



Human Resources Department
400 NW 73 Avenue
Plantation, FL 33317
(954) 797-2240

An Equal Opportunity Employer
DRUG-FREE WORKPLACE

JOB ANNOUNCEMENT

SUMMER POSITION

Facility Attendant/Aquatics Parks & Recreation Department

Salary Range: \$9.10 - \$13.28 per hour

Closing Date: Open until filled

Responsible for disseminating information to the public, reception control and attendant duties at the City swimming pool office. Also, assist in special events and collect registration fees.

Hours: Approximately 24 hours per week – work schedule will vary which can consist of days, evening, weekends and/or holidays.

QUALIFICATIONS:

Knowledgeable in the sport of swimming and leisure activities associated with public swim facilities.

Knowledge of proper telephone etiquette and procedures.

Ability to work well with the public and children.

Ability to work a flexible work schedule to accommodate the facility's needs and assist in special events during the year.

Ability to perform clerical duties as required.

Ability to understand and carry out instructions and to complete work assignments.

Ability to maintain facilities for safety hazards and knowledge of proper use of safety practices.

Ability to perform monetary transactions.

Ability to perform light custodial duties in the office.

Ability to operate a City vehicle and must possess and maintain a valid Florida driver's license.

Ability to meet and deal courteously with the general public and establish and maintain an effective working relationship with departmental officials and other municipal employees.

03/15/2010

VETERAN'S PREFERENCE AVAILABLE UPON REQUEST