



**LAND USE PLAN AMENDMENT
SUBMITTAL CHECKLIST**

REVIEW COMMITTEE: (12 sets)

- Submit 12 sets of all information listed below with the application on top. Please contact the Planning and Zoning Department at 954-797-2225 if you have any questions.
- Plan size submitted shall not exceed 24" X 36" and must be submitted in collated and folded sets. Oversized, uncollated, or rolled plans will not be accepted.
- All sets of plans shall be signed and sealed.

Development Review Application _____

Fee Calculation Form (1 original) and Fee _____

Signed & Sealed Survey _____

Land Use Plan Amendment Worksheet _____
(Provide all back-up materials)

PLANNING AND ZONING BOARD: (10 sets)

- Submit 10 sets of all information listed below with the application on top. Please contact the Planning and Zoning Department at 954-797-2225 if you have any questions.
- Plan size submitted shall not exceed 24" X 36" and must be submitted in collated and folded sets. Oversized, uncollated, or rolled plans will not be accepted.
- All sets of plans shall be signed and sealed.

Development Review Application _____

Written response to Review Committee comments _____

Signed & Sealed Survey _____

Land Use Plan Amendment Worksheet _____
(Provide all back-up materials and include required changes per the Review Committee)



CITY COUNCIL: (14 copies)

- Submit 14 sets of all information listed below with the application on top. Please contact the Planning and Zoning Department at 954-797-2225 if you have any questions.
- Plan size submitted shall not exceed 24" X 36" and must be submitted in collated and folded sets. Oversized, uncollated, or rolled plans will not be accepted.
- All sets of plans shall be signed and sealed.
- For presentation before City Council, submit (2) disks containing all plans and documentation in a PDF format.

Development Review Application _____

Written response to Planning and Zoning Board comments _____

Signed & Sealed Survey _____

Land Use Plan Amendment Worksheet _____

(Provide all back-up materials and include required changes per the Review Committee)