,663	10,049,220
Non-Operating	44,000	-	-	44,000	7,548
Non-Operating Transfers-Out	2,184,659	4,752,313	3,610	6,940,582	11,046,468
<b>Total Expenditures</b>	<b>\$28,332,725</b>	<b>\$ 9,586,321</b>	<b>\$ 4,350</b>	<b>\$ 37,923,396</b>	<b>\$ 47,655,140</b>

**Total Revenue, Expenses and  
 Other Resources**

<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 183,485</b>
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**City of Plantation**  
**Utilities Operations and Maintenance**



**City of Plantation  
Utilities Operations and Maintenance  
Water and Wastewater Services**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Utilities Director	1	1	1	1
Assistant Utilities Director	1	1	1	1
Operational Development Administrator	1	1	1	1
Capital Improvement Administrator	1	1	1	1
Utilities Mtc Superintendent	1	1	1	1
W/Operations Superintendent	1	1	1	1
WW/Operations Superintendent	1	1	1	1
Utilities Budget/Purchasing Mgr	1	1	1	1
Util Dept Customer Service Mgr	1	1	1	1
Lead Plant Operator	4	4	4	4
Utilities Plant Mtc Supervisor	0	1	1	1
Chief Electrical Control Tech	1	1	1	1
Environmental Analyst II	1	1	1	1
Chief Mechanical Technician	1	0	0	0
I.T. GIS Analyst I	1	0	0	1
Utilities Plant Opr/Class A	9	6	6	7
Regulatory Compliance Coordinator	0	0	0	1
Environmental Analyst I	1	1	1	1
Utilities Plant Opr/Class B	5	5	5	13
Meter Installation Foreman	1	1	1	1
WW/Collection System Foreman	1	1	1	1
Water Dist System Foreman	1	1	1	1
Utilities Project Specialist	1	1	1	1
Utilities Plant Mech III (A)	1	1	1	1
Executive Office Assistant	1	1	1	1
Utilities Plant Opr/Class C	14	17	17	8
Backflow Prevention Specialist	1	1	1	1
Plant Operator/Trainee	3	0	0	0
Utilities Locator	1	1	1	1
Utilities Plant Mech II (B)	1	2	2	2
Water Distribution Tech /I	1	1	1	4
W/Dist Sys Qty Control Specialist	1	1	1	1
Electrical Control Technician	3	3	3	3
Buyer/Inventory Control	1	0	0	0
Quality Assurance Specialist	1	1	1	1
Water Distribution Tech /II	1	1	1	0
Utilities Buyer	0	1	1	1
Utilities Service Worker	17	15	15	12
Lead Meter Reader	1	1	1	1
WW Collection Tech/C	1	1	1	0
Utilities Plant Mech I C	3	4	4	4
Water Distribution Tech/III	2	3	3	4

**City of Plantation  
Utilities Operations and Maintenance  
Water and Wastewater Services**

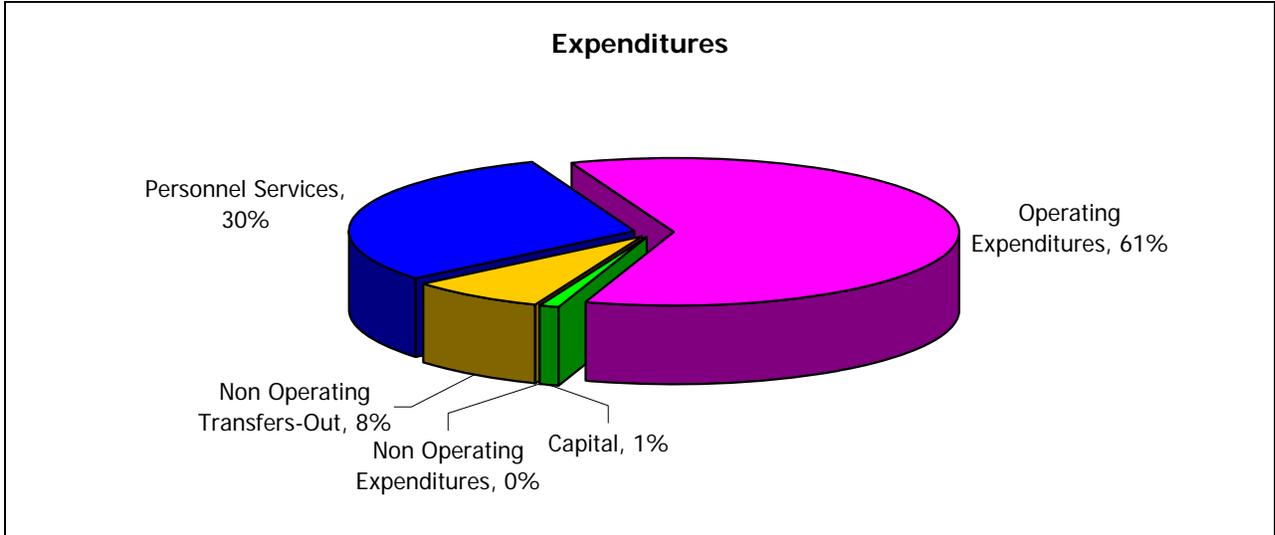
**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Principal Office Assistant	1	1	1	1
Customer Service Rep	7	7	7	7
Accounting Assistant	0	1	1	1
Clerk Typist II	1	0	0	0
Utilities Laborer	1	0	0	0
Util Plant Opr/Class C (Will Call)	0	0	1	0
Util Plant Opr/Class A (Will Call)	0	0	0	1
GIS Locator - P/T	1	1	1	1
Util Plant Opr Asst (Will Call)	6	6	7	9
Lab Technician - P/T	0	1	1	1
Util Plant Opr/Class B - P/T	1	1	0	0
Office Assistant - P/T	2	2	1	1
Custodian - P/T	0	0	0	2
<b>Total Budgeted Positions</b>	<b>110</b>	<b>107</b>	<b>107</b>	<b>112</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Permits, Fees & Special Assessments	34,577	46,848	18,553	26,766
Intergovernmental	97,596	706,704	-	-
Charges for Services	28,158,332	27,311,789	28,136,086	29,569,087
Misc Revenue	69,228	129,281	32,333	59,000
Other Sources	583,506	448,556	367,253	350,000
Non Operating Transfers-In	2,541,585	6,286,549	2,688	3,610
Appropriated Fund Balance	-	-	1,868,553	(1,675,738)
<b>Revenue Totals</b>	<b>31,484,824</b>	<b>34,929,727</b>	<b>30,425,466</b>	<b>28,332,725</b>
<b><u>Expenditures</u></b>				
Personnel Services	7,421,304	7,583,223	7,735,112	8,588,792
Operating Expenditures	15,242,752	15,540,440	17,824,508	17,240,244
Debt Service	2,547	2,554	2,548	-
Capital	6,930,208	7,608,748	1,894,816	275,030
Non Operating Expenditures	19,476	41,414	5,000	44,000
Non Operating Transfers-Out	5,576,802	12,182,547	2,963,482	2,184,659
<b>Expenditures Totals</b>	<b>35,193,089</b>	<b>42,958,926</b>	<b>30,425,466</b>	<b>28,332,725</b>

**City of Plantation  
Utilities Operations and Maintenance  
Water and Wastewater Services**



**City of Plantation**  
**Utilities Operations and Maintenance**  
**440-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Permits, Fees &amp; Special Assessments</b>				
361-1040 Westgate Lake assessment-Interest/penalties	( 15,410 )	42,811	15,540	24,700
361-1050 G7 assessment-Interest/penalties	8,636	4,037	3,013	2,066
363-1104 Westgate Lake assessment-Principal	41,350	-	-	-
<b>Total Permits, Fees &amp; Special Assessments</b>	<b>34,577</b>	<b>46,848</b>	<b>18,553</b>	<b>26,766</b>
<b>Intergovernmental</b>				
331-1000 Federal Grants-General Government	97,596	706,704	-	-
<b>Total Intergovernmental</b>	<b>97,596</b>	<b>706,704</b>	<b>-</b>	<b>-</b>
<b>Charges for Services</b>				
343-3000 Water utility revenue	13,955,062	13,138,981	13,928,876	14,395,877
343-3001 Other Water utility revenue	61,351	52,553	50,000	52,000
343-5000 Sewer/Wastewater utility revenue	13,770,180	13,596,442	13,839,210	14,743,410
343-6001 Penalties	152,068	97,603	150,000	150,000
343-6002 Meter installation	28,077	28,326	25,000	25,000
343-6003 Meter hookup	6,720	7,860	10,500	7,800
343-6004 Fees other	127,003	293,467	100,000	116,000
343-6005 Billing charges	42,362	49,873	15,000	15,000
349-0004 O-insurance premiums-Dependent/Retirees	15,510	46,684	17,500	64,000
<b>Total Charges for Services</b>	<b>28,158,332</b>	<b>27,311,789</b>	<b>28,136,086</b>	<b>29,569,087</b>
<b>Misc Revenue</b>				
361-1001 Investment Interest	47	67	-	50
361-1003 Interest/penalties on AR Invoices	196	-	200	200
361-1080 Colorado Business Bank Interest	1,719	-	-	-
361-9999 Interest and other earnings-Allocated	13,648	65,459	4,434	14,750
364-0001 Gain/loss or proceeds on disposition of fixed a	-	( 1,333 )	-	-
365-0001 Sales of surplus materials and scrap	6,728	9,621	4,600	8,000
366-0003 Contributions and donations-Various	300	-	-	-
369-3001 Settlements-Comp proceeds	-	985	1,000	1,000
369-9002 Auto cost recovery	19,789	17,912	14,000	14,000
369-9003 Legal fee reimbursement	1,807	30,569	2,000	15,000
369-9800 Prior period adjustments	24,995	-	-	-
369-9900 Other misc earnings-Allocated	-	6,002	6,099	6,000
<b>Total Misc Revenue</b>	<b>69,228</b>	<b>129,281</b>	<b>32,333</b>	<b>59,000</b>
<b>Non-Operating Transfers-In</b>				
381-0115 Interfund tfrs-In-CDBG s.r. fund	209,567	-	-	-
381-0221 Interfund tfrs-In-2002 Bond Sinking	750,000	-	-	-
381-0222 Interfund tfrs-In-2002 Bond Reserve	69,899	-	-	-
381-0330 Interfund tfrs-In-CRA Designated Capital	51,731	-	-	-
381-0441 Interfund tfrs-In-Utility d.s. sinking fund	99,042	67,527	-	-
381-0446 Interfund tfrs-In-Revenue Generation fund	1,353,139	6,206,256	-	-
381-0447 Interfund tfrs-In-Customer Deposits fund	8,208	12,766	2,688	3,610
<b>Total Non-Operating</b>	<b>2,541,585</b>	<b>6,286,549</b>	<b>2,688</b>	<b>3,610</b>
<b>Other Sources</b>				
389-8001 Capital Contributions-Private	583,506	448,556	367,253	350,000
<b>Total Other Sources</b>	<b>583,506</b>	<b>448,556</b>	<b>367,253</b>	<b>350,000</b>

**City of Plantation  
Utilities Operations and Maintenance  
440-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	1,868,553	( 1,675,738 )
<b>Total Appropriated Fund Balance</b>	-	-	1,868,553	( 1,675,738 )
 	<hr style="border-top: 3px double black;"/>			
<b>Total Revenue</b>	<b>31,484,825</b>	<b>34,929,728</b>	<b>30,425,466</b>	<b>28,332,725</b>

**City of Plantation**  
**Utilities Operations and Maintenance**  
**440-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General fund	1,981,550	1,981,550	1,981,550	2,184,659
581-9121 Interfund tfrs-Out-2002 Bond Sinking	2,627,194	-	-	-
581-9141 Interfund tfrs-Out-Utility Sinking	968,058	980,043	981,932	-
581-9144 Interfund tfrs-Out-Water Capacity	-	3,117,787	-	-
581-9145 Interfund tfrs-Out-Wastewater Capacity	-	6,103,167	-	-
<b>Total Non-Operating Transfers-Out</b>	<b>5,576,802</b>	<b>12,182,547</b>	<b>2,963,482</b>	<b>2,184,659</b>

**City of Plantation**  
**Water Services**  
**440-0100**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
533-1201 Payroll-Pension Qualified	2,339,195	2,327,525	2,274,736	2,298,272
533-1301 Non-Pension Qualified	158,312	136,247	282,170	303,397
533-1401 Payroll-Overtime	129,825	151,900	147,252	179,552
<b>Total Salaries and Wages</b>	<b>2,627,332</b>	<b>2,615,672</b>	<b>2,704,157</b>	<b>2,781,221</b>
<b>Employee Benefits</b>				
533-2199 FICA	197,810	195,581	206,671	212,763
533-2299 Retirement-Required Employer Contribution	369,889	347,404	439,935	548,998
533-2308 Life Insurance Benefit	5,498	5,449	4,343	4,802
533-2313 Long Term Disability Benefit	7,175	6,995	7,789	4,595
533-2399 Health Benefits	901,221	1,015,568	821,005	896,425
533-2499 Worker's Compensation	( 11,692 )	( 7,712 )	79,721	93,418
533-2640 Other Post Employment Benefits (OPEB)	-	-	-	140,800
<b>Total Employee Benefits</b>	<b>1,469,900</b>	<b>1,563,286</b>	<b>1,559,464</b>	<b>1,901,802</b>
<b>Services</b>				
533-3101 Employment testing services	1,902	1,366	4,590	2,890
533-3140 Engineering	78,578	140,278	162,000	182,000
533-3141 Chemical analysis	23,270	17,151	44,600	28,200
533-3199 Legal-Allocation	7,319	15,154	9,000	9,000
533-3201 Audit services	22,688	22,563	23,850	23,125
533-3401 Bank service fees	55,990	18,989	22,262	33,150
533-3420 Misc contractual services	-	12,659	20,000	18,500
533-4001 Food and shelter	234	193	1,000	1,000
533-4002 Transportation costs	73	100	4,500	4,500
533-4101 Postage/shipping charges	57,294	55,533	60,000	60,000
533-4102 Communications	8,246	8,556	13,000	12,000
533-4301 Electricity	1,103,335	947,424	1,210,000	1,207,000
533-4303 Water/wastewater	19,652	9,377	10,000	11,088
533-4401 Rentals	28,738	30,562	31,650	31,650
533-4601 R/M-Equipment	157,631	222,196	216,800	238,000
533-4603 R/M-Vehicles	42,434	42,781	50,000	55,000
533-4604 R/M-Grounds	73,551	96,387	121,500	137,000
533-4605 R/M-Structures	1,134	11,476	15,000	15,000
533-4606 R/M-Maintenance contract	69,490	97,030	175,087	113,886
533-4620 R/M-Wells	87,656	82,033	85,000	100,000
533-4621 R/M-Mains	10,346	50,666	40,000	40,000
533-4622 R/M-Meters	122,958	90,687	100,000	160,000
533-4623 R/M-Hydrants	21,378	16,775	20,000	20,000
533-4701 Printing and binding	31,055	29,858	32,000	30,000
533-4803 Advertising	3,424	4,544	6,000	6,000
533-4920 Allocated operating costs	853,850	896,543	941,370	988,438
<b>Total Services</b>	<b>2,882,225</b>	<b>2,920,880</b>	<b>3,419,209</b>	<b>3,527,427</b>
<b>Materials &amp; Supplies</b>				
533-5101 Supplies-Office	5,695	4,678	5,500	5,000
533-5201 Tools/Under threshold furn/equip	30,585	26,549	25,000	25,000
533-5202 Supplies/Materials-Expendable	28,777	29,341	16,500	16,500
533-5203 Supplies-Fuel	82,267	95,440	78,000	96,000
533-5204 Supplies-Janitorial	1,957	454	5,000	3,000

**City of Plantation  
Water Services  
440-0100**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Materials &amp; Supplies</b>				
533-5205 Supplies-Uniforms/Protective gear	10,053	15,201	20,900	16,000
533-5206 Permits/Application fees	21,723	17,022	32,200	23,800
533-5207 Supplies-Chemicals	390,031	389,004	514,000	455,000
533-5208 Materials consumed-New meters	-	-	7,000	24,000
533-5240 Supplies/Equipment-Laboratory	-	-	-	30,000
533-5401 General Collection Books	98	109	250	250
533-5403 Memberships/Schools	19,961	57,622	74,994	76,878
533-5901 Depreciation-Buildings	517,363	506,426	517,363	506,426
533-5902 Depreciation-Improvements	2,146,038	2,279,696	2,382,608	2,178,092
533-5903 Depreciation-Infrastructure	91,023	87,991	91,024	87,992
533-5905 Depreciation-Furniture and Equipment	560,306	508,725	668,396	540,650
<b>Total Materials &amp; Supplies</b>	<b>3,905,876</b>	<b>4,018,257</b>	<b>4,438,735</b>	<b>4,084,588</b>
<b>Capital</b>				
533-6150 Amortization-Asset acquisition cost	2,516	2,515	2,558	2,515
162-9001 Building	-	-	70,000	240,000
166-9001 Machinery and Equipment	-	-	8,500	-
169-6150 Construction in progress	-	-	1,198,200	30,000
<b>Total Capital</b>	<b>2,516</b>	<b>2,515</b>	<b>1,279,258</b>	<b>272,515</b>
<b>Debt Service</b>				
533-7313 Amortization-2007 Note issuance cost	1,274	1,277	1,274	-
<b>Total Debt Service</b>	<b>1,274</b>	<b>1,277</b>	<b>1,274</b>	<b>-</b>
<b>Non Operating</b>				
533-9950 Provision for uncollectible accounts	9,738	20,707	2,500	22,000
<b>Total Non Operating</b>	<b>9,738</b>	<b>20,707</b>	<b>2,500</b>	<b>22,000</b>
<b>Total Expenses</b>	<b>10,898,860</b>	<b>11,142,595</b>	<b>13,404,597</b>	<b>12,589,553</b>

**City of Plantation  
Water Services  
440-0100**

**Foot Notes - 2014**

**533-3101 Employment testing services**

*Employment testing services needed by HR Dept, Utilities Dept and Regulatory Agencies*

<i>Drivers License Verification</i>	75
<i>Hepatitis B Vaccine Confirmation</i>	1,040
<i>Miscellaneous Employment Testing</i>	75
<i>Post Accident Drug Screening</i>	600
<i>Random Employee DOT Alcohol Testing</i>	200
<i>Random Employee SafetySensitive Drug Testing</i>	900
	<b>2,890</b>

**533-3140 Engineering**

<i>Dept Enviro MIT Test</i>	60,000
<i>General Engineering Services</i>	80,000
<i>Power System Short Circuit Coordination Study</i>	40,000
<i>Rate Analysis</i>	2,000
	<b>182,000</b>

**533-3141 Chemical analysis**

*Chemical analysis needed for operational regulatory testing*

<i>Annual Primary, Secondary Analysis</i>	6,000
<i>DI Student T Test (SM9020B) Ourside Contract (Qrtly)</i>	600
<i>Miscellaneous Tests</i>	2,500
<i>Qrtly Gross Alpha; Radium 226 &amp; 228; Analysis (Deepwell)</i>	8,800
<i>Qrtly Trihalamethanes Analysis</i>	2,000
<i>Qrtly Wellfield Analysis</i>	8,000
<i>Total Organic Carbon (SM5310B-DI Water TOC)</i>	300
	<b>28,200</b>

**533-4001 Food and shelter**

*Meals/Hotel expenditures*

**533-4002 Transportation costs**

*Travel, parking, toll expenditures. Mileage reimbursement.*

<i>Mileage Reimbursement</i>	4,000
<i>Transportation Costs</i>	500
	<b>4,500</b>

**533-4101 Postage/shipping charges**

*Any postage and shipping expenditures paid directly to the mail/shipping carrier.*

**533-4102 Communications**

*To pay cell phone, landlines, pagers, beepers, wireless internet service and cable monthly service expenditures.*

**533-4401 Rentals**

*Equipment Rental (i.e. pumps, saws, cranes, scissor lift), City Hall Office space and customer*

<i>City Hall Office Rental</i>	30,150
<i>Equipment Rental (Including Cranes)</i>	1,500
	<b>31,650</b>

**City of Plantation  
Water Services  
440-0100**

**Foot Notes - 2014**

**533-4601 R/M-Equipment**

*Water plant equipment to include but not limited to auxiliary equipment, security equipment, labor & lubricants.*

*R/M Plant Equipment*

238,000

238,000

**533-4603 R/M-Vehicles**

*Utilities vehicle fleet and equipment maintained by Public Works Garage (i.e. any UT tagged equipment).*

*R/M Fleet Vehicles/Equipment*

55,000

55,000

**533-4604 R/M-Grounds**

*Maintenance of grounds to include but not limited to: replacement of sod/shrubbery, repair/maintenance roadways & sidewalks, fencing, mailboxes, etc it relates to Utility and residential property.*

*Backcharges from PW Dept*

105,000

*Maintenance/Restoration of Property*

32,000

137,000

**533-4605 R/M-Structures**

*Repair and maintenance of Plant structures.*

**533-4606 R/M-Maintenance contract**

*Utilities Department and City of Plantation maintenance contracts and service agreements.*

*Air Conditioning*

3,000

*Backflow Prevention (Tokay) Annual Software Support*

790

*Check Verification*

14,000

*Communication Equipment*

1,000

*Copier lease (CWTP)*

1,500

*Copier lease for City Hall and Regional Plant Admin Bldg.*

4,616

*EOC Copier Lease*

900

*EWTP Admin Bldg Copier Lease*

1,800

*EWTP Copier Maintenance Contract*

480

*Fire Extinguisher*

700

*Gas Pump Maintenance*

2,500

*GPS Software Maintenance Contract*

300

*Hansen App Care Services*

30,000

*Hansen Software Support & Licenses*

40,000

*Misc Scanning Licenses and Software*

10,000

*Miscellaneous Repairs*

1,000

*Radix Service Agreement with Software Updates*

1,300

113,886

**533-4620 R/M-Wells**

*Water well maintenance to include but not limited to: repairs to pumps and motors that are associated with the wells.*

**533-4621 R/M-Mains**

*Routine repairs, maintenance to water mains and their appurtenances.*

**533-4622 R/M-Meters**

*Repair/replace old meters that are not longer functioning properly.*

**City of Plantation  
Water Services  
440-0100**

**Foot Notes - 2014**

**533-4623 R/M-Hydrants**

*Repair/replace worn and/or damaged hydrants and appurtenance.*

**533-4701 Printing and binding**

*Door hangers, customer monthly statements, Consumer Confidence Reports.*

*Consumer Confidence Report*

13,000

*Printing and Binding*

17,000

30,000

**533-4803 Advertising**

*Services to include but not limited to: bid announcements and public announcements.*

**533-4920 Allocated operating costs**

*This includes indirect costs, services - general, personnel and maintenance.*

**533-5101 Supplies-Office**

*General office supplies and equipment under \$1,000.00.*

**533-5201 Tools/Under threshold furn/equip**

*Purchase and repair of furniture, minor tools and equipment under \$1000.00.*

**533-5202 Supplies/Materials-Expendable**

*Expendable items (disposable equip) that are peculiar to the department; medical supplies, lab disposable equipment.*

**533-5203 Supplies-Fuel/Lubricants**

*Fuel for all vehicles & equipment.*

**533-5204 Supplies-Janitorial**

*Laboratory cleanliness (i.e. liquid/dry cleansers, brooms, mops, polish, tissue paper, paper towels, etc.)*

**533-5205 Supplies-Uniforms/Protective gear**

*Utilities uniform program, protective gear and equipment (i.e. shirts, pants, leather gloves, latex gloves, harnesses, etc.)*

*Protective Gear*

3,000

*Uniform Service*

13,000

16,000

**533-5206 Permits/Application fees**

*Permits, application fees, Utility location fees, that are particular to the department.*

*Application Fees*

1,500

*Broward County Public Health Unit CWTP & EWTP*

8,500

*Dept. of Planning & Environmental Protection Air Permit CWTP & EWTP*

540

*Dept. of Planning & Environmental Protection Haz Mat CWTP*

1,500

*Dept. of Planning & Environmental Protection Haz Mat EWTP*

1,000

*Fl Dept of Envir Protection Deepwell - 5 Year Renewal CWTP*

2,500

*Fl Dept of Envir Protection Deepwell - 5 Year Renewal EWTP*

2,500

*Florida Dept. of Environmental Protection Storage Tank Permit - EWTP*

200

*Florida Dept. of Environmental Protection Storage Tank Permit - CWTP*

300

*Laboratory Certification*

1,460

**City of Plantation  
Water Services  
440-0100**

**Foot Notes - 2014**

**533-5206 Permits/Application fees**

<i>Misc Construction Permits</i>	700
<i>Sunshine State Call One - Utility Locations</i>	3,100
	<b>23,800</b>

**533-5207 Supplies-Chemicals**

*Chemicals used/needed to treat, test, and maintain water quality in accordance with regulatory standards.*

<i>Ammonia</i>	12,000
<i>Anti-Scalant</i>	115,000
<i>Caustic Soda</i>	45,000
<i>Chlorine Bleach/Sodium Hypochlorite</i>	150,000
<i>Corrosion Inhibitor</i>	55,000
<i>Fluoride</i>	48,000
<i>Misc Chemicals</i>	8,000
<i>Soduim Hexametaphosphate</i>	22,000
	<b>455,000</b>

**533-5208 Materials consumed-New meters**

*The installation of new meter and service.*

**533-5240 Supplies/Equipment-Laboratory**

*Equipment and chemicals relating to laboratory testing.*

**533-5401 General Collection Books**

*Reference materials, manuals, videos, pertinent to safety, specifications, plant operation, regulatory standards and lab testing.*

**533-5403 Memberships/Schools**

*Memberships and schools needed to sustain modern knowledge in the Utilities industry.*

<i>American Water Works Association Florida Section</i>	900
<i>American Water Works Association National Membership</i>	5,400
<i>Backflow Technician School &amp; Membership</i>	1,200
<i>Broward County Mobile Irrigation Project</i>	6,367
<i>Broward County Water Conservation Initiatives Program</i>	37,992
<i>F.A.C.E. Membership</i>	20
<i>Field Crew Continous Education Classes</i>	2,000
<i>FL Dept Enviro Protect Dist. Opr License Renewal</i>	1,300
<i>FL Dept Enviro Protect Opr License Renewal</i>	2,200
<i>Florida Dept. of Envir Protection Required Continuous Education Classes</i>	2,500
<i>Florida Society of Environmental Analysts</i>	75
<i>Florida Water &amp; Pollution Control Operators Association Membership 49 x \$30</i>	1,200
<i>Florida Water &amp; Pollution Control Operators Association Short School</i>	1,000
<i>FSAWWA Best Tasting Drinking Water Contest</i>	80
<i>FSEA Seminar (Annual Required Recertification)</i>	250
<i>FWEA Utility Council</i>	4,224
<i>Govemmental Purchasing Organizations</i>	300
<i>Misc. Continuous Education Classes</i>	2,100
<i>Monthly Safety Training Classes</i>	5,000
<i>National Notary</i>	100
<i>Southeast Florida Desalting Assoc Membership</i>	550

**City of Plantation**  
**Water Services**  
**440-0100**

**Foot Notes - 2014**

**533-5403 Memberships/Schools**

<i>Southeast Florida Desalting Association Semi-Annual Conference</i>	1,500
<i>Southeast Florida Utility Council Membership</i>	350
<i>US Green Building Council (City Hall)</i>	50
<i>Water Environmental Federation</i>	220
	<hr/> <b>76,878</b> <hr/>

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	18,390
<i>Longevity Pay</i>	38,250
<i>On-call personnel</i>	14,900
<i>Shift Differential</i>	25,896
<i>Will Call salary</i>	7,065
	<hr/> <b>104,501</b> <hr/>

**581-9101 Transfers-Out-General fund**

*Includes PILOT and Utility Investment Return*

**City of Plantation  
Wastewater Services  
440-0200**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Salaries and Wages</b>				
535-1201 Payroll-Pension Qualified	1,836,992	1,831,439	1,886,778	1,928,878
535-1301 Payroll-Non-Pension Qualified	89,852	84,599	121,659	153,901
535-1401 Payroll-Overtime	103,486	116,103	114,022	152,951
<b>Total Salaries and Wages</b>	<b>2,030,331</b>	<b>2,032,141</b>	<b>2,122,459</b>	<b>2,235,730</b>
<b>Employee Benefits</b>				
535-2199 FICA	152,906	151,643	162,171	171,034
535-2299 Retirement-Required Employer Contribution	322,134	289,296	359,373	454,743
535-2308 Life Insurance Benefit	4,292	4,489	3,483	4,101
535-2313 Long Term Disability Benefit	5,558	5,598	6,127	3,840
535-2399 Health Benefits	813,956	926,657	765,134	843,777
535-2499 Worker's Compensation	( 5,105 )	( 5,559 )	52,745	61,644
535-2640 Other Post Employment Benefits (OPEB)	-	-	-	130,900
<b>Total Employee Benefits</b>	<b>1,293,741</b>	<b>1,372,124</b>	<b>1,349,032</b>	<b>1,670,039</b>
<b>Services</b>				
535-3101 Employment testing services	1,736	946	4,590	2,890
535-3140 Engineering	117,141	118,153	225,000	405,000
535-3141 Chemical analysis	9,072	18,327	18,000	28,300
535-3199 Legal-Allocation	26,690	15,154	9,000	9,000
535-3201 Audit services	22,688	22,563	23,850	23,125
535-3401 Bank service fees	55,990	18,989	22,261	33,150
535-3420 Misc contractual services	-	12,659	20,000	18,500
535-4001 Food and shelter	224	-	1,000	1,000
535-4002 Transportation costs	22	26	4,500	4,500
535-4101 Postage/shipping charges	56,281	54,878	60,000	60,000
535-4102 Communications	8,946	9,829	13,000	12,500
535-4301 Electricity	1,111,260	1,120,536	1,279,500	1,383,000
535-4304 Waste disposal	292,496	291,213	700,000	700,000
535-4401 Rentals	30,871	30,150	33,650	33,650
535-4601 R/M-Equipment	247,225	345,105	312,000	370,000
535-4603 R/M-Vehicles	38,517	46,406	50,000	55,000
535-4604 R/M-Grounds	75,769	97,899	121,500	137,000
535-4605 R/M-Structures	1,185	4,994	18,000	15,000
535-4606 R/M-Maintenance contract	66,693	86,484	171,817	121,476
535-4621 R/M-Mains	30,884	11,861	40,000	40,000
535-4624 R/M-Maintenance contracts-lift stations	206,668	195,907	197,000	19,200
535-4625 R/M-Lift station-labor	497,555	446,169	495,000	490,000
535-4626 R/M-Lift station-materials	333,057	371,897	310,000	325,500
535-4701 Printing and binding	18,925	16,735	25,000	20,000
535-4803 Advertising	187	1,084	5,500	5,000
535-4920 Allocated operating costs	853,850	896,543	941,370	988,438
<b>Total Services</b>	<b>4,103,933</b>	<b>4,234,505</b>	<b>5,101,538</b>	<b>5,301,229</b>
<b>Materials &amp; Supplies</b>				
535-5101 Supplies-Office	4,923	4,694	6,000	5,500
535-5201 Tools/Under threshold furn/equip	23,460	25,409	25,000	25,000
535-5202 Supplies/Materials-Expendable	15,175	18,080	17,000	13,000
535-5203 Supplies-Fuel	85,092	79,043	78,000	85,000
535-5204 Supplies-Janitorial	2,692	782	4,000	3,000
535-5205 Supplies-Uniforms/Protective gear	9,133	15,283	20,900	16,000

**City of Plantation  
Wastewater Services  
440-0200**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Materials &amp; Supplies</b>				
535-5206 Permits/Application fees	8,067	13,823	22,080	20,500
535-5207 Supplies-Chemicals	163,911	155,065	224,000	153,000
535-5240 Supplies/Equipment-Laboratory	-	-	-	27,000
535-5401 General Collection Books	97	-	200	200
535-5403 Memberships/Schools	3,956	9,597	19,745	20,339
535-5901 Depreciation-Buildings	155,353	153,337	155,353	153,891
535-5902 Depreciation-Improvements	2,780,188	2,867,275	3,184,476	2,828,357
535-5903 Depreciation-Infrastructure	231,628	209,121	231,628	209,094
535-5905 Depreciation-Furniture and Equipment	867,044	815,287	876,644	767,119
<b>Total Materials &amp; Supplies</b>	<b>4,350,718</b>	<b>4,366,798</b>	<b>4,865,026</b>	<b>4,327,000</b>
<b>Capital</b>				
535-6150 Amortization-Asset acquisition cost	2,516	2,515	2,558	2,515
166-9001 Machinery and Equipment	-	-	3,000	-
169-6150 Construction in progress	-	-	610,000	-
<b>Total Capital</b>	<b>2,516</b>	<b>2,515</b>	<b>615,558</b>	<b>2,515</b>
<b>Debt Service</b>				
535-7313 Amortization-2007 Note issuance cost	1,274	1,277	1,274	-
<b>Total Debt Service</b>	<b>1,274</b>	<b>1,277</b>	<b>1,274</b>	<b>-</b>
<b>Non Operating</b>				
535-9950 Provision for uncollectible accounts	9,738	20,707	2,500	22,000
<b>Total Non Operating</b>	<b>9,738</b>	<b>20,707</b>	<b>2,500</b>	<b>22,000</b>
<b>Total Expenses</b>	<b>11,792,249</b>	<b>12,030,068</b>	<b>14,057,387</b>	<b>13,558,513</b>

**City of Plantation  
Wastewater Services  
440-0200**

**Foot Notes - 2014**

**535-3101 Employment testing services**

*Employment testing services needed by HR Dept, Utilities Dept. and Regularatory Agencies.*

<i>Drivers License Verification</i>	75
<i>Hepatitis B Vaccine Confirmation</i>	1,040
<i>Miscellaneous Employment Testing</i>	75
<i>Post Accident Drug Screening</i>	600
<i>Random Employee DOT Alcohol Testing</i>	200
<i>Random Employee DOT Drug Testing</i>	900
	<b>2,890</b>

**535-3140 Engineering**

*General Engineering Services*

<i>Develop Wastewater System Model</i>	185,000
<i>General Engineering Services</i>	75,000
<i>Rate Analysis</i>	2,000
<i>RWWTP - Automation Study</i>	115,000
<i>RWWTP - Digester Cover(s) Inspection</i>	28,000
	<b>405,000</b>

**535-3141 Chemical analysis**

*Chemical analysis needed for operational regulatory testing.*

<i>Annual Bio-Solids</i>	600
<i>Annual Priority Pollutant Scan</i>	3,500
<i>Bi-Annual Cryptosporidium/Giardia Pathogen Test</i>	1,350
<i>Bi-Monthly Sludge Samples</i>	1,100
<i>DiStudent T Test(SM9020B)Outside Contract (Qrtly)</i>	600
<i>Fat, Oils &amp; Grease Tests</i>	1,400
<i>Miscellaneous Tests</i>	15,000
<i>Primary and Secondary Pollutants Analysis</i>	4,000
<i>Regulatory Agency Imposed</i>	600
<i>Total Organic Carbon(SM5310B-DI Water TOC)</i>	150
	<b>28,300</b>

**535-4001 Food and shelter**

*Meals/Hotel expenditures*

**535-4002 Transportation costs**

*Travel, parking, toll expenditures. Mileage reimbursement.*

<i>Mileage Reimbursement</i>	4,000
<i>Transportation Costs</i>	500
	<b>4,500</b>

**535-4101 Postage/shipping charges**

*Any postage and shipping expenditures paid directly to the mail/shipping carrier.*

**535-4102 Communications**

*To include but not limited to cell phones, landlines, pagers, beepers, wireless internet service and cable monthly service expenditures.*

**City of Plantation  
Wastewater Services  
440-0200**

**Foot Notes - 2014**

<b>535-4304</b>	<b>Waste disposal</b> <i>Monthly sewer septic dump fee for Vector trucks &amp; Regional Plant sludge removal.</i>	
<b>535-4401</b>	<b>Rentals</b> <i>City Hall Office Space and Equipment Rental (includes cranes).</i> <i>Equipment Rental (Including Cranes)</i>	3,500
	<i>Rental City Hall</i>	30,150
		<b>33,650</b>
<b>535-4601</b>	<b>R/M-Equipment</b> <i>Repair/Maintenance of wastewater plant equipment to include but not limited to auxiliary equipment, security equipment, labor &amp; lubricants.</i>	
<b>535-4603</b>	<b>R/M-Vehicles</b> <i>Utilities vehicle fleet and equipment maintained by Public Works Garage (i.e. UT tagged equipment)</i>	
<b>535-4604</b>	<b>R/M-Grounds</b> <i>Maintenance of grounds to include but not limited to replacement of sod/shrubbery, repair/maintenance roadways &amp; sidewalks, fencing, mailboxes, etc. it relates to Utility and residential property.</i> <i>Backcharges from PW Dept.</i>	105,000
	<i>Maintenance/Restoration of Property</i>	32,000
		<b>137,000</b>
<b>535-4605</b>	<b>R/M-Structures</b> <i>Repair and maintenance of Plant structures.</i>	
<b>535-4606</b>	<b>R/M-Maintenance contract</b> <i>Utilities Department and City of Plantation maintenance contracts and service agreements.</i> <i>Check Verification</i>	14,000
	<i>Communication Equipment</i>	1,000
	<i>Copier Lease (CWTP)</i>	1,500
	<i>Copier lease for City Hall and Regional Plant Admin.</i>	4,616
	<i>EOC Copier Lease</i>	900
	<i>EWTP Admin Bldg Copier Lease</i>	1,800
	<i>Fire Ext.</i>	300
	<i>Gas Pump Maintenance</i>	2,500
	<i>GPS Software Maintenance Contract</i>	300
	<i>Hansen App Care Services</i>	33,000
	<i>Hansen Software Support &amp; Licenses</i>	49,260
	<i>Misc Scanning Licenses and Software</i>	10,000
	<i>Miscellaneous Repairs</i>	1,000
	<i>Radix Service Agreement with Software Update</i>	1,300
		<b>121,476</b>
<b>535-4621</b>	<b>R/M-Mains</b> <i>Routine repairs, maintenance to sewer mains and their appurtenances.</i>	
<b>535-4624</b>	<b>R/M-Maintenance contracts-lift stations</b> <i>Monthly service contract for lift stations.</i>	

**City of Plantation  
Wastewater Services  
440-0200**

**Foot Notes - 2014**

<b>535-4625 R/M-Lift station-labor</b>	<i>Lift station labor services</i>	
<b>535-4626 R/M-Lift station-materials</b>	<i>Any and all material that is purchased/used for maintaining City lift stations.</i>	
<b>535-4701 Printing and binding</b>	<i>Utilities printing and binding services to include but not limited to: door hangers and customer monthly statements.</i>	
<b>535-4803 Advertising</b>	<i>Utilities advertising services to include but not limited to: bid announcements and public announcements.</i>	
<b>535-4920 Allocated operating costs</b>	<i>This includes indirect allocated costs, such general services, personnel services and custodial maintenance.</i>	
<b>535-5101 Supplies-Office</b>	<i>General Office Supplies and equipment under \$1,000.00</i>	
<b>535-5201 Tools/Under threshold furn/equip</b>	<i>Purchase and repair of furniture, minor tools and equipment under \$1,000.00.</i>	
<b>535-5202 Supplies/Materials-Expendable</b>	<i>Expendable items (disposable equipment) that are peculiar to the department: medical supplies &amp; lab disposable equipment.</i>	
<b>535-5203 Supplies-Fuel/Lubricants</b>	<i>Fuel for all vehicles &amp; equipment.</i>	
<b>535-5204 Supplies-Janitorial</b>	<i>Materials needed to maintain office and laboratory cleanliness (i.e. liquid/dry cleansers, brooms, mops, polish, tissue paper, paper towels, etc.)</i>	
<b>535-5205 Supplies-Uniforms/Protective gear</b>	<i>Utilities uniform program, protective gear and equipment (i.e. shirts, pants, leather gloves, latex gloves, harnesses, etc.)</i>	
	<i>Protective Gear Supplies</i>	4,000
	<i>Uniform Service</i>	12,000
		<hr/> <b>16,000</b> <hr/>
<b>535-5206 Permits/Application fees</b>	<i>Permits, application fees, Utility location fees that are particular to the department.</i>	
	<i>Application Fees</i>	1,500
	<i>Construction Permits</i>	1,000
	<i>DPEP Air</i>	2,200
	<i>DPEP Haz Mat Lift Station 96 License</i>	250
	<i>DPEP Haz Mat Wastewater Treatment Plant</i>	1,200
	<i>DPEP Haz Storage Tank L.S. 103/County EPD</i>	350
	<i>DPEP WWTP Operation (Annual)</i>	2,500
	<i>FDEP Storage Tank L.S. 103 (Annual)</i>	50

**City of Plantation  
Wastewater Services  
440-0200**

**Foot Notes - 2014**

<b>535-5206</b>	<b>Permits/Application fees</b>	
	<i>FDEP Storage Tank WWTP (Annual)</i>	150
	<i>FDEP Wastewater Annual Fee</i>	700
	<i>FL Dept Envir Protection (Deepwells)</i>	2,500
	<i>FL Dept WWTP Operational Permit</i>	2,500
	<i>Laboratory Certification (Annual)</i>	1,500
	<i>Lift Station License (State &amp; County)</i>	2,500
	<i>OES Dump Permit</i>	100
	<i>Sunshine State One-Call Locations(Monthly)</i>	1,500
		<b>20,500</b>
<b>535-5207</b>	<b>Supplies-Chemicals</b>	
	<i>Chemicals used/needed to treat and test wastewater in accordance with tregulatory standards.</i>	
	<i>Calcium Hypochlorite</i>	5,000
	<i>Caustic</i>	30,000
	<i>Chlorine Bleach/Sodium Hypochlorite</i>	75,000
	<i>Misc Chemicals</i>	1,000
	<i>Polymer</i>	42,000
		<b>153,000</b>
<b>535-5240</b>	<b>Supplies/Equipment-Laboratory</b>	
	<i>Equipment and chemicals relating to laboratory testing</i>	
<b>535-5401</b>	<b>General Collection Books</b>	
	<i>Reference materials, manuals, videos, pertinent to safety, specifications, plant operation, regulatory standards and lab testing.</i>	
<b>535-5403</b>	<b>Memberships/Schools</b>	
	<i>Memberships and schools needed to sustain modern knowledge in the Utilities industry.</i>	
	<i>Collection Systems Operator Class</i>	1,000
	<i>Continuing Education Unit Classes for Operators</i>	2,500
	<i>F.A.C.E. Membership</i>	20
	<i>FDEP New Operator License</i>	300
	<i>FDEP Operator License Renewal</i>	1,800
	<i>FL Industrial Pretreatment Association</i>	45
	<i>FL Society of Environmental Analysts(Membership)</i>	75
	<i>FSEA Seminar (Annual Required Recertification)</i>	175
	<i>FSEA Short School</i>	50
	<i>FWEA Utility Council</i>	4,224
	<i>FWPCOA Memberships (45)</i>	1,080
	<i>FWPCOA Short School</i>	1,000
	<i>Governmental Purchasing Organization</i>	300
	<i>Misc. Continuous Education Classes</i>	2,100
	<i>Monthly Safety Training Classes</i>	5,000
	<i>National Notary</i>	50
	<i>Southeast FLA Utility Council Membership</i>	350
	<i>US Green Building Council (City Hall)</i>	50
	<i>Water Environmental Federation Membership Fees</i>	220
		<b>20,339</b>

**City of Plantation  
Wastewater Services  
440-0200**

**Foot Notes - 2014**

**Salary Contingency**

<i>Annual Leave/Sick Leave</i>	13,898
<i>Longevity Pay</i>	22,650
<i>On-call personnel</i>	14,900
<i>Recruiting bonus (Licensed WW Operators)</i>	5,000
<i>Shift Differential</i>	13,416
<i>Will Call Salary</i>	7,064
	<hr/> <b>76,928</b> <hr/>

**City of Plantation**  
**Repair and Replacement Fund**  
**443-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	10,458	20,310	2,402	4,850
369-9900 Other misc earnings-Allocated	-	2,660	3,304	2,660
<b>Total Misc Revenue</b>	<b>10,458</b>	<b>22,971</b>	<b>5,706</b>	<b>7,510</b>
<b>Non-Operating Transfers-In</b>				
381-0441 Interfund tfrs-In-Utility d.s. Sinking	15,238	-	-	-
381-0446 Interfund tfrs-In-Revenue Generation	-	-	8,080,298	4,752,313
<b>Total Non-Operating Transfers-In</b>	<b>15,238</b>	<b>-</b>	<b>8,080,298</b>	<b>4,752,313</b>
<b>Total Revenue</b>	<b>25,697</b>	<b>22,971</b>	<b>8,086,004</b>	<b>4,759,823</b>
<b>Expenses:</b>				
<b>Services</b>				
536-3401 Bank service fees	-	1,101	-	1,190
<b>Total Services</b>	<b>-</b>	<b>1,101</b>	<b>-</b>	<b>1,190</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	646,900	929,900
169-6150 Construction in progress	-	-	7,439,104	3,828,733
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>8,086,004</b>	<b>4,758,633</b>
<b>Total Expenses</b>	<b>-</b>	<b>1,101</b>	<b>8,086,004</b>	<b>4,759,823</b>

**City of Plantation  
Water Capacity  
444-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Impact Fees</b>				
324-2100 Impact Fees-Residential-Physical Environment	-	870,327	127,500	814,690
324-2200 Impact Fees-Commercial-Physical Environment	-	242,827	22,500	158,540
363-2301 Impact Fees-Utility	106,075	-	-	-
<b>Total Impact Fees</b>	<b>106,075</b>	<b>1,113,153</b>	<b>150,000</b>	<b>973,230</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	611	6,765	577	1,525
361-9999 Other misc earnings-Allocated	-	761	794	760
<b>Total Misc Revenue</b>	<b>611</b>	<b>7,525</b>	<b>1,371</b>	<b>2,285</b>
<b>Non-Operating Transfers-In</b>				
381-0440 Interfund tfers-In-Utilities Operations and Maintenan	-	3,117,787	-	-
<b>Other Non-Operating Transfers-In</b>	<b>-</b>	<b>3,117,787</b>	<b>-</b>	<b>-</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated fund balance	-	-	( 82,642 )	( 927,185 )
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>( 82,642 )</b>	<b>( 927,185 )</b>
<b>Total Revenue</b>	<b>106,686</b>	<b>4,238,466</b>	<b>68,729</b>	<b>48,330</b>
<b>Expenses:</b>				
<b>Services</b>				
533-3401 Bank service fees	-	305	329	330
<b>Total Services</b>	<b>-</b>	<b>305</b>	<b>329</b>	<b>330</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	68,400	48,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>68,400</b>	<b>48,000</b>
<b>Total Expenses</b>	<b>-</b>	<b>305</b>	<b>68,729</b>	<b>48,330</b>

**City of Plantation  
Wastewater Capacity  
445-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Impact Fees</b>				
324-2100 Impact Fees-Residential-Physical Environment	-	694,227	85,000	647,640
324-2200 Impact Fees-Commercial-Physical Environment	-	191,420	15,000	126,023
363-2301 Impact Fees-Utility	99,706	-	-	-
<b>Total Impact Fees</b>	<b>99,706</b>	<b>885,648</b>	<b>100,000</b>	<b>773,663</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	482	5,498	466	1,240
369-9900 Other misc earnings-Allocated	-	616	642	615
<b>Total Misc Revenue</b>	<b>482</b>	<b>6,113</b>	<b>1,108</b>	<b>1,855</b>
<b>Non-Operating Transfers-In</b>				
381-0440 Interfund tfers-In-Utilities Operations and Maintenan	-	6,103,167	-	-
<b>Other Non-Operating</b>	<b>-</b>	<b>6,103,167</b>	<b>-</b>	<b>-</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated fund balance	-	-	( 100,843 )	( 755,248 )
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>( 100,843 )</b>	<b>( 755,248 )</b>
<b>Total Revenue</b>	<b>100,188</b>	<b>6,994,928</b>	<b>265</b>	<b>20,270</b>
<b>Expenses:</b>				
<b>Services</b>				
535-3401 Bank service fees	-	248	265	270
<b>Total Services</b>	<b>-</b>	<b>248</b>	<b>265</b>	<b>270</b>
<b>Capital</b>				
166-9001 Machinery and Equipment	-	-	-	20,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>
<b>Total Expenses</b>	<b>-</b>	<b>248</b>	<b>265</b>	<b>20,270</b>

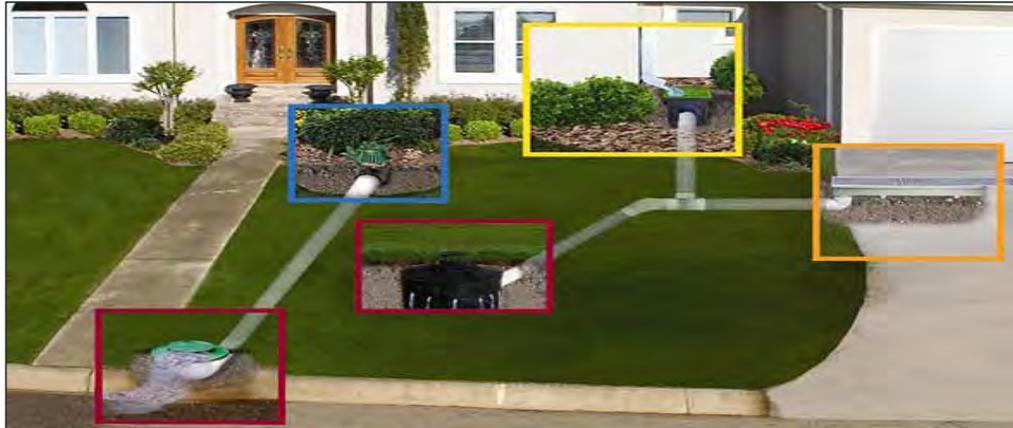
**City of Plantation  
Revenue Generation  
446-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	71,551	67,167	12,535	15,140
369-9900 Other misc earnings-Allocated	-	13,589	17,243	13,590
<b>Total Misc Revenue</b>	<b>71,551</b>	<b>80,756</b>	<b>29,778</b>	<b>28,730</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	8,057,654	4,729,168
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>8,057,654</b>	<b>4,729,168</b>
<b>Total Revenue</b>	<b>71,551</b>	<b>80,756</b>	<b>8,087,432</b>	<b>4,757,898</b>
<b>Expenses:</b>				
<b>Services</b>				
536-3401 Bank service fees	-	5,171	7,134	5,585
<b>Total Services</b>	<b>-</b>	<b>5,171</b>	<b>7,134</b>	<b>5,585</b>
<b>Non-Operating Transfers-Out</b>				
581-9140 Transfers-Out-Operations and Maintenance	1,353,139	6,206,256	-	-
581-9143 Transfers-Out-Repair and Replacement	-	-	8,080,298	4,752,313
<b>Total Non-Operating Transfers-Out</b>	<b>1,353,139</b>	<b>6,206,256</b>	<b>8,080,298</b>	<b>4,752,313</b>
<b>Total Expenses</b>	<b>1,353,139</b>	<b>6,211,427</b>	<b>8,087,432</b>	<b>4,757,898</b>

**City of Plantation  
Customer Deposits  
447-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	8,208	11,745	1,488	2,650
369-9900 Other misc earnings-Allocated	-	1,702	2,047	1,700
<b>Total Misc Revenue</b>	<b>8,208</b>	<b>13,447</b>	<b>3,535</b>	<b>4,350</b>
<b>Total Revenue</b>	<b>8,208</b>	<b>13,447</b>	<b>3,535</b>	<b>4,350</b>
<b>Expenses:</b>				
<b>Services</b>				
536-3401 Bank service fees	-	681	847	740
<b>Total Services</b>	<b>-</b>	<b>681</b>	<b>847</b>	<b>740</b>
<b>Non-Operating Transfers-Out</b>				
581-9140 Transfers-Out-Operations and Maintenance	8,208	12,766	2,688	3,610
<b>Total Non-Operating Transfers-Out</b>	<b>8,208</b>	<b>12,766</b>	<b>2,688</b>	<b>3,610</b>
<b>Total Expenses</b>	<b>8,208</b>	<b>13,447</b>	<b>3,535</b>	<b>4,350</b>

# City of Plantation Stormwater



## Mission Statement

To plan, administer and maintain a functional and compliant government storm water management program for the protection and benefit of the citizens and properties in Plantation.

## Department Description

The City of Plantation Engineering and Public Works Departments provide joint administration of the City's Storm Water Utility (SWU). The departments work together to plan, design and implement drainage improvements, rehabilitation and repairs of existing City owned and operated storm water systems, perform on-going operation and maintenance, and administer programs for compliance with federal, state and county storm water requirements.

## FY 2014 Budget Highlights & Changes

The Engineering and Public Works Departments do not anticipate any significant changes to the SWU budget for the current fiscal year.

## Department Goals, Strategic Outcomes and Key Performance Indicators

<u>Program/Service Goal</u>	<u>FY2014 Strategic Outcome</u>	<u>Action Steps</u>	<u>Key Performance Indicator</u>	<u>City Strategic Priority</u>
Storm Water Utility	Develop strategies to make best use of SWU capital revenue that is significantly less than originally projected. Apply the new CRS Coordinator's Manual to the City's CRS Program and implement adjustments to preserve the City's current Class 6 rating.	<ol style="list-style-type: none"> <li>1. Revise SWU CIP to re-prioritize or reduce scope of projects.</li> <li>2. Re-evaluate loan/bond options</li> <li>3. Coordinate with PW Dept. to determine if projects can be performed in house</li> </ol>	<ol style="list-style-type: none"> <li>1. Completion of small, drainage improvements within Commodore Dr, SW 15 St/21 Ct, NW 5 Ct/103 Ave, and NW 5 Pl.</li> <li>2. FEMA approval of requested changes to the City's CRS Program for FY 2014</li> <li>3. Preservation of current Class 6 rating</li> </ol>	3,5

# City of Plantation Stormwater

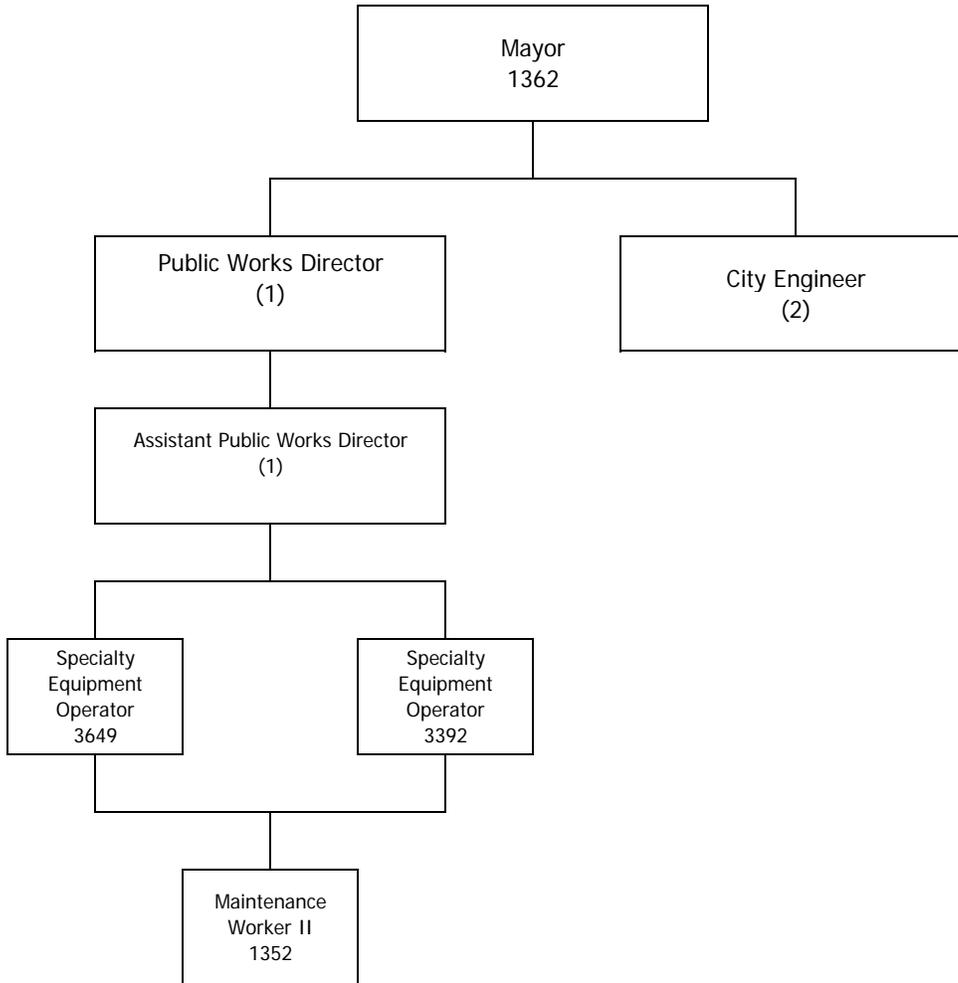
## Department Goals, Strategic Outcomes and Key Performance Indicators

Program/Service Goal	FY2014 Strategic Outcome	Action Steps	Key Performance Indicator	City Strategic Priority
Storm Water Utility		<ol style="list-style-type: none"> <li>4. Pursue and complete necessary training for use of the new CRS Coordinator's Manual.</li> <li>5. Evaluate each current CRS Program activity against the new Manual</li> <li>6. Coordinate with the ISO agent as needed for assistance in determining what changes will be approvable by FEMA</li> <li>7. Implement changes through the annual CRS report submittal process</li> </ol>		

**CITY OF PLANTATION  
Budget Statement  
Stormwater Fund  
Fiscal Year 2013-2014**

	<b>Adopted Budget</b>	<b>Prior Year</b>
<b><u>REVENUE</u></b>		
Permits, Fees & Special Assessments	\$ 1,205,863	\$ -
Charges for Services	1,000	-
Non Operating Transfers-In	300,000	-
Appropriated Fund Balance	(261,505)	-
<b>Total Revenue</b>	<b>1,245,358</b>	<b>-</b>
 <b><u>EXPENDITURES</u></b>		
Personnel Services	\$ 812,658	\$ -
Operating Expenditures	132,700	-
Non Operating Transfers-Out	300,000	-
<b>Total Expenditures</b>	<b>1,245,358</b>	<b>-</b>
 <b>Total Revenue, Expenditures and Other Resources</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Plantation**  
**Stormwater**  
**460-0000**



(1) Budgeted under Public Works

(2) Budgeted under Engineering

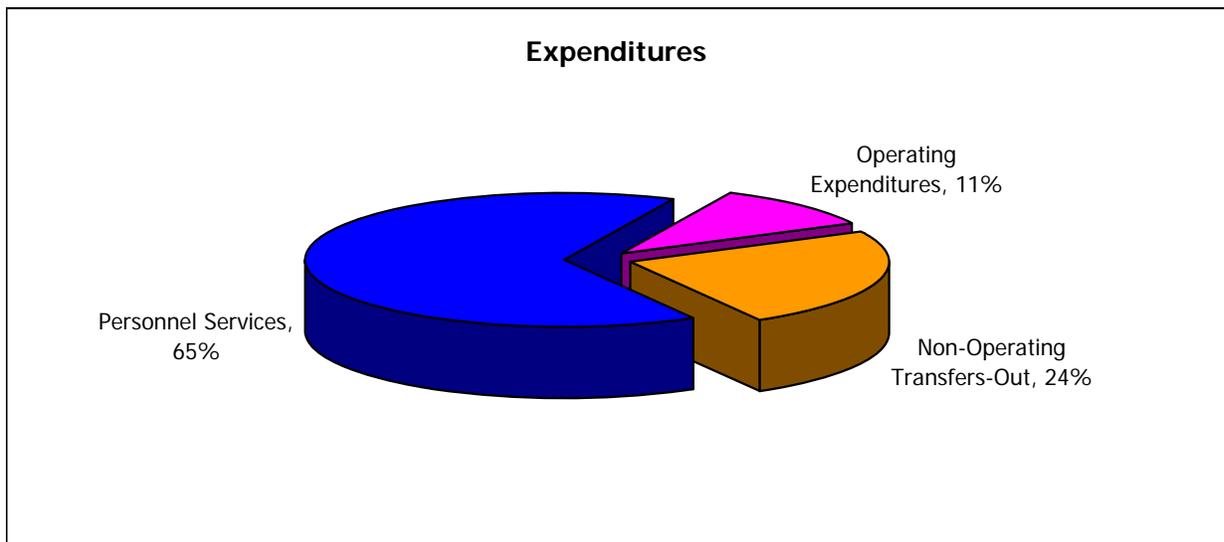
**City of Plantation  
Stormwater  
460-5200**

**Staffing Levels**

	FY 2011	FY 2012	FY 2013	FY 2014
Specialty Equipment Operator	0	0	0	2
Maintenance Worker II	0	0	0	1
<b>Total Budgeted Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>

**Budget Summary**

	Actual FY 2011	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b><u>Revenue</u></b>				
Permits, Fees & Special Assessments	-	-	-	1,205,863
Charges for Services	-	-	-	1,000
Non-Operating Transfers-In	-	-	-	300,000
Appropriated Fund Balance	-	-	-	(261,505)
<b>Revenue Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,245,358</b>
<b><u>Expenditures</u></b>				
Personnel Services	-	-	-	812,658
Operating Expenditures	-	-	-	132,700
Non-Operating Transfers-Out	-	-	-	300,000
<b>Expenditures Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,245,358</b>



**City of Plantation  
Stormwater  
460-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Proposed FY 2014</b>
<b>Revenue:</b>				
<b>Permits, Fees &amp; Special Assessments</b>				
325-2001 Special Assessments-Stormwater	-	-	-	1,205,863
<b>Total Permits, Fees &amp; Special Assessments</b>	-	-	-	1,205,863
<b>Charges for Services</b>				
349-0004 O-insurance premiums-Dependent/Retirees	-	-	-	1,000
<b>Total Charges for Services</b>	-	-	-	1,000
<b>Non-Operating Transfers-In</b>				
381-0001 Interfund tfrs-In-General fund	-	-	-	300,000
<b>Total Non-Operating Transfers-In</b>	-	-	-	300,000
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	-	( 261,505 )
<b>Total Appropriated Fund Balance</b>	-	-	-	( 261,505 )
<b>Total Revenue</b>	-	-	-	<b>1,245,358</b>

**City of Plantation  
Stormwater  
460-5200**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenditures:</b>				
<b>Salaries and Wages</b>				
538-1201 Payroll-Pension Qualified	-	-	-	112,145
538-1301 Payroll-Non-Pension Qualified	-	-	-	4,642
538-1401 Payroll-Overtime	-	-	-	3,000
538-1606 Allocated payroll-drainage	-	-	-	585,447
<b>Total Salaries and Wages</b>	-	-	-	<b>705,234</b>
<b>Employee Benefits</b>				
538-2199 FICA	-	-	-	9,164
538-2299 Retirement-Required Employer Contribution	-	-	-	29,167
538-2308 Life Insurance Benefit	-	-	-	207
538-2313 Long Term Disability Benefit	-	-	-	181
538-2399 Health Benefits	-	-	-	52,351
538-2499 Worker's Compensation	-	-	-	11,855
538-2640 Other Post Employment Benefits (OPEB)	-	-	-	4,500
<b>Total Employee Benefits</b>	-	-	-	<b>107,424</b>
<b>Services</b>				
538-3102 Consultants	-	-	-	16,000
538-3104 Drainage-Stormwater program	-	-	-	4,100
538-3106 NPDES Permitting Services	-	-	-	20,900
538-3199 Legal-Allocation	-	-	-	5,000
538-4001 Food and shelter	-	-	-	600
538-4002 Transportation costs	-	-	-	100
538-4305 Debris removal	-	-	-	2,000
538-4601 R/M Equipment	-	-	-	1,500
538-4602 R/M Tires	-	-	-	8,000
538-4603 R/M Vehicles	-	-	-	12,000
538-4606 R/M-Maintenance contract	-	-	-	40,000
<b>Total Services</b>	-	-	-	<b>110,200</b>
<b>Materials &amp; Supplies</b>				
538-5202 Supplies/Materials Expendable	-	-	-	6,000
538-5203 Supplies-Fuel	-	-	-	12,000
538-5205 Supplies-Uniforms/Protective gear	-	-	-	1,000
538-5403 Memberships/Schools	-	-	-	3,500
<b>Total Materials &amp; Supplies</b>	-	-	-	<b>22,500</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Transfers-Out-General Fund	-	-	-	300,000
<b>Total Non-Operating Transfers-Out</b>	-	-	-	<b>300,000</b>
<b>Total Expenditures</b>	-	-	-	<b>1,245,358</b>

**City of Plantation  
Stormwater  
460-5200**

**Foot Notes - 2014**

**538-3102 Consultants**

*Consultants needed related to Stormwater management*

**538-3104 Drainage-Stormwater program**

*Annual costs for public service programs*

*CRS Flood Protection Acticle in City of Plantation Utility Bill* 1,650

*CRS Flood Protection Article in the Forum Newspaper* 1,950

*CRS Program-New Activity Expenses* 500

**4,100**

**538-3106 NPDES Permitting Services**

*Expenditures are for the National Pollution Discharge & Elimination System (NPDES) annual fees to Broward County and Florida Association of Stormwater Utilities (FASU) annual fees for stormwater utility.*

*NPDES Permit Broward County Fee D.N.R.P.* 17,900

*Regulatory Program & Surveillance Fee of the State of Florida* 3,000

**20,900**

**538-4001 Food and shelter**

*Expenditures in this area are for hotel accommodations and per diem meal costs related to out-of-town seminars and meetings.*

**538-4002 Transportation costs**

*Expenditures in this area are related to travel for attending continuing education seminars and meetings at off-site locations.*

**538-4305 Debris removal**

*BMP debri removal.*

**538-4606 R/M-Maintenance contract**

*Cost for Old Plantation Water Control District for canal spraying & weed control throughout the City; contract to spray Nob Hill Estates yearly.*

*Jacaranda Estates 12 @ \$250* 3,000

*Lake Masters (Nob Hill Estates) 12 @ \$531 monthly* 6,372

*Old Plantation Water Control District 12 @ \$2,552.34 monthly* 30,628

**40,000**

**538-5304 Materials/Labor-Drainage system**

*Chemicals for weed control in City's drainage canals. The annual waterway clean up and canal boat repairs.*

**538-5403 Memberships/Schools**

*Continuing education/expenses to maintain Floodplain License* 2,000

*Florida Stormwater Association* 1,100

*National Assoc. of Floodplain Manager's License renewal* 300

*Recertification of annual license for Public Works Aquatic* 100

**3,500**

**Salary Contingency**

*Annual/Sick Leave* 842

*Longevity* 3,800

**4,642**

# CITY OF PLANTATION



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## Pension Trust Funds

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General Employees

Volunteer Firefighters

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**CITY OF PLANTATION  
 Combined Budget Statement  
 Pension Trust Funds  
 Fiscal Year 2013-2014**

	<b>General Employees' Retirement Fund</b>	<b>Volunteer FireFighters' Retirement Fund</b>	<b>Total</b>	<b>Prior Year</b>
<b><u>REVENUE</u></b>				
Intergovernmental	\$ -	\$ 755,032	\$ 755,032	\$ 713,117
Misc Revenue	10,345,177	237,500	10,582,677	9,395,128
Appropriated fund Balance	1,265,047	(349,322)	915,725	1,053,581
<b>Total Revenue</b>	<b>11,610,224</b>	<b>643,210</b>	<b>12,253,434</b>	<b>11,161,826</b>
<b><u>EXPENDITURES</u></b>				
Operating Expenditures	11,060,224	643,210	\$ 11,703,434	10,611,826
Non-Operating	550,000	-	550,000	550,000
<b>Total Expenditures</b>	<b>11,610,224</b>	<b>643,210</b>	<b>12,253,434</b>	<b>11,161,826</b>
<b>Total Revenue, Expenditures and Other Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Plantation  
General Employees Pension  
672-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-1001 Investment Interest	1,311,936	1,167,440	800,000	800,000
361-2001 Investment Dividends	1,553,610	1,747,944	1,500,000	1,500,000
361-3010 Change in unrealized gain/(loss)-SunTrust	( 6,070,926 )	8,743,273	-	-
361-3060 Change in unrealized gain/(loss)-Templeton	( 478,507 )	485,628	-	-
361-3070 Change in unrealized gain/(loss)-JP Morgan Chase	383,236	259,398	-	-
361-3075 Change in unrealized gain/(loss)-American Funds	( 888,799 )	929,869	-	-
361-4010 Realized gain/(loss)-SunTrust	4,850,808	3,397,089	-	-
361-4060 Realized gain/(loss)-Templeton	6,126	63,437	-	-
361-4070 Realized gain/(loss)-JP Morgan Chase	( 5,470 )	( 2,403 )	-	-
368-0001 Pension-City contributions	4,188,999	4,150,585	4,969,534	6,035,177
368-0002 Pension-Employee contributions	2,079,799	2,273,797	1,915,594	2,000,000
369-9001 Other misc revenue	60,740	22,526	10,000	10,000
369-9800 Prior year adjustments	14,651	-	-	-
<b>Total Misc Revenue</b>	<b>7,006,203</b>	<b>23,238,582</b>	<b>9,195,128</b>	<b>10,345,177</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	1,408,716	1,265,047
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>1,408,716</b>	<b>1,265,047</b>
<b>Total Revenue</b>	<b>7,006,203</b>	<b>23,238,582</b>	<b>10,603,844</b>	<b>11,610,224</b>
<b>Expenses:</b>				
<b>Services</b>				
518-3102 Consultants	53,748	48,779	59,070	75,000
518-3170 Investment management fees	503,279	505,460	550,000	580,000
518-3199 Legal-Allocation	33,478	29,962	38,538	45,000
518-3401 Bank service fees	-	-	-	250
518-3402 Outside service fees	4,281	71,988	11,000	9,750
518-3601 Benefits-Retirees	4,895,891	5,569,064	6,695,128	7,300,000
518-3602 Benefits-Disabled	164,984	159,784	172,562	185,000
518-3604 Benefits-DROP plan	1,060,899	1,517,244	1,579,364	2,000,000
518-3605 Benefits-DROP plan interest	( 52,745 )	466,760	882,958	800,000
518-4920 Allocated operating costs	-	-	65,224	65,224
<b>Total Services</b>	<b>6,663,815</b>	<b>8,369,041</b>	<b>10,053,844</b>	<b>11,060,224</b>
<b>Non Operating</b>				
518-9970 Termination refunds	272,554	417,611	550,000	550,000
<b>Total Non Operating</b>	<b>272,554</b>	<b>417,611</b>	<b>550,000</b>	<b>550,000</b>
<b>Total Expenses</b>	<b>6,936,369</b>	<b>8,786,652</b>	<b>10,603,844</b>	<b>11,610,224</b>

**City of Plantation  
Volunteer Firefighters Pension  
674-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Intergovernmental</b>				
312-5100 Firefighters' Property Insurance Premium Tax	713,117	755,032	713,117	755,032
<b>Total Intergovernmental</b>	<b>713,117</b>	<b>755,032</b>	<b>713,117</b>	<b>755,032</b>
<b>Misc Revenue</b>				
361-1001 Investment Interest	( 4,132 )	29,650	-	25,000
361-2001 Investment Dividends	433,436	336,709	200,000	200,000
361-3010 Change in unrealized gain or (loss)-SunTrust	( 992,966 )	1,520,860	-	-
361-4010 Realized gain or (loss)-SunTrust	515,334	330,341	-	-
369-9001 Other misc revenue	35,913	9,704	-	12,500
<b>Total Misc Revenue</b>	<b>( 12,415 )</b>	<b>2,227,263</b>	<b>200,000</b>	<b>237,500</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	( 355,135 )	( 349,322 )
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>( 355,135 )</b>	<b>( 349,322 )</b>
<b>Total Revenue</b>	<b>700,702</b>	<b>2,982,295</b>	<b>557,982</b>	<b>643,210</b>
<b>Expenses:</b>				
<b>Services</b>				
518-3102 Consultants	20,308	22,896	29,560	45,000
518-3170 Investment management fees	75,320	56,637	60,000	65,000
518-3199 Legal-Allocation	19,178	15,448	23,935	30,000
518-3402 Outside service fees	4,536	19,545	12,000	10,000
518-3601 Benefits-Retirees	383,387	415,662	414,058	475,000
518-3602 Benefits-Disabled	4,832	1,805	5,219	5,000
518-4920 Allocated operating costs	-	-	13,210	13,210
<b>Total Services</b>	<b>507,560</b>	<b>531,993</b>	<b>557,982</b>	<b>643,210</b>
<b>Total Expenses</b>	<b>507,560</b>	<b>531,993</b>	<b>557,982</b>	<b>643,210</b>

# CITY OF PLANTATION



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## Special Districts Funds

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**Plantation Midtown Development District-General**

**Plantation Midtown Development District-Construction**

**Plantation Gateway Development District-General**

**Plantation Gateway Development District-Construction**

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**CITY OF PLANTATION**  
**Combined Budget Statement**  
**Special District Funds**  
**Fiscal Year 2013-2014**

	<b>Pltn Midtown Dev District General</b>	<b>Pltn Midtown Dev District Construction</b>	<b>Pltn Gateway Dev District General</b>	<b>Pltn Gateway Dev District Construction</b>	<b>Total</b>	<b>Prior Year</b>
<b><u>REVENUE</u></b>						
Ad Valorem Operating:						
Plantation Midtown: 1.0000 Mills	\$ 1,088,007	\$ -	\$ -	\$ -	\$ 1,088,007	\$ 437,699
Plantation Gateway: 2.0000 Mills	-	-	405,338	-	405,338	248,651
Intergovernmental	-	-	-	-	-	2,578,378
Misc Revenue	3,445	1,660	1,240	620	6,965	122,512
Non-Operating Transfers-In	1,435	-	-	95,698	97,133	1,622,457
Appropriated Fund Balance	(515,489)	-	-	(86,213)	(601,702)	292,313
<b>Total Revenue</b>	<b>\$ 577,398</b>	<b>\$ 1,660</b>	<b>\$ 406,578</b>	<b>\$ 10,105</b>	<b>\$ 995,741</b>	<b>\$ 5,302,010</b>
<b><u>EXPENDITURES</u></b>						
Operating Expenditures	\$ 281,910	\$ 225	\$ 310,880	\$ 105	\$ 593,120	\$ 732,384
Debt Service	74,758	-	-	-	74,758	-
Grants in Aid	1,500	-	-	-	1,500	1,500
Capital	-	-	-	10,000	10,000	4,202,000
Non-Operating Transfers-Out	219,230	1,435	95,698	-	316,363	366,126
<b>Total Expenditures</b>	<b>\$ 577,398</b>	<b>\$ 1,660</b>	<b>\$ 406,578</b>	<b>\$ 10,105</b>	<b>\$ 995,741</b>	<b>\$ 5,302,010</b>
<b>Total Revenue, Expenditures and Other Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Plantation  
Plantation Midtown Development District  
109-0000**

	<b>Actual FY 2011</b>	<b>Actual FY 2012</b>	<b>Adopted FY 2013</b>	<b>Adopted FY 2014</b>
<b>Revenue:</b>				
<b>Ad-Valorem Operating</b>				
311-0001 Taxes-Ad Valorem-Current	418,627	400,673	436,199	1,087,907
311-0002 Taxes-Ad Valorem-Delinquent	( 4,784 )	( 8,588 )	1,500	100
<b>Total Ad-Valorem Operating</b>	<b>413,842</b>	<b>392,085</b>	<b>437,699</b>	<b>1,088,007</b>
<b>Misc Revenue</b>				
361-1004 Interest/penalties on Ad Valorem Taxes	270	28	150	100
361-9999 Interest and other earnings-Allocated	4,089	5,820	929	1,815
362-0003 Rental-Other	202,500	180,000	117,500	-
369-9900 Other misc earnings-Allocated	-	1,028	1,277	1,530
<b>Total Misc Revenue</b>	<b>206,859</b>	<b>186,877</b>	<b>119,856</b>	<b>3,445</b>
<b>Non-Operating Transfers-In</b>				
381-0337 Interfund tfrs-In-Midtown Construction	14,228	-	-	1,435
<b>Total Non-Operating Transfers-In</b>	<b>14,228</b>	<b>-</b>	<b>-</b>	<b>1,435</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	75,000	( 515,489 )
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>75,000</b>	<b>( 515,489 )</b>
 <b>Total Revenue</b>	 <b>634,929</b>	 <b>578,962</b>	 <b>632,555</b>	 <b>577,398</b>

**City of Plantation  
Plantation Midtown Development District  
109-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Expenditures:</b>				
<b>Services</b>				
552-3102 Consultants	6,000	-	60,000	60,000
552-3199 Legal-Allocation	3,513	1,568	3,000	3,000
552-3401 Bank service fees	-	399	528	435
552-4004 Public Transportation-Community Bus	-	-	25,000	25,000
552-4101 Postage/shipping charges	63	-	200	200
552-4301 Electricity	8,611	8,086	10,000	20,000
552-4303 Water-Wastewater	11,644	7,916	12,500	13,200
552-4604 R/M - Grounds	575	24	7,500	5,000
552-4605 R/M - Structures	919	1,241	3,000	2,000
552-4606 R/M - Maintenance contract	37,381	34,170	55,000	75,000
552-4612 R/M - Maintenance Assessment Enclave Property	-	16,020	16,020	-
552-4701 Printing and binding	198	-	500	500
552-4803 Advertising	1,982	1,750	3,000	875
552-4806 Promotional materials/services	-	-	3,000	1,500
552-4920 Allocated Operating Costs	-	-	75,000	75,000
<b>Total Services</b>	<b>70,885</b>	<b>71,175</b>	<b>274,248</b>	<b>281,710</b>
<b>Materials &amp; Supplies</b>				
552-5401 General Collection Books	175	175	200	200
<b>Total Materials &amp; Supplies</b>	<b>175</b>	<b>175</b>	<b>200</b>	<b>200</b>
<b>Debt Service</b>				
552-7201 Interest Expenditure	-	-	-	74,758
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>74,758</b>
<b>Grants and Aids</b>				
552-8201 Community Relations	-	-	1,500	1,500
<b>Total Grants and Aids</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General Fund	165,750	297,605	298,153	219,230
581-9129 Interfund tfrs-Out-2009 Enclave Property Note	124,875	-	-	-
581-9137 Interfund tfrs-Out-Midtown Dev District	190,000	205,152	58,454	-
<b>Total Non-Operating Transfers-Out</b>	<b>480,625</b>	<b>502,757</b>	<b>356,607</b>	<b>219,230</b>
<b>Total Expenditures</b>	<b>551,685</b>	<b>574,106</b>	<b>632,555</b>	<b>577,398</b>

**City of Plantation  
Plantation Midtown Development District  
109-0000**

**Foot Notes - 2014**

<b>552-3102</b>	<b>Consultants</b> <i>Update of Midtown Master Plan.</i>	
<b>552-4004</b>	<b>Public Transportation-Community Bus</b> <i>Storage, maintenance and leasing expenses of the Trolleys</i>	25,000
		<u>25,000</u>
<b>552-4604</b>	<b>R/M - Grounds</b> <i>Replacement of plant materials.</i>	
<b>552-4605</b>	<b>R/M - Structures</b> <i>Repair of Bus Shelters, signs, street lights.</i>	2,000
		<u>2,000</u>
<b>552-4606</b>	<b>R/M - Maintenance contract</b> <i>Landscaping services.</i>	
<b>552-4806</b>	<b>Promotional materials/services</b> <i>Marketing materials including brochures for District, NAIOP bus tour.</i>	
<b>552-8201</b>	<b>Community Relations</b> <i>Midtown meetings with the public.</i>	

**City of Plantation**  
**Plantation Midtown Development District Construction**  
**337-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Intergovernmental</b>				
331-3900 Federal Grants-PE-Other Physical Environment	-	-	1,605,828	-
331-4900 Federal Grants-T-Other Transportation	228,500	-	-	-
337-4000 Grants from other local units-Transportation	-	215,330	972,550	-
337-5000 Grants from other local units-Economic Environment	2,918,001	-	-	-
<b>Total Intergovernmental</b>	<b>3,146,501</b>	<b>215,330</b>	<b>2,578,378</b>	<b>-</b>
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	1,982	5,307	379	1,195
369-9900 Other misc earnings-Allocated	-	464	521	465
<b>Total Misc Revenue</b>	<b>1,982</b>	<b>5,771</b>	<b>900</b>	<b>1,660</b>
<b>Non-Operating Transfers-In</b>				
381-0109 Interfund tfrs-In-Plantation Midtown Development I	190,000	205,152	58,454	-
381-0331 Interfund tfrs-In-Designated Capital Improv & Rese	-	-	304,484	-
381-0335 Interfund tfrs-In-2003 Bond Construction	-	538,690	1,250,000	-
<b>Total Non-Operating Transfers-In</b>	<b>190,000</b>	<b>743,841</b>	<b>1,612,938</b>	<b>-</b>
<b>Total Revenue</b>	<b>3,338,483</b>	<b>964,943</b>	<b>4,192,216</b>	<b>1,660</b>
<b>Expenditures:</b>				
<b>Services</b>				
552-3401 Bank service fees	-	204	216	225
<b>Total Services</b>	<b>-</b>	<b>204</b>	<b>216</b>	<b>225</b>
<b>Capital</b>				
552-6302 Improvements	418,533	959,764	4,192,000	-
<b>Total Capital</b>	<b>418,533</b>	<b>959,764</b>	<b>4,192,000</b>	<b>-</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General fund	4,743	-	-	-
581-9109 Interfund tfrs-Out-Midtown Development District	14,228	-	-	1,435
581-9129 Interfund tfrs-Out-2009 Enclave Note	2,551,002	-	-	-
<b>Total Non-Operating Transfers-Out</b>	<b>2,569,972</b>	<b>-</b>	<b>-</b>	<b>1,435</b>
<b>Total Expenditures</b>	<b>2,988,505</b>	<b>959,968</b>	<b>4,192,216</b>	<b>1,660</b>

**City of Plantation**  
**Plantation Gateway Development District**  
**112-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Ad-Valorem Operating</b>				
311-0001 Taxes-Ad Valorem-Current	248,194	238,368	244,651	401,338
311-0002 Taxes-Ad Valorem-Delinquent	5,945	5,721	4,000	4,000
<b>Total Ad-Valorem Operating</b>	<b>254,140</b>	<b>244,089</b>	<b>248,651</b>	<b>405,338</b>
<b>Misc Revenue</b>				
361-1004 Interest/penalties on Ad Valorem Taxes	91	25	100	50
361-9999 Interest and other earnings-Allocated	2,407	2,709	445	610
369-9001 Other misc revenue-Other	1,306	435	-	100
369-9900 Other misc earnings-Allocated	-	481	613	480
<b>Total Misc Revenue</b>	<b>3,805</b>	<b>3,650</b>	<b>1,158</b>	<b>1,240</b>
<b>Appropriated Fund Balance</b>				
389-9001 Appropriated Fund Balance	-	-	217,313	-
<b>Total Appropriated Fund Balance</b>	<b>-</b>	<b>-</b>	<b>217,313</b>	<b>-</b>
<b>Total Revenue</b>	<b>257,945</b>	<b>247,738</b>	<b>467,122</b>	<b>406,578</b>
<b>Expenditures:</b>				
<b>Services</b>				
529-3199 Legal-Allocation	245	-	1,000	1,000
529-3401 Bank service fees	-	188	253	205
529-4101 Postage/shipping charges	520	715	1,000	500
529-4301 Electricity	4,909	4,638	5,500	5,500
529-4303 Water/wastewater	51,793	28,320	65,000	56,000
529-4604 R/M-Grounds	20,792	20,404	44,000	40,000
529-4605 R/M-Structures	2,995	2,005	7,500	6,000
529-4606 R/M-Maintenance contract	270,750	271,445	300,000	200,000
529-4701 Printing and binding	1,316	559	750	-
529-4803 Advertising	1,775	1,750	1,750	875
529-4806 Promotional materials/services	503	529	500	500
529-4911 Special district fees	175	-	200	200
529-4920 Allocated Operating costs	-	-	30,000	-
<b>Total Services</b>	<b>355,773</b>	<b>330,553</b>	<b>457,453</b>	<b>310,780</b>
<b>Materials &amp; Supplies</b>				
529-5101 Supplies-Office	212	-	150	100
<b>Total Materials &amp; Supplies</b>	<b>212</b>	<b>-</b>	<b>150</b>	<b>100</b>
<b>Non-Operating Transfers-Out</b>				
581-9132 Interfund trfs-Out-Gateway Construction	-	21,000	9,519	95,698
<b>Total Non-Operating Transfers-Out</b>	<b>-</b>	<b>21,000</b>	<b>9,519</b>	<b>95,698</b>
<b>Total Expenditures</b>	<b>355,985</b>	<b>351,553</b>	<b>467,122</b>	<b>406,578</b>

**City of Plantation  
Plantation Gateway Development District  
112-0000**

**Foot Notes - 2014**

<b>529-4604</b>	<b>R/M-Grounds</b>	
	<i>Replacement of plant material</i>	25,000
	<i>Royal Palm replacement</i>	5,000
	<i>Treatment/fertilization of royal palms</i>	10,000
		<u>40,000</u>
<b>529-4605</b>	<b>R/M-Structures</b>	
	<i>Includes maintenance of bus shelters, lighting, signs.</i>	
<b>529-4606</b>	<b>R/M-Maintenance contract</b>	
	<i>Landscape maintenance provided by Public Works, includes \$29,000 contingency.</i>	
<b>529-4803</b>	<b>Advertising</b>	
	<i>Ad in the Chamber of Commerce directory.</i>	
	<i>Chamber of Commerce Ad</i>	875
		<u>875</u>
<b>529-4806</b>	<b>Promotional materials/services</b>	
	<i>Advisory Board Meetings</i>	500
		<u>500</u>
<b>529-4911</b>	<b>Special district fees</b>	
	<i>Includes fee paid to the State of Florida \$175.00.</i>	

**City of Plantation**  
**Plantation Gateway Development Construction**  
**332-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-9999 Interest and other earnings-Allocated	1,243	1,665	261	375
369-9900 Other misc earnings-Allocated	-	241	337	245
<b>Total Misc Revenue</b>	<b>1,243</b>	<b>1,906</b>	<b>598</b>	<b>620</b>
<b>Non-Operating Transfers-In</b>				
381-0112 Interfund tfrs-In-Gateway Development District		21,000	9,519	95,698
<b>Total Non-Operating Transfers-In</b>		<b>21,000</b>	<b>9,519</b>	<b>95,698</b>
<b>Transfers-In</b>				
389-9001 Appropriated Fund Balance				(86,213)
<b>Total Non-Operating Transfers-In</b>		-	-	(86,213)
<b>Total Revenue</b>	<b>1,243</b>	<b>22,906</b>	<b>10,117</b>	<b>10,105</b>
<b>Expenditures:</b>				
<b>Services</b>				
529-3199 Legal-Allocation	-	88	-	-
529-3401 Bank service fees	-	96	117	105
<b>Total Services</b>		<b>185</b>	<b>117</b>	<b>105</b>
<b>Grants and Aids</b>				
529-8220 Financial Incentives	35,555	21,156	-	-
<b>Total Grants and Aids</b>	<b>35,555</b>	<b>21,156</b>	<b>-</b>	<b>-</b>
<b>Capital</b>				
529-6302 Improvements	-	-	10,000	10,000
<b>Total Capital</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Expenditures</b>	<b>35,555</b>	<b>21,341</b>	<b>10,117</b>	<b>10,105</b>

# **CITY OF PLANTATION**



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## **Pooled Cash Investments Fund**

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**City of Plantation**  
**Pooled Cash Investments**  
**880-0000**

	Actual FY 2011	Actual FY 2012	Adopted FY 2013	Adopted FY 2014
<b>Revenue:</b>				
<b>Misc Revenue</b>				
361-1001 Investment Interest	1,103	4,706	13,000	4,705
361-1002 Interest-State Pool	62,595	83,434	45,000	78,818
361-2001 Investment Dividends	7,688	4,217	3,500	4,217
361-3007 Change in Unreal G (L)-SBA	198,141	317,122	-	-
369-9900 Other misc earnings-Allocated	70,245	66,736	84,600	67,408
<b>Total Revenue</b>	<b>339,772</b>	<b>476,216</b>	<b>146,100</b>	<b>155,148</b>
<b>Expenses:</b>				
<b>Services</b>				
513-3401 Bank service fees	53,275	26,316	35,000	28,585
<b>Total Services</b>	<b>53,275</b>	<b>26,316</b>	<b>35,000</b>	<b>28,585</b>
<b>Non-Operating Transfers-Out</b>				
581-9101 Interfund tfrs-Out-General Fund	71,015	148,770	45,150	44,656
581-9104 Interfund tfrs-Out-NSP 3	-	531	45	145
581-9105 Interfund tfrs-Out-NSP	264	1,476	14	390
581-9106 Interfund tfrs-Out-Pledged Revenue	1,502	-	-	-
581-9107 Interfund tfrs-Out-Special Programs	1,840	-	-	-
581-9108 Interfund tfrs-Out-Library Board	933	1,413	300	410
581-9109 Interfund tfrs-Out-Midtown Dev District	4,089	6,449	1,678	2,910
581-9110 Interfund tfrs-Out-Community Redev Agency	2,747	629	638	559
581-9112 Interfund tfrs-Out-Gateway Dev District	2,407	3,002	805	885
581-9113 Interfund tfrs-Out-Road and Traffic Control	5,213	7,317	1,378	2,040
581-9114 Interfund tfrs-Out-SHIP	2,661	2,997	675	865
581-9115 Interfund tfrs-Out-Community Dev Block Grant	1,628	417	117	137
581-9116 Interfund tfrs-Out-State Forfeitures	439	887	147	245
581-9118 Interfund tfrs-Out-Federal Forfeitures	2,474	3,102	675	960
581-9125 Interfund tfrs-Out-2005 CRA Note	98	-	186	-
581-9126 Interfund tfrs-Out-Acres IV Note	29	41	29	16
581-9127 Interfund tfrs-Out-CRA Escrow	239	693	289	160
581-9128 Interfund tfrs-Out-2002 Dredging Note	149	131	-	-
581-9130 Interfund tfrs-Out-CRA Designated Capital	13,010	23,614	4,764	6,655
581-9131 Interfund tfrs-Out-Designated Cap Improv & Resen	40,825	12,390	3,796	1,615
581-9132 Interfund tfrs-Out-Gateway Construction	1,243	1,809	366	515
581-9133 Interfund tfrs-Out-Acres IV	56	-	-	-
581-9135 Interfund tfrs-Out-2003 Bond Construction	14,110	18,860	4,617	-
581-9137 Interfund tfrs-Out-Midtown Construction	1,982	5,567	686	1,435
581-9140 Interfund tfrs-Out-Operations and Maintenance	16,251	68,851	8,010	20,750
581-9141 Interfund tfrs-Out-Utility Sinking	1,964	-	1,352	-
581-9143 Interfund tfrs-Out-Repair and Replacement	8,381	21,870	4,339	6,320
581-9144 Interfund tfrs-Out-Water Capacity	611	7,220	1,043	1,955
581-9145 Interfund tfrs-Out-Wastewater Capacity	482	5,866	843	1,585
581-9146 Interfund tfrs-Out-Revenue Generation	71,551	75,585	22,644	23,145
581-9147 Interfund tfrs-Out-Customer Deposits	8,208	12,766	2,689	3,610
581-9148 Interfund tfrs-Out-Fire/Rescue Services	23	103	-	-
581-9149 Interfund tfrs-Out-Golf Course	10,072	17,540	3,824	4,600
<b>Total Non-Operating Transfers-Out</b>	<b>286,497</b>	<b>449,900</b>	<b>111,100</b>	<b>126,563</b>
<b>Total Expenses</b>	<b>339,772</b>	<b>476,216</b>	<b>146,100</b>	<b>155,148</b>

# CITY OF PLANTATION



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## Appendix

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**5 Yr Capital Improvement Plan (CIP)**

**Resolutions**

**Glossary of Commonly Used Terms**

**Abbreviations & Acronyms**

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## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>INFORMATION TECHNOLOGY</u>		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description							
New NOC Build-Out	Includes PCs for CAD Backup Facility strategy (rollover )	40,000	40,000	-	-	-	General Fund
Tape Backup Devices (PD and City Hall)	Equipment	-	15,000	-	-	-	General Fund
CAD Software Upgrade	Equipment	-	592,000	-	-	-	General Fund
CAD Hardware (Server) Upgrade			85,000				
CAD Backup Facility (Software)	Equipment	-	410,000	-	-	-	General Fund
CAD Backup Facility (Hardware)	Equipment	-	85,000	-	-	-	General Fund
Refresh Application Servers	Equipment	48,000	48,000	48,000	48,000	-	General Fund
Dispatch Workstations		-	-	-	-	-	General Fund
Software Licensing	4 SQL Licenses	-	60,000	20,000	20,000	20,000	General Fund
City-wide Imaging project		-	180,000	45,000	45,000	45,000	General Fund
New Application and Servers	Filenet Upgrade. Netmotion Upgrade	75,000	80,000	20,000	20,000	20,000	General Fund
Refresh Cisco Switches Older than 5 yrs.		34,513	25,000	25,000	28,000	-	General Fund
Web Development		-	60,000	30,000	30,000	-	General Fund
		<b>\$ 197,513</b>	<b>\$ 1,680,000</b>	<b>\$ 188,000</b>	<b>\$ 191,000</b>	<b>\$ 85,000</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>POLICE</u>		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description							
Motorcycle	\$20,000 per unit	-	160,000	-	-	-	General Fund
Motorcycle accessories	\$6,600 per unit	-	52,800	-	-	-	General Fund
Police vehicle	\$25,000 per unit	-	750,000	500,000	500,000	500,000	General Fund
Police vehicle accessories	\$9,000 per unit	-	270,000	180,000	180,000	180,000	General Fund
CAD Equipment (Dispatch Computers)	\$1,300 per unit	-	15,600	-	-	-	General Fund
Belgian Malinoise Canine		-	14,000	14,000	-	-	General Fund
Taser guns	\$1,325 per unit	-	53,000	26,500	26,500	26,500	General Fund
Setcom Microphone for Motor Unit	3 units @ \$1,750	-	5,250	-	-	-	General Fund
K-9 Container System for 2014 Charger		-	2,000	-	-	-	General Fund
Hot-N-Pop Heat Alarm Door Opener		-	2,000	-	-	-	General Fund
Refridgerated Temporary Locker		-	8,000	-	-	-	General Fund
Vehicle Docking Stations - Code	8 units @ \$2,125	-	17,000	-	-	-	General Fund
Protech Intruder Shield		-	1,738	-	-	-	General Fund
Cellebrite UME - 36Pro (CID)		-	4,500	-	-	-	General Fund
Secure View for Cell Phones (CID)		-	2,800	-	-	-	General Fund
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ 1,358,688</b>	<b>\$ 720,500</b>	<b>\$ 706,500</b>	<b>\$ 706,500</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>POLICE</u>	FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Range Ventilation System	-	412,500	-	-	-	Future Bond
Range Components	-	155,400	-	-	-	Future Bond
Motorola Digital Master Site	-	6,000,000	-	-	-	Future Bond
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ 6,567,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 7,926,588</b>	<b>\$ 720,500</b>	<b>\$ 706,500</b>	<b>\$ 706,500</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<b><u>FIRE</u></b>							
<b>Project Name/Description</b>		<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
Fire Engine (Replacement)	Replace Engine-62 (19 yrs old)	-	450,000	450,000	450,000	-	General Fund
Ladder Truck (Replacement)	Replace Platform-77 (40 yrs old)	-	1,200,000	-	-	-	General Fund
Ladder Truck (Replacement)	Replace Snorkel-56 (28 yrs old)	-	1,200,000	-	-	-	General Fund
Air/Dive Support Unit (Replacement)	Replace Support-25, Utility 56, Haz-Mat 77 (36 yrs old)	-	350,000	350,000	-	350,000	General Fund
Air Packs	Replace all air packs (15 yrs old)	-	990,625	-	-	-	General Fund
Fire Station #1 (Replacement)	Fire Station is overcrowded; not practical for current usage	-	5,000,000	-	-	-	General Fund
Utility Van	Current unit has 133,330 miles.	-	26,000	26,000	-	26,000	General Fund
Staff Response Vehicles	Replace current units that are 8 yrs old; over 100,000 miles.	-	100,000	50,000	50,000	50,000	General Fund
Thermal Imaging Cameras	Adding 3 additional units to the aerial apparatus	-	60,000	30,000	30,000	30,000	General Fund
Access Control Improvements	Upgrades to current access control system	-	60,000	12,000	12,000	12,000	General Fund
Training Facility	Land and turn-key training center	-	2,200,000	-	-	-	General Fund
Roof Replacement	Station # 2	-	100,000	-	-	-	General Fund
Flooring Replacement		-	5,500	5,500	5,500	5,500	General Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>FIRE</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Portable Radios		-	500,000	-	-	-	General Fund
Emergency Management RMS		-	150,000	-	-	-	General Fund
Radio Hardware - two way		-	75,000	75,000	-	-	General Fund
Ram Deluge Gun	Engine companies (transitional fire attack)	-	16,000				General Fund
Upgrade audio/visual equipment	Station multi-purpose room	-	40,000				General Fund
Bunker gear lockers	10 sets of lockers for members bunker gear	-	12,000				General Fund
		<b>\$ -</b>	<b>\$ 12,535,125</b>	<b>\$ 998,500</b>	<b>\$ 547,500</b>	<b>\$ 473,500</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GENERAL FUND**

**FY 2014-2018**

<u><b>BUILDING</b></u>		<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>Funding</b>
<b>Project Name/Description</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Source</b>
		<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	
Vehicle	Car (2)	-	37,000	19,500	-	20,000	General Fund
Vehicle	Truck (2)	-	40,000	-	42,000	-	General Fund
		<b>\$ -</b>	<b>\$ 77,000</b>	<b>\$ 19,500</b>	<b>\$ 42,000</b>	<b>\$ 20,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GENERAL FUND**

**FY 2014-2018**

<u>DESIGN, LANDSCAPE &amp; CONSTRUCTION MGMT</u>	FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description	Budget	Budget	Budget	Budget	Budget	Source
	Amount	Amount	Amount	Amount	Amount	
Vehicle	-	23,000	-	-	-	General Fund
	\$ -	\$ 23,000	\$ -	\$ -	\$ -	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>ENGINEERING</u>	FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Multi-Function Copier	-	5,000	-	-	-	General Fund
	\$ -	\$ 5,000	\$ -	\$ -	\$ -	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>PUBLIC WORKS</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget	Budget	Budget	Budget	Budget	Source
		Amount	Amount	Amount	Amount	Amount	
Back Hoe	Heavy Equipment	-	110,000	-	-	-	General Fund
Riding Lawn Mower (2)	Equipment	-	18,000	18,000	-	-	General Fund
Walk Behind Mower (2)	Equipment	-	11,000	12,000	-	13,000	General Fund
Grass Division Building	Building	-	325,000	-	-	-	General Fund
Dump Truck	Heavy Equipment	-	70,000	-	-	80,000	General Fund
Front End Loader	Heavy Equipment	-	-	160,000	-	-	General Fund
Utility Body Pick Up	Vehicle	-	-	30,000	-	60,000	General Fund
SUV for administration	Vehicle	-	-	30,000	-	-	General Fund
Garage Lifts	Equipment	-	-	-	15,000	-	General Fund
Crew Cab Pick Up	Vehicle	-	-	-	30,000	-	General Fund
		<b>\$ -</b>	<b>\$ 534,000</b>	<b>\$ 250,000</b>	<b>\$ 45,000</b>	<b>\$ 153,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GENERAL FUND**

**FY 2014-2018**

<u>RESOURCE RECOVERY</u>	FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Conveyer Belt	-	28,000	-	-	-	General Fund
	\$ -	\$ 28,000	\$ -	\$ -	\$ -	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>LANDSCAPING</u>	FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description	Budget	Budget	Budget	Budget	Budget	Source
	Amount	Amount	Amount	Amount	Amount	
Ford F550 (Bucket truck)	-	92,000	-	-	-	General Fund
Chipper	-	35,000	35,000	36,500	-	General Fund
Chipper Truck	-	75,000	75,000	78,700	-	General Fund
Extended Crew Cab	-		30,000	-	-	General Fund
	<b>\$ -</b>	<b>\$ 202,000</b>	<b>\$ 140,000</b>	<b>\$ 115,200</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GENERAL FUND**

**FY 2014-2018**

<u>CENTRAL SERVICES - CRAFTS</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Utility Body Pick up Truck	Vehicle	-	-	-	-	-	
Craft Shop	Building	-	350,000	-	-	-	General Fund
Utility Body Pick Up Truck	Vehicle	-	28,000	-	-	-	General Fund
Bucket Truck	Heavy Equipment	-	95,000	-	-	-	General Fund
Electrician Van	Vehicle	-	32,000	-	-	-	General Fund
Table Saw	Tools	-	1,500	-	-	-	General Fund
Utility Body Pick Up Truck	Vehicle	-	-	28,000	28,000	29,000	General Fund
		<b>\$ -</b>	<b>\$ 506,500</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 29,000</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>CENTRAL SERVICES - FACILITIES MAINTENANCE</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Carpet extractor		-	1,500				General Fund
New Records and Storage	Building	-	375,000	-	-	-	General Fund
Developmental Services	Roof	-	180,000	-	-	-	General Fund
Developmental Services	Generator	-	-	-	40,000	-	General Fund
		<b>\$ -</b>	<b>\$ 555,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ -</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>LIBRARY</u>	FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Books & Collection Materials	10,000	40,000	40,000	40,000	40,000	General Fund
Replace Carpet Adult Areas	-	-	15,000	-	-	General Fund
Replace Public Access Computers	-	-	-	-	10,000	General Fund
	<b>\$ 10,000</b>	<b>\$ 40,000</b>	<b>\$ 55,000</b>	<b>\$ 40,000</b>	<b>\$ 50,000</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>PARKS &amp; RECREATION</u>		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description							
Playground equipment/safety surface	Renovations and replacement of park system playgrounds	-	75,000	75,000	75,000	100,000	General Fund
Carpet replacement- computer lab and office @ Jim Ward Community Center	Replace worn carpet	-	6,000	-	3,000	-	General Fund
Carpet replacement- Volunteer Park	Replace worn carpet	-	40,000	10,000	10,000	-	General Fund
Weight room equipment- Jim Ward Community Center and Central Park	Replacement of aging equipment	-	18,000	6,000	6,000	6,000	General Fund
Central Park south irrigation pump station	Replacement of 30 year old station (rollover)	-	65,000	-	-	-	General Fund
Mower	Replacement of aging equipment	-	20,000	10,000	10,000	11,000	General Fund
AC project for Volunteer Park	Replacement of aging equipment	-	24,000	-	-	-	General Fund
Carpet replacement- Magnolia & Jacaranda rooms	Replace worn carpet	-	40,000	-	-	-	General Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>PARKS &amp; RECREATION</u>		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description							
Floor replacement-Women's locker room & lobby at Central Park	Flooring is cracked and pulling apart	-	20,000	-	-	-	General Fund
Replace tile in lobby at Volunteer Park	Tile is cracked in many locations & current tile is discontinued.	-	19,000	-	-	-	General Fund
Resurface Asphalt-Deicke Park Tennis Court	Normal rotation/replacement	-	12,000	-	-	-	General Fund
Maintenance utility cart @ \$10,000 ea.	Replacement of aging fleet	-	30,000	10,000	10,000	20,000	General Fund
Asphalt overlay-walkways	Renovation needed for aging parks system	-	80,000	100,000	-	80,000	General Fund
Maintenance Lift	Equipment due for maintenance	-	30,000	-	-	45,000	General Fund
Resurface Asphalt-Volunteer Park Tennis Court	Normal rotation / replacement	-	12,000	-	-	-	General Fund
Maintenance truck	Replacement of aging fleet	-	28,000	29,000	29,000	30,000	General Fund
Reel mower	Replacement of aging equipment	-	38,000	-	-	-	General Fund
Maintenance tractor/loader	Replacement of aging equipment	-	45,000	-	-	45,000	General Fund
Awning canvas replacement-Pop Travers	Existing awning is aged and failing	-	6,000	-	-	-	General Fund
Replace (2) partitions in Central Park classrooms	Worn and not reducing sound effectively	-	15,000	-	-	-	General Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>PARKS &amp; RECREATION</u>		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description							
Resurface tennis courts- Jacaranda Lakes and JWCC (2 @ \$12,000 ea.)	Normal rotation of maintenance	-	24,000	-	-	-	General Fund
Resurface tennis courts- Seminole Park	Cracks in surface	-	10,000	-	-	-	General Fund
Two-sided brick sign-Sunset Park	Renovation of existing sign to match rest of the City	-	25,000	-	-	-	General Fund
Dugouts/fencing upgrades - Central Park	Renovations of older fences and backstops	-	40,000	60,000	-	-	General Fund
Dugouts/fencing upgrades - Pop Travers & SSP	Renovations of older fences and backstops	-	-	130,000	40,000	60,000	General Fund
Gamer 19' console with Xbox / PS / Wii (4 @ \$1,900 ea.)	New Community Center	-	-	7,600	-	-	General Fund
Wally touchscreen games	New Community Center	-	-	2,899	-	-	General Fund
Playworld Systems Wall	New Community Center	-	-	38,000	-	-	General Fund
Pool tables 2 @ \$2,000 ea.	New Community Center	-	-	4,000	-	-	General Fund
Portable sound system	New Community Center	-	-	2,000	-	-	General Fund
Ice machine	New Community Center	-	-	4,000	-	-	General Fund
Warmer/heated cabinet	New Community Center	-	-	3,000	-	-	General Fund
Outdoor exercise equipment	New Community Center	-	-	50,000	-	-	General Fund
Sports lighting upgrade- Pine Island Park	Improve quality and efficiency of sports lighting	-	78,570	78,570	78,570	78,570	General Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<b><u>PARKS &amp; RECREATION</u></b>		<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
<b>Project Name/Description</b>							
Turf vacuum/verticutter	Replacement of aging equipment	-	-	35,000	-	-	General Fund
Sound system	sound systems.	-	-	5,000	-	-	General Fund
Resurface tennis courts-Volunteer Park and Central Park	Normal rotation of maintenance condition will determine which court is resurfaced in FY2016)	-	-	10,000	-	-	General Fund
Resurface tennis courts-Volunteer and Central Parks	Normal rotation of maintenance	-	-	-	10,000	-	General Fund
Carpet replacement-Office @ Central Park	Replace worn carpet	-	-	-	25,000	-	General Fund
Upgrade parks perimeter fence system (condition will determine the location of the fence replacement)	Improve appearance, reduce maintenance of park fencing	-	-	-	20,000	20,000	General Fund
Fencing, backstops, sidelines (location to be determined by the need at the time)	Repairs of damage/use to maintain the City's quality standards	-	-	-	30,000	-	General Fund
Upgrades of aging facilities	Renovation of restrooms at various park sites	-	-	-	15,000	-	General Fund
Building renovations-Pop Travers	Upgrades to 40 year old facility	-	-	-	-	200,000	General Fund
Maintenance dump truck	Replacement of aging fleet	-	-	-	-	45,000	General Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>PARKS &amp; RECREATION</u>		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description							
Fertilizer spreader	Replacement of aging equipment	-	3,500	-	-	4,000	General Fund
Ballfield groomer	Replacement of aging equipment	-	-	-	-	13,000	General Fund
Special events trailer	Replacement of aging equipment	-	-	-	-	55,000	General Fund
Maintenance trailer	Replacement of aging equipment	-	-	-	-	15,000	General Fund
Elevator project-Central Park	Replacement of aging equipment	-	-	-	-	75,000	General Fund
Generator project-Central Park	Replacement of aging equipment	-	-	-	-	75,000	General Fund
<b>Subtotal</b>		<b>\$ -</b>	<b>\$ 804,070</b>	<b>\$ 670,069</b>	<b>\$ 361,570</b>	<b>\$ 977,570</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GENERAL FUND**

**FY 2014-2018**

<u><b>PARKS &amp; RECREATION</b></u>		<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
<b>Project Name/Description</b>							
Sports lighting upgrade- Pine Island Park	Improve quality and efficiency of sports lighting	100,000	-	-	-	-	Impact Fees Culture/Recreation
Parking lot lighting-Central Park	Install donated poles and fixtures to the park at the northeast parking lot	-	30,000	-	-	-	Donated Funds
Picnic shelter at Kennedy Park	Additional picnic shelter at Kennedy Park	-	50,000	-	-	-	FRDAP Grant
Synthetic turf for Soccer/Lacrosse field at Pine Island Park	Renovating/converting one grass soccer field into synthetic turf.	-	800,000	-	-	-	FRDAP Grant
<b>Subtotal</b>		<b>\$ 100,000</b>	<b>\$ 880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL</b>		<b>\$ 100,000</b>	<b>\$ 1,684,070</b>	<b>\$ 670,069</b>	<b>\$ 361,570</b>	<b>\$ 977,570</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>VELTRI TENNIS CENTER</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget	Budget	Budget	Budget	Budget	Source
		Amount	Amount	Amount	Amount	Amount	
Resurface Asphalt-Veltri Tennis Court	Normal rotation/replacement	-	12,000	-	-	-	General Fund
Replace Awnings at VTC (20)	Normal rotation of replacement	-	20,000	-	-	-	General Fund
Replace Sections of Fencing @ VTC (Courts 1-4, 7-10)	Existing fencing is 30 years old and rusting	-	-	-	-	50,000	General Fund
Resurface 4 clay courts	Normal rotation/replacement	-	-	-	10,000	10,000	General Fund
New workhouse		-	-	-	-	6,000	General Fund
		<b>\$ -</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 66,000</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>AQUATICS COMPLEX</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
High Rate Sand Filter @ \$15,000 ea.	Replace failing filters, pool 2, #5	-	30,000	15,000	15,000	15,000	General Fund
Diving Board-Maxiflex "B"	Replacement of oldest diving board	-	7,200	3,600	3,600	3,600	General Fund
Symbiont Pool Heater	Replacement of worn out equipment	-	35,000	17,500	17,500	17,500	General Fund
Automated Pool Vacuum	Replacement of equipment	-	4,500	-	-	-	General Fund
Lifeguard Stand	Replacement of equipment (worn out ladder style)	-	4,000	-	-	-	General Fund
Variable Frequency Drive (VFD) - 3 @ \$3750 ea.	Pool pump control and protection. Significant energy savings	-	11,250	-	-	-	General Fund
Feature Pump-Water Playground @ Central Park	Replacement of recirculation pump	-	-	4,500	-	-	General Fund
BEC Systems Controller	Replace aging chemical controllers on both pools.	-	-	11,000	-	-	General Fund
Aqua Chair	Replacement of 1997 submersible wheelchair for ADA compliance	-	-	1,250	-	-	General Fund
Main Pool Pump, Pool 2	Replacement of equipment	-	-	-	3,500	-	General Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GENERAL FUND

#### FY 2014-2018

<u>AQUATICS COMPLEX</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget	Budget	Budget	Budget	Budget	Source
		Amount	Amount	Amount	Amount	Amount	
Portable Awnings 2 @ \$1,375 ea.	Replacement of equipment (shade structure).	-	-	-	2,750	-	General Fund
Gutter Grates as needed (Pool 2)	Replacement of equipment	-	-	-	7,500	-	General Fund
Repair 2-Meter Diving tower	Replacement of failing concrete structure	-	-	-	-	35,000	General Fund
		<b>\$ -</b>	<b>\$ 91,950</b>	<b>\$ 52,850</b>	<b>\$ 49,850</b>	<b>\$ 71,100</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GENERAL FUND**

**FY 2014-2018**

<u>EQUESTRIAN CENTER</u>	FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Project Name/Description						
Maintenance utility cart      Replacement vehicle	-	10,000	-	-	-	General Fund
	<b>\$      -</b>	<b>\$    10,000</b>	<b>\$      -</b>	<b>\$      -</b>	<b>\$      -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**LIBRARY BOARD FUND**

**FY 2014-2018**

<b>Project Name/Description</b>	<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
Books	25,000	30,000	30,000	30,000	30,000	Library Board Fund
Audio Aids	3,000	3,000	3,000	3,000	3,000	Library Board Fund
Replace Public Access Computers	10,000					Library Board Fund
	<b>\$ 38,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>	<b>\$ 33,000</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### ROAD AND TRAFFIC CONTROL

#### FY 2014-2018

Project Name/Description		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Country Club Estates	Road Resurfacing	-	1,450,000	-	-	-	RTC Fund
El Dorado Estates	Road Resurfacing	-	450,000	-	-	-	RTC Fund
Zone 10	Rejuvenation	-	200,000	-	-	-	RTC Fund
Dump Truck	Truck	-	95,000	-	-	-	RTC Fund
Dump Truck 2 @ \$70,000 ea.	Heavy Equipment	-	-	-	140,000	-	RTC Fund
Bobcat w/ concrete breaker	Heavy Equipment	-	60,000	-	-	-	RTC Fund
Jack Hammer, Compressor	Heavy Equipment	-	25,000	-	-	-	RTC Fund
Pick up Truck	Vehicle	-	28,000	-	-	-	RTC Fund
Back Hoe	Heavy Equipment	-	-	125,000	-	-	RTC Fund
Pick up Truck	Vehicle	-	-	28,000	-	29,000	RTC Fund
Crew Cab Pick Up	Vehicle	-	-	-	-	30,000	RTC Fund
Plantation Acres	Road Resurfacing	-	1,750,000	-	-	-	RTC Fund
Plantation Isles	Road Resurfacing	-	750,000	-	-	-	RTC Fund
Jacaranda Lakes	Road Resurfacing	-	-	-	1,200,000	-	RTC Fund
Maleleuca Isles	Road Resurfacing	-	-	300,000	-	-	RTC Fund
Marcano Estates	Road Resurfacing	-	-	350,000	-	-	RTC Fund
Royal Palm Estates	Road Resurfacing	-	-	600,000	-	-	RTC Fund
Zone 3	Rejuvenation	-	-	-	180,000	-	RTC Fund
Zone 6	Rejuvenation	-	220,000	-	-	-	RTC Fund
Zone 8	Rejuvenation	-	-	-	-	1,500,000	RTC Fund
		<b>\$ -</b>	<b>\$ 5,028,000</b>	<b>\$ 1,403,000</b>	<b>\$ 1,520,000</b>	<b>\$ 1,559,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**FY 2014-2018**

<b>Project Name/Description</b>		<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
Improvements	Rollover funds to complete capital projects as approved by City Council	200,000	50,000	50,000	50,000	200,000	CDBG Fund
		<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**2013 NOTE CONSTRUCTION**

**FY 2014-2018**

<b>Project Name/Description</b>	<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
Kennedy Community Center Renovation	2,500,000	-	-	-	-	2013 Note
	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**  
**COMMUNITY REDEVELOPMENT AGENCY CONSTRUCTION**

**FY 2014-2018**

Project Name/Description	FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
NE Quad Streetscape Enhancement Rollover from FY 11-12, Landscaping, street lighting, irrigation, underground utilities other than power, aerial conversions, grant from FDOT for \$174,625 for lighting	-	-	1,653,250	277,000	-	CRA Fund
NW 8th Ct Median Island Landscaping & Irrigation Rollover from FY 11-12, Landscaping & Irrigation	20,000	-	-	-	-	CRA Fund
SW 7th St Light Pole Rollover from FY 11-12, Reinstall conduit, connect electrical, install light pole	25,000	-	-	-	-	CRA Fund
Landscape Improvements to W. Sunrise Blvd. Median Rollover from FY-11-12. To include 12 or more native trees.	15,000	-	-	-	-	CRA Fund
Drainage Improvements on landscape edge at 307 S. SR 7. Prevent flooding of parking lot	10,000	-	-	-	-	CRA Fund
Guardshack enclosures for water meters and backflow with lockshield bracket. Prevent tampering with irrigation system's water meters & backflow. Need of 25 enclosures , concrete pads and installation.	15,000	-	-	-	-	CRA Fund
	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ 1,653,250</b>	<b>\$ 277,000</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**  
**DESIGNATED CAPITAL IMPROVEMENT AND RESERVES**

**FY 2014-2018**

Project Name/Description	FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
PAL Equipment	28,000	28,000	28,000	28,000	28,000	Designated Capital
Accela Upgrade	46,750					Designated Capital
	<b>\$ 74,750</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**PLANTATION GATEWAY DEVELOPMENT DISTRICT CONSTRUCTION**

**FY 2014-2018**

<b>Project Name/Description</b>	<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
Public Safety	10,000	10,000	10,000	10,000	10,000	Gateway Const
	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**PLANTATION MIDTOWN DEVELOPMENT DISTRICT CONSTRUCTION**

**FY 2014-2018**

<b>Project Name/Description</b>		<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
East-West Greenway	Greenway from One University to Transit Hub	-	-	2,500,000	-	-	Midtown Const
NW 82 Ave Street and Greenway Improvements	Street and Greenway improvements	-	-	2,400,000	-	-	Midtown Const
SW 78 Ave Enhancements	Enhancements to roadway corridor	-	-	-	3,560,000	-	Midtown Const
SW 78 Ave Realignment	Roadway realignment, does not include property acquisition	-	-	-	2,000,000	-	Midtown Const
Perimeter Road	Enhancements to roadway corridor	-	-	-	4,500,000	-	Midtown Const
Pine Island Park	Park improvements	-	-	-	4,500,000	-	Midtown Const
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,900,000</b>	<b>\$ 14,560,000</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET  
UTILITIES OPERATIONS AND MAINTENANCE**

**FY 2014-2018**

<u><b>WATER SERVICES</b></u>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>Funding</b>
<b>Project Name/Description</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Source</b>
	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	
CWTP Admin Bldg Roof Replacement	70,000	-	-	-	-	Operations & Maintenance
EWTP-Installation of Electric Actuated Valves	18,000	-	-	-	-	Operations & Maintenance
EWTP- New Roof Master Pump Building	170,000	-	-	-	-	Operations & Maintenance
CWTP-Raise Well #1 Vault Carryover FY 11-12 of \$8,20	12,000	-	-	-	-	Operations & Maintenance
CWTP-New Roof Master Pump Building	-	-	-	30,000	-	Operations & Maintenance
	<b>\$ 270,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET  
UTILITIES OPERATIONS AND MAINTENANCE**

**FY 2014-2018**

<b><u>WASTEWATER SERVICES</u></b>		<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
<b>Project Name/Description</b>							
RWWTP Auto Valving for Wasting System	Carryover FY 11-12 of \$22,000	-	22,000	-	-	-	Operations & Maintenance
Sludge Conveyor Belt Replacement	Conveyor wears out overtime- needed to move sludge cake from beltpresses to trailer for final disposal,	-	-	-	-	80,000	Operations & Maintenance
		<b>\$ -</b>	<b>\$ 22,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

<u>WATER SERVICES</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
CWTP Rehab Degasser System		110,000	-	-	-	-	Revenue Generation Fund
Rehab Central Well Column Piping	To replace old steel drop pipes on wells at the Central Water Plant...Carryover \$10,000 and adding \$15,000	25,000	-	-	-	-	Revenue Generation Fund
Automatic PH/Chlorine and Pressure	Carrying over \$75,000.00 from FY12-13. This will allow for closer monitoring of distribution system pressure and chlorine residual.	75,000	-	-	-	-	Revenue Generation Fund
Rotor/Impeller Balancer	Used to balance impellers and rotors for pump and motor repairs	30,000	-	-	-	-	Revenue Generation Fund
Service Truck (Meter Crew)	Carryover from FY12/13. To replace existing truck 00055. A 1999 F250 with 140,000miles	30,000	-	-	-	-	Revenue Generation Fund
Computer Equipment		20,000	-	-	-	-	Revenue Generation Fund
Service Vehcile (Hydrant Crew)	Carryover FY 11-12 of \$26,000	26,000	-	-	-	-	Revenue Generation Fund
R & R Rehab Watermains		500,000	-	-	-	-	Revenue Generation Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

<u>WATER SERVICES</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
EWTP/CWTP Membrane Replacement	Membrane elements at both water treatment plants have served their useful life, replacement of these elements will increase flow and assure water quality. This is a continous project (new money allocated each year) Adding \$102,600.00	393,650	301,250	311,800	-	-	Revenue Generation Fund
EWTP/CWTP Floor Repairs	Painting a concrete floor with epoxy will seal the concrete against moisture and allow for earier cleanup if there was a spill	120,000	-	-	-	-	Revenue Generation Fund
Rehab Generators at EWTP		75,000	-	-	-	-	Revenue Generation Fund
Cut-off Saw	To replace existing saw that is longer cost effective to repair.	1,400	1,400	-	-	-	Revenue Generation Fund
5KW Portable Generator		2,000	-	-	2,500	-	Revenue Generation Fund
Service Truck (Distribution)		30,000	-	-	-	-	Revenue Generation Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

<u>WATER SERVICES</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
F550 Lube and Fuel Truck	Truck needed to replace 20+ year old truck (fuel transport truck) New truck would be used to perform maintenance on equipment in plants and at lift stations genertaors and as fuel truck during the storm season.	120,000	-	-	-	-	Revenue Generation Fund
Service Truck(Plant Maintenance)	Needed to replace old truck 00040... This is a carryover from FY12/13	-	35,000	-	-	-	Revenue Generation Fund
CWTP/EWTP Rehab of Acid Feed System		-	380,000	-	-	-	Revenue Generation Fund
Foreman Truck (Meter Crew)	To replace Truck 00044. 1999 Chevy with 138,948 miles.	-	30,000	-	-	-	Revenue Generation Fund
R & R Rehab Watermains			500,000	500,000	500,000		Revenue Generation Fund
Central Plant Well Field Generator (Wells 4-8)		-	120,000	-	-	-	Revenue Generation Fund
Replacement for Well Pump and Motor		-	25,000	25,000	25,000	-	Revenue Generation Fund
Combination Loader Backhoe		-	100,000	-	-	-	Revenue Generation Fund
3" Diaphragm Pump		-	1,500	-	-	-	Revenue Generation Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

<u>WATER SERVICES</u>						
Project Name/Description	FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Service Truck (Meter Crew)		30,000				Revenue Generation Fund
Service Truck, F350 (Distribution)	-	30,000	-	-	-	Revenue Generation Fund
CWTP Spectrophotometer	-	3,900	-	-	-	Revenue Generation Fund
Service Truck (EWTP)	-	-	35,000	-	-	Revenue Generation Fund
						Transporting of equipment and materials that are too large in size or weight to transport by car.
Arrow Board	-	-	6,000	-	-	Revenue Generation Fund
4" Trailer Mounted Trash Pump	-	-	6,000	-	-	Revenue Generation Fund
Utilities Service Truck Meter Crew			30,000	-	-	Revenue Generation Fund
Tandem Dump Truck	-	-	90,000	-	-	Revenue Generation Fund
EWTP Filter Media Rehab	-	-	-	20,000	-	Revenue Generation Fund
F550 Crane Truck (Plant Maintenance)	-	-	-	100,000	-	Revenue Generation Fund
Plate Compactor	-	-	-	6,000	-	Revenue Generation Fund

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

<u>WATER SERVICES</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
F550 Crane Truck (Distribution)		-	-	-	150,000	-	Revenue Generation Fund
<b>Subtotal</b>		<b>\$ 1,558,050</b>	<b>\$ 1,558,050</b>	<b>\$ 1,003,800</b>	<b>\$ 803,500</b>	<b>\$ -</b>	
Storage Building for Generators		250,000	-	-	-		Utility Revenue Bond
Neighborhood Watermain Rehab	Construction of Plantation Park Phase G, Construction of Plantation Gardens Phase II-A, and Design/Permitting Historical Plantation and Plantation Gardens Phase II- B	5,000,000	-	-	-	-	Utility Revenue Bond
CWTP/EWTP Retrofit Generators with Radiators		225,000	-	-	-	-	Utility Revenue Bond
Neighborhood Watermain Rehab	Construction Plantation Park East Phase A	-	7,300,000	-	-	-	Utility Revenue Bond
Neighborhood Watermain Rehab		-	-	3,000,000	3,000,000		Utility Revenue Bond
<b>Subtotal</b>		<b>\$ 5,475,000</b>	<b>\$ 7,300,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	
<b>TOTAL</b>		<b>\$ 7,033,050</b>	<b>\$ 8,858,050</b>	<b>\$ 4,003,800</b>	<b>\$ 3,803,500</b>	<b>\$ -</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

#### WASTEWATER SERVICES

Project Name/Description	FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Central Master Lift Station Upgrades	1,238,763	-	-	-	-	Rev Gen Fd
Carryover FY 12-13 of \$238,763; additional funds FY 13-14 of \$1,000,000						
Sewer Cleaning Truck	400,000	-	-	-	-	Rev Gen Fd
Existing Vac-con is 12 years old						
Service Truck, (Sewer Crew)	30,000	-	30,000	30,000	-	Rev Gen Fd
To replace existing truck 00060 a 2001 Dodge Ram with 128,000 miles. Carryover from FY12-13.						
Fine Screen Rehab	-	-	-	-	100,000	Rev Gen Fd
Fine screen units needed of rehabilitation						
Combination Loader/Backhoe	-	100,000	-	-	-	Rev Gen Fd
4" Trailer Mounted Trash Pump	8,000	6,000	42,000	-	-	Rev Gen Fd
Sewer Camera Equipment	15,000	-	-	-	-	Rev Gen Fd
Plate Compactor	2,000	-	-	-	-	Rev Gen Fd
E-450 Cut away Van (Sewer Van)	45,000	50,000	-	-	-	Rev Gen Fd
Rehab Lift Stations	535,600	535,600	535,600	535,600	-	Rev Gen Fd
Rehab Manholes Wetwells and Sewer Mains	720,720	720,720	720,720	720,720	-	Rev Gen Fd
Deepwell VFD Replacement	50,000	50,000				Rev Gen Fd
RWWTP- Piston Pump Rehab	80,000					Rev Gen Fd
Golf Cart	9,000					Rev Gen Fd
Belt Press Auto Greaser	6,500					Rev Gen Fd

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### REPAIR AND REPLACEMENT FUND

FY 2014-2018

#### WASTEWATER SERVICES

Project Name/Description		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
6" Bypass Pumps		60,000		42,000	42,000	-	Rev Gen Fd
Sludge Grinder Rebuild		-	14,000	-	-	-	Rev Gen Fd
Utility Service Truck (Sewer Crew)		-	30,000	-	-	-	Rev Gen Fd
Foreman Truck, F150 (Sewer Crew)		-	30,000	-	-	-	Rev Gen Fd
RWWTP Replace Poly Pumps			30,000				Rev Gen Fd
Cut-off Saw		-	-	1,400	1,400	-	Rev Gen Fd
Tandem Dump Trailer		-	-	12,000	-	-	Rev Gen Fd
3" Diaphragm Pump		-	-	1,500	-	-	Rev Gen Fd
7,000 gallon Tanker Truck		-	-	200,000	-	-	Rev Gen Fd
4" Trailer Mounted Trash Pump		-	-	42,000	-	-	Rev Gen Fd
Mini Excavator		-		50,000	-		Rev Gen Fd
RWWTP Replace Bottom Sludge Pumps		-	-	48,000	-	-	Rev Gen Fd
<b>Subtotal</b>		<b>3,200,583</b>	<b>1,566,320</b>	<b>1,725,220</b>	<b>1,329,720</b>	<b>100,000</b>	
RWWTP Monitor Well #2 Rehab	Carryover to FY 13-14	300,000	-	-	-	-	Utility Revenue Bond
RWWTP- Laboratory Expansion	Carryover to FY 13-14	750,000	-	-	-	-	Utility Revenue Bond
RWWTP- Aeration Fine Bubble Conversion	Carryover FY 11-12 \$350,000; additional funds FY 12-13 \$4,150,000	4,500,000	-	-	-	-	Utility Revenue Bond

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**REPAIR AND REPLACEMENT FUND**

**FY 2014-2018**

**WASTEWATER SERVICES**

<b>Project Name/Description</b>	<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
Aeration Basin Repair	100,000	-	-	-	-	Utility Revenue Bond
RWWTP SCADA System Design and Construction	1,000,000	-	-	-	-	Utility Revenue Bond
Rehab ARV Piping on 30" Forcemain	500,000	-	-	-	-	Utility Revenue Bond
Neighborhood Sewer Main Rehab	3,000,000	3,000,000	1,900,000	1,200,000	-	Utility Revenue Bond
<b>Subtotal</b>	<b>\$ 10,150,000</b>	<b>\$ 3,000,000</b>	<b>\$ 1,900,000</b>	<b>\$ 1,200,000</b>	<b>\$ -</b>	
<b>TOTAL</b>	<b>\$ 13,350,583</b>	<b>\$ 4,566,320</b>	<b>\$ 3,625,220</b>	<b>\$ 2,529,720</b>	<b>\$ 100,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**WATER CAPACITY FUND**

**FY 2014-2018**

Project Name/Description	FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
EWTP Security Enhancement Upgrade perimeter security system at East Water Treatment Plant with an intrusion detection system. Carryover FY 11-12	48,000	-	-	-	-	Water Capacity
	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**WASTEWATER CAPACITY FUND**

**FY 2014-2018**

<b>Project Name/Description</b>	<b>FY 2014 Budget Amount</b>	<b>FY 2015 Budget Amount</b>	<b>FY 2016 Budget Amount</b>	<b>FY2017 Budget Amount</b>	<b>FY2018 Budget Amount</b>	<b>Funding Source</b>
RWWTP Security Enhancements	20,000	-	-	-	-	WW Capacity
	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Alternate Water Supply-Reuse	-	-	11,000,000	-	-	Utility Revenue Bond
Alternate source for irrigation and for effluent disposall may be repaired in future for permit compliance.						
New Sewer Main Installation (from septic to sewer)	-	-	3,000,000	18,000,000	-	Utility Revenue Bond
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,000,000</b>	<b>\$ 18,000,000</b>	<b>\$ -</b>	
	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 14,000,000</b>	<b>\$ 18,000,000</b>	<b>\$ -</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### FIRE/RESCUE FUND

#### FY 2014-2018

Project Name/Description		FY 2014 Budget Amount	FY 2015 Budget Amount	FY 2016 Budget Amount	FY2017 Budget Amount	FY2018 Budget Amount	Funding Source
Hydraulic Rescue Equipment	Replacement of E-96's Hydraulic Tool	50,000	85,000	-	-	-	Fire/Rescue
Rescue Unit	Rescue unit to replace 1995 unit	-	420,000	320,000	100,000	320,000	Fire/Rescue
Dive Rescue Equipment	Dry suits & replacement communication system	-	12,000	5,000	5,000	5,000	Fire/Rescue
Training Equipment	Props and tools for training center	-	15,000	7,500	7,500	15,000	Fire/Rescue
Automatic External Defibrillator	AED's for all companies and staff units	20,000	20,000	-	-	-	Fire/Rescue
Lifepack 15		28,000	28,000	28,000	-	-	Fire/Rescue
		<b>\$ 98,000</b>	<b>\$ 580,000</b>	<b>\$ 360,500</b>	<b>\$ 112,500</b>	<b>\$ 340,000</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GOLF COURSE FUND**

**FY 2014-2018**

<u>ADMINISTRATION</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Air Conditioning Unit	Replacement of aging unit	8,000	-	-	-	-	Golf Course Fund
Carpet for Clubhouse/Golf Shop and Offices	Replacement	-	-	45,000	-	-	Golf Course Fund
		<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GOLF COURSE FUND**

**FY 2014-2018**

<u><b>FOOD AND BEVERAGE</b></u>		<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>Funding</b>
<b>Project Name/Description</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Source</b>
		<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	
Kitchen Equipment	Replacement of aging equipment	10,000	10,000	10,000	10,000	10,000	Golf Course Fund
Beverage Cart	Replacement of aging equipment	-	14,800	-	-	15,500	Golf Course Fund
Carpet for Dining Room	Replacement	-	-	-	50,000	-	Golf Course Fund
		<b>\$ 10,000</b>	<b>\$ 24,800</b>	<b>\$ 10,000</b>	<b>\$ 60,000</b>	<b>\$ 25,500</b>	

**CAPITAL IMPROVEMENT PLAN (CIP) BUDGET**

**GOLF COURSE FUND**

**FY 2014-2018**

<u>PRO SHOP</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget Amount	Budget Amount	Budget Amount	Budget Amount	Budget Amount	Source
Golf Car Fleet	Replacement of aging fleet (\$350,000 less trade-ins)	200,000	-	-	250,000	-	Golf Course Fund
Ball Washer	Replacement of aging equipment	3,000	-	-	-	3,000	Golf Course Fund
Club Car Utility Vehicle	FY 2013 carryover	8,750	-	-	-	-	Golf Course Fund
Range Ball Picker	Replacement of aging equipment	-	4,250	-	-	4,250	Golf Course Fund
Range Ball Dispenser	Replacement of aging equipment	4,500					
Gas Carryall Range Cart	Replacement of aging equipment	-	9,500	-	-	9,750	Golf Course Fund
		<b>\$ 216,250</b>	<b>\$ 13,750</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 17,000</b>	

## CAPITAL IMPROVEMENT PLAN (CIP) BUDGET

### GOLF COURSE FUND

#### FY 2014-2018

<u>MAINTENANCE</u>		FY 2014	FY 2015	FY 2016	FY2017	FY2018	Funding
Project Name/Description		Budget	Budget	Budget	Budget	Budget	Source
		Amount	Amount	Amount	Amount	Amount	
75 HP Irrigation Pump	Replacement for aging equipment	7,500	7,500	7,500	7,500	7,500	Golf Course Fund
Toro 4500 Rough Mower	Replacement for aging equipment	-	50,000	-	-	-	Golf Course Fund
Greens Roller	Additional to handle demand	15,000	-	-	-	-	Golf Course Fund
Greens Topdresser	Replacement for aging equipment	14,500	-	-	-	-	Golf Course Fund
Green mowers	Replacement for aging equipment	24,000	-	-	-	-	Golf Course Fund
Carryall Work Cars (2 @ \$9,000 ea.)	Replacement for aging equipment	-	18,000	18,000	-	18,500	Golf Course Fund
Flex 21 Toro Greens Mowers (2 @ \$8,000 ea.)	Replacement for aging equipment	-	16,000	-	-	-	Golf Course Fund
Toro 3100 Greens/Tees Mower	Replacement for aging equipment	-	27,000	27,000	-	-	Golf Course Fund
Toro Topdresser	Replacement for aging equipment	-	-	15,000	-	-	Golf Course Fund
300-Gallon Spray Tank	Replacement for aging equipment	-	-	-	35,000	-	Golf Course Fund
		<b>\$ 61,000</b>	<b>\$ 118,500</b>	<b>\$ 67,500</b>	<b>\$ 42,500</b>	<b>\$ 26,000</b>	

RESOLUTION NO. 11762

A RESOLUTION ADOPTING THE FINAL MILLAGE RATE FOR THE CITY OF PLANTATION OF 5.6142 MILLS FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014, IDENTIFYING THE CITY ONLY ROLLED-BACK MILLAGE RATE, THE AGGREGATE MILLAGE AND AGGREGATE ROLLED-BACK RATE; AND; THE PERCENTAGE INCREASE FROM THE AGGREGATE ROLLED-BACK RATE; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, there has been prepared and submitted to the City Council of the City of Plantation, Florida, a tentative budget of the revenue and expenditures for the City of Plantation for the ensuing operating fiscal year beginning October 1, 2013 through September 30, 2014; and

WHEREAS, the City of Plantation, a taxing authority adopted a tentative budget and a tentative millage rate for the operating fiscal year October 1, 2013 through September 30, 2014; and

WHEREAS, the City has held a dully advertised hearing where the first substantive issue discussed was the percentage increase in millage rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem taxes are being increased; and

WHEREAS, the City wishes to now finalize its millage rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The final millage rate for the City of Plantation for the operating fiscal year beginning October 1, 2013 through September 30, 2014 is herewith adopted at 5.6142 mills, which reflects a 3.27% increase from the rolled-back millage rate of 5.4365 mills for the City only.

Section 2: The final aggregate millage rate for both the City of Plantation and its dependent safe neighborhood taxing districts (Plantation Gateway Development District and Plantation Midtown Development District) is 5.8366 mills, which is a 5.37% increase from the computed aggregate rolled-back millage rate of 5.5391 mills.

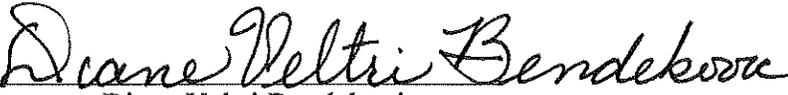
Section 3: The final City millage rate is enacted so as to fund the increased expenditures of the General Fund including personnel and capital as submitted in the final consolidated estimated revenue and appropriation budget for the operating fiscal year beginning October 1, 2013 and continuing through September 30, 2014.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

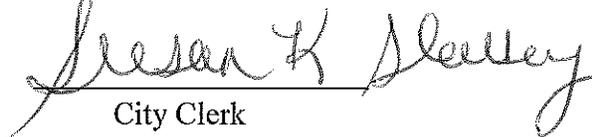
Section 5: This Resolution shall take effect immediately upon passage by the City Council and signature by the Mayor.

PASSED AND ADOPTED by the City Council this 25th day of September 2013.

SIGNED by the Mayor this 27th day of September 2013.

  
Diane Veltri Bendekovic  
Mayor

ATTEST:

  
City Clerk

RESOLUTION NO. 11763

A RESOLUTION ADOPTING THE FINAL MILLAGE RATE FOR PLANTATION GATEWAY DEVELOPMENT DISTRICT OF 2.0 MILLS FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014; IDENTIFYING THE COMPUTED ROLLED-BACK MILLAGE RATE; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, the City of Plantation has created a local government neighborhood improvement district known as the Plantation Gateway Development District; and

WHEREAS, the Plantation Gateway Development District is a dependent special taxing district; and

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Gateway Development District; and

WHEREAS, there has been prepared and submitted to the City Council, sitting as the Plantation Gateway Development District Board of Directors, a tentative budget estimate of revenue and expenditures and a tentative millage rate for the Plantation Gateway Development District for the ensuing operating fiscal year beginning October 1, 2013 and continuing through September 30, 2014; and

WHEREAS, the Plantation Gateway Development District wishes to set its millage rate and approve its budget for operating fiscal year October 1, 2013 through September 30, 2014; and,

WHEREAS, the City Council, acting as the Board of Directors for the Plantation Gateway Development District, has held a dully advertised hearing where the first substantive issue discussed was the millage and the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem taxes are being levied.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLANTATION GATEWAY DEVELOPMENT DISTRICT OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The final millage rate for the Plantation Gateway Development District for the operating fiscal year beginning October 1, 2013 and continuing through September 30, 2014 is herewith adopted at 2.0 mills, which reflects a 64.6% increase from the rolled back millage rate of 1.2149 mills.

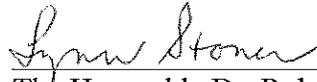
Section 2: The ad valorem taxes levied by the Plantation Gateway Development District for the operating fiscal year October 1, 2013 through September 30, 2014 of 2.0 mills represents a 60% increase from the previous fiscal year's rate of 1.2461.

Section 3: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 4: This Resolution shall take effect immediately upon passage by the Plantation Gateway Development District and signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Gateway Development District this 25th day of September 2013.

SIGNED by the Chairperson of the Board this 27<sup>th</sup> day of September 2013.

 Lynn Stoner, Lynn Stoner  
President Pro Tem  
The Honorable Dr. Robert A. Levy  
Chairperson of the Board of Directors  
Plantation Gateway Development District

ATTEST:

  
Susan K. Slattery  
City Clerk

RESOLUTION NO 11764

A RESOLUTION ADOPTING THE FINAL MILLAGE RATE FOR PLANTATION MIDTOWN DEVELOPMENT DISTRICT OF 1.0 MILLS FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014; IDENTIFYING THE COMPUTED ROLLED-BACK MILLAGE RATE; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, the City of Plantation has created a local government neighborhood improvement district known as the Plantation Midtown Development District; and

WHEREAS, the Plantation Midtown Development District is a dependent special taxing district; and

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Midtown Development District; and

WHEREAS, there has been prepared and submitted to the City Council, sitting as the Plantation Midtown Development District Board of Directors, a tentative budget estimate of revenue and expenditures and a tentative millage rate for the Plantation Midtown Development District for the ensuing operating fiscal year beginning October 1, 2013 and continuing through September 30, 2014; and

WHEREAS, the Plantation Midtown Development District wishes to set its millage rate and approve its budget for operating fiscal year October 1, 2013 through September 30, 2014; and,

WHEREAS, the City Council, acting as the Board of Directors for the Plantation Midtown Development District, has held a dully advertised hearing where the first substantive issue discussed was the percentage decrease in millage and the rolled-back rate necessary to fund the budget and the specific purposes for which ad valorem taxes are being decreased.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANTATION MIDTOWN DEVELOPMENT DISTRICT OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The final millage rate for the Plantation Midtown Development District for the operating fiscal year beginning October 1, 2013 and continuing through September 30, 2014 is herewith adopted at 1.0, which reflects a 150% increase from the rolled back millage rate of 0.4005 mills.

Section 2: The ad valorem taxes levied by the Plantation Midtown Development District for the operating fiscal year October 1, 2013 through September 30, 2014 of 1.0 mils represents an increase of 145% increase from the previous fiscal year's rate of 0.4072.

Section 3: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

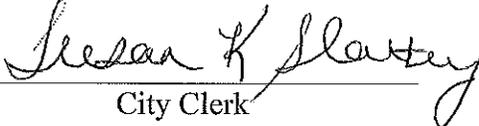
Section 4: This Resolution shall take effect immediately upon passage by the Plantation Midtown Development District and signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Midtown Development District this 25th day of September 2013.

SIGNED by the Chairperson of the Board this 27 day of September 2013.

  
Lynn Stoner  
President Pro Tem  
The Honorable Dr. Robert A. Levy  
Chairperson of the Board of Directors  
Plantation Midtown Development District

ATTEST:

  
City Clerk

RESOLUTION NO. 11765

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL CONSOLIDATED REVENUE AND APPROPRIATION BUDGET OF THE CITY OF PLANTATION, FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014; PROVIDING FINDINGS; BUDGETED COMPENSATION OF ELECTED OFFICIALS; PROVIDING A SAVINGS CLAUSE AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, there has been prepared and submitted to the governing body of the City of Plantation, Florida, a tentative budget of revenue and expenditures of each fund of the City of Plantation for the ensuing operating fiscal year beginning October 1, 2013 through September 30, 2014; and the governing body has carefully considered such budgets and made such changes in the same as it deems advisable and now wishes to approve same as its budget; and,

WHEREAS, the said tentative consolidated budgets have been open for inspection in the Office of the City Clerk and have been properly proposed in accordance with the City Charter of the City of Plantation; and,

WHEREAS, the City's Charter provides that the City may approve its budget by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLANTATION, FLORIDA, THAT:

Section 1: The consolidated estimated revenue budget and the appropriations budget for each fund of the City of Plantation is herewith approved, for the next ensuing fiscal year October 1, 2013 through September 30, 2014.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditures report, and the actual fiscal year-end budgets will be finally reflected in the Comprehensive Annual Financial Report (CAFR).

Section 3: §166.241(3) Florida Statute (2000 Supp.), requires the budget to regulate the expenditures of the municipality, and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. This section shall provide supplemental regulations to City expenditures that apply to this fiscal year budget. The City recognizes that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated appropriation budget amounts may be periodically modified by City resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year in the Comprehensive Annual Financial Report (CAFR). In the unlikely event that the City makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of the weekly expenditure report, the budget, as

amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget as finally reflected in the Comprehensive Annual Financial Report (CAFR) and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the City capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

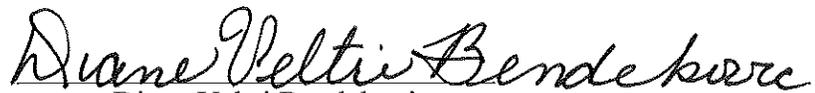
Section 4: Pursuant to Resolution Number 6661 dated September 27, 1995, the Mayor and City Council's salary adjustment shall be no change or zero percent (0.00%) as of October 1, 2013 and zero percent (0.00%) as of April 1, 2014. The foregoing salary adjustment shall not change, modify or deem or rescind other forms of compensation or emoluments of Elected Officials which are provided at no cost to such Elected Officials, such as: health and dental and vision insurance during the Elected Official's term of service (with dependent coverage being provided at the same cost as is made available to employees); the right of elected officials and their dependents to use the City Health and Wellness Center (for those enrolled in the City health insurance program); life insurance benefits for the beneficiaries designated by the elected officials in policies provided to them; the right to accrue credited service for the retirement benefit provided by Section 112.048, Florida Statutes; use of City owned and supplied cellular telephones, computers, and information technology resources; use of public recreational facilities and programs for the Elected Officials and their dependents; approved reimbursements of travel, meals, lodging, and event registration expenses of Elected Officials (up to the approved reimbursement amount) for their attendance at seminars or governmental functions; the Mayor's right to motor vehicle related benefits; and such other existing benefits or emoluments provided by law, ordinance, or resolution – all of which benefits or emoluments are hereby ratified.

Section 5: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 6: This Resolution shall take effect immediately upon passage by the City Council and signature by the Mayor.

PASSED AND ADOPTED by the City Council this 25th day of September 2013.

SIGNED by the Mayor this 27th day of September 2013.

  
Diane Veltri Bendekovic  
Mayor

ATTEST:

  
City Clerk

RESOLUTION NO. 11766

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL REVENUE AND APPROPRIATION BUDGETS OF THE DEPENDENT TAXING DISTRICT OF PLANTATION GATEWAY DEVELOPMENT DISTRICT FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, the City of Plantation has created a local government neighborhood district known as the Plantation Gateway Development District; and,

WHEREAS, the Plantation Gateway Development District is a dependent special taxing district to the City; and,

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Gateway Development District; and,

WHEREAS, on September 12, 2013, the City Council acting as the Plantation Gateway Development District Board of Directors, approved the tentative budget estimates of revenue and expenditures of the general and construction funds and tentative millage rate of the dependent taxing district of Plantation Gateway Development District, for the ensuing operating fiscal year beginning October 1, 2013 through September 30, 2014; and the Council has carefully considered such budgets and made such changes as it deems advisable; and the said tentative budgets have been open for inspection in the Office of the City Clerk and have been properly proposed in accordance with the City Charter of the City of Plantation; and,

WHEREAS, the City Charter allows the City to approve its budget by Resolution, and thereby, the City Council acting as the Board of Directors of the Plantation Gateway Development District may approve its finalized budget in the same manner.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLANTATION GATEWAY DEVELOPMENT DISTRICT, THAT:

Section 1: The final revenue appropriations budget for each fund of the dependent taxing district of Plantation Gateway Development District is herewith approved for the next ensuing fiscal year October 1, 2013 through September 30, 2014.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditure report, and the actual fiscal year-end budgets will be finally reflected in the Comprehensive Annual Financial Report (CAFR).

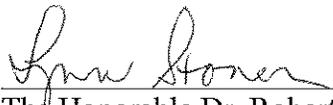
Section 3: §166.241(3) Florida Statute (2000 Supp.), requires the budget to regulate the expenditures of a municipality (and this would also apply to its dependent districts), and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. This section shall provide supplemental regulations to District expenditures that apply to this fiscal year budget. The Board of Directors of the Plantation Gateway Development District recognize that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated appropriation budget amounts may be periodically modified by City resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year Comprehensive Annual Financial Report (CAFR).. In the unlikely event that the District makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of the weekly expenditure report, the budget, as amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget as finally reflected in the Comprehensive Annual Financial Report (CAFR). and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the District capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

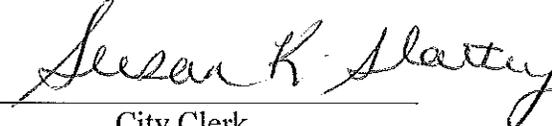
Section 5: This Resolution shall take effect immediately upon passage by the Plantation Gateway Development District signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Gateway Development District this 25th day of September 2013.

SIGNED by the Chairperson of the Board this 27<sup>th</sup> day of September 2013.

  
Lynn Stoner  
President Pro Tem  
The Honorable Dr. Robert A. Levy  
Chairperson of the Board of Directors,  
Plantation Gateway Development District

ATTEST:

  
City Clerk

RESOLUTION NO. 11767

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL REVENUE AND APPROPRIATION BUDGETS OF THE DEPENDENT TAXING DISTRICT OF PLANTATION MIDTOWN DEVELOPMENT DISTRICT FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, the City of Plantation has created a local government neighborhood district known as the Plantation Midtown Development District; and,

WHEREAS, the Plantation Midtown Development District is a dependent special taxing district to the City; and,

WHEREAS, the City Council has established itself as the Board of Directors for the Plantation Midtown Development District; and,

WHEREAS, on September 12, 2013, the City Council acting as the Plantation Midtown Development District Board of Directors, approved the tentative budget estimates of revenue and expenditures of the general and construction funds and tentative millage rate of the dependent taxing district of Plantation Midtown Development District, for the ensuing operating fiscal year beginning October 1, 2013 through September 30, 2014; and the Council has carefully considered such budgets and made such changes as it deems advisable; and the said tentative budgets have been open for inspection in the Office of the City Clerk and have been properly proposed in accordance with the City Charter of the City of Plantation; and,

WHEREAS, the City Charter allows the City to approve its budget by Resolution, and thereby, the City Council acting as the Board of Directors of the Plantation Midtown Development District may approve its finalized budget in the same manner.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLANTATION MIDTOWN DEVELOPMENT DISTRICT, THAT:

Section 1: The final revenue appropriations budget for each fund of the dependent taxing district of Plantation Midtown Development District is herewith approved for the next ensuing fiscal year October 1, 2013 through September 30, 2014.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditure report, and the actual fiscal year-end budgets will be finally reflected in the Comprehensive Annual Financial Report (CAFR).

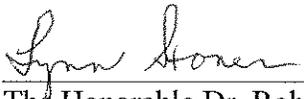
Section 11: §166.211(11) Fla. Stat. (2000 Supp.), requires the budget to regulate the expenditures of a municipality (and thus would also apply to its dependent districts), and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. This section shall provide supplemental regulations to District expenditures that apply to this fiscal year budget. The Board of Directors of the Plantation Midtown Development District recognize that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated appropriation budget amounts may be periodically modified by City resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year Comprehensive Annual Financial Report (CAFR).. In the unlikely event that the District makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of the weekly expenditure report, the budget, as amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget as finally reflected in the Comprehensive Annual Financial Report (CAFR). and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the District capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

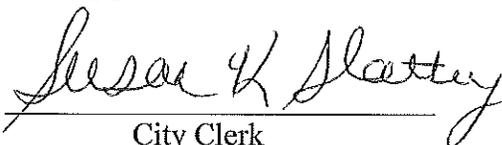
Section 5: This Resolution shall take effect immediately upon passage by the Plantation Midtown Development District signature by its Chairperson of the Board.

PASSED AND ADOPTED by the Plantation Midtown Development District this 25th day of September 2013.

SIGNED by the Chairperson of the Board this 27th day of September 2013.

 Lynn Stoner  
President Pro Tem  
The Honorable Dr. Robert A. Levy  
Chairperson of the Board of Directors,  
Plantation Midtown Development District

ATTEST:

  
City Clerk

RESOLUTION NO. 11768

A RESOLUTION PROVIDING FOR THE ADOPTION AND APPROVAL OF THE FINAL REVENUE AND APPROPRIATION BUDGET OF THE PLANTATION COMMUNITY REDEVELOPMENT AGENCY FOR THE OPERATING FISCAL YEAR OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014; PROVIDING FINDINGS; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AN EFFECTIVE DATE THEREFOR.

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WHEREAS, there has been prepared and submitted to Plantation's Elected Officials acting as the Board of Commissioners of Plantation Community Redevelopment Agency, the tentative budget of revenue and expenditures of the Redevelopment Trust Fund of Plantation Community Redevelopment Agency, for the ensuing operating fiscal year beginning October 1, 2013 through September 30, 2014; and the elected officials have carefully considered such budgets and made such changes in the same as they deemed advisable; and now wishes to approve same as its budget, and the said tentative budgets have been open for inspection in the office of the City Clerk and has been properly proposed; and,

WHEREAS, the Plantation Community Redevelopment Agency is authorized to obtain revenues and expend funds; and,

WHEREAS, at this time the budget of the Plantation Community Redevelopment Agency is reflected in its Redevelopment Trust Fund accounting; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PLANTATION COMMUNITY REDEVELOPMENT AGENCY, THAT:

Section 1: The estimated revenue and appropriations budgets for the Redevelopment Trust Fund of the Plantation Community Redevelopment Agency, is herewith approved for the next ensuing fiscal year October 1, 2013 through September 30, 2014.

Section 2: The budgets will from time to time be amended at the fund level by the resolution approving the weekly expenditures report, and the actual fiscal year-end budgets will be finally reflected in the annual report entitled "Basic Financial Statements and Other Schedules".

Section 3: §166.241(3) Florida Statute (2000 Supp.), requires the budget to regulate the expenditures of a municipality, and further forbids an expenditure or contract for expenditures in any fiscal year, except in pursuance of budgeted appropriations. The Agency will follow the restrictions in this statutory provision since some portion of its budget is funded by the City of Plantation. This section shall provide supplemental regulations to the Agency's expenditures that apply to this fiscal year budget. The Agency recognizes that its estimated budgeted appropriations, which are herewith approved, may change during the fiscal year based upon actual conditions and has provided in the preceding section that the estimated revenue budget and estimated

appropriation budget amounts may be periodically modified by Agency resolutions when approving the weekly bill list and shall be reflected in the end of the fiscal year in the Comprehensive Annual Financial Report (CAFR). In the unlikely event that the Agency makes an expenditure that exceeds the initial estimated budgeted appropriations with interim amendments made by the approval of weekly expenditure report, the budget, as amended, shall be further amended as soon as possible so as to reflect suitable estimated appropriations for such expenditures; provided that the budget, as finally reflected in in the Comprehensive Annual Financial Report (CAFR) and Other Schedules, shall reflect fund amounts and budgeted appropriations sufficient to cover (offset) all authorized expenditures in such fiscal year. Furthermore, the Agency capital project funds shall be budgeted on a year-to-year basis as opposed to a project-life basis.

Section 4: Should any section, paragraph, sentence, clause, phrase or other part of this Resolution be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Resolution as a whole or any portion or part thereof, other than the part so declared to be invalid.

Section 5: This Resolution shall take effect immediately upon passage by the Commissioners of the Plantation Community Redevelopment Agency and signature by the Chairperson of the Board.

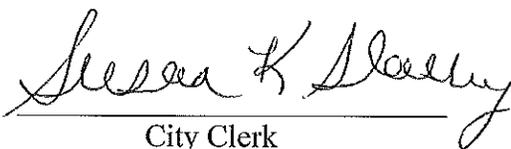
PASSED AND ADOPTED by the Plantation Community Redevelopment Agency's Board of Commissioners this 25th day of September 2013.

SIGNED by the Chairperson of the Plantation Community Redevelopment Agency's Board of Commissioners this 27<sup>th</sup> day of September 2013.

 Lynn Stoner  
President Pro Tem

The Honorable Dr. Robert A. Levy  
Chairperson of the Board of Commissioners,  
Plantation Community Redevelopment Agency

ATTEST:

  
\_\_\_\_\_  
City Clerk



## GLOSSARY OF COMMONLY USED TERMS

**Accela:** Software for Building, Engineering, Planning, Zoning and Economic Development, Design, Construction and Landscape Departments billing services.

**Account:** A separate financial reporting unit. All budgetary transactions are recorded in accounts.

**Accounting Period:** A period of time (e.g. one month, one year) when the City determines its financial position and results of operations.

**Accrual Basis Accounting:** A method of accounting whereby revenues are recorded when service is given and expenses are recognized when the benefit is received, as opposed to when cash is received or spent.

**Actuarial:** A person or methodology that determines required contributions to achieve future funding levels that addresses risk and time.

**Ad Valorem Taxes:** Commonly referred to as property taxes, levied on both real estate and personal property, according to the property's valuation and tax rate.

**Adjusted Budget:** A statistical construct that illustrates changes within divisions and departments between budget years.

**Adopted Budget:** The proposed budget as initially and formally approved by the City Council.

**Advanced Life Support (ALS):** A set of life saving protocols and skills that extend Basic Life Support to further support the circulation and provide an open airway and adequate ventilation (breathing).

**Agent:** One who is empowered to act for or in place of another agency or person(s).

**Allot:** To divide an appropriation into amounts, which may be encumbered or expended during a specified period.

**Amended Budget:** The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

**Americans With Disabilities Act (ADA):** Federal Act that prohibits discrimination against people with disabilities in employment, transportation, public accommodation, communications, and governmental activities.

**Amortization:** The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

**Annual Budget:** The balanced revenues and expenditures legally adopted for the General Fund, Fire/Rescue Fund, Water & Wastewater Fund, Insurance Funds, Debt Service Fund, etc. This document identifies resources and staffing available for service delivery and identifies appropriate outcome measures for each.

**Appropriation:** A legal authorization to incur obligations and make expenditures for specific purposes.

**Arbitrage:** The interest rate differential that exists when proceeds from a municipal bond - which is tax-free and carries a lower yield - are invested in taxable securities with a yield that is higher.

**Assessed Valuation (Property Value):** The valuation set upon real estate and certain personal property by the County Property Appraiser as a basis for levying ad valorem taxes.

**Asset:** Resources owned or held by a government that has monetary value.

**Audit:** An examination of evidence, including records, facilities, inventories, systems, etc., to discover or verify desired information.

**Authorized Positions:** Employee positions, which are authorized in the adopted budget, to be filled during the year.

**Available (Undesignated) Fund Balance:** Funds remaining from prior years, which are available for appropriation and expenditure in the current year.

**Balanced Budget:** A budget where the amount available from taxation and other sources, including amounts carried over from prior fiscal years must equal the total appropriations for expenditures and reserves (Florida Statutes 166.241(2)).

**Base Budget:** Projected cost of continuing the existing levels of service in the current budget year.

**Benchmark:** A point of reference from which measurements may be made. A benchmark serves as a standard (e.g., how fast, how reliable a product or service is) by which other performance indicators, or highly regarded competitors may be evaluated or compared.

**Benefits:** Payments to which participants may be entitled under a pension plan, including pension benefits, death benefits, and benefits due on termination of employment.

**Bid Bond:** An insurance agreement, accompanied by a monetary commitment, by which a third party accepts liability and guarantees that the bidder will not withdraw the bid, the bidder will furnish bonds as required, and if the contract is awarded to the bonded bidder, the bidder will accept the contract as bid, or else the surety will pay a specific amount.

**Bid Specification:** A document containing all information relating to the bid, including, but not limited to, requirements, purchase request, invitation to bid, bid evaluation and award information.

**Board of Adjustment:** The Board of Adjustment consists of seven members appointed by the Mayor and City Council, with one rotating seat. Terms of office are for one year. A representative of the Department of Planning and Zoning attends the meetings to represent the City. The Board conducts administrative review of appeals and grants variances in relation to the City's zoning code.

**Bond:** A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date (maturity).

**Bond Conduit:** Repayment is the responsibility of the business or developer who benefits from the financing, rather than the issuer who only collects the taxes, fees or revenues and passes them on to the bondholder.

**Bond Covenants:** A legally enforceable promise made to the bondholders from the issuer, generally in relation to the source of repayment funding.

**Bond Rating:** The City uses three of the Nation's primary bond rating services—Standard and Poor's, Fitch-IBCA, and Moody's Investors Service. These rating services perform credit analyses to determine the probability of an issuer of debt defaulting partially or fully. Obligation bonds are determined to be of high quality when the City receives high bond ratings as this indicates a strong capacity to pay principal and interest.

**Bond Refinancing:** The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget:** A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

**Budget Calendar:** The schedule of key dates, which a government follows in the preparation and adoption of the budget.

**Budgetary Basis:** This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP (Generally Accepted Accounting Principles), cash, or modified accrual.

**Budgetary Control:** The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Build-out:** That time in the life cycle of a city when no incorporated property remains undeveloped. All construction from this point forward is renovation, retrofitting or land cleared through the demolition of existing structures.

**Business Plan:** A written document outlining how City sources will be applied within our five priority areas to achieve the objectives determined by the strategic plan.

**Buyer:** 1. A purchaser; can refer to the buying agency or government; 2. A worker in a procurement office who is appointed to purchase a specific range of goods and services on a routine basis, usually under the supervision of a Procurement Manager.

**Capital Assets:** Assets with at least a \$1000.00 value and having a useful life of at least three years. Capital assets are also called fixed assets.

**Capital Improvement Budget:** The appropriation of bonds or other revenue for capital assets, improvements to facilities, building construction or rehabilitation and other infrastructure.

**Capital Expenditure:** Money spent to acquire or upgrade physical assets such as buildings and machinery - also called capital spending or capital expense.

**Capital Improvements:** Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government--sometimes referred to as infrastructure.

**Capital Improvement Program (CIP):** A five-year plan that outlines the major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life.

**Capitalized Interest:** When interest cost is added to the cost of an asset and expensed over the useful life of the asset.

**Capital Outlay:** Expenditures for fixed assets which have a value of \$1000.00 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

**Capital Project:** Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

**Capital Project Funds:** Funds that account for financial resources to be used for the acquisition or construction of major capital facilities.

**Cash Basis:** A basis of accounting that recognizes transactions only when cash is increased or decreased.

**Change Order:** A written alteration to a contract or purchase order, signed by the purchasing authority, in accordance with the terms of the contract, unilaterally directing the contractor to make changes.

**CodeRED:** An automatic dialing system that can dial up to 10,000 numbers per minute and deliver recorded messages about emergencies.

**Code of Ordinances:** A collection of laws, rules and regulations that apply to the City and its Citizens.

**Collective Bargaining Agreement (CBA):** A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

**Commercial Completeness:** A response from a vendor to an Invitation to Bid or a Request for Proposal that contains all required information.

**Communication Services Taxes:** Communications Services Tax (CST) applies to telecommunications, cable, direct-to-home satellite, and related services. The CST revenues is collected and distributed by the State of Florida.

**Community Development Block Grant (CDBG):** One of the longest-running programs of the U.S. Department of Housing and Urban Development that funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development.

**Community Redevelopment Agency (CRA):** The purpose of the Agency is to remove blight. Generally, the definition includes, but is not limited to, physical deterioration, lack of economic vitality, increase of negative social trends such as crime, aging infrastructure (i.e., street lighting), and high business vacancies. These blighting factors can be addressed and resolved by forming redevelopment project areas within the City and by investing the property tax increment generated by the development activity back into the project areas.

**Competitive Bidding:** Preferred method for acquiring goods, services, and construction for public use whereby an award is made to the lowest responsive and responsible bidder, based solely on the response to the criteria set forth in the IFB (Invitation For Bid).

**Comprehensive Annual Financial Report (CAFR):** Official annual report presenting the status of the City's finances in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues and expenditures.

**Constant or Real Dollars:** The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

**Consumer Price Index (CPI):** A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. These funds, if not used, lapse at year end. This is not the same as fund balance.

**Continuity of Operations Plan (COOP):** This document details procedure for continuing the operations of the City under numerous scenarios. Attention is given to chain-of-command and access to data and production systems.

**Contractual Services:** Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

**Contract Administration:** The function of: 1. Tracking vendor performance 2. Making sure that vendor complies with all terms and conditions of the bid or contract 3. Coordinating with the Procurement Manager on written correspondence that needs to be sent to vendor 4. Taking the appropriate action to keep the contract current (i.e. re-bid, exercise contract extension option)

**Contract Management:** The function of: 1. Tracking the inception date, expiration date and length of all term contracts including any extension options 2. Keeping departments informed of the status of all term contracts 3. Provide all written correspondence to bidders concerning contractual matters.

**Contributions In Aid of Construction (CIAC):** Impact fee revenues paid by developers to cover the increased capacity costs of connecting to the City's water and sewer system.

**Core Service:** A principal service or product delivered by a program or department that is necessary to the successful operation of the City. Often, core services are part of the mission of the program or department.

**Cost Allocation:** Administrative fees charged to other City funds (e.g. Water & Wastewater Fund, Golf Fund) for the provision of administrative and other City services.

**Cost-of-Living Adjustment (COLA):** An increase in salaries to offset the adverse effect of inflation on compensation.

**Debt Service:** The cost of paying principal and interest on borrowed money, such as bonds, according to a predetermined payment schedule.

**Debt Service Funds:** Funds that account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Dedicated Tax:** A tax levied in order to support a specific government program or purpose (e.g. for the City a portion of state-shared revenues are dedicated to the Road and Traffic Fund for transportation improvements).

**Defeasance:** A provision that voids a bond when the borrower puts cash in escrow via a refunding bond issuance sufficient to service the borrower's debt. When a bond issue is defeased the borrower sets aside cash to pay off the bonds, therefore the outstanding debt and cash offset each other on the balance sheet and are removed from the financial statements.

**Defeased Bonds:** Refunded bonds for which the payment of principal and interest on the refunded, outstanding bonds which will be sufficient to pay debt service. When a bond issue is defeased, the claim on the revenues of the issuer is usually eliminated.

**Deficit:** The amount by which expenditures exceed revenues during a single accounting period.

**Delinquent Taxes:** Property taxes that have been levied but remain unpaid on and after the due date.

**Department:** The basic organizational unit of government that is functionally unique in its delivery of services.

**Department Director:** The person that directs or controls each City department as determined by the Mayor.

**Depreciation:** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, use, passage of time, or obsolescence.

**Designated Funds:** Funds that have been identified for a specific purpose. There is no legal requirement for funds that have been designated.

**Development-related Fees:** Those fees and charges generated by building, development, and growth in a community. Included are building and street permits, development review fees, and zoning, platting and subdivision fees.

**Educational Advisory Board:** The Educational Advisory Board is a seven-member board appointed by the Mayor and City Council with one rotating seat. Terms of appointment are one year. The Board serves as a liaison between the City and the various schools. It also promotes programs and community involvement relating to public and private education.

**Employee Benefits:** Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

**Encumbrance:** The contractual commitment of appropriated funds for a specified future expenditure. Also, a management tool used to reflect commitments in the accounting system, prevent overspending, and recognize future commitments of resources prior to an actual expenditure.

**Enterprise Funds:** Funds that account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Environmental Scan:** The first part of the strategic planning process, where the City's competitive environment is analyzed for factors that could impact operations in any way (conducted through a SWOC analysis). Data is collected on customer requirements, past performance, economic factors, land development trends, demographics, and benchmarking studies.

**Equity Financing:** A source of revenue that comes from surpluses that are generated in previous years.

**Equivalent Residential Unit (ERU):** A measure used for Water and Stormwater rates. An average home equals one Equivalent Residential Unit. The E.R.U. for commercial units is calculated on a case-by-case basis.

**Escrow:** Money or property held in the custody of a third party that is returned only after the fulfillment of specific conditions.

**Executive Summary:** A term used in business for a short document that summarizes a longer report, proposal, or group of related reports in such a way that readers can rapidly become acquainted with a large body of material without having to read it all.

**Expenditure:** The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

**Expense:** Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

**Feasibility Study:** A financial study provide by the issuer of a revenue bond that estimates service needs, construction schedules, and most importantly, future project revenues and expenses used to determine the financial feasibility and creditworthiness of the project to be financed.

**Federal Emergency Management Administration (FEMA):** Agency of the US government responsible for disaster mitigation, preparedness, response, and recovery planning.

**Financial Advisor:** A bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

**Financial Trend Monitoring System:** A management tool that pulls together information from a government's budgetary and financial reports, combines it with economic and demographic data, and creates a series of 22 financial indicators that, when plotted over time, can be used to monitor changes in financial condition and alert the government to future problems.

**Fines/Forfeitures:** A variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders recoupment and juror/witness fees.

**Fiscal Policy:** A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY):** A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Plantation, this twelve-month period is October 1 to September 30.

**Fixed Assets:** Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Fleet:** The vehicles owned and operated by the City.

**Forfeiture:** The automatic loss of property, including cash, as a penalty for breaking the law, or as compensation for losses resulting from illegal activities. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

**Formal Bidding:** A bid which must be submitted in a sealed envelope and in conformance with a prescribed format to be opened in public at a specific time.

**Franchise Fee:** Charges to utilities for exclusive/non-exclusive rights to operate within municipal boundaries. Examples are electricity, telephone, cable television, and solid waste.

**Full Faith and Credit:** A pledge of a government's taxing power to repay debt obligations.

**Full Time Equivalent (FTE):** A measure of the workforce utilized to arrive at the number of equivalent full-time positions rather than a simple headcount, based on 2,080 hours per year.

**Fund:** A fiscal entity, or set of interrelated accounts, with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance (Equity):** The excess of the assets of a fund over its liabilities, reserves, and carry-over.

**General Fund:** A governmental fund established to account for all financial resources and uses of general operating functions of City departments, except those required to be accounted for in another fund. Revenues from taxes represent the majority of resources in the General Fund.

**General Obligation (G.O.) Bond:** This type of bond is backed by the full faith, credit and taxing power of the government. It requires voter approval and a debt millage is levied to pay the interest and principal.

**Generally Accepted Accounting Principles (GAAP):** GAAP is the uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**Geographical Information Systems (GIS):** A system that captures, stores, analyzes, manages, and presents data that is linked to location. In the simplest terms, GIS is the merging of cartography and database technology.

**Goal:** A statement of broad direction, purpose, or intent based on the needs of the community and the City's mission and vision.

**Government Finance Officers Association (GFOA):** A professional organization focused on enhancing and promoting the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

**Governmental Funds:** Funds generally used to account for tax-supported activities. Some examples of governmental funds include; general fund, special revenue funds and capital projects funds.

**Grants:** A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Great Plains (GP):** The City's financial operations software.

**Hansen:** Software for Utilities billing and inventory.

**Homestead Exemption:** Florida law provides property tax relief of \$50,000 off of the taxable value for properties that qualify. Every person who has legal or equitable title to real property in the State of Florida and who resides on the property on January 1 and in good faith makes it his or her permanent home is eligible for a homestead exemption.

**Impact Fee:** A fee charged to developers to offset the impact of new development on the City. Impact fees must be proportional to the need for additional infrastructure created by the new development, and must be spent in such a way as to provide that same type of infrastructure to benefit new development

**Indirect Cost:** A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

**Inflation:** A rise in price levels caused by an increase in available funds beyond the proportion of available goods.

**Informal Bidding:** A competitive bid or price quotation for supplies or services that is conveyed by letter, or other means and does not require a sealed bid, public opening, or public reading of bids as handled by the Purchasing Division.

**Infrastructure:** The physical assets of a government (e.g., streets, water, sewer, drainage, sidewalks, public buildings and parks).

**Inter-fund Transfers:** The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue Funds:** Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes (e.g. State Revenue Sharing, Alcoholic Beverage Tax, and Sales Tax).

**Interlocal Agreement (ILA):** A contractual agreement between two or more governmental entities.

**Internal Service Charges:** The charges to user departments for internal services provided by another government agency, such as data processing, or insurance funded from a central pool.

**Internal Service Funds:** Funds that account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental units, on a cost

reimbursement basis. As a result of the new GASB 34 rules, many municipalities have eliminated all Internal Service Funds with the exception of Risk Management.

**Invitation to Bid:** A formal request to prospective bidders to submit offers, bids, quotations, or proposals for specified goods and services within the terms and conditions of tender documents.

**Key Performance Indicator (KPI):** Measures developed to determine whether Strategic Outcomes are being achieved.

**Landscape Planning and Review Board:** The Landscape Planning and Review Board consists of seven members, appointed to one-year terms. The Mayor and Council members each appoint one member, and there is one rotating seat. The Board is responsible for the review of proposed landscape plans for projects and developments within the City.

**Levy:** To impose taxes for the support of government activities.

**Library Board:** The Library Board consists of seven members who are appointed by the Mayor and City Council to one-year terms. The Mayor and Council each appoint one member, and the seventh member is appointed on a rotating basis. The Library Director serves as ex officio chairperson of the Board. The Board is responsible for reviewing and recommending methods for improving the library program, facilities, and services. It also recommends programs resulting from bequests made to the Library in the form of contributions, donations, record and book collections and other gifts.

**Line-item Budget:** A budget prepared along departmental lines that focuses on what is to be purchased by linking appropriations to objects of expenditure.

**Long-term Debt:** Debt payable more than one year after date of issue.

**Mandate:** A requirement from a higher level of government that a lower level of government perform a task in a particular way or standard.

**Market Rate Value:** The appraised value assigned to property by the Broward County Property Appraiser. Typically, this value represents "Fair Market Value" less estimated selling expenses.

**Maximum Annual Debt Service:** The maximum amount of principal and interest due by a revenue bond issuer on its outstanding bonds in any future fiscal year. This is sometimes the amount to be maintained as a Debt Service Reserve.

**Measurement:** A variety of methods used to assess the results achieved and improvements still required in a process or system. Measurement gives the basis for continuous improvement by helping evaluate what is working and what is not working.

**Mil:** The property tax rate that is based on the valuation of property. A tax rate of one mil produces one dollar of taxes on each \$1,000 of assessed property valuation. A mil is one-tenth of one cent.

**Millage:** The total tax obligation per \$1,000 of assessed valuation of property.

**Mission Statement:** A clear and concise statement that focuses on the purpose of a program and sets program goals to align practices with values. A mission statement is an actionable plan for a program's

future that includes the objectives, how these objectives will be reached, who is responsible for performance, and why the program must meet its goals.

**Modified Accrual Basis:** Modified accrual accounting is based on revenues being recorded when they become available and measurable (known). The term "available" means collectible within the current period or soon enough thereafter to be used to pay the liabilities of the current period. Expenditures, if measurable, are recorded in the accounting period in which the liabilities are incurred.

**Non-Departmental:** Referring to activities, revenues and expenditures that are not assigned to a department.

**Nuisance Abatement Board:** The Nuisance Abatement Board consists of seven members appointed by the Mayor and City Council, with one rotating seat. Terms of appointment are one year. This Board meets on an as needed basis.

**Object of Expenditure:** An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

**Objective:** Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

**Objective Statements:** Specific statements of the tactics and goals that define successful implementation of each strategic priority.

**Obligations:** Amounts that a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Operating Budget:** A budget for general revenues and expenditures such as salaries, utilities, and supplies.

**Operating Expenses:** The cost for supplies, materials and equipment required for a department to function.

**Operating Revenue:** Funds that a government receives to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance:** A formal legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City unless it is in conflict with any higher form of law, such as state or federal.

**Outcomes:** Quality performance measures of effectiveness and of achieving goals (e.g., customer satisfaction, awareness level, etc.).

**Outputs:** Process performance measures of efficiency and productivity (e.g., per capita expenditures, transactions per day, etc.).

**Parks and Recreation Advisory Board:** The Parks and Recreation Advisory Board consists of 12 members with the Mayor and Council each appointing two members and two rotating seats. The Director

of Parks and Recreation serves as an ex officio member. The Board makes recommendations concerning present and future parks and playgrounds as well as recreational and athletic programs.

***Pay-as-you-go Financing:*** A term used to describe a financial policy by which capital outlays are financed from current tax and grant revenues rather than on debt.

***Payment Bond:*** A payment bond is requested on contracts which will require the purchase of materials or services from others in order to protect subcontractors from non-payment by the general contractor.

***Pension Fund:*** The Pension Fund accounts for the accumulation of resources to be used for retirement benefit payments to the City's employees.

***Per Capita:*** A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

***Performance-Based Budget:*** A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

***Performance Bond:*** A performance bond may be required when it is deemed in the best interest of the City to ensure that a contract is executed in accordance with the agreed upon specifications and price; or when mandated by Florida State Statutes.

***Performance Measure (PM):*** A measure of outcomes or results used to gauge the success (efficiency and effectiveness) of a program in meeting its intended goals and objectives.

***Permit Revenue:*** Fees imposed on construction-related activities and for the acquisition of other nonbusiness permits.

***Personal Services:*** Expenditures for salaries, wages, and fringe benefits of a government's employees.

***Petty Cash:*** A cash fund kept at a fixed amount for disbursement as needed to pay for relatively small purchases.

***Plan Adjustment Committee:*** The Plan Adjustment Committee consists of three members; the Director of Planning, the Chief Building Official and a Council member who serves a two-month rotation. Representatives from the Planning, Zoning and Economic Development and Design, Landscape and Construction departments attend in an advisory capacity. The Committee approves minor adjustments to site plan design and landscape approvals previously approved by City Council or site plans that were approved by other governmental entities prior to the subject property's annexation into the City, and PAC also plans and approves proposed installation of satellite dish antennas.

***Planning and Zoning Board:*** The Planning and Zoning Board consists of six members with six alternate members and one rotating seat, appointed to one-year terms by the Mayor and City Council. The Director of Planning and Zoning or his designee attends the meetings. It is the Board's responsibility to review land development regulations, codes and amendments as defined in the Comprehensive Plan. The Board also considers conditional use approvals, rezoning applications, and commercial or multi-family site plans, elevations and landscaping approvals.

***Plantation Midtown Advisory Board:*** The Plantation Midtown Advisory Board consists of seven members appointed by the Mayor and City Council, with one rotating seat. Terms of appointment are one

year and appointees must be businesspersons or property owners within the District. The Director of Planning and Zoning or his designee also attends the meetings. The Board is empowered to apply for and receive grants, levy an ad valorem tax and use special assessments to support planning and implementation of District improvements.

***Plantation Gateway Advisory Board:*** The seven member Plantation Gateway Advisory Board was created in 1990, to advise the Plantation Gateway Board of Directors, which is also City Council, on how to spend monies generated within the Plantation Gateway special taxing district. Made up of property owners within the Plantation Gateway Redevelopment District, the board also provides input on the redevelopment of the District and represents local businesses and property owners in conveying information to City staff and the Board of Directors.

***Potable Water:*** Water that is fit to drink.

***Pre-encumbrance:*** To hold funds for a future purchase.

***Present Value:*** The discounted value of a future amount of cash, assuming a given rate of interest, to take into account the time value of money. To put it another way, a dollar is worth a dollar today, but is worth less than today's dollar tomorrow.

***Prior-year Encumbrances:*** Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

***Privatization:*** An act of outsourcing a program or process to a non-governmental entity.

***Procurement Card:*** City-issued credit card used for acquiring supplies and services for use by the City.

***Procurement Manager:*** An employee in public purchasing with responsibility and authority to act for the jurisdiction in certain areas and to supervise all purchasing activities.

***Program:*** A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

***Program Based Budget:*** A method of budgeting whereby the services provided to the residents are broken down in identifiable service programs or performance units. A unit can be a department, a division, or a workgroup. Each program has an identifiable service or output and objectives to effectively provide the service. Performance indicators measure the effectiveness and efficiency of providing service by the program.

***Property Tax:*** A tax levied on the assessed value of real and personal property. This tax is also known as ad valorem tax (see definition).

***Proprietary Fund:*** Enterprise and internal service funds that are similar to corporate funds, in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activities.

**Public/Private Partnership:** A joint project conducted with resources of the City and a private organization, generally non-profit. Examples in the City include the Plantation Preserve Golf Course and Club and the Friends of the Library.

**Purchase Order:** A purchaser's written document to a vendor formalizing all the terms and conditions of a proposed transaction, including a description of the requested item(s), delivery schedule, terms of payment, and transportation.

**Quality:** Excellence, as defined by the customer.

**Quarterly Finance Report:** A document that collects quarterly budget and financial data that is made available to the City Council and the Mayor.

**RECTRAC:** Software for Parks & Recreation program registrations.

**Re-development:** New development that adds to, renovates, or demolishes and reconstructs existing buildings or infrastructure.

**Refunding:** Retiring an outstanding bond issue at maturity by utilizing money from the sale of a new bond offering; in other words, issuing additional bonds to pay off old bonds that have matured. In an Advance Refunding a new bond issuance is used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. Typically, the proceeds from the new bond are invested and when the older bonds become callable they are paid off with the invested proceeds. In a Crossover Refunding, the revenue stream pledged to secure the securities being refunded is being used to pay off debt on the refunded securities until they mature.

**Repair and Maintenance (R & M):** A description used for normal maintenance costs for equipment.

**Reserve:** An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose or the portion of fund balance that is legally restricted by an organization other than the City.

**Request for Proposals (RFP):** A document used to solicit responses from various bidders for a known specific project where the criteria for award results in a qualifications-based decision.

**Request for Qualifications (RFQ):** A document used to solicit responses from various vendors for miscellaneous projects where the criteria for award results in a qualifications-based decision.

**Resolution:** A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Resources:** Total amounts available for appropriation including estimated revenues, inter-fund transfers, and beginning balances.

**Responsible Bidder:** A bidder who has the capability in all respects to fully perform the contract requirements, and the experience, integrity, perseverance, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

**Responsive Bidder:** A vendor who has submitted a bid which conforms in all material respects to the requirements stated in the Invitation to Bid.

**Revenue:** All amounts of money received by a government from external sources (with the exception of fund balances) for the purpose of financing the operations of the government.

**Revenue Bond:** This type of bond is backed only by revenues, which come from a specific enterprise or project, such as a utility rate or gas tax. In addition to a pledge of revenues, such bonds sometimes include a mortgage on the enterprise fund's property.

**Review Committee:** The Review Committee consists of ten members from City staff. The Director of Planning and Zoning and Economic Development, the City Engineer, Fire Department, Police Department, Building Department, and the City Traffic Consultant serve on this committee. The Director of Planning and Zoning and Economic Development chairs the meeting. The Committee reviews all proposals to be submitted to the Planning and Zoning Board and other matters as required by City Council, i.e., plats, site data records, land use amendments, re-zonings, conditional use, etc. Appeals of the Review Committee's recommendations may be made to the Planning and Zoning Board.

**Rolled-Back Rate:** The operating millage rate required to raise the same ad valorem tax revenues as were levied in the prior year, exclusive of new construction, additions to structures, deletions and property added, i.e. annexations.

**Sales Tax:** Tax imposed on the taxable sales of all final goods.

**Save Our Homes (SOH):** Also known as Florida Amendment 10, this law put into effect in 1995, caps the annual increase in assessed values in homesteaded properties at a maximum of 3% or less if the CPI drops below that threshold.

**Self-Contained Breathing Apparatus (SCBA):** An acronym for self-contained breathing apparatus to allow firefighters to breathe breathable air while in an immediate danger atmosphere.

**Self-Contained Underwater Breathing Apparatus (SCUBA):** An acronym for self-contained underwater breathing apparatus, now widely considered a word in its own, is a form of underwater diving in which a diver uses a scuba set to breathe underwater.

**Senior Homestead Exemption:** Florida law provides property tax relief of an additional \$25,000 off of the taxable value for properties that qualify. The County must first adopt the provision via Ordinance. Any person who has the legal or equitable title to real estate and maintains thereon the permanent residence of the owner, who has attained age 65, and whose household income does not exceed \$20,000 (with an annual CPI increase) qualifies.

**Self Insurance Fund:** An internal service fund used to centrally manage the employee health and life insurance benefit packages and the workers' compensation program.

**Service Lease:** A lease under which the lessor maintains and services the asset.

**Service Level:** Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Severe Weather Emergency Operations Plan (SWEOP):** A plan that provides the necessary information and framework to enable administrators to follow outlined courses of action when faced with a severe weather emergency.

**Single Source Supplier:** Bidders that make a product which is available from other sources, but the City has a need to purchase from this particular vendor.

**Sole Source Supplier:** The one and only vendor that makes a product that is needed for City business.

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Assessment:** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Assessment Bond:** A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services. The amount of the bond represents the specific benefit to the property owner derived from the improvement.

**Special Magistrate:** A person appointed by the Value Adjustment Board to hear appeals concerning values, classified uses and exemptions, and to render findings of fact based on the law.

**Special Revenue/Purpose Fund:** Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**State Housing Initiatives Partnership (SHIP):** A program that provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. Designed to serve very low, low, and moderate income families.

**State Revolving Fund (SRF):** A low interest loan program from the Florida Department of Environmental Protection (DEP) for planning, designing, and constructing drinking water and wastewater projects.

**Sterling Award:** The Governor of the State of Florida created a program in 1993 to recognize Florida corporations for quality and organizational excellence. It is based on the criteria established for the national Malcolm Baldrige Award.

**Stormwater Fee:** A fee charged to offset the cost of maintaining the Stormwater Management Utility in the City.

**Strategic Outcome (SO):** The principal outcome desired from a program or activity that forms a basis for the rationale for funding the activity. Outcomes are always expressed quantitatively in the form of Key Performance Indicators (see definition) to ensure that discreet measurements can be made to assess the effectiveness of the activity.

**Strategic Plan:** A document outlining long-term goals, critical issues and action plans which will increase the organization's effectiveness in attaining its mission, priorities, goals and objectives. Strategic planning starts with examining the present, envisioning the future, choosing how to get there, and making it happen.

**Strategic Planning Committee:** A special team made up of employees from more than one department convened to analyze problems and create strategies for process improvement for programs and projects that have City-wide impact. The Committee puts these initiatives together in a

comprehensive manner by ensuring that department business plans are incorporated into the City strategic plan and that these plans help achieve the Mission and Strategic Priorities of the Council.

**Strategic Priority (SP):** A term used to describe the goals set by the Mayor and City Council that help achieve the overall mission of the City.

**Strengths, Weaknesses, Opportunities, Challenges (SWOC):** A strategic planning method used to evaluate the Strengths, Weaknesses, Opportunities, and Challenges involved in a project or in a business venture. It involves specifying the objective of the business venture or project and identifying the internal and external factors, favorable or unfavorable, to achieve that objective.

**"Sunshine" Laws:** The State of Florida's phrase for public information access programs and statutes that all local governments must adhere to. This includes public hearings, meetings, records retention, records requests, and records management.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Tax Increment Financing (TIF):** A funding source used in blighted areas designated by the City for redevelopment. The public improvements required for the project is financed with the incremental taxes generated by the increase in the assessed valuation of the new development.

**Taxable Value:** The assessed value less Homestead and other exemptions, if applicable.

**Temporary Positions:** An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

**Total Quality Management:** A management philosophy that emphasizes customer satisfaction, continual incremental improvement, teams and employee training as critical elements to an organization's long-run success.

**Transaction:** 1. The act of carrying out some form of business between two parties or persons. 2. A business agreement or exchange.

**Transport Fees:** The cost to provide ambulance transportation to patients from home to hospital.

**True Interest Cost (TIC):** A method of calculating bids for new bond issues of municipal securities that takes into consideration the time value of money of the amount of interest adjusted by the amount of premium or discount bid over the life of the bonds.

**Trust Funds:** Funds that account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds. These funds are not budgeted in the formal appropriation process, and are not included in the Adopted Budget document.

**Trustee:** A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

**Truth in Millage (TRIM):** An acronym for Truth in Millage. In compliance with Florida Statutes, Truth in Millage (TRIM) Notices are mailed in the fall of each year (August/September). TRIM forms notify property owners of the proposed values and millage rates for the upcoming tax bills. The effect of TRIM is to inform taxpayers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level) and how the proposed new tax rate compares to the rate that would generate the same property tax dollars as the current year (the “rolled-back” rate).

**Underwriter:** An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

**Undesignated:** Without a specific purpose. (See Unappropriated)

**Unencumbered Balance:** The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future use.

**Unreserved/Unappropriated Fund Balance:** The portion of a fund's balance that is not legally restricted for a specific purpose.

**Unsafe Structures Board:** The Unsafe Structures Board consists of nine members who serve three-year terms. The Mayor and Council members each appoint one member with three rotating seats. Members are appointed from designated occupations. The Chief Building Official attends the meetings representing the City. The Assistant City Attorney attends the meetings to advise and represent the Board in legal matters. The Board hears and determines appeals from the Chief Building Official concerning a building that may be a fire hazard and/or unsafe. An appeal of the decision of the Board can be made to the Circuit Court. This Board meets on an as needed basis.

**Urban Area Security Initiative (UASI):** Nonprofit Security Grant Program that provides funding support for target-hardening activities to nonprofit organizations. The program seeks to promote coordination and collaboration in emergency preparedness activities among public and private community representatives, State and local government agencies, and Citizen Corps Councils.

**Useful Life:** The period of time that a fixed asset is able to be used. This can refer to a budgeted period of time for an equipment class or the actual amount of time for a particular item.

**User Charges or Fees:** The payment of a fee for direct receipt of a public service by the party who benefits from the service, not the community at large. The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming (e.g. building inspections).

**Utility Service Tax:** Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

**Variable Cost:** A cost that increases/decreases with increases/decreases in the amount of service provided such as the electric bill.

**Variable Rate:** A rate of interest subject to adjustment (e.g., the rate of interest specified may be a percentage of the prime rate on certain set dates.)

**Volatility:** The unpredictable change over time of a certain variable.

***Water & Wastewater Fund:*** An enterprise fund established to account for the resources and uses of the Utilities function of the City and is prepared on the full accrual basis of accounting. The Utilities function consists of the provision of a clean water source and the proper disposal of wastewater. The Water & Wastewater Fund is an enterprise fund and as such receives its revenues from charges levied for the provision of services to users.

***Wetlands Mitigation:*** Any action required to reduce the impact of development on a wetland. Mitigation actions may include creation of new wetlands or improvement of existing wetlands. Mitigation may occur on the site of the development or at some other site.

***Working Capital:*** A financial metric which represents operating liquidity available to a business. It is calculated as current assets minus current liabilities.

***Working Cash Excess:*** Readily available assets over current liabilities; cash-on-hand-equivalents that may be used to satisfy cash flow needs.

***Zero Lot Line:*** A form of single family residential development in which one or more sides of the home rest directly on the property line.



## Abbreviations & Acronyms

<b>ADA</b>	<i>Americans with Disabilities Act</i>
<b>ALS</b>	<i>Advanced Life Support</i>
<b>APB</b>	<i>Accounting Principles Board</i>
<b>ARB</b>	<i>Accounting Research Boards</i>
<b>BC</b>	<i>Broward College</i>
<b>BCT</b>	<i>Broward County Transit</i>
<b>BSO</b>	<i>Broward Sherriff's Office</i>
<b>CAAD</b>	<i>Computer-Aided Drafting Design</i>
<b>CAD</b>	<i>Computer Aided Dispatch</i>
<b>CAFR</b>	<i>Comprehensive Annual Financial Report</i>
<b>CAO</b>	<i>Chief Administrative Officer</i>
<b>CBA</b>	<i>Collective Bargaining Agreement</i>
<b>CDBG</b>	<i>Community Development Block Grant</i>
<b>CEOP</b>	<i>Comprehensive Emergency Operations Plan</i>
<b>CERT</b>	<i>Community Emergency Response Team</i>
<b>CGFO</b>	<i>Certified Government Finance Officer</i>
<b>CIAC</b>	<i>Contributions in Aid of Construction</i>
<b>CIP</b>	<i>Capital Improvement Program</i>
<b>CMC</b>	<i>Certified Municipal Clerk</i>
<b>CO</b>	<i>Certificate of Occupancy</i>
<b>COLA</b>	<i>Cost Of Living Adjustment</i>
<b>COOP</b>	<i>Continuity of Operations Plan</i>
<b>COPS</b>	<i>Community Oriented Policing Service</i>
<b>CPFO</b>	<i>Certified Public Finance Officer</i>
<b>CPI</b>	<i>Consumer Price Index</i>
<b>CPR</b>	<i>Cardio Pulmonary Resuscitation</i>
<b>CRA</b>	<i>Community Redevelopment Agency</i>
<b>CST</b>	<i>Communications Services Tax</i>
<b>DRI</b>	<i>Developments of Regional Impact</i>
<b>DROP</b>	<i>Deferred Retirement Option Plan</i>
<b>DSL</b>	<i>Digital Subscriber Lines</i>
<b>ERC</b>	<i>Equivalent Residential Unit</i>
<b>FASB</b>	<i>Financial Accounting Standards Board</i>
<b>FAU</b>	<i>Florida Atlantic University</i>
<b>FEPB</b>	<i>Fire Employees Pension Board</i>
<b>FBI</b>	<i>Federal Bureau of Investigation</i>
<b>FDLE</b>	<i>Florida Department of Law Enforcement</i>
<b>FDOT</b>	<i>Florida Department of Transportation</i>

## Abbreviations & Acronyms

<b>FEMA</b>	<i>Federal Emergency Management Administration</i>
<b>FLC</b>	<i>Florida League of Cities</i>
<b>FOP</b>	<i>Fraternal Order of Police</i>
<b>FRPA</b>	<i>Florida Recreation &amp; Park Association</i>
<b>F/T</b>	<i>Full Time</i>
<b>FTE</b>	<i>Full-Time Equivalent</i>
<b>FY</b>	<i>Fiscal Year</i>
<b>GAAP</b>	<i>Generally Accepted Accounting Principles</i>
<b>GASB</b>	<i>Government Accounting Standards Board</i>
<b>GE</b>	<i>General Employees</i>
<b>GFOA</b>	<i>Government Finance Officers Association</i>
<b>GIS</b>	<i>Geographical Information Systems</i>
<b>GP</b>	<i>Great Plains Financial Software System</i>
<b>HOME</b>	<i>Home Invest Partnership Program</i>
<b>HUD</b>	<i>United States Department of Housing and Urban Development</i>
<b>IFB</b>	<i>Invitation for Bid</i>
<b>ILA</b>	<i>Interlocal Agreement</i>
<b>INET</b>	<i>Institutional Network</i>
<b>ISF</b>	<i>Internal Service Fund</i>
<b>ISO</b>	<i>Insurance Service Organization</i>
<b>IT</b>	<i>Information Technology Department</i>
<b>ITB</b>	<i>Invitation to Bid</i>
<b>KPI</b>	<i>Key Performance Indicator</i>
<b>KVM</b>	<i>A Keyboard, Video, Mouse Switch</i>
<b>LAP</b>	<i>Local Agency Program</i>
<b>LPA</b>	<i>Local Planning Agency</i>
<b>LHAP</b>	<i>Local Housing Assistance Plan</i>
<b>LLEBG</b>	<i>Local Law Enforcement Block Grant</i>
<b>LSP</b>	<i>Local Service Program</i>
<b>MFI</b>	<i>Median Family Income</i>
<b>MGD</b>	<i>Million Gallons per Day</i>
<b>MMC</b>	<i>Master Municipal Clerk</i>
<b>NPDES</b>	<i>National Pollutant Discharge Elimination System</i>
<b>NSP</b>	<i>Neighborhood Stabilization Program</i>
<b>OSHA</b>	<i>Occupational Safety &amp; Health Administration</i>
<b>P/T</b>	<i>Part Time</i>
<b>PAID</b>	<i>Plantation Acres Improvement District</i>
<b>PAL</b>	<i>Plantation Athletic League</i>
<b>PGDD</b>	<i>Plantation Gateway Development District</i>
<b>PM</b>	<i>Performance Measure</i>
<b>PMDD</b>	<i>Plantation Midtown Development District</i>

## Abbreviations & Acronyms

<b>PO</b>	<i>Purchase Order</i>
<b>RECTRAC</b>	<i>Software for Parks &amp; Recreation program registrations</i>
<b>RFP</b>	<i>Request for Proposals</i>
<b>RFQ</b>	<i>Request for Qualifications</i>
<b>R/M</b>	<i>Repair and Maintenance</i>
<b>ROW</b>	<i>Right Of Way</i>
<b>RTC</b>	<i>Road and Traffic Control Fund</i>
<b>SC</b>	<i>Safety Committee</i>
<b>SPC</b>	<i>Site Plan Committee</i>
<b>SM</b>	<i>Special Master</i>
<b>SAN</b>	<i>Storage Area Network</i>
<b>SBA</b>	<i>State Board of Administration</i>
<b>SCBA</b>	<i>Self-Contained Breathing Apparatus</i>
<b>SCUBA</b>	<i>Self-Contained Underwater Breathing Apparatus</i>
<b>SHIP</b>	<i>State Housing Initiatives Partnership</i>
<b>SO</b>	<i>Strategic Outcome</i>
<b>SOH</b>	<i>Save Our Homes</i>
<b>SP</b>	<i>Strategic Priority</i>
<b>SRF</b>	<i>State Revolving Fund</i>
<b>SWEOP</b>	<i>Severe Weather Emergency Operations Plan</i>
<b>SWOC</b>	<i>Strengths, Weaknesses, Opportunities, Challenges</i>
<b>TIC</b>	<i>True Interest Cost</i>
<b>TIF</b>	<i>Tax Increment Financing</i>
<b>TQM</b>	<i>Total Quality Management</i>
<b>TRIM</b>	<i>Truth in Millage</i>
<b>UASI</b>	<i>Urban Area Security Initiative</i>
<b>USEPA</b>	<i>U.S. Environmental Protection Agency</i>
<b>USTA</b>	<i>United States Tennis Association</i>
<b>WLAN</b>	<i>Wireless Local-Area Network</i>
<b>WTP</b>	<i>Water Treatment Plant</i>
<b>WWTP</b>	<i>Wastewater Treatment Plant</i>